

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

July 8, 2025

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer; Erin Miller, Deputy Clerk & Recorder; Candace Miller; Lois Wymore; Max Salazar; Karen Stillion; Rachel Bower; Allison Anthony; Jeff Comstock; Larona McPherson

Call to Order
Pledge of Allegiance

Commissioner Villard called the meeting to order at 8:30 am

Villard made a motion to approve the agenda as presented. Bohrer seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) June 24

Resolutions:

- b) 2025-62: Voided Warrants
- c) 2025-63: Transfer of Intergovernment Funds for July
- d) 2025-64: Payroll
- e) 2025-65: A/P

Contracts & Reports:

- f) Landfill Shredder permit application
- g) Quarterly Discharge Report
- h) SFY 25–26 Medicaid County Performance Standards Program
- i) Acknowledgement letter re: Olson Ranch Easement
- j) Youth Services sub-contract w/Grand County – CYDC/MTR/Diversion Funds
- k) Ratify: Shoshone Water Rights Preservation Act Letter of Support

Villard made a motion to approve the consent agenda items A-K. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Karen Stillion, with CASA (Court Appointed Special Advocates for children) came up to remind the BCC about the upcoming CASA/Legislative dinner that is being held on July 26 at a board member's house. Of the three regions in the 14th Judicial District, Moffat County has the most clients in this program.

Allison Anthony gave an update to the BCC regarding new voter information from across the country.

Staff Reports:

Human Resources Department – Rachel Bower

- Discuss Employment Offer for Veteran Services' Officer position (see attached)

Bower presented a request to the BCC to add an additional part time (20 hours per week) VSO position. This proposed position has been reviewed by the State and is approved to be reimbursed up to 40 hours. Adding a second VSO position will help improve accessibility for our veterans, ensure consistent coverage, and overall help us to better serve the veterans that have served us.

Two interviews for the original position were held on June 30th and July 1st. The second position will be posted internally for an additional week to allow existing employees an opportunity to apply. Bower requested BCC approval to extend an employment offer to fill the current VSO vacancy. And, possibly, after the passing of the internal posting, the added position. Bohrer commented that he would prefer to wait until the July 22 meeting to approve any job offers.

Bohrer moved to approve the addition of a (part time) second VSO position. Broom seconded the motion. Motion carried 3-0.

8:45 am - Public Hearing:

Villard read the Public Hearing protocol and declared the Public Hearing open.

Planning & Zoning – Candace Miller

- Hampton Conditional Use application C-25-05 (see attached)

Miller presented the Conditional Use application for Stephen Hampton for a home-based business. The applicant was able to answer all the requirements for the business and all adjacent property owners were notified by mail; there was no response from any of the neighbors. The Planning & Zoning Commission reviewed this application at their meeting last week and approved it with no stipulations.

There was no public comment.

In regular session, Broom moved to approve the Hampton Conditional Use application C-25-05. Bohrer seconded the motion. Motion carried 3-0.

- Segura Conditional Use application C-25-07 (see attached)

Back in Public Hearing, Miller presented a Conditional Use application for Thomas and Amy Segura for an additional dwelling for in-laws. This dwelling will share the same address and use the existing property access. The applicant is working with the building inspector on building permits, septic, etc. The Planning & Zoning Commission reviewed this application at their meeting last week and approved it with no conditions.

There was no public comment.

Back in regular session, Broom moved to approve the Segura Conditional Use application C-25-07. Bohrer seconded the motion. Motion carried 3-0.

Elected Official:

Assessor's Office – Larona McPherson

- Yearly Assessor's report (see attached)

As required by state statute, the Assessor must report to the County Board of Equalization no later than July 15th of each year.

McPherson reviewed the following:

- State Abstract and how much more complicated it has become
- 2025 Real Property Protest period – 265 protests filed; 241 – residential; 24 – vacant land; 110 adjusted; 155 denied
- No personal property protests
- One CBOE protest (residential) that will come before the Board of Equalization

There was also discussion about the state level Senior Property Tax Exemption program. McPherson said it was highly likely that the state would be doing away with that. The BCC asked if it would be possible for the County to implement a county level Senior Property Tax Exemption program? McPherson said she would look into it.

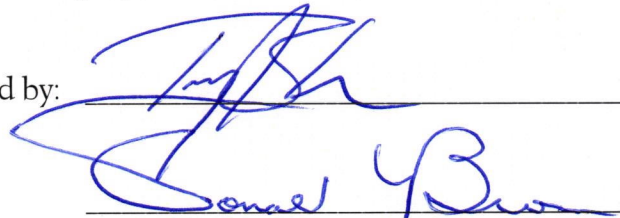
Meeting adjourned at 9:04 am

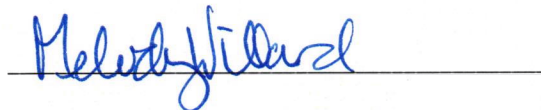
The next scheduled Board of County Commissioners meeting is Tuesday, July 22, 2025

Submitted by:

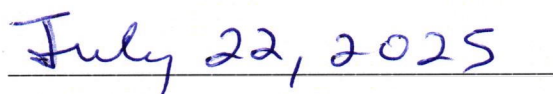
Erin Miller, Deputy Clerk and Recorder

Approved by:

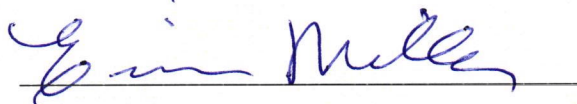




Approved on:



Attest by:





Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>