

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

March 31, 2020

In attendance: Ray Beck, Chair; Donald Broom, Vice-Chair; Don Cook (by phone), Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Joshua Carney; Rebecca Tyree; Mindy Curtis; KC Hume; (by phone) Lynnette Siedschlaw, Jeff Comstock, Melody Villard, Vicky Huyser ; Drew Kramer, Tom Kleinschnitz

Call to Order
Pledge/Opening Prayer

Broom made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

Consent Agenda -

Review & Sign the following documents: (see attached)

Approve minutes:

- a) March 17
- b) 2020-33: Transfer of Payment of Warrants for the month of March
- c) 2020-36: Resolution for Transfer of Payroll Warrants
- d) 2020-37: Voided Warrants Resolution for the Month of March
- e) 2020-38: Transfer of Intergovernment Funds for the Month of March
- f) Tyler Tech License and Service agreement for MUNIS Software
- g) Core Services Program Sexual Abuse Treatment Services w/Relate, Restore, Repair, LLC
- h) Resolution 2020-41: Sale of County Hospital Real Property
- i) Declaration of Medical Use Restrictions

Broom made a motion to approve the consent agenda; items A-1. Cook seconded the motion. Motion carried 3-0.

Public Comments, General Discussion & BOCC Reports:

BOCC:

General Discussion was held among the Board:

- ✓ Broom: Hopes everyone is doing well and staying healthy.
- ✓ Cook: Commented on how busy the Public Health Department is right now with the Coronavirus.
- ✓ Beck:
 - As of today: 2,627 cases of COIVD-19 in the State of Colorado; 51 deaths; 414 hospitalizations; 364 complete tests.
 - Board of Health passed an Emergency Meeting resolution on March 16; have used it three times since then.
 - Passed a resolution limiting public contact for County employees. Encouraging social distancing and hand washing; Stay at home order from the State.
 - Incident Management Team in place

- Appreciate Department Heads, Elected Officials and employees doing what they can to protect themselves and the public.
- Reminded everyone to participate in filling out the Census.

Public Comment: None

- Announce appointment to Maybell Volunteer Fire Department Board (see attached)

Joyce Barnes submitted a letter of interest for an empty seat on the Maybell Volunteer Fire Department Board.

Broom made a motion to approve Joyce Barnes to fill an open seat on the Maybell Volunteer Fire Department Board. Cook seconded the motion. Motion carried 3-0

- Proclamation for April as the Month of the Young Child (see attached)

Connections 4 Kids presented the Proclamation for April as the “Month of the Young Child”. Beck read the proclamation

Broom made a motion to approve and adopt the Proclamation for April as the “Month of the Young Child”; Cook seconded the motion. Motion carried 3-0.

Staff Reports:

Office of Development Services – Roy Tipton

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- Bid evaluation:
 - Floor Covering – Public Safety Center (see attached)

One bid for \$25,705.44 was received from TLC for carpet replacement at the Public Safety Center in Booking, Conference Room, and Locker Room, and vinyl for the Property Room. The budget for this project is \$35,000; there will be some additional flooring installed later in the year, in the weight room, by the Maintenance staff.

Broom made a motion to accept the bid from TLC for carpet replacement at the Public Safety Center for \$25,705.44. Cook seconded the motion. Motion carried 3-0.

- Herbicides/Pesticides – Weed & Pest Dept.

Three bids for Herbicides were received from: (see attached)

- ❖ Snyder & Counts - \$14,473.80
- ❖ Frontier Station - \$14,180.50
- ❖ CO Fire Aviation - \$16,161.00

Tipton recommended that the bid be awarded to Frontier Station.

Broom made a motion to accept the Herbicide bid for the 2020 season from Frontier Station for \$14,180.50; Cook seconded the motion. Motion carried 3-0.

One bid for Insecticides was received from Snyder & Counts for \$12, 930.00 (see attached).

Tipton recommended awarding the bid to Snyder & Counts.

Broom made a motion to accept the Insecticide bid for the 2020 season from Snyder & Counts for \$12, 930.00; Cook seconded the motion. Motion carried 3-0.

- DOLA Grant application – Loudy-Simpson Park Power Upgrade Project (see attached)

This power upgrade project is something that we have been working on since 2017. If our application is successful, it will replace original (1970's) electrical service at Loudy-Simpson Park, which has had many recent failures, usually during Whittle Wood or Balloon Festival. First part of the project will replace all of the underground power; the second part will include 40 x 60 picnic shelter which will also serve as a bandstand. A powered vendor section will run down the pipe rail fence. That will eliminate the need for generators at these events. We are asking for a \$200,000 Tier 1 DOLA Grant; the matching funds are \$45,000 from Moffat County, \$45,000 from the City of Craig (which City Council still need to agree to; it has been discussed through the Joint Services work group), we received a \$10,000 grant from YVEA last year and we just found out last Friday that we are receiving a \$150,000 donation from Tri-State; the total project is \$450,000. This application is due tomorrow, and we are going to go ahead and send it in even though there are a few loose ends.

The BOCC thanked Roy, Ray and Lennie for all their work on the project and to Tri-State for their monetary contribution.

Broom made a motion to approve the DOLA Grant application for \$200,000 for the Loudy-Simpson Park Power Upgrade Project. Cook seconded the motion. Motion carried 3-0.

County Attorney – Rebecca Tyree

- **Resolution 2020-40:** Resolution Delegating Direct Supervision of the Emergency Management Agency to the Moffat County Sheriff Pursuant to a Memo of Understanding (see attached)
- **Memo of Understanding** between the Board of County Commissioners of Moffat County & the Moffat County Sheriff (see attached)

Tyree gave the background behind Resolution 2020-40 and the MOU. Commissioner Cook commented how fortunate the County was to have such an experienced OEM coordinator (Mike Cochran) come on board just as this pandemic has hit us.

Broom made a motion to approve Resolution 2020-40 and the MOU between the Board of County Commissioners of Moffat County & the Moffat County Sheriff. Cook seconded the motion(s). Motion(s) carried 3-0.

- **Resolution 2020-39:** Resolution to temporarily appoint the Public Health Nurse as Public Information Advisor related to COVID-19

Tyree explained the role that the Public Health Nurse has been playing in the dissemination of information to the public regarding the COVID-19 Pandemic, so it's appropriate to pay her additional salary.

Cook made a motion to approve **Resolution 2020-39**: Resolution to temporarily appoint the Public Health Nurse as Public Information Advisor related to COVID-19. Broom seconded the motion. Motion carried 3-0.

9:00 am

Finance Department Director, Mindy Curtis

- Public hearing regarding March Budget Supplemental (see attached)

Beck read the proceedings for a Public Hearing.

- March Budget Supplemental (Resolution 2020-34)

Beck declared the public hearing open.

Curtis explained the highlights of \$20,000 or more included in the Supplemental; most of it was funds being rolled over or unexpected revenues and transfers.

Beck asked the required three times if there was anyone for or against the March Budget Supplemental; there was no comment.

In regular session, Broom made a motion to approve the **March 2020 Budget Supplemental (Resolution 2020-34)**. Cook seconded the motion. Motion carried 3-0.

Human Resources Department – Lynnette Siedschlaw (by phone)

- Discussion of hiring Temporary Public Health Nurse(s)

Siedschlaw explained that due to the COVID-19 Pandemic, our current Public Health Nurse, Olivia Scheele, is working way too many hours. If we were to consider hiring a temporary Public Health Nurse, it would take some of the pressure off her. There was some discussion about doing an MOU with Memorial Regional Health for nurses, but Siedschlaw pointed out that normally, according to County policy, temporary employees have to be hired through a temporary agency. But because of the extenuating circumstances surrounding this issue, we would hire our own so they could be covered under our general liability insurance and government immunity.

Commissioner Cook commented that we need to be proactive in our Public Health sector and may want to consider leaving this “open ended” in case we need to hire any additional temporary Public Health Nurses.

Cook made a motion to allow Human Resources to alter County policy in reference to hiring temporary employees for Public Health Nurse(s). Broom seconded the motion. Motion carried 3-0.

Tyree brought it to the attention of the BOCC that according to the resolution (2020- 31) for Emergency Board of Public Health meetings, decisions made during those emergency or special meetings needs to be ratified during regular BOCC meetings.

Cook made a motion to ratify any Board of Public Health policies/decisions made in emergency/special meetings in the last few weeks. Broom seconded the motion. Motion carried 3-0.


Meeting adjourned at 9:24am


The next scheduled BOCC meeting is Tuesday, April 14, 2020

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: 





Approved on: April 14, 2020

Attest by: 