

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

October 17, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Lila Herod, Moffat County Clerk & Recorder; Jeff Comstock; Brian Barton; Roy Tipton; Ken Wergin; Neil Folks; Dollie Rose; Laura Willems

**Call to Order
Pledge/Opening Prayer**

Beck made a motion to amend the agenda and move item 6) the letter to Colorado River Water District after the consent agenda. Cook seconded the motion. Motion carried 3-0.

Consent Agenda:

Cook made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from October 10, 2017.
- b) Approve the minutes from the October 11 2017 CMEDP/LMD meeting.
- c) Approved Resolutions 2017-135 and 2017-136 payment of payroll warrants for the payroll ending October 6, 2017 in the amounts of \$199,499.55 and \$472,028.31.
- d) Approved Resolution 2017-137 transfer of payment of warrants for the month of October 2017 in the amount of \$477,419.98.
- e) Approved Resolution 2017-138 transfer of payment of warrants (Social Services) in the amount of \$5,606.38.
- f) Approved the contract with Masterworks Mechanical for Social Services HVAC roof-top unit.

Beck seconded the motion. Motion carried 3-0. See attached.

BOCC & Jeff Comstock- Letter to Colorado River Water Conservancy District

Comstock recommended the Commissioners send a letter to the Colorado River Water Conservancy District expressing concerns with the recent hire of Zane Kessler as the new District's new Communications Director. Kessler has a reputation of environmentalism and anti-oil and gas stances.

Other western counties are also concerned with this hiring. The Colorado River Water District is meeting this morning in an Executive Session to hear these concerns. Tom Gray is the representative from Moffat County and he will present this letter.

Cook made a motion to send the letter to the Colorado River Water Conservancy District expressing concerns with the hiring of Mr. Zane Kessler as the new Communications Director. Beck seconded the motion. Motion carried 3-0. See attached.

Nolan Sharpe present.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Cook reported the Commissioners attended the Aviation/Drone workshop at CNCC. It was very educational and there are many instances where drones would be useful in county and other community processes.
- ✓ Beck reported approximately 40 people were in attendance. He discussed many examples where drones could be used, but cautioned there are regulations governing their use and these should be reviewed.
- ✓ Beck reported the Small Business workshop will be held tomorrow at the College. He also reported the Club 20 Executive Board has been discussing First Net and the AT & T coverage for first responders and law enforcement.
- ✓ Beck gave an update of the Domestic Violence Awareness presentation and the Land Use Board meeting.

Mike McKee, John Ponikvar, and Mindy Curtis present.

- ✓ Moe thanked Commissioner Beck for his efforts bringing in the drone workshop.
- ✓ Moe also announced the upcoming LMD and CMEDP meetings. He will be in attendance of the Maybell Community Board meeting.
- ✓ Ballots have been mailed for the November Coordinated Election.

Staff Reports:

Social Services- Dollie Rose

Beck made a motion to approve the minutes from September 19, 2017. Cook seconded the motion. Motion carried 3-0. See attached.

Rose discussed the Department caseload for child welfare, eligibility and child support staffing levels and she compared those to Routt and Rio Blanco counties. See attached.

Cook made a motion to approve the electronic transactions for the month of August 2017 in the amount of \$287,306.18. Beck seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the monthly reports:

- Foster Care
- Application totals and self-sufficiency data comparisons
- Backlog
- County budget report
- C-STAT Dashboard

Rose presented a resolution to change the name of Moffat County Department of Social Services to Moffat County Department of Human Services. The change will align with the state agency, known as Colorado Department of Human Services, emphasizes and humanizes the important work being done by this department.

Beck made a motion to approve Resolution 2017-134 changing the name of the Moffat County Department of Social Services to the Moffat County Department of Human Services. Cook seconded the motion. Motion carried 3-0. See attached.

Office of Development Services- Roy Tipton

Tipton introduce Brian Barton from DeMille Engineering and Mike McKee from the Seven County Infrastructure Coalition. They discussed the concept of a regional rail system.

The Seven County Infrastructure Coalitions consists of the eastern Utah counties and they work together to enhance infrastructure and leverage funding.

McKee discussed the rail project, which would benefit Moffat, Uintah, and Duchesne counties offering freight transportation in the Uintah Basin and Moffat County region.

Chuck Cobb present.

Barton explained the rail system will improve highway safety and provide economic opportunities and diversification, along with additional revenue to local governments.

Previous evaluations have been conducted in 2013, 2014, 2015 and 2016 which include the transportation study, the Uintah Basin Rail study, the freight plan, and the data gathering and planning study. The Uintah Basin Railway draft reassessment reviewed Craig as an alternative.

Grant funding options are available from USDOT TIGER, CIB and local funding to conduct the studies. The pre-feasibility study will include a traffic and revenue forecast, business plan, operating plan, regulatory requirements analysis, financing options and conceptual engineering.

Preliminary cost estimates range from \$780 million to \$1.4 billion, which depends on the length and topography.

The approximate time line is estimated:

Feasibility study	2020
Funding procurement	2018-2022
Environmental, permitting and right of ways	2018-2025
Design and construction	2025-2030
First train	2025-2030

McKee reported an application has been submitted to the Federal Government for a TIGER grant in the amount of \$1 million. The estimated feasibility study is estimated at \$1.1 million. McKee

requested Moffat County's support and to also consider contributing matching grant funds if possible.

The Commissioners indicated support of the project and excitement for future economic growth and opportunities in our county.

Tipton suggested applying for a \$50,000 Tier 1 grant from DOLA in December. A formal proposal will be submitted at a later date.

Mayor Ponikvar indicated the City would also consider supporting this proposal.

Tipton reported the buyers of the Shadow Mountain Village Clubhouse have requested an extension of their closing date. An amendment was signed to extend the closing date on or before October 26, 2017. See attached.

Human Resources- Mindy Curtis

Curtis reviewed personnel requisitions for the Assessor's Office, Sheriff's Department and Social Services.

The Assessor has an opening for a full-time Assessment Services Technician. The position has been vacant since April. Chuck Cobb reported on staff reductions that have been made in his office as well as the realignment of duties.

Beck indicated support of a part-time position, rather than full time. Cobb expressed concern finding a qualified applicant for a part-time position. There was discussion if other courthouse personnel could help fill this position.

Cook made a motion to approve the personnel requisition for a part-time Assessment Services Technician for the Moffat County Assessor's Office. The position is for 30 hours or less and will be opened internally. Beck seconded the motion. Motion carried 3-0. See attached.

The Sheriff has an opening for the Jail Administrator. This is a full-time, existing position that has been vacant since September and it is critical to the operation of the Jail.

Beck made a motion to approve the personnel requisition for a full-time Jail Administrator for the Moffat County Sheriff's Department. Cook seconded the motion. Motion carried 3-0. See attached.

Social Services have an opening for a Self Sufficiency Case Manager and an Office Assistant.

The Self Sufficiency Case Manager is a full-time, existing position performing Child Support Services from application to case closure. The position is highly specialized, requiring a minimum of one year training and experience to perform functions independently. There is interest in internal transfers for this position.

Approximately 66% of the funding comes from State and federal program funds. Performance incentives are also available.

Cook made a motion to approve the personnel requisition for a Self Sufficiency Case Manager for the Department of Human Services, to be advertised internally to begin with. Beck seconded the motion. Motion carried 3-0. See attached.

Social Services also have an opening for an Office Assistant. This position is open because of a promotion within the department. This is a full-time existing position. The position is funded approximately 80% with state funding and 20% County.

Beck made a motion to approve the personnel requisition for an Office Assistant for the Department of Human Services. Cook seconded the motion. Motion carried 3-0. See attached.

Adjournment:

Moe adjourned the meeting at 10:00 a.m.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: *[Signature]*

[Signature]

Ray Beck

Approved on: Oct-24, 2017

Attest by: *Lila Herod*

