

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

February 28, 2023

**In attendance:** Donald Broom, Chair; Tony Bohrer, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Rebecca Tyree; Carol Haskins; Jim Howell; Dan Haskins; Allison Adair; Rachel Bower; Dan Miller; Jeff Comstock

**Call to Order  
Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Broom seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) February 14

**Resolutions:**

- b) 2023-25: Voided Warrant
- c) 2023-26: Resolution Correction
- d) 2023-27: Payment Cards
- e) 2023-28: Resolution for Transfer of Payment of Warrants for December 2022
- f) 2023-29: Payment of Warrants for the month of February
- g) 2023-30: Payroll Warrant
- h) 2023-31: Regulations relating to Moffat County, CO Open Records Act (“CORA”) requests
- i) 2023-32: Amendment to Fee Schedule
- j) 2023-33: Authorizing Conveyance of County-Owned Parcel to City of Craig for Public Purpose and Use

**Contracts & Reports:**

- k) Core Services Program - Substance Abuse Treatment Services contract w/Reflect, Resolve, Recover, LLC
- l) Core Services Program - Mental Health Services contract w/Psyche, Soma & Soul Therapy
- m) Fire Alarm Test & Inspection agreement w/Commercial Specialists, Inc.
- n) 2<sup>nd</sup> Amendment to Master Subscription and Services agreement w/BINTI
- o) Treasurer’s Reports
- p) Special Warranty Deed for old Memorial Regional Health property (8<sup>th</sup> & Russell)

Bohrer made a motion to approve the consent agenda items A-P. Villard seconded the motion. Motion carried 3-0.

Bohrer mentioned that it has been brought to the Board’s attention that maybe there needs to be more conversation/discussion about some of the Consent Agenda items, rather than just “pushing” them through. This particular agenda just contains basic resolutions and contracts, but that they will try to examine that in the future.

Villard commented that also while the BCC does not comment and/or engage during Public Comment, it might be constructive to use the General Discussion portion of the meeting to answer some of the questions at that time.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

## Public Comment/General Discussion:

### Allison Adair:

- Wondered what changes were made to the CORA request?
- Questioned why it was not mentioned in the recent newspaper article about the Planning & Zoning Commission, that criminal penalties would be attached to any proposed Junk & Rubbish Ordinance?
- There now is three realtors and a County employee on the Planning & Zoning Commission, and she feels there could be a real conflict of interest. She feels that there is not a real understanding of the rural lifestyle.
- Spoke about a vote hand count
- Wants to see minutes for all public meetings & workshops on the County website

Dan Haskins voiced his support for a multi-use event center.

## Board of County Commissioners

Bohrer appreciated the comment on the multi-use event center. This has been on their agenda for the last couple of years and they are looking at ways to move this forward.

He pointed out that after the last BCC meeting, he had addressed some constituents regarding a proposed Junk & Rubbish Ordinance. We are just looking at the processes at this time, not bringing it to a vote, just looking at what other counties are doing.

Bohrer asked County Attorney, Rebecca Tyree, to explain what changes there was to the CORA. Tyree stated that some times a CORA request comes in that requires a lot of work (research) by our employees. The research time rate went up in 2019 to \$33.58/hr (after the first hour), so we made that change. There was also a portion that talked about County employees receiving their printed records for free; that was removed, since they now receive the records electronically. Haskins asked who that fee goes to? The fee goes to whatever department does the work.

There was no further General Discussion.

## Staff Reports:

- 1) **Road & Bridge Department – Dan Miller**  
 Bid Recommendations: (see attached)
  - Mag Chloride

There was only one bid received for Mag Chloride this year. The budget for 2023 is \$500,000. The one bid received was from GMCO for \$0.885/gallon; we have projected 600,000 gallons will be needed this year's project, which would bring the bid total to \$528,000. We will either cut the concentration on some roads or

shorten the length of some areas to save the \$28,000 to bring us down to budget. If fuel goes above \$5.00 per gallon, based on the US Department of Energy Rocky Mountain Regional Average, GMCO will charge a fuel surcharge similar to last year. As of 2/20/2023 that average was \$4.21/gallon.

Miller recommend awarding the 2023 Mag Chloride bid to GMCO for \$0.885 per gallon.

Broom moved to award the Mag Chloride bid to GMCO for \$0.885/gallon. Villard seconded the bid. Motion carried 3-0.

- Cattle Guard Iron

We received 2 bids for cattle guard iron this year:

Craig Steel - \$32,284.05

Doherty Welding LLC (Pilot Rock, Oregon) - \$40,980.00

The total steel budget which covers cattle guard iron and miscellaneous steel needs throughout the year is \$50,000.

Miller recommend accepting the bid from Craig Steel of \$32,284.05.

Villard moved to accept the bid from Craig Steel for Cattle Guard Iron for \$32,284.05. Broom seconded the motion. Motion carried 3-0.

- Asphalt Aprons Project

Only one bid was received for this year's asphalt project. United Companies out of Grand Junction, bid a total of \$419,288.00 for the entire project. The budget for this project is \$300,000. The golf course road and the landfill portion will be dropped, saving \$122,428.00, bringing the total down to \$296,860.00.

This will leave the aprons on CR 202, 15 and 22, as well as Pence Drive, 2<sup>nd</sup> Avenue West and the milling and overlay on the west end of 1<sup>st</sup> Street.

Miller recommend awarding the asphalt bid to United Companies for a total of \$296,860.00.

Broom moved to award the Asphalt bid to United Companies for \$296,860.00. Villard seconded the motion. Motion carried 3-0.

## 2) Office of Development Services – Roy Tipton

Bid Recommendation(s): (see attached)

- Herbicides

Two bids were received:

Red River Specialties - \$21,809.90

Snyder-Counts - \$18, 975.80

Tipton recommended going with the low bid by Snyder-Counts for \$18, 975.80.

Broom moved to accept the bid for Herbicides from Snyder-Counts for \$18, 975.80. Villard seconded the motion. Motion carried 3-0.

- Pesticides

Two bids were received:

Snyder-Counts - \$17, 549.50

Adapco - \$9,964.40

Tipton explained that Adapco did not bid one of the items that were requested. What Tipton suggested was doing a "mix and match" because we had the vendors do this as a line item bid. We would buy three products from Snyder-Counts for \$9,674.50 and one product from Adapco (they are the manufacturer) for \$4,635.00. This will save us about \$2,000 off the high bid figure.

Villard moved to approve the pesticide bid in the following way: three products from Snyder-Counts for \$9,674.50 and one product from Adapco for \$4,635.00. Broom seconded the motion. Motion carried 3-0.

3) **Human Resources Department – Rachel Bower**  
- Personnel Requisition (see attached)

This Personnel Requisition request is for two part-time, occasional workers for the Department of Human Services. At 160 hours a month (80 hours each), plus travel, lodging and meals, cost for each would be \$3,264/month, each employee. The County would be reimbursed 80% from the State. Bower recommended hiring the two part-time employees.

Villard moved to approve hiring two part-time, occasional workers for Department of Human Services. Broom seconded the motion. Motion carried 3-0.

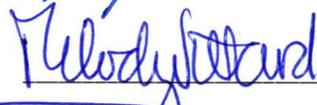
Meeting adjourned at 8:51 am

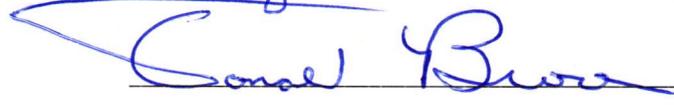
The next scheduled Board of County Commissioners meeting is Tuesday, March 14, 2023

Submitted by:

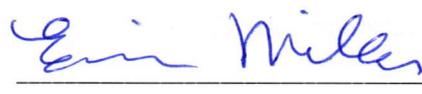
Erin Miller, Deputy Clerk and Recorder

Approved by: 





Approved on: March 14, 2023

Attest by: 



Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>