

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

November 3, 2025 – Special Meeting

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Erin Miller, Deputy Clerk & Recorder; Neil Binder

Call to Order

Commissioner Villard called the meeting to order at 9:00 am

Commissioner Bohrer was absent

Office of Development Services – Neil Binder

- Present emergency contract for installation of RTU at the Road & Bridge Department for approval (see attached)

Two of the RTU's at the Road & Bridge Department have failed and need immediate replacement. Pursuant to the current Moffat County Purchasing Policy, a sole source contract may be entered into when a competitive bid process is not feasible, such as when there is an emergency for an item/service, in addition, section 24-103-205 of the Colorado Revised Statutes, states that a contract may be awarded for an item/service without competition when a procurement official determines in writing there is only one source for the required item.

Binder presented a quote from Masterworks Mechanical for \$99,000; this quote also included \$20,000 for related roof work. There will also be an additional charge for electrical work. Binder estimated that the total job would not exceed \$110,000. The funds for this work will be pulled from the MUNIS training fund, which has a surplus for the remainder of this year. Masterworks should be able to have the RTU's installed before the end of the month.

Broom moved to approve awarding a sole source contract for the installation of two RTU's at the Road & Bridge Department shop to Masterworks Mechanical, not to exceed \$110,000. Villard seconded the motion. Motion carried 2-0.

Meeting adjourned at 9:05 am

The next scheduled BOCC meeting is Wednesday, November 12, 2025 8:30 am

Submitted by:
Erin Miller, Deputy Clerk and Recorder

Approved by: Melody Pittard

Tyler

Approved on: November 12, 2025

Attest by: Erin Miller

