

Moffat County Board of County Commissioners  
1198 W Victory Way Ste 104 Craig, CO 81625

May 28, 2024

**In attendance:** Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Neil Binder; Angie Boss; Jim Howell; Rebecca Tyree; Bill Baker; Jeff Comstock; Tracy Winder; Tom Kleinschnitz; Stacy Morgan; John Husband

**Call to Order**  
**Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) May 14

**Resolutions:**

- b) 2024-56: Payroll
- c) 2024-57: Transfer of Intergovernment Funds for May
- d) 2024-58: P-Cards
- e) 2024-59: Voided Warrants for May
- f) 2024-60: A/P

**Contracts & Reports:**

- g) Ratify Department of Public Health Gun Safety Grant application
- h) Intergovernmental Agreement: Sheriff's Office/CO State Patrol – Dispatch Services
- i) Fair Entertainment contract: Infunity Events
- j) Craig-Moffat Airport Cultural Resource Survey contract w/Metcalf Archeology Consultants
- k) Department of Public Health Core Immunization contract with Colorado Department of Public Health & Environment
- l) Department of Public Health Emergency Preparedness and Response contract w/Colorado Department of Public Health & Environment
- m) Right of Way renewals:
  - County Road 182
  - County Road 57
  - BLM Road to Villard Gravel Pit

Bohrer made a motion to approve the consent agenda items A-M. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

## Public Comment/General Discussion:

There was no Public Comment

Commissioner Bohrer commented on the Memorial Day/Veteran's Service.

### Moffat County Tourism Association – Tom Kleinschnitz

- Honor service of former board member

Kleinschnitz came before the Board of County Commissioners to honor the 15 years of service on the Tourism Association Board by Tammie Thompson-Booker. He complimented her as someone that was not only knowledgeable and passionate about this community, but as a critical thinker, that always had her own opinion and never one to be subject to "group think". She also served three years on the governor appointed State Tourism Board. MCTA had a personalized eagle statue to present to Booker (who was not present). Kleinschnitz commented that the seat that Booker left was still open and that they are trying to find someone from the local lodging industry to fill it.

## Staff Report:

### Office of Development Services – Neil Binder

- Bid recommendation: Tractor & Mini Excavator for Moffat County Parks Department (see attached)

Binder explained that originally, this bid was just going to be for a tractor, but in doing research, it was discovered that for the budget of \$60,000, they should be able to also get a mini excavator. One reason this worked out so well is due to the high trade-in value on the department's old tractor, which helps us come in \$10,000 under budget.

Six bids were received, two from local vendors. Lowest bid for the tractor was received from US Tractor of Craig for \$55,571.22, with a trade-in on the old tractor of \$40,071.22, making the final price \$15,500.

Low bid on the mini excavator was received from Severson Bobcat of Craig for \$51,784.42.

There was some discussion about the efficiency of having a mini excavator vs a tractor with a backhoe attachment.

Broom moved to approve the bid recommendation for the purchase of a mini excavator from Severson Bobcat of Craig for \$51,784.42. Villard seconded the motion. Motion carried 3-0.

Broom moved to approve the bid recommendation for the purchase of a tractor from US Tractor of Craig for \$55,571.22. Villard seconded the motion. Motion carried 3-0.

8:45 am

**Public Hearing:**

**Clerk & Recorder's Office – Stacy Morgan**

- Special Events Permit: Craig Chamber of Commerce – Whittle the Wood Beer Garden

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

The Chamber of Commerce is applying for a Special Event Liquor License for a beer garden during the Whittle the Wood Rendezvous June 21<sup>st</sup> & 22<sup>nd</sup>, in Loudy-Simpson Park.

Notice for the Special Events Liquor License was posted at least 10 days prior to this hearing, per C.R.S. 44-5-106.

There was no testimony or comments.

Bohrer closed the Public Hearing.

In regular session, Broom moved to approve the Special Event Liquor License for the Craig Chamber of Commerce for the Whittle the Wood Rendezvous. Villard seconded the motion. Motion carried 3-0.

**Staff Report:**

**County Attorney – Rebecca Tyree**

- Request Waiving Bid Process for an Independent Contractor to Provide Professional Services as Special County Attorney
- Pending receipt of proposal and agreement by all parties, authorizing one commissioner to sign

Due to having an open spot in the Assistant County Attorney position and quite a bit of work in the County Attorney's office, they have been forced to implement a bid process for an Independent Contractor to take on the Department of Human Services caseload. As of last Thursday, a highly qualified individual, who is a Certified Child Welfare Law Specialist, has expressed an interest in and submitted a bid for the Special County Attorney position.

Tyree is requesting waiving the bid process because, according to County policy, a bid cannot be responded to until 10 days after it has been posted twice, and even though today marks nine days and it appears to have only one applicant, the BCC will not meet again until June 11<sup>th</sup> and the Attorney's Office and Department of Human Services would like to begin negotiations as soon as possible with this individual.

Villard moved to waive the bid process for an Independent Contractor to Provide Professional Services as Special County Attorney and if the proposal is approved by all parties, authorizing one commissioner to sign. Broom seconded the motion. Motion carried 3-0.


Meeting adjourned at 8:57 am

The next scheduled BOCC meeting is Tuesday, June 11, 2024

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by:



Melody J. H. H.

Approved on:

June 11, 2024

Attest by:

Erin Miller

