

Moffat County Board of County Commissioners  
1198 W Victory Way Ste 104 Craig, CO 81625

November 14, 2023

**In attendance:** Tony Bohrer, Chair; Melody Villard, Vice-Chair; Erin Miller, Deputy Clerk & Recorder; Neil Binder; Candace Miller; Tom Kleinschnitz; Rebecca Tyree; Tracy Winder; Carol Haskins; Jennifer Riley; Todd Wheeler; Dan Miller; Rachel Bower; KC Hume; Tom Gray; Zane Kessler; Jeff Comstock; Allison Adair; Dan Haskins

Commissioner Broom was absent

**Call to Order  
Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 2-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) October 24; November 7 – Special Meeting

**Resolutions:**

- b) 2023-114: Transfer of Intergovernment Funds for the month of October
- c) 2023-115: Special Payroll
- d) 2023-116: Payroll
- e) 2023-117: Payment of Warrants

**Contracts & Reports:**

- f) Inmate Health Services Health Care Services agreement w/Memorial Regional Health
- g) Memo of Understanding between Moffat County Department of Human Services & Finance Department
- h) OHV Grant Application Letter of Support and Land Manager Approval for Megawatt Moto Complex
- i) Treasurer's Report

Bohrer made a motion to approve the consent agenda items A-I. Villard seconded the motion. Motion carried 2-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

**Public Comment/General Discussion:**

Allison Adair made a statement about the experience that a young relative of hers had with voting. Her relative had forgotten their paper ballot, so Adair told them to just go into the voting center and ask for a paper ballot. When they did so, the election judges acted like it was a real effort and difficult to give them a paper ballot and basically coerced them to use a voting machine instead. Adair pointed out that it is illegal in any way to unduly

influence an elector to vote in any particular manner. She emphasized that she feels strongly that voting machines are too easily manipulated and that Moffat County should be using paper ballots only. Adair also commented negatively on the layout of the new Courthouse in relation to the Elections and the Elections Department.

**Commissioner Villard** commented on the defeat of Proposition HH on the recent ballot and how the governor has called a special session of the legislature to work around that vote. Both commissioners said they hoped our representatives would stand with how the people have voted.

**Commissioner Bohrer** commented on Veteran's Day last Saturday and thanked everyone serving, both past and present.

## Staff Reports:

### Road & Bridge Department – Dan Miller

- Culvert bid recommendation (see attached)

Miller presented two bids for culvert pipe:

- Craig Steel \$214,819.87
- Skyline Steel (Penrose, CO) \$64,059.25 (delivered)

The budget for culvert pipe is \$25,000, leaving us \$39,059.25 over budget. The overage is due in part to the number of culverts needing replacement this year and in part to culvert pipe prices more than doubling in the last few years. Miller stated that he would transfer funds from other under used budget line items to make up for the shortage. Miller recommended accepting the bid of \$64,059.25 from Skyline Steel.

Bohrer asked why there was such a huge discrepancy in the prices? Miller said he was unsure of that and was going to talk to Craig Steel after the fact. Part of the trouble is that Skyline Steel stocks miles of pipe and Craig Steel has to order everything in. The County always tries to shop local, but in this case, with a \$150,000 difference, we just can't justify it.

Villard moved to recommend accepting the culvert pipe bid from Skyline Steel for \$64,059.25. Bohrer seconded the bid. Motion carried 2-0.

### Office of Emergency Management – Todd Wheeler

- Automated External Defibrillator bid recommendation (see attached)

The County recently went out for bid on 20 additional AED's to round out the County buildings and patrol deputy's vehicles. We received seven bids; Wheeler recommended accepting the bid from AED Everywhere (Fort Collins) for \$36,300. There has been a bit of a price increase from the last time we got these; Wheeler will be making up the difference from his budget. Bohrer questioned why some of the other lesser bidders were not recommended? Wheeler replied that 1) they wanted to keep the bid award in-state and 2) a lot of the other bidders did not submit for all items requested.

Villard moved to accept the bid from AED Everywhere for \$36,300. Bohrer seconded the bid. Motion carried 2-0.

### Office of Development Services – Neil Binder

- Change Order #9 (see attached)

Binder pointed out that this is the final Change Order for the new Courthouse project. This Change Order includes the entryway sign, exhaust fans, parking lot concrete, and HVAC drain pans for a total of \$152,154.79, bringing the contract sum to \$22,437,659.42. Binder also emphasized that we still have sufficient funds for the demolition of the old Courthouse.

Villard moved to approve Change Order #9 for \$152,154.79, as presented. Bohrer seconded the motion. Motion carried 2-0.

- Final Settlement Letters: (see attached)
  - United Companies for new Courthouse Parking Lot Asphalt Paving

The final payment to United Companies for asphalt paving of the new Courthouse parking lot is \$68,393.30. No notices of claims or outstanding payments have been received. All lien releases have been received.

Villard moved to approve the final payment to United Companies for asphalt paving of the new Courthouse parking lot for \$68,393.30. Bohrer seconded the motion. Motion carried 2-0.

- McKinstry Essention, LLC for Courthouse Solar Field

The final payment to McKinstry Essention, LLC for the new Courthouse Solar Field is \$46,500.84. No notices of claims or outstanding payments have been received. All lien releases have been received.

Villard moved to approve the final payment to McKinstry Essention, LLC for the new Courthouse Solar Field for \$46,500.84. Bohrer seconded the motion. Motion carried 2-0.

#### **Human Resources Department – Rachel Bower**

- Consideration/Approval to add three Facilities/Custodial Building Maintenance Technician position(s). (see attached)

The janitorial contracts for the two companies that clean the two sides of the Courthouse are up at the end of the year, and it has been proposed that we have three in-house positions instead, for greater efficiency. Bower gave an overview of the duties of the three Facilities/Custodial Building Maintenance Technician positions, which would not only take care of the cleaning of the building, but would also be able to help free-up the Facilities Maintenance Department not to having to do little things around this property. They are hoping to hire one position in December and the other two after the first of the year.

Villard moved to approve adding the three positions of Facilities Custodial Building Maintenance Technician as presented today. Bohrer seconded the motion. Motion carried 2-0.

#### **Presentation:**

##### **Colorado River District – Zane Kessler & Tom Gray**

- Board Update

Zane Kessler, Director of Government Relations for the Colorado River District and Tom Gray, Moffat County's representative to the River District Board, joined the meeting for a conversation about water priorities and policies.

Meeting adjourned at 9:22 am

The next scheduled BOCC meeting is Tuesday, November 28, 2023

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: \_\_\_\_\_

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Approved on: \_\_\_\_\_

Attest by: \_\_\_\_\_