

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**December 11, 2018**

**In attendance**, Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member; Tori Pingley, Deputy Clerk & Recorder; Penny McCoy; Ann Wagner; Sean Carey; Rebecca Tyree; Sandy Chamberlain; Jim Patterson; Roy Tipon; Dan Miller; Ken Baptist; Toni Toelle; Ann Dodds; Arloa Gerber; Marty Martinez; Jenny Armetta.; Steve Booker; Brian Soper; Sherrie Johnson; Jeff Shelley; Lynnette Siedschlaw; Brittany Swartzell; Barry Barnes; Mackenzie Frick; Kyle Frary; Geoffrey Harrison; Valerie Kamzalow; Tom Soos; Dave Fleming; Beau Steele; Tim Jantz; Dollie Rose; Lennie Gillam; Charlene Abdella; Jerry DeLong; Dan Bingham; Bill Lenard; Shauana Merrill; Jerry Hoberg; Vickie Steele; Bev Rave; Bryanne Cossey; Paul Knowles; Mindy Curtis; Tom Kleinschnitz; KC Hume; Jeff Comstock;

**Call to Order  
Pledge/Opening Prayer**

Moe made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

**Consent Agenda:**

Cook made a motion to approve the consent agenda.

- a) Approve minutes: November 26 & November 29
- b) Approve Resolution for Payment of Warrants: 2018-129
- c) Approve Resolution for Transfer of Payroll Warrants: 2018-130
- d) Approve Resolution 2018-131: Observed Holidays for 2019
- e) Approved Resolution 2018-133: Transfer of Payment of Warrants for the Month of December 2018 – Correction
- f) Approved Resolution 2018-134: Transfer of Intergovernmental Funds for the Month of December
- g) Approved Contract Extension(s):
  - #3 Loudy-Simpson Park Ice Arena Vending Machines
  - #1 Road & Bridge Department Cleaning Services
  - #4 Landfill Environmental Services
  - #1 Museum of Northwest Colorado Elevator Maintenance Services
  - #1 Courthouse & Extension Office Elevator Maintenance Services
  - #1 Loudy-Simpson Park Hay Lease
  - #1 Consulting Services – Oil & Gas Personal Property for Moffat County Assessor’s Office
  - #1 Custodial Services – Courthouse & Extension Office
  - #1 GIS Mapping Services for Assessor’s Office
  - #5 Ad Valorem Valuation Services for Moffat County Assessor’s Office
- h) Approved LEDS Software Services Agreement
- i) Approved CDHS Certification of Compliance – Year 2019 County Personnel and Merit System

Moe seconded the motion. Motion carried 3-0. See attached.

**Public Comment, General Discussion & BOCC Reports:****Cook:**

- Attended a RAC meeting with Jeff Comstock.

**Beck:**

- Highway 13 MM 15.6-21.2 will have reconstruction and shoulder widening in 2019
- Highway 13 MM 115-120 construction in 2019
- Dinosaur Welcome Center funding is hopefully staying. Volunteers were honored at the Pavilion December 6<sup>th</sup>.
- CO Aeronautical Board meeting tomorrow in Loveland

**General Business & Administrative Items:****BOCC:**

Beck discussed a proclamation regarding First Responders Appreciation Day in Moffat County. Beck read the definition of a First Responder.

Cook made a motion to Proclaim December 12<sup>th</sup>, 2018 as First Responders Day in Moffat County. Moe seconded the motion. Beck read the proclamation. Motion carried 3-0.

Sheriff Hume stated often times the first responders are volunteers. Hume stated he appreciates every single one. Moffat County has the second largest geographical area in Colorado to cover.

**Staff Reports:****Road & Bridge – Dan Miller**

Cook stated there was a bid for a trash compactor that the BOCC would like to pull and discuss at a later time.

Miller discussed closing early on Christmas Eve for the Road & Bridge Department.

BOCC replied that would not be a problem.

**County Attorney – Rebecca Tyree**

Tyree discussed resolution 2018-132: Moffat County Fleet Policy Amendment. Beck stated that parking fines or moving violation tickets are the responsibility of the driver not the county.

Cook made a motion to approve resolution 2018-132: Moffat County Fleet Policy Amendment. Moe seconded the motion. Motion carried 3-0.

**Daughters of the American Revolution/Augusta Wallihan Chapter – Ann Dodd**

Dodd stated in 1787 delegates from 13 states convened in Philadelphia and drafted and remarkable blue print that is the constitution of the United States. This document set up a system of checks and balances that included a strong executive branch. It did not include a document of specific individual rights. On December 15, 1791 the Bill of Rights was signed.

Arloa Gerber read the proclamation.

Moe made a motion to Proclaim December 15<sup>th</sup>, 2018 as Bill of Rights Day in Moffat County. Cook seconded the motion. Motion carried 3-0.

**Planning & Zoning – Jerry Hoberg**

Beck read the proceedings for a public hearing.

Hoberg discussed the re-subdivision of Wildlife Estates II. Hoberg stated this is a re-plat and re-subdivision of the current Wildlife Estates. Hoberg stated 10-11 years ago John Stehle created Wildlife Estates I. Pence Drive goes through this subdivision. Later Stehle made Wildlife Estates II, just west of Wildlife Estates I. Hoberg stated there have been issues getting building permits because Pence Drive was not completed. There are three people that would like to buy the lots in Wildlife Estates II. There have been some issues with the road that could be vacated if this is approved. Hoberg stated he presented this to the Planning & Zoning Commission last week, and while there was not a quorum, those present were in agreement to allow this.

Beck asked the required three times if there was anyone for/against the hearing.

Cook made a motion to approve the re-subdivision and re-plat of Wildlife Estates II as presented. Moe seconded the motion. Motion carried 3-0.

**Finance Department – Mindy Curtis**

Beck read the proceedings for a public hearing.

Curtis discussed the final public hearing for 2019 Moffat County Budget. Curtis stated that Memorial Regional Health is a component of the County's budget. See attached.

Beck asked the required three times if there was anyone for/against the hearing.

Cook made a comment concerning landfill fees. Through negotiations with the City, 2018 fees were \$40. Cook stated the landfill charge will be \$45 for everyone in 2019. Beck stated there has been a lot of time invested in this budget. Moe stated this is one of the most important pieces of work the BOCC works on. Moe stated this is one of the proudest things he has done in his tenure as County Commissioner.

Moe made a motion to approve resolution 2018-125: Adoption of the 2019 Budget. Cook seconded the motion. Motion Carried 3-0.

Cook made a motion to approve resolution 2018-126: Appropriate Sums of Money. Moe seconded the motion. Motion Carried 3-0.

Moe made a motion to approve resolution 2018-127: Set Mill Levies. Cook seconded the motion. Motion Carried 3-0.

Cook made a motion to approve resolution 2018-128: Distribution of Sales Tax. Moe seconded the motion. Motion Carried 3-0.

**Department of Human Services – Dollie Rose**

Rose reviewed the October 2, 2018 minutes.

Cook made a motion to approve the minutes from October 2, 2018. Moe seconded the motion. Motion Carried 3-0.

Rose reviewed the electronic transactions. See attached.

Cook made a motion to approve the electronic transactions for September 2018 in the amount of \$311,768.25. Moe seconded the motion. Motion Carried 3-0.

Cook made a motion to approve the electronic transactions for October 2018 in the amount of \$265,688.25. Moe seconded the motion. Motion Carried 3-0.

Rose discussed department updates. See attached.

Rose discussed the monthly updates. See attached.

Moe stated he would like to pay a compliment to Rose and her staff. Since becoming a commissioner and having the opportunity to work with Human Services his eyes have been opened wide, Moe stated Rose and her staff are true heroes with the work they do in this community. Moe states the awards and accolades Rose and her team have received are admirable. Rose thanked Moe for his help, he has been the most involved commissioner and the department truly appreciates it.

#### **Human Resources Director – Lynnette Siedschlaw**

Siedschlaw discussed a personnel requisition for Human Services Director. Rose's last day will be December 27<sup>th</sup> with the Human Services Department. Rose has agreed to stay on as a part-time position effective December 28<sup>th</sup> with a review on a monthly basis.

Moe made a motion to approve the requisition for Dollie Rose to be the part time Human Services Director at \$40.05 an hour, up to 20 hours a week. Cook seconded the motion. Motion carried 3-0.

Cook made a motion to approve the requisition for a Human Services Director. Moe seconded the motion. Motion carried 3-0.

Siedschlaw discussed a personnel requisition for a Special County Attorney. Siedschlaw stated they discussed changing the title to Assistant County Attorney. This position would be under the County Attorney.

Cook made a motion to approve the requisition for an Assistant County Attorney. Moe seconded the motion. Motion carried 3-0.

#### **Office of Development Services – Roy Tipton**

Tipton discussed a bid recommendation for the Public Safety Center Dishwasher. Tipton stated the bid included installation and removal.

Moe made a motion to approve the bid recommendation from BoyKo for the Public Safety Center Dishwasher for \$6743.00. Cook seconded the motion. Motion carried 3-0.

#### **Presentations:**

##### **EMS Council – Sherrie Johnson**

Johnson discussed the Memorial Regional Health Boundary with Maybell. Johnson stated there was an error with the boundary lines of the Maybell EMS. Beck asked if Johnson will get this resolution on the next agenda to get it corrected.

##### **Announcement:**

Cook stated that after issuing a Request for Proposal and much research, the Moffat County Treasurer has decided to change the County banking services from Bank of the West to Bank of Colorado. The BOCC approves of this change.

**Adjournment:**

Beck adjourned the meeting at 10:13am.

**Meeting Adjourned**

Submitted by:       Tori Pingley, Deputy Clerk and Recorder

Approved by:       *Ray Beck*  
                          \_\_\_\_\_  
                          *John A. Moore*  
                          \_\_\_\_\_  
                          *Don Cook*  
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Approved on:       *December 21, 2018*  
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Attest by:         *Tori Pingley*  
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