

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

September 12, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Lila Herod, Moffat County Clerk & Recorder; Ken Wergin; Roy Tipton; Neil Folks; Roger Richmond; Melody Villard; Ann Dodd; Shannon Moore; Dan Miller; Tammy Booker; Cindy Looper; Lynnette Siedschlaw; Jennifer Riley; Mike Foreman; Sasha Nelson; Michelle Balleck

**Call to Order
Pledge/Opening Prayer**

Cook made a motion to amend the agenda and remove #9- the BOCC discussion regarding the appointments to the Local Marketing District. Beck seconded the motion. Motion carried 3-0.

Consent Agenda:

Beck made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from September 1, 2017.
- b) Approved the contract with Masterworks Mechanical for the Public Safety Center roof top replacement units.
- c) Approved the contract with Masterworks Mechanical for the Extension Office roof top replacement units.
- d) Approved the Treasurer's month report.

Cook seconded the motion. Motion carried 3-0. See attached.

Jeff Comstock and Linda DeRose present

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Beck thanked the Rotary Club for placing the flags down Victory Way in remembrance of September 11th.
- ✓ Beck reported on Club 20 meeting. The key note speaker was Lt Governor Donna Lynn, who also announced she will run for Governor.
- ✓ 3rd Annual AGNC Economic Development Summit will be held at the Clarion Inn on Friday.
- ✓ Beck will be giving a presentation at the VFW tomorrow on the Leafy Spurge project.
- ✓ Beck gave an update on the Pine Tree Fire, which is near Maybell.
- ✓ Cook also reported he and Commissioner Moe went out to inspect the Pine Tree Fire on Sunday.
- ✓ Moe reported he and his wife attended the Maybell Fire Board meeting last Friday. Recruitment and training is a challenge for this volunteer fire department.

Jessica Counts present.

Staff Reports:

Road & Bridge Department- Dan Miller

Miller reviewed the Road Departments monthly report.

- ✓ Moved crusher to Villard Pit. There was some vandalism at the site and repairs are being made this week.
- ✓ Replaced deck on the Yampa River Bridge on County Road 17.
- ✓ Working at Charchalis Pit
- ✓ Hauled asphalt to Dinosaur and helped the Facilities Department patch sewer line at Visitors Center.
- ✓ Installed culverts on County Roads 4 North, 103 and 124.
- ✓ Hauled gravel to County Road 70 and County Road 11.
- ✓ Removed Fire Ban signs.
- ✓ Blading roads as needed.
- ✓ Landfill cleanup project.

John Ponikvar present.

Employee Health Insurance Board- Lynnette Siedschlaw

Siedschlaw discussed the RFP for the Employees Health and Wellness Center. Bids were received from:

Memorial Regional Health	\$167,663.00
Care Here	\$242,899.00

Siedschlaw reported that the bid from Memorial Regional Health does not include pass through fees, but should still be under the Care Here bid.

The board recommends awarding the bid to Memorial Regional Health for one year to begin in January.

Cook made a motion to accept the bid from Memorial Regional Health in the amount of \$167,663.00 plus the additional pass through fees, effective January 1, 2018 for a term of one year. Beck seconded the motion.

Moe thanked the Board for their efforts and stated the Clinic has proven there are cost savings and it has brought a better quality care to the employees; however he does have overall concerns with County owning the building for services that could be provided at the hospital.

Motion carried 3-0.

Office of Development Services- Roy Tipton-

Tipton reviewed the intergovernmental agreement between the County and the City to share the costs of the Regional Building Department.

The city and county have adopted identical building codes to regulate all building construction, including electrical, mechanical, plumbing and other construction procedures. Cost savings will be recognized through sharing of personnel, equipment, and facilities

The City of Craig will provide employees, office space, transportation, training and supplies and will also be responsible for ½ of the Building Officials salary and benefits and ½ of 25% of administrative staff and benefits.

The County will be responsible for the other half of the Building Official and administrative staff salaries and benefits. The City and County will share operating expenses, including mileage, office supplies and training.

The IGA will be reviewed annually to determine operating costs and reimbursement policy.

Beck made a motion to approve the Intergovernmental Agreement between Moffat County and the City of Craig for the Craig/Moffat Regional Building Department. Cook seconded the motion. Motion carried 3-0. See attached.

Martin Jacobsen and Jerry Hoberg present.

Daughters of the American Revolution- Ann Dodd

Ann Dodd requested the Commissioners approve a proclamation declaring Moffat County Constitution Week September 17-23, 2017

September 17, 2017 marks the 230th anniversary of the framing of the Constitution of the United States of America.

Cook made a motion to approve the proclamation as presented by the Augusta Wallihan Chapter of the National Daughters of the American Revolution declaring Moffat County Constitution Week September 17-23, 2017. Beck seconded the motion. Motion carried 3-0. See attached.

Planning Department- Jerry Hoberg

Hoberg reviewed the sketch preliminary plans for the Jackson Re-subdivision of Sand Springs Major Lots 7 and 8. These two lots were originally created in Sand Springs Major Subdivision #1 and the two owners would like to re-subdivide the lots. Both lots will still be 5 acres each.

The Planning Commission approved this sketch plan.

Beck made a motion to approve S-17-04 the sketch/preliminary phase of Jackson Re-Subdivision of Sand Springs Major Lots 7 and 8. Cook seconded the motion. Motion carried 3-0. See attached.

Hoberg reviewed the sketch preliminary plans for the Weaver Minor Subdivision. This is a 2.363 acre parcel that will be divided into 3 lots. The property is zoned business so there is no minimum acreage requirement. This minor subdivision is located off of County Road 183 at Shadow Mountain Village. All access issues have been discussed and approved with the Road Department.

The Planning Commission approved this sketch plan.

Cook made a motion to approve S-17-05 sketch preliminary plans for the Weaver Minor Subdivision. Beck seconded the motion. Motion carried 3-0. See attached.

Chris Oxley and Jay Oxley present.

Mike Foreman:

Mike Foreman reviewed a slide presentation on the concept to merge the Moffat County Tourism Association, Local Marketing District, and Craig Moffat Economic Development.

Commissioner Moe and members of the community have been working on this diversification plan with the goal to create a strong community.

- More effective
- More efficient
- More productive
- Maximize use of people and dollars
- Strengthen and grow existing businesses
- Attract new business and industry

Foreman reviewed an organizational chart that would reduce the existing boards from a total of 27 board members down to nine members. These board members would make up:

- Two existing members of MCTA
- Two existing members of LMD
- Two CMEDP Board Members
- One City Council member
- One County Commissioner
- One Town of Dinosaur Trustee

Other sub committees could be formed in order to maximize efficiency. The estimated budget of all entities is \$510,000.00.

Foreman reviewed the proposed re-organizational charts for the new management structure. The organization would consist of the Moffat County Local Marketing District Board, the Economic Development and Tourism Director, a Tourism Manager, Administrative Assistant, and Business Services/ Broadband assistant. Other organizational concepts would include the City Manager role.

All entities have fund accounts for specific programs. A General Enterprise Fund would be created and could only be used for these specific purposes.

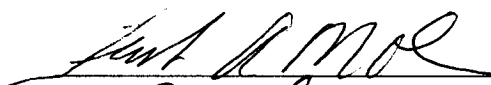
Moe reiterated this is a concept and being presented for discussion purposes in order to utilize and maximize funds.

Adjournment:

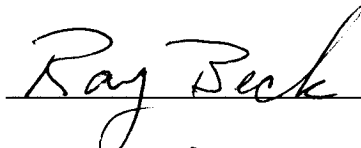
Moe adjourned the meeting.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: 





Approved on: September 19, 2017

Attest by: 