

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

January 23, 2024

In attendance: Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Carol Haskins; Tracy Winder; Neil Binder; Dan Miller; Angie Boss; Ashley Dishman; Kristin Grajeda; Jeff Comstock; Chip McIntyre; Todd Wheeler; Rachel Bower

Call to Order
Pledge of Allegiance

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) January 9; January 16 – Special Meeting

Resolutions:

- b) 2024-12: Resolution for Payment of Payroll Warrants
- c) 2024-13: Transfer of Intergovernment Funds for the month of December 2023
- d) 2024-15: Payment of Warrants for the month of December 2023
- e) 2024-16: Accounts Payable
- f) 2024-17: Purchase Cards

Contracts & Reports:

- g) Road & Bridge Department contract w/Axis Steel for pick-up & disposal of Scrap Metal
- h) Annual HUTF Report
- i) Memo of Understanding Amendment #1 between CO Department of Early Childhood & Department of Human Services
- j) Letter(s) of Support for Pot Hook Water Conservancy District grant application
- k) Irish Canyon Restrooms Seasonal Cleaning contract w/E. Dana
- l) Yampa Valley Golf Course Board annual change of members & manager
- m) Eligible Governmental Entity agreement between the CO Statewide Internet Portal Authority & Moffat County

Bohrer made a motion to approve the consent agenda items A-M. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Tracy Winder questioned if the County is licensing dogs? She also wanted clarification on item M on the Consent Agenda.

Board of County Commissioners

Announce Community Volunteer Board seat appointments (see attached)

- Brad McDermott applied for an open seat on the Employee Retirement Board. This is to complete a four-year term through 2025.
- Michelle Gottschall applied for one of the open seats on the Library Board of Trustees. This is a five-year term.
- Rena Olsen applied for an open seat on the Planning & Zoning Commission. This is to complete a three-year term through 2025.
- Ford Richmond applied for one of the open alternate seats on the Planning & Zoning Commission; this is a three-year term. Both Olsen and Richmond are County residents.

Villard made a motion to approve the volunteer board appointments as presented. Broom seconded the motion. Motion carried 3-0.

Staff Reports:

Road & Bridge Department – Dan Miller

- Request waiving bid process for Waste Tire Recycling at Landfill (see attached)

Miller explained that every year the Landfill is required by the Colorado Department of Public Health & Environment to dispose of the waste tires that they have accumulated over the year. For the last two years, Overton Recycling, out of Meeker, has hauled the tires to their facility and shredded them. These shreds are used for alternative daily cover at the Landfill. Overton hauled off 58 tons of tires last year. Their price has gone up just a little bit, but since they won't be charging us a fuel surcharge this year, it's a wash. The contract is for \$15,000 for 60 tons of tires.

Broom made a motion to approve waiving the bid process for waste tire recycling. Villard seconded the motion. Motion carried 3-0.

- Approve contract with Overton Recycling for Waste Tire Recycling at Landfill (see attached)

Broom made a motion to approve the contract with Overton Recycling for Waste Tire Recycling for \$15,000. Villard seconded the motion. Motion carried 3-0.

- Resolution 2024-14: Authorization for Director of the Moffat County Road & Bridge Department to Sign License Agreements re: Employee Housing (see attached)

This resolution authorizes the Road & Bridge Department Director to sign License Agreements with employees for County-owned housing at remote shop locations.

Villard moved to approve **Resolution 2024-14: Authorization for Director of the Moffat County Road & Bridge Department to Sign License Agreements re: Employee Housing**. Broom seconded the motion. Motion carried 3-0.

Office of Emergency Management – Todd Wheeler

- Request waiving bid process for Search & Rescue Vehicle Tracks (see attached)

Wheeler requested waiving of the bid process for the purchase of a quick install track system for Search & Rescue, Office of Emergency Management or Sheriff's Office vehicles to expedite response time to limited access areas in the winter. This item has been budgeted for, but because there is only one company that manufactures this system and because they are out of Canada, it is necessary to waive the bid process.

Villard moved to approve waiving the bid process for a quick install track system from A&D Boivin Design for \$30,975. Broom seconded the motion. Motion carried 3-0.

Sheriff's Office – Chip McIntyre

- Dog Control Ordinance 2024-0227 – First Reading (see attached)

McIntyre presented **Dog Control Ordinance 2024-0227**, which proposes to repeal any ordinances, amended ordinances, resolutions (or portions thereof) concerning the licensing and control of dogs in Moffat County. The first adopted ordinance concerning the licensing and restraint of dogs was adopted in 1978, and has been amended or added to many times over the years. This ordinance will allow us to repeal all of those and start over. This is the first reading; the ordinance will be published in the newspaper this Friday and posted on the County webpage. A public hearing will be held for the second reading at the BCC meeting February 27. Commissioner Bohrer suggested that we have at least a draft of the resolution that would be proposed to replace existing regulations to present at that time, too.

Villard moved to approve the first reading of **Dog Control Ordinance 2024-0227**, an ordinance repealing any ordinances, amended ordinances, resolutions (or portions thereof) concerning the licensing and control of dogs in Moffat County. Broom seconded the motion. Motion carried 3-0.

Human Resources Department – Rachel Bower

- Present Employment Offer for Veteran Services' Officer position (see attached)

A hiring committee held several interviews on January 17 for the open Veteran's Services Officer position, as current VSO, Ed Wilkinson, is retiring. Bower presented a request to offer the position to Ronald Epplin.

Broom moved to offer the Veteran's Services Officer position to Ronald Epplin. Villard seconded the motion. Motion carried 3-0.

Department of Human Services – Kristin Grajeda

- Request waiving bid process for Core Services Program/Mental Health Services contract
- Approve Addendum to Core Services Program/Mental Health Services contract w/K. Persichtte

Grajeda requested waiving the bid process for an existing Core Services Program/Mental Health Services contract because it has gone over the \$25,000 contract limit. This mental health provider already has relationships established with families/individuals and the department would like to amend the current contract for an additional \$25,000. These services are reimbursed from the state at 100%.

Villard moved to waive the bid process for Core Services Program/Mental Health Services contract. Broom seconded the motion. Motion carried 3-0.

Villard moved to approve the addendum not to exceed \$50,000 to the Core Services Program/Mental Health Services contract w/K. Persichtte. Broom seconded the motion. Motion carried 3-0.

Villard mentioned that they are reassessing the contract process for Department of Human Services that would still allow them to fall under our fiscal responsibility policy, but would not tie their hands for contracts that are reimbursed by the State.

Office of Development Services – Neil Binder

Partial retainage pay on the courthouse to BHI

Binder brought this before the BCC as a transparency issue. We are trying to have BHI finalize some remaining items that need to be completed, but there are multiple subcontractors that have finished their portion of the job and need to be paid their retainage. The amount of this requisition is \$470,780.68, with a remaining \$50,000. Binder explained that retainage is in place to keep contractors honest and keep the quality of work up to a good level. Villard reminded everyone that we didn't get a new building, but retrofitted an old building.

Villard moved to approve the partial retainage pay on the courthouse to BHI in the amount of \$470,780.68. Broom seconded the motion. Motion carried 3-0.


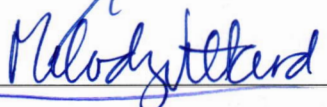

Meeting adjourned at 9:01 am

The next scheduled Board of County Commissioners meeting is Tuesday, February 13, 2024

Submitted by:

Erin Miller, Deputy Clerk and Recorder

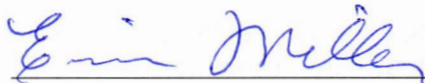
Approved by:

Approved on:

February 13, 2024

Attest by:





Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>