

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

December 31, 2025 – Special Meeting

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Erin Miller, Deputy Clerk & Recorder;
Cathy Nielson

Call to Order

Commissioner Villard called the meeting to order at 10:00 am

Commissioner Bohrer was absent

Finance Department – Cathy Nielson

As pertaining to Sunset Meadows II:

- Resolution 2025-136: Transfer of Intergovernment Funds for the month(s) of October & December 2025
- Resolution 2025-137: Transfer of Intergovernment Funds for the month(s) of October & December 2025
(see attached)

Nielson explained that these two transfers of Intergovernment Funds should have been included in the December Budget Supplemental, but due to an oversight, they were missed. These resolutions enable a “loan” from Sunset Meadows I to Sunset Meadows II to balance their end of year books. This loan will be repaid in 2026.

Broom moved to approve Resolution 2025-136 & Resolution 2025-137. Villard seconded the motion. Motion carried 2-0.

Meeting adjourned at 10:02 am

The next scheduled BOCC meeting is Tuesday, January 13, 2026 8:30 am

Submitted by:
Erin Miller, Deputy Clerk and Recorder

Approved by:

Melody Villard
Donald Broom

Approved on:

January 13, 2026

Attest by:

Erin Miller

