

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

December 31, 2024

In attendance: Tony Bohrer, Chair; Melody Villard, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Cathy Nielson; Heather Brumblow; Dan Miller; Bruce White; Kyler Scott; Barry Barnes; Candace Miller

Call to Order
Pledge of Allegiance

Commissioner Bohrer called the meeting to order at 8:30 am

Bohrer made a motion to approve the agenda as presented. Villard seconded the motion. Motion carried 3-0.

Consent Agenda -

Review & Sign the following documents: (see attached)

Minutes:

- a) December 10

Resolutions:

- b) 2024-136: Payroll
- c) 2024-137: Transfer of Intergovernment Funds for the month of December
- d) 2024-138: Accounts Payable
- e) 2024-139: P-cards
- f) 2024-141: Intergovernment Funds transfer for the month of December

Contracts & Reports:

- g) Fairgrounds Skid Steer Lease w/Wagner
- h) Ratify:
 - Letter of Support for Memorial Regional Health Colorado Energy Office Grant
 - Memo of Understanding - Amendment #2 - CDEC/Department of Human Services

Bohrer made a motion to approve the consent agenda items A-H. Broom seconded the motion. Motion carried 3-0.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

No public comment

Commissioner Villard commented that she was looking forward to working with the board for another four years and wished everyone a Happy (and safe) New Year.

Craig/Moffat County Airport – Candace Miller

- Present Final Payment approval for Airport project (see attached)

Miller presented a letter requesting release of final payment to Oldcastle, dba United for the 2024 runway rehabilitation project at the Craig/Moffat County Airport. The Release of Final Payment legal notice was advertised twice in the Craig Press. No notices or claims of outstanding payments have been received. The final payment amount is \$341,410.36; this amount is reimbursed at 90% by FAA and 3.8% by CDOT. The final physical invoices will be received after FAA review. This project did come in \$1,000,000 under budget.

Villard moved to approve the final settlement to Oldcastle, dba United, for the 2024 runway rehabilitation project in the amount of \$341,410.36. Broom seconded the motion. Motion carried 3-0.

Road & Bridge Department – Dan Miller

- Bid Recommendation(s): (see attached)

- Dump Truck Box

Only one bid was received for a 10-cubic yard dump truck box. That bid was from Holman for \$89,112.28. Because the bid is over budget, the Road & Bridge Department management recommends that the bid not be accepted and that this be put out for bid again at a later date. The Board did not take any action on this item.

- Metal Salvage

Only one bid was received for 2025 Metal Salvage contract. That bid was from X-Field Services for \$31.00/ton. Miller recommended accepting the bid from X-Field Services.

Broom moved to accept the bid from X-Field Services for the 2025 Metal Salvage contract. Villard seconded the motion. Motion carried 3-0.

8:45 am

Public Hearing:**Finance Department – Cathy Nielson & Heather Brumblow**

- December Budget Supplemental (Resolution 2024-140 - see attached)

Bohrer read the Public Hearing protocol and declared the Public Hearing open. Nielson presented the December Budget Supplemental. The supplemental provides a chance for various departments to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

| Budget supplemental requests by category: | |
|--|------------------------|
| Unexpected Revenue | \$7,354,493.46 |
| Transfers | \$690,364.41 |
| Increase Spending Authority | \$248,796.33 |
| Rollovers | \$1,684,424.61 |
| Downward Supplemental | \$861,255.62 |
| Total Adjustments | \$10,839,334.43 |

| Contingency Account History | |
|---------------------------------|--------------|
| Balance as of January 1, 2024 | \$625,000.00 |
| March Supplemental | \$5,500.00 |
| July Supplemental | \$0.00 |
| December Supplemental | \$0.00 |
| Balance as of December 31, 2024 | \$619,500.00 |

| Emergency Reserve Account History | |
|-----------------------------------|----------------|
| Balance as of January 1, 2024 | \$1,292,870.00 |
| | |
| Balance as of December 31, 2024 | \$1,292,870.00 |

*Emergency Reserve is 10% of the current year general fund budget.

Bohrer asked the audience if there was anyone that would like to speak either for or against the December Supplemental Budget. There was no testimony or comments.

Back in regular session, Broom moved to adopt Resolution 2024-140 to approve the December 2024 Budget Supplemental as presented. Villard seconded the motion. Motion carried 3-0.

Meeting adjourned at 9:03 am

The next scheduled Board of County Commissioners meeting is Tuesday, January 14, 2025

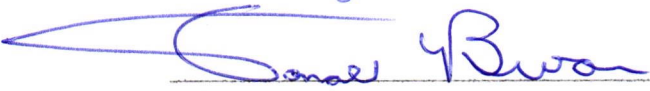
Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by:







Approved on:

January 14, 2025

Attest by:



