

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

January 24, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Lila Herod, Moffat County Clerk & Recorder; Neal Folks; Michelle Balleck; Roy Tipton; Lois and Jay Wymore; Dollie Rose; Kirstie McPherson; Jessica Valand; Jeff Comstock; Lauren Blair; Anton Sherbl

**Call to Order
Pledge/Opening Prayer**

Beck made a motion to amend the agenda to remove Human Resources and Road and Bridge personnel requisition. Cook seconded the motion. Motion carried 3-0.

Consent Agenda

Cook made a motion to approve the consent agenda consisting of:

- a) Approved Resolution 2017-14 transfer of payment of warrants for the month of January 2017 in the amount of \$1,356,298.08.
- b) Approved Resolutions 2017-15 and 2017-16 transfer of payroll warrants for the payroll ending January 13, 2017 in the amounts of \$206,210.09 and \$482,656.28.
- c) Approved the Colorado Department of Transportation HUT Mileage signature report.
- d) Approved the Emergency Management Program Grant reimbursement request

Beck seconded the motion. Motion carried 3-0. See attached.

BOCC Reports & General Discussion

The Commissioners reviewed the 2017 Ex-Officio Board assignments.

Beck: AGNC/ Council on Aging, Airport Advisory Board, Club 20, Development Services/Planning/Airport, Hamilton Community Hall, Housing Authority/Sunset Meadows, Information Technology, Library/Library Board, Museum/Museum Board, Northwest Transportation Planning Region, Planning Commission, Yampa River Legacy Project.

Cook: Colorado Counties, Inc., Extension Office, Fair Board, Land Use Board, Memorial Hospital Board of Trustees, Natural Resources, NW CO Weed Partnership, Noxious Weed Advisory Board, Office of Emergency Management, Road and Bridge Department, State Land Board, Veterans, Weed and Pest Management, and Basin Roundtable.

Moe: County Attorney, Craig Chamber of Commerce, Craig Moffat Economic Development Partnership, Department of Social Services/CPT, Facilities/Maintenance/Parks,

Fairgrounds/Cemetery, Human Resources, Local Marketing District. Maybell Ambulance, Maybell Community Center, Maybell Park Board, Maybell Volunteer Fire Department Advisory Board, Moffat County Tourism Association, NW CO Workforce Investment Board and Youth Services/Juvenile Services.

BOCC: 14th Judicial District Community Corrections Board, Cemetery Board, EMS Council, Employees Health Insurance Board, Finance Department/ Finance Board, Human Resources Council (United Way), Public Works, and the Employee Retirement Board.

The Commissioners reviewed the County Volunteer Board seat selections.

Beck made a motion to appoint the following members to:

Airport Board- Jerry Thompson, 3 year term
 Area Council on Aging- Delaine Voloshin, 4 year term
 Cemetery Board- Sunshine White, 3 year term
 Employee Retirement Board- Rick Holford, 4 year term
 Moffat County Housing Authority- Stacy Razzano and JoBeth Tuppa, 5 year terms
 Land Use Board-3 year terms- Joel Tuck, Agriculture, alternate; Grady Wilson, Business, alternate; Ken Bekhedahl, Environmental alternate; Jerod Smith, Government Agency; Bruce Sillitoe, Government agency alternate
 Museum of Northwest Colorado Board- James Buffham, alternate 3 year term
 Planning & Zoning -Wayne Counts and Brian Powell, 3 year terms
 Moffat County Tourism Association - Cindy Looper, Rebekah Greenwood, John Husband and Anton Scherbl, 3 year terms.

Cook seconded the motion. Motion carried 3-0. See attached.

There are still seats available on the Airport Advisory Board, Maybell Park Board, Planning and Zoning Commission, and the Memorial Hospital Board of Trustees.

General discussion was held among the Board:

- ✓ Commissioners gave an update on various meetings they attended throughout the week.
- ✓ Michelle Balleck gave a brief update on the Jump Start program.
- ✓ Moe gave an update on shared services with the City of Craig. Plans are underway to combine building departments, Loudy Simpson and the IT Department.
- ✓ Dollie Rose discussed the Community Forum and Safe Care program.
- ✓ Moe reported on the Board of Health meeting. The Commissioners will discuss the request to restructure the Board with volunteer members.

Chris Oxley present.

Colorado Workforce Center-Jessica Valand and Kirstie McPherson

Jessica Valand introduced herself to the new Board of Commissioners. Valand serves as the director of the Northwest and rural workforce area.

County program update:

- 3% unemployment
- 357 open jobs, estimate of 211 unemployed individuals. 54% of open jobs are entry level.
- Average hourly wage is \$20.88 (statewide is \$26.43)
- Largest industry sectors- Government, retail trade, health care, accommodation and food services, and mining.
- Volatile energy sector.
- Declining population
- Education of workforce- 50% with high school diploma
- Educational and training opportunities

Nolan Sharpe present.

Valand encourage partnerships with the Jump Start program, Department of Humans Services and other community agencies. She also encouraged the Board to develop economic development strategies, and the local workforce and to work towards more competitive wages.

There was discussion regarding the H2A program and the challenging regulations associated with immigrant labor.

Craig Moffat County Economic Development Partnership- Michelle Balleck

Balleck gave the quarterly report for 2016.

- Number of clients served in the Marianna Raftopoulos Business Success Center and Small Business Development Center

Programs and projects include:

- Rural Jump Start program, Rural Philanthropy Days Conference, Economic Development Council training, Moffat County Acts – CMEDP, MCTA, Chamber Commerce development of shared goals, Main Street Revolution grant
- Economic Prioritization and Action Workshop with Broadband priority
- Enterprise Zone promotion, Lunch & Learn program with the Smart Business Alliance
- Future planning for Industrial Hemp, expansion of convention space
- Participation in Festival of Trees with Chamber of Commerce

Future Goals include:

- Moffat Acts quarterly meetings
- Rural Jump Start program, Business Climate survey, Prioritization and action workshop
- Small business development center grant award, Business opportunity Toolkit grant
- New board members, Andy Daniels and Dave Ulrich
- CMEDP Board members will conduct business visits, release of the 2016 CMEDP annual report in March and the CMEDP Mixer March 2nd

The Commissioners have been discussing funding options for MCEDP. Balleck indicated MCEDP submitted their funding application in August for the 2017 budget in the amount of

\$35,000. The City awarded the full amount, but the County only approved \$3,000. The new Board will reconsider this request.

Small Business Alliance- Michelle Balleck, Chris Oxley and Kirstie McPherson

Balleck requested a letter of support for the Rural Business Development Grant. The Commissioners have not made a decision on this funding request.

Oxley indicated this is a \$140,000 project. Matching funds from the City and County would help further the work. McPherson reviewed the project, which includes an analysis of marketing needs, identifying gaps and implementation.

Beck made a motion to approve the letter of support to US Department of Agriculture Rural Development for the Rural Business Development Grant Opportunity. Cook seconded the motion.

Balleck clarified the Craig Chamber of Commerce will be the actual applicant for this application.

Cook stressed the importance of showing tangible results to the community. Oxley reported on their plans for community communications and their intent to develop a website portal in order to share important information. She also reiterated this project is unique, because they will be able to measure benchmarks and actual economic development results.

Motion carried 3-0. See attached.

Office of Development Services- Roy Tipton

Tipton presented the letter of final payment to Williams Construction for completion of the Shadow Mountain Village Improvement project. The final payment is \$152,458.75.

Cook made a motion to submit final payment to Williams Construction for completion of the Shadow Mountain Village Improvement project, Phase 3. Beck seconded the motion. Motion carried 3-0. See attached.

Department of Social Services- Dollie Rose

Cook made a motion to approve the minutes from December 13, 2016. Beck seconded the motion. Motion carried 3-0. See attached.

Department updates:

- ✓ Legal services MOU
- ✓ DSS Horizons Specialized services

Beck made a motion to approve the legal services agreement between DSS and Moffat County. Cook seconded the motion. Motion carried 3-0.

Cook made a motion to approve the Adult Protective Services Cooperative Agreement. Beck seconded the motion. Motion carried 3-0.

Andy Daniels present.

- ✓ Child Welfare- recruiting new members for the Citizens Review Panel. Interested persons should turn in their application to Erin Miller.
- ✓ Seven certified foster homes.
- ✓ Colorado Differential Response Model – State will conduct a community forum to discuss the new model and its response to abuse and neglect cases.
- ✓ All case workers are currently certified.
- ✓ Self Sufficiency- status of Employment First Program. Program has been eliminated. Only 50% of the program is funded by the State

Cook made a motion to approve the electronic transactions for the month of November 2016 in the amount of \$279,095.68. Beck seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the monthly reports for foster care, application totals, Employment First, County budget report, C-STAT Dashboard, and Back Log. See attached.

Moe adjourned the meeting at 10:10a.m.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by:

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Approved on:

[Handwritten date: Jan - 31 - 2017]

Attest by:

[Handwritten signature: Lila Herod]

