

Moffat County Board of County Commissioners  
1198 W Victory Way Ste 104 Craig, CO 81625

July 23, 2024

**In attendance:** Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Angie Boss; Jeff Comstock; Chris Nichols; Jim Howell; Cathy Nielson; Heather Brumblow; Todd Wheeler; Stacy Morgan; Jayne Morley; Chip McIntyre; Ashley Dishman

**Call to Order**  
**Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) July 9; June 26 – Executive Session

**Resolutions:**

- b) 2024-77: Payroll  
c) 2024-78: Transfer of Intergovernment Funds  
d) 2024-79: Accounts Payable  
e) 2024-80: P-Card Payments  
f) 2024-81: Colorado Open Records Act (CORA) fee update

**Contracts & Reports:**

- g) Moffat County Attorney Employment Contract  
h) Treasurer's Report(s)  
i) Department of Public Health Service Agreement w/Memorial Regional Health re: Communicable Disease Screening and Diagnostic Testing  
j) Department of Human Services Substance Abuse Treatment Services contract w/PROCOM  
k) Operation & Maintenance Plan w/Forest Service for Freeman Reservoir Campground  
l) Ratify:  
- POST Grant  
- Election Improvement/Security Grant  
- Credit Applications:  
• KLS Equipment Leasing  
• American Made Liner Systems

Bohrer made a motion to approve the consent agenda items A-L. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

## Public Comment/General Discussion:

Jayne Morley reminded the Board how valuable the Public Library is to our community and encouraged them to put any additional funding towards that facility.

Her second comment was about the rumor that the Pavilion building might be getting torn down in the wake of building a new multi-use events center. She is totally opposed to the Pavilion being removed.

Board of County Commissioners – Commissioner Villard gave an update on the progress of potential economic development projects.

## Staff Reports:

### Office of Emergency Management – Todd Wheeler

- **Resolution 2024 – 82: Resolution Establishing Moffat County as a Local Authorizing Authority for Emergency Medical Services, Establishing Ambulance Service Areas, and Adopting Rules Surrounding Authorization**

In 2022, the State decided to remove the licensing authority of EMS ambulances from the counties and reassign it to the Colorado Department of Public Health & Environment. They did retain one caveat that would allow the counties some authorization for licensure, primarily out of area ambulances. This resolution covers that, requiring the out of area ambulance providers to get a permit and clears up language for the Emergency Medical Director. It also moves the complaint process to the State.

Broom made a motion to approve **Resolution 2024 – 82: Resolution Establishing Moffat County as a Local Authorizing Authority for Emergency Medical Services, Establishing Ambulance Service Areas, and Adopting Rules Surrounding Authorization**. Villard seconded the motion. Motion carried 3-0.

**8:45 am**

### Public Hearing:

### Finance Department – Cathy Nielson & Heather Brumblow

- July Budget Supplemental (**Resolution 2024-74**) (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

Nielson presented the July Budget Supplemental and highlighted any transactions that were over \$10,000. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

<b>Budget supplemental requests by category:</b>	
<b>Unexpected Revenue</b>	<b>\$283,603.48</b>
<b>Transfers</b>	<b>\$248,970.35</b>
<b>Increase Spending Authority</b>	<b>\$0.00</b>
<b>Rollovers</b>	<b>\$164,771.86</b>
<b>Downward Supplemental</b>	<b>\$163,487.00</b>
<b>Total Adjustments</b>	<b>\$860,832.69</b>

<b>Contingency Account History</b>	
<b>Balance as of January 1, 2024</b>	<b>\$625,000.00</b>
<b>March Supplemental</b>	<b>\$5,500.00</b>
<b>July Supplemental</b>	<b>\$0.00</b>
<b>December Supplemental</b>	<b>\$0.00</b>
<b>Balance as of July 23, 2024</b>	<b>\$619,500.00</b>

<b>Emergency Reserve Account History*</b>	
<b>Balance as of January 1, 2024</b>	<b>\$1,292,870.00</b>
<b>Balance as of July 23, 2024</b>	<b>\$1,292,870.00</b>

\*Emergency Reserve is 10% of the current year general fund budget

Bohrer asked the audience if there was anyone that would like to speak either for or against the July Supplemental Budget.

There was no other testimony or comments.

Back in regular session, Broom moved to approve the July Budget Supplemental (**Resolution 2024-74**). Villard seconded the motion. Motion carried 3-0.

**Clerk & Recorder's Office – Stacy Morgan**

- Special Event Liquor License: VFW/Moffat County Balloon Fest (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

The VFW Post 4265 is applying for a Special Event Liquor License to run a beer garden during the Balloon Fest, August 3<sup>rd</sup>, at Loudy-Simpson Park.

Notice for the Special Events Liquor License was posted at least 10 days prior to this hearing, per C.R.S. 44-5-106.

There was no testimony or comments.

Bohrer closed the Public Hearing.

In regular session, Broom moved to approve the Special Event Liquor License for the VFW Post 4265 during the Balloon Fest. Villard seconded the motion. Motion carried 3-0.

Meeting adjourned at 8:58 am

The next scheduled BOCC meeting is Tuesday, August 13, 2024

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: 

Melody Woodard

C. B.

Approved on: August 13, 2024

Attest by: Erin Miller

