

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

December 28, 2023

In attendance: Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Neil Binder; Rebecca Tyree; Cathy Nielson; Heather Brumblow; Rachel Bower; Jeff Comstock; Ashley Dishman, Chris Nichols

**Call to Order
Pledge of Allegiance**

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

- a) Approve minutes:
 - December 12
 - December 12 – Board of Public Health

Resolutions:

- b) 2023-132: Payment of Payroll Warrants
- c) 2023-135: Payment Cards
- d) 2023-136: Transfer of Intergovernment Funds from Sunset Meadows II to Sunset Meadows I
- e) 2023-137: Year-end Health & Welfare Claims
- f) 2023-139: Accounts Payable

Contracts & Reports:

- g) Ratify:
 - SWCA contact
- h) Department of Public Health Retention/Premium/Bonus Pay policy
- i) Department of Public Health Intergovernment Grant Agreement for State and Local Fiscal Recovery Funds (SLFRF)
- j) Workman's Compensation Insurance Agent/Broker of Record Change
- k) Colorado Department of Public Health & Environment/Gravel Pit(s) Permit Renewals
- l) Colorado Department of Public Health & Environment/Landfill Permit Renewal
- m) Loudy-Simpson Park Baseball Field Backstop Fence contract w/Ivory Tip Fencing
- n) Department of Human Services Conflict Attorney Legal Representation contract w/C. Quillen

Villard made a motion to approve the consent agenda items A-N. Broom seconded the motion. Motion carried 2-0. Bohrer abstained from the vote, due to item "M".

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

No public comment or General Discussion.

Natural Resources Department – Jeff Comstock & City of Craig – Chris Nichols

- Bid Recommendation: Public Utilities Commission Hearing Attorney Representation

An RFP was put out December 1st for Public Utilities Commission Hearing Attorney Representation. Two bids were received from equally qualified individuals. After review and interviews by the team (City/County), a recommendation for Cunilio Consulting, in conjunction with Laura Chartrand (Attorney at Law), was put forward. Fees between the two bids were very similar, but the experience, energy, preparedness and passion supplied by Cunilio Consulting, made them head and shoulders above the other applicant.

Bohrer explained that normally, a bid recommendation is done in one meeting, then two weeks later, the contract is signed. To “clean-up” that time line and be ready for the January 5th PUC Hearing, the contract will be voted on at this meeting, too.

Villard moved to approve the bid recommendation from Cunilio Consulting up to \$25,000 for Public Utilities Commission Hearing Attorney Representation. Broom seconded the motion. Motion carried 3-0.

- Service Agreement for Public Utilities Commission Hearing Attorney Representation (see attached)

Comstock explained that other than some minor modifications, this is the standard County contract.

Villard moved to authorize the chair to sign the Public Utilities Commission Hearing Attorney Representation contract with Cunilio Consulting. Broom seconded the motion. Motion carried 3-0.

- Authorize Intervention in the Tri-State Electric Resource Plan

Villard moved to Authorize Intervention in the Tri-State Electric Resource Plan by January 5th. Broom seconded the motion. Motion carried 3-0.

Comstock pointed out that Moffat County and the City of Craig have joined as partners in this process and Moffat County is acting as the fiscal agent.

Human Resources Department – Rachel Bower

- **Resolution 2023-138:** Setting Moffat County Coroner On-Call Designation Rate of Pay (see attached)

Bower requested setting the On-Call Designation Rate of Pay for the Moffat County Coroner’s Office, which would mirror on-call rates for the Department of Human Services and Youth Services. The rates would be \$50/weekday, \$75/weekend day, and \$100/holiday day. This would be effective January 1, 2024.

Broom moved to approve **Resolution 2023-138:** Setting Moffat County Coroner On-Call Designation Rate of Pay. Villard seconded the motion. Motion carried 3-0.

8:45 am

Public Hearing:

Finance Department – Cathy Nielson & Heather Brumblow

- December Budget Supplemental (**Resolution 2023-134**) (see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open.

Nielson presented the December Budget Supplemental. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

Budget supplemental requests by category:	
Unexpected Revenue	\$2,781,161.21
Transfers	\$5,624,432.15
Increase Spending Authority	\$66,003.00
Rollovers	\$488,658.70
Downward Supplemental	\$1,486,319.64
Total Adjustments	\$10,446,574.70

Contingency Account History	
Balance as of January 1, 2023	\$625,000.00
March Supplemental	\$0.00
July Supplemental	\$2,700.00
December Supplemental	\$104,048.80
Balance as of December 28, 2023	\$518,251.20

Emergency Reserve Account History	
Balance as of January 1, 2023	\$1,249,338.00
Balance as of December 28, 2023	\$1,249,338.00

Bohrer asked the audience if there was anyone that would like to speak either for or against the December Supplemental Budget. There was no testimony or comments.

In regular session, Villard moved to adopt **Resolution 2023-134** to approve the December 2023 Budget Supplemental as presented. Broom seconded the motion. Motion carried 3-0.

Villard moved to approve **Resolution 2023-128**: Resolution to Amend 2022-151 - Sales Tax Distribution. Broom seconded the motion. Motion carried 3-0.

Villard moved to approve **Resolution 2023-133**: Resolution to Amend 2022-148 to Appropriate Sums of Money. Broom seconded the motion. Motion carried 3-0.

Office of Development Services – Neil Binder

- Bid recommendation: Loudy-Simpson Park Ball Field infield upgrade (see attached)

Binder presented a bid tab that featured the following bid amounts for the Loudy-Simpson Park Ball Field infield upgrade:

Anson Excavating	\$83,250.00
Garvick Construction	\$76,007.82
Wynne Construction	\$52,540.00

Binder recommended going with the bid from Garvick Construction. He based the recommendation on several different factors, including that Garvick is based out of Rifle and has visited the site several times and had figured in some additional grading work that the other contractors had not. Anson Excavating was over budget and Wynne Construction is based out of Nebraska.

Broom made a motion to go with the bid recommendation of Garvick Construction for \$76,007.82 for the Loudy-Simpson Park Ball Field infield upgrade. Villard seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:20 am

The next scheduled Board of County Commissioners meeting is Tuesday, January 9, 2024

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: [Signature]

Melody Villard
[Signature]

Approved on: January 9, 2024

Attest by: Erin Miller

