

Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625

January 7, 2020

**In attendance:** Don Cook, Chair; Ray Beck, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree; Vickie Huyser; Jayne Morley; Shauana Merrill; Sandy Chamberlain; Jeff Comstock; Roy Tipton; Ken Wergin; Lennie Gillam; Paul James; John Anderson; Sasha Nelson; Denise Arola; Tamara Naumann; Tom Kleinschnitz, John Husband; Jesse Schroeder; Joshua Carney; Ben Beall; Christina Rhyne

Call to Order  
Pledge/Opening Prayer

Broom made a motion to approve the agenda as presented. Beck seconded the motion. Motion carried 3-0.

**Consent Agenda -**

Review & Sign the following documents: (see attached)

Approve minutes:

- a) December 10, 20 & December 9 Board of Health mtg
- b) 2020-01: Official Newspaper
- c) 2020-02: Treasurer Depositories
- d) 2020-03: Posting Meeting Dates
- e) 2020-04: Resolution for Transfer of Payroll Warrants
- f) 2020-05: Resolution for Payment of Warrants
- g) Salvage Metal – Pickup and Disposal contract (renewal)
- h) CO Department of Public Health & Environment contract amendment #3 w/revised budget for FY2020

Broom made a motion to approve the consent agenda; items A-H (with the exception of the December 20 minutes). Beck seconded the motion. Motion carried 3-0.

Broom made a motion to approve the December 20 minutes (Beck was absent for that meeting). Cook seconded the motion. Motion carried 2-0.

**Public Comments, General Discussion & BOCC Reports:**

**BOCC:**

General Discussion was held among the Board:

✓ **Beck:**

- Beck read a quote from the Department of Homeland Security regarding the Iran situation
- Meeting in GJ with the acting BLM Director (Perry Pendley) on January 8
- Wolf pack sightings in Irish Canyon
- Invited to attend the State of the State speech by the Governor's Office on January 9 in Denver
- Attended a fundraiser for the kickoff of MCHS's Robotics team on Saturday, January 4
- Interviewing two candidates after the meeting today for Emergency Management Coordinator

✓ **Broom:**

- Commented on the fact that it makes it hard for the BOCC to fill board seats if they only get a limited number of applicants (or none at all).

✓ **Cook:**

- Commented on accomplishments from the last year and working with the City
- More discussion of wolf sightings and proposed reintroduction

**Public Comment:**

- **Jayne Morley:** Commented on the current situation at the Hospital and hoped for improvement with new additions to the Board of Trustees. Also questioned how a new Courthouse would be paid for.
- **Ken Wergin:** Encouraged the community to use and support the hospital (and attend the Memorial Regional Health Board meetings), to make it better for all.
- **Vickie Huyser:** Complimented the County on all they have accomplished this last year, in working on their own and with the City. Also voiced approval on the choices for the Hospital Board. Voiced disapproval of the upper level management and billing department.
- Reappoint Tom Gray to the Colorado River Water District Board

Cook commented that Gray has a wealth of knowledge regarding water and comes in to give the Commissioners regular reports.

Beck made a motion to reappoint Tom Gray to the CO River Water District. Broom seconded the motion. Motion carried 3-0.

- **Discuss Memorial Regional Health Board of Trustee Appointments**

Due to two openings on the Memorial Regional Health Board of Trustees, Commissioners interviewed three candidates last Friday, Chandler Larsen, Denise Arola, and Alman Nicodemus (see attached letters of interest). One seat is to complete a term, due to resignation, and the other is a full five year term. Larsen was selected to complete the one year term and Arola was selected for the five year seat.

Broom made a motion to appoint Chandler Larsen to the one year seat on the Memorial Regional Health Board of Trustees. Beck seconded the motion. Motion carried 3-0.

Beck made a motion to appoint Denise Arola to the five year seat on the Memorial Regional Health Board of Trustees. Broom seconded the motion. Motion carried 3-0.

- **Intergovernmental Agreement between the City of Steamboat Springs and Yampa Valley Jurisdictional Partners for the NW Colorado Regional Peak Power Shaving & Net Metering Solar Planning Project (see attached)**

Commissioner Cook asked Jeff Comstock and Roy Tipton to come up and give some background on this Intergovernmental Agreement. Comstock stated that this is the second in two large scale solar projects that they are trying to get DOLA grants to do feasibility studies on. This project (if it went forward) would be put solar panels

on the Public Safety Center to offset the electric costs. Moffat County is one of nine regional partners for this project; our share would be \$7000.

Beck made a motion to approve the Intergovernmental Agreement between the City of Steamboat Springs and Yampa Valley Jurisdictional Partners for the NW Colorado Regional Peak Power Shaving & Net Metering Solar Planning Project. Broom seconded the motion. Motion carried 3-0.

## Staff Reports:

Office of Development Services - Roy Tipton

DOLA Grant application for Space Planning and Needs Assessment of the existing Courthouse and a possible new Courthouse (see attached)

The County is making a request for an administrative grant for a Facility Programming Study to include Space Planning and Needs Assessment of the existing courthouse and a possible new County Courthouse. We are looking at ways to address a number of deficiencies in the courthouse which include:

- Safety – relating (in-part) to in-custody inmate transportation
- Security screening (this Courthouse is the busiest in the 14<sup>th</sup> Judicial District – over 100,000 persons are screened each year)
- Emergencies – Currently, there are no fire alarms or sprinkler systems
- Functionality – not enough space for court, probation and current court and county operations let alone future growth
- Accessibility - Limited ADA facilities and access
- Mechanical Systems

The study will have two components:

#1 A Space Needs Assessment will be conducted with District Court Offices and County Administration Departments currently located in the existing courthouse located at 221 W. Victory Way. The assessment will also include the Department of Human Services located at 595 Breeze Street. And Extension Office located at 539 Barclay Street.

#2 Using the data from the analysis in #1, a feasibility study will be completed of the existing Moffat County Courthouse for a possible remodel to accommodate the needs with the estimated costs.

- A. Moffat County also wants to consider locating all of the above mentioned departments and offices under one roof with adequate security. The study will include the feasibility of acquiring a vacant Kmart building located at 1198 W. Victory Way. This location appears to be large enough to accommodate all of the functions mentioned above.
- B. Assessment of both buildings shall include mechanical, electrical, plumbing, fire, and life safety systems.

- C. Upon completion of the work, the Board of County Commissioners will be in possession of a working set of preliminary plans that can be utilized in final design of the facility. Those designs will include minimum square footage for each function. Minimum square footage (or appropriate percentage of the total) and number of ancillary functions (break rooms, kitchens, restrooms, etc.). With some level of certainty the areas derived through the space analysis should be equivalent to those needed in a finished structure. Included in the initial evaluation, consideration will be given to the long term staffing needs of Moffat County government, at a minimum of 10 years.

**Deliverables:**

It is expected that the result of the work will inform the Board of County Commissioners on approximate space and programming needs of the users of the facility, along with a preliminary design and estimate of cost. This analysis will be used by the Board of County Commissioners in their decisions on whether or not to move forward with the development of a new courthouse complex.

**Budget:**

Moffat County was awarded an \$80,000 grant from the Underfunded Courthouse Facility Commission. That part of the funding can only be applied to space occupied by State Judicial. The County needs to include all of the County Departments in the study as well; the estimated budget for that portion of work is \$40,000. Matching funds will be provided by Moffat County in the amount of \$20,000, this is a budgeted item for 2020. Upon award of an Administrative grant, Moffat County would issue an RFP for an architectural firm to conduct the study. It is anticipated the study will take about 6 months to complete.

**Funding for Construction:**

Should the County Commissioners move forward with a construction project, funding could be provided partially through grants along with a 1.5 ¢ sales tax that is currently in place and dedicated to paying for the bonds that finance the Public Safety Center that was built in 2000. These bonds will be retired in 2023 and 2025 which would free up revenue that could be applied to improvements at the courthouse or another building. Revenues were approved by the voters for capital projects so another ballot question would not have to take place.

Broom made a motion to approve signing the DOLA Grant application for Space Planning and Needs Assessment of the existing Courthouse and a possible new Courthouse. Beck seconded the motion. Motion carried 3-0.

**Presentations:**

**Leafy Spurge Project – Tamara Naumann**

Naumann and three other members of the Leafy Spurge Project group presented a slide show about the work they have been doing to slow down and/or eradicate the spread of Leafy Spurge along the Yampa River in Moffat and Routt Counties. Naumann thanked Moffat County for their \$1500 contribution for 2020. Beck thanked Naumann (and the others in the group) for their volunteer efforts and expertise.

Adjournment:

Cook adjourned the meeting at 9:50 am.

The next scheduled BOCC meeting is Tuesday, January 21, 2020

Submitted by: Erin Miller, Deputy Clerk and Recorder

Approved by: Carol Brown

Rory Beck

Don Cook

Approved on: January 21, 2020

Attest by: Erin Miller

