

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

July 25, 2023

In attendance: Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Candace Miller; Jim Howell; Stacy Morgan; Heidi Rogers; Sarah Colding; Kathy Bower; Jim Bassett; Kim Harding; Cathy Nielson; Stephanie Einfeld; Allison Adair; Dan Haskins; Shauana Merrill; Todd Wheeler; Dan Miller; John Williams; Jeff Comstock

**Call to Order
Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) July 11; July 12 – Special Meeting; Board of Public Health – June 27

Resolutions:

- b) 2023-76: Payroll
- c) 2023-78: Payment of Warrants
- d) 2023-79: P-Cards
- e) 2023-80: Voided Warrants

Contracts & Reports:

- f) Sheriff's Office Mutual Aid Agreement w/Carbon County, WY
- g) Emergency Medical Services Mutual Aid Plan(s)
 - Moffat County EMS Reserve
 - Maybell Ambulance
- h) Department of Human Services TALX Corporate services contract amendment
- i) Department of Public Health Community Health Assessment Plan/Public Health Improvement Plan
- j) Department of Public Health/Colorado Department of Public Health & Environment Emergency Preparedness contract - revised
- k) Annual Forest Service funds distribution letter
- l) Department of Human Services Core Services Program – Mental Health Services contract(s):
 - Psyche, Soma, & Soul Therapy, LLC
 - Children's Wellness Center of CO, LLC
 - S. Coleman
- m) Department of Human Services Colorado Works Program contract w/Prather Productions
- n) Professional Painting Services contract(s) w/Sloop Enterprise:
 - Maybell Wastewater Treatment Facility Wet Well
 - Maybell Park Bath House
- o) Fair entertainment contract w/Sasquatch Party Rentals

Bohrer made a motion to approve the consent agenda items A-O. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Allison Cutler, Dan Haskins and John Williams all voiced opposition to any kind of junk or rubbish ordinance.

Board of County Commissioners & Facilities/Maintenance - Kim Harding

- Discuss modifying Loudy-Simpson Park hours

Due to multiple acts of vandalism and law enforcement calls, it is being suggested that the gate to the back part of Loudy-Simpson Park be closed at 10 pm, rather than 12 am. City parks close at 10 pm, so closing Loudy-Simpson Park at that time would fit well. Harding noted that she has tracked (since the first of June) between \$3000-\$5000 in replacement and repairs from vandalism.

Villard made a motion accept the change of hours at Loudy-Simpson Park from 6 am - Midnight to 6 am - 10 pm. Broom seconded the motion. Motion carried 3-0.

Public Hearing:

8:45 am

Finance – Cathy Nielson

- July Budget Supplemental (Resolution 2023-75) (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open. Nielson presented the July Budget Supplemental. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

Budget supplemental requests by category:	
Unexpected Revenue	\$ 165,428.87
Transfers	1,426,303.05
Increase Spending Authority	\$ 42,500.00
Rollovers	\$ 7,392,640.09
Downward Supplemental	\$ 25,000.00
Total Adjustments	\$ 9,051,872.01

Contingency Account History	
Balance as of January 1, 2023	\$ 625,000.00
March Supplemental	\$ 0.00
July Supplemental	\$2,700.00
December Supplemental	\$0.00

Balance as of July 25, 2023	\$ 622,300.00
Emergency Reserve Account History	
Balance as of January 1, 2023	\$ 1,249,338.00
Balance as of July 25, 2023	\$ 1,249,338.00

Bohrer asked the audience if there was anyone that would like to speak either for or against the July Supplemental Budget. There was no testimony or comments.

In regular session, Broom moved to adopt **Resolution 2023-75** to approve the July 2023 Budget Supplemental as presented. Villard seconded the motion. Motion carried 3-0.

Natural Resources Department – Jeff Comstock

- Renew Brown’s Park Alumni Association lease for the Brown’s Park School building (see attached)

Comstock gave the background on the building/lease for the Brown’s Park School. The County got the building from the School District and leases it to the Brown’s Park Alumni Association, but the BLM is the land owner. The process of trying to acquire the land for the BPAA from the BLM has taken a long time. Kathy Bower and Jim Bassett, of the BPAA, came forward to speak. Comstock and the BCC pledged to push on the BLM to try and move the process forward.

Villard moved to approve renewing the Memo of Understanding and lease agreement with the Brown’s Park Alumni Association. Broom seconded the motion. Motion carried 3-0.

County Clerk’s Office/Elections – Stacy Morgan & Sarah Colding

- Election materials printing vendor bid recommendation (see attached)

The current vendor that the Clerk’s Office has had for years for printing of elections materials has decided that they don’t want to service any small counties anymore. The Clerk’s Office has gone out for bid for a new vendor, and after the interview process, they would like to recommend K & H Election Services for their new election services printing vendor, at a cost of \$20,958.00. Colding said that she really liked K&H because they are geared towards the voter by featuring a tracking system that allows the voter to follow their ballot through the whole process.

Broom moved to approve the Election materials printing bid recommendation for K&H Elections Services, at a cost of \$20,958. Villard seconded the motion. Motion carried 3-0.

Road & Bridge Department – Dan Miller

- GCL bid recommendation revision (see attached)

At the June 2 BCC meeting, the Road & Bridge Department recommended to the board that the bid for the GCL bid for the new landfill cells to Triton Environmental for \$67,465.50. During the process to submit a purchase order, Triton informed the Road & Bridge Department there would be a delivery charge added, bringing the cost up to \$73,851.50. In reexamining the original bids, it was determined that GSE Lining

Technologies is the next lowest bidder at \$67,871.40. The Road & Bridge Department recommends awarding the bid to GSE Lining Technologies for \$67,871.40.

Villard moved to approve the bid recommendation to GSE Lining Technologies in the amount of \$67,871.40, as presented. Broom seconded the motion. Motion carried 3-0.

Office of Development Services – Roy Tipton

- DOLA Special Initiatives Funding Grant Application (see attached)

This is a Tier 1 grant through DOLA, from the Energy Impact Assistance Fund, for a feasibility study for a multi-use events center. The feasibility study cost is \$400,000; this grant is for \$200,000 and the other portion would come from LACTF. This project has been identified as one of our top priorities for development.

Broom moved to approve the DOLA Special Initiatives Funding Grant Application. Villard seconded the motion. Motion carried 3-0.

Planning & Zoning – Candace Miller

- Resolution 2023-77: Ballot question (see attached)

The topic of a junk and rubbish ordinance was brought back to the table for discussion last October by concerned citizens at a Planning & Zoning Commission meeting and has been discussed several times since then, both for and against. In an effort to give all citizens of the County some input on this, it's been determined that a question on the November 7, 2023 general election ballot, is the best way to get a better understanding of how the citizens feel regarding this topic. If this gets approved by the voters, it will be developed from there to best fit the community.

Villard moved to approve Resolution 2023-77: Ballot question as presented. Broom seconded the motion. Motion carried 3-0.

Presentation:

NW Colorado Health – Stephanie Einfeld

- Program update

Einfeld gave historic background on the organization and current projects/programs that they serve about 1/3 of the community with.

Meeting adjourned at 9:34 am

The next scheduled BOCC meeting is Tuesday, August 8, 2023

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: 

Melody Hillard

Donal Y Brown

Approved on: August 8, 2023

Attest by: Erin Miller

Link to view this meeting on the Moffat County YouTube channel:
<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>

