

Moffat County Board of County Commissioners  
1198 W Victory Way Ste 104 Craig, CO 81625

November 25, 2025

**In attendance:** Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer, Board Member; Erin Miller, Deputy Clerk & Recorder; Candace Miller; Neil Binder; Max Salazar

Call to Order  
Pledge of Allegiance

Commissioner Villard called the meeting to order at 8:30 am

Villard made a motion to approve the agenda as presented, Broom seconded the motion. Motion carried 2-0.

**Consent Agenda –**

Review & Sign the following documents: (see attached)

**Minutes:**

- a) November 12th

**Resolutions:**

- b) 2025-111: Payroll
- c) 2025-112: Amend Resolution 2025-82 – Observed Employee Holidays for 2026
- d) 2025-113: A/P
- e) 2025-114: P-Cards
- f) 2025-115: Authorization for Participation in the Rural Jump-Start Program

**Contracts & Reports:**

- g) Department of Human Services Mental Health Services contract(s):
  - F. Beacom
  - N. Gavic
  - L. Nolte
- h) Contract Amendment #1 w/ Hines – Loudy-Simpson Park Pump Station Replacement
- i) Ratify:
  - CO Dept of Human Services/Department of Human Services Certificate of Compliance - County Personnel & Merit System
  - Letter of Support: Northwest CO Trails Corp grant application
  - Wolf letter to Washington State Fish & Wildlife Commission

Villard made a motion to approve the consent agenda items A-I. Bohrer seconded the motion. Motion carried 2-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

**Public Comment/General Discussion:**

There was no public comment or general discussion

**Airport – Candace Miller**

- Present Airport Ground Lease agreement (see attached)

Miller presented an Airport Ground Lease agreement with Bernard Karwick. Karwick is going to build a hanger at the Craig-Moffat County Airport; this agreement is for the two years that will cover the construction phase of the hanger, then once that is complete, he will sign a permanent ground lease.

Bohrer moved to accept the Ground Lease agreement with Bernard Karwick, as presented. Broom seconded the motion. Motion carried 3-0.

Meeting adjourned at 8:34 am

The next scheduled BOCC meeting is Tuesday, December 9, 2025

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by:

Melody Ford  
[Signature]  
Candace Broom

Approved on:

December 9<sup>th</sup>, 2025

Attest by:

Erin Miller

