

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

January 10, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Ray Beck, Board Member; Lila Herod, Moffat County Clerk & Recorder; John Allen; John Kinkaid; Chuck Grobe; Mardi Anson; Katrina Springer; Karl Hunstman; Ken Wergin; Roy Tipton; Michelle Balleck; Elizabeth Kelley; Randy Call; Mindy Curtis; Rebecca Tyree; Neil Folks; Tracy Winder; Jackie Goodnow; Carol Haskins; Dan Miller; Linda Peters; Cathy Nielson; Dan Davidson; Linda Peters; Lauren Blair; Erin Miller .

❖ *Commissioners Ray Beck and Don Cook were sworn into office by County Judge, Sandra Gardner in the County Conference Room.*

Beck made a motion to appoint Frank Moe as the chairman of the Board of Moffat County Commissioners. Cook seconded the motion. Motion carried 3-0.

Cook made a motion to appoint Ray Beck as the Vice Chairman of the Board of County Commissioners. Beck seconded the motion. Motion carried 3-0.

Beck made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

Cathy Nielson and Linda Peters reviewed the state statute and process for approval of payroll and the warrant fund. Resolutions authorize the County Treasurer to move funds to the warrant fund in order to pay invoices and payroll.

Tom Kleinschnitz and Nolan Sharpe present.

**Call to Order
Pledge/Opening Prayer
Consent Agenda**

Cook made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from January 4, 2017.
- b) Approved Resolutions 2017-5 and 2017-6 payment of payroll warrants for the payroll ending 12/30/2016 in the amounts of \$202,596.70 and \$213,834.10.
- c) Approved Resolutions 2017-7 and 2017-9 transfer of payment of warrants for the month of December 2016 in the amounts of \$345,8744.57 and \$104,952.16.
- d) Approved the copy machine maintenance agreement for the Department of Social Services.

Beck seconded the motion. Motion carried 3-0. See attached.

Commissioner Moe presented Chuck Grobe and John Kinkaid with plaques of appreciation and thanked them for their service to the citizens of Moffat County.

Doug Winters present.

General Discussion & BOCC Reports

General discussion was held among the Board:

- ✓ Beck gave an update on Club 20 and the Library Board meeting. He thanked the community for their support and the privilege to serve.
- ✓ Cook reported he and Commissioner Beck will be attending CCI training this week. He also thanked the citizens for their support.
- ✓ Moe gave an update on Sherry Johnson and requested prayers for her recovery and good health.
- ✓ Mardi Anson, Katrina Springer, Karl Hunstman, Jackie Goodnow and Doug Winters presented a plaque of appreciation to Chuck Grobe on behalf of the Fair Board for all of his service and support.
- ✓ Audience members also thanked the outgoing commissioners for their work and welcomed the new commissioners.
- ✓ Beck welcomed Mike Forman as the new City Manager.

Audrey Danner present.

General Business & Administrative Items

BOCC

Beck reviewed the resolution adopting the Nine Rules of Civility as a tool to conduct County business and County Commissioner meetings. The Nine Rules include:

- Pay attention
- Listen
- Be inclusive
- Do not gossip
- Show respect
- Be agreeable
- Apologize
- Give constructive criticism
- Take responsibility

Lynnette Siedschlaw and Shawna Muhme present.

Beck made a motion to approve Resolution 2017-8 Accepting the Nine Rules of Civility. Cook seconded the motion. Motion carried 3-0. See attached.

The Commissioners reviewed the Emergency Management Program grant application for 2017. The grant is in the amount of \$48,879.00 with the federal reimbursement portion of \$24,439.50.

Cook made a motion to approve the Emergency Management Program grant application for 2017. Beck seconded the motion. Motion carried 3-0. See attached.

Carol Haskins and Tracy Winder presented a proclamation from the Congressional Prayer Caucus Foundation. Today January 10th, the Colorado State Legislature will declare “Call to Prayer for America” praying for God’s continued blessing on this Country.

Sheriff Hume present.

A prayer caucus will be held today in the County Conference room at noon today.

Beck made a motion to Proclaim January 10, 2017 as “Call to Prayer for America”. Cook seconded the motion. Motion carried 3-0. See attached.

Finance Department- Mindy Curtis

Curtis reviewed the DOLA grant agreement for the Fiscal Health Initiative. The project consists of Moffat County engaging with a consultant to develop a cost analysis model to support the County’s shift to priority based budgeting.

Priority based budgeting is based on services. A web based system allows the County to gather data and costs of services. The total cost of the project is \$39,000 with the grant being in the amount of \$19,500.00.

Cook made a motion to approve the DOLA grant for the Fiscal Health Initiative – Priority Based Budgeting. Beck seconded the motion. Motion carried 3-0. See attached.

Road & Bridge Department- Dan Miller

Miller reviewed the monthly report for the Road Department.

Completed projects:

- ✓ Finished installing sewer lines for both the house and 4 Mile Shop.
- ✓ Issued a new driveway permit off of Lewis Lane on County Road 105.
- ✓ Replaced street sign on Levkulich Street
- ✓ Hauling gravel from Limestone Pit to County Road 10

Projects in progress:

- ✓ Snow plowing
- ✓ Crushing at Big Burn Pit
- ✓ Hauling gravel from Sunbeam Pit to County Road 23
- ✓ Pit run on County Road 84

Pending projects:

- ✓ None

General and Landfill:

- ✓ Pub Works, orientation and safety training
- ✓ Cross training truck crew and construction crew for snow plowing
- ✓ Training for Landfill Scale House
- ✓ Finished cells 8.5 and 9, awaiting CDPHE approval

Miller reported on the accident at the Landfill resulting in the fatal injury of Darrel Snow. Snow was hauling snow from the Courthouse to the Landfill and the accident happened while unloading the truck.

The Commissioners offered their condolences to the family and also to Darrel's co-workers. They thanked the Road Department team and Human Resources for their assistance and professionalism in this tragic accident.

Tamara Curtis, Red Lee and Kimberly Merrick present.

Moffat County Broadband Planning- Audrey Danner

Danner gave an update on the Broadband planning project and reviewed survey results.

2016 surveys were completed over several weeks. Concerns expressed in survey include: reliability, dissatisfaction in current internet speed, pricing, increasing demands on connectivity, businesses identified broadband as critical, and most of us view broadband as a utility and essential service.

Danner indicated the importance of Broadband to strengthen our community. Local government must promote and enhance this infrastructure.

CCI will work with the legislature this year to consider bills that would form Local Improvement Districts, repeal 05-152 (Moffat County has opted out, but many jurisdictions have not) and "perfection of easements".

Advocates- Tamara Curtis

Curtis presented proclamations declaring "Stalking Awareness Month" and "Human Trafficking Awareness Month", and she discussed issues that face our community.

Cook made a motion to declare the month of January 2017 as Human Trafficking Awareness Month. Beck seconded the motion. Motion carried 3-0. See attached.

Beck made a motion to declare the month of January 2017 as Stalking Awareness Month. Cook seconded the motion. Motion carried 3-0. See attached.

Human Resources-Lynnette Siedschlaw & Housing Authority- Shawwna Muhme

Siedschlaw presented the personnel requisition for a part time custodial technician at the Housing Authority. The vacancy was created because an employee was promoted to the staff position that was approved last week. This is an existing budgeted position.

Muhme reported the position provides various housekeeping duties for Sunset Meadows II and delivers Meals on Wheels.

Cook made a motion to approve/the personnel requisition for the Housing Authority. This is a part time custodial technician for Sunset Meadows II. Beck seconded the motion. Motion carried 3-0. See attached.

Siedschlaw reported the Road Department has decided they will not fill Darrell Snow's position.

Cook made a motion to adjourn the meeting at 10:25 a.m. Beck seconded the motion. Motion carried 3-0.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: *Lynnette Siedschlaw*

Ray Beck

Don Cook

Approved on: January 11, 2017

Attest by: *Lila Herod*

