

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**April 18, 2017**

**In attendance**, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Amanda Tomlinson, Deputy Clerk & Recorder; Cathy Nielson; Ken Wergin; Jessica Counts; Rebeca Tyree; Mindy Curtis; Lynette Siedschlaw; Roy Tipton; Roger Richmond; Shawwna Smyth-Muhme; Lauren Blair; John Ponikvar; Floyd Gutierrez; Chuck Grobe; Nolan Sharp; Jeff Comstock;

**Call to Order  
Pledge/Opening Prayer**

Cook made a motion to approve the agenda with the bid tab for herbicides removed. Beck seconded the motion. Motion carried 3-0.

Beck made a motion to approve the consent agenda consisting of:

- Approved the minutes from April 11, 2017.
- Approved Resolution 2017-57 corrections for the month of April 2017 in the amount of 44,873.32.
- Approved Resolution 2017-59 payback advance from the General Fund to Shadow Mountain Village Local Improvement District in the amount of \$750,000.00.
- Approved Resolution 2017-60 and 2017-61 payment of payroll warrants for the payroll ending April 7, 2017 in the amounts of \$204,382.01 and \$476,537.81.
- Approved Resolution 2017-62 transfer of payment of warrants for the month of April 2017 in the amount of \$972,675.08.
- Approved the Community Services Block Grant quarterly financial statement reports.

Cook seconded the motion. Motion carried 3-0. See attached.

**Public Comments, General Discussion & BOCC Reports:**

General discussion was held among the Board:

Beck made note that he will be heading to the Energy & Environment Symposium in Rifle on 4/19 & 4/20 with Cook and Comstock; and that he will be at a broadband meeting this afternoon. Beck commented that he is looking forward to working with the new mayor and city council members. He attended the retirement party for Roger Lewis at Road & Bridge. Lastly, he talked about the committee assignments for the Republican Central Committee.

Cook talked about visiting sage grouse leks, and mentioned that he'll be attending the CCI steering committee meeting on Friday 4/21.

Moe talked about his trip to Montrose with Michelle Balleck and Mike Foreman where they learned about broadband. He also spoke about the business incubator in Montrose, called the Proximity Space. He also wanted to mention that NACO is having a regional diversification meeting for coal reliant communities in Denver, April 19-21.

**Staff Reports:**

**Human Resources- Lynnette Siedschlaw**

The Housing Authority has an opening for a full time food services assistant. This is an existing, budgeted position. The current food services assistant is moving to Social Services. This position will save the general fund around \$30,000 per year by combining this position with one of the part time positions at the Housing Authority.

Beck made a motion to approve the personnel requisition for a food services assistant at the Housing Authority and \$2,500.00 for Smyth-Muhme to use at her discretion when it is necessary for part time employees to fill in for other employees out of the office. Cook seconded the motion. Motion carried 3-0. See attached

Siedschlaw reviewed personnel requisition for the Human Resources Department and for the Housing Authority.

The Human Resources administrative assistant is transferring to the Sheriff's Department effective 4/24/17. This is a full time position that shares duties between HR, Finance and Facilities.

Cook made a motion to deny the personnel requisition for an administrative assistant for Human Resources, Finance and Facilities. He would like to hold a workshop to further discuss this position instead. Beck seconded the motion. Motion carried 3-0. See attached.

**Development Services- Roy Tipton**

Tipton reviewed the bids for Pest Management supplies. Bids for pesticides were received from:

Vendor	Insecticides
Snyder & Counts	\$20,874.80
Frontier Station	\$21,578.80
Adapco	\$17,434.80 (no bid on VectoBac)

Beck made a motion to award the bid for insecticides to Snyder & Counts in the amount of \$20,874.80.

Cook seconded the motion. Motion carried 3-0. See attached.

Kevin Harvey; Tanner Harvey; and Red Lee present.

**Presentations:**

**Advocates- Chuck Grobe**

Grobe gave a presentation about Denim Day, happening 4/26/17. He also asked permission to hang the denim jeans outside the courthouse, as has been done in the past. Beck asked for him to write up a proclamation for this event to present at next week's BOCC meeting. See attached.

**Staff Reports:**

**Planning & Zoning- Jerry Hoberg**

Hoberg reviewed the final plat for the Duzik Minor Subdivision.

This is the final plat of the Duzik Minor Subdivision. There were no further issues discussed and the Planning Commission approved this application.

Cook made a motion to approve S-17-01 Duzik Minor Subdivision- Final. Beck seconded the motion. Motion carried 3-0. See attached.

Hoberg reviewed the sketch and preliminary plans for the Harvey Minor Subdivision.

This is 60.320 acres to be divided into two parcels. Lot one will be 5 acres and lot 2 is 55.320 acres. The parcel does not qualify for an exemption because it has already been divided in the Harvey Exemption E-06-07. The buyers of the 5 acre parcel will put in a septic system and will be eligible for a water well permit. The Planning Commission has approved this application.

Beck made a motion to approve the sketch and preliminary phase of the Harvey Minor Subdivision. Cook seconded the motion. Motion carried 3-0. See attached.

Hoberg reviewed the Moffat County Re-Zoning resolution for the Shadow Mountain Village parcels. One parcel is included with the Clubhouse and the other parcel is located just north. Both parcels are currently zoned Mobile Home 1 (MH1) and it is proposed they be changed to Business, which would align with the other business properties in the area.

Beck made a motion to deny the Resolution 2017-52 - Zone Change because it appeared that the legal description listed in the resolution was possibly incorrect. The corrected resolution will be reviewed and approved at the next BOCC Meeting. Cook seconded the motion. Motion carried 3-0. See attached.

**Other Business:**

Floyd Gutierrez came forward to comment about the landfill's garbage being on his property. His property is to the North of the landfill. He mentioned that this has been an ongoing issue for 20+ years with no resolution by any County official or employee. Moe and Beck said that this

should be discussed at the Road & Bridge meeting next week with Dan Miller. Gutierrez's contact phone number is 970-620-3243. See attached for photos provided by Gutierrez.

Adjournment:

Moe adjourned the meeting at 9:24 a.m.

**Meeting Adjourned**

Submitted by:

Lila Herod, County Clerk and Recorder

Approved by:

*Frank A. Moe*

*Ray Beck*

*Dan Miller*

Approved on:

April 25, 2017

Attest by:

*Lila Herod*

