

Moffat County Board of County Commissioners  
1198 W Victory Way Ste 104 Craig, CO 81625

February 13, 2024

**In attendance:** Tony Bohrer, Chair; Melody Villard, Vice-Chair; Erin Miller, Deputy Clerk & Recorder; Neil Binder; Candace Miller; Rebecca Tyree; Angie Boss; Ron Epplin; Ashley Dishman; Jeff Comstock; Chip McIntyre

**Call to Order**  
**Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Commissioner Broom was out of town at another meeting.

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 2-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) Jan 23; Feb 1 – Special Meeting

**Resolutions:**

- b) 2024-18: Payroll
- c) 2024-19: Transfer of Intergovernment Funds for the month of January 2024
- d) 2024-20: Voided Warrants Resolution for February 2024
- e) 2024-21: Payment of Warrants for December 2023
- f) 2024-22: Accounts Payable
- g) 2024-23: Payroll

**Contracts & Reports:**

- h) Annual Stormwater Reports (13)
- i) Annual Reaffirmation of Colorado Works Program Memo of Understanding
- j) Treasurer's Report
- k) Ratification of Letter of Commitment for Partnerships for Success grant (Department of Public Health)
- l) Renewal of Liquor License for Yampa Valley Golf Course
- m) Department of Public Health Building Access Policy
- n) Department of Public Health HIPAA Policy and Confidentiality Agreement
- o) CO Works Life Skills Services contract w/Prather Productions

Bohrer made a motion to approve the consent agenda items A-O. Villard seconded the motion. Motion carried 2-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

## Public Comment/General Discussion:

There was no public comment.

### Board of County Commissioners

- Appoint Airport Advisory Board seat (see attached)

Darryl Willshire had submitted a letter of interest for an open seat on the Airport Advisory Board. This appointment would complete a term that goes through December of 2025.

Villard moved to appoint Darryl Willshire to the Airport Advisory Board to complete a term that goes through December of 2025. Bohrer seconded the motion. Motion carried 2-0.

- **Resolution 2024-24:** Resolution Ratifying By-Laws of the Moffat County Local Marketing District - adopted on February 8, 2024 (see attached)

Villard explained that the LMD reviewed their by-laws this year and did some clean up. This will go out to all three of the Ex-Officio entities (Moffat County, City of Craig and Town of Dinosaur) to sign. Bohrer asked when will the tax that supports the efforts of this board sunset? Villard replied that it could potentially sunset at the end of 2025, if it didn't get renewed by the voters in November 2025.

Villard moved to approve **Resolution 2024-24:** Resolution Ratifying By-Laws of the Moffat County Local Marketing District - adopted on February 8, 2024. Bohrer seconded the motion. Motion carried 2-0.

## Staff Reports:

### Office of Development Services – Neil Binder

- Final Release of Retainage for BHI (see attached)

Binder presented the final release of the \$50,000 retainage to BHI for the new Courthouse project. Final payment was advertised in the Craig Press on February 2<sup>nd</sup> and 9<sup>th</sup>, and no notices of claims or outstanding payments have been received, and all lien releases have been received as well. There are plans in place to see that any warranty items will be completed and there are no remaining “punch list” items.

Villard moved to approve release of final retainage to BHI. Bohrer seconded the motion. Motion carried 2-0.

8:45 am

### Public Hearing:

### Sheriff's Office – Chip McIntyre

- **Ordinance 2024-0326:** Adoption of Model Traffic Code (First Reading) (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

McIntyre presented the first reading of **Ordinance 2024-0326:** Adoption of Model Traffic Code. The purpose behind this ordinance is to “clean up” revisions and continuity with the state laws, provide for safer roads and better traffic management. The next hearing for this ordinance will be in 30 days.

County Attorney, Rebecca Tyree, clarified that in 2021, the State Legislature changed the way that traffic infractions are enforced – no longer as misdemeanors, just traffic/civil infractions, penalized by fines rather than any jail time.

There was no public comment.

Back in regular session, Villard moved to approve the first reading of **Ordinance 2024-0326: Adoption of Model Traffic Code**. Bohrer seconded the motion. Motion carried 2-0.

#### **Planning & Zoning – Candace Miller**

- Lazarus application for Exemption from Subdivision Regulation – E-24-01 (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

Miller presented the Lazarus application for Exemption from Subdivision Regulations for a 5.72-acre division of their 70.18-acre parcel. There are no previous exemptions on this property, which is located off Frontier Road, between US 40 and CR 104 (Skull Creek Estates).

Villard moved to approve the Lazarus application for Exemption from Subdivision Regulation – E-24-01. Bohrer seconded the motion. Motion carried 2-0.

**Meeting adjourned at 8:57 am**

**The next scheduled BOCC meeting is Tuesday, February 27, 2024**

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: \_\_\_\_\_

  
Melody Villard

Approved on: \_\_\_\_\_

February 27, 2024

Attest by: \_\_\_\_\_

Erin Miller

