

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

September 9, 2025

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer; Erin Miller, Deputy Clerk & Recorder; Candace Miller; Max Salazar; Jeff Comstock; Neil Binder; Chris Nichols; Tracy Winder; Carol Haskins; Ann Dodd; Lu Ann Kline; Paula Kinkaid; Heidi Rogers; Alison White; Chip McIntyre; Nate Businger; Roy Tipton

Call to Order
Pledge of Allegiance

Commissioner Villard called the meeting to order at 8:30 am

Villard made a motion to approve the agenda as presented. Broom seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) August 26

Resolutions:

- b) 2025-82: Observed Employee Holidays for 2026
- c) 2025-83: Voided Warrants for the month of September
- d) 2025-84: A/P
- e) 2025-85: Payroll
- f) 2025-86: Authorization for Director of the Moffat County Human Resources Department to Sign Documents on Behalf of the Moffat County Board of County Commissioners, Pertaining to Moffat County Insurance and Employee Benefits

Contracts & Reports:

- g) Road & Bridge Department roof engineering agreement w/SGM
- h) Public Safety Center exterior painting services agreement w/Paint Viking
- i) Treasurer's Report
- j) Ratify:
 - Public Safety Center RTU replacement contract w/Masterworks Mechanical
 - Letter of Support: NW CO Outdoors Regional Partnerships Initiative Implementation Grant
 - Petition to CPW to Delay Wolf Reintroduction
 - New National Opioids Settlement from Secondary Manufacturers

Villard made a motion to approve the consent agenda items A-J. Bohrer seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment:

Tracy Winder came up before the BCC to present information regarding an Executive Order on Federal requirements for secure elections.

General Discussion:

Augusta Wallihan Chapter of the National Society of the Daughters of the American Revolution

- Constitution Week Proclamation (see attached)

Ann Dodd and Lu Ann Kline with the DAR came up before the BCC to give historical background on the conception of the Constitution. The proclamation was also read aloud. Dodd also shared that on September 17 the DAR would be on the corner of Victory Way and Yampa Avenue to ring bells for 15 minutes to commemorate the beginning of Constitution Week.

Bohrer moved to designate the week of September 17-23 Constitution Week in Moffat County. Broom seconded the motion. Motion carried 3-0.

Board of County Commissioners

- Discuss appointment to the Library Board of Trustees (see attached)

Kailee Greenwood submitted a letter of interest for an open seat on the Library Board of Trustees that would finish out an open term through December of 2027.

Broom moved to appoint Kailee Greenwood to the Library Board of Directors. Bohrer seconded the motion. Motion carried 3-0.

Staff Reports:

Office of Development Services – Neil Binder

- Bid recommendation: Public Safety Center Electric Gate (see attached)

This Security Gate bid is a continuation of the fencing project at the Public Safety Center. Taylor Fence, out of Grand Junction, was the only contractor to show up for the pre-bid meeting and to submit a bid. The budget for this portion of the project is \$180,000; Taylor's bid amount was for two gates at \$41,423 each, plus an option to change one 20' gate to 24' for a total of \$83,846.

Bohrer moved to accept the bid recommendation for the Public Safety Center Electric Security Gate from Taylor Fence in the amount of \$83,846. Broom seconded the motion. Motion carried 3-0.

8:45 am - Public Hearing:

Villard read the Public Hearing protocol and declared the Public Hearing open.

Planning & Zoning – Candace Miller

- JJ Scott Minor Subdivision (Sketch/Prelim) S-25-04 (see attached)

Miller presented the sketch/preliminary application for the JJ Scott Minor Subdivision; the applicant is Melissa Prestangen. The 32.35-acre parcel will be divided into (4) lots: Lot 1 – 5.079 acres; Lot 2 – 5.01 acres; Lot 3 – 5.010 acres; Lot 4 – 19.435 acres. There is an existing residence on Lot 1; the Prestangens intend on giving one of the lots to their son and have no immediate intent on selling the remaining 2 parcels. These parcels have access to city water, so no well permits are necessary. There is a deeded easement that does not appear on the current minor subdivision plat; the Planning & Zoning Board voted 3-0 to recommend approval once the easement is reflected on the plat. The final approval for this will come before the BCC at their October 14th meeting.

There was no public comment.

In regular session, Bohrer moved to approve the JJ Scott Minor Subdivision Sketch/Prelim S-25-04. Broom seconded the motion. Motion carried 3-0.

- Powell Minor Subdivision (Sketch/Prelim) S-25-06 (see attached)

Back in Public Hearing, Miller presented the sketch/preliminary application for the Powell Minor Subdivision, a 268.52-acre parcel, which is proposed to be divided into two parcels of Lot 1 – 7.192 acres and Lot 2 – 11.647 acres and the remaining 250.72 acres is exempt from subdivision regulations. The Planning & Zoning Board voted 3-0 to recommend approval of the sketch/preliminary application for a minor subdivision with no changes or conditions.

There was no public comment.

In regular session, Broom moved to approve the Powell Minor Subdivision Sketch/Prelim S-25-06. Bohrer seconded the motion. Motion carried 3-0.

Sheriff's Office – Sheriff Chip McIntyre & Undersheriff Nathan Businger

- Discussion regarding School Resource Officer

Sheriff McIntyre requested consideration for a new full time School Resource Officer position. This position would be funded 25% by the School District and 75% by the County. The position would be paid at the Patrol Deputy rate and would be able to be employed as a regular deputy during the summer. Commissioner Broom asked if there were any other grants available to help pay for the position? McIntyre replied that the position has to be created first in order to apply for the grants.

Bohrer made a motion to approve the creation of the new full time School Resource Officer position. Broom seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:03 am

The next scheduled Board of County Commissioners meeting is Tuesday, September 23, 2025

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Melodyillard

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Approved on: September 23, 2025

Attest by: Erin Miller

Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>

