

Moffat County Board of County Commissioners  
1198 W Victory Way Craig, CO 81625

January 13, 2026

**In attendance:** Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer, Board Member; Erin Miller, Deputy Clerk & Recorder; Candace Miller; Jon Miller; Neil Binder; Roy Tipton; Max Salazar; Chris Nichols; Dan Miller; Bruce White; Dayton Dowling; Jeff Comstock; Glenn Kelsey

**Call to Order**  
**Pledge of Allegiance**

Commissioner Villard called the meeting to order at 8:30 am

Villard made a motion to approve the agenda as presented. Broom seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) December 30; December 31 – Special Meeting

**Resolutions:**

- b) 2026-01: Payroll
- c) 2026-02: Voided Check Resolution
- d) 2026-03: Transfer of Intergovernment Funds
- e) 2026-04: Official Newspaper
- f) 2026-05: Treasurer Depositories
- g) 2026-06: BCC Meeting Dates/Postings
- h) 2026-07: Transfer of Payment of Warrants for December 2025
- i) 2026-08: Transfer of Payment of Warrants for January 2026
- j) 2026-09: Payroll
- k) 2026-10: Correction to Resolution 2025-135

**Contracts & Reports:**

- l) Treasurer's Reports (3)
- m) Discharge Monitoring Report: Limestone Pit
- n) Clerk's Office/ERTB Recording Grant contract
- o) Intergovernmental Agreement - Town of Dinosaur & Moffat County – Ambulance Services contract w/Town of Rangely
- p) Memo of Understanding – Department of Human Services & Finance Department
- q) Delta Dental Benefits Contract
- r) Department of Human Services Service Agreement w/LanguageLine Phone Interpreting Services
- s) Moffat County Department of Public Health Volunteer Policy

Villard made a motion to approve the consent agenda items A-S. Bohrer seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

## Public Comment/General Discussion:

There was no Public Comment or General Discussion

### Board of County Commissioners

- Announce Community Volunteer Board seat appointments (see attached)

The appointments are as follows:

Airport Advisory Board:	Daryl Willshire Kevin Peck
Cemetery Board:	Sunshine White
Employee Retirement Board:	Brad McDermott
Hamilton Community Center Board:	Shawn Brookshire
Housing Authority Board:	Shannon Buchanan
Land Use Board:	Mike Camblin – Ag Rep Doug Davis – Business Rep Miranda Kawcak – Environment Rep Ken Bekkedahl – Environment Alt Travis Sondrol – Mineral/Mining Alt Jerod Smith – Government Agency Rep
Library Board of Trustees:	Carol Haskins Katie Johnston
MCTA:	Maegan Veenstra Nick LaGorga Emma Attolini
Maybell Volunteer Dept Advisory Board:	Joyce Barnes Todd Weber James Malaro
Memorial Regional Health Board of Trustees:	Amy Updike
Planning & Zoning Commission:	Megan Cook Rena Olson

Bohrer moved to approve the slate of candidates as read. Broom seconded the motion. Motion carried 3-0.

- Reappoint Colorado River District Board representative (see attached)

Tom Gray reapplied to represent Moffat County on the Colorado River District Board for another three-year term.

Broom moved to reappoint Tom Gray as the Moffat County representative to the Colorado River District Board for a three-year term. Bohrer seconded the motion. Motion carried 3-0.

## Staff Reports:

### Road & Bridge Department - Dayton Dowling & Bruce White

- Bid Recommendation(s): (see attached)

#### ➤ Cattle Guard Iron

Four bids were received:

- |                                   |             |
|-----------------------------------|-------------|
| • Doughty Steel & Machine (Delta) | \$26,516.00 |
| • Pacific Steel & Recycling       | \$31,865.24 |
| • Craig Steel                     | \$32,212.00 |
| • Vraid Systems Ltd               | \$77,700.00 |

The total budget allocated for 2026 Cattle Guard Iron and Miscellaneous is \$50,000.00. The bid submitted by Doughty Steel & Machine includes FOB pricing (delivery), resulting in additional cost savings to the County. The Road & Bridge Department recommends awarding the 2026 Cattle Guard Iron and Miscellaneous Steel bid to Doughty Steel & Machine of Delta in the amount \$26,516.00.

Bohrer moved to approve the bid recommendation for Doughty Steel in the amount of \$26,516.00. Broom seconded the motion. Motion carried 3-0.

#### ➤ Mag Chloride

One bid was received from Envirotech Services, at a unit cost of \$1.23/gallon. The cost last year was \$1.15/gallon, a 6.5% increase. For the 2026 application season" the total projected quantity of magnesium chloride to be applied is approximately 747,048 gallons.

The Road & Bridge Department anticipate that private entities will be funding a portion of this volume, with contributions totaling approximately 81,712 gallons. At the bid price, these private contributions total \$100,505.76, resulting in an estimated County-funded volume of 658,050 gallons. At a bid price of \$1.23/gallon, the total projected cost to Moffat County is \$809,401.50, which is well within the approved budgeted amount.

The Road & Bridge Department recommends awarding the 2026 Magnesium Chloride application project to Envirotech Services.

Broom moved to approve the bid recommendation for Envirotech Services for Mag Chloride in the amount of \$809,401.50. Bohrer seconded the motion. Motion carried 3-0.

#### ➤ Salvage Metal

Only one bid was received for 2026 Metal Salvage contract. That bid was from X-Field Services for \$31.00/ton.

White recommended accepting the bid from X-Field Services.

Bohrer moved to approve the bid recommendation for X-Field Services for \$31.00/ton. Broom seconded the motion. Motion carried 3-0.

**Office of Development Services – Neil Binder & Craig Skatepark Alliance – Jon Miller**  
 - Sale & Operating Agreement between Moffat County & Craig Skatepark Alliance

Binder presented the Sale & Operating Agreement between Moffat County & Craig Skatepark Alliance. The purpose of which is to (1) transfer ownership of certain portable skateboarding ramps donated to CSA from the NW CO Skate Dream, to the County for nominal consideration, and (2) establish terms under which the County will work with the CSA to temporarily set up, supervise, and operate these ramps inside the covered picnic shelter located at the corner of U.S. Highway 40 and Bellaire Street in Craig, Colorado (“Facility”) during the winter season ending **Sunday, April 26, 2026**. “Skate at your own risk”, rules and etiquette signage will be posted.

Broom moved to approve the Sale & Operating Agreement between Moffat County & Craig Skatepark Alliance. Bohrer seconded the motion. Motion carried 3-0.

**8:45 am**

**Public Hearing:**

**Planning & Zoning Department – Candace Miller**

- S-26-01 - Skull Creek Casitas Minor-Sketch/Prelim
- S-26-02 - Kama Investments LLC Minor-Sketch/Prelim
- E-26-01 - McClatchie- Benson Exemption

Villard read the Public Hearing protocol and declared the Public Hearing open.

Miller explained that there had not been a quorum of Planning & Zoning Commission meeting on January 7<sup>th</sup>, so there are no formal recommendations for any of the applications presented today.

Miller presented:

- S-26-01 - Skull Creek Casitas Minor-Sketch/Prelim (see attached)

This is a four-lot minor resubdivision of Skull Creek Estates. There are no concerns from the Road & Bridge Department, the Sheriff's Office, or the Division of Water Resources – there are no water requirements.

Villard asked if anyone present wanted to testify either for or against this request; there was none. The Public Hearing was closed.

Back in regular session, Bohrer moved to approve S-26-01 - Skull Creek Casitas Minor-Sketch/Prelim. Broom seconded the motion. Motion carried 3-0.

➤ S-26-02 - Kama Investments LLC Minor-Sketch/Prelim (see attached)

This a three-lot minor subdivision. No concerns from the Road & Bridge Department or the Sheriff's Office. Division of Water Resources had concerns due to an existing residence on one of the lots that pulls water directly from the river with a senior water right. They would need to work with DWR regarding the split water rights.

Villard asked if anyone present wanted to testify either for or against this request; there was none. The Public Hearing was closed.

Back in regular session, Broom moved to approve S-26-02 – Kama Investments Minor-Sketch/Prelim. Bohrer seconded the motion. Motion carried 3-0.

➤ E- 26-01 - McClatchie- Benson Exemption (see attached)

No previous exemptions on this parcel, consisting of 84.88 total acres, which is split by a county road. The split off section is 4.81 acres and they would like to sell it. The minimum acreage in Ag is 5 acres; the property owners provided a letter explaining their situation and are asking for an exception to that.

Villard asked if anyone present wanted to testify either for or against this request; there was none. The Public Hearing was closed.

Back in regular session, Bohrer moved to approve E-26-01 - McClatchie-Benson Exemption. Broom seconded the motion. Motion carried 3-0.

Meeting adjourned at 8:55 am

The next scheduled Board of County Commissioners meeting is Tuesday, January 27, 2026

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Melody Villard

[Signature]

Approved on: January 27, 2026

Attest by: Erin Miller



Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>