

Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625

March 28, 2023

In attendance: Tony Bohrer , Chair; Donald Broom, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Rebecca Tyree; Jim Howell; Jeff Comstock; Cathy Nielson; Heather Brumblow; Todd Wheeler; Jesse Schroeder; Chris Rhyne; John Husband; Jenny Frithsen

**Call to Order**  
**Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am and asked for a Moment of Silence to honor the victims of the school shooting in Nashville, TN.

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) March 14; March 15 – Special Meeting

**Resolutions:**

- b) 2023-38: Payment Cards
- c) 2023-39: Payment of Warrants for the month of March
- d) 2023-40: Voided Warrant for the month of March
- e) 2023-41: Payroll

**Contracts & Reports:**

- f) Memo of Understanding between the Moffat County Board of County Commissioners and the Moffat County Department of Human Services

Bohrer made a motion to approve the consent agenda items A-F. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

**Public Comment/General Discussion:**

There was no Public Comment or General Discussion.

**Staff Reports:**

**Office of Development Services – Roy Tipton**

- BHI Change Order(s) #5 & #6 (see attached)

Several items that have been accumulating since September make up BHI Change Order #5, in the amount of \$148, 924.28.

Villard moved to approve BHI Change Order #5, in the amount of \$148, 924.28. Broom seconded the motion. Motion carried 3-0.

Change order #6 is for the remaining landscape & site work out to US 40, in the amount of \$1,170,526.40. The asphalt amount was pulled out of the original quote; we will tag team with another road & bridge project and be able to save some money. This is being paid for by a Congressionally Directed Spending award.

Villard moved to approve BHI Change Order #6, in the amount of \$1,170,526.40. Broom seconded the motion. Motion carried 3-0.

**Office of Emergency Management -Todd Wheeler**

- AED Policy

Wheeler came up to explain the proposed AED Policy. This policy actually has to be approved by the Board of Public Health, which will be held at 10:30 this morning.

**Public Hearing:**

**8:45 am**

**Finance – Cathy Nielson**

- March Budget Supplemental (Resolution 2023-37) (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open. Nielson presented the March Budget Supplemental. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

| <b>Budget supplemental requests by category:</b> |                      |
|--|----------------------|
| <b>Unexpected Revenue</b>                        | <b>\$ 62,796.59</b>  |
| <b>Transfers</b>                                 | <b>\$ 237,694.00</b> |
| <b>Increase Spending Authority</b>               | <b>\$ 0.00</b>       |
| <b>Rollovers</b>                                 | <b>\$ 425,185.82</b> |
| <b>Downward Supplemental</b>                     | <b>\$ 0.00</b>       |
| <b>Total Adjustments</b>                         | <b>\$ 725,676.41</b> |

| <b>Contingency Account History</b>   |                      |
|--------------------------------------|----------------------|
| <b>Balance as of January 1, 2023</b> | <b>\$ 625,000.00</b> |
| <b>March Supplemental</b>            | <b>\$ 0.00</b>       |
| <b>July Supplemental</b>             | <b>\$0.00</b>        |
| <b>December Supplemental</b>         | <b>\$0.00</b>        |
| <b>Balance as of March 28, 2023</b>  | <b>\$ 625,000.00</b> |

| <b>Emergency Reserve Account History</b> |                        |
|--|------------------------|
| <b>Balance as of January 1, 2023</b>     | <b>\$ 1,249,338.00</b> |

|                                     |                        |
|-------------------------------------|------------------------|
|                                     |                        |
| <b>Balance as of March 28, 2023</b> | <b>\$ 1,249,338.00</b> |

Bohrer asked the audience if there was anyone that would like to speak either for or against the March Supplemental Budget. There was no testimony or comments.

In regular session, Villard moved to adopt **Resolution 2023-37** to approve the March 2023 Budget Supplemental as presented. Broom seconded the motion. Motion carried 3-0.

### Presentation:

- 4) **Yampa River Leafy Spurge Project – John Husband**  
 - Program update (see attached)

Husband made introductions from the audience - Jenny Frithsen (Friends of the Yampa), Jesse Schroeder (Moffat County Weed & Pest) and Chris Rhyne (BLM). He also presented a slide show detailing the work of the Yampa River Leafy Spurge Project, their partners and volunteers, to eradicate the invasive Leafy Spurge plant along the Yampa River.

Bohrer reminded everyone that this is the last meeting in the BCC Chambers in this building. The April 11<sup>th</sup> meeting will be held in the Main Floor Conference Room.

Meeting adjourned at 9:27 am

The next scheduled Board of County Commissioners meeting is Tuesday, April 11, 2023

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: \_\_\_\_\_

*[Signature]*

*[Signature]*

*[Signature]*

Approved on: \_\_\_\_\_

*April 11, 2023*

Attest by: \_\_\_\_\_

*Erin Miller*



Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>