

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**November 24, 2020**

**In attendance:** Ray Beck, Chair; Don Cook, Board Member (by phone); Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree (by phone); Josh Carney ; Kathy McKinstry; Shauana Merrill; Kristen Vigil; Hunter Seim; Dan Miller; Steve Hinkemeyer; John Cromer; Debbie Bellville; Tom Kleinschnitz; Tammy Raschke; Dan Davidson; (by phone) Melody Villard; Bruce Sillitoe; Jennifer Wellman; Lynnette Siedschlaw

**Call to Order  
Pledge of Allegiance/Moment of Silence**

Commissioner Beck called the meeting to order

Broom made a motion to approve the amended agenda as presented. Cook seconded the motion. Motion carried 3-0.

**Consent Agenda -**

Review & Sign the following documents: (see attached)

Approve minutes:

- a) October 29; November 4, 10 & 18
- b) Board of Public Health minutes: November 19
- c) 2020-112: Transfer of Payment of Warrants for the month of October
- d) 2020-113: Resolution for Transfer of Payroll Warrants
- e) 2020-115: Voided Warrants for the month of November
- f) 2020-116: Transfer of Intergovernment Funds for the month of November
- g) Range Broadband Letter of Support
- h) Contract Amendment #3 – Road & Bridge Department Cleaning Services

Broom made a motion to approve the consent agenda items A-H. Cook seconded the motion. Motion carried 3-0.

**Public Comments, General Discussion & BOCC Reports:**

**BOCC:**

- General Discussion was held among the Board:

✓ **Broom:**

- No comment

✓ **Cook:**

- CCI Special Legislative session conference call yesterday regarding child care providers and their problems during COVID

✓ **Beck:**

- Read an article by Congressman Scott Tipton from the Colorado Sun thanking his constituents.
- Read an article about USDA funding for expanding rural broadband.

- Discussed using CARES Act monies and application process for small businesses to use toward wages, employee time off/sick time, etc., and the rules and regulations involved with that.

**Tom Kleinschnitz (MCTA Director)** spoke about river access maps that they will have available. The map was made possible by a grant from the Colorado Tourism Association and covers the area between Steamboat Springs to Dinosaur National Monument.

1)

- **Colorado Gives Day Proclamation**

**Kristen Vigil**, United Way Director, came forward to talk about December 8<sup>th</sup> being Colorado Gives Day, and how important it is to local non-profits. She also presented a plaque thanking Moffat County employees for donating \$7000 to United Way.

Broom made a motion to Proclaim December 8th **Colorado Gives Day**. Cook seconded the motion. Motion carried 3-0.

- **Maybell Ditch Rehabilitation Project Letter of Support**

**Jennifer Wellman**, of the Nature Conservancy, talked about a letter of support for the Maybell Ditch Rehabilitation Project (\$2.5 million for the total project). This project would rehabilitate the diversion and replace the headgates.

Broom made a motion to approve the Letter of Support for the **Maybell Ditch Rehabilitation Project**. Cook seconded the motion. Motion carried 3-0.

- **Community COVID letter**

The BOCC talked about the reasons behind this letter to the community regarding our current COVID situation. The point of letter is to get the community to play an active role in keeping the spread of COVID down and keep the community open. We are at the Orange level right now and would like to not go into the Red level, which would completely shut everything down. The positive case levels have been tripling in the last week, and the hospital is really struggling to maintain patient care with the higher numbers, and are not able to transfer patients out of the area for care. Commissioner Beck thanked all of the collaborating agencies for their contributions and suggestions to this letter and hard work throughout this situation.

## Staff Reports:

### 2) Land Use Board – Steve Hinkemeyer

- **BLM Letter of Support**

**Steve Hinkemeyer**, chair of the Land Use Board, explained the history and process of the BLM's TMA2 Travel Management Plan.

**Kathy McKinstry**, of the BLM, thanked the BOCC and the Land Use Board for all of their input on this process.

Broom made a motion to approve the Letter of Support for the BLM's TMA2 Travel Management Plan. Cook seconded the motion. Motion carried 3-0.

Commissioner Broom commented that with all of the acreage in Moffat County, this mapping process would never be finished or perfect, and complemented the BLM and the job they are doing.



### 3) Road & Bridge Department – Dan Miller

- Bid Recommendation – Bridge Decking (see attached)

Two bids were received.

- Craig Steel: \$31,587.50
- Skyline Steel: \$30,429.00

This material will be for bridge decking repair projects next summer. Miller recommended going with Craig Steel to keep it local, since there was not that big of a difference in the price.

Broom made a motion to approve to accept the bid from Craig Steel for \$31,587.50. Cook seconded the motion. Motion carried 3-0.

### 4) County Attorney – Rebecca Tyree (by phone)

- Museum of NW CO Warranty Deed (see attached)
- Personal Property Bill of Sale (see attached)

Tyree discussed the special warranty deed for the building that houses the Museum of Northwest Colorado and the Bill of Sale for the sale of the contents of the building between the City of Craig and Moffat County.

Broom made a motion to approve signing the Warranty Deed for the sale of the Museum of Northwest Colorado (building). Cook seconded the motion. Motion carried 3-0.

There was some discussion about the process for signing over the Mineral Rights assigned to the Museum. That will be on a future agenda.

Tyree discussed the Bill of Sale for Personal Property (display inventory) at the Museum of Northwest Colorado to the City of Craig.

Broom made a motion to approve the Bill of Sale for Personal Property of the Museum of Northwest Colorado to the City of Craig. Cook seconded the motion. Motion carried 3-0.

- **Resolution 2020-118: Resolution Temporarily Closing Moffat County Facilities to the Public from December 1, 2020 through December 31, 2020**

Tyree discussed the purpose behind the resolution. Due to current CO Department of Public Health & Environment measures at the Orange level, office staff levels are supposed to be at only 25%. In some of the smaller offices, that would be next to impossible. The offices in the Courthouse will be encouraging the public to conduct business by phone or internet or have the option of making appointments for the public to come in to take care of business; other facilities like the courts, landfill, and Public Safety Center will have to stay open. This was done as a collaborative effort of all of the Elected Officials in the Courthouse. Department of Human Services is already working remotely due to an outbreak earlier in the month.

Broom made a motion to approve **Resolution 2020-118** to Temporarily Close Moffat County Facilities to the Public. Cook seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:16 am

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: \_\_\_\_\_

*Ray Beck*

*Don Cook*

*Conner Broom*

Approved on: \_\_\_\_\_

*December 8, 2020*

Attest by: \_\_\_\_\_

*Erin Miller*

