

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**September 4, 2018**

**In attendance:** Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member, absent; Amanda Tomlinson, Chief Deputy Clerk & Recorder; Ken Wergin, Rebecca Tyree, Shauana Merrill, Karen Brown, Paul Knowles, Jeff Comstock, Roy Tipton, David Tan, Lynnette Siedschlaw, Laura Willems, Doug Winters, Lennie Gillam, David Griffith, and Russell Hill.

**Call to Order  
Pledge/Opening Prayer**

Moe made a motion to approve the agenda after an amendment to remove the Road & Bridge request and the CSU Extension Office update. Cook seconded the motion. Motion carried 3-0.

**Consent Agenda:**

Cook made a motion to approve the consent agenda.

Review & Sign the following documents:

- a) Approved the minutes from August 21, 2018 & August 27, 2018
- b) Resolution for Payment of Warrants 2018-92
- c) Resolution for Transfer of Payroll Warrants: 2018-93
- d) Voided Warrants Resolution: 2018-94
- e) 5 County Core Services Substance Abuse Services contract with CAPS
- f) CO Works Program Substance Abuse Services contract with CAPS
- g) Contract to replace rooftop units 2, 3, & 4 at Public Safety Center
- h) CDOT Road Maintenance Agreement

Moe seconded the motion. Motion carried 3-0.

**Public Comment, General Discussion & BOCC Reports:**

- ✓ Beck and Cook had a meeting with the State Land Board staff to discuss the Land with Wilderness Characteristics that TransWest is proposing to mitigate. BOCC does not support this mitigation. Cook added that the BLM needs to comply with the necessary steps that any other agency would need to go through.
- Beck discussed:**
- ✓ The Nifty Nineties party at the Senior Center.
  - ✓ The Northwest Colorado Transportation TPR meeting where they discussed two statewide ballot measures. The sales tax measure makes the most sense from Club 20's perspective
  - ✓ The Western Region CCI meeting in Montrose on policy & ballot questions
  - ✓ Representing AGNC at the dedication ceremony for the Cameo Shooting Complex
  - ✓ The Colorado Aeronautical board meeting

- ✓ The Yampa River Legacy meeting
- ✓ A special BOCC meeting on Thursday, September 6, 2018 to discuss the ballot measure that is due to the Clerk's office on September 7, 2018
- ✓ The Club 20 sponsored debates for State office candidates on Saturday, September 8, 2018 in Grand Junction

**Cook discussed:**

- ✓ The Sage Grouse Plan that the Department of the Interior is moving forward with. As it stands, the counties involved will not support the plan.
- ✓ A meeting with Congressman Tipton on August 29, 2018 to discuss PILT, the Sage Grouse Plan, and other issues that affect Moffat County.
- ✓ A tank at the County Shop was struck by lightning on Friday, August 31, 2018. County employees will not be able to fill up there for anywhere from 2-4 months.
- ✓ Moe had nothing to add
- ✓ Winters added that there were 9 fires on Friday evening
- ✓ The BOCC commended the Craig Rural Fire Department for the efficiency of the work done on all of the fires over the weekend

## General Business & Administrative Items

### Staff Reports:

#### Natural Resources Department – Jeff Comstock & County Attorney – Rebecca Tyree

- ✓ Comstock & Tyree discussed joining the PILT Class Action Lawsuit
  - Comstock is asking the BOCC to join the class action lawsuit. Congress has not been funding the full amount to PILT (payment in lieu of taxes). Federal agencies make these payments because they are not required to pay property taxes. This affects every county in the country with federal lands. Kane County, Utah won its lawsuit regarding the same matter, and it was decided then that this should be a class action lawsuit.
  - This will yield about \$27,000, and the County will retain over \$18,000 after fees. Winning this lawsuit is highly likely according to Comstock & Tyree.
  - Tyree recommends that the BOCC opt in to this lawsuit.
- ✓ Tyree & Comstock presented Resolution 2018-95: Resolution to opt-in to PILT Payments Class Action Lawsuit and Authorization for Moffat County Attorney to act as Point of Contact for the Moffat County Board of County Commissioners.
  - Cook made a motion approve Resolution 2018-95 to opt-in to PILT Payments Class Action Lawsuit and Authorization for Moffat County Attorney, Rebecca Tyree, to act as the Point of Contact for the BOCC. Moe seconded the motion. Motion carried 3-0.
- ✓ Tyree & Comstock presented the Class Action Opt-In Notice Form for the BOCC to authorize

#### Office of Development Services - Roy Tipton

Tipton presented the following Bid Evaluations and Contracts:

- ✓ Tipton presented the bid to replace boilers at the Public Safety Center. He recommended that the bid be awarded to Masterworks Mechanical in the amount of \$74,800.

- Moe made a motion to approve the bid from Masterworks Mechanical in the amount of \$74,800 to replace boilers at the Public Safety Center. Motion carried 3-0.
- ✓ Tipton presented the bid to replace the roof at the Maybell EMS Building & Community Center. He recommended that the bid be awarded to APH Construction in the amount of \$43,773.
  - Cook made a motion to approve the bid from APH Construction in the amount of \$43,773 to replace the roof at the Maybell EMS Building & Community Center. Moe seconded the motion. Motion carried 3-0.

### **Human Resources Department – Lynnette Siedschlaw**

Siedschlaw presented the following Personnel Requisitions:

- ✓ DHS: Self Sufficiency Case Manager. See attached.
  - Cook made a motion to approve the personnel requisition for the Self Sufficiency Case Manager for Employment First. Moe seconded the motion. Motion carried 3-0.
- ✓ Facilities: Grounds/Facility Maintenance Technician-Loudy-Simpson Park. See attached.
  - Moe made a motion to approve the personnel requisition for the Grounds/Facility Maintenance Technician at Loudy Simpson Park. Cook seconded the motion. Motion carried 3-0.
- ✓ Facilities: Grounds/Facility Maintenance Technician. See attached.
  - Cook made a motion to approve the personnel requisition for the Grounds/Facility Maintenance Technician. Moe seconded the motion. Motion carried 3-0.
- ✓ Job Description Approval: Assistant Museum Director/Public Information Advisor. Will be evaluated after six months. See attached.
  - Cook made a motion to approve the job description changes for the Assistant Museum Director/ Public Information Advisor with the stipulation that this description will be evaluated in six months time. Moe seconded the motion. Motion carried 3-0.
- ✓ Siedschlaw presented a Payroll Change Form: Assistant Museum Director/Public Information Advisor for the BOCC to sign
- ✓ Siedschlaw presented Resolution 2018-90: Amended Moffat County Handbook Section 5.27(h) Pay Calculations Overtime Worked. See attached.
  - Moe made a motion to approve Resolution 2018-90 To Amend the Moffat County Handbook Section 5.27(h) Pay Calculations for Overtime Worked. Cook seconded the motion. Motion carried 3-0.

### **Human Resources Department – Lynnette Siedschlaw & County Attorney – Rebecca Tyree**

- ✓ Tyree & Siedschlaw presented Resolution 2018-96: Moffat County Policy Pertaining to Personal Identifiable Information. See attached.
  - Cook made a motion to approve Resolution 2018-96: Moffat County Policy Pertaining to Personally Identifiable Information (PII). Moe seconded the motion. Motion carried 3-0.

### **Road & Bridge Department – Dan Miller**

- ✓ ~~Miller requested waiving the bid process for landfill compactor~~

**Presentations:**

~~Moffat County/CSU Extension Office—Jessica Counts~~

~~✓—Counts gave an Extension Office update~~

**Adjournment:**

Beck adjourned the meeting 9:42 am.

**Meeting Adjourned**

Submitted by: Amanda Tomlinson, Chief Deputy Clerk and Recorder

Approved by: Ray Beck

Dean Beck

Just M. M. M.

Approved on: September 18, 2018

Attest by: Shirley

