

Moffat County Board of County Commissioners
1198 W Victory Way Ste 104 Craig, CO 81625

June 27, 2023

In attendance: Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Jeff Comstock; Tom Kleinschnitz; Rebecca Tyree; Jim Howell; Dan Miller; Dan Haskins; Randy Looper; Rachel Bower; Kristin Grajeda

Call to Order
Pledge of Allegiance

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) June 13; June 20 – Special Meeting

Resolutions:

- b) 2023-66: Payroll
- c) 2023-67: Bonus Payroll
- d) 2023-68: Payment of Warrants
- e) 2023-69: P-Cards

Contracts & Reports:

- f) Yampa Valley Bar & Grill/Change of Officers on the Yampa Valley Golf Course Board of Directors
- g) Department of Public Health Colorado Department of Public Health & Environment Memo of Understanding for No-Cost Rapid Testing
- h) Road Use agreement w/TransWest Express
- i) Airport Hanger lease
- j) Maybell Park Power Upgrades contract
- k) Yampa Valley Regional Airport Commission seat nomination letter
- l) Department of Human Services Core Services Program – Mental Health Services contract(s):
 - Karla Persichitte, LPC
 - Katherine Gibbs
 - Connections4kids
 - Prather Productions
 - Mountain Soul Resources, Inc
 - Psyche, Soma, & Soul Therapy, LLC
- m) BLM Conservation Leasing comment letter

Bohrer made a motion to approve the consent agenda items A-M. Villard seconded the motion. Motion carried 3-0.

There was further discussion about item K. Commissioner Bohrer explained the nomination process for the Yampa Valley Regional Airport Board.

Commissioner Villard explained Moffat County's comments on item M regarding BLM Conservation Leasing.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Dan Haskins questioned the information contained on the Planning & Zoning Commission website. He also wondered why there is no information on the website (as a whole) regarding workshops.

Villard responded that the Planning & Zoning Commission page would be looked at and that information regarding commissioner workshops was contained on the Commissioner Meeting page of the County website.

Staff Reports:

Office of Emergency Management – Todd Wheeler

- Order Terminating Local Disaster Emergency (see attached)

Wheeler stated that the Local Disaster Emergency had reached a point of termination. Cost documentation and reports are still being submitted to the state. He said that the state government is still looking at possibly issuing a Disaster Declaration to some, if not all counties across the state due to the bad weather conditions this year.

Broom moved to Terminate the Local Disaster Emergency plan. Villard seconded the motion. Motion carried 3-0.

- EMS Licensing Certificates (see attached)

It is a yearly requirement that all county-based ambulances must be licensed. Licensing certificates are being issued to: Memorial Regional Health, Maybell, EMS Reserve, and EMS Unlimited. Last year, a total of 1,135 patients were transported and 200 hours of community service were provided for events. The lack of EMT's is impacting the number of patients that could be served. Classes are being organized to help overcome that.

Villard moved to approve the EMS Licensing Certificates for Memorial Regional Health, Maybell, EMS Reserve, and EMS Unlimited. Broom seconded the motion. Motion carried 3-0. Villard thanked Wheeler for all the services provided by the EMS providers in our community.

Road & Bridge Department – Dan Miller

- Monthly Report

- Crusher – We have had the crusher shut down since last fall. The crew has been filling vacancies on the mag crew and the construction crew. Both crews had employees resign and it's taking a while to find suitable replacements. We hope to start crushing after the 4th of July.
- The truck crew has been hauling to various roads the needed gravel before the mag crew could apply product.

- The Mag crew finished applying approximately 565,000 gallons of mag to 160 miles of county roads. Our water trucks hauled 2,176,500 gallons of water for the mag crew in the month of May alone.
- The motor grader crew supported a second mag crew with water trucks and graders. We also got most of the non-mag roads bladed. We are also one person short on the grader crew.
- The construction crew has been repairing flood damage resulting from the high run off this year. We are currently working on the culvert on CR 178. We still need to replace and repair culverts on CR 30 and CR 103
- The landfill is shorthanded because one of the employees had surgery but the remaining three employees are taking up most of the slack while he recovers. We have had to fill in 4 days with various Road and Bridge employees. We are going to build 2 more cells at the landfill this fall. We put the geo liner out to bid and are waiting specification approval on the liner from the engineers.

Miller stated that there are a couple of budget issues that will need to be addressed this fall. With the high snowfall we had last winter, the Road & Bridge Department is over budget on overtime for both the road maintenance crew and the shop.

They are also at 68% of the annual budget for repair parts. This can be attributed to cost increases for parts more than frequency of break downs. They do their best to refurbish parts or buy used items rather than buy new parts but supplies are limited.

Utility costs are projected at 337% of budget. Some of that is due to the harsh winter, but the majority is due to the sharp rise in utility costs across the board.

**Department of Human Services – Kristin Grajeda &
Human Resources Department – Rachel Bower**

- **Resolution 2023-70:** Department of Human Services & Youth Services on-call pay scale (see attached)

Department of Human Services is requesting a change in the on-call (daily) pay scale for their and Youth Services employees. This scale has not changed since 2018 and is an 80/20 cost split with the state.

Villard move to approve **Resolution 2023-70:** Department of Human Services & Youth Services on-call pay scale change. Broom seconded the motion. Motion carried 3-0.

- Department of Human Services personnel grade change (see attached)

Grajeda requested that the Lead Case Worker position be changed to a grade 10, rather than a grade 9, which is the same level as a Case Worker 3. Any lead position is going to have more duties and responsibilities. Bower commented that the Lead Case Worker position has been open since December and hopefully, with the grade change, it will help attract applicants to fill this position.


Villard moved to approve the personnel grade change for Lead Case Worker. Broom seconded the motion. Motion carried 3-0.

Meeting adjourned at 8:53 am

The next scheduled BOCC meeting is Tuesday, July 11, 2023

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: 

Melodyillard
Conner Bros

Approved on: July 11th, 2023

Attest by: Erin Miller



Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>