

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

October 10, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Lila Herod, Moffat County Clerk & Recorder; Dan Miller; Jay and Lois Wymore; Neil Folks; Ken Wergin; Sasha Nelson; Lennie Gillam; Rebecca Tyree

**Call to Order
Pledge/Opening Prayer**

Cook made a motion to approve the agenda as presented with an amendment to remove Human Resources personnel requisition. Beck seconded the motion. Motion carried 3-0.

Consent Agenda:

Beck made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from October 3, 2017.
- b) Approved the Treasurer's monthly report.
- c) Approved the discharge monitoring report for Limestone Pit #10.
- d) Approved the DOLA grant contract amendment for the Priority Based Budgeting program.

Cook seconded the motion. Motion carried 3-0. See attached.

Mike Foreman present.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Cook reported the Commissioners have been meeting with department heads and elected officials on the budget. They also met with all County employees yesterday afternoon.
- ✓ Beck announced the property transfer and closing on Shadow Mountain Clubhouse will be Wednesday.
- ✓ Beck announced October is Domestic Violence Awareness month.
- ✓ Beck announced a workshop will be held at CNCC on Friday to discuss UAV and UAS (Unmanned Aerial Vehicles and Unmanned Aerial Systems). Speakers from the Division of Aeronautics will discuss applications and certification.
- ✓ Moe will attend the Maybell Fire Department meeting.
- ✓ Roy Tipton is meeting with CDOT today regarding the Swinging Bridge.

Staff Reports:

Facility Maintenance Department- Lennie Gillam

Gillam reviewed the bids for the rooftop HVAC unit at Social Services. Bids were received from:

Masterworks Mechanical	\$10,730.00
Peak Services	\$11,988.00

Cook made a motion to award the bid for Social Services rooftop HVAC unit to Masterworks Mechanical in the amount of \$10,730.00. Beck seconded the motion. Motion carried 3-0. See attached.

John Ponikvar and Mindy Curtis present.

Gillam reviewed the resolution to increase the fees at the Loudy Simpson Ice Rink.

- Open skating \$6.00 per session
- Open skate punch card \$80 per card
- Skate rental \$3 per pair/per day
- Skate sharpening \$5 per pair
- Ice rental \$140 per hour (includes changing room)
- Drop in Hockey \$7 per person
- Drop in Curling \$12 per person
- Room rental \$25 per event
- Birthday parties \$6 per person
- Season pass \$150 per person
- Kids under 5 skate free

Beck made a motion to approve Resolution 2017-133 Amending Resolution 2010-18 Establishing Fees and Rates for the ice arena. Cook seconded the motion. Motion carried 3-0. See attached.

Nolan Sharpe present.

BOCC- Letters of Support

Mayor Ponikvar and City Manager, Mike Foreman discussed the City's ballot measure and thanked the Commissioners for their support.

The City of Craig's ballot will generate an addition \$2.1 million annually for the City of Craig. Residents in both the City and the County rely on the services provided by the City of Craig. It is time to support our local economy and invest in our community.

Cook made a motion to support and sign a letter support of the City of Craig Referred Measure 2A. Beck seconded the motion. Motion carried 3-0. See attached.

Larry Osborn present

Planning Department- Jerry Hoberg

Hoberg reviewed the final phase of the Jackson Re-subdivision application. Martin Jackson would like to re-subdivide lots 7 and 8 in the Sand Springs Major Subdivision. Both lots will still be 5 acres each. The Planning Commission has approved this request.

Hoberg also reviewed the final phase of the Weaver Minor Subdivision application. Josh Weaver owns a 2.363 acre parcel which will be divided into 3 lots. This is the property located north of the Shadow Mountain Clubhouse and the property is zoned business. There are no minimum acreage requirements. The driveway access from County Road 183 has been inspected by the Road and Bridge Department and there are no issues. The Planning Commission has approved this application.

Beck made a motion to approve both S-17-04 the final phase of the Jackson Re-subdivision and S-17-05 final phase of the Weaver Minor Subdivision. Cook seconded the motion. Motion carried 3-0. See attached.

Hoberg reviewed the Exemption application for Reta and Larry Osborn. This is a 352 acre parcel and 18.22 acres will be exempted off and given to Troy and Kelly Osborn. Access will be off of County Road 41 and they will have to get a permit from the Road and Bridge Department. There are no previous exemptions and the Planning Commission has approved this application.

Cook made a motion to approve E-17-01 Osborn Exemption. Beck seconded the motion. Motion carried 3-0. See attached.

Hoberg gave an update on the Harvey Minor Subdivision. The property boundaries had to be realigned and the plat corrected. This did not require Planning Commission approval. Hoberg requested the commissioner's review and sign the update plat.

Presentations:**Committee for Referred Measure 5A- Terry Carwile**

Lois Wymore and Neil Folks discussed student enrollment and the importance of building dormitories for the Craig campus and they gave a review of the conceptual drawings.

Carwile reported it was decided to set the mill levy at 5 mills in order to build the dorms and then continue the operating and maintenance. The assurance of additional funding will also support new programs and new technology, including broadband expansion. The mill levy would also sunset in 2042.

CNCC's ballot measure 5A will increase the mill levy and provide \$2 million in additional revenues. The priority for the increased revenue is to provide on campus student housing. Passage of this measure will improve the local economy, strengthen higher education, generate local jobs, increase the quality of life and broaden local options for education.

Carwile also indicated that a campus adjoining the college and the hospital will encourage economic growth and advancement. Carwile compared an economic study from Mesa College in Grand Junction and the positive impact higher education opportunities bring to a community.

Moe again stressed the importance to invest in our community. Although the increase is a burden to property owners and especially commercial property owners, the community cannot continue to cut its way to prosperity, we must invest and grow.

Beck made a motion to send a letter supporting the Moffat County Affiliated Junior College Referred Measure 5A. Cook seconded the motion. Motion carried 3-0. See attached.

Finance Department- Mindy Curtis

Curtis reviewed the 2018 proposed Budget.

The 2018 Budget totals \$838,943,835.00, which is \$2,259,381 or 2.62% less than the 2017 budget. The budget is funded with revenue estimates and anticipated fund balances.

The largest component of the budget is the Memorial Hospital, which totals \$48,618,933. The remaining County budget is \$35,324,902. Declining revenue in property tax has resulted in a decrease of \$2,123,756.00 since 2012.

A 10 year capital improvement plan has been developed to address vehicle and equipment replacement rotation along with building improvements.

The top budget concerns include General, Road and Bridge, Airport, Library, Senior Citizens, Jail, Social Services and Museum Funds.

The County has adopted a new approach to balancing the budget, which is known as Priority Based Budgeting. The process will focus on available revenues using them in the most productive way, address current or anticipated fiscal constraints and get the best results for the money available within the service level demands.

The Commissioners will also explore a possible ballot measure in 2018 to help support non-mandated specific programs.

Curtis reviewed strategies to increase revenues and policy changes that will affect the budget. Past policy have identified a 90 cash reserves for funds, the new policy will make these funds available in the budget process by reducing the reserve to 60 days. By reducing most funds to 60 days and realigning the remaining funds for cash reserve, it allows for more funds available to provide the services to citizens with declining revenues. It utilizes fund balances and reduces transfers from the General Fund that subsidizes the Senior Citizens, Jail and Museum.

The County Budget contains 23 funds. Summary figures for each fund can be found in the fund summaries throughout the budget. The summaries contain revenues, expenditures, and available fund balance.

The Commissioners goal is to realign \$2.5 million in expenditures or revenues to the general fund. To date the estimated realignment is \$1,305,156.00. This is attributed to the following:

- \$422,968 in revenue projection adjustments by departments
- \$412,510 in expenditure adjustments by departments
- \$469,678 in long term reduction of the fund balance policy changes and transfer out.

Curtis reviewed other County funds and programs that are financed from sources outside of the General Fund. This includes Public Works, Jail, Social Services, Internal Services, Health and Welfare and the Museum.

At this time all budget expenses are still being discussed. The final budget will be approved by December 15th.

Paul Bishop present.

Cook made a motion to approve the 2018 Proposed Budget. Beck seconded the motion. Motion carried 3-0. See attached.

Adjournment:

Moe adjourned the meeting at 10:00 a.m.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by:

[Handwritten signature]

[Handwritten signature]

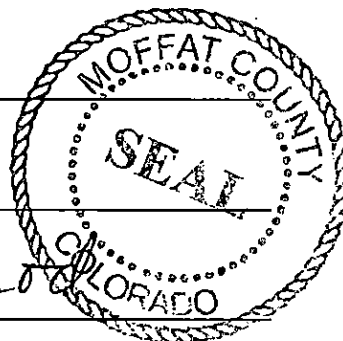
[Handwritten signature]

Approved on:

[Handwritten date: Oct-17, 2017]

Attest by:

[Handwritten signature]



MONTHLY REPORT OF MOFFAT COUNTY TREASURER
SEPTEMBER 01, 2017 THRU SEPTEMBER 29, 2017

FUND	BEGINNING BALANCE	REVENUES				TRANSFERS (IN)	DISBURSEMENTS		TRANSFERS-OUT	ENDING BALANCE
		CURRENT TAX & INTEREST	MISCELLANEOUS COLLECTIONS	DELINQUENT TAX & INTEREST	SPECIFIC OWNERSHIP		CASH WITHDRAWALS	TREASURERS FEES		
GENERAL FUND - 01	11,815,553.09	59,749.51	614,026.46	38.61						
ROAD & BRIDGE FUND 02	8,284,196.92		1,286,948.44			12,159.70				
DEPARTMENT OF SOCIAL SERVICES - 22	1,428,698.84	3,600.14	88,729.19	1.88	69,777.86	9,466.23		-8,594.86	-1,553,352.68	10,939,579.83
MOFFAT COUNTY LOCAL MARKETING DIST	286,303.65		36,249.83			1,092.13		-5,810.10	-358,281.75	9,286,297.60
CONSERVATION TRUST FUND - 11	77,777.74		9,180.46						-146,883.65	1,375,238.53
LANDFILL - 04	726,635.94		239,131.23						-14,227.00	308,326.48
POST CLOSURE - LANDFILL	218,000.00								-2,760.84	84,105.55
PSC - JAIL FUND 21	589,156.11		104,633.00			805,980.00		-91.81	-24,697.25	938,681.11
COUNTY HEALTH & WELFARE - 14	3,111,710.16		276,322.53					-2,388.81	-140,300.67	1,359,468.44
THE MEMORIAL HOSPITAL	10,323.12	9,643.24				1,700.37			-259,766.76	3,128,268.18
WARRANT FUND - COUNTY - 10	109,426.09			6.12						11,349.73
SHADOW Mtn LOCAL IMPROVE DIST - 30	169,606.50		5,687.29			1,924,975.08	-1,856,853.61			177,547.56
AIRPORT FUND - 06	228,079.43		13,579.81						-109.30	175,184.49
PUBLIC LIBRARY - 12	573,220.90	3,873.37	1,272.33			7,338.07		-135.01	-13,608.15	235,254.15
COLO NORTHWEST COMM COLLEGE	20,674.78	9,658.36		2.46				-12.84	-132,230.06	446,126.16
M C SCHOOLS REH1 - GENERAL	198,222.39	83,199.59		6.10	8,768.56	1,710.37		-113.75		20,029.64
CAPITAL PROJECTS FUND - 08	2,849,248.82		981.96	51.93	91,896.24	17,897.20	-198,222.39	-415.42		192,629.54
PUBLIC SAFETY CENTER - CAP PROJ 1	522.16		.01			1.69				2,850,232.47
NC TELECOM BSCROW ACCOUNT	346,641.72		119.47							522.17
SUNSET #1 SECURITY DEPOSIT -27	15,863.51		250.20						-1,588.69	345,172.50
SUNSET MEADOWS #1 - 27	322,597.38		28,523.45						-244.57	15,869.14
SUNSET MEADOWS #2 - 28	61,522.10		37,257.47			122.00			-17,670.76	333,572.07
SENIOR CITIZENS CENTER - 15	169,494.17		6,451.91						-20,950.45	77,829.12
SUNSET #2 SECURITY DEPOSIT - 28	11,845.18		346.00			3,907.62			-15,105.04	164,748.66
JAIL LEASE PURCHASE FUND -17	0.00					217.05			-125.05	12,283.18
SCHOOLS REH1 - BOND	19,302.53	18,033.06								0.00
CITY OF CRAIG	36,560.27	43,781.28		10.15			-19,302.53			18,043.21
TOWN OF DINOSAUR	2,920.83	371.26			8,934.85	12,841.18	-36,560.27	-855.86		64,701.45
CAPITAL FUND - CITY OF CRAIG	4,302.22	5,151.95			165.66	347.84	-2,920.83	-7.25		877.51
ARTESIA FIRE PROTECTION DISTRICT	1,675.90	165.09			1,051.41		-4,302.22	-100.72		6,102.64
CRAIG RURAL FIRE PROTECTION DIST	16,445.30	10,439.19			215.94		-1,675.90	-7.94		373.09
MAYBELL IRRIGATION	247.34	6.46			6,894.68		-16,445.30	-503.10		16,830.77
MAYBELL SANITATION - 13	61,888.21		1,530.32		144.75			-75.00		323.55
COLO. RIVER WATER CONSERVATION	1,702.61	810.75						-15.30		55,326.99
YELLOW JACKET CONSERVANCY DIST.	51.12	12.19		.39	735.33	143.36	-1,702.61	-40.53	-8,076.24	1,649.30
MUSEUM OF NORTHWEST COLORADO - 29	511,484.83		5,889.12		33.74		-51.12	-5.59		45.34
MOFFAT COUNTY TOURISM -LODGING 19	122,081.95		4,679.85						-19,385.51	497,988.44
INTERNAL SERVICE FUND-16-CENTRALDU	92,256.99		380.64			203.56			-13,317.72	113,647.64
JUNIPER WATER CONSERVANCY DIST.	38,459.93		12.59						-673.24	91,964.39
HIGH SAVERY WATER DISTRICT	0.00									38,472.39
UPPER YAMPA WATER CONSERVANCY	2,895.50	130.18								0.00
911 FUND - 07	371,829.63		7,167.12		2,231.81		-2,895.50	-6.31		2,355.68
2017 ADVANCED REAL PROP TAXES	544.50		700.00							377,742.22
ADVANCED TAXES - 2012	2,941.70						-361.88		-1,254.53	882.62
ADVANCE TAXES - MOBILE HOMES	335.94									2,941.70
COUNTY CLERK'S COLLECTION	368,805.47		342,175.37							335.94
CHECK CHANGE ACCOUNT	-200.87		10,131.79				-414,000.21			296,980.63
INDIVIDUAL REDEMPTION ACCOUNT	0.00		24,747.90				-9,930.92			0.00
PAYROLL EFT TAX PAYMENTS	0.00		280,217.73				-24,747.90			0.00
CRAIG DIST ADVISORY GRAZING BOARD	0.00						-280,217.73			0.00
OIL & GAS EXEMPTION FUND REVENUE S	0.00									0.00
SPECIFIC OWNERSHIP	0.00		190,850.83				-190,850.83			0.00
COUNTY SALES & LEASES	26,590.15		6,750.39							0.00
MOTOR VEHICLE REGIST.	14,598.75		7,556.50							0.00
2013 TREASURERS TAX DEED	0.00								-33,340.54	0.00
2017 TREASURERS TAX DEED	9,225.00								-22,155.25	0.00
2010 TREASURER'S TAX DEED	2,381.11									0.00
							-200.00			10,207.70
							-27.06			2,354.05
GRAND TOTALS	33,334,647.61	248,625.62	3,633,663.89	117.64	190,850.83	2,800,105.70	-3,092,266.71	-19,175.33	-2,800,105.70	34,296,463.55

I, Linda Peters, County Treasurer in and for the County of Moffat in the State of Colorado, do hereby certify that the foregoing is a true statement of the condition of the various funds as they appear from the records in my office at the close of business on the 29th day of September 2017.

Linda Peters
Linda Peters, Moffat County Treasurer

Examined by Board of the Moffat County Commissioners
Frank Van

Paul Rank