

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

April 13, 2021

In attendance: Donald Broom, Chair; Tony Bohrer, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Jeff Comstock; Rebecca Tyree; Roy Tipton; Dimitar Tzerovski; Vickie Huyser; Sasha Nelson; Nick Charchalis; Jerry Hoberg; Mary Schminkey

**Call to Order
Pledge of Allegiance**

Commissioner Broom called the meeting to order

Broom made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda -

Review & Sign the following documents: (see attached)

Approve minutes:

- a) March 30
- b) Special Meetings: March 30; April 1; April 5
- c) 2021-29: Transfer of Intergovernment Funds for the month of April
- d) 2021-37: Resolution for Transfer of Payroll Warrants
- e) 2021-38: Resolution for Payment of Warrants
- f) 2021-39: Correction to Resolution 2021-07
- g) 2021-36: Prepayment of Certificates of Participation
- h) Memo of Understanding between Human Resources Department and Moffat County Library
- i) Memo of Understanding between Department of Human Services and Moffat County Library
- j) Intergovernmental Agreement for Department of Human Services Supervision
- k) Child Fatality Prevention System agreement
- l) Equipment Rental agreement w/Wagner
- m) Colorado Department of Public Health & Environment Discharge Monitoring report – Limestone Pit
- n) Public Safety Center Security Electronics upgrade contract w/KUBL Group
- o) Mowing/Fuel Management agreement w/BLM
- p) Certification regarding Lobbying with Federal Appropriated Funds
- q) Department of Human Services Financial Assessment contract
- r) Resolution 2021-40: Authorizing a Bank Checking Account for the Administration of the All Crimes Enforcement Team (ACET) Fund
- s) Department of Human Services Electronic Transactions for January & February 2021

Broom made a motion to approve the consent agenda items A-S. Bohrer seconded the motion. Motion carried 3-0.

Public Comments & General Discussion:

There was none

Staff Reports:

Human Resources Department – Lynnette Running

- Personnel Requisition – Public Health Department (see attached)

The Public Health Department is requesting to hire a part-time, temporary Administrative Assistant. This is a COVID funded position that would go through June 30, 2022. The position will be reviewed at that time.

Villard moved to approve the Personnel Requisition for the Public Health Department to hire a part-time, temporary Administrative Assistant. Bohrer seconded the motion. Motion carried 3-0.

- Employee Retirement Board appointment (see attached)

Siedschlaw explained that there is one open seat on the Employee Retirement Board, for which they got two letters of interest. Because of her financial background, Siedschlaw recommended Debbie Belleville for the seat.

Bohrer moved to appoint Debbie Belleville to the Employee Retirement Board. Villard seconded the motion. Motion carried 3-0.

Siedschlaw also spoke about the process of hiring temporary employees for the Department of Human Services. Normally, the County hires temporary employees through Flint Personnel, but because of the confidential nature of this job and the need to have direct control over the position(s), Siedschlaw would like to hire the position(s) as temporary through Moffat County. The Board of County Commissioners agreed to let Siedschlaw proceed with this

Office of Development Services – Roy Tipton

- Bid recommendation: Fairgrounds Fencing (see attached)

Tipton presented the one bid to replace fencing around the street side perimeter of the Fairgrounds; that bid was from Ideal Fencing for \$63,930. The original spec had been for green vinyl coated fencing; Tipton spoke with Ideal yesterday about modifying their bid to use galvanized fencing. That bid came back at \$54,810. The savings could be used to construct a pipe rail guard on the corner of Bellaire to protect the fence from people parking at that spot. Also, the green fencing is 11 weeks out for materials; the galvanized is available much more quickly and they could be done by the Fair in August. Tipton recommended using the bid from Ideal Fencing for \$54,810. Commissioner Bohrer commented that even though he is in the business and didn't bid because of his position as a commissioner, he feels like

because this contractor is from the Front Range, they are at least \$10,000 too high, and only getting one bid is not competitive. There was some discussion about going back out for bids, but the time factor plays into it, plus the appearance of possibly not following policy.

Villard moved to accept the bid recommendation for **\$54,810 from Ideal Fencing for replacement Fairgrounds fencing**. Bohrer seconded the motion, but voted against. Motion carried 2-1.

County Attorney – Rebecca Tyree

- **Resolution 2021-35: Eliminating Distance Requirement with regard to application for Liquor License for the Maybell General Store (see attached)**

Tyree explained that the Maybell store would like to apply for a new type of liquor license. They currently are licensed to sell beer, but because of their proximity to the Maybell School, the Board of County Commissioners would have to approve eliminating the Distance Requirement. This resolution would accomplish that. Mary Schminkey, co-owner of the store with her husband Joe, was in the audience and also came up to speak to the commissioners. She said they have had numerous requests for wine or hard liquor by people either traveling through or staying at the Maybell Park. She and her husband feel that if they don't try to establish liquor sales at this point, someone else will come into the area to do the same, and would seriously undercut their beer sales; so, it's a question of the bottom line for them. Tyree commented that there will need to be another hearing in the future to approve the actual liquor license.

Bohrer moved to approve **Resolution 2021-35** as presented to Eliminating Distance Requirement with regard to application for Liquor License for the Maybell General Store. Villard seconded the motion. Motion carried 3-0.

- **Discussion of Service Plans and Processing Fee for Service Plans for Special Districts pursuant to CRS 32-1-202**

Due to two upcoming special districts that are looming on the electoral horizon, Tyree brought information before the Board of County Commissioners related to a state statute that specifies processing fees for Service Plans for Special Districts. After some discussion, it was decided a workshop should be scheduled to discuss this more in detail.

9:00 am – Public Hearing

Planning & Zoning – Jerry Hoberg

- **C-21-01: Charchalis 2nd Residence CUP (see attached)**

Commissioner Broom read the Public Hearing protocol.

Hoberg presented information pertaining to the Conditional Use Permit application submitted by Nick & Ann Charchalis to build a second residence on their 454-acre property. Nick Charchalis appeared

before the board to explain that they are building a 535 square foot “tiny house” for his mother-in-law. Both Hoberg and Charchalis have spoken to several of the neighbors and no one has had any objections.

Broom asked if there was anyone for or against the Charchalis 2nd Residence CUP; there was none.

In regular session, Villard made a motion to approve the Charchalis 2nd Residence CUP. Bohrer seconded the motion. Motion carried 3-0.

Craig/Moffat County Airport – Jerry Hoberg
- Airport Coronavirus Relief Grant Program agreement (see attached)

Hoberg explained the process he has had to go through to comply with the restrictions the government has put in place for a second round \$13,000 Airport Coronavirus Relief Grant Program. Hoberg said they want to use these funds to help asphalt a new run way on the east side of the airport.

Bohrer moved to approve the \$13,000 Airport Coronavirus Relief Grant Program agreement. Villard seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:12 am

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Donald Broom

Tyler

Melody Villard

Approved on: April 27th, 2021

Attest by: Erin Miller

