

Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625

December 28, 2021

**In attendance:** Donald Broom, Chair; Tony Bohrer, Board Member; Melody Villard, Board Member; Erin Miller, Deputy Clerk & Recorder; Vicki Huyser; Mindy Curtis; Bruce White; Dimitar Tzerovski

**Call to Order**  
**Pledge of Allegiance**

Commissioner Broom called the meeting to order

Broom made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

**Consent Agenda -**

Review & Sign the following documents: (see attached)

Approve minutes:

- a) December 14; December 20 – Special Meeting
- b) 2021-137: Resolution for Transfer of Payroll Warrants
- c) 2021-141: Resolution for Payment of Warrants
- d) 2021-143: Payment Cards
- e) 2021-144: Voided Warrants Resolution for the month of December
- f) 2021-145: Resolution to Authorize Chair as Managing Commissioner for Construction Costs for new Courthouse
- g) 2021-146: Resolution for Payment of Warrants /Department of Human Services
- h) Contract Amendment #4 – Exclusive Professional Support Services contract w/J. Willem
- i) Letter of Support for YVEA/Luminate Grant Application
- j) Health Comp Amendment to Third Party Administration contract
- k) Health Comp Administrative & Ancillary Service Fee Schedule
- l) Modification of Agreement with the National Association of County and City Health Officials
- m) Amendment to Binti Master Subscription & Services agreement
- n) Core Services Single Case agreement w/Dr. J. Baroffio

Broom made a motion to approve the consent agenda items A-N. Bohrer seconded the motion. Motion carried 3-0.

**Public Comment/General Discussion:**

Vicki Huyser stated she wanted to end the year on a positive note and complimented the BCC and all of the County workers for the great job that they do.

**Staff Reports:**

**Road & Bridge Department – Bruce White**  
- Monthly Report

1. Crusher – The Crusher crew has been in the Charchalis pit crushing road base since the last report. They have crushed approximately 26,000 yds. The crew has also been cross training with snow plow crews when the weather was not good for crushing.
2. The Truck crew has gravel sections on CR #15 (2 miles), CR #19 (4.5 miles) and are currently working on a 5 mile stretch of CR #32. They also hauled the supply of winter salt/sand to both County shop and City shop. The County took 28 loads and the City took 31 loads. They took an afternoon and hauled 11 loads of road base to the Public Safety Center for roads going to their impound lots. The Truck crew is also cross training with snow plow crews.
3. The grader crew has been doing what they can to keep the roads in good shape. They worked as much road as they could before the snows came to help prepare for winter plowing. Once they had done what they could before the snows started, they winged up all of their graders and got them ready for the winter plow season. While waiting on the snow, they kept busy by pulling the shoulders on paved roads like CR #7, CR #183 and CR #107. State Highway 13 has opened back up to oversize loads so that has eased the pressure on CR #3.
4. The bridge / mag crew has been cleaning and repairing cattle guards. They installed a new guard on CR #4 for the Ladder Ranch (Pat O'Toole). They have done asphalt repair on the Old Golf Course Road (gravel patch). They have been cleaning brush and debris away from bridge end walls and inspecting the bridges for damage. The plow trucks were all rigged for winter with plows and sanders and they have been doing the normal winter routine since the snows started.
5. The Construction crew has finished reclaiming what they could at the Charchalis pit. They try to keep as much as we can reclaimed so that we don't have anymore "active" mining area open in the pits than necessary. When done with the reclaiming, they moved to the Landfill and moved the access road around to fit with changes being made to the dumping locations then moved some additional material in close to daily operation to act as daily cover. Once done at the Landfill, they moved down to Loudy-Simpson Park and started working on the outlet of the pond. They drained the pond down low enough to replace the outlet pipe/control gate and rebuilt the outlet using clay brought in from Sunbeam to stop the leakage that was happening prior to repairs.
6. Landfill – Everything is running smoothly; the hospital demo is wrapping up and that went well. We were able to take all demolition materials with no problems. They did experience strong winds two weeks ago but the crew has been able to get the damage under control and the trash is back to where it belongs.

Department of Human Services Director, Tia Murry, was supposed to have given a Department Update/Review, but she was out sick. Her report will be on a later BCC meeting.

**8:45 am**

**Public Hearing**

**Finance - Mindy Curtis**

- December Budget Supplemental/Resolution 2021-142 (see attached)

Broom read the Public Hearing protocol

Curtis presented the December Budget Supplemental. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

<b>Budget supplemental requests by category:</b>	
<b>Unexpected Revenue</b>	<b>\$28,160,759.43</b>
<b>Transfers</b>	<b>\$4,971,285.39</b>
<b>Increase Spending Authority</b>	<b>\$609,142.80</b>
<b>Rollovers</b>	<b>\$</b>
<b>Downward Supplemental</b>	<b>\$747,650.00</b>
<b>Total Adjustments</b>	<b>\$34,488,837.62</b>

<b>Contingency Account History</b>	
<b>Balance as of January 1, 2021</b>	<b>\$625,000.00</b>
<b>March Supplemental</b>	<b>\$29,360.00</b>
<b>July Supplemental</b>	<b>\$0.00</b>
<b>December Supplemental</b>	<b>\$256,390.00</b>
<b>Balance as of December 21, 2021</b>	<b>\$339,250.00</b>

<b>Emergency Reserve Account History</b>	
<b>Balance as of January 1, 2021</b>	<b>\$1,069,836.00</b>
<b>Balance as of December 21, 2021</b>	<b>\$1,069,836.00</b>

There was no testimony either for or against the budget supplemental requests.

In regular session, Bohrer made a motion to approve the December 2021 Budget Supplemental (Resolution 2021-142) as presented. Villard seconded the motion. Motion carried 3-0.

The BCC thanked Curtis and her staff for all of their hard work.

Meeting adjourned at 9:01 am

The next scheduled BOCC meeting is Tuesday, January 11, 2022

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by:

Donald Brown

Melody Pollard

Troy Stil

Approved on:

January 11, 2022

Attest by:

Erin Miller

