

Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625

October 29, 2019

**In attendance:** Don Cook, Chair; Ray Beck, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Ken Wergin; Paul James; Rebecca Tyree; Vickie Huyser; Dan Miller; Jeff Comstock; Roy Tipton; Shauana Merrill; Lennie Gillam; Sandy Chamberlain; John Anderson; Tom Kleinschnitz; Linda DeRose; Lynnette Siedschlaw; Paul Knowles; KC Hume

Call to Order  
Pledge/Opening Prayer

Beck made a motion to approve the agenda as presented. Broom seconded the motion. Motion carried 3-0.

**Consent Agenda -**

Review & Sign the following documents: (see attached)

Approve minutes:

- a) October 15
- b) 2019-102: Resolution for Transfer of Payroll Warrants
- c) 2019-103: Resolution for Payment of Warrants
- d) 2019-104: Voided Warrants Resolution for the month of October
- e) 2019-105: Transfer of Intergovernment Funds for the month of October
- f) Core Services contract addendum- Mental Health services w/L. Ellgen
- g) Core Services contract - Mental Health services w/C. Aylsworth

Broom made a motion to approve the consent agenda; items A-G. Beck seconded the motion. Motion carried 3-0.

**Public Comments, General Discussion & BOCC Reports:**

**BOCC:**

General Discussion was held among the Board:

✓ **Beck:**

- Housing Authority Board retreat tomorrow. Will review the budget and revise by-laws and mission/vision statement.
- LMD Ex-Officio meeting in Maybell Wednesday, October 30
- "Just Transition" Advisory Committee (HB 1314) met on October 22 in Denver. Beck was elected vice chair
- Met with state BLM Director Jamie Connell (and staff) last Friday.
- Hemp Symposium sponsored by CSU Extension Office, Craig Chamber of Commerce, and AGNC November 6<sup>th</sup> at the Pavilion.
- Tour of Nucla on November 12 & 13, to see how they are handling economic development, etc.

✓ **Broom:** No comment

✓ **Cook:** Commented on BLM meeting last Friday

**Public Comment:**

**Vickie Huyser** – Thanked the BOCC for their continued hard work on the 2020 budget. Commented on the upcoming Parade of Lights, right after Thanksgiving. Encouraged the community to participate.

Commissioner Beck thanked Councilman Paul James for attending the BOCC meetings and their work on the Joint Services committee.

**Ken Wergin** asked that if anyone heard of any complaints about Sherwood Forest, to let him know. Wergin has been working very hard to keep trash picked up.

- Announce Fair and Library Board seat selections: (see attached)
- Fair Board: (three year terms)
  - Mike Charchalis
  - Lonnie Gustin
  - Meagan Counts

There are still four openings on the Fair Board

Library Board:

- Jayne Morely (completing a five year term through 2022)

**Staff Reports:**

**Finance Department - Mindy Curtis**

- August Financial Report

Curtis presented the August 2019 Financial Report (see attached)

Beck moved to approve the August 2019 Financial Report. Broom seconded the motion. Motion carried 3-0.

**Human Resources Department – Lynnette Siedschlaw**

- Discuss hiring Public Health Nurse (see attached)

Cook gave the background on Moffat County taking over Public Health (state mandated/CRS 25-1-508) services, and the necessity of having a Public Health Nurse in place. While it is up to the County to fund the Public Health Director (costs shared with Routt County), a Public Health Nurse is funded by grants. Siedschlaw presented a job description and a Personnel Requisition for the position.

Beck commended Cook on all the work he has done on the process of getting a County Public Health Department set up.

Beck made a motion to approve hiring for the Public Health Nurse position. Broom seconded the motion. Motion carried 3-0.

- Employee Health Insurance Board
  - Presentation on 2020 Health Insurance Recommendations and request for approval(s) (see attached).

Siedschlaw asked Mindy Curtis to come up and help her explain the financial end of these recommendations. Because the County Employee Health Insurance fund balance has been depleted by some higher cost specialty

drugs and other healthcare claims, premiums would have to be increased to all departments. UMR and Symetra (stop loss carrier) are the current Employee Health Insurance companies, but due to large projected increases in premiums, the Employee Health Insurance Board has gone out for bid on benefits to make sure the County is getting the most cost effective services. (A PowerPoint slide show was shown on the screen to illustrate all of the facts and figures associated with this.) The Health Board recommends moving from UMR/Symetra and proceed with HealthComp/6Degrees (contract negotiations)/Crum & Forster (stop loss carrier) with a January 1 effective date. Changes with accepting the recommendation would be:

Moffat County's Health Insurance will go from a traditional based Preferred Provider Organization (PPO) Plan to a Reference Based Pricing (RBP) Plan.

Savings on the Medical Plan of \$499,959 compared to current year and a savings of \$768,773 compared to the renewal cost of our current plan.

With this new plan, it would be up to each employee to monitor their billing invoices and Explanation of Benefits statements. If they have a "balance bill", they need to bring it into HR or send it to HealthComp, so they would not be turned over to collections. Siedschlaw also commented that Moffat County would be the only entity in this area to be using this type of plan; in the Denver Metro area, there are a lot of companies that do this and they are very successful at saving money for their health plans.

Broom made a motion to approve the Health Insurance Board recommended changes to the Employee Health Insurance plan carriers. Beck seconded the motion. Motion carried 3-0.

The BOCC thanked the Employee Health Insurance Board for all the hard work they have done in this process.

The County has had their Employee Flexible Medical Spending with PayFlex for many years, and due to increases in fees, we are looking to change providers. American Fidelity has come forward with a proposal saying they will as Flexible Spending Administrators, fund 100% up front claims cost, fund 100% employee's election amount if employee leaves employment and election not fully paid. American Fidelity would like exclusivity in offering employees voluntary benefits (100% employee funded) such as additional life insurance (whole & term), cancer insurance, accident only insurance, and hospital assistance insurance. Current employees utilizing other voluntary vendors will be grandfathered and continue with those vendors through payroll deduction. New voluntary benefit enrollments will go through American Fidelity. The Health Board recommends moving from Payflex to American Fidelity, which will result in savings of \$3,814 and result in a more streamlined process for employees to obtain their voluntary benefits. The customer service level is also much better with American Fidelity than PayFlex.

Beck made a motion to approve moving the Employee Flexible Medical Spending services (voluntary benefits) from PayFlex to American Fidelity. Broom seconded the motion. Motion carried 3-0.

- **Resolution 2019-108:** Authorization for director of the Moffat County Human Resources Department to sign documents on behalf of the Moffat County Board of County Commissioners, pertaining to Moffat County insurance and employee benefits (see attached)

Siedschlaw presented Resolution 2019-108, which would allow the director of the Moffat County Human Resources Department to sign documents on behalf of the Moffat County Board of County Commissioners, pertaining to Moffat County insurance and employee benefits. This would not be contracts or any legally binding type of documents, just applications, etc. Siedschlaw has 60 days to implement all of the changes for the Employee Benefits program and having this authorization will help streamline the process.

Broom made a motion to approve Resolution 2019-108. Beck seconded the motion. Motion carried 3-0.

**Office of Development Services – Roy Tipton**

- Discuss grant application to the Yampa Valley Community Foundation for upgrades to the Kiwanis Trail in Loudy-Simpson Park (see attached)

Pete Pleasant of the Kiwanis Club has been working on building a bridge over the spillway out at Loudy-Simpson Park. Andrea Camp approached Tipton to apply for this grant through the Trail Maintenance Endowment Fund that would help pay for supplies. She did all the leg work, got the numbers together, etc. This is a straight across the board grant, at no cost to the County.

Beck made a motion to approve the grant application (\$1,814.29) to the Yampa Valley Community Foundation for upgrades to the Kiwanis Trail in Loudy-Simpson Park. Broom seconded the motion. Motion carried 3-0.

**Road & Bridge Department – Dan Miller & County Attorney – Rebecca Tyree**

- Resolution 2019-106: Prohibition of on-street parking in Shadow Mountain Village from November 1-March 31, commencing in 2019 (see attached)

This resolution would allow the County to install signs and message boards requiring residents of SMV to move vehicles, trailers, etc off the road to allow plow trucks to safely plow the streets effective December 1, 2019.

Beck made a motion to approve Resolution 2019-106: Prohibition of on-street parking in Shadow Mountain Village from November 1-March 31, commencing December 1, 2019. Broom seconded the motion. Motion carried 3-0.

- Resolution 2019-107: Temporary closure of Moffat County 1<sup>st</sup> Street for Railroad Track repairs (see attached)

The railroad contacted the Road & Bridge Department Friday, saying they want to repair the railroad tracks on 1<sup>st</sup> Street because they are so rough. They want to do it on November 6, 7 am-5 pm; the County would put their message boards up over the weekend to let motorists know in advance what was going on. The message boards would go out to Shadow Mountain Village as soon as they were done on 1<sup>st</sup> Street.

Broom made a motion to approve Resolution 2019-107: Temporary closure of Moffat County 1<sup>st</sup> Street for Railroad Track repairs. Beck seconded the motion. Motion carried 3-0.

**Adjournment:**

Cook adjourned the meeting at 9:30 am.

The next scheduled BOCC meeting is Tuesday, November 12, 2019

Submitted by: Erin Miller, Deputy Clerk and Recorder

Approved by: *Don Cook*

*Ray Beck*

*Conrad Brown*

Approved on: November 12, 2019

Attest by: *Erin Miller*

