

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**October 11, 2022**

**In attendance:** Donald Broom, Chair; Tony Bohrer, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Jim Howell; Jeff Comstock; Jerry Hoberg; Cathy Nielson; Adam Krustchinsky; Bruce White; Dan Miller; Kirstie McPherson; Jennifer Holloway; Tom Kleinschnitz; Robert Razzano; Candace Miller; Floyd Gutierrez; Heather Brumblow

**Call to Order  
Pledge of Allegiance**

Commissioner Broom called the meeting to order at 8:30 am

Broom made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

- a) Approve minutes:
  - September 27
  - September 27 – Board of Public Health

**Resolutions:**

- b) 2022-108: Resolution for Transfer of Payroll Warrants
- c) 2022-109: Transfer of Intergovernment Funds for the month of September 2022
- d) 2022-110: Resolution for Payment of Warrants
- e) Ratify:
  - Colorado Water Plan comment letter
- f) Discharge Monitoring Report: Limestone Pit
- g) Letter of Support:
  - Memorial Regional Health Foundation
  - MCTA grant application (2)
- h) Colorado River Water Conservation District Augmentation Plan grant contract
- i) Department of Public Health consulting services contract with Bio-Defense Network
- j) Treasurer's Report (2)

Broom made a motion to approve the consent agenda items A-J. Bohrer seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

**Public Comment/General Discussion:**

There was no public comment or general discussion

## Board of County Commissioners

Discuss:

- Disbanding the EMS Taskforce

Commissioner Broom stated that several members of the EMS Taskforce have dropped out of the group and Memorial Regional Health has said that they don't want to give up EMS. The Commissioners have concluded that they just need to concentrate on Maybell and Dinosaur and there is no sense in having this taskforce anymore. Commissioner Bohrer said that the remaining members can still give recommendations on how to get Dinosaur going. Commissioner Villard wanted to thank everyone for the work that was done and let them know their time was appreciated.

- Participation in C-Pace Program (see attached)

Villard attended a workshop back in May facilitated by the C-Pace Program manager along with some potential local investors. Following this, the BCC asked both the Assessor's Office and Treasurer's Office to do some research on this program through their associations. Deputy Treasurer, Robert Razzano, stated that because of the way that the law is written, it makes collecting on defaulted properties very difficult. At this time, it's just best not to be a part of it.

Villard moved on the recommendation of the Treasurer, to decline participation in the C-Pace Program. Bohrer seconded the motion. Motion carried 3-0.

## Natural Resources Department – Jeff Comstock

- Bid recommendation: Water Augmentation Plan contractor (see attached)

Comstock presented a bid scoring sheet that he used for comparison on the two bids he received for the Lower Yampa Water Augmentation Plan. Wilson Water's bid was \$89,047 and LRE Water's bid was \$106,746. Both contractors scored equally on all required points, except for price. Comstock recommended going with Wilson Water. The reason for this plan is to get augmentation water to facilitate future water needs, especially future water wells in new subdivisions. Half of the cost of the Augmentation Plan will be paid for with a \$50,000 grant from the Colorado River Water Conservation District. Another portion of the funding (\$32,000) will come from the Colorado Housing and Finance Authority.

Bohrer moved to approve the bid for the Water Augmentation plan from Wilson Water for \$89,407. Villard seconded the motion. Motion carried 3-0.

## Human Resources Department – Adam Krustchinsky

- Present employee status change: Public Health Admin Assistant - Temporary to Permanent (see attached)

Krustchinsky present a Personnel Requisition form to the BCC from the Department of Public Health to move Amanda Pipher, the temporary Admin Assistant to permanent status.

Villard moved to accept the employee status change as presented. Bohrer seconded the motion. Motion carried 3-0.

## Road & Bridge Department – Bruce White

- Bid recommendation: Pickup trucks (see attached)

The Road & Bridge Department went out for bid on pickup trucks (2 years' worth) recently and got a bid from Victory Motors for \$472,200 (including trade-ins); \$499,500 was budgeted. The delivery date is six months out. White recommended going with the bid from Victory Motors.

Bohrer moved to approve the bid from Victory Motors for 10 pickup trucks for \$472,200. Villard seconded the motion. Motion carried 3-0.

## Moffat County Grant Approval Committee – Roy Tipton

- Present MCTA grant application to OEDIT for 2023 print/digital projects

Tipton representing the Grant Approval Committee, presented a \$15,000 grant (with a \$15,000 match) that MCTA is applying for from the Colorado Tourism Office, to use towards the production of five different brochures (including digital versions). The committee recommends approval of the grant.

Villard moved to accept the grant application as presented, as recommended by the grant committee. Bohrer seconded the motion. Motion carried 3-0.

**9:00 am**

## Public Hearing(s):

### Planning & Zoning – Jerry Hoberg & Candace Miller

Broom read the Public Hearing protocol and declared the Public Hearing open. This item was advertised in the Craig Press on September 23<sup>rd</sup> and approved at the October 4<sup>th</sup> Planning & Zoning Commission meeting.

- S-22-04: Gutierrez Minor Subdivision – Sketch/Prelim (see attached)

This is a 46.711-acre parcel - It will be divided into 4 lots. Lot 1- 31.711 acres. Lot 2,3 and 4 will be 5 acres each. There is access from West Mesa for all 4 lots. Location: T6N, R91W, Section 10 & 11  
Access: South on County Road 107, right onto County Road 129, right onto west Mesa Ave. Off west Mesa Ave. – westside.

There was no public comment.

Back in regular session, Villard moved to approve S-22-04: Gutierrez Minor Subdivision as presented. Bohrer seconded the motion. Motion carried 3-0.

## Finance Department – Cathy Nielson

- Present proposed 2023 County Budget for adoption (see attached)

Broom read the Public Hearing protocol.

Nielson presented and explained the narrative for the proposed 2023 County Budget. By state statute, the proposed budget has to be presented by October 15. She emphasized that at this time, all budget items are still under discussion.

Highlights include:

- The budget totals \$127,048,531, with an increase of \$1,055,093.80 or (1.79%) more than the 2022 budget.
- The largest component unit of the budget is Memorial Regional Health
- The remaining County budget without the hospital component is \$60,207,114.85
- Reviewing what can be afforded for salary increases for employees
- Operating costs are hard to project in the current economy – limited to utility and fuel costs
- Decreased revenue projections:
  - o Severance Tax reduction
  - o Interest rate decline
- Funds identified as being of most concern are:
  - o General Fund (supports 40 departments)
  - o Road & Bridge Department
  - o Landfill
  - o Capital Projects
  - o Department of Human Services
  - o Health & Welfare
  - o Jail
  - o Public Health
  - o Lease Purchase Fund

Broom asked the required three times if anyone wanted to testify either for or against this request; there was none. The Public Hearing was closed.

Villard made a motion to approve the proposed 2023 budget. Bohrer seconded the motion. Motion carried 3-0.

### Office of Development Services – Roy Tipton

- New Courthouse project monthly progress report (see attached)

The contract timeline has been extended out until February 19, 2023. We owed the contractor 45 days on change orders.

Tipton showed power point of slides of progress on the project:

- 1 Drywall is installed and painted
2. Exterior Paint is 85% complete
3. Permanent power completed
4. Ceiling grid installed
5. Lighting and MEP trim continuing
6. Concrete floor for Maintenance Building and entry vestibule installed
7. Entry vestibule framing complete

8. RTU's are set; operational by the end of the week

9. Network equipment discussion:

- Tipton discussed the 17 switches that we are still waiting on and will most likely cause our move-in date to be moved ahead further.

- 4-week look ahead schedule
- BHI Pay App #11 in the amount of \$1,324,649.88
- Treanor HL Pay App #10 in the amount of \$22,775.73
- Pay Application Summary
- Contingency Log

Total expenditures to date \$14,652,970.12

Villard moved to approve the BHI Pay App #11 in the amount of (not to exceed) \$1,324,649.88. Bohrer seconded the motion. Motion carried 3-0.

- Bohrer moved to approve the Treanor HL Pay App #10 in the amount of \$22,775.73. Villard seconded the motion. Motion carried 3-0.

- Estimates:

- Workplace Resource – Relocation & Reinstallation of Clerk & Recorder's Office High Density Storage Systems (see attached)

This service quote from Workplace Resource for \$13,160.00 is for removal and reinstallation of the High-Density Storage System in the Clerk & Recorder's Office. Moving the storage system is about half the cost of purchasing a new system.

Villard moved to approve the service quote from Workplace Resource for \$13,160.00, for removal and reinstallation of the High-Density Storage System in the Clerk & Recorder's Office. Bohrer seconded the motion. Motion carried 3-0.

- LilyPad EV – EV Charging Station (see attached)

This estimate is for the EV Charging Station that will be located on the west side of the new Courthouse. A grant from the Colorado Energy Office for \$9000 was received to go towards this. Anyone that uses this will have to pay and it will take 8 hours to charge a vehicle. One station (has the capacity to charge two cars at one time) will be installed, with future growth for another station roughed in. This company installed the charging station at the Public Safety Center. The amount of the bid is \$11,238.00.

Bohrer moved to approve the bid from LilyPad EV for an EV Charging Station for \$11,238.00. Villard seconded the motion. Motion carried 3-0.

Bohrer commented on the recent tour of the old Courthouse with Amber Delay from the Craig Press that Tipton and other staff members participated in. One story regarding Courthouse safety and security has already been published and another one about the challenges that we have faced with this building is coming out soon. Bohrer and Tipton both felt that the article was well written and very fair and complimented Delay.

## Presentations:

### Moffat County Junior Affiliated College District Board – Kirstie McPherson & Jennifer Holloway

- Organization presentation & Request for letter of support

The MCJACD Board is seeking letters of support from local government entities and industry regarding a request for a feasibility study that would look at Colorado Mountain College adding this district into their overall spectrum of colleges that they operate. Villard had previously attended a stakeholder meeting, where CMC gave a presentation on how they operate. CMC will pay for this feasibility study, which should take 2-3 months. If CMC was to determine that our district is a good fit, the next step would be a ballot measure to request an increase of one mill. Senator Rankin is on board in trying to transition the addition of the mill so it wouldn't hit the community too hard. CMC is one of the most successful, lucrative colleges in the nation right now. They have a proven track record in running multiple campuses.

Villard moved to approve the request for a letter of support from the Moffat County Junior Affiliated College District Board. Bohrer seconded the motion. Motion carried 3-0.

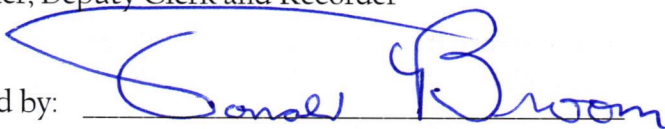
Meeting adjourned at 9:35 am


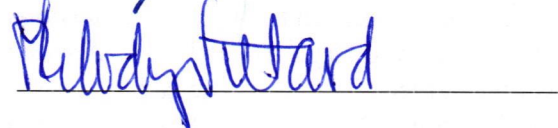
The next scheduled BOCC meeting is Tuesday, October 25, 2022

Submitted by:

Erin Miller, Deputy Clerk and Recorder

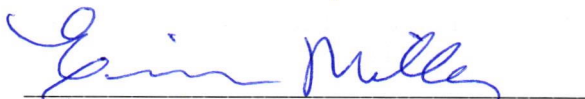
Approved by:



Approved on: October 25, 2022

Attest by:





Link to view this meeting on the Moffat County YouTube channel:

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>