

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**January 17, 2017**

**In attendance,** Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Erin Miller, Administrative Assistant; Neil Folks, Ralph Henderson, Roy Tipton, Delaine Voloshin, Michelle Balleck, Jeff Comstock, Adam Cozzens, Sheri Sanford, Marylou Allen, Rebecca Tyree, Dan Miller, Linda DeRose, Tom Kleinschnitz, Nolan Sharpe, Mike Foreman, Lauren Blair.

**Call to Order  
Pledge/Opening Prayer**

Cook made a motion to approve the agenda as presented. Beck seconded the motion. Motion carried.

**Consent Agenda**

Beck made a motion to approve the consent agenda with the exception of items c), e) and j) for further discussion.

- a) Approved the minutes from January 10, 2017.
- b) Approved Resolution 2017-10 Authorizing the chairman of the Board of County Commissioners to sign official documents on behalf of the Board.
- c) Approved the lease with Thunder Cheers for the Shadow Mountain Clubhouse.
- d) Approved the Discharge Monitoring Report for Limestone Pit #10.
- e) Approved the sand and gravel lease for the Charchalis Pit.
- f) Approved the change of contract for the Road and Bridge permits, certifications and authorizations for the Colorado Department of Public Health and Environment.
- g) Approved the salvage metal pickup and disposal contract with X Field Services.
- h) Approved the Community Block grant request for reimbursement form.
- i) Approved the Community Services Block grant performance report.
- j) Approved Resolution 2017-12 appointment of members to the Northwest Sub-Area Workforce Development Board.

Cook seconded the motion. Motion carried 3-0. See attached.

There was further discussion with the County Attorney regarding the lease with Thunder Cheers for the Shadow Mountain Clubhouse. This is only a five month agreement because the building is for sale.

Cook made a motion to approve the lease agreement with Thunder Cheers for the Shadow Mountain Clubhouse. Beck seconded the motion. Motion carried 3-0. See attached.

There was discussion with Linda DeRose and Dan Miller regarding the sand and gravel lease for the Charchalis Pit. This is a five year lease in the amount of \$750 per year.

Beck made a motion to approve the Sand and Gravel Lease agreement with Nick and Ann Charchalis. Cook seconded the motion. Motion carried 3-0. See attached.

There was discussion regarding the appointments to the Northwest Sub-Area Workforce Development Board. Commissioner Moe is ex-officio to this board. Board members are Christina Oxley, Steve Lewis, Leanne Worton, Lynnette Siedschlaw, Ron Geary and Heather McLaughlin-Sloop.

Cook made a motion to approve Resolution 2017-12 appointment of the members to the Northwest Sub-Area Workforce Development Board. Beck seconded the motion. Motion carried 3-0. See attached

### **BOCC Reports & General Discussion**

- ✓ The Commissioners reported on meetings they will be attending this week. Commissioner Beck and Cook also discussed their Commissioner Orientation at CCI.
- ✓ Moe gave an update on ex-officio positions, transitional workshops, and upcoming meetings with the City regarding shared services, specifically Loudy-Simpson Park.
- ✓ Several "Save the Barn" committee members were present. Melody Villard requested waiving of rental fees of the Grandstands Building and the Pavilion for fundraisers in February and March. Moe prefers to discuss this at the scheduled workshop on Wednesday, January 18. John Allen wondered about the resolution that was supposed to be on the agenda about hiring an architect for the project. The Board apologized for the miscommunication. Roy Tipton clarified that he had contacted Mr. Allen the previous week to schedule a workshop, and he told him that the resolution would not be on the agenda, but would be discussed at the workshop.

### **Natural Resources- Jeff Comstock**

Comstock reviewed the mineral lease with Metrics Energy Company. This is the 5th lease with this company. The terms are the exact same as the previous four, which is a five year lease on 360 acres at \$42 per acre.

Cook made a motion to approve Resolution 2017-11 Oil and Gas Leases #5 with Metrics Energy Company LLC. Beck seconded the motion. Motion carried 3-0. See attached

### **Smart Business Alliance**

*EDP- Michelle Balleck, Craig Chamber of Commerce- Chris Oxley, CNCC-Desiree Moore, Workforce Center- Kirstie McPherson (not present)*

There was discussion regarding Rural Jump Start program and the Smart Business Alliance initiative and Business Opportunity Analysis. The group plans to apply for the DOLA Rural Economic Development Initiative grant and also USDA grant funds. Requests for local funding will be solicited for matching funds.

The Smart Business Alliance will request \$15,000 from the Local Marketing District and \$7,500 matching funds from both the City and the County.

There was further discussion regarding the need to research and identify business markets. Grant funding would help gather this data, evaluate business sectors and analyze business surveys. Balleck reiterated this project is not just another feasibility study, but an actual market analysis that can be implemented and action can take place immediately.

Balleck requested funding support, a letter of support and also a commitment from either the City or County to be the registered applicant on the DOLA application. The Commissioners will take this request under advisement and make a decision next week

Oxley reported the components of the market analysis will need to be updated every year. The USDA grant application is due January 27 and the DOLA grant is due in May. Completion is expected in December 2017.

Mike Foreman indicated the importance of this project and that the information would also be very helpful to him as the City Manager.

Moe adjourned the meeting at 9:35 a.m.

**Meeting Adjourned**

Submitted by: Lila Herod, County Clerk and Recorder

Approved by:

*[Handwritten signature]*  
\_\_\_\_\_  
*[Handwritten signature]*  
\_\_\_\_\_  
*[Handwritten signature]*  
\_\_\_\_\_

Approved on:

*[Handwritten date]*  
\_\_\_\_\_

Attest by:

*[Handwritten signature]*  
\_\_\_\_\_

