Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

November 9, 2022

In attendance: Donald Broom, Chair; Tony Bohrer, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Roy Tipton; Jeff Comstock; Bruce White; Candace Miller; Tom Kleinschnitz; Adam Krustchinsky

Call to Order
Pledge of Allegiance

Commissioner Broom called the meeting to order at 8:30 am

Broom made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Approve minutes:
- October 25
- October 26 – Special Meeting
- November 1 – Special Meeting

Resolutions:
a) 2022-118: Transfer of Intergovernment Funds for the month of November 2022
b) 2022-122: Resolution Correction
c) 2022-123: Transfer of Intergovernment Funds for the month of September 2022
d) 2022-124: Transfer of Intergovernment Funds for the month of October 2022
e) 2022-125: Payment of Special Payroll Warrants
f) 2022-126: Payment of Payroll Warrants
g) 2022-127: Accounts Payable
h) 2022-128: Authorization of Chairman of Moffat County Commissioners to Sign Documents on Behalf of the Moffat County Board of County Commissioners
i) Ratify:
   - Letter authorizing John Swartout as volunteer expert in support of Moffat County's participation as a Cooperating Agency
   - Letter regarding Moffat County's Cooperating Agency status in the BLM Grazing EIS process
j) Purchase of Services contract/Core Services Program for Mental Health Services contract w/Shift Counseling
k) Trail grooming agreement with Northwest CO Snowmobile Club
l) Treasurer Report
m) Letter of Support for Maybell Diversion & Headgate Construction project grant application
n) Crum & Forster Medical Stop Loss Proposal
o) Irish Canyon Restrooms seasonal cleaning contract
p) MGT of America consulting contract w/Finance Department

Broom made a motion to approve the consent agenda items A-Q. Bohrer seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

There was no public comment or general discussion

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- **Resolution 2022-129**: Operation Green Light for Veterans (see attached)

Commissioner Villard presented Resolution 2022-129: Operation Green Light for Veterans. This resolution encourages citizens to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence. Moffat County will be displaying a green light in the Courthouse lobby through November 13.

Villard moved to adopt **Resolution 2022-129** supporting Operation Green Light for Veterans in Moffat County. Bohrer seconded the motion. Motion carried 3-0.

Road & Bridge Department – Bruce White

- Monthly report:

1. Crusher – We are shutting down for the winter this week. We will move the dozers and loaders in to town for safe keeping. The crusher crew will fill in on plow routes as needed.

2. Truck crew – We finished rebuilding CR 3. We are now graveling CR 23 out of the Tuttle pit.

3. The grader crew is getting roads ready for winter. They are getting the wings mounted on the motor graders this week.

4. The bridge / mag crew got the salt sand mixed for the winter. We have the sanders mounted in the trucks and have the plows mounted and ready to go.

5. Construction crew – They demoed the hanger road at the airport and prepped it for new asphalt. The city placed the new asphalt. We also patched the golf course road where we replaced the culverts last spring. We are replacing the culvert at the intersection of CR 33 and Highway 394. CR 33 should be ready to reopen today.

6. Landfill – The landfill is running smoothly. We will be building a new cell at the landfill this spring, I am working on supplies and engineering so it will be ready to construct in June.

Office of Development Services – Roy Tipton

- New Courthouse project monthly progress report (see attached)

The contract timeline has been extended out until February 25, 2023. We owed the contractor extra days on change orders.
Tipton showed power point of slides of progress on the project:

1 Front Vestibule framing complete
2. Maintenance Building framed and sheeted
3. Lights are on in 2/3 of the building
4. Lighting and MEP trim continuing
5. Ceramic tile started
6. Carpet started
7. Counter tops started
8. RTU's are operational
9. Cabling and patch panel installation continuing

- 4-week look ahead schedule
- Change order #3 in the amount of $114,011.53
- BHI Pay App #12 in the amount of $1,578,260.30
- Treanor HL Pay App #11 in the amount of $19,200.23
- McKinstry Pay App #1 in the amount of $33,134.40
- Pay Application Summary
- Contingency Log

Total expenditures to date $16,306,198.14.
Total contracts to date $21,486.592.07.
This does not include the $4.6 million grant from the USDA, which we should have before the end of the year.

Villard moved to approve Change order #3 in the amount of $114,011.53. Bohrer seconded the motion. Motion carried 3-0.

Bohrer moved to approve the BHI Pay App #12 in the amount of (not to exceed) $1,578,260.30. Villard seconded the motion. Motion carried 3-0.

Villard moved to approve the Treanor HL Pay App #11 in the amount of $19,200.23. Bohrer seconded the motion. Motion carried 3-0.

Bohrer moved to approve the McKinstry Pay App #1 in the amount of $33,134.40. Villard seconded the motion. Motion carried 3-0.

Presentations:

1) **Moffat County EMS Council – Glen Hammond**
   - Present updated EMS Council By-Laws (see attached)

Hammond brought the updated EMS Council By-Laws before the BCC for approval.

Villard moved to approve the updated Moffat County EMS Council by-laws as presented. Bohrer seconded the motion. Motion carried 3-0.

9:00 am
Public Hearing(s):
Planning & Zoning - Candace Miller

Broom read the Public Hearing protocol and declared the Public Hearing open. This item was advertised in the Craig Press on October 21st and approved at the November 1st Planning & Zoning Commission meeting.

- **S-22-04**: Gutierrez Minor Subdivision – Final (see attached)

This is a 46.711-acre parcel - It will be divided into 4 lots. Lot 1- 31.711 acres. Lot 2,3 and 4 will be 5 acres each. There is access from West Mesa for all 4 lots. Location: T6N, R91W, Section 10 & 11
Access: South on County Road 107, right onto County Road 129, right onto west Mesa Ave. Off west Mesa Ave. – westside.

There was no public comment.

Back in regular session, Bohrer moved to approve **S-22-04**: Gutierrez Minor Subdivision as presented. Villard seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:04 am

The next scheduled BOCC meeting is Tuesday, November 22, 2022

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Donald Broom

Melody Villard

Approved on: November 22, 2022

Attest by: Erin Miller

COMMISSIONERS SEAL MOFFAT COUNTY, COLORADO

Link to view this meeting on the Moffat County YouTube channel:

https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ