

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

June 24, 2025

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer (ZOOM); Erin Miller, Deputy Clerk & Recorder; Candace Miller; Randy Looper; Debbie McLain; Lois Wymore; Jim Buffham; Mary Blakeman; Harry Blakeman; Stacy Morgan; Tracy Winder; Carol Haskins; Chip McIntyre; KC Hume; Max Salazar

Call to Order
Pledge of Allegiance

Commissioner Villard called the meeting to order at 8:30 am

Commissioner Bohrer joined the meeting by ZOOM.

Villard made a motion to approve the agenda as presented. Broom seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) June 10; June 16 – Special meeting

Resolutions:

- b) 2025-55: Amended Fee Schedule
- c) 2025-58: Payroll
- d) 2025-60: A/P
- e) 2025-61: P-cards

Contracts & Reports:

- f) Treasurer's Report
- g) Department of Human Services/CO Division of Economic & Workforce Support – contract for Equifax verification support
- h) Department of Human Services/Connections 4 Kids – Love & Logic Program CORE Contract
- i) Craig/Moffat County Airport/Department of Transportation Reimbursement Agreement
- j) Fairgrounds Livestock Watering System contract w/CRC
- k) Airport Infrastructure Grant
- l) Fair Entertainment contract - Tris Munsick & The Innocents
- m) Ratify: Parrotheads/Whittle the Wood Liquor License

Villard made a motion to approve the consent agenda items A-M. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Jim Buffham came up before the board with concerns about the condition of the roads in the Wilderness Ranch area.

Staff Reports:

Office of Development Services – Candace Miller

- Events Center Architecture and Engineering contract

Miller presented the Events Center Architecture and Engineering services contract with C.H. Johnson Consulting for \$3,825,848. The firm also oversaw the feasibility study for the project. This contract will be funded by grants from OJT and LACTF. There is a kick-off meeting with the contractor scheduled for July 15th.

Broom moved to approve the Events Center Architecture and Engineering contract with C.H. Johnson Consulting for \$3,825,848. Bohrer seconded the motion. Motion carried 3-0.

Sheriff's Office – KC Hume

- Resolution 2025-59: Sheriff Hume Retirement /Vacancy Appointment - Office of Sheriff

Sheriff Hume presented Resolution 2025-59, regarding his retirement from the Sheriff's Office on July 2, and the appointment of Undersheriff Chip McIntyre to complete the remaining term. Hume also pointed out that McIntyre has stated that he will most likely run for the seat when it comes open at the end of the remaining two years.

Broom moved to approve Resolution 2025-59, regarding Sheriff KC Hume's retirement and the appointment of Undersheriff Chip McIntyre to fill the vacancy. Bohrer seconded the motion. Motion carried 3-0.

8:45 am - Public Hearing:

Villard read the Public Hearing protocol and declared the Public Hearing open.

Clerk & Records Office - Stacy Morgan/Balloon Fest Committee – Randy Looper & Debbie McLain

- Balloon Fest Special Event Liquor License

Morgan gave the details for the event as it relates to the Beer Garden, that will be operated by the Samuel Havenga, Jr. VFW Post #4265, on August 2 at Loudy-Simpson Park.

There was no public comment.

Back in regular session, Broom moved to approve the Special Event Liquor License for the beer garden operated by the Samuel Havenga, Jr. VFW Post #4265, on August 2 at Loudy-Simpson Park for the Moffat County Balloon Fest. Bohrer seconded the motion. Villard abstained because she is part of the Balloon Fest committee. Motion carried 2-0.

Planning & Zoning – Candace Miller

- Shimizu Minor Subdivision S-25-03- Final

Villard read the Public Hearing protocol and declared the Public Hearing open.

The sketch/prelim portion of this application was approved at the May 13th BCC meeting. This is a 33-acre parcel that is split by CR 93. The minor subdivision will create Lot 1, an 11.713-acre parcel to the north, and Lot 2, an 18.540-acre parcel to the south. There has been no opposition put forward for this application.

There was no public comment.

Back in regular session, Broom moved to approve the Shimizu Minor Subdivision S-25-03 - Final. Bohrer seconded the motion. Motion carried 3-0.

Meeting adjourned at 8:54 am

The next scheduled Board of County Commissioners meeting is Tuesday, July 8, 2025

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Melodyillard

Sam Y Broom

Ty B

Approved on: July 8th, 2025

Attest by: Erin Miller



Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UCOd8avRo294jia2irOdSXzQ>