

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

December 21, 2018

In attendance, Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member; Tori Pingley, Deputy Clerk & Recorder; Shauana Merrill; Rebecca Tyree; Ebin Latrimurti; Lynnette Siedschlaw; Tammy Raschke; Neil Folks; Sandy Chamberlain; Mindy Curtis; Jeff Comstock; Jesse Schroeder; Jackie Goodnow; Dan Miller; Jim Patterson;

**Call to Order
Pledge/Opening Prayer**

Cook made a motion to approve the agenda as presented. Moe seconded the motion. Motion carried 3-0.

Consent Agenda:

Moe made a motion to approve the consent agenda.

Review & Sign the following documents:

- a) Approved the minutes from December 11th, 2018
- b) Approved the Board of Health minutes from December 17th, 2018
- c) Approved Resolution 2018-136 payment of warrants in the amount of \$684,856.65
- d) Approved Resolution 2018-138 transfer of payroll warrants in the amount of \$653,568.03
- e) Approved Resolution 2018-139 Due to Due From Resolution in the amount of \$45.97
- f) Approved Resolution 2018-140 voided warrants for the month of December in the amount of \$7,974.71
- g) Approved Resolution 2018-142 transfer of payment of warrants –Health & Welfare Fund in the amount of \$150,000.00
- h) Approved MOU between the Library and Department of Human Services
- i) Approved the Pre-Hospital Provider License
- j) Approved Resolution 2018-135 change in ambulance service boundaries for the Maybell Ambulance
- k) Approved the outside vendor agreement for MCTA
- l) Approved the online maintenance support contract with Resource Exploration
- m) Approved the contract of service agreement with Event Medical Solutions for wild land fire standby
- n) Approved the core services program purchase of service contract with Medical Arts Center
- o) Approved the MOU between Department of Human Services and Safe Care

Cook seconded the motion. Motion carried 3-0.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ **Moe:**
 - Wanted to wish everyone a Merry Christmas and Happy New Year.
- ✓ **Cook:**
 - Asked Jesse Schroeder introduced himself.
Schroeder stated he is the new Weed and Pest Manager for Moffat County.
 - Stated the trash rates that were in the paper were incorrect. They raised the rates but then rescinded that motion per discussion with the City.
- ✓ **Beck**
 - Attended a Colorado Aeronautical Board meeting.
 - Attended a Wild Horse meeting.
 - Attended the Yampa Valley Regional Airport meeting
 - Continuing NSO discussions with BLM and Garfield County

Staff Reports:

Road and Bridge Department- Dan Miller reporting:

Miller reviewed the monthly report. See attached.

Miller reviewed a bid recommendation for the Landfill Compactor. See attached. Miller recommended going with the Caterpillar Trash Compactor.

Cook made a motion to award the bid for the Landfill compactor to in the amount of \$333,423.98 to Caterpillar. Moe seconded the motion. Motion carried 3-0.

Finance Department- Mindy Curtis

Beck read the proceedings for a public hearing.

Curtis reviewed the December Supplemental Budget. Transfers were made to the following departments without change to the contingency fund: Clerk & Recorder, Assessor Office, Communications, Sheriff, Moffat County Fair, Fairgrounds, Youth Services.

Transfers were also made: Road and Bridge, Airport, Health and Welfare Fund, Moffat County Tourism, Jail, Human Services, Sunset Meadows I & II and Other Administration- \$273,110.00 to cover costs of 2018 fire season.

Total adjustments to supplemental budget is \$934,702.68

Current Contingency Account balance \$13,340.00

Emergency Reserve Account \$951,182.00

Beck asked the required three times if there was anyone for/against the hearing.

Cook made a motion to approve Resolution 2018-137 December Supplemental Budget as presented in the amount of \$934,702.68. Moe seconded the motion. Motion carried 3-0. See attached.

Curtis reviewed the 2019 Certified Mill Levies.

Cook made a motion to approve Budget year 2019 Mill Levies, Resolution 2018-127. Moe seconded the motion. Motion carried 3-0. See attached.

Human Resources – Lynnette Siedschlaw

Siedschlaw reviewed personnel requisitions for a part time Staff Assistant at the Extension Office, a full time Caseworker for Department of Human Services, and part time Technician for the Clerk and Recorder's Office.

Siedschlaw discussed the Staff Assistant position at the Extension Office. This position has been vacant since July.

Cook made a motion to approve the part time Staff Assistant for the Extension Office. Moe seconded the motion. Motion carried 3-0.

Siedschlaw discussed the position for full time Social Case Worker at the Department of Human Services.

Cook made a motion to approve the position for a full time Social Case Worker I at the Department of Human Services. Moe seconded the motion. Motion carried 3-0.

Siedschlaw stated the current Social Services Director will finish her full time position on December 28.

Siedschlaw discussed the position for a part time technician in the Clerk & Recorder's Office. Siedschlaw stated currently there are two employees contracted outside of Moffat County. This would be reallocating those funds through the County instead.

Cook made a motion to approve the part time technician for the Clerk & Recorder's Office. Moe seconded the motion. Motion carried 3-0.

Siedschlaw reviewed a resolution authorizing the HR Director to execute documents on behalf of the BOCC pertaining to the Moffat County insurance and employee benefits.

Cook made a motion to approve Resolution 2018-143: Authorization for the Director of the Moffat County Human Resources Department, to execute documents on behalf of the Moffat County Board of County Commissioners, pertaining to Moffat County Insurance and Employee Benefits. Moe seconded the motion. Motion carried 3-0.

Moffat County Attorney- Mindy Curtis

Curtis reviewed a resolution amending the Purchasing Policy and Procedures.

Cook made a motion to approve Resolution 2018-141 Amending Purchasing Policy and Procedures, amending Resolution 2004-119. Moe seconded the motion, motion carried 3-0. See attached.

Adjournment:

Beck adjourned the meeting at 9:32am.

Meeting Adjourned

Submitted by: Tori Pingley, Deputy Clerk and Recorder

Approved by: Ray Beck

Conrad Burton

Don Cook

Approved on: January 8, 2019

Attest by: Jammy Raschke