

2019 BUDGET



Where people can live, work and play.



Adopted December 11, 2018



Acknowledgements

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Amy Cooper
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Thank you to all Department Heads, Elected Officials and employees who provided information for the successful compilation of the 2019 Budget.

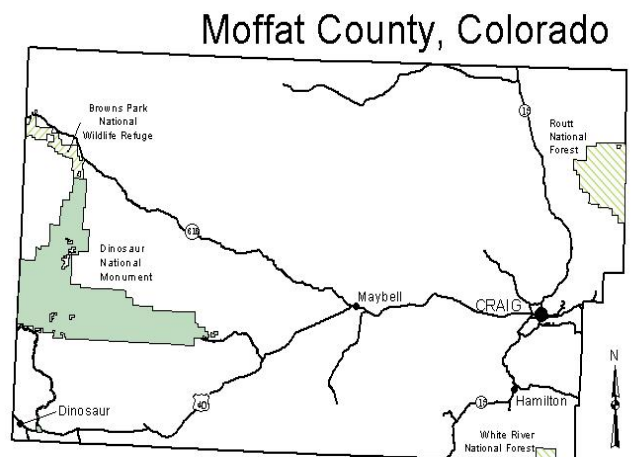
MOFFAT COUNTY VISION STATEMENT

**“Leading the way to excellence
in serving the citizens of Moffat
County”**

MOFFAT COUNTY MISSION STATEMENT

**“To improve the quality of life in
Moffat County by providing
essential services through and
with leadership, teamwork and
integrity”**

**We serve
The people
*Of Moffat County***
Our customers are the
people throughout



Moffat County. This includes the employees that serve beside us.

Our service is our only product. Our responsibility is to deliver this product as courteous, responsive and cost effective as we can.

Moffat County provides each of us an equal opportunity and harassment free environment. This environment insures open communication, the free exchange of ideas, and concepts empowering each of us to contribute to Moffat County to the full extent of our ability.

Moffat County, Colorado

2019 Budget

Elected Officials

Board of County Commissioners	Ray Beck Don Cook Frank Moe
Clerk and Recorder	Lila Herod
Treasurer and Public Trustee	Linda Peters
Assessor	Chuck Cobb
Sheriff	KC Hume
District Attorney	Brett Barkey
Coroner	Kirk McKey
Surveyor	Peter Epp

Appointed Officials

County Attorney	Rebecca Tyree
Development Services	Roy Tipton
Emergency Management	Tom Soos
Fairgrounds/Cemetery	Bill Sixkiller
Finance	Mindy Curtis
Grounds/Parks & Rec/Freeman	Lennie Gillam
Housing Authority	Suzanne Hope
Human Resources	Lynnette Siedschlaw
Human Services	Dollie Rose
Information Technology	Mason Siedschlaw
Library	Sherry Sampson
Museum	Dan Davidson
Natural Resources	Jeff Comstock
Pest Management	Jesse Schroeder
Road Maintenance	Dan Miller
Veteran's Service Officer	Ed Wilkinson
Youth Services	Tara Wojtkiewicz

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Board of Moffat County Commissioners
Don Cook · Ray Beck · Frank Moe
District 1 District 2 District 3
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2019 BUDGET MESSAGE

Submitted herein is the Moffat County Budget for 2019. The 2019 Budget is created through a compilation of figures submitted by elected officials, department heads and boards. This budget is balanced as required by Colorado law. In addition to the Moffat County Budget are the budgets for the component units, where the Moffat County Board of Commissioners either serves as the Board of Directors or appoints the Board of Directors for the entities.

THE INCLUSION OF THE MEMORIAL HOSPITAL BUDGET WITHIN THE COUNTY BUDGET

The Memorial Hospital is a legally separate organization, not operated by the Board of County Commissioners pursuant to CRS 25-3-304. The County Commissioners appoint the Board for The Memorial Hospital. The Memorial Hospital is a component unit of the county so that The Memorial Hospital's budget is included with the County's budget.

BUDGET SUMMARY

The 2019 Moffat County Budget totals \$114.7 million which is \$17.6 million or 18.18% more than the 2018 budget of \$97,077,875. The budget is funded with revenue estimates and anticipated fund balances.

The Memorial Hospital, as an enterprise, is the county's largest component unit budget. The 2019 Memorial Hospital Budget totals \$76,469,058, an increase of 26.66% or \$16,095,471 more than their 2018 budget of \$60,373,587. The remaining Moffat County Budget, without the Memorial Hospital component unit, is \$38,255,583, an increase of 4.23% or \$1,551,295 more than the 2018 budget of \$36,704,288. Historically, the hospital spending increases over the county's spending levels:

		Hospital		County		Total
2018 (estimated)		\$60,619,933		\$35,660,338		\$96,280,271
2017 (actual)		\$53,282,337		\$34,732,581		\$88,014,918
2016 (actual)		\$45,154,145		\$38,178,250		\$83,332,395
2015 (actual)		\$39,359,286		\$43,796,736		\$83,156,022
2014 (actual)		\$36,426,097		\$42,113,512		\$78,539,609

FACTORS INFLUENCING THE 2019 BUDGET DEVELOPMENT

The budget document is submitted as a one year operating plan setting forth the required and discretionary expenditures for public service. By statute, the budget must be balanced each year (C.R.S 29-1-103(2)). In order to balance the budgeted expenditures, the fund balance reserves beyond expected revenues are used from previous years.

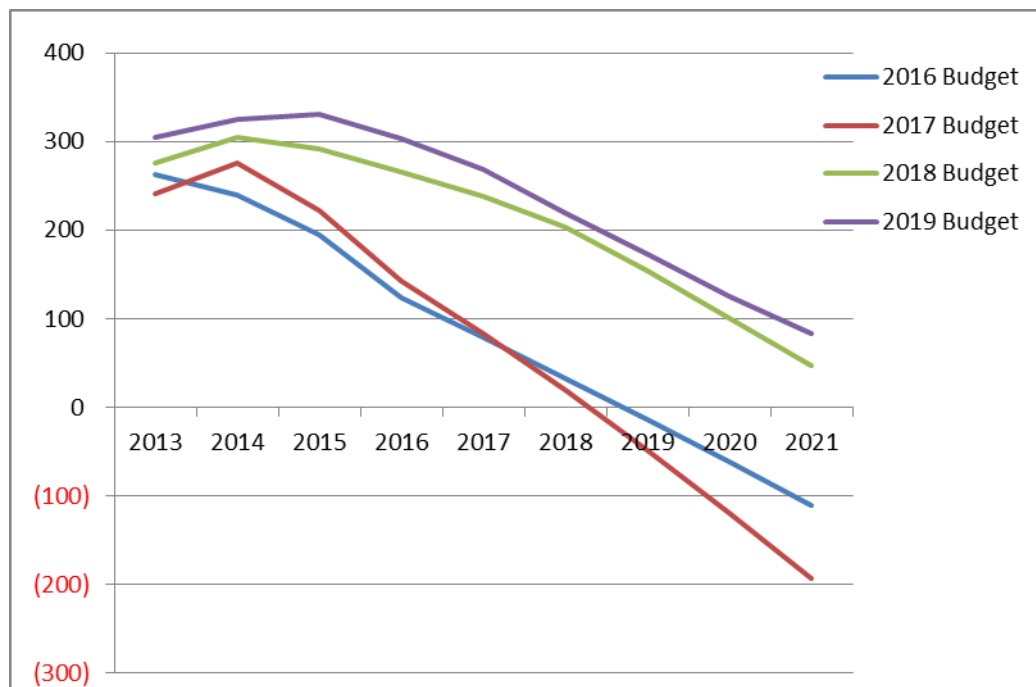
In order to give a true picture of the County's budget, the hospital is not included from pages 2 to 9 as part of the budget narrative.

In order to determine the revenues available for the future, **in a natural resource based economy**, 5 year projections for revenues and budgetary costs have been used beyond the 2019 budget.

Utilizing these projections for the funds that are supported by tax revenue changes (property tax, sales tax and high way users tax) are used as the day's cash on hand as an indicator of the county's financial condition as shown from the 2016 – 2019 budget years in the table below:

2016 Budget	2013 Actual	2014 Actual	2015 Estimate	2016 Budget	2017 Projection	2018 Projection	2019 Projection	2020 Projection	2021 Projection
	264	241	196	124	79	33	(13)	(61)	(111)
2017 Budget	2014 Actual	2015 Actual	2016 Estimate	2017 Budget	2018 Projection	2019 Projection	2020 Projection	2021 Projection	2022 Projection
	241	276	223	143	83	20	(49)	(119)	(192)
2018 Budget	2015 Actual	2016 Actual	2017 Estimate	2018 Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection	2023 Projection
	276	305	292	266	238	204	155	101	48
2019 Budget	2016 Actual	2017 Actual	2018 Estimate	2019 Budget	2020 Projection	2021 Projection	2022 Projection	2023 Projection	2024 Projection
	305	325	332	303	269	220	174	125	83

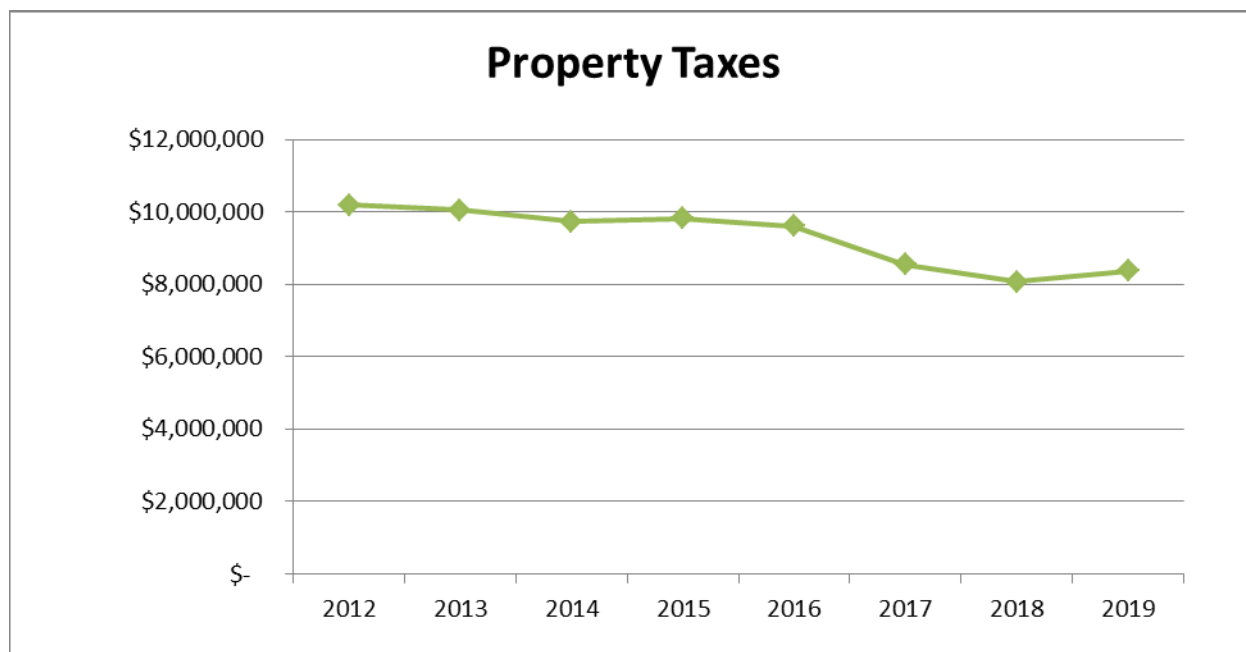
Changes from 2016 to 2019 budgets have resulted from negative 111 days in 2021 to 220 days cash on hand or a positive change of 331 days cash on hand as illustrated in the chart below.



These indicators are results from budget modifications to align day's cash on hand. From 2016 to 2019 the county has undergone various transformations to react and prepare for revenue declines. These changes are summarized below.

Revenue challenges:

Declining revenues in property tax, which support 25% of county revenues, continues to be a budgetary issue resulting in a valuation decrease since 2011 of \$85 million due to the lack of oil and gas activity in Moffat County. As property tax is collected the year after assessment, this is resulting in a \$1.8 million decrease in annual revenue from 2012 to 2019 for Moffat County. Year after year, over a seven year period this results in a decrease of \$12.6 million for that time frame.



The top ten tax-payers are natural resource based and contribute 57% of the property tax collected. The commissioners continue to provide proactive and positive influence for impacts and issues known to preserve the county's natural resource based economy.

Due to the severity in revenue drop since 2012, a county ballot issue passed in 2016 to retain property tax above the 5.5% Taxpayers Bill of Rights (TABOR) limit.

Since 2012, Severance tax, from natural resources has decreased \$50,000 annually.

Since 2013, Federal Mineral Lease, mineral lease revenues from mineral production of federal lands, has decreased \$325,000 annually.

COST MANAGEMENT FOR THE COUNTY BUDGET

Expenditures:

From 2016 – 2019 the following decreases occurred: Operating \$2.2 million, Personnel \$455,000, Capital \$2 million and Transfers Out \$651,283 for a total decrease of \$5.4 million as shown in the chart below:

Budget Year	Personnel	Operating	Capital	Transfers Out	Total
2016	\$ 15,320,175	\$ 18,809,460	\$ 6,282,194	\$ 3,209,317	\$ 43,621,146
2019	\$ 14,864,673	\$ 16,565,405	\$ 4,267,471	\$ 2,558,034	\$ 38,255,583
(Decrease)	(455,502)	(2,244,055)	(2,014,723)	(651,283)	(5,365,563)

Personnel: Since 2016, 18.30 Full Time Equivalent or FTE's have been reduced from the County's budget: 3.2 in 2016, 3.28 in 2017, 9.97 in 2018 and 1.85 in 2019.

Due to budget constraints, since 2014, the county has only given one 2% cost of living adjustment to the employees, while the consumer price index has risen 12.68%¹ as shown in the chart below:

Year	County Employee	CPI
2014	-	2.80%
2015	-	1.18%
2016	-	2.80%
2017	2%	3.40%
2018	-	2.50%
2019	-	
Totals	2%	12.68%

* Half Year Estimates

The lack of cost of living adjustments contribute to the rate of turn over, or the rate in which an employee leaves and is replaced. For 2018, Moffat County's turnover rate is 18.77%.

Turnover can be costly. Not only from the time commitment from others to cover vacancies but also from training costs for workers. All departments experience cost of turnover, industry standard is 30%-50% of the employee's costs. For example, the average cost for weeks of required training when a Human Services Caseworker is replaced is \$33,200.

It is the goal of the commissioners to bring the budget into a position where we can reinstate the cost of living in order to compensate our dedicated and hardworking employees.

Operating: Moffat County's budget consists of limited increases in operating expenses mainly due to utility, fuel, casualty and property insurance to those budgets affected.

Capital: Moffat County's Capital Improvement Plan (CIP) is based off of scoring mechanisms to identify the highest replacement need from usage. For example: equipment or older vehicles that may have useful life due to low miles or hours may not be in high need of replacement and will stay on the rotation until the equipment or vehicle is scored for highest replacement need. This method ensures that citizens have best use for tax dollars and in addition, projected road improvements and maintenance has been reduced due to lack of funds for those improvement needs.

For the five year projections, road improvements were decreased by \$10.9 million in order to balance Road & Bridge funds through 2024.

FUNDS OF MOST CONCERN

In 2019, the funds identified of most concern include: General, Road & Bridge, Airport, Senior Citizens and Human Services as identified in the chart to follow:

2019 MOFFAT COUNTY FUNDS OF TOP CONCERN

Funds Include: General, Road & Bridge, Airport, Senior Citizens, Jail and Human Services.

					Long Term Financial Forecasting				
	2016 Actual	2017 Actual	2018 Estimate	2019 Budget	2020 Projection	2021 Projection	2022 Projection	2023 Projection	2024 Projection
Property Taxes	9,153,088	7,813,290	7,940,000	8,397,528	8,145,602	7,901,234	7,664,197	7,434,271	7,211,243
Sales Taxes	3,006,489	3,098,737	3,307,674	2,872,527	2,872,527	2,872,527	2,872,527	2,872,527	2,872,527
Specific Ownership Taxes	857,738	887,200	800,000	800,000	800,000	800,000	800,000	800,000	800,000
License & Permits	22,186	44,720	1,430	1,000	1,000	1,000	1,000	1,000	1,000
Intergovernmental	11,603,368	11,561,246	12,839,277	12,036,051	11,586,342	11,656,461	11,664,650	11,704,883	11,808,795
Charges for Services	1,597,416	1,509,013	1,655,412	1,623,116	1,623,116	1,623,116	1,623,116	1,623,116	1,623,116
Miscellaneous	854,443	839,913	487,995	804,966	344,966	344,966	344,966	344,966	344,966
Interest	70,896	83,853	128,300	128,300	128,300	128,300	128,300	128,300	128,300
Transfers In	1,427,875	1,816,049	504,397	1,725,389	1,733,343	1,573,002	1,647,427	1,423,136	1,359,013
Fund Balance Used	524,468	32,914	1,403,434	639,403	2,257,302	3,168,460	2,989,652	3,318,535	2,918,935
Total Revenue	29,117,967	27,686,934	29,067,918	29,028,280	29,492,498	30,069,066	29,735,835	29,650,734	29,067,895
Personnel Expenditures	13,290,101	13,552,568	12,735,202	13,529,179	13,799,763	14,089,976	14,371,776	14,659,211	14,952,395
Operating Expenditures	9,513,803	8,986,672	9,655,191	10,228,308	10,287,294	10,351,568	10,422,049	10,493,101	10,570,722
Capital Expenditures	1,482,918	1,267,314	4,185,352	2,605,296	2,824,425	3,220,881	2,469,293	2,458,919	1,693,960
Transfers Out	3,232,385	2,829,386	1,379,143	2,558,034	2,551,225	2,376,722	2,451,647	2,009,318	1,820,495
Fund Total Expenditures	27,519,206	26,635,939	27,954,888	28,920,818	29,462,707	30,039,147	29,714,765	29,620,549	29,037,573
Beginning Fund Balance	20,870,231	21,944,528	22,962,615	22,672,211	22,140,272	19,912,761	16,774,221	13,805,639	10,517,290
Ending Fund Balance	21,944,528	22,962,615	22,672,211	22,140,272	19,912,761	16,774,221	13,805,639	10,517,290	7,628,677
Restricted Reserves	1,693,827	1,644,018	1,279,473	880,793	886,876	827,134	764,028	673,327	577,139
Non-spendable	1,187,839	1,234,544	1,500,000	1,500,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Committed Reserves	6,566,146	6,624,024	4,217,230	4,684,952	4,751,709	4,825,006	4,896,157	4,968,661	5,043,500
Assigned Reserves	6,722,236	8,163,707	8,359,159	7,715,209	6,380,559	4,474,471	3,134,664	1,614,997	595,838
Unassigned Reserves	5,774,472	5,296,323	7,772,783	7,359,319	6,643,618	5,397,611	3,760,792	2,010,307	162,201
% Cash on Hand	84%	89%	91%	83%	74%	60%	48%	34%	23%
Days Operating Cash on Hand	305	325	332	304	269	219	174	125	83

BUDGET STRATEGIES

The county continues to take a budget approach of prioritizing available revenues and using them in the most productive way, addressing current or anticipated fiscal constraints and get the best results for the money available within service level demands.

STRATEGIES TO INCREASE REVENUES

Economic and societal challenges effecting Moffat County's future will continue to place increased pressure on the Board of County Commissioners. The following strategies have been developed to address the future for Moffat County:

- ▶ Provide proactive and positive influence for impacts and issues known at both the state and federal level to support Moffat County's natural resources and access to public lands.
- ▶ Cooperation with other governments, districts and entities that have similar needs or vision in order to foster economic development and quality of life in Moffat County.
- ▶ Use restricted revenues, such as Conservation Trust (lottery dollars that must be used on parks and recreation), to enhance recreational opportunities and attract potential residents.
- ▶ Use existing county resources, assets, employees and dollars, to further the economic future of Moffat County while emphasizing and enhancing growth and diversification for our local economy.

POLICIES THAT EFFECT THE BUDGET

The Board of County Commissioners has adopted policies to allow for the cash flow needed to provide services as well as strengthen the county's future through long term forecasting and dedicated reserves. The following policies are included in this proposed budget:

The current budget is adjusted when long term budget forecasting indicates shortfalls.

Align cash flow from reserves to fund services.

- ▶ Reducing most funds to 60 days and realigning the remaining funds for cash reserve, while abiding by statutory requirements and best practice recommendation for the county to keep good bond rating, it allows for more funds available to provide the services to the citizens with declining revenues. The reduction from this adjustment utilizes fund balances and also reduces transfers from General Fund that subsidizes the Senior Citizens (bus and meals), Jail and Museum Funds in 2019.
- ▶ The remaining reserves have restrictions on use through a budget policy, such as capital reserve and a counter cyclical reserve for those funds that are most affected in an economic downturn for recovery.

The current budget is used to determine future budget needs by applying reasonable expectations of how costs and revenues will change under typical circumstances for long term budget forecasting.

- ▶ Revenues are based off of historical trends.
- ▶ Expenditures are in three categories and are based off of Consumer Price Index and historical trends.
 - Personnel: Wages, longevity, retirement, health, dental, vision, workers compensation and life insurance benefits.
 - Operating: Remaining expenses other than personnel and capital.

- Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

One-time revenues cannot be used to commit long term expense.

- ▶ *One-time revenues are revenues received beyond the revenues projected in the budget, as such, should not be used for on-going expenses such as personnel and operating.*
- ▶ *One-time revenues are either committed to the future through the reserves or through one-time expense.*
- ▶ *One-time expenses are programs, services, or capital that is only spent in a particular year and are not on-going in nature.*

Counter cyclical reserve to sustain through unexpected revenue shortfall years.

- ▶ Funds that receive major funding sources such as property tax, sales tax and highway user tax fees will have a counter cyclical reserve. For the 2019 budget, the funds with counter cyclical reserves are General, Road & Bridge and Human Services. The reserve may be utilized under the following conditions:
 - If a major revenue source decreases 5% within a given year, after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
 - Continued revenue shortfalls will results in budgetary realignment to compensate for the decline in revenue.

Capital Reserves.

In order to maintain assets and assist with the Capital Improvement Plan the following process is utilized:

- ▶ Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
- ▶ Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
- ▶ One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

COUNTY FUNDS

Moffat County's Budget contains 23 funds. Summary figures for each fund can be found in the fund summaries throughout the budget. These summaries contain the revenues, expenditures and the available fund balance.

GENERAL FUND

As the name implies, this is the fund that receives undesignated revenues which can be budgeted for any appropriate county purpose. This fund finances the majority of the traditional services associated with county government. Most of the budget deliberations center around this fund since it provides resource allocation flexibility. This fund supports 40 departments. It is necessary to review each department's situation in some detail to determine what is happening in 2019.

The General Fund has an increase in expenditures of \$485,509 due to the following reasons:

- Reduction in operating of \$86,000
- Reduction of capital expenditures of \$660,000
- Increase of personnel of \$62,200, mainly from sworn in elected officials receiving a statutory increase and a decrease of a position moved from the Sheriff's office to the Jail.
- Increases in transfers out of \$1,169,000. Transfers between certain funds as allowable by statute are budgeted where revenues, such as charges for services, may not sustain the funding needs to support their specific fund function. This was **anticipated to happen** through the 2018 budget process as funds utilized their available fund balance from 90 to 60 days operating. The increase in transfers comes from assuring those funds have 60 days operating.

OTHER COUNTY FUNDS

A great many of the county's programs are financed from sources outside of the General Fund. These funds have combined expenditures as well in excess of the General Fund budget. However, the nature of the revenue sources mandate that these monies can only be used for specific activities. Hence, they are budgeted and accounted for in separate funds. Below are the funds with changes of \$100,000 or more.

A. ROAD & BRIDGE

The Road & Bridge Fund maintains the roads of the county and is mainly funded by Highway User Tax Funds. Road and Bridge has a decrease in expenditures of \$1,010,683 due to the following reasons:

- Reduction in personnel of \$94,000 mainly due to staff time allocated to landfill and removal of a vehicle maintenance position.
- Increase in operating of \$28,000.
- Reduction of capital expenditures of \$945,000 mainly from the one-time Swinging Bridge Project that was budgeted for in 2018. The majority of the funds for the project were from outside revenue sources, leaving the county's portion for the project at approximately \$100,000.

B. LANDFILL

The Landfill Fund accounts for the operations of the county landfill and has an increase in expenditure of \$508,000 due to the following reasons:

- Increase in personnel of \$100,000 mainly due to staff time allocated to from road and bridge.
- Increase in operating of \$19,600.
- Increase of capital expenditures of \$388,000 for a one-time purchase of compactor.

C. JAIL

The Jail Fund accounts for the operations of the County Jail and maintenance for the Public Safety Center expenditures have increased \$105,732 due to the following reasons:

- Increase in personnel of \$94,000 mainly from a position moved from the Sheriff's office to the Jail.
- Decrease in operating of \$2,600.
- Increase in capital of \$5,000.
- Increase of transfer out of \$9,100 for public safety center payment.

D. HUMAN SERVICES

The Human Services Fund accounts for services provided to the citizens of Moffat County, which is primarily funded from State and Federal dollars. The Human Services Fund has an increase of \$215,371 for the following reasons:

- Increase in personnel of \$101,947 mainly due from additional mandated services.
- Increase in operating of \$77,400 due to additional mandated services.
- Increase in capital of \$36,000 due to vehicle replacement.

E. MOFFAT COUNTY LOCAL MARKETING DISTRICT

The Moffat County Local Marketing District (MCLMD) is a combination district consisting of the City of Craig, Town of Dinosaur and Moffat County. The funding for the district is through a voter approved dedicated lodging tax of 4%. In accordance with 29-25-110 C.R.S., the budget and operating plan is approved by all the

governing entities in the district, which increased \$150,000 in operating expenditures. These approvals are located within the MCLMD's budget summary pages.

F. CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for one-time mineral funds received to spend on one-time capital projects expense. The Capital Projects Fund has an increase of \$553,000 one of the main reasons is for the upgrades for courthouse security. For more detail on capital projects through this fund see page 275.

G. HEALTH AND WELFARE FUND

The Health and Welfare Fund accounts for the county's benefit plans. The Health & Welfare Board works towards minimal changes in benefits while keeping costs as low as possible. As a self-funded health plan, costs are projected according to current and past use. Utilizing these projections, the health & welfare expenditures are expected to increase \$186,627.

H. HOUSING AUTHORITY

The Housing Authority is a component unit of Moffat County, as such is included in the county's budget. Similar to the hospital, the commissioners appoint the board of the Housing Authority and the housing authority board makes budgetary decisions. The Housing Authority has an increase in expenditure of \$283,051 due to the following reasons:

- Increase in personnel of \$16,400 mainly due to staff allocated from the Senior Citizens Fund, which funds the meals and transportation for seniors, to the Housing Authority.
- Increase in operating of \$8,700.
- Increase of capital expenditures of \$258,000 in building improvements.

A summary of all budgeted funds are to follow:

2018 - 2019 BUDGET COMPARISON

	Expenditures		
	2018 Budget	2019 Budget	Difference
General Fund:	\$ 10,905,429	\$ 11,390,938	\$ 485,509
Special Revenue Funds:			
Road & Bridge Fund	\$ 9,145,611	\$ 8,134,928	\$ (1,010,683)
Retirement Fund	-	-	\$ -
Landfill Fund	694,443	1,202,444	\$ 508,000
Airport Fund	88,654	89,221	\$ 567
Emergency 911 Fund	142,500	142,500	\$ -
Conservation Trust Fund	84,700	168,200	\$ 83,500
Library Fund*	523,130	479,290	\$ (43,840)
Senior Citizens Fund	224,196	210,276	\$ (13,920)
Telecommunications Fund	27,900	26,720	\$ (1,180)
Moffat County Tourism Association	150,000	157,220	\$ 7,220
Jail Fund	2,963,427	3,069,159	\$ 105,732
Human Services Fund	5,810,926	6,026,297	\$ 215,371
Museum Fund*	254,092	272,878	\$ 18,786
Moffat County Local Marketing Dist	280,000	375,000	\$ 95,000
Subtotal Special Revenue Funds:	\$ 20,389,579	\$ 20,354,132	\$ (35,447)
Capital Project Funds:			
Capital Projects Fund	\$ 64,000	\$ 617,300	\$ 553,300
Subtotal Capital Project Funds:	\$ 64,000	\$ 617,300	\$ 553,300
Debt Service Funds:			
Lease-Purchase Fund	\$ 733,163	\$ 744,788	\$ 11,625
Subtotal Debt Service Funds:	\$ 733,163	\$ 744,788	\$ 11,625
Internal Service Funds:			
Health & Welfare	\$ 3,768,939	\$ 3,955,565	\$ 186,627
Internal Service	12,100	12,100	\$ -
Subtotal Internal Service Funds:	\$ 3,781,039	\$ 3,967,665	\$ 186,627
Enterprise Funds			
Maybell Waste Water Treatment Facility	\$ 36,154	\$ 48,242	\$ 12,088
Subtotal Enterprise Funds:	\$ 36,154	\$ 48,242	\$ 12,088
Component Units:			
Housing Authority	\$ 751,603	\$ 1,034,654	\$ 283,051
The Memorial Hospital	60,373,587	76,469,058	\$ 16,095,471
Shadow Mtn Local Improvement Dist	43,322	97,864	\$ 54,542
Subtotal Component Units:	\$ 61,168,512	\$ 77,601,576	\$ 16,433,065
Total All Funds	\$ 97,077,875	\$ 114,724,641	\$ 17,646,767
			18.18%

*The Library and Museum expenditures are budgeted as normal; however, the revenues supporting these expenditures are reduced lowering their funds available as shown in the chart below.

2019 FUNDS AVAILABILITY PROJECTIONS

	Beginning Fund Balance	Proposed Revenues	Proposed Expenditures	Ending Fund Balance	Fund Balance Designation		
					Nonspendable Restricted	Committed Assigned	Unassigned
General Fund:	\$ 11,081,802	\$ 11,408,162	\$ 11,390,938	\$ 11,099,026	\$ 276,730	\$ 3,462,977	\$ 7,359,319
Special Revenue Funds:							
Road & Bridge Fund	\$ 10,244,920	\$ 7,857,344	\$ 8,134,928	\$ 9,967,336	\$ 1,500,000	\$ 8,467,336	\$ -
Retirement Fund	-	-	-	-	-	-	-
Landfill Fund	1,241,125	983,300	1,202,444	1,021,982	234,000	787,981	-
Airport Fund	53,985	112,564	89,221	77,328	-	77,329	-
Emergency 911 Fund	315,089	102,670	142,500	275,259	275,259	-	-
Conservation Trust Fund	118,109	152,600	168,200	102,509	102,509	-	-
Library Fund	556,591	110,957	479,290	188,258	-	188,258	-
Senior Citizens Fund	50,704	194,625	210,276	35,053	-	35,053	-
Telecommunications Fund	316,980	1,900	26,720	292,160	292,160	-	-
Moffat County Tourism Association Fund	137,316	134,425	157,220	114,519	114,519	-	-
Jail Fund	290,572	3,136,053	3,069,159	357,466	-	357,466	-
Human Services Fund	950,228	5,680,129	6,026,297	604,060	604,063	-	-
Museum	374,298	57,900	272,878	159,320	159,320	-	-
Moffat County Local Marketing District	446,014	250,000	375,000	321,014	321,014	-	-
Subtotal Special Revenue Funds:	\$ 15,095,931	\$ 18,774,467	\$ 20,354,132	\$ 13,516,265	\$ 3,602,844	\$ 9,913,423	\$ -
Capital Project Funds:							
Capital Projects Fund	\$ 4,632,723	\$ 73,000	\$ 617,300	\$ 4,088,423	\$ -	\$ 4,088,423	-
Subtotal Capital Project Funds:	\$ 4,632,723	\$ 73,000	\$ 617,300	\$ 4,088,423	\$ -	\$ 4,088,423	\$ -
Debt Service Funds:							
Lease-Purchase Fund	\$ 566,164	\$ 744,788	\$ 744,788	\$ 566,164	566,164	\$ -	\$ -
Subtotal Debt Service Funds:	\$ 566,164	\$ 744,788	\$ 744,788	\$ 566,164	\$ 566,164	\$ -	\$ -
Internal Service Funds:							
Health & Welfare	\$ 2,160,322	\$ 3,453,418	\$ 3,955,565	\$ 1,658,174		\$ 1,658,175	\$ -
Internal Service	90,519	10,350	12,100	88,769	66,637	22,132	-
Subtotal Internal Service Funds:	\$ 2,250,841	\$ 3,463,768	\$ 3,967,665	\$ 1,746,943	\$ 66,637	\$ 1,680,307	\$ -
Enterprise Funds							
Maybell Waste Water Treatment Facility	\$ 351,659	\$ 37,360	\$ 48,242	\$ 340,777	\$ 263,817	\$ 76,960	\$ -
Subtotal Enterprise Funds:	\$ 351,659	\$ 37,360	\$ 48,242	\$ 340,777	\$ 263,817	\$ 76,960	\$ -
Component Units:							
Housing Authority	\$ 773,381	\$ 887,853	\$ 1,034,654	\$ 626,580	20,000	\$ 606,580	\$ -
The Memorial Hospital	13,442,644	77,269,682	76,469,058	14,243,268	-	14,243,268	-
Shadow Mtn Local Improvement District	162,402	48,359	97,864	112,897	112,897	-	-
Subtotal Component Units:	\$ 14,378,428	\$ 78,205,894	\$ 77,601,576	\$ 14,982,746	\$ 132,897	\$ 14,849,848	\$ -
Total All Funds	\$ 48,357,547	\$ 112,707,439	\$ 114,724,641	\$ 46,340,344	\$ 4,909,090	\$ 34,071,938	\$ 7,359,319

SUMMATION

The 2019 Budget submitted is based upon current and projected economic conditions. Moffat County will balance the current level of services and fund capital projects/equipment with the necessary amount of reserves.

BASIS OF ACCOUNTING & BUDGETING

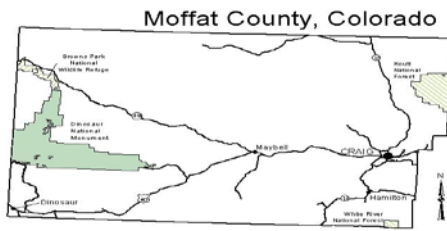
Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

Moffat County uses the modified accrual basis of accounting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measureable and available. "Available" revenue means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt and compensated absences are recorded only when payment is due.

Moffat County uses the accrual basis of accounting for all proprietary and fiduciary funds. Under the full accrual basis revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

Moffat County, Colorado



Moffat County, located in the northwest corner of Colorado, lies midway between Denver, Colorado, and Salt Lake City, Utah. Grand Junction is 150 miles south of Craig, and the Wyoming border is less than an hour's drive to the north. Visitors and local businesses use the Yampa Valley Airport, a mere 20 miles from Craig, to commute to Denver for direct flights to major cities and for connections to overseas destinations. The Moffat railroad provides transportation for locally mined coal, which is shipped throughout the United States.

Agriculture and mining are a vital part of the local economy; oil, natural gas, coal, and other minerals abound. Energy producers have joined the historical ranching and agricultural economy and are now the largest group of Moffat County employers. Northwest Colorado welcomes relocating businesses and new industries. The Chamber of Commerce is the primary information center, providing comprehensive information for businesses and individuals interested in visiting or relocating to the area. Business training and start-up services are provided by Colorado Northwestern Community College, a member of the state community college system.

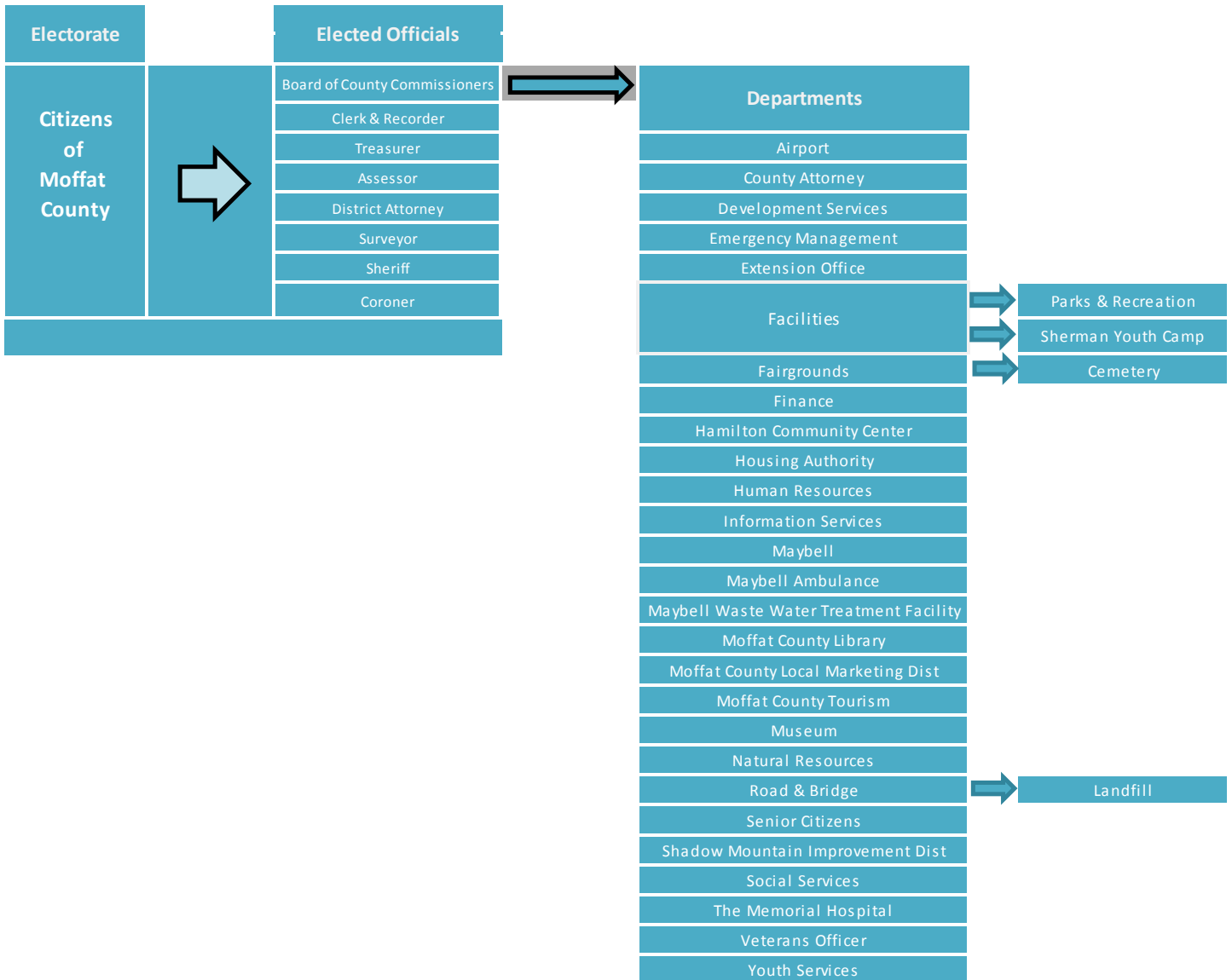
Recreation activities abound for those in Northwest Colorado. Elkhead Reservoir, minutes from town, is a favorite destination for water skiing, fishing, swimming, and after-work picnics. A miniature golf course, a movie theatre, a skateboard park and a bowling alley are located in Craig. Locals ice-skate at the Olympic-sized rink, walk and bike nature trails, and attend baseball games at the Loudy Simpson recreation complex. Developed parks totaling 120 acres are within walking distance from Craig. Swimming and wave pools, basketball, tennis, and volleyball courts are located in the centralized city park. Racquetball courts and a climbing wall are housed in community-used, college-owned Trapper Health Club. Youth and adults play baseball, soccer, volleyball, football, and basketball organized by the local parks and recreation department. Youngsters raise animals of all kinds and learn vocational skills and crafts through 4-H and FFA. Visitors and locals frequent the beautiful 18 hole, Yampa Valley Golf Course, not only to golf, but to dine and view resident bald eagles and other wildlife. Rafting, fly-fishing, and fishing for pike, trout, and catfish abound. This region has attracted hunters for elk, deer, antelope, bear, and mountain lion. Fun in the snow includes sledding, snowmobiling, cross-country skiing, and snow shoeing. World class downhill skiing is available at Steamboat Springs, 45 miles east of Craig. Dinosaur National Monument, Routt National Forest, and vast Bureau of Land Management acreage provide campers, hikers, photographers, and day-trippers access to wilderness, wild horses, scenic landscapes, and pre-historic dinosaurs.

One of the world's outstanding collections of Western Americana is housed in the Museum of Northwest Colorado. The museum facilitates the preservation of historical structures and artifacts, education of citizens, and sponsorship of individuals and groups interested in family and historical research. Cowboy gear dating to the early 1800's includes guns, gun leather, chaps, spurs, saddles, and other accoutrements. Parts of the collection have been featured in numerous publications, including "Cowboy and Gunfighter Collectibles." Global visitors, school children, and community members view an array of displays depicting the reality of western life in Moffat County. Museum staff members, including senior citizens from the Yampa Valley, are on hand to provide visitors with information and personal accounts of local history.

The Ute Indians were the last Native American tribe inhabiting the Yampa Valley before settlers moved into the area in the 1800's. Earlier tribes left records of their existence with petro glyphs in various sites. Cattle and sheep men carved out their niche, leaving a colorful western history complete with range wars and gunfights. Grand Old West Days (Memorial Day Weekend), Little Britches Rodeo (4th of July Weekend), and Ride-n-Tie Rodeo, continue to pass on these old west traditions to community members and visitors to Craig.

Wide-open spaces are a thing of the present in Moffat County. From Black Mountain's golden aspens to rugged canyons in legendary Browns Park, the region offers diversity in landscape and is home to some of the largest deer and elk herds in North America. The Yampa and Snake River valleys, mountains, and high plains desert cover an area 93 miles long and 52 miles wide, bordering Wyoming and Utah. Newcomers and visitors to Northwest Colorado enjoy western hospitality and a friendly way of life. Moffat County is a lifetime experience, a great place to grow-up and be a grown-up!

Moffat County Organizational Chart



ⁱ <https://www.colorado.gov/pacific/dola/inflation-denver-aurora-lakewood-consumer-price-index>

Financial Policies

PURPOSE

Moffat County takes its responsibility as trustee of public funds very seriously: we believe we must utilize our resources wisely in order to continue to provide quality services to our constituents and to build and maintain infrastructure which will meet present and future needs. This policy is a guide to achieve the financial stability necessary, through short and long range planning, to improve the County's financial condition.

AUDITING AND FINANCIAL REPORTING

Moffat County contracts for an independent audit report that is performed annually in accordance with Colorado Law (C.R.S 29-1-603).

The County utilizes, EDEN (Tyler Technologies) for its accounting system, in accordance with Colorado Law (C.R.S. 30-11-121)

The County's financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing (GAAP) for state and local governments through its pronouncements (Statements and Interpretations).

County financial reports referencing the revenue and expenditures compared to budget are submitted to the Moffat County Board of Commissioners on monthly and quarterly basis as needed. Variances from adopted budgets within departments will require review by the Moffat County Board of Commissioners.

BASIS OF ACCOUNTING & BUDGETING

Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

Moffat County uses the modified accrual basis of accounting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measureable and available. "Available" revenue means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt and compensated absences are recorded only when payment is due.

Moffat County uses the accrual basis of accounting for all proprietary and fiduciary funds. Under the full accrual basis revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

FUNDS

The County uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts. A basic principle of Generally Accepted Accounting Principles (GAAP) is that the actual number of funds used by a governmental entity should be kept at a minimum to avoid the creation of an inefficient financial system. Moffat County's financial transactions are reported in 22 individual funds in order to meet the operational needs and legal restrictions for those funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

In accordance with Governmental Accounting Standards Board (GASB), the County's governmental fund types are:

General Fund: The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the County, except those required to be accounted for in another fund.

Special Revenue Funds: Are funds used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The County's Special Revenue Funds are: Airport, Conservation Trust, Emergency 911, Human Services, Jail, Landfill, Library, Moffat County Local Marketing District, Moffat County Tourism Association, Museum, Road & Bridge, Senior Citizens and Telecommunications.

Capital Project Fund: The *Capital Project Fund* is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital project funds exclude those types of capital-related outflows financed by proprietary funds or for assets that are held in trust for individuals, private organizations, or other governments.

Debt Service Funds: The County's *Lease-Purchase Fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Internal Service Funds: Are funds that may be used to account for activities that the governmental entity provides goods or services to other funds or activities of the primary government or its component units on a cost reimbursement basis. The County's Internal Service Funds are: Health & Welfare and Internal Service.

Enterprise Funds: Any funds that may be used to report any activity for which a fee is charged to external users for goods or services. The Maybell Sanitation Waste Water Treatment Fund is accounted for as an Enterprise Fund.

Agency Funds: Are funds used by a governmental entity to report assets that are held in a custodial relationship.

Component Units: Component units are legally separate organizations for which elected officials of the primary government are financially accountable. Financial accountability exists if the primary government appoints a voting majority of a component unit's governing body. The Moffat County Board of County Commissioners either serves as the Board of Directors or appoints the Board of Directors for component units. The County's Component Units are: Housing Authority, The Memorial Hospital and the Shadow Mountain Local Improvement District.

FUND BALANCE DESIGNATION

In accordance with Governmental Accounting Standards Board (GASB) Statement 54, Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

RESERVES

Reserves are set within statutory requirements and best practice recommendations for the County to obtain budget stabilization, maintain good bond rating and align cash flow to provide the services to the citizens. Reserves are designated through the budget process.

- **Emergency Reserve:** The County maintains an emergency reserve of not less than 3% of fiscal year spending pursuant to Article X, Section 20 of the Colorado Constitution. Emergency reserves shall only be accessed when the Board of County Commissioners have declared an emergency by resolution and after the General Fund budgeted contingency is exhausted in accordance with Colorado Revised Statutes (C.R.S. 29-1-111 & 29-1-112). The reserves must be replenished within the next budget year to the required level of 3% per fiscal year.
- **Operating Reserves:** The County will set a 60 day operating reserve (16.67%) of the annual on-going expense, at the County's discretion, to allow for cash flow within these funds to ensure that obligations can be met as they become due.
- **Counter-cyclical Reserves:** In order to bridge unforeseen funding gaps, a Counter-cyclical Reserve will be applied to the funds that are affected by the following major revenues: property tax, sales tax and highway user tax fees. The reserve may be utilized under the following conditions:
 - If major revenue source decreases 5% within a given year after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
 - Continued revenue shortfalls will result in budgetary realignment to compensate for the decline in revenue.
- **Capital Reserve:** A Capital Reserve is set aside in order to prepare for the life cycles of facilities, equipment and infrastructure in accordance with the replacement schedule of the Capital Improvement Plan. Capital Reserves are designated in the following funds: General, Road & Bridge and Landfill. The reserve is created through the following methods:
 - Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
 - Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
 - One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

General Fund: Due to high dependence on property tax, the General Fund, as the County's primary operating fund, maintains a fund balance of at least 30% per year for cash flow purposes. The 30% reserve is a combination of the reserves listed above.

LONG TERM FINANCIAL PLAN (currently being drafted)

The Long Term Financial Plan (LTFP) combines financial forecasting with strategizing, that considers future scenarios and helps governments navigate challenges. The yearly budget process is used to achieve the LTFP.

Forecasting of five year expenditure, revenue and capital needs are used in the LTFP. Strategies are developed to achieve and maintain financial balance within the LTFP. The LTFP will be updated prior to the budget process. Projections are made on such factors as:

- Consumer Price Index
- Population and demographic trends
- Historic financial trends
- On-going and one-time expenses and revenues
- Economic planning

BUDGET

The budget document is a one year financial plan for the County. In order to maintain financial stability, the current budget is based from 5 year projections for revenues and expenditures as described in the LTFP. Expenditures are projected from historical inflationary experience. Revenues are based on historical trends. When these projections indicate shortfalls, the current budget year is adjusted in anticipation of the shortfalls. The Priority Based Budgeting (PBB) tool will be the method to approach any necessary service level adjustments. Through the use of PBB, county services and their costs are identified. Utilizing PBB allocates the County's resources not just to mandated services but also to services identified as the greatest values to the community. The level of services which are mandated may be adjusted through the PBB process which may cause a delay in services.

Expenditures are in three categories. Personnel and Operating expenses are "ongoing" expenses, while capital is a "one-time" expense.

- Personnel: Wages, longevity, retirement, workers compensation, health, dental, vision and life insurance benefits.
- Operating: Remaining expenses other than personnel and capital.
- Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

The County's budget process is in alignment with the following Department of Local Affairs Local Budget Calendar.

LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes ("C.R.S.")

DATE	EVENT / ACTIVITY
1-Jan	Start of Fiscal Year; begin planning for the budget of the next year.
10-Jan	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
31-Jan	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). - If a budget is not filed, the county treasurer may be authorized to withhold the local government's tax revenues.
10-Feb	The Division sends notification to local governments whose budgets have not been filed with the Division.
1-Mar	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the "CPI") for the Denver/Boulder area. This annual percent change is used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
15-Mar	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.
31-Mar	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State Auditor (303)869-2800. The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the "5.5%" limit).

30-Jun	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
31-Jul	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) - If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue -
25-Aug	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5-128.) If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit. If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
15-Oct	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1))
1-Nov	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
10-Dec	Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG. (C.R.S. 39-1-111(5)).
15-Dec	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the purposes specified in such last appropriation. (C.R.S. 29-1-108(2) and (3))
22-Dec	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
31-Dec	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the budget year. (C.R.S 29-1-108(4))

REVENUES

- A. One-time Revenues: One-time revenues such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar nonrecurring revenue shall not be used for current or new ongoing expenses. Appropriate uses of one-time revenues include rebuilding reserves, capital expenditures and other nonrecurring expenditures.
- B. Discretionary Revenue: Unless otherwise directed explicitly by the Board of County Commissioners, the County will not normally designate discretionary revenues for specific purposes. Consequently, the Board of County Commissioners will have the flexibility to determine the best use of available revenues to meet changing service requirements.
- C. Fees and Charges for Services:
 - o Enterprise funds shall not be subsidized by the Generally Fund and shall be wholly supported by the fees and charges generated by the enterprise that includes operating and capital expenses.
 - o Services being provided by the County should be paid for primarily by the users and beneficiaries for the services and not the general public.
 - o The County should charge fees and charges for services when it is allowable, when a limited and a specific group of beneficiaries can be identified or when it is feasible to charge beneficiaries for services rendered.

- o The County will recalculate service costs periodically, and fees will be adjusted accordingly as approved by the Board of County Commissioners.
- D. Grants: The County will seek out, apply for and effectively administer federal, state and other grants as a means of financing a project or one-time expenditure. The Board of County Commissioners may consider grant funding, after staff provides a detailed documentation that addresses the short and long-term costs as well as the benefits to the County. Grants may not offer on-going operational costs and should be discouraged as programs or services may be cancelled if grants are not sustainable. Grants will be differentiated for tracking purposes between Federal, State and Local grant types, in accordance with the County's Grant Policy.

OPERATING EXPENDITURES

- A. As determined by the Board of County Commissioners, services that directly contribute to the Long Term Financial Plan for the County will receive first priority for funding.
- B. The County maintains a budgetary control system, through its accounting software, to manage adherence to the budget. Reports are available through this system to management, which compare actual revenues and expenditure to budget amounts. In addition, staff will prepare reports on a monthly, quarterly and yearly basis to the Board of County Commissioners that evaluates financial performance.
- C. The Operating Budget will include appropriate contingency funding to meet unexpected requirements, which may arise during the year.
- D. The County will maintain an equipment replacement program to ensure sufficient resources are available annually to replace vehicles and equipment.
- E. All County purchases will be made to ensure that the County is getting the best item or service for the least amount of money and the overall economic impact to the community. This does not mean that the County will always purchase the least expensive item but will weigh the cost against the quality of the item or service.
- F. The County does not allow a department to spend any money that it has not appropriated in the personnel, operating, or capital category within their department. The County requires a budget supplemental to transfer between line items or in the event the department receives unexpected revenue. Supplementals are done three times a year: by the last working day of March, July, and December. In the event of unforeseen circumstances, additional meetings regarding budget amendments can be held as needed. (See Budget Amendments).

DEBT

Debt is a tool for financing capital purchases or projects. The issuance of debt is in accordance with Colorado State Laws.

Debt should not be used to finance current operating expenses. The County will confine long-term borrowing to major capital purchases or projects that cannot be financed from current revenues.

If is not possible to fund major projects with cash reserves or current revenue, the Board of County Commissioners (BOCC) may authorize the following as stated per the Colorado Constitution, Article 10, Section 20:

1. Debt instruments not requiring voter approval such as lease-purchase contracts or certificates of participation;
2. Revenue bond financing requiring voter approval; or
3. General obligation bond financing requiring voter approval.

The total amount of indebtedness shall not be in excess of 3% of the actual value, as determined by the assessor, of the taxable property in the county in accordance with Colorado Revised Statutes (C.R.S 30-26-301(3)).

All debt issuances shall identify the method of repayment (or have a dedicated revenue source).

COMPENSATION

Salaries and benefits are one of the largest expenditure items for Moffat County. The County takes pride in its ability to recognize the value of employees in delivering a total compensation packet that includes cash compensation, health insurance, retirement benefits and other employee benefits that provide employees with security and opportunity.

- All proposed salary structure adjustments require the approval of the Board of County Commissioners during the annual budget process.
- Staffing shall not exceed the authorized level by the Board of County Commissioners.
- Savings in an adopted budget that result from vacant positions are not to be used as justification for Elected Officials or Department Heads to increase expenses for other personnel, operational or capital expenditure purposes.

INTERNAL CONTROL

Internal control safeguards the County's assets against loss, checks the accuracy and reliability of the accounting data, promotes operational efficiency and encourages adherence to policy.

In order to provide reasonable assurance of internal control the following controls should be met within departments:

- All transactions are properly authorized by management.
- Transactions are recorded as necessary (1) to permit preparation of financial statement in conformance to statutory requirements and GAAP and (2) to maintain accountability for assets.
- Access to assets and records should be permitted only with management's authorization.
- Records should be checked against the assets by someone other than the persons responsible for the records or the assets. Examples of independent verification are monthly bank reconciliations and periodic counts of inventory.
- Elected Officials and Department Heads should separate functional responsibilities. In general, when the work of one employee is checked by another, and when the responsibility for custody of assets is separated from the responsibility for maintaining the records relating to those assets, then there is appropriate segregation of duties.

Each Elected Official and Department Head is responsible to ensure that internal control procedures are followed throughout their department.

BUDGET AMENDMENTS

A budget amendment will increase or decrease budget appropriations adopted by the Board of County Commissioners. Any changes to the adopted budget, through transfer, supplemental appropriation, or revised appropriation, are held on a yearly basis in the months of March, July and December in accordance with Colorado Revised Statutes (C.R.S 29-1-101 et seq.)

Budget appropriations may be adjusted due to the following:

Transfers: Transfer appropriated moneys between funds or between spending agencies within a fund, as determined by the original appropriation level. This is used when one line item is under budgeted and another line item is over budgeted within a fund. (C.R.S. 29-1-109(1)(a)).

Supplemental: After adoption of the budget, the County receives unanticipated revenues or revenues not assured at the time of the adoption of the budget from any source other than the County's property tax mill levy, the County may authorize the expenditure of such funds. (C.R.S. 29-1-109(1)(b)).

Budgetary Decreases (Revised Appropriation): In the event that revenues are lower than anticipated in the adopted budget, the County may adopt a revised appropriation to reduce the budget. (C.R.S. 29-1-109(1)(c)).

Annual Budget Procedures

The budget process begins in June when the Finance Department presents the current year revenue projections and fiscal state of the county. Departments review their current year end estimates and budget year expenditure and revenues. Changes from these expenditure and revenues are due to Finance in August. The Finance Director reviews each budget with the elected officials and department heads over a four week period. The Finance Department also prepares budget packets for outside agencies in June. These packets contain applications for funds and instructions. Agencies are required to submit information including program description accomplishments, goals, proposed use of funds, approximate number of citizens served and how these programs may positively affect other County expenditures (for example: programs which train and encourage people may lead to less crime and therefore a reduction in law enforcement costs.)

During September each cost center may meet with the County Commissioners and the Finance Director to review their budget requests. Outside agencies must submit their funding requests during August. After reviewing the departmental budget requests, the County Commissioners provide their recommendations to Finance for preparation of the proposed budget.

During October and November, the Board holds budget workshops with Elected Officials, Department heads and other cost center managers to discuss budget recommendations. Late in November and early in December the Finance staff finalizes a balanced budget pursuant to Board direction. By December 15, the budget is adopted, funding is appropriated, and the mill levies are certified by formal resolutions of the Board.

The Finance staff prepares the published budget document and condensed budget during the first quarter of the budget year. The budget document comprehensively covers the financial plan for the year and serves as an operations guide and communication tool. The budget document provides fiscal information for the past three years, as well as a description of each cost center's mission statement, purpose, organization chart and staffing. It contains summaries and detailed fund budgets including a schedule of the approved staffing levels and the capital expenditure plan. The five-year capital expenditure budget and plan is presented with the amounts for the 2019 budget being legally appropriated funds. Any fiscal reference beyond the 2019 budget year represents no legal spending authority of any County office or department.

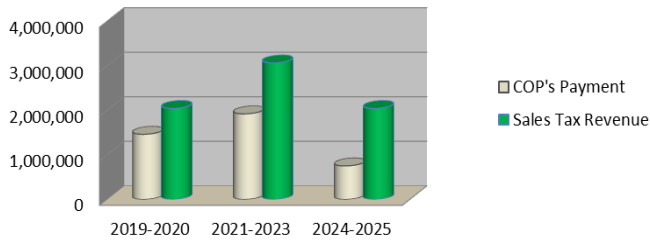
Graphs, charts, and schedules have been prepared to more clearly present the operating plan. Information provided by fund is intended to give the reader the detail necessary to understand the overall budget as well as to guide elected officials and department heads in the administration of their programs. This information is an integral part of the financial reporting system of the County.

Budget supplements which will increase a fund's adopted budget, such as to expend unanticipated revenues or to transfer appropriated monies to another fund require Board approval at a duly noticed public meeting. Budget supplements or transfers are generally submitted to the Board five times a year; in January and each quarter thereafter. All annual appropriations lapse at the end of each fiscal year.

Current Debt and Legal Debt Limits

The Lease-Purchase Fund accumulates for payment of the 1998 series, 2001 series, the 2006 series, the 2014 refinanced certificates and the 2015 refinanced certificates of participation ("COP's"). The 1998 series was for \$10,000,000 and the 2001 series was for \$2,100,000. The 1998 series and approximately \$675,000 of the net proceeds of the 2001 series of the COP's were issued for the construction of a public safety center. The rest of the net proceeds of the 2001 series were issued for telecommunications and other capital projects. The certificates are in \$5,000 denominations.

**Comparison
of
Sales Tax Revenue to COP's Payment**



In 2006, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 1998 series COP's. The transaction refinanced \$8,030,000 at an interest rate ranging from 4.0% to 5.0%. The 1998 series had an interest rate ranging from 4.2% to 5.125%. In net future value savings, the reduction in interest rate will save Moffat County \$473,064. This refinance did not extend the terms of the original 1998 series COP's.

In 2014, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 2001 series COP's. The

transaction refinanced \$1,265,000 at an interest rate ranging from 3.75% to 3.95%. The 2001 series had an interest rate ranging from 3.25% to 5.05%. In net future value savings, the reduction in interest rate will save Moffat County \$150,080. This refinance did not extend the terms of the original 2001 series COP's.

In 2015, Moffat County and the Moffat County Finance Corporation refinanced the remaining of the 2006 series COP's. The transaction refinanced \$4,430,000 at an interest rate ranging from 2.0 to 3.0%. The 2006

The remaining COP's payment including interest is \$4,137,270 and the total anticipated sales tax revenue is \$7,154,217.

series had an interest rate ranging from 4.0% to 5.0%. In net future value savings, the reduction in interest rate will save Moffat County \$341,843. This refinance did not extend the terms of the 2006 series COP's.

Principal payments for the 2001 series began May 15, 2001, and principal for the 1998 series began May 15, 2002. The COP's are insured by Ambac.

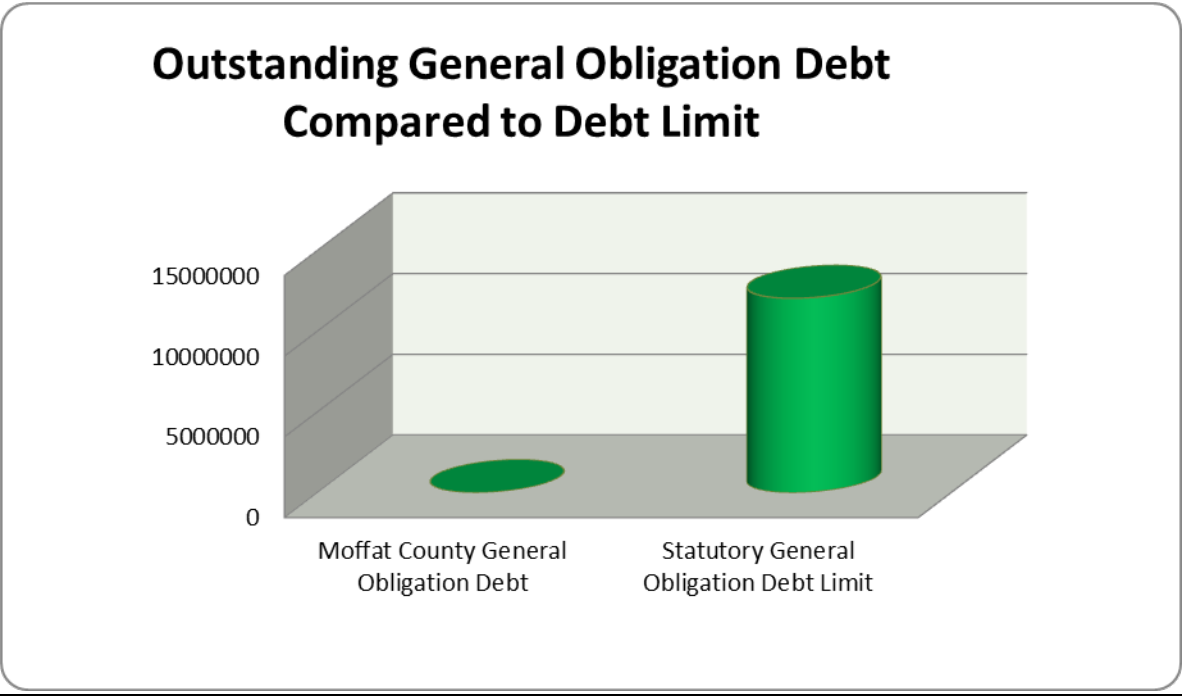
The County held an election on November 4, 1997, where the voters approved a measure to reallocate the sales tax distribution from the City of Craig and the Town of Dinosaur to Moffat County. This increase of sales tax is allocated to make the COP's payments. 2001 was the first year that the County received the additional sales tax and it was \$900,753.

The current debt outstanding for the COP's is \$4,137,270 (1998 series—\$0, 2001 series—\$0, 2006 series —\$0, 2014 series - \$1,305,220 and 2015 series \$2,832,050). The final payment for the 1998 series was made in 2008, the final payment for the 2001 series was made in 2014, the 2006 series final payment was made in 2015, the final 2014 series will be made in 2025, and the final payment for the 2015 series will be made in 2023.

The Base Rental Principal Component and the Base Rental Interest Component for the 1998 series, 2001 series, 2006 series, 2014 series and 2015 Certificates

Year	Principal May 15	Interest May 15	Interest Nov. 15	Interest Nov. 15
2019	625,000	70,725	40,313	736,038
2020	635,000	52,275	39,750	727,025
2021	640,000	33,300	39,563	712,863
2022	660,000	13,800	39,563	713,363
2023	460,000	1,950	33,375	495,325
2024	350,000	0	20,625	370,625
2025	375,000	0	7,031	382,031
Total	3,745,000	172,050	220,220	4,137,270

While there is not statutory limits on debt incurred for certificates of participation, C.R.S 30-26-301(3)) limits the of obligation debt to 3% of assessed valuation. Moffat County's 2018 assessed valuation is \$401,479,680. If the voters authorized general obligation debt through an election as required The Colorado Constitution, Article X, Section 20, the debt limitation would be \$12,044,390.



Staffing and Population

This chart shows Moffat County staffing levels in relation to the number of taxpayers we serve. Numbers include regular, part-time, and temporary employees.

<i>Department</i>	<i>Fund #</i>	<i>2015</i>	<i>2016</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
Commissioners	01-0100	3.7	3.7	3.7	3.67	3.67
Clerk & Recorder	01-0300	8.0	8.0	9.0	8.0	7.00
Treasurer	01-0500	4.8	4.8	4.8	4.1	3.75
Public Trustee	01-0501	0.2	0.2	0.2	0.2	0.25
Assessor	01-0600	7.0	7.0	6.1	5.0	4.00
Grounds & Building	01-0700	9.6	9.6	7.6	7.7	7.70
Finance	01-1000	4.0	4.0	4.0	4.0	3.95
Natural Resources	01-1201	1.3	1.3	1.3	1.3	1.33
Communications	01-1300	0.0	0.0	0.0	0.0	0.25
Human Resource	01-1400	3.0	3.0	3.0	2.5	2.45
Information Systems	01-1600	2.0	2.0	2.0	2.0	2.00
Attorney	01-1700	2.0	2.0	2.0	2.0	2.00
Development Services	01-1801	2.8	2.8	1.9	1.5	1.50
Surveyor	01-1900	1.0	1.0	1.0	1.0	1.00
Sheriff	01-2000	18.0	19.0	19.0	18.0	17.0
Coroner	01-2200	1.0	1.0	1.1	1.1	1.10
Emergency Mgt	01-2300	1.0	1.0	1.0	0.5	0.50
Fire Control	01-2400	0.5	0.5	0.5	0.0	0.00
Maybell	01-3000	0.4	0.4	0.4	0.4	0.38
Maybell Ambulance	01-3100	0.2	0.2	0.2	0.3	0.25
Pest Management	01-3300	5.4	1.0	2.0	1.7	1.74
Extension	01-4000	1.7	1.7	1.7	1.7	1.70
Fairgrounds	01-4200	4.1	4.1	2.0	2.0	2.00
Veteran's Officer	01-4500	0.5	0.5	0.5	0.5	0.50
Cemetery	01-4600	0.0	0.0	1.0	1.0	1.00
Youth Services	01-4701	2.4	2.4	2.4	2.4	2.40
Parks & Recreation	01-4900	2.0	2.0	2.0	2.0	2.00
Sherman Youth Camp	01-4902	0.4	0.0	0.0	0.0	0.00
<i>General Fund Total</i>		<i>86.9</i>	<i>83.1</i>	<i>80.3</i>	<i>74.5</i>	<i>71.4</i>
Road & Bridge	02	53.0	53.0	52.0	49.0	48.0
Landfill	04	4.0	4.0	4.0	4.0	4.00
Airport	06	0.2	0.2	0.2	0.5	0.50
Library	12	10.4	9.9	10.5	8.9	9.42
Maybell Sanitation	13	0.2	0.2	0.2	0.2	0.24
Senior Citizens	15	3.5	3.5	3.7	5.4	5.03
Moffat County Tourism Assoc	19	0.8	0.8	0.0	0.0	1.00
Jail	21	20.8	20.8	21.3	21.3	22.30
Human Services	22	26.5	27.5	27.5	28.5	29.00
Housing Authority	27/28	4.4	4.4	4.2	2.0	1.72
Museum	29	3.8	3.8	4.1	3.8	3.53
<i>Grand Total</i>		<i>214.4</i>	<i>211.2</i>	<i>208.0</i>	<i>198.01</i>	<i>196.16</i>
Increase/(Decrease)		5.6	(3.2)	(3.28)	(9.97)	(1.85)
Moffat County Population*		13,103	12,928	12,923	13,088	13,131
<i>FTEs/100 Population</i>		<i>1.64%</i>	<i>1.63%</i>	<i>1.61%</i>	<i>1.51%</i>	<i>1.49%</i>

*<https://www.census.gov/quickfacts/fact/table/moffatcountycolorado/PST045217>

2019 FTE Changes from 2018 Budget

Net changes for 2019 resulted in 1.85 less FTE than 2018 budget. Changes in FTE occur for various reasons. The documentation of additions and deletions are shown in the charts to follow.

<i>Department</i>	<i>FTE</i>	<i>Position Title</i>	<i>Comments/Justification</i>
Additions			
Public Trustee	0.05	Public Trustee	FTE allocation correction.
Natural Resources	0.03	Administrative Assistant	FTE allocation correction.
Communications	0.25	Public Information Advisor	Position restructured from Museum Assistant to combine with Public Information Advisor.
Maybell	0.02	Maybell Park Technician	FTE allocation correction.
Pest Management	0.04	Weed and Pest Supervisor	FTE allocation correction.
Library	0.56	Library Assistant I & II	Part time FTE positions were restructured/reclassified.
Jail	1	Administrative Assistant	This position was under the Sheriff's Office but should be
MCTA	1	MCTA Director	This position was previously hired through a Temp Agency.
Senior Citizens	0.05	Housing Authority Director	This position's time was reallocated between duties of the Housing Authority and Senior Citizens.
Senior Citizens	0.70	Food Services Assistant	This position was restructured to accommodate other duties in Senior Citizens.
Senior Citizens	0.07	Housing Staff Assistant	This position's time was reallocated between duties of the Housing Authority and Senior Citizens.
Housing Authority	0.07	Housing Authority Supervisor	This position's time was reallocated between duties of the Housing Authority and Senior Citizens.
Human Services	1	Staff Assistant	Position restructured to accommodate other duties in Human Services.
Human Services	1	Case Service Aide	Position restructured to accommodate other duties in Human Services.
Human Services	1	Employment 1st/Fraud Investigator	Position created for mandated program.
Total Additions	6.84		
<i>Department</i>	<i>FTE</i>	<i>Position Title</i>	<i>Comments/Justification</i>
Deletions/Reductions			
Clerk & Recorder	-1.00	Clerk & Recorder Technician	Position eliminated.
Treasurer	-0.35	Public Trustee Technician/Treasury Clerk	Position eliminated.
Assessor	-0.30	Deputy Assessor	Position eliminated.
Assessor	-0.70	Assessment Services Technician	Position eliminated.
Finance	-0.05	Administrative Assistant	FTE allocation correction.
Human Resources	-0.05	Administrative Assistant	FTE allocation correction.

Department	FTE	Position Title	Comments/Justification
Deletions/Reductions			
Sheriff	-1.00	Administrative Assistant	This position was budgeted under the Sheriff's Office but should be budgeted for under the Jail since it is funded by the Jail.
Maybell Ambulance	-0.05	Maybell Ambulance Office Assistant	FTE allocation correction.
Road & Bridge	-1.00	Vehicle Maintenance Specialist	Position eliminated.
Housing Authority	-0.05	Housing Authority Director	This position's time was reallocated between duties of the Housing Authority and Senior Citizens.
Housing Authority	-0.25	Custodial Technician	This position was restructured to accommodate other duties in Senior Citizens.
Senior Citizens	-0.07	Housing Authority Supervisor	This position's time was reallocated between duties of the Housing Authority and Senior Citizens.
Senior Citizens	-1.07	Food Services Assistant/ Housing Technician	This position was restructured to accommodate other duties in Senior Citizens.
Human Services	-2.00	Office Assistant	Positions restructured to accommodate other duties in Human Services.
Human Services	-0.5	Social Caseworker	Positions restructured to accommodate other duties in Human Services.
Museum	-0.25	Museum Assistant	Position restructured to combine with Public Information Advisor.
Total Deletions	-8.69		
FTE			
Net Budget Changes	-1.85		

Staffing changes from above as well as benefit designation changes have resulted in an increase of \$288,611 in all funds from the 2018 budget as shown in the chart to the right.

	2018	2019	Increase/ (Decrease)
General	\$ 6,029,948	\$ 6,092,207	62,259
Road & Bridge	\$ 3,726,360	\$ 3,632,252	(94,108)
Landfill	\$ 325,259	\$ 425,534	100,274
Airport	\$ 46,854	\$ 46,991	137
Conservation Trust	\$ 18,000	\$ 18,000	0
Library	\$ 371,480	\$ 375,600	4,120
Maybell Waste Water Treatment Facility	\$ 8,109	\$ 8,086	(23)
Senior Citizens	\$ 167,187	\$ 157,937	(9,250)
MCTA	\$ 54,735	\$ 61,217	6,482
Jail	\$ 1,548,146	\$ 1,642,349	94,203
Human Services	\$ 1,855,497	\$ 1,957,444	101,947
Museum	\$ 218,726	\$ 224,862	6,136
Sunset Meadows I & II	\$ 205,761	\$ 222,195	16,434
Total Personnel Budget	\$ 14,576,062	\$ 14,864,673	288,611

Personnel Expense

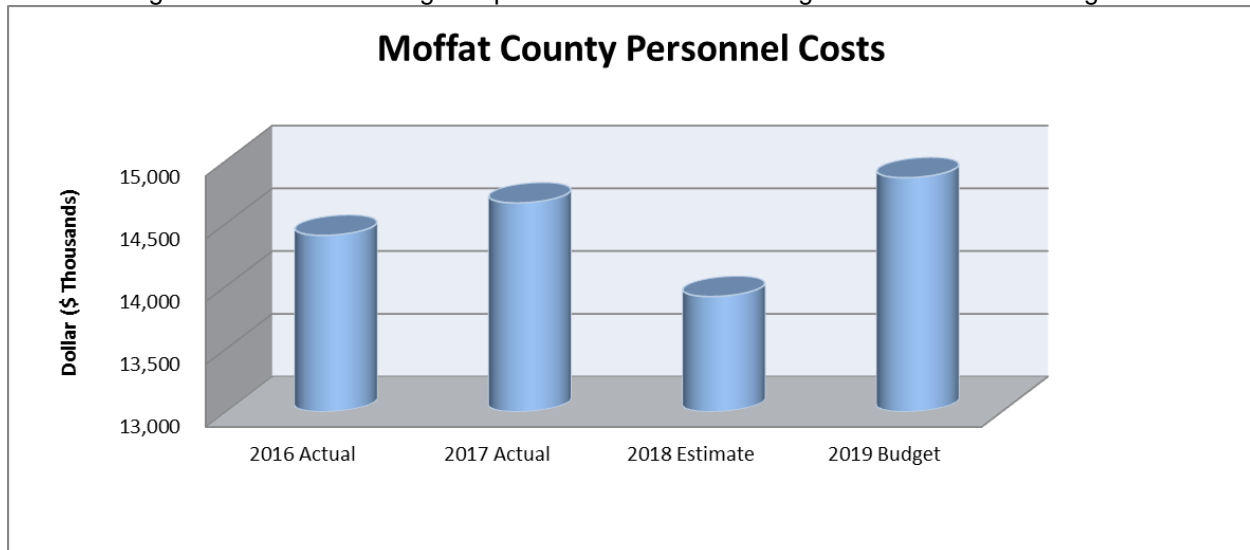
The 196.16 Full Time Equivalent (FTE) positions budgeted for 2019 represent \$14,864,673 in personnel expense. Items budgeted in personnel expense include: salaries and wages for regular and part-time employees, overtime, health insurance, retirement contribution, life insurance, disability, Social Security/Medicare insurance cost, and other pay and benefit costs.

Historically, personnel expense increases annually. The County uses a step system as well as an annual employee compensation chart shifts as the budget allows and is reviewed each year. The step system is based on new hires starting at 80% of the mid-point of the position they are hired for. However this starting step can vary depending on experience and education. On the employees' 1 year anniversary they receive a 4% increase. This increase continues with adequate performance appraisals through year 5 at the same rate until the employee is at the mid-point of their position. From years 6 thru 15, employees remain at 100% of their mid-point with increases coming from yearly chart shifts only. Due to the nature of governmental budgeting, the employees are not guaranteed step increases from year to year. Step increases will resume in the 2019 budget year.

Employees that have completed 16 years receive a \$20.00 per pay period increase up to \$100.00 per pay period at the end of 20 years of service.

The employee compensation chart shift is achieved by an overall increase based on the Consumer Price Index (CPI) for the last half of the prior year and the first half of the current year. Due to the nature of governmental budgeting, the employees are not guaranteed salary increases from year to year; **a salary increase based on CPI is not budgeted in 2019.**

The following chart reflects the budgeted personnel costs for staffing levels from 2016 through 2019:



Throughout the year, several factors influence the average salary, wage and benefit amounts per employee. Some of these factors are:

- Overtime payments can fluctuate depending on such factors as weather (for snow removal) and election or reassessment years.
- Increases in the cost of employee benefits, such as health and dental insurance, increase the average benefit cost of all permanent employees.

Details of personnel costs are included throughout the budget according to those departments with personnel expense.

Moffat County Funds

Fund Descriptions

Moffat County accounts for its financial operations in twenty-two funds. Each fund and account group is a separate and legal fiscal entity, and the total of all funds is the County Budget.

General Fund: The General Fund is the general operating fund of the County which accounts for all financial resources that is not properly accounted for in other funds.

Road & Bridge Fund: The Road and Bridge Fund records revenues and expenditures associated with the maintenance and capital construction of County roads and bridges.

Retirement Fund: The Retirement Fund maintains all financial records concerning County contributions to the employee retirement fund.

Landfill Fund: The Landfill Fund records revenues and expenditures associated with the operations of the Landfill.

Airport Fund: The Airport Fund records revenues and expenditures for the Craig-Moffat County Airport.

Emergency 911 Fund: The Emergency 911 Fund is overseen by the Emergency 911 Authority Board which purchases and upgrades Emergency 911 equipment through funds collected from the 911 surcharges.

Conservation Trust Fund: This fund accounts for revenue received from the State of Colorado to be used for the acquisition, development and maintenance of parks, recreational facilities and open space within the County.

Library Fund: The Library Fund records revenues and expenditures for the Craig-Moffat Library, the Maybell Library, and the Dinosaur library to provide current educational, informational and recreational resources in a variety of formats with either in-house collections or through the use of interlibrary loan.

Senior Citizens Fund: The Senior Citizens Fund records revenues and expenditures for transportation and lunch-time meals for the elderly.

Moffat County Tourism Association (MCTA) Fund: The Moffat County Tourism Association Fund promotes tourism in Moffat County with lodging tax revenue received from local rooms and accommodations.

Cemetery Fund: The Cemetery Fund accounts for revenue received from the sale of cemetery plots and expenditures necessary for the upkeep of the facility.

Jail Fund: This fund accounts for the revenues and expenditures associated with providing a safe and secure environment including housing, safekeeping, adequate diet, and necessary medical care for all inmates held at the Public Safety Center.

Human Services Fund: This fund accounts for public welfare programs administered by the County.

Fund Descriptions (continued)

Capital Projects Fund: The Capital Projects Fund provides for continuing capital improvements required by the County.

Telecommunications Fund: This fund accounts for the NC Telecomm prepaid telecommunication services.

Lease-Purchase Fund: This fund accounts for the resources used to make the debt service payments on the certificates of participation for the Public Safety Center.

Health & Welfare Fund: This fund monitors and maintains all financial records concerning the County's benefit plan.

Central Duplicating: This fund accounts for all in-house copy costs and postage expenses.

Maybell Waste Water Treatment Fund: The Maybell Waste Water Treatment Fund is used to account for the operations of the Maybell Water and Sanitation District which operates a sewage treatment plant in unincorporated residential areas.

Museum Fund: This fund accounts for the operations of the Museum of Northwest Colorado.

Moffat County Local Marketing District Fund: The Moffat County Local Marketing District Fund organizes, promotes, markets and manages public events as well as coordinating tourism promotion activities with local marketing tax revenue received from local rooms and accommodations.

The Memorial Hospital Fund: The Memorial Hospital Fund provides health care programs and services to Moffat County.

Housing Authority Fund: The Housing Authority Fund accounts for the operations of two forty-four unit senior citizens apartment buildings.

Shadow Mountain Local Improvement District Fund: The Shadow Mountain Local Improvement District Fund accounts for the resources used for the improvements to the district area.

Types of Funds

GENERAL FUND—The General Fund is used to account for resources traditionally associated with governments, which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS—Special Revenue Funds account for taxes or other earmarked revenue of the County which finance specified activities as required by law or administrative action.

CAPITAL PROJECTS FUNDS—Capital Projects Funds are used to account for the acquisition and construction of major capital equipment and facilities other than those financed by proprietary funds and trust funds.

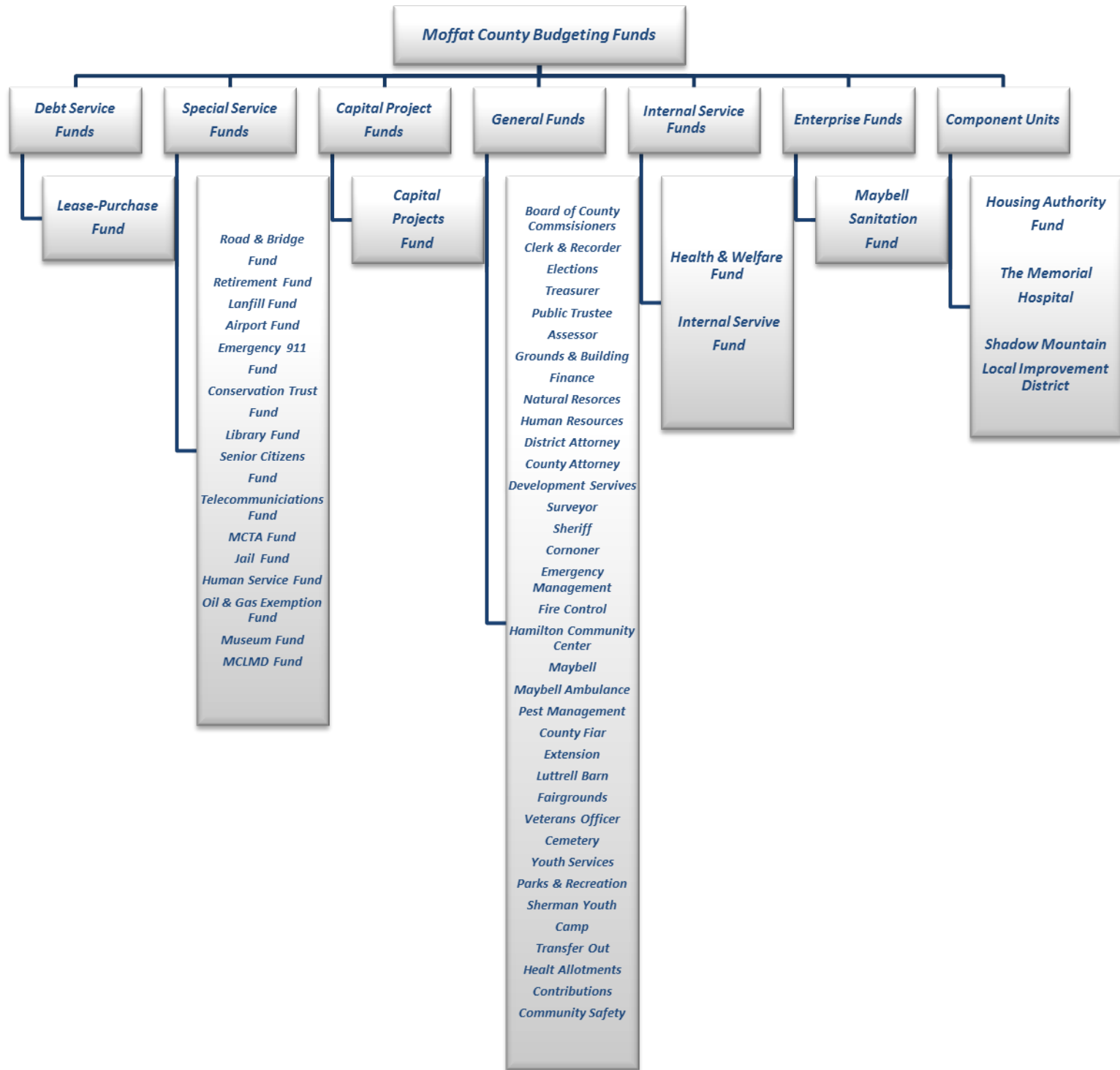
LEASE-PURCHASE FUND—The Debt Service Fund accumulates for payment of the 2014 series and 2015 series certificates of participation (COP's).

PROPRIETARY FUNDS

ENTERPRISE FUNDS—Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

INTERNAL SERVICE FUNDS—Internal Service Funds are used to account for the financing of goods or services provided by a department or an agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

COMPONENT UNITS—Component Units are legally separate organizations for which the County government is financially accountable. They may also be organizations for which the nature and significance of their relationships with the County government are such that exclusion would cause the County's financial statements to be misleading or incomplete.



Fund Balance Designation

In accordance with Governmental Accounting Standards Board Statement 54 Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

Source: GASB, March 2009

MOFFAT COUNTY 2019 BUDGETING FUNDS

	General Fund	Special Revenue Funds	Capital Projects Fund	Lease-Purchase Fund	Internal Service Funds	Enterprise Funds	Component Units	Total Funds
Property Taxes	7,947,271	450,257	-	-	-	-	1,204,439	9,601,967
Sales Taxes	1,157,093	2,199,059	-	-	-	-	-	3,356,152
Specific Ownership Taxes	-	800,000	-	-	-	-	-	800,000
License & Permits	1,000	-	-	-	-	-	-	1,000
Intergovernmental	528,469	11,548,581	-	-	-	-	456,777	12,533,828
Charges for Services	1,404,674	1,206,442	-	-	3,227,768	36,960	75,394,522	81,270,366
Miscellaneous	304,655	677,611	50,000	-	220,000	-	1,075,126	2,327,392
Interest	65,000	76,270	23,000	3,000	16,000	400	75,030	258,700
Transfers In	-	1,816,246	-	741,788	-	-	-	2,558,034
Prior Year Reserves	-	1,669,903	544,300	-	503,897	10,882	196,306	2,925,288
Total Revenue	11,408,162	20,444,370	617,300	744,788	3,967,665	48,242	78,402,200	115,632,727
Personnel Expenditures	6,092,207	8,542,185	-	-	-	8,086	44,888,211	59,530,689
Operating Expenditures	3,395,534	7,823,088	-	744,788	3,967,665	28,156	32,409,215	48,368,447
Capital Expenditures	86,950	3,247,071	617,300	-	-	12,000	304,150	4,267,471
Transfers Out	1,816,246	741,788	-	-	-	-	-	2,558,034
Fund Total Expenditures	11,390,938	20,354,132	617,300	744,788	3,967,665	48,242	77,601,576	114,724,641
Beginning Fund Balance	11,081,802	15,095,931	4,632,723	566,164	2,250,841	351,659	14,378,428	48,357,547
Ending Fund Balance	11,099,026	13,516,268	4,088,423	566,164	1,746,944	340,777	14,982,746	46,340,347
Restricted Reserves	276,730	2,074,694	0	566,164	0	0	132,897	3,050,486
Non-spendable	0	1,528,152	0	0	66,637	263,817	0	1,858,606
Committed Reserves	3,004,768	1,960,706	4,088,423	0	0	0	122,859	9,176,755
Assigned Reserves	458,209	7,952,717	0	0	1,680,307	76,960	14,726,990	24,895,182
Unassigned Reserves	7,359,319	0	0	0	0	0	0	7,359,319

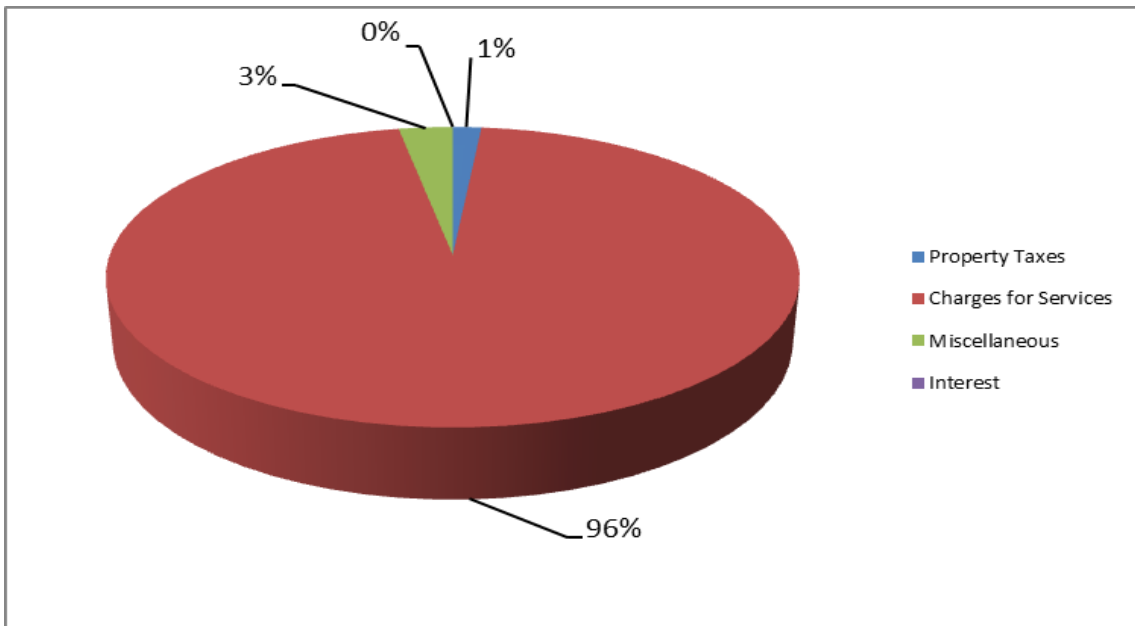
Revenues by Category

Below is the revenue by category for both the County and the Hospital for 2019 Budget.

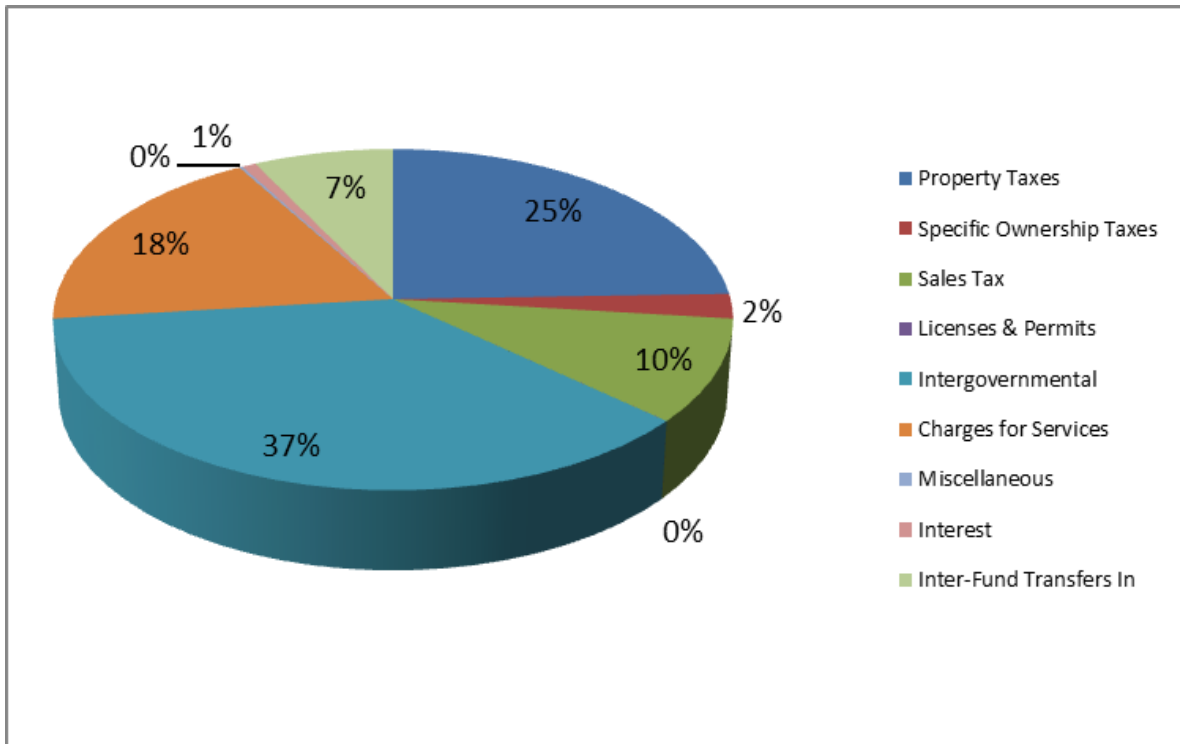
Tax Revenues		County	Hospital*	Total
Property Taxes		8,397,528	1,204,439	9,601,967
Specific Ownership Taxes		800,000	-	800,000
Sales Tax		3,356,152	-	3,356,152
Taxes	Total Taxes	12,553,680	1,204,439	13,758,119
Other Revenues				
Licenses & Permits		1,000	-	1,000
Intergovernmental		12,533,828	-	12,533,828
Charges for Services		6,320,929	74,949,437	81,270,366
Miscellaneous		57,445	2,269,947	2,327,392
Interest		258,700	-	258,700
	Total Other Revenues	19,171,902	77,219,384	96,391,286
Inter-Fund Transfers In				
Inter-Fund Transfers In		2,558,034	-	2,558,034
	Total Inter-Fund Transfer In	2,558,034	-	2,558,034
	Total Revenue Sources	34,283,616	78,423,823	112,707,439

*The property tax for the Hospital is a **voter dedicated mill levy** from the 2007 election of 3 mills not to exceed \$1,500,000 annually and sunsets in 2046.

The hospital receives 96% of its revenues from charges of services as shown in the chart below:



The County's revenue is more diverse than hospital revenues; receiving 25% from Property tax, 10% from sales tax and 37% from intergovernmental (mainly federal and state) as shown in the chart below.



Sales Tax

Sales tax is composed of sales tax, cigarette tax, severance tax, lodging tax, local marketing district tax, airport excise tax, and 911 taxes.

County Sales Tax

The County has a 2% sales tax. Of the county sales tax that is collected in the City of Craig and the Town of Dinosaur, 37.5% goes to the appropriate city or town, 62.75% is allocated to the Jail Fund to pay for the certificates of participation (COP's) for the Public Safety Center and maintenance and capital projects for Moffat County. All sales tax collected in the unincorporated part of the county is allocated to the General and Road Bridge Fund.

Property Tax

Property taxes are collected on the assessed values of real, personal and utility property. Revenues from the 2018 assessment are received in the 2019 budget year. Property taxes include current property taxes, delinquent property tax, penalties, and interest. **Total property tax revenue from all sources is anticipated to increase \$38,321 from 2018 budget.**

Mill Levy

The mill levy decreased from 24.718 to 23.902 in 2018. The decrease is due to abatements from 2017 property tax.

Fund	Mill Levy	Property Tax
General Fund	19.752	\$ 7,930,027
Library Fund	0.000	\$ -
Human Services Fund	1.120	\$ 449,657
SubTotal	20.872	\$ 8,379,684
Hospital	3.000	\$ 1,204,439
Voter Approved Mill Levy Total	23.872	\$ 9,584,123
Abatement	0.030	\$ 12,044
2018 Total	23.902	\$ 9,596,167

Concerns

The largest concern for Moffat County deals with the heavy reliance on property tax revenue. This concern is compounded by 57% of the assessed value being based on the top ten taxpayers, as

2017 Top Ten Taxpayers		
Title	Assessed Value	Total Tax Dollars
Tri Sate Gen & Trans	\$ 85,812,600	\$ 5,724,006
Pacificorp-Electric	\$ 23,134,000	\$ 1,544,426
Public Service	\$ 16,875,000	\$ 1,123,595
Colowyo Coal Company	\$ 18,205,362	\$ 1,119,226
Trapper Mining Inc	\$ 16,104,488	\$ 1,075,081
Wexpro Company	\$ 17,427,863	\$ 1,067,595
Rockies Express Pipeline	\$ 16,949,000	\$ 1,038,262
Wyoming Interstate Co	\$ 13,697,500	\$ 839,164
Overland Pass Pipeline	\$ 7,299,900	\$ 447,240
Salt River Project	\$ 5,268,900	\$ 351,752
Total	\$ 220,774,613	\$ 14,330,347

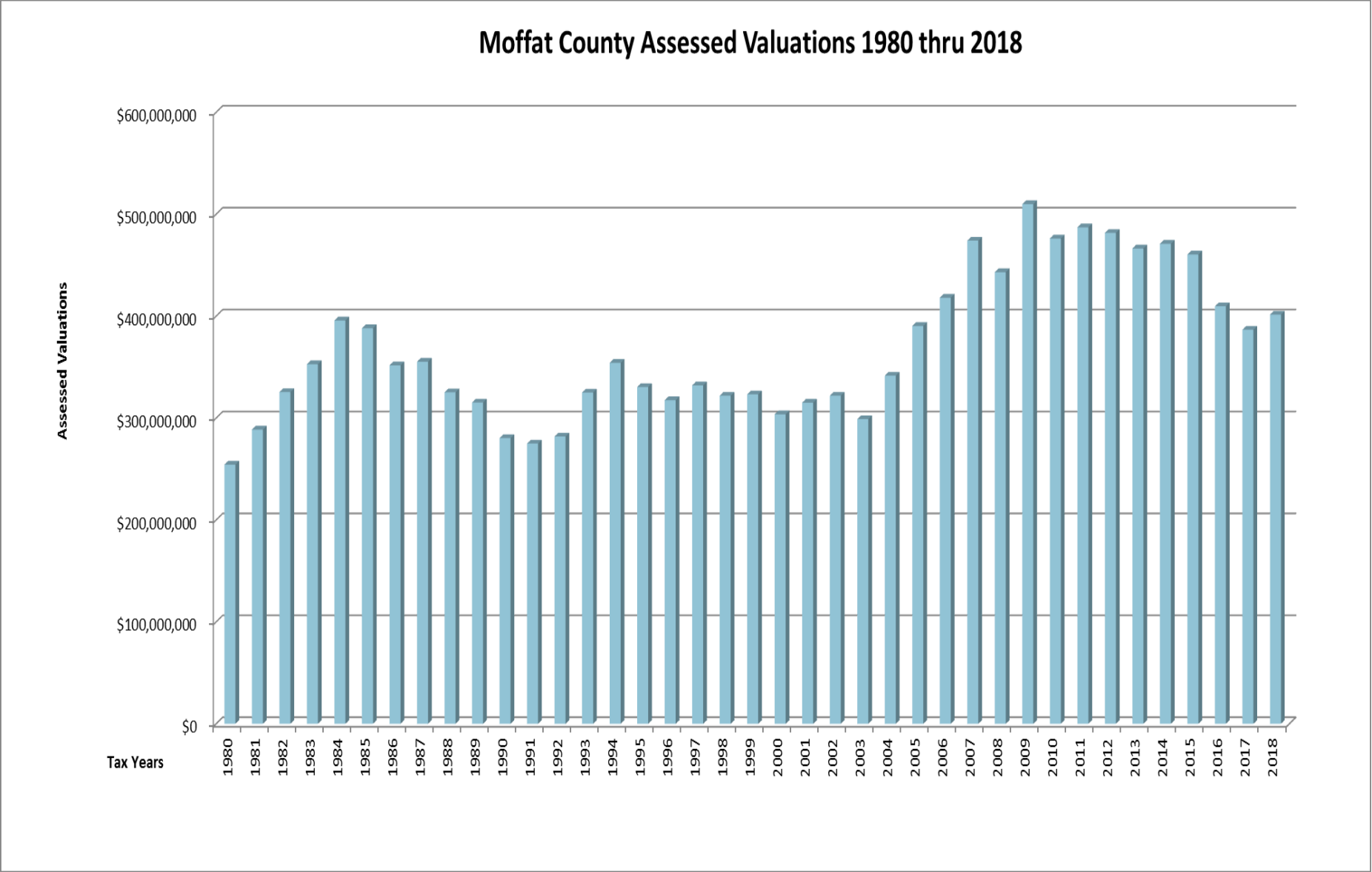
shown in the chart to the left. These entities are involved in the energy business, which has a tendency to fluctuate. The energy business is undergoing many political changes at the National and State level, which could significantly impact Moffat County. Currently, assessed valuation for oil and gas properties has declined. The financial stability of the County has to be balanced against some measure of concern for the future. In order to address these issues Moffat County has

established reserve policies. These reserves could be used to offset a decrease in revenue along with implementation of the recession/net revenue shortfall plan should we lose a taxpayer.

Assessed Valuation History

Below is the assessed valuation history for Moffat County from 1980 to 2018:

Tax Year	Assessed Valuations	Assessed Valuations + or -	% of Change + or -
1980	\$254,378,310		
1981	\$288,702,830	\$34,324,520	13.49%
1982	\$325,499,220	\$36,796,390	12.75%
1983	\$352,857,580	\$27,358,360	8.41%
1984	\$395,764,170	\$42,906,590	12.16%
1985	\$388,190,810	(\$7,573,360)	-1.91%
1986	\$351,711,530	(\$36,479,280)	-9.40%
1987	\$355,261,930	\$3,550,400	1.01%
1988	\$325,238,180	(\$30,023,750)	-8.45%
1989	\$315,232,980	(\$10,005,200)	-3.08%
1990	\$280,318,210	(\$34,914,770)	-11.08%
1991	\$274,946,710	(\$5,371,500)	-1.92%
1992	\$281,935,320	\$6,988,610	2.54%
1993	\$325,044,415	\$43,109,095	15.29%
1994	\$354,142,457	\$29,098,042	8.95%
1995	\$330,417,300	(\$23,725,157)	-6.70%
1996	\$317,498,533	(\$12,918,767)	-3.91%
1997	\$332,024,037	\$14,525,504	4.57%
1998	\$321,893,587	(\$10,130,450)	-3.05%
1999	\$323,207,446	\$1,313,859	0.41%
2000	\$303,746,080	(\$19,461,366)	-6.02%
2001	\$315,097,823	\$11,351,743	3.74%
2002	\$321,878,318	\$6,780,495	2.15%
2003	\$298,877,332	(\$23,000,986)	-7.15%
2004	\$341,605,397	\$42,728,065	14.30%
2005	\$390,341,691	\$48,736,294	14.27%
2006	\$418,099,178	\$27,757,487	7.11%
2007	\$474,028,790	\$55,929,612	13.38%
2008	\$443,165,070	(\$30,863,720)	-6.51%
2009	\$509,921,669	\$66,756,599	15.06%
2010	\$476,142,793	(\$33,778,876)	-6.62%
2011	\$487,067,917	\$10,925,124	2.29%
2012	\$481,684,492	(\$5,383,425)	-1.11%
2013	\$466,342,922	(\$15,341,570)	-3.18%
2014	\$470,970,972	\$4,628,050	0.99%
2015	\$460,492,933	(\$10,478,039)	-2.22%
2016	\$409,697,812	(\$50,795,121)	-11.03%
2017	\$386,675,512	(\$23,022,300)	-5.62%
2018	\$401,479,680	\$14,804,168	3.83%

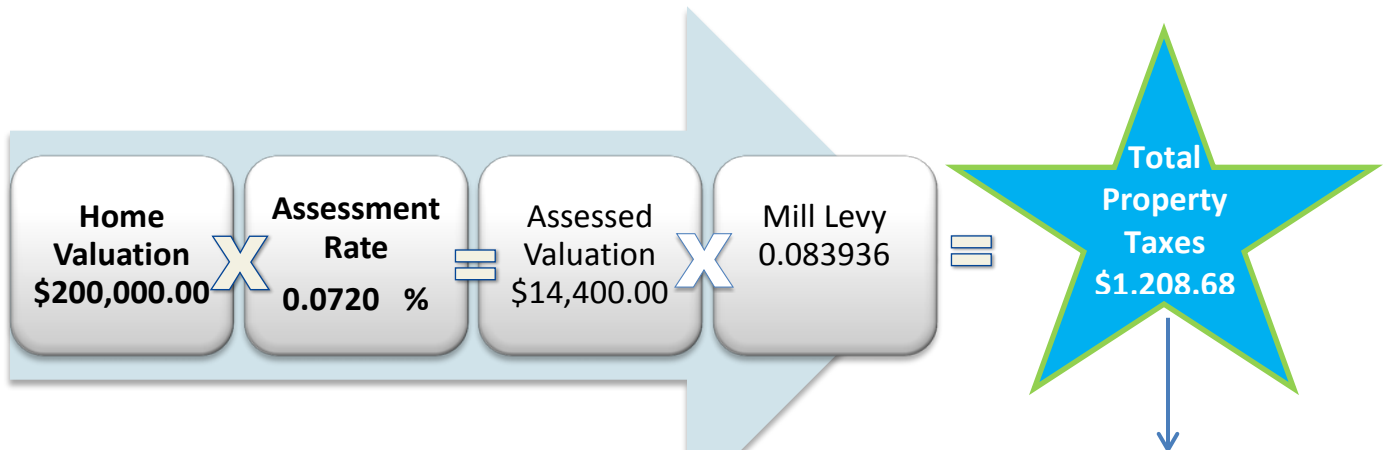


Residential Property Tax

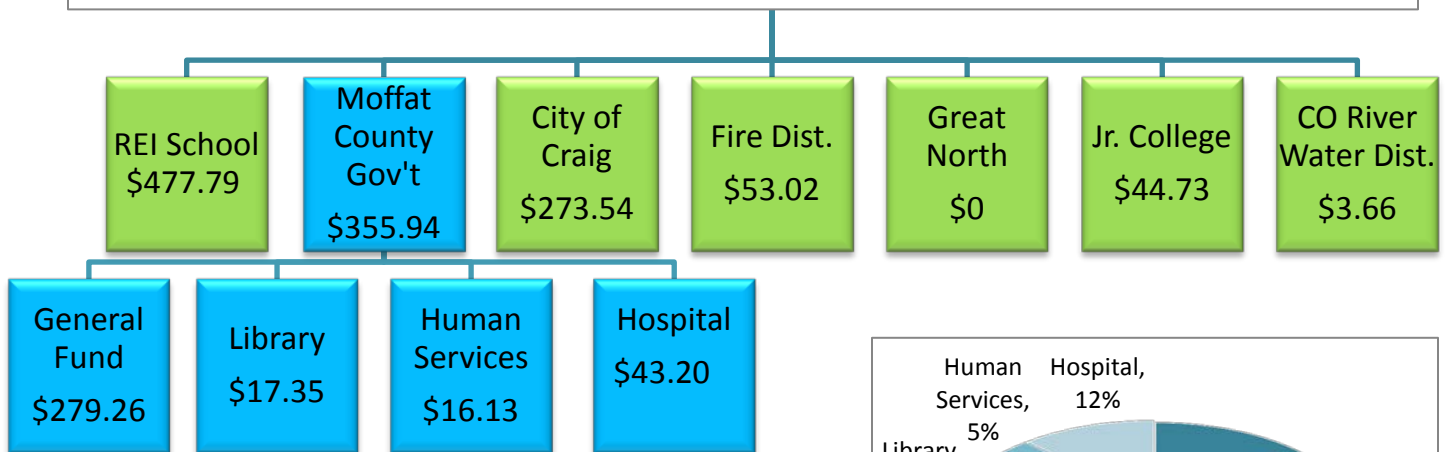
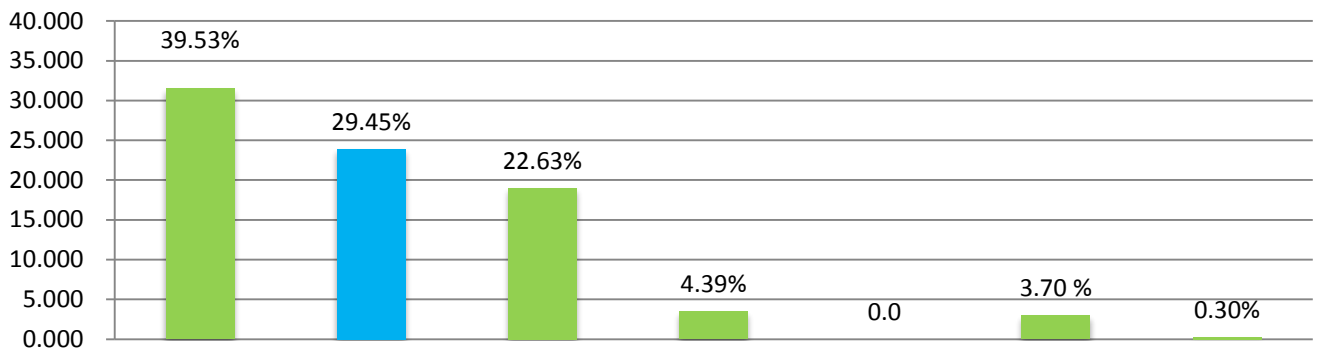
In addition to the 10 top taxpayers, the county receives 13.04% of property tax from residential property tax based on home valuation.

The next pages of graphics depict the property taxes billed for a residential property located within the City of Craig, the county seat of Moffat County, as well as an example in the Town of Dinosaur for the 2017 assessed valuation collected in 2018. The graphics also illustrate the use of the property taxes levied by Moffat County by fund for 2018.

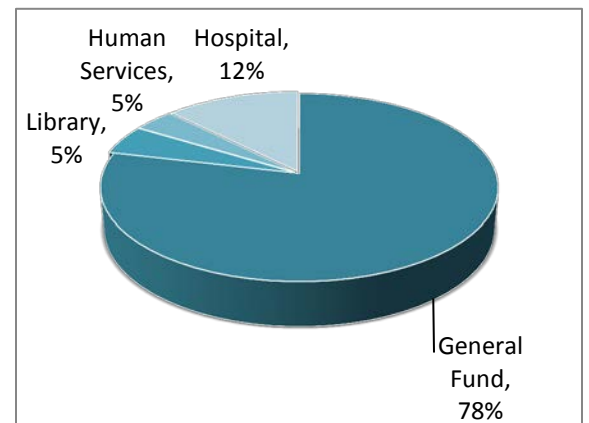
Where Do My Property Taxes Go (City of Craig)?



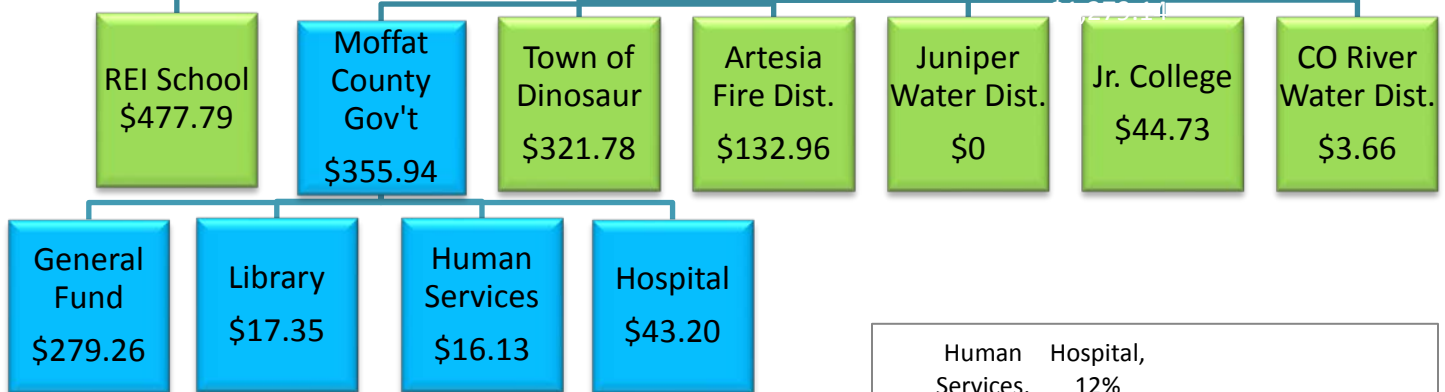
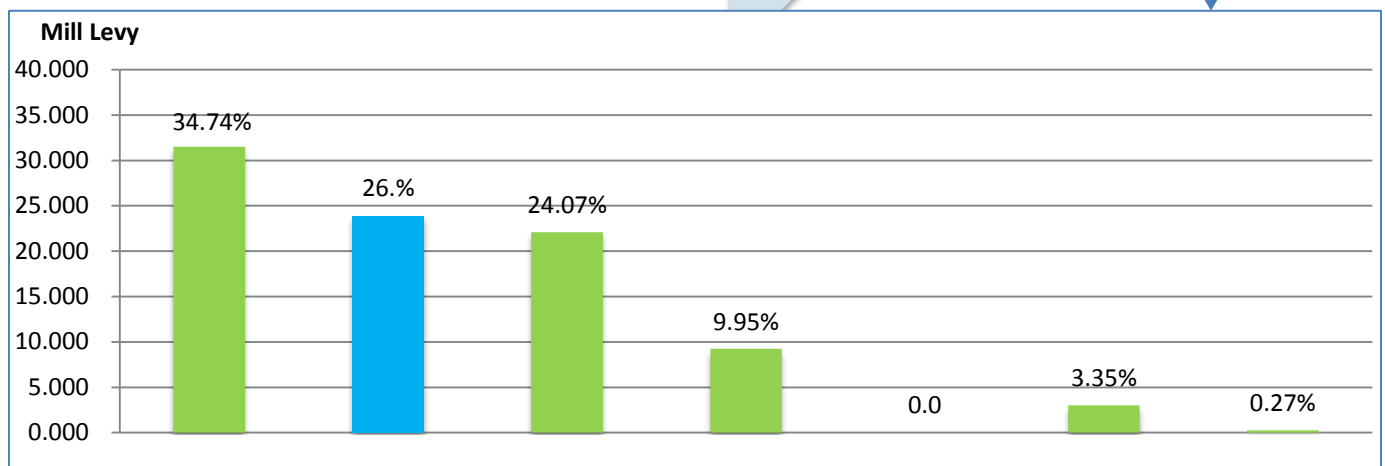
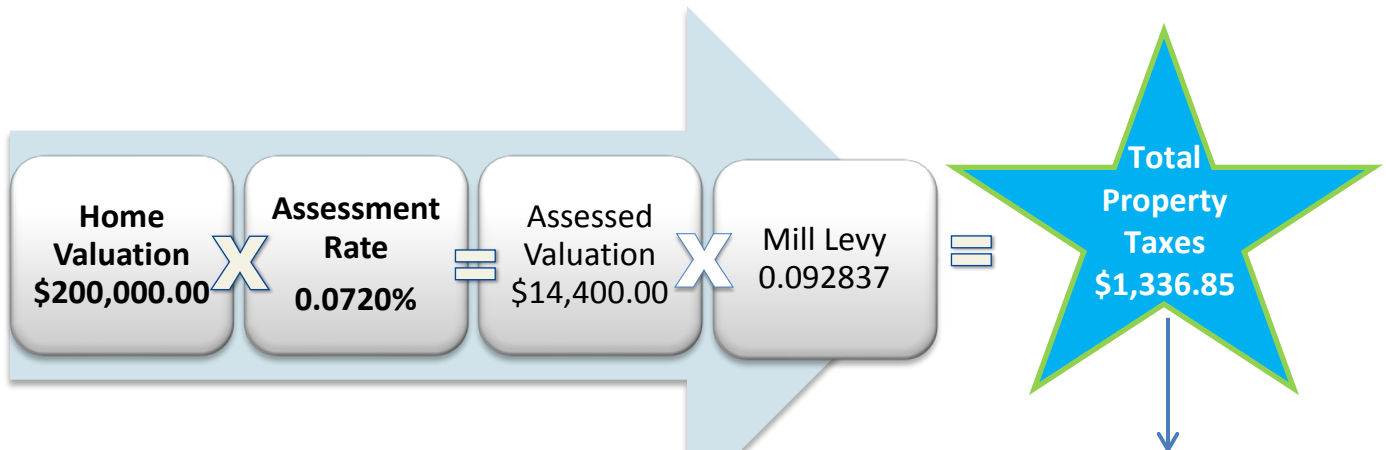
Mill Levy



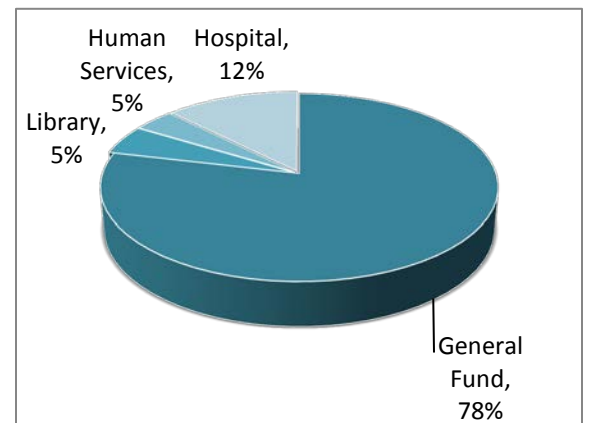
This example highlights a home in the City of Craig which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.



Where Do My Property Taxes Go (Town of Dinosaur)?

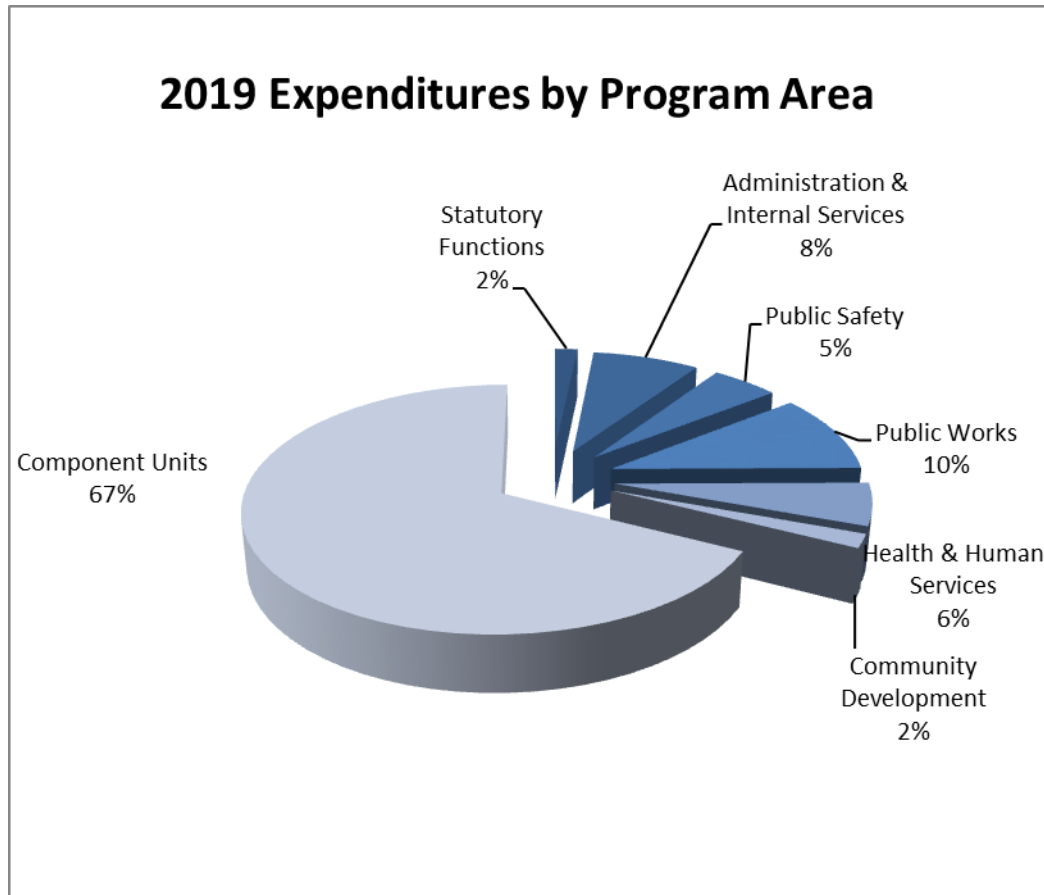


This example highlights a home in the Town of Dinosaur which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.



Expenditures by Program Areas

All of Moffat County's major programs' expenditures are summarized on the following pages in program area sections: Statutory Function, Administration & Internal Services, Public Safety, Public Works, Health and Human Services, Community Development, and the Component Units.



Program Areas	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Statutory Functions	\$1,982,474	\$1,962,947	\$1,980,277	\$1,923,516
Administration & Internal Services	9,122,020	9,051,490	7,314,207	9,011,205
Public Safety	5,267,460	5,312,303	5,887,763	5,699,698
Public Works	10,012,455	9,226,135	11,838,069	11,896,917
Health & Human Services	5,844,279	6,158,537	5,762,576	6,482,111
Community Development	1,913,244	2,272,382	1,964,516	2,109,619
Component Units	49,190,469	54,031,122	61,532,863	77,601,576
Program Areas Totals	\$83,332,391	\$88,014,912	\$96,280,271	\$114,724,641

Program Summary

Statutory Functions	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Board of County Commissioners	\$430,896	\$414,810	\$437,310	\$496,515
Clerk & Recorder's Office	572,993	633,655	629,773	478,818
Elections	54,022	70,504	99,200	76,700
Treasurer's Office	392,695	401,969	383,076	374,467
Public Trustee	17,167	17,320	18,213	18,269
Assessor's Office	491,562	399,719	388,803	453,954
Surveyor	23,138	24,969	23,902	24,794
Statutory Functions	\$1,982,474	\$1,962,947	\$1,980,277	\$1,923,516

Administration & Internal Services	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Finance	\$293,146	\$312,774	\$276,120	\$274,654
Communications	\$0	\$0	\$16,750	\$34,324
Human Resources	436,741	413,655	398,293	405,632
County Attorney	204,479	206,559	221,639	226,926
Other Administration	692,945	555,651	673,495	1,043,760
Retirement	610,750	0	0	0
Health & Welfare	3,201,018	4,241,825	3,857,887	3,955,565
Central Duplicating	10,578	11,138	13,414	12,100
Information Services	418,576	459,751	451,966	470,489
Lease-Purchase	820,523	768,812	733,163	744,788
Telecommunications	20,330	20,751	25,000	26,720
Transfer Out	2,412,934	2,060,574	646,480	1,816,246
Administration & Internal Services	\$9,122,020	\$9,051,490	\$7,314,207	\$9,011,205

Public Safety	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
District Attorney	\$392,099	\$394,951	\$399,719	\$413,390
Sheriff's Office	1,746,050	1,750,671	1,588,757	1,633,090
Emergency Management	88,999	43,382	324,479	43,136
Emergency Management Ambulance	0	0	0	93,076
Fire Control	82,171	108,110	387,737	114,627
Coroner's Office	107,796	107,214	102,713	124,220
Community Safety	77,116	75,206	75,671	66,500
Emergency 911	151,572	86,801	142,500	142,500
Jail Fund	2,621,658	2,745,968	2,866,187	3,069,159
Public Safety	\$5,267,460	\$5,312,303	\$5,887,763	\$5,699,698

Program Summary (continued)

Public Works	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Grounds & Building	\$656,320	\$772,032	\$732,977	\$736,112
Pest Management	357,287	351,762	261,598	305,100
Luttrell Barn	1,121	676	0	0
Fairgrounds	764,400	269,181	460,649	267,061
Cemetery	60,262	107,861	159,386	115,193
Parks & Recreation	193,515	150,457	157,324	193,612
Shadow Mountain Clubhouse	3,802	9,369	0	0
Sherman Youth Camp	20,062	8,567	9,476	19,504
Road & Bridge	6,696,801	6,399,638	8,867,886	8,134,928
Landfill	800,083	673,433	825,886	1,202,444
Airport	385,742	156,526	279,663	89,221
Conservation Trust	2,027	228,486	9,365	168,200
Maybell Waste Water Treatment Facility	30,072	49,872	33,943	48,242
Capital Projects	40,962	48,277	39,916	617,300
Public Works	\$10,012,455	\$9,226,135	\$11,838,069	\$11,896,917

Health & Human Services	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Maybell Ambulance	\$23,567	\$23,760	\$32,642	\$28,888
Maybell Volunteer Fire	13,948	99,248	20,833	24,726
Health Allotments	240,695	235,306	235,435	220,397
Veteran's Officer	18,085	18,495	21,142	25,558
Youth Services	140,627	145,972	146,292	156,244
Human Services	5,407,357	5,635,756	5,306,232	6,026,297
Health & Human Services	\$5,844,279	\$6,158,537	\$5,762,576	\$6,482,111

Community Development	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Development Services	\$272,096	\$265,331	\$200,837	\$203,704
Natural Resources	144,865	157,945	160,451	164,466
Hamilton Community Center	2,911	4,237	12,065	3,557
Maybell	28,646	35,366	22,511	23,301
County Fair	68,614	91,954	73,103	42,978
Extension Office	128,962	139,135	133,487	134,649
Museum	316,534	303,011	268,212	272,878
Contributions	92,180	121,280	45,100	42,300
Library	505,745	652,779	450,528	479,290
Senior Citizens	240,163	238,671	205,516	210,276
Moffat County Tourism Association	111,369	138,535	150,000	157,220
Moffat County Local Marketing District	1,157	124,138	242,706	375,000
Community Development	\$1,913,244	\$2,272,382	\$1,964,516	\$2,109,619

Program Summary (continued)

Component Units	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Memorial Hospital	\$45,154,145	\$53,282,337	\$60,619,933	\$76,469,058
Housing Authority	647,901	640,480	803,120	1,034,654
Shadow Mtn Local Improvement District	3,388,424	108,304	109,810	97,864
Component Units	\$49,190,469	\$54,031,122	\$61,532,863	\$77,601,576

Total All Programs	\$83,332,391	\$88,014,912	\$96,280,271	\$114,724,641
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General Fund Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ 8,727,378	\$ 7,367,215	\$ 7,506,879	\$ 7,947,271
Sales Tax	1,122,502	1,307,846	1,428,437	1,157,093
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	22,186	44,720	1,430	1,000
Intergovernmental	770,360	594,379	748,189	528,469
Charges for Services	1,346,148	1,313,307	1,363,330	1,404,674
Miscellaneous	653,798	791,088	429,170	304,655
Interest	38,151	40,927	65,000	65,000
Transfer In	516,967	-	-	-
Fund Balance Used				
Total Sources of Funds	\$ 13,197,490	\$ 11,459,482	\$ 11,542,434	\$ 11,408,162
Uses of Funds:				
Personnel	\$ 6,258,079	\$ 6,278,048	\$ 5,887,568	\$ 6,092,207
Operating	\$ 2,783,702	\$ 2,760,344	\$ 3,241,097	3,395,534
Capital Outlay	\$ 712,771	\$ 360,413	\$ 654,258	\$ 86,950
Transfers Out	\$ 2,412,934	\$ 2,060,574	\$ 646,480	\$ 1,816,246
Total Uses of Funds	12,167,486	11,459,379	10,429,404	11,390,938
Annual Net Activity	\$ 1,030,004	\$ 107	\$ 1,113,030	\$ 17,224
Cumulative Balance:				
Beginning Fund Balance	\$ 8,938,659	\$ 9,968,665	\$ 9,968,772	\$ 11,081,802
Change in Fund Balance	1,030,004	107	1,113,030	17,224
Ending Fund Balance	\$ 9,968,665	\$ 9,968,772	\$ 11,081,802	\$ 11,099,026
Fund Balance Designations:				
Restricted				
Natural Resources	\$ 14,632	\$ 14,632	\$ 14,632	\$ 14,632
Clerk & Recorder - Electronic Recording	\$ 176,828	\$ 167,589	\$ 172,589	\$ 187,589
Clerk & Recorder - HB 1140 & HB1193	\$ 196,071	\$ 188,414	\$ 135,338	\$ 100,223
Brown's Park School	\$ 11,292	\$ 11,292	\$ 6,686	\$ 6,686
Restricted	\$ 398,823	\$ 381,927	\$ 329,245	\$ 276,730
Committed				
60 Days Operating*	\$ 2,937,657	\$ 2,937,657	\$ 1,521,749	\$ 1,581,607
Countercyclical Reserve (5%)			\$ 456,433	\$ 474,387
Emergency (10% Reserve)	\$ 857,707	\$ 857,707	\$ 912,867	\$ 948,774
Assigned				
Capital Reserve	\$ -	\$ 495,159	\$ 545,159	\$ 458,209
Unassigned				
Subsequent Year's Expenditures	\$ 5,774,472	\$ 5,296,323	\$ 7,772,783	\$ 7,359,319

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

GENERAL FUND REVENUE TOTAL *

01-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501	CURRENT PROPERTY	8,716,358	7,357,434	7,498,798	7,942,071
9000-4502	DELINQUENT PROPERTY	0	0	0	0
9000-4503	INTEREST & PENALTY	11,020	9,781	8,081	5,200
	Property Taxes:	8,727,378	7,367,215	7,506,879	7,947,271
9000-4505	SALES TAX	1,118,903	1,304,987	1,425,437	1,124,093
9000-4506	CIGARETTE TAX	3,599	2,859	3,000	3,000
9000-4507	SEVERANCE TAX	0	0	0	30,000
	Sales Taxes:	1,122,502	1,307,846	1,428,437	1,157,093
Federal:					
9100-4520	PILT	0	0	0	15,000
9100-4524	MINERAL LEASE	392,445	328,407	191,097	329,167
9100-4526	WILDLIFE	2,115	14,051	11,950	4,345
9100-4529	OTHER	47,309	0	0	0
9100-4530	COST ALLOCATION	97,276	82,494	84,132	47,740
9100-4647	EMERGENCY MANAG	0	0	0	21,568
9100-4834	VEST GRANT	5,881	2,465	3,000	3,000
State:					
9200-4550	SB94 CASE MANAGEMENT	34,843	33,564	33,302	33,302
9200-4554	SB94 MISC	7,525	2,731	10,000	10,000
9200-4625	EMS PASSTHROUGH	15,409	15,000	0	0
9200-4640	VETERANS OFFICER	12,474	4,158	11,700	14,700
9200-4642	FOREST SERVICE GRANT	10,538	3,825	0	0
9200-4643	SEARCH & RESCUE	0	13,748	13,748	0
9200-4647	EMERGENCY MANAG	58,310	13,367	17,656	0
9200-4650	FIRE FUND RELIEF	0	8,139	0	0
9200-4842	IMPACT GRANT	10,119	15,090	14,250	4,250
9200-4844	ELEC RECORDING TECH BOARD GR.	0	0	73,242	0
9200-4849	GRANTS	14,448	0	0	0
9200-4850	FINES	11,000	10,900	500	0
9200-4851	RANCH WATCH GRANT	0	45	0	0
9200-4855	PUBLIC HEALTH	50,668	46,396	46,275	45,397
9200-4856	PUBLIC HEALTH AND ENVIRONMENT	0	0	237,338	0
	Intergovernmental:	770,360	594,379	748,189	528,469
9400-4770	LIQUOR LICENSE	2,175	658	1,430	1,000
9400-4771	BUILDING/SEPTIC PERMITS	20,012	44,062	0	0
	License & Permits:	22,186	44,720	1,430	1,000
9400-4769	EMERG MNGNMENT AMBULANCE	0	0	0	97,730
9400-4772	ICE RINK	56,958	62,899	72,996	72,996
9400-4773	PLANNING FEES	2,000	4,350	2,000	2,000
9400-4774	CONTRACTOR REVENUE	1,630	620	60	0
9400-4776	CAMPGROUND RENTAL/FEE	9,557	11,707	10,853	10,853

01-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9400-4778	SMV RENTS	3,585	4,308	0	0
9400-4779	PENALTY ASSESSMENT	12,760	12,345	11,000	12,000
9400-4780	SHERIFF'S FEES	37,685	35,311	34,000	30,000
9400-4781	LUTTRELL BARN	0	200	0	0
9400-4782	CLERK FEES	275,592	284,102	280,000	280,000
9400-4783	TREASURER FEES	775,552	699,856	725,000	725,000
9400-4784	ASSESSOR FEES	2,907	2,189	6,600	6,600
9400-4785	P & R FEES	9,945	9,052	7,480	7,480
9400-4786	FAIRGROUND FEES	16,695	18,845	14,300	14,300
9400-4787	MAYBELL AMBULANCE FEES	3,077	5,553	3,255	0
9400-4788	WEED CONTROL	8,690	18,432	11,535	11,535
9400-4790	CONFERENCE ROOMS	0	20	0	0
9400-4790	PUBLIC TRUSTEE FEE	11,333	17,000	14,875	11,000
9400-4791	P&R CONCESSIONS	461	580	500	500
9400-4792	ELECTRONIC RECORDING	45,809	46,498	30,000	18,768
9400-4795	CABLE FRANCHISE FEE	5,118	4,589	4,346	4,346
9400-4796	SHERIFF FEES/FINGERPRINT	0	40	40	0
9400-4797	CEMETERY OPENINGS	8,320	8,730	12,350	10,000
9400-4798	CEMETERY SALE OF LOTS	7,895	14,615	14,615	8,000
9400-4799	CEMETERY VASES FOUNDATION	682	489	489	250
9400-4835	MAYBELL PARK CAMPSITE FEES	23,490	27,309	9,907	0
9400-4854	MAYBELL PARK OTHER FEES	705	115	100	0
9400-4855	MAYBELL PARK SHOWERS	5,457	4,422	1,419	0
9400-4856	MAYBELL PARK DUMP FEES	1,920	1,860	1,135	0
9400-4857	OVERNIGHT CAMPING FAIRGROUND	1,938	2,486	2,583	2,583
9400-4858	OVERNIGHT CAMPING LOUDY SIMPSON	300	1,264	200	200
9400-4859	RV DUMP FEES	8,764	9,461	9,000	9,075
9400-4860	SB215 FEES	3,315	2,599	2,500	7,000
9400-4861	FREEMAN/SHERMAN DAY USE	4,008	1,460	2,117	2,343
9400-4862	CLERK LATE FEES	0	0	78,076	60,115
Charges for Services:		1,346,148	1,313,307	1,363,330	1,404,674
9500-4550	GAINS/LOSS INVESTMENTS	6,874	(5,540)	0	0
9500-4559	UNITED WAY	1,398	587	255	500
9500-4645	MAYBELL VOLUNTEER FIRE DEPT	2,797	5,032	1,702	0
9500-4782	SHERMAN DONATIONS	500	500	500	0
9500-4793	CONCESSION/HAY	11,498	2,142	9,000	9,000
9500-4794	VETERANS	0	1,543	0	0
9500-4802	RENTS	104,906	86,310	79,149	76,792
9500-4811	BONUS TAX SALE	2,366	4,778	3,000	3,000
9500-4820	SALE OF IT ASSETS	629	303	250	500
9500-4830	SALE OF ASSETS	87,296	266,262	0	0
9500-4839	DUI LEAF	8,709	16,999	5,345	4,500

01-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9500-4840	MISC REVENUE	4,673	3,295	3,880	0
9500-4841	PLATTE RIVER POWER	61,099	61,099	61,099	61,099
9500-4842	YOUTH SERVICES	575	2,905	3,605	2,000
9500-4844	MOCO FAIR DONATIONS	37,031	62,371	69,219	6,000
9500-4853	CITY OF CRAIG	12,573	12,000	12,000	12,000
9500-4854	TOWN OF DINOSAUR	48,000	56,000	0	0
9500-4901	DA BUDGET OVERAGE	20,074	33,963	30,004	0
9500-4904	HAMILTON COMM CENTER DONATIO	214	85	100	0
9500-4905	MAYBELL PARK DONATIONS	1,199	5,160	1,488	0
9500-4906	OEM DONATIONS	0	1,000	0	0
9800-4531	COMMISSIONER TRAVEL	0	1,552	0	0
9800-4532	CLERK&REC COPIES	1,220	1,232	2,000	2,000
9800-4533	CLERK&REC MAPS	18	0	0	0
9800-4534	CLERK&REC LAMINATING	69	0	0	0
9800-4535	ELECTIONS OTHER	7,887	38,871	15,000	10,000
9800-4536	DEPARTMENTS/COPIES - TELEPHON	1,216	758	18	0
9800-4537	SHERIFF TRAINING	1,040	99	6,470	0
9800-4538	SHERIFF TRAVEL	748	0	0	0
9800-4539	SHERIFF OPERATING	2,704	3,202	2,040	0
9800-4540	SHERIFF OT	581	941	5,800	4,000
9800-4542	TREAS POSTAGE	0	468	1,248	0
9800-4543	TREAS PHONE	454	0	0	0
9800-4547	ASSESSOR COPIES	10,974	8,880	6,500	5,000
9800-4551	INSURANCE REIMBURSEMENT	11,445	4,821	0	0
9800-4555	ATTORNEY SALARIES	58,234	22,654	17,804	17,804
9800-4556	ATTORNEY EXPENSES	2,762	2,465	457	457
9800-4557	CORONER	869	0	0	0
9800-4558	HUMAN RESOURCE COST	1,300	0	0	0
9800-4562	PAYROLL PROCESSING	0	0	2	0
9800-4564	PARKS & REC	309	0	0	0
9800-4566	DEVELOPMENT SERVICES	85	(42)	0	0
9800-4568	FINANCE OPERATING	323	41	41	0
9800-4569	MAYBELL AMBULANCE	2,781	266	926	0
9800-4850	INFORMATION SYSTEMS	6,449	7,170	6,872	6,872
9800-4851	GROUND & BUILDING	129,142	80,501	82,631	82,631
9800-4854	YOUTH SEV CLASSES	305	100	500	500
9800-4855	NATURAL RESOURCES	334	318	0	0
9800-4856	SHADOW MTN CLUBHOUSE	137	0	265	0
Miscellaneous:		653,798	791,088	429,170	304,655
9500-4801	INTEREST EARNED	38,151	40,927	65,000	65,000
Interest:		38,151	40,927	65,000	65,000
9903-4360	FROM RETIREMENT	491,144	0	0	0
9916-4360	FROM CENTRAL DUPLICATING	20,962	0	0	0
9929-4360	FROM MUSEUM	4,861	0	0	0
Transfer In:		516,967	0	0	0
Total Revenue:		13,197,490	11,459,482	11,542,434	11,408,162

*Revenue detail is also listed under departments that receive revenue in General Fund to identify specific collections by department.

Moffat County Board of Commissioners



Moffat County Commissioners: Ray Beck, Don Cook and Frank Moe
Phone: (970) 824-5517
Email: bocc@moffatcounty.net



Mission Statement:

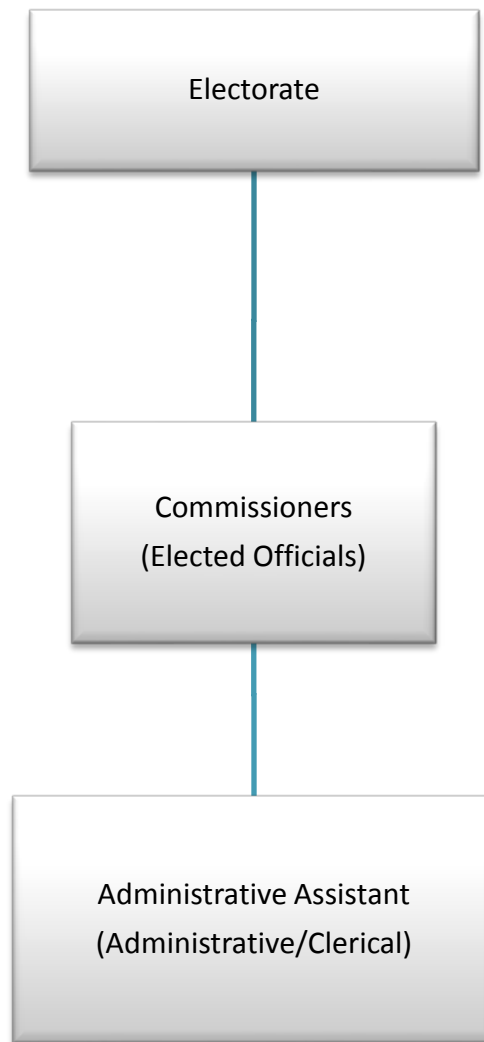
It is the Mission of the Moffat County Commissioners to serve the people of Moffat County.

Purpose of Department:

- ✓ Govern responsibly in accordance with the State constitution and on behalf of the legislature in order to represent the interest of, and provide public services to the citizens of Moffat County.
- ✓ Provide a natural and social environment suitable for a variety of commercial, recreational and personal pursuits in which people can live, work, play, grow up and grow old, reasonably safe from crime and other harm.

<i>Board of County Commissioners Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Commissioner	Elected Official	3.00
BOCC Administrative Assistant	Administrative/Clerical	0.67
Total		3.67

Board of County Commissioners Organizational Chart



Board of County Commissioner Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0100-					
01-6000	ELECTED OFFICIALS	176,175	209,790	210,600	232,837
06-6000	ADMINISTRATIVE/CLERICAL	0	0	28,234	28,323
09-6000	SECRETARY	27,783	28,234	0	0
00-6060	FRINGE BENEFITS	88,022	77,874	73,156	72,510
00-6364	RETIREMENT	8,909	5,366	13,793	10,960
Personnel Expenditures:		300,889	321,265	325,783	344,631
00-6075	PROF SERV AUDIT	28,333	28,695	31,000	31,991
00-6076	PROF SERV LEGAL	1,343	1,500	8,586	8,586
00-6085	OFFICE SUPPLIES	1,037	1,420	1,500	1,800
00-6086	POSTAGE	0	10	20	35
00-6087	COPIES	0	227	300	352
00-6088	ADVERTISING/LEGAL NOTICES	7,629	7,276	7,500	8,235
00-6103	TELEPHONE	530	638	550	550
00-6108	TRAVEL/STAFF DEVELOPMENT	5,795	7,417	8,000	11,498
00-6300	DUES & MEETINGS	35,914	35,616	36,000	36,000
00-6345	GRANT	250	1,000	1,000	0
00-6349	MISCELLANEOUS	18,043	9,748	4,571	5,571
00-6370	SOIL CONSERVATION	0	0	12,500	12,500
Operating Expenditures:		98,873	93,546	111,527	117,118
00-6225	CAPITAL OUTLAY-VEHICLE	31,134	0	0	34,766
Capital Expenditures:		31,134	0	0	34,766
Expenditure Total:		430,896	414,810	437,310	496,515

Board of County Commissioner Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4531	REIMB-COMMISSIONER TRAVEL	0	1,552	0	0
Revenue Total		0	1,552	0	0

Moffat County Clerk & Recorder



Moffat County Clerk & Recorder: Lila Herod

Phone: 970-824-9118

Email: lherod@moffatcounty.net

Mission Statement:

Our Team Mission Statement:

“Dedication to the highest quality of customer service delivered with integrity, friendliness, and enthusiasm.”

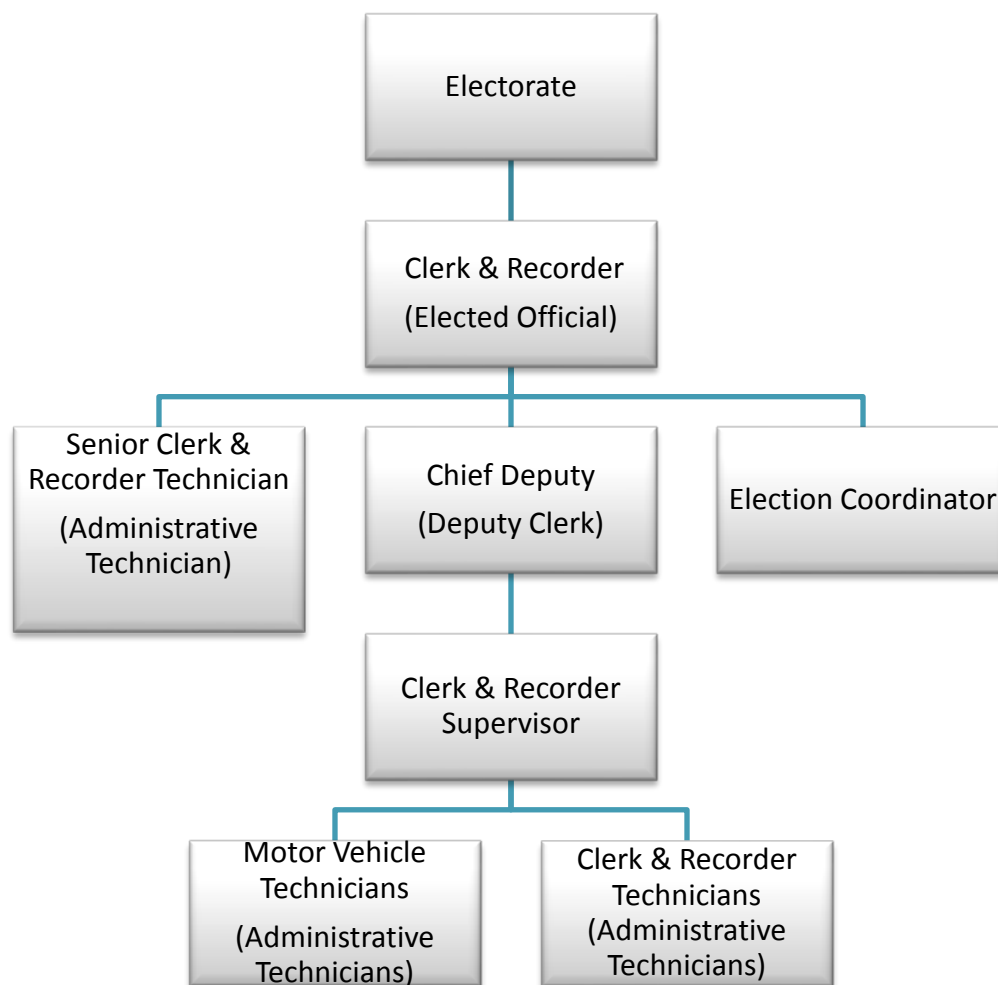
Purpose of Department:

The County Clerk & Recorder’s Office is responsible for administering a number of state statutes in regards to motor vehicles and elections. The Clerk’s Office also serves as clerk to the Board of County Commissioners, and recorder of legal documents.

- ✓ Clerk to the Board: Maintains and preserves the minutes of all meetings including Board of Equalization and Board of Health.
- ✓ Recording Division: Records and indexes all documents which establish legal rights to property. Additionally this department processes all land surveys, plat maps and military separation records.
- ✓ Election Division: Chief Election Officer of the County is responsible for the registration of voters and administrative functions relative to the conduct of primary, general and special district elections.
- ✓ Motor Vehicle Division: This division is responsible for titling and registering all motor vehicles, issuing license plates and collecting taxes and fees as set by Colorado law and acts as an authorized agent of the Colorado Department of Revenue.
- ✓ The County Clerk’s Office also issues marriage licenses and liquor licenses.

<i>Clerk and Recorder Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Clerk & Recorder	Elected Official	1.00
Chief Deputy	Deputy Clerk	1.00
Election Supervisor	Election Supervisor	1.00
Senior Clerk & Recorder Technician	Administrative Technicians	1.00
Motor Vehicle Technician	Administrative Technicians	1.00
Clerk & Recorder Technician	Administrative Technicians	2.00
Contract Labor	Contract Labor	0.00
Total		7.00

Clerk & Recorder Organizational Chart



Clerk and Recorder Expenditures

	2016	2017	2018	2019
01-0300-	Actual	Actual	Estimate	Budget
01-6000 ELECTED OFFICIAL	58,725	58,500	58,500	80,737
03-6000 ADMINISTRATIVE SUPERVISOR	0	0	44,636	882
04-6000 DEPUTY CLERK	50,822	51,199	24,304	43,556
05-6000 PROF EMPLOYEE	0	1,778	18,721	0
09-6000 ELECTION SUPERVISOR	216,170	0	40,456	43,164
10-6000 TECHINCANS	3,864	225,175	127,806	113,859
31-6000 ADMINISTRATIVE PART-TIME	18,842	13,249	1,791	0
37-6000 OFFICE ASSISTANT	0	11,385	25	0
00-6034 OVERTIME	0	89	0	0
00-6038 LONGEVITY	4,958	5,200	5,200	2,600
00-6046 CONTRACT LABOR	0	0	0	28,115
00-6060 FRINGE BENEFITS	170,541	199,533	161,807	128,290
00-6364 RETIREMENT	13,350	20,148	19,285	15,115
Personnel Expenditures:	537,273	586,256	502,531	456,318
00-6084 MISC EQUIPMENT	1,303	817	1,500	1,500
00-6085 OFFICE SUPPLIES	6,579	5,853	4,500	4,500
00-6086 POSTAGE	5,227	6,648	9,000	8,500
00-6088 AD/LEGAL NOTICES	31	0	0	0
00-6090 COMPUTER/EXPENSE/SER	19,118	1,799	32,500	1,500
00-6108 TRAVEL/STAFF DEVELOPMENT	1,271	1,716	2,000	2,000
00-6123 REPAIRS EQUIP/MAINT	103	2,302	2,000	2,000
00-6193 ELEC REC TECH BOARD GRANT	0	0	73,242	0
00-6256 ELECTRONIC RECORDING	0	24,870	0	0
00-6300 DUES & MEETINGS	1,135	1,909	1,500	1,500
00-6301 EMPLOYEE EDUCATION	28	60	0	0
00-6349 MISCELLANEOUS	927	1,425	1,000	1,000
Operating Expenditures:	35,721	47,399	127,242	22,500
00-6220 CAPITAL OUTLAY-OFFICE	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	572,993	633,655	629,773	478,818

Clerk and Recorder Revenues

Account Number & Title	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
01-9200-4844 ELECTRONIC RECORDING TECH BOARD C	0	0	73,242	0
01-9400-4770 CHG SERVICES-LIQUOR LICENSE	2,175	658	1,430	1,000
01-9400-4782 CHG SERVICES-CLERK FEES	275,592	284,102	280,000	280,000
01-9400-4792 ELECTRONIC RECORDING	45,809	46,498	30,000	18,768
01-9400-4862 CLERK LATE FEES	0	0	78,076	60,115
01-9800-4532 REIMB-CLERK&REC COPIES	1,220	1,232	2,000	2,000
01-9800-4533 CLERK&REC MAPS	18	0	0	0
01-9800-4534 REIMB-CLERK&REC LAMINATING	69	0	0	0
Revenue Total	324,883	332,489	464,748	361,883

Clerk & Recorder Election's Division



Moffat County Clerk & Recorder: Lila Herod
Phone: 970-824-9118
Email: lherod@moffatcounty.net

Mission Statement:

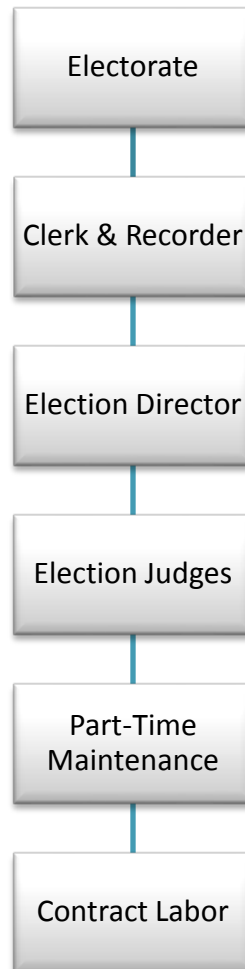
Moffat County is dedicated to the integrity and transparency in the conduct of fair and accurate elections.

Purpose of Department:

- ✓ The election department is responsible for voter registration and the conduct of all primary, general and special county elections, training of election judges, and tabulation and certification of election results.
- ✓ Election conduct is according to state statute and directed by the Secretary of State.
- ✓ The election department also provides election services and assistance to municipalities, school districts and special districts of Moffat County.
- ✓ Encourages voter participation and equality.
- ✓ Provides information and assistance with voting information, candidate campaign finance and voter registration.

<i>Elections Personnel Schedule</i>		
Postion Title	Budget Code Title	FTE
Election Judges	Judges	n/a
Contract Labor	Contract Labor	n/a
Total		0.00

Elections Organizational Chart



Elections Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0400-					
00-6046	CONTRACT LABOR	0	0	1,000	0
00-6051	JUDGES	6,630	2,680	2,500	2,500
	Personnel Expenditures:	6,630	2,680	3,500	2,500
00-6084	MISC EQUIPMENT	1,350	1,176	2,000	2,000
00-6086	POSTAGE	7,229	4,058	6,500	4,000
00-6087	COPIES	0	0	0	0
00-6088	ADVER/LEGAL NOTICES	1,664	202	2,200	1,000
00-6090	COMPUTER EXPENSE/SER	589	1,591	1,000	1,000
00-6100	OPERATING SUPPLIES	27,754	17,605	25,000	20,000
00-6103	TELEPHONE	0	15	0	0
00-6108	TRAVEL/STAFF DEVELOPMENT	4,685	2,578	4,000	4,000
00-6240	EQUIPMENT RENTAL	0	30,904	32,000	32,000
00-6300	DUES & MEETINGS	2,850	2,266	2,000	2,500
00-6349	MISCELLANEOUS	1,271	747	1,000	1,000
00-6505	EVEN YEAR ELECTION EXPENSE	0	6,683	20,000	6,700
	Operating Expenditures:	47,392	67,824	95,700	74,200
00-6228	ELECTION-CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	54,022	70,504	99,200	76,700

Elections Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4535	REIMB-ELECTIONS OTHER	7,887	38,871	15,000	10,000
	Revenue Total	7,887	38,871	15,000	10,000

Moffat County Treasurer



Moffat County Treasurer: Linda Peters

Phone: 970-824-9111

Email: lpeters@moffatcounty.net

Mission Statement:

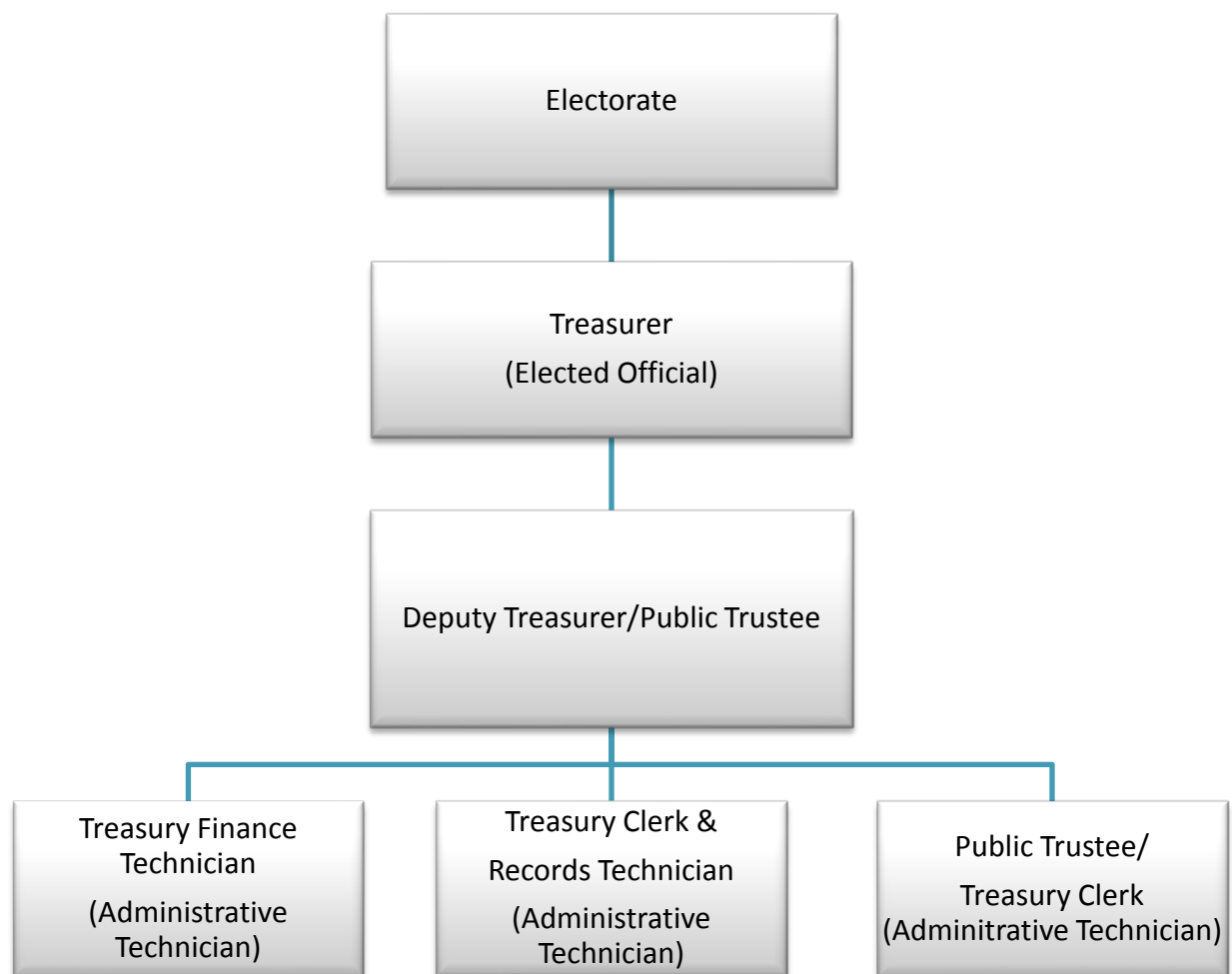
The Moffat County Treasurer is the custodian of all funds for the county. Our mission is to provide collection; receipt and deposit services for all funds due to and received by the county in a courteous, efficient, accurate, accountable and timely manner and provide other support as required of the community and government.

Purpose of Department:

- ✓ The Treasurer is the custodian of all funds for the county.
- ✓ The Treasurer's primary function is the collection and distribution of property taxes in compliance with Colorado Statutes.
- ✓ The Treasurer is responsible for the collection of unpaid property taxes and special assessments.
- ✓ The Treasurer also conducts an annual tax lien sale for unpaid real property and manufactured home taxes.

<i>Treasurer Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Treasurer	Elected Official	0.75
Deputy Treasurer/Public Trustee	Deputy Treasurer	1.00
Treasury Finance Technician	Administrative Technicians	1.00
Treasury Clerk & Records Technician	Administrative Technicians	1.00
Total		3.75

Elections Organizational Chart



Treasurer Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0500-					
01-6000	ELECTED OFFICIAL	58,725	58,500	58,500	80,737
04-6000	DEPUTY CLERK	50,822	51,646	51,646	51,845
10-6000	ADMINISTRATIVE TECHNICIANS	120,976	123,677	106,590	83,228
00-6038	LONGEVITY	5,198	5,200	2,600	2,600
00-6060	FRINGE BENEFITS	105,779	113,038	105,608	96,560
00-6364	RETIREMENT	10,311	14,341	11,739	13,105
Personnel Expenditures:		351,811	366,402	336,683	328,074
00-6085	OFFICE SUPPLIES	2,577	2,889	4,095	4,095
00-6086	POSTAGE	12,280	11,159	13,427	13,427
00-6088	ADVERTISE/LEGAL NOTICES	21,068	19,258	21,055	21,055
00-6089	PRINTING	405	320	474	474
00-6090	COMPUTER EXPENSE/SERVICE	1,184	0	0	0
00-6108	TRAVEL/STAFF DEVELOPMENT	696	0	2,500	2,500
00-6112	BONDS	0	0	1,800	1,800
00-6123	REPAIRS EQUIP/MAINTENANCE	147	129	234	234
00-6131	OFFICE EQUIPMENT	689	263	577	577
00-6300	DUES & MEETINGS	800	850	800	800
00-6301	EMPLOYEE EDUCATION	636	245	1,000	1,000
00-6349	MISCELLANEOUS	402	454	431	431
Operating Expenditures:		40,884	35,567	46,393	46,393
00-6220	CAPITAL OUTLAY OFFICE	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		392,695	401,969	383,076	374,467

Treasurer Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4783	CHR SERVICES-TREASURER FEES	775,552	699,856	725,000	725,000
01-9500-4811	MISC REV-BONUS TAX SALE	2,366	4,778	3,000	3,000
01-9800-4542	TREAS POSTAGE	0	468	1,248	0
01-9800-4543	REIMB-TREAS PHONE	454	0	0	0
Revenue Total		778,372	705,103	729,248	728,000

Moffat County Public Trustee



Moffat County Treasurer: Linda Peters

Phone: 970-824-9111

Email: lpeters@moffatcounty.net

Mission Statement:

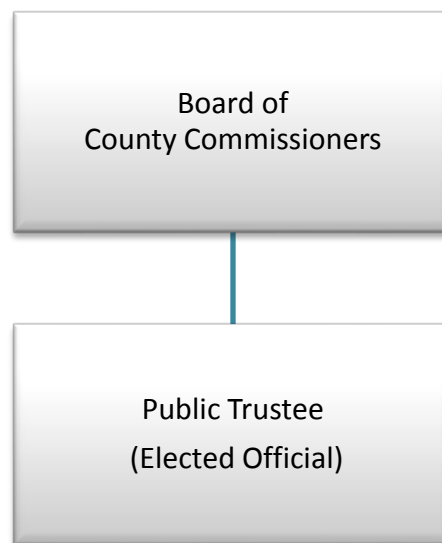
The Office of Public Trustee is committed to processing all releases of deeds of trust in an accurate, timely fashion in accordance with Colorado Law, while protecting the rights of borrowers, lenders and lien holders and also providing service and education regarding the foreclosure proceedings.

Purpose of Department:

- ✓ The Public Trustee provides a system of checks and balances between borrower and lender. To provide a fair opportunity to owners of property, as well as providing the foreclosing party requirements and timelines that must be met.

<i>Public Trustee Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Public Trustee	Elected Official	0.25
Total		0.25

Public Trustee Organizational Chart



Public Trustee Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0501-					
06-6000	ELECTED OFFICIAL	12,548	12,500	12,500	12,500
00-6060	FRINGE BENEFITS	1,165	1,160	1,205	1,261
00-6364	RETIREMENT	548	750	750	750
Personnel Expenditures:		14,261	14,411	14,455	14,511
00-6085	OFFICE SUPPLIES	2,311	2,437	2,683	2,683
00-6108	TRAVEL/STAFF DEVELOPMENT	0	0	400	400
00-6300	DUES & MEETINGS	325	325	500	500
00-6349	MISCELLANEOUS	270	147	175	175
Operating Expenditures:		2,906	2,910	3,758	3,758
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		17,167	17,320	18,213	18,269

Public Trustee Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4790	PUBLIC TRUSTEE FEE	11,333	17,000	14,875	11,000
Revenue Total		11,333	17,000	14,875	11,000

Moffat County Assessor



Moffat County Assessor: Chuck Cobb

Phone: 970-824-9102

Email: ccobb@moffatcounty.net

Mission Statement:

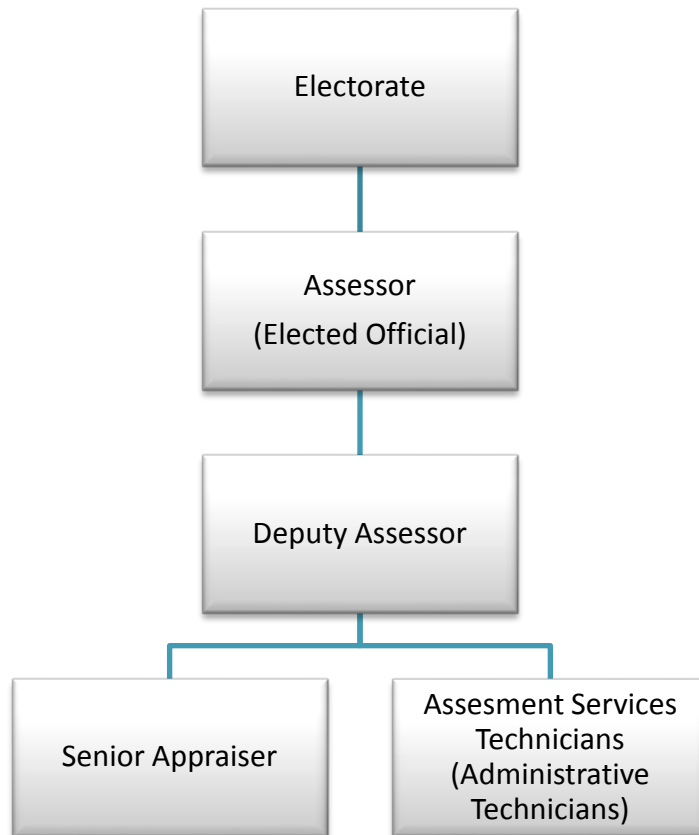
It is the mission of the Moffat County Assessor to generate values for all classifications of property located in Moffat County.

Purpose of Department:

- ✓ To discover, list, classify and value all types of property in Moffat County
- ✓ Preparation of tax roll
- ✓ Process ownership transfers
- ✓ To maintain and update the county mapping records
- ✓ Generate the Abstract of Assessment
- ✓ The certification of valuations to all taxing districts
- ✓ Administer and process Senior Exemptions and Veterans Exemptions

<i>Assessor Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Assessor	Elected Official	1.0
Senior Appraiser	Appraiser	1.00
Technicians	Administrative Technicians	2.00
Total		4.00

Assessor Organizational Chart



Assessor Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0600-					
01-6000	ELECTED OFFICIAL	58,725	58,500	58,500	80,737
04-6000	DEPUTY ASSESSOR	40,857	14,679	923	0
05-6000	APPRAISER	50,677	53,534	53,534	55,979
10-6000	ADMINISTRATIVE TECHNICIANS	160,761	98,049	80,912	84,606
00-6038	LONGEVITY	2,610	230	0	0
00-6060	FRINGE BENEFITS	120,750	92,914	85,815	87,217
00-6364	RETIREMENT	12,762	12,619	11,577	13,279
Personnel Expenditures:		447,141	330,525	291,261	321,819
00-6079	PROF/SERVICES OTHER	31,406	46,583	70,852	103,880
00-6085	OFFICE SUPPLIES	2,182	1,548	3,750	4,000
00-6086	POSTAGE	865	4,167	4,750	4,750
00-6088	ADVERTISING/LEGAL SER	38	401	100	100
00-6089	PRINTING	22	687	800	800
00-6108	TRAVEL/STAFF DEVELOPMENT	1,768	1,237	3,100	3,915
00-6121	REPAIRS AUTO	0	13	600	600
00-6123	REPAIRS EQUIP/MAINT	918	515	1,750	1,750
00-6134	REAPPRAISAL	1,939	628	3,000	3,000
00-6230	MAPS	0	0	100	100
00-6300	DUES & MEETINGS	1,732	1,623	2,250	2,750
00-6301	EMPLOYEE EDUCATION	1,091	1,060	3,350	3,350
00-6349	MISCELLANEOUS	60	77	500	500
00-6501	WEB SITE FEE	2,400	2,400	2,640	2,640
00-6963	UNEMPLOYMENT REIMB CHARGE	0	8,256	0	0
Operating Expenditures:		44,421	69,193	97,542	132,135
00-6220	CAPITAL OUTLAY-OFFICE	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		491,562	399,719	388,803	453,954

Assessor Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4784	CHG SERVICES-ASSESSOR FEES	2,907	2,189	6,600	6,600
01-9800-4547	REIMB-ASSESSOR COPIES	10,974	8,880	6,500	5,000
Revenue Total		13,881	11,069	13,100	11,600

Grounds & Building



Ground & Building Manager: Lennie Gillam
Phone: 970-824-9107
Email: lgillam@moffatcounty.net

Mission Statement:

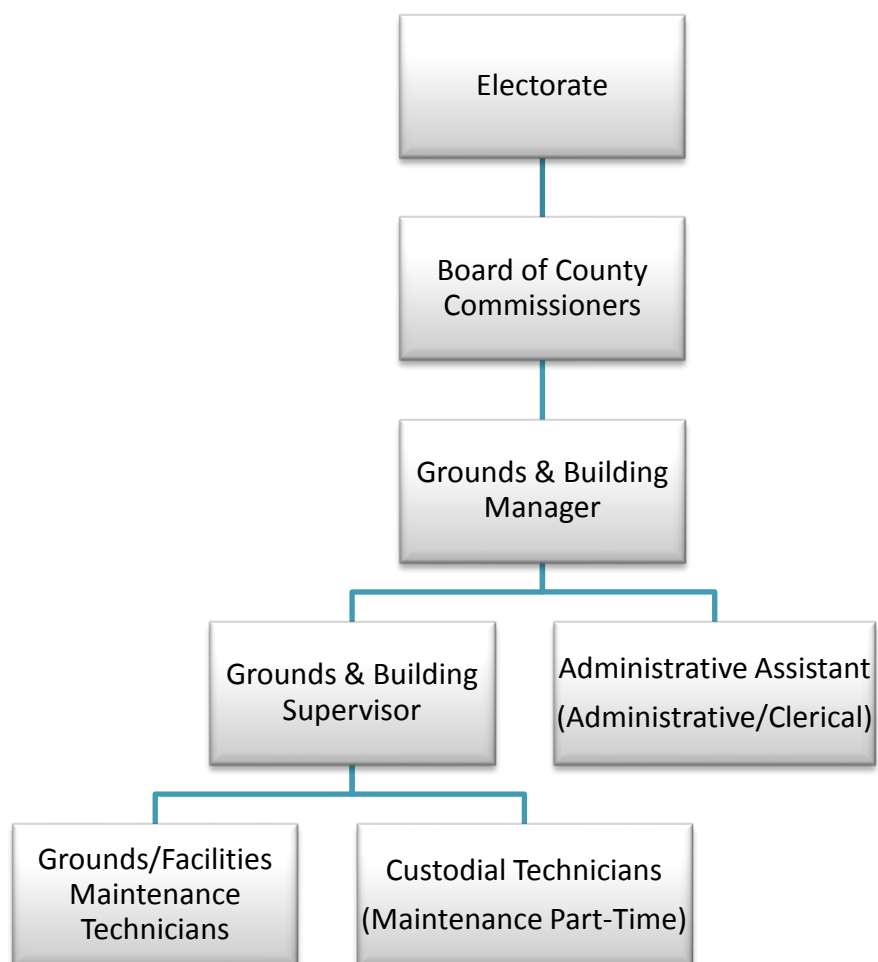
To provide a comfortable, safe and esthetically pleasing environment for staff and the citizens of Moffat County

Purpose of Department:

- ✓ This department is responsible for the repair and upkeep of the Courthouse, CSU Annex, Public Safety Center, Library and Social Service buildings. Specific services provided include repair, replacement, and preventative maintenance of all mechanical, electrical and pneumatic equipment. We perform repairs on plumbing, HVAC, and general building repair. In addition, we maintain the grounds (lawns, flowerbeds, planters, sidewalks, parking lots) in a clean and professional manner.

<i>Grounds & Building Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Grounds & Building Manager	Grounds & Building Manager	1.00
Grounds & Building Supervisor	Grounds & Building Supervisor	1.00
Administrative Assistant	Administrative/Clerical	0.10
Grounds/Facility Maintenance Technician	Maintenance Technicians	5.00
Custodial Technician	Maintenance Part-Time	0.60
Total		7.70

Grounds & Building Organizational Chart



Grounds & Building Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-0700-					
02-6000	GROUNDS & BUILDING MANAGER	64,206	65,250	65,250	65,501
03-6000	GROUNDS & BUILDING SUPERVISOR	0	0	47,507	49,778
06-6000	ADMINISTRATIVE/CLERICAL	0	0	2,959	3,877
10-6000	GROUNDS & BUILDING SUPERVISOR	14,296	47,507	0	0
21-6000	MAINTENANCE TECHNICIANS	180,932	164,224	140,295	185,511
00-6034	OVERTIME	0	118	1,000	1,000
00-6038	LONGEVITY	480	1,020	1,529	2,040
31-6000	PART-TIME	12,310	13,063	0	0
32-6000	MAINTENANCE PART-TIME	1,258	1,516	13,420	18,275
00-6060	FRINGE BENEFITS	109,385	136,835	111,129	138,552
00-6364	RETIREMENT	7,491	15,860	15,313	15,225
Personnel Expenditures:		390,357	445,393	398,402	479,759
00-6084	MISC EQUIPMENT	10,082	6,390	7,000	7,200
00-6100	OPERATING SUPPLIES	7,727	9,240	20,000	20,042
00-6101	MAINTENANCE SUPPLIES	15,591	15,428	15,327	15,327
00-6103	TELEPHONE	1,896	1,838	1,826	1,826
00-6104	UTILITIES	77,629	80,799	87,500	89,250
00-6106	GAS & OIL	1,407	1,465	0	1,626
00-6108	TRAVEL/STAFF DEVELOPMENT	0	0	0	238
00-6120	MAINTENANCE CONTRACT	44,424	49,356	33,100	33,100
00-6123	REPAIRS/EQUIP/MAINT	6,727	2,571	5,000	10,000
00-6124	REPAIRS BUILDING	17,945	3,955	10,000	10,000
00-6169	MAYBELL COMMUNITY CENTER	830	481	0	0
00-6240	EQUIPMENT RENTAL	0	14,400	16,008	5,000
00-6257	DINO WELCOME CENTER	5,124	12,250	9,000	9,000
00-6304	STREET LIGHTS	9,209	9,393	10,000	10,000
00-6344	NORTH ANNEX UTILITY	2,684	2,727	3,000	3,000
00-6345	ELEVATOR MAINTENANCE	1,056	1,056	4,000	4,000
00-6347	RUGS	462	0	600	600
00-6349	MISCELLANEOUS	3,153	143	6,000	6,000
00-6358	DINOSAUR SHERIFF	85	210	1,000	1,000
Operating Expenditures:		206,031	211,703	229,361	227,209
00-6225	CAPITAL OUTLAY VEHICLE	0	0	47,214	29,144
00-6228	CAPITAL OUTLAY	59,931	114,936	58,000	0
Capital Expenditures:		59,931	114,936	105,214	29,144
Expenditure Total:		656,320	772,032	732,977	736,112

Grounds & Building Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9500-4802	MISC REV-RENTS	104,906	86,310	79,149	76,792
01-9800-4851	MISC REV-REIMB GROUNDS & BUILDING	129,142	80,501	82,631	82,631
Revenue Total		234,048	166,811	161,781	159,423

Finance



Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Mission Statement:

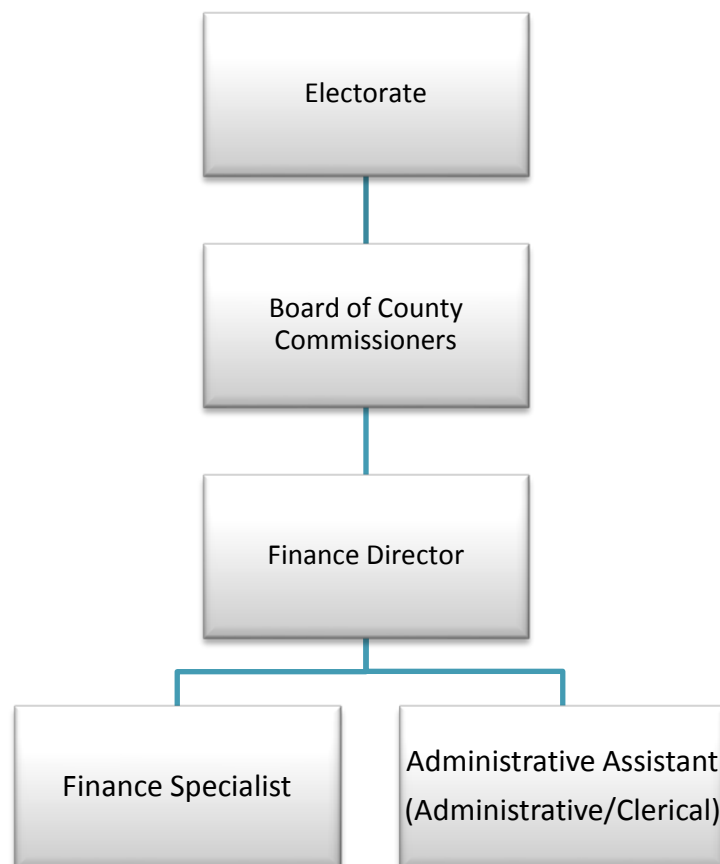
It is the mission of the Moffat County Finance Department to process financial information with confidentiality, integrity and high ethical standards in order to assist County Department Heads and Elected Officials in successfully managing departments, assisting the County to use its resources effectively and efficiently and to serve the citizens of Moffat County by providing accurate and timely information.

Purpose of Department:

- ✓ The Finance Department is responsible for preparing and retaining the County's financial accounting records on a basis that complies with Generally Accepted Accounting Principles (GAAP).
- ✓ The main functions of the Finance Department are budget preparation, mill levy certification, accounts payable, payroll process, tax reporting, general ledger entry, accounts receivable, cash reconciliation, monitoring cash flows, sales tax distribution, fixed assets, long-term debt, financial monitoring and coordinating the annual audit.

<i>Finance Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Finance Director	Finance Director	1.00
Finance Specialist	Finance Specialists	2.00
Finance Specialist Part Time	Finance Specialists	0.50
Administrative Assistant	Administrative/Clerical	0.45
Total		3.95

Finance Organizational Chart



Finance Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1000-					
02-6000	FINANCE DIRECTOR	72,777	75,639	75,639	79,093
06-6000	ADMINISTRATIVE/CLERICAL	0	0	10,799	17,522
09-6000	FINANCE SPECIALISTS	0	144,468	101,353	109,608
10-6000	FINANCE TECHNICIAN	137,584	0	0	0
00-6034	OVERTIME	3	0	814	0
00-6038	LONGEVITY	2,610	2,600	2,600	2,600
00-6046	CONTRACT LABOR	0	0	6,550	0
00-6060	FRINGE BENEFITS	63,724	68,611	63,036	48,561
00-6364	RETIREMENT	9,304	13,363	8,343	7,764
Personnel Expenditures:		286,002	304,680	269,134	265,148
00-6085	OFFICE SUPPLIES	5,641	4,364	4,495	5,850
00-6086	POSTAGE	39	6	11	11
00-6088	ADVERTISING/LEGAL NOTICES	87	103	350	180
00-6100	OPERATING SUPPLIES	9	0	0	0
00-6103	TELEPHONE	2	3	5	5
00-6108	TRAVEL/STAFF DEVELOPMENT	0	613	600	1,920
00-6115	PAPER SUPPLIES	0	250	470	360
00-6300	DUES & MEETINGS	988	1,019	875	1,000
00-6349	MISCELLANEOUS	378	194	180	180
00-6963	UNEMPLOYMENT REIMBURSABLE CH/	0	1,542	0	0
Operating Expenditures:		7,144	8,094	6,986	9,506
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		293,146	312,774	276,120	274,654

Finance Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4568	FINANCE OPERATING	323	41	41	0
Revenue Total		323	41	41	0

A collage of 14 images representing various aspects of the American West. The images include: a herd of bison grazing in a green field; a desert landscape with a body of water and mountains; a drilling rig in a dry, open landscape; a river scene with people in kayaks; a motorcycle rider on a blue sky background; a cowboy on a horse; a wolf's head; a herd of sheep; a close-up of a cactus; a close-up of a person's eye; a close-up of a person's hand; a close-up of a person's face; and a close-up of a person's body.

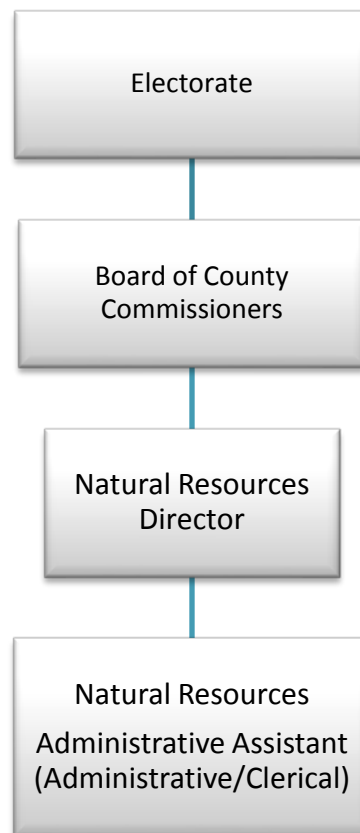
Email: jcomstock@moffatcounty.net

The mission of the Moffat County Natural Resources Department is to research and implement solutions to issues effecting Moffat County Natural Resources; and provide background knowledge and council to Moffat County Commissioners relating to economic and social impacts to the county from federal land management decisions and new legislation.

The Moffat County Natural Resources Department co-manages the Moffat County Minerals Program where 60,000 acres of mineral rights are leased and managed. The Department is participating in the development and revision of several federal and state management plans which affect the socio-economics of the County. The department participates in dozens of active water and land management issues as well as represents the Commissioners in several policy discussions regarding natural resource issues affecting Moffat County.

<i>Natural Resources Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Natural Resources Director	Natural Resources Director	1.00
Natural Resources Administrative Assistant	Administrative/Clerical	0.33
Total		1.33

Natural Resources Organizational Chart



Natural Resources Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1201-					
02-6000	NATURAL RESOURCES DIRECTOR	82,914	84,240	84,240	84,564
06-6000	ADMINISTRATIVE/CLERICAL	0	0	13,907	13,979
10-6000	ASSISTANT	13,684	13,906	0	0
00-6038	LONGEVITY	260	780	1,162	1,820
00-6060	FRINGE BENEFITS	33,661	36,160	34,429	33,594
00-6364	RETIREMENT	4,235	5,936	5,958	6,022
Personnel Expenditures:		134,754	141,022	139,696	139,979
00-6076	LEGAL	5,225	7,977	10,000	10,000
00-6085	OFFICE SUPPLIES	159	889	600	650
00-6086	POSTAGE	0	56	55	100
00-6088	ADVERTISING	86	0	0	150
00-6108	TRAVEL/STAFF DEVELOPMENT	2,031	2,915	3,000	5,037
00-6254	RANGELAND/WATER ISSUES	0	3,000	3,000	3,000
00-6300	DUES AND MEETINGS	2,422	2,085	2,500	3,400
00-6316	GIS MAPPING	188	0	1,500	2,000
00-6349	MISC	0	0	100	150
Operating Expenditures:		10,111	16,923	20,755	24,487
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		144,865	157,945	160,451	164,466

Natural Resource Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4855	REIMB-NATURAL RESOURCES	334	318	0	0
Revenue Total		334	318	0	0

Communications



Public Information Advisor: Paul Knowles

Phone: 970-824-6360

Email: pknowles@moffatcounty.net

Mission Statement:

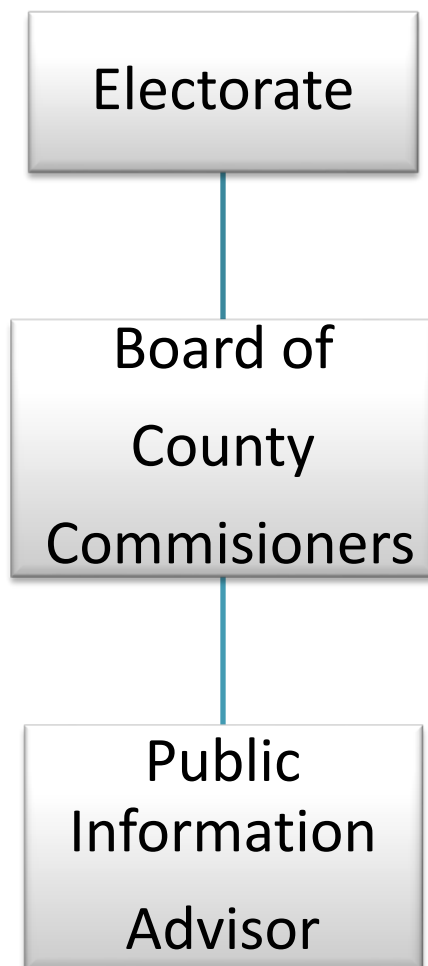
It is the mission of the Communications Department to advise the Board of County Commissioners (BOCC) on integrated strategies, plans, and programs designed to ensure that all communication and public relation efforts are cohesive, consistent, and effective in supporting the advancement of Moffat County's goals.

Purpose of Department:

- ✓ To effectively inform the electorate of specific issues facing the county as well as how/why the BOCC is acting upon them.

<i>Communications Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Asst Museum Director/Pub Info Advisor	Public Information Advisor	0.25
Total		0.00

Communications Organizational Chart



Communications Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1300-					
03-6000	PUBLIC INFORMATION ADVISOR	0	0	4,885	12,052
00-6060	FRINGE BENEFITS	0	0	1,997	4,799
00-6364	RETIREMENT	0	0	293	723
	Personnel Expenditures:	0	0	7,175	17,574
00-6100	OPERATING	0	0	9,575	16,750
	Operating Expenditures:	0	0	9,575	16,750
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	0	0	16,750	34,324

Human Resources



Human Resources Director: Lynnette Siedschlaw

Phone: 970-824-9108

Email: lsiedschlaw@moffatcounty.net

Mission Statement:

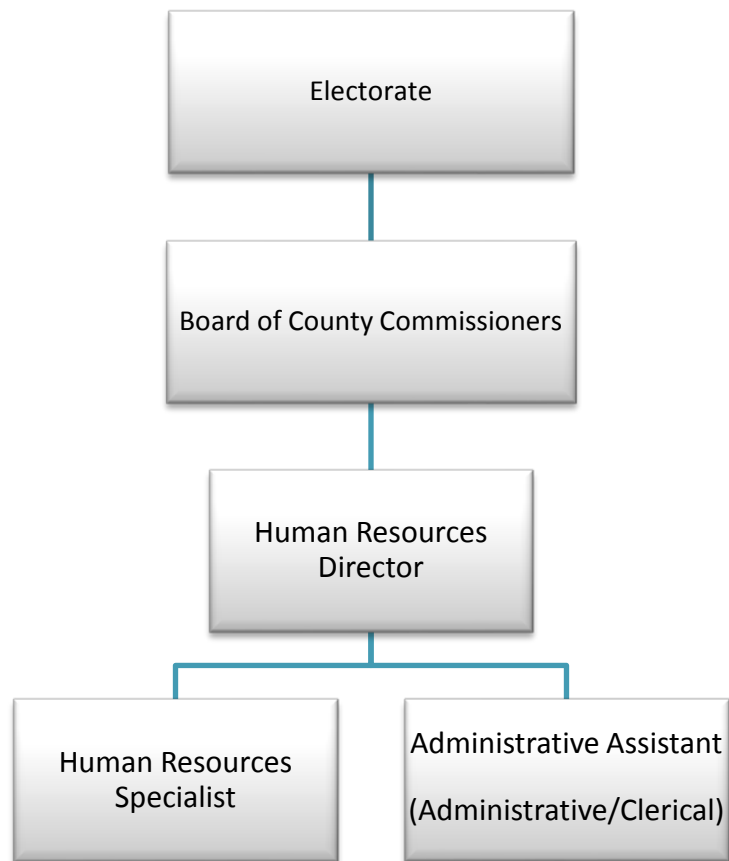
To conduct all aspects of the Human Resources function in such a manner as to improve the recruitment and retention of qualified employees and to minimize risk through compliance with all local, state, and national laws and regulations.

Purpose of Department:

The Human Resources Department provides centralized support to Moffat County employees, department heads, elected officials, and boards in the areas of labor and employee relations, staff recruitment, selection and retention, classification and compensation, benefits, and employee training and professional development so they can continue efficient agency operations.

<i>Human Resources Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Human Resources Director	Human Resources Director	1.00
Human Resources Specialist	Human Resources Specialist	1.00
Administrative Assistant	Administrative/Clerical	0.45
Total		2.45

Human Resources Organizational Chart



Human Resources Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1400-					
02-6000	HUMAN RESOURCE DIRECTOR	72,245	73,403	73,403	73,686
06-6000	ADMINISTRATIVE/CLERICAL	0	0	15,830	17,522
10-6000	HUMAN RESOURCE SPECIALIST	80,395	78,425	44,845	45,017
00-6034	OVERTIME	91	630	0	0
00-6038	LONGEVITY	520	1,040	1,560	2,080
00-6060	FRINGE BENEFITS	61,197	72,647	63,665	58,537
00-6364	RETIREMENT	6,024	7,159	7,440	8,298
Personnel Expenditures:		220,472	233,304	206,743	205,140
00-6061	UNEMPLOYMENT	0	449	0	0
00-6085	OFFICE SUPPLIES	1,247	947	1,158	1,158
00-6086	POSTAGE	64	25	50	100
00-6088	ADVERTISING/LEGAL NOTICES	3,454	324	2,500	6,000
00-6090	COMPUTER SERVICES	1,450	1,395	1,812	1,812
00-6103	TELEPHONE	272	551	780	780
00-6108	TRAVEL/STAFF DEVELOPMENT	726	0	0	3,080
00-6110	INSURANCE	173,366	155,646	153,000	160,110
00-6300	DUES & MEETINGS	6,783	5,708	6,500	6,500
00-6301	EMPLOYEE EDUCATION	17,147	9,053	15,000	7,152
00-6308	EDUCATION & TRAVEL	2,094	4,428	7,000	0
00-6312	RETIREMENT BOARD	28	0	1,400	3,800
00-6349	MISCELLANEOUS	743	82	350	500
00-6378	SAFETY INCENTIVE	1,395	1,743	2,000	2,000
00-6379	EMPLOYEE APPRECIATION	7,500	0	0	7,500
Operating Expenditures:		216,269	180,351	191,550	200,492
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		436,741	413,655	398,293	405,632

Human Resource Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4558	REIMB-HUMAN RESOURCE COST	1,300	0	0	0
Revenue Total		1,300	0	0	0

District Attorney

DISTRICT ATTORNEY'S OFFICE



SERVING GRAND, ROUTT AND MOFFAT COUNTIES

District Attorney: Brett D. Barkley

Phone: 970-824-7041

Email: moffatda@moffatcounty.net

Mission Statement:

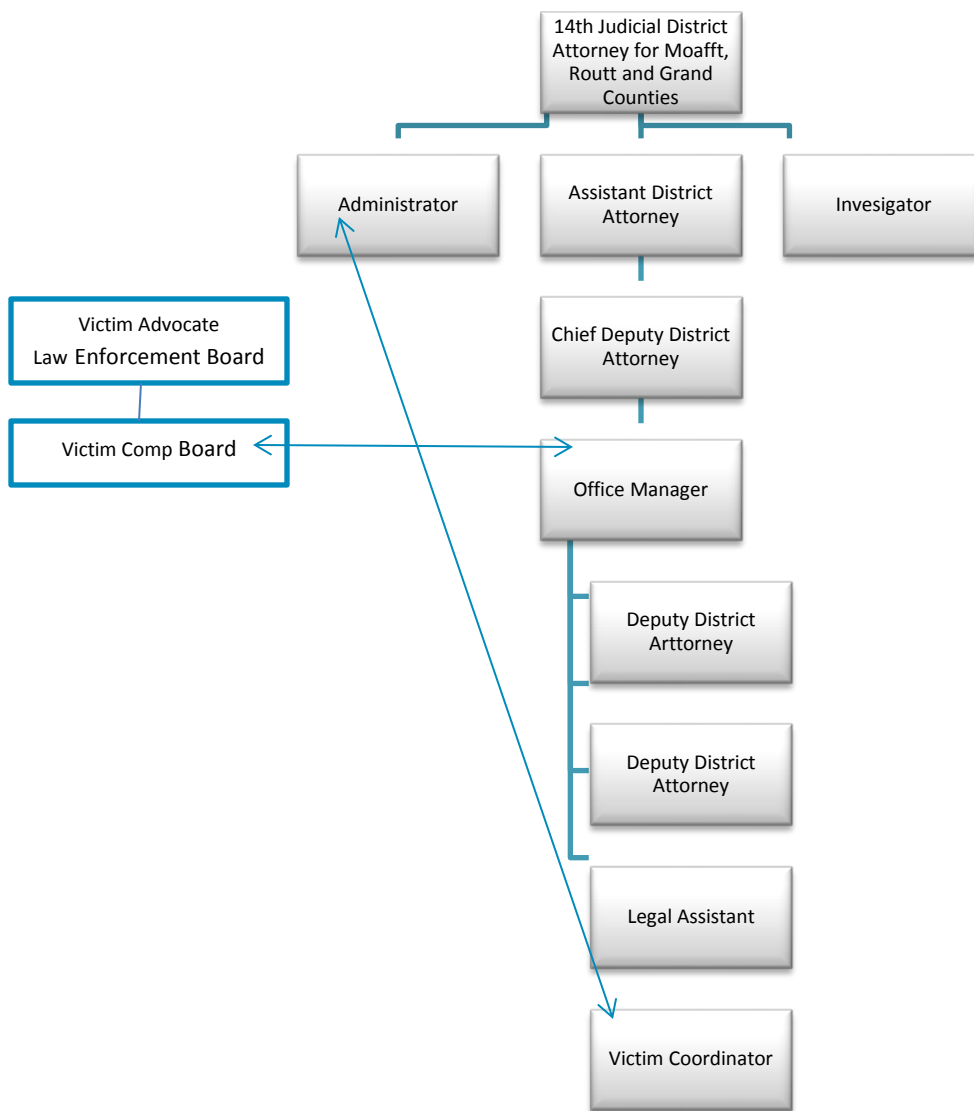
The District Attorney's Office is dedicated to providing members of our community with a safe place to live by pursuing justice through the fair and ethical prosecution of criminal offenders. We shall seek truth and justice in a professional manner and ensure crime victims are treated with fairness, dignity and respect.

Purpose of Department:

- ✓ The primary function of the District Attorney's Office is to assist in the investigation and undertake prosecution of those persons alleged to have committed crimes within the Fourteenth Judicial District of Colorado. Duties include advising laws enforcement officers on legal issues, reviewing search and arrest warrants and preparing and filing criminal complaints. It is the responsibility of our office to maintain contact with and explain the criminal justice process to victims and witnesses. Our office represents the People of the State of Colorado in various proceedings in arraignments, trials, sentencing hearings and post-conviction proceedings.
- ✓ The District Attorney's Office also prosecutes delinquency actions in which juveniles are charged with commissions of offenses. There are other ancillary proceedings also handled by our office, including civil forfeiture actions, Department of Motor Vehicles suspensions, revocations appeals and some county ordinance violation actions.

<i>District Attorney Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
District Attorney	n/a	n/a
Total		0.00

District Attorney Organizational Chart



District Attorney Expenditures

01-1500-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
WAGES	309,448	308,421	281,723	284,455
FRINGE BENEFITS	94,250	90,643	108,396	118,085
STATE FUNDS REIMB DA SALARY	(32,305)	(31,240)	(31,000)	(31,000)
Personnel Expenditures:	371,393	367,825	359,119	371,540
CONTRACT/PART TIME WAGES	458	525	600	600
ACCOUNTING & AUDIT SERVICES	3,447	3,182	3,500	3,500
OFFICE SUPPLIES	8,733	6,499	4,000	4,000
OFFICE EQUIPMENT, MAINT & REPAIR	4,403	2,967	3,500	3,500
OFFICE & CELLULAR PHONE	2,263	2,589	2,500	2,500
COMPUTER REPLACEMENT	0	0	6,000	6,000
COMPUTER SOFTWARE, EQUIP & SUPPORT	5,062	4,046	1,200	1,200
PRINTING	347	721	1,000	1,000
POSTAGE	1,881	1,788	2,700	2,700
BOOKS PUBLICATIONS & CD ROM	297	181	500	500
INVESTIGATOR SUPPLIES	185	313	500	500
PHOTOGRAPHY & GRAPHICS	0	56	200	200
TRAVEL	6,235	6,399	6,500	6,500
WITNESS EXPENSES	3,897	7,342	4,000	4,000
MISC. TRIAL EXPENSES	4,119	6,810	4,000	4,000
TRANSCRIPTS	35	1,196	500	500
VEHICLE MAINT. & REPAIR	1,839	610	800	800
CDAC ASSESSMENT	3,415	1,906	4,600	4,600
PROFESSIONAL DUES	443	708	800	800
TRAINING TUITION	1,337	1,735	2,000	2,000
TRAINING ROOM & BOARD	2,700	1,811	2,200	2,200
CAPITAL EXPENSE	7,391	0	7,500	7,500
UNEMPLOYMENT	4,144	645	0	0
VALE GRANT/ADMIN	(13,728)	(11,250)	(13,000)	(11,750)
DISCOVERY REIMBURSEMENT	(23,256)	(8,491)	0	0
MISC. REIMBURSEMENT	(1,679)	(712)	(500)	(500)
TRIAL REIMBURSEMENT	(3,263)	(4,449)	(5,000)	(5,000)
Operating Expenditures:	20,706	27,126	40,600	41,850
Expenditure Total:	392,099	394,951	399,719	413,390

District Attorney Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9500-4901 MISC REV-DA BUDGET OVERAGE	20,074	33,963	30,004	0
Revenue Total	20,074	33,963	30,004	0

Information Technology



Information Technology Director: Mason Siedschlaw

Phone: 970-826-3403

Email: msiedschlaw@moffatcounty.net

Mission Statement:

It is the mission of the Moffat County Information Technology Department to provide timely, quality services to all of the departments within Moffat County, by prudent utilization of available resources for the purposes of:

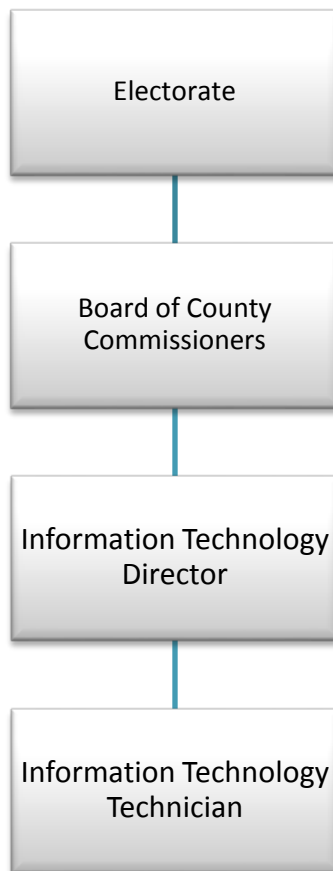
- Providing for access while protecting the security and integrity of our networks, applications, and data
- Pursuing new technologies and new horizons
- Remaining responsive to the evolving needs of Moffat County

Purpose of Department:

- ✓ Information Technology provides the implementation and maintenance to network services that Moffat County uses in its organization. Specific tasks may include the coordination of requests for services between users and operating or applications systems. Confer with users or review requests for services or other information to identify requirements for information services; coordinate with departments, contractors or vendors as needed to provide required services or support. Maintain an inventory of information services equipment, supplies, and materials; review technical publications and other information to identify new technology and improvements in hardware or software, make recommendations concerning new purchases, changes in contracts or other actions, prepare and coordinate purchase orders, contracts and other documents as required. Aid in training or assist users with various system applications, respond to various problems and coordinate with staff to affect solutions or enhance systems performance.

<i>Information Technology Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Information Technology Director	IT Director	1.00
Information Technology Technician	IT Technician	1.00
Total		2.00

Information Technology Organizational Chart



Information Technology Expenditures

01-1600-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
02-6000 IT DIRECTOR	67,026	68,325	67,933	68,194
05-6000 IT TECHNICIAN	0	50,274	50,274	50,467
31-6000 TECHNICIAN	49,486	0	0	0
00-6060 FRINGE BENEFITS	27,883	29,944	28,789	28,137
00-6364 RETIREMENT	5,089	7,116	7,093	7,120
Personnel Expenditures:	149,484	155,658	154,089	153,917
00-6085 OFFICE SUPPLIES	785	789	869	869
00-6086 POSTAGE	6	65	200	96
00-6090 COMPUTER EXPENSE/SERVICE	3,914	7,052	7,400	7,402
00-6100 OPERATING SUPPLIES	608	1,538	2,500	2,546
00-6103 TELEPHONE	8,053	9,687	8,800	8,845
00-6108 TRAVEL/STAFF DEVELOPMENT	10	0	0	307
00-6120 MAINTENANCE CONTRACTS	245,997	267,575	260,108	278,507
Operating Expenditures:	259,373	286,706	279,877	298,572
00-6220 CAPITAL OUTLAY	9,718	17,387	18,000	18,000
Capital Expenditures:	9,718	17,387	18,000	18,000
Expenditure Total:	418,576	459,751	451,966	470,489

Information Technology Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9500-4820 SALE OF IT ASSETS	629	303	250	500
01-9800-4850 REIMB-INFORMATION SYSTEMS	6,449	7,170	6,872	6,872
Revenue Total	7,078	7,472	7,122	7,372

Moffat County Attorney



Moffat County Attorney: Rebecca Tyree, Esq.

Phone: 970-826-3404

Email: Rtyree@moffatcounty.net

Mission Statement:

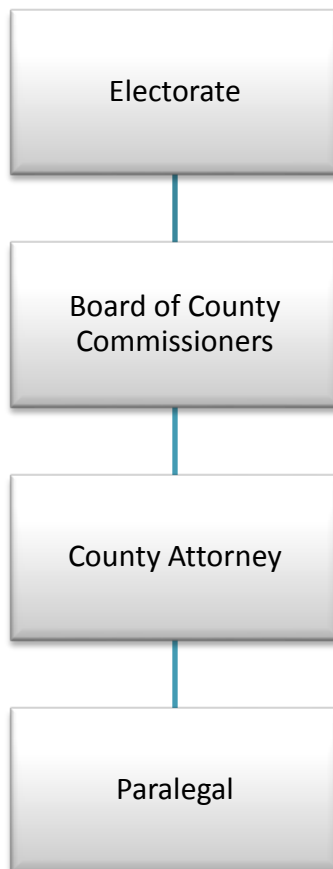
To provide quality legal advice and representation of Moffat County Government includes Moffat County Board of County Commissioners, County Boards and Departments, and Elected Officials thereby enabling these entities to provide better services and leadership to the Moffat County community.

Purpose of Department:

- ✓ The County Attorney's Office provides legal counsel to the Board of County Commissioners, County Departments and Boards, and to Elected Officials as directed by the Board of County Commissioners. The Office represents Moffat County in connection with litigation, administrative proceedings, settlement discussions, negotiations and similar proceedings except insured claims and provides contract management services, including negotiation, preparation and enforcement of leases and contracts to which Moffat County is a party.
- ✓ The County Attorney supervises County Attorney staff.
- ✓ The County Attorney identifies, researches and prepares advisements for the Board and all departments and divisions of county government on legal issues relevant to the general operation of county offices, including employment/personnel, special districts, land use, land transfers, prescriptive rights, and premises liability, and researches laws, regulations, policies and precedent decisions and interprets the law and its applications to county legal issues.
- ✓ The Paralegal in the County Attorney's Office assists the County Attorney in providing the above services and oversees Colorado Open Record Act requests as Custodian of Public Records.

<i>County Attorney Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
County Attorney	County Attorney	1.00
Paralegal	Paralegal	1.00
Total		2.00

County Attorney Organizational Chart



County Attorney Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1700-					
02-6000	COUNTY ATTORNEY	97,635	99,216	99,216	99,598
05-6000	PARALEGAL	0	0	43,309	45,017
10-6000	CLERICAL	45,023	43,061	0	0
00-6060	FRINGE BENEFITS	47,423	40,539	40,476	39,458
00-6364	RETIREMENT	5,562	6,450	8,552	8,677
Personnel Expenditures:		195,644	189,266	191,553	192,750
00-6079	CONSULTANT	1,483	5,000	25,000	25,000
00-6084	MISC EQUIPMENT	81	254	100	200
00-6085	OFFICE SUPPLIES	638	805	750	850
00-6086	POSTAGE	37	0	0	0
00-6088	LEGAL NOTICES	888	(65)	0	500
00-6090	COMPUTER SERVICE	100	0	0	0
00-6108	TRAVEL/STAFF DEVELOPMENT	258	1,010	1,072	2,871
00-6120	MAINTENANCE CONTRACTS	2,775	2,182	1,548	2,250
00-6180	BOOKS	95	72	144	350
00-6300	DUES & MEETINGS	1,635	1,605	1,245	1,655
00-6301	EMPLOYEE ED/TRAINING	396	0	0	0
00-6330	REIMBURSEMENT/SOC SERV	39	0	0	0
00-6338	CIVIL SERVICES	349	177	127	300
00-6349	MISCELLANEOUS	62	136	100	200
00-6963	UNEMPLOYMENT	0	6,117	0	0
Operating Expenditures:		8,836	17,293	30,086	34,176
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		204,479	206,559	221,639	226,926

County Attorney Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4555	REIMB-ATTORNEY SALARIES	58,234	22,654	17,804	17,804
01-9800-4556	REIMB-ATTORNEY EXPENSES	2,762	2,465	457	457
Revenue Total		60,996	25,119	18,261	18,261

Development Services



Development Services Director: Roy Tipton

Phone: 970-824-9160

Email: rtipton@moffatcounty.net

Mission Statement:

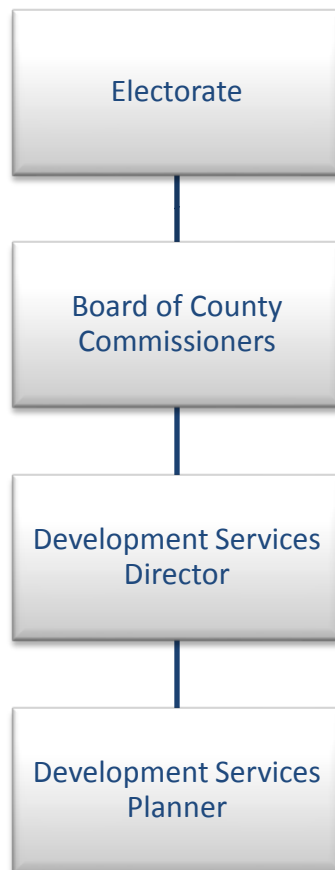
To provide solution oriented services to the citizens of Moffat County through the application of professional skills, adopted plans, standards, and building codes which facilitate the growth of the local economy, enhance the quality of life and preserve the natural environment for current and future generations

Purpose of Department:

- ✓ Development Services encompasses project management of capital projects, procurement of capital assets, grant writing and administration, and the Planning Department.

<i>Development Services Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Development Services Director	Development Services Director	1.00
Development Services Planner	Planner	0.50
Total		1.50

Development Services Organizational Chart



Development Services Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1801-					
02-6000	DEVELOPMENT SERVICES DIRECTOR	72,245	73,403	73,403	73,686
05-6000	PLANNER	0	0	31,263	31,383
06-6000	BUILDING OFFICIAL	64,206	8,282	0	0
10-6000	PLANNER	49,309	50,020	0	0
00-6034	OVERTIME	0	24	24	0
00-6038	LONGEVITY	2,088	2,080	1,300	1,300
00-6060	FRINGE BENEFITS	71,651	52,407	39,887	39,059
00-6364	RETIREMENT	8,206	8,028	6,358	6,382
Personnel Expenditures:		267,705	194,243	152,235	151,810
00-6076	PROF SERV/LEGAL	69	0	0	0
00-6079	PROF/SERVICES OTHER	0	53,551	43,000	44,000
00-6084	MISC EQUIPMENT	0	0	582	582
00-6085	OFFICE SUPPLIES	986	768	1,396	1,396
00-6086	POSTAGE	34	35	65	65
00-6087	COPIES	96	0	0	0
00-6088	ADV/LEGAL	936	2,973	1,600	1,600
00-6090	COMPUTER/EXP/SERV	0	0	0	0
00-6103	TELEPHONE	320	46	337	337
00-6108	TRAVEL/STAFF DEVELOPMENT	10	50	312	2,604
00-6121	REPAIRS AUTO	857	216	1,000	1,000
00-6300	DUES & MEETINGS	135	502	310	310
00-6503	REFUND PERMIT FEE	947	765	0	0
00-6963	UNEMPLOYMENT REIMB CHARGE	0	12,180	0	0
Operating Expenditures:		4,391	71,088	48,602	51,894
00-6220	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		272,096	265,331	200,837	203,704

Development Services Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4771	CHG SERVICES-BUILDING/SEPTIC PERMI	20,012	44,062	0	0
01-9400-4773	CHG SERVICES-PLANNING FEES	2,000	4,350	2,000	2,000
01-9400-4774	CHG SERVICES-CONTRACTOR REVENUE	1,630	620	60	0
01-9800-4566	MISC-DEVELOPMENT SERVICES	85	(42)	0	0
Revenue Total		23,727	48,990	2,060	2,000

County Surveyor



County Surveyor: Peter Epp

Phone: 970-824-8236

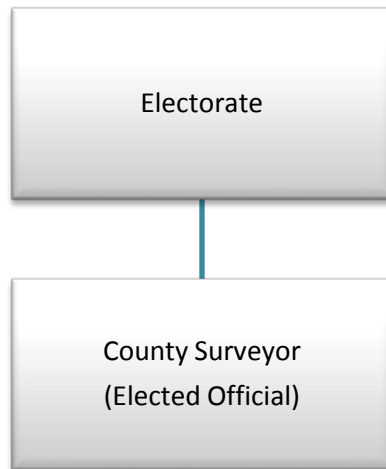
Email: pepp@moffatcounty.net

Mission Statement:

- ✓ To represent the County in boundary disputes pursuant to C.R.S. sections 30-6-110 and 30-10-906.
- ✓ To notify the County attorney of any unsettled boundary disputes or boundary discrepancies within the county which may come to their attention.
- ✓ To file in the office of the county clerk and recorder all surveys, field notes, calculations, maps, and any other records pertaining to work authorized and financed by the board of county commissioners.
- ✓ Conduct surveys to establish the boundaries of county property, including road rights-of-way, or any other surveys necessary to the county.
- ✓ Accept filing maps of surveys that establish monuments and keep a current record of all survey monuments within the county.
- ✓ Examine all survey maps and plats before they are recorded by the county clerk and recorder to insure proper content and form.
- ✓ Conduct geodetic control surveys, vertical control surveys, or any surveys for the purpose of geographic information systems.
- ✓ Conduct or supervise construction surveys necessary to the County.
- ✓ Provide reference monuments for the remuneration or monument upgrades of public land survey.

<i>County Surveyor Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
County Surveyor	Elected Official	1.00
Total		1.00

County Surveyor Organizational Chart



County Surveyor Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-1900-					
01-6000	ELECTED OFFICIAL	3,313	3,300	3,300	4,554
00-6060	FRINGE BENEFITS	19,680	21,471	20,404	19,966
00-6364	RETIREMENT	145	198	198	273
	Personnel Expenditures:	23,138	24,969	23,902	24,794
00-6100	OPERATING	0	0	0	0
	Operating Expenditures:	0	0	0	0
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	23,138	24,969	23,902	24,794

Moffat County Sheriff



Moffat County Sheriff: KC Hume
Phone: 970-824-4495
Email: khume@sheriff.moffat.co.us

Mission Statement:

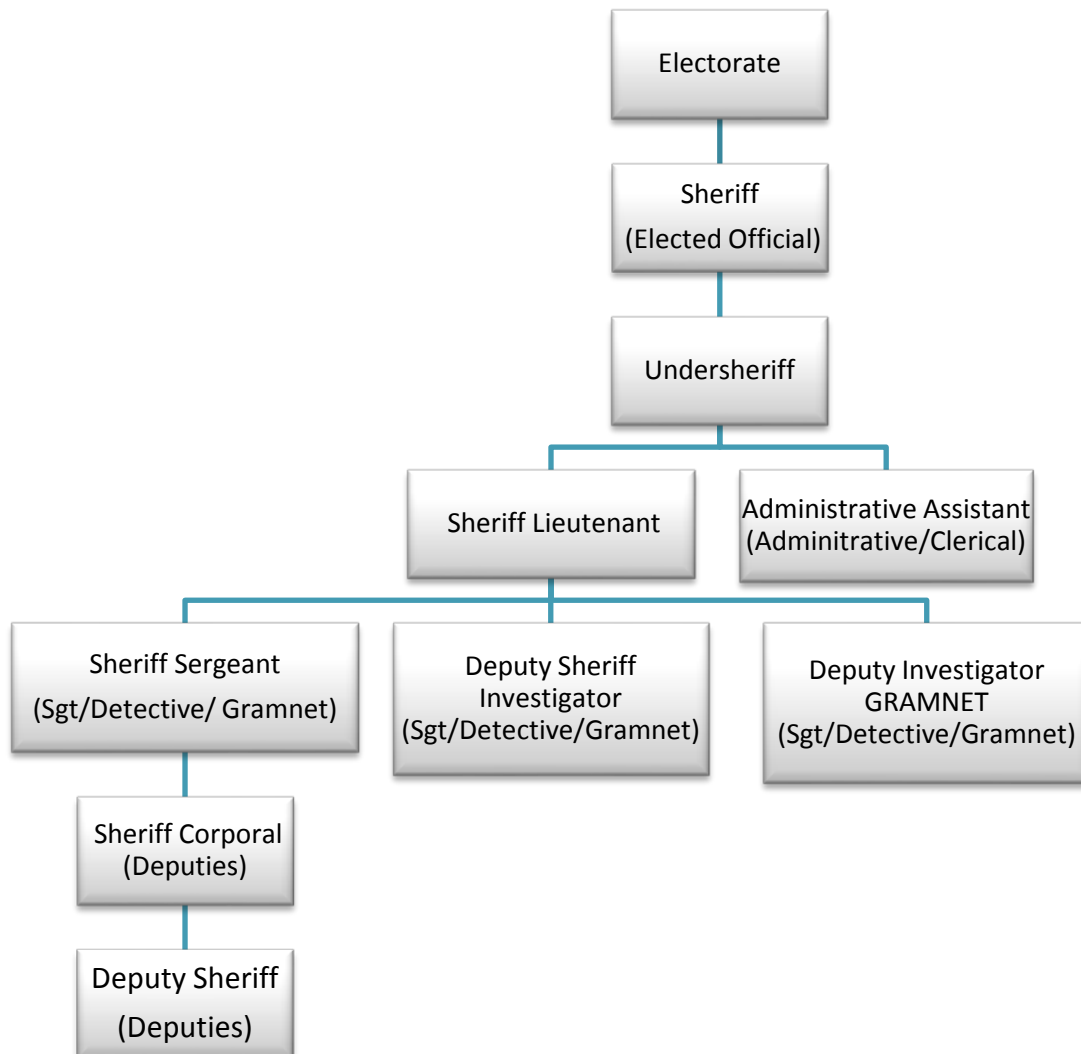
To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.

Purpose of Department:

- ✓ The function of the Sheriff's Office is to provide law enforcement to the unincorporated areas of Moffat County. Sheriff's deputies patrol 4,734 square miles, responding to calls for service, investigating crimes against persons and property, serving civil process, organizing command functions for Search and Rescue and wildland fire. Deterring violations of law, through proactive patrolling and enforcing applicable State laws and County resolutions is also an important function of the Sheriff's Office. The Sheriff's deputies also assist on transportation services for inmates and actively assist with wildland fire suppression operations.

<i>Sheriff Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Sheriff	Elected Official	1.00
Undersheriff	Undersheriff	1.00
Sheriff Lieutenant	Lieutenant	1.00
Administrative Assistant	Administrative/Clerical	1.00
Sheriff Sergeant	Sergeant/Detective/GRAMNET	2.00
Investigator/GRAMNET	Sergeant/Detective/GRAMNET	2.00
Sheriff Corporal	Deputies	2.00
Deputy Sheriff	Deputies	7.00
Total		17.00

Moffat County Sheriff Organizational Chart



Sheriff Expenditures

01-2000-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-6000	ELECTED OFFICIAL	76,290	75,998	75,998	104,889
03-6000	UNDERSHERIFF	72,245	72,627	73,403	73,686
05-6000	LIEUTENANT	62,582	64,223	63,723	66,753
06-6000	ADMINISTRATIVE/CLERICAL	0	0	37,392	38,920
07-6000	SERGEANT/DETECTIVE/GRAMNET	122,619	122,149	231,607	242,918
08-6000	DEPUTIES	620,044	617,933	479,475	493,081
10-6000	CLERICAL	73,947	78,002	0	0
00-6034	OVERTIME	22,318	21,819	28,000	27,946
00-6038	LONGEVITY	4,396	6,000	8,718	12,100
00-6060	FRINGE BENEFITS	417,069	448,625	429,969	404,171
00-6364	RETIREMENT	42,218	61,887	62,441	61,941
Personnel Expenditures:		1,513,728	1,569,263	1,490,726	1,526,405
00-6076	PROF. SERVICES LEGAL	0	0	1,000	1,000
00-6084	MISC EQUIPMENT	3,572	1,709	4,500	2,000
00-6085	OFFICE SUPPLIES	1,328	2,096	3,000	3,300
00-6086	POSTAGE	1,023	546	800	1,000
00-6087	COPIES	775	548	600	600
00-6090	COMPUTER/EXPENSE/SERV.	4,892	5,183	5,000	5,000
00-6100	OPERATING SUPPLIES	11,386	12,137	11,000	10,000
00-6102	UNIFORMS	2,738	3,845	3,800	6,000
00-6103	TELEPHONE	4,875	5,298	2,400	6,000
00-6106	GAS & OIL	6,933	7,412	6,500	8,227
00-6108	TRAVEL/STAFF DEVELOPMENT	5,373	4,024	6,000	5,500
00-6120	MAINTENANCE CONTRACTS	5,676	4,399	3,500	3,500
00-6121	REPAIRS AUTO	28,858	13,142	12,000	12,330
00-6122	RADIO REPAIR/MAINT.	2,186	2,337	3,000	7,308
00-6135	GRAMNET	5,131	5,131	5,131	7,000
00-6251	SAR GRANT	0	13,600	0	0
00-6253	USFS CONTRACT	3,892	0	0	0
00-6255	SPECIAL PROJECTS	17,114	7,490	10,000	10,000
00-6300	DUES & MEETINGS	3,944	3,946	4,000	4,080
00-6301	EMPLOYEE EDUCATION	12,230	13,771	13,000	6,000
00-6349	MISCELLANEOUS	1,993	1,608	2,800	2,800
00-6963	UNEMPLOYMENT REIMB CHARGE	0	0	0	0
Operating Expenditures:		123,918	108,221	98,031	101,645
00-6225	CAP OUT VEHICLE	90,107	64,600	0	0
00-6228	CAPITAL OUTLAY	18,297	8,587	0	5,040
Capital Expenditures:		108,404	73,187	0	5,040
Expenditure Total:		1,746,050	1,750,671	1,588,757	1,633,090

Sheriff Revenues

Account Number & Title		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9100-4834	FEDERAL-VEST GRANT	5,881	2,465	3,000	3,000
01-9200-4643	STATE-SEARCH & RESCUE	0	13,748	13,748	0
01-9200-4850	STATE-FINES	11,000	10,900	500	0
01-9200-4851	RANCH WATCH GRANT	0	45	0	0
01-9400-4779	CHG SERVICES-PENALTY ASSESSMENT	12,760	12,345	11,000	12,000
01-9400-4780	CHG SERVICES-SHERIFF'S FEES	37,685	35,311	34,000	30,000
01-9400-4796	SHERIFF FEES/FINGERPRINT	0	40	40	0
01-9500-4839	MISC REV-DUI LEAF	8,709	16,999	5,345	4,500
01-9500-4854	MISC REV-TOWN OF DINOSAUR	48,000	56,000	0	0
01-9800-4537	REIMB-SHERIFF TRAINING	1,040	99	6,470	0
01-9800-4538	REIMB-SHERIFF TRAVEL	748	0	0	0
01-9800-4539	REIMB-SHERIFF OPERATING	2,704	3,202	2,040	0
01-9800-4540	REIMB-SHERIFF OT	581	941	5,800	4,000
01-9800-4551	REIMB-INSURANCE REIMBURSEMENT	11,445	4,821	0	0
Revenue Total		140,553	156,916	81,942	53,500

Moffat County Coroner



Moffat County Coroner: Kirk McKey

Phone: 970-824-4444

Email: coroner@moffatcounty.net

Mission Statement:

To serve the people of Moffat County in a responsible and compassionate manner.

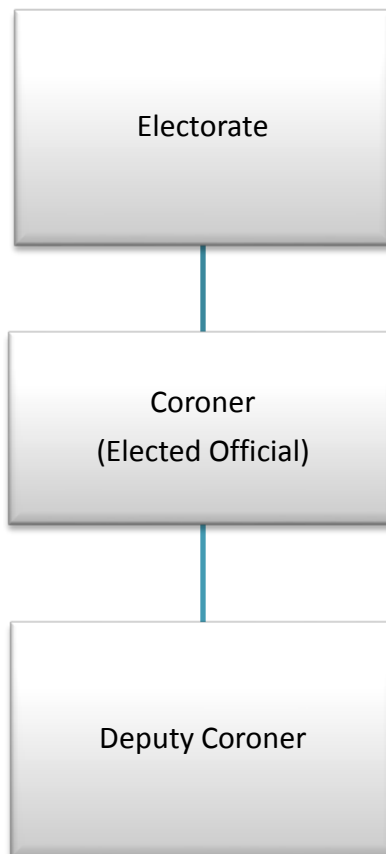
To Investigate all reportable deaths within the jurisdiction in a thorough manner in accordance with accepted standards in use today in this field while keeping in mind available resources of the County.

Purpose of Department:

- ✓ This is a statutory office pursuant to C.R.S. 30-10-518 and 30-10-601 through 30-10-621. The Coroner is elected to serve for a four-year term. The Coroner is authorized to appoint Deputies to serve in his absence.

<i>Coroner Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Coroner	Elected Official	1.00
Deputy Coroner	Deputy Coroner	0.10
Total		1.10

Moffat County Coroner Organizational Chart



Coroner Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-2200-					
01-6000	ELECTED OFFICIAL	33,227	33,100	33,100	45,682
04-6000	DEPUTY CORONER	0	0	1,575	5,148
06-6000	CORONER-ASSISTANT	2,000	2,059	0	0
00-6060	FRINGE BENEFITS	22,435	24,197	23,087	23,684
00-6364	RETIREMENT	1,451	1,986	1,986	2,741
Personnel Expenditures:		59,114	61,343	59,748	77,255
00-6078	INDIGENT BURIAL	0	0	2,000	2,000
00-6082	AUTOPSIES	26,336	23,360	16,915	16,915
00-6100	OPERATING SUPPLIES	2,266	1,113	750	750
00-6103	TELEPHONE	629	590	650	650
00-6108	TRAVEL/STAFF DEVELOPMENT	570	0	1,350	1,350
00-6114	TRANSPORTATION	8,041	5,271	5,100	5,100
00-6121	REPAIRS AUTO	0	1,488	0	0
00-6125	TOXICOLOGY	3,761	3,516	2,900	2,900
00-6128	FACILITY USE FEE	4,500	6,600	7,300	7,300
00-6137	FACILITY RENTAL AUTOPSIES	600	0	500	500
00-6153	INVESTIGATOR FEES	400	0	1,500	1,500
00-6300	DUES & MEETINGS	1,170	2,757	900	4,900
00-6301	EMPLOYEE EDUCATION	400	1,177	3,000	3,000
00-6349	MISCELLANEOUS	10	0	100	100
Operating Expenditures:		48,682	45,871	42,965	46,965
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		107,796	107,214	102,713	124,220

Coroner Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9800-4557	MISC CORONER	869	0	0	0
Revenue Total		869	0	0	0

Office of Emergency Management



Emergency Services Coordinator: Tom Soos

Phone: 970-824-9153

Email: tsoos@moffatcounty.net

Mission Statement:

To enhance the safety of the residents of Moffat County and minimize the effects of natural and manmade disasters through coordinated planning and preparedness efforts conducted before, during, and after disasters.

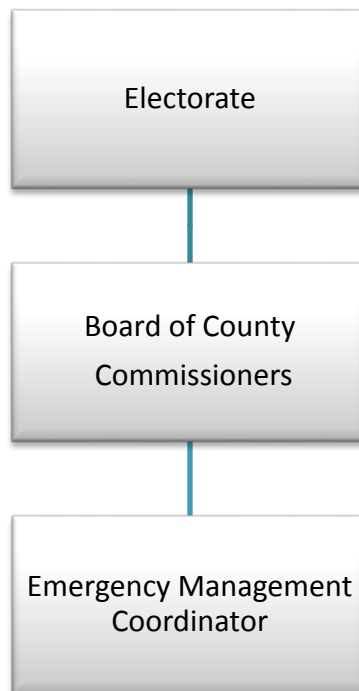
To assist all emergency response agencies in the county in fulfilling their mission through coordinated exercises.

Purpose of Department:

- ✓ Emergency management works to protect lives and property in Moffat County through effective emergency management practices and procedures. The office coordinates with local response agencies and elected officials to prevent, prepare for, mitigate, respond and recover from natural or human caused emergency situations. The emergency management coordinator remains active within the region and the state to ensure lines of communication and cooperation are maintained.
- ✓ Emergency management ensures that the county fulfills its statutorily required obligations to its citizens as it relates to disaster preparedness ensuring that emergency operations plan are updated as required. Funding for up to fifty percent of the costs for the emergency management program is eligible for reimbursement from the state. To ensure compliance with the grant guidance and ensure maximum reimbursement some special considerations are required.

<i>Emergency Management Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Emergency Management Coordinator	Emergency Management Coordinator	0.50
Total		0.50

Office of Emergency Management Organizational Chart



Emergency Management Expenditures

01-2300-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
06-6000	EMERGENCY MNGMNT COORDINATOR	55,004	30,045	29,010	27,882
00-6034	OVERTIME	0	121	0	0
00-6060	FRINGE BENEFITS	25,889	7,013	3,371	3,292
00-6364	RETIREMENT	2,405	386	0	0
	Personnel Expenditures:	83,297	37,565	32,381	31,174
00-6084	MISC EQUIPMENT	880	801	15,000	850
00-6085	OFFICE SUPPLIES	636	89	300	250
00-6100	OPERATING SUPPLIES	153	1,649	600	1,700
00-6103	TELEPHONE	1,289	1,418	1,300	1,300
00-6106	GAS & OIL	133	229	1,000	500
00-6108	TRAVEL/STAFF DEVELOPMENT	167	305	600	600
00-6121	REPAIRS AUTO	853	1,106	700	300
00-6300	DUES & MEETINGS	310	219	500	500
00-6301	EMPLOYEE EDUCATION	0	0	1,850	850
00-6345	GRANTS	1,281	0	0	0
00-6500	LEASED EQUIP IS	0	0	4,589	4,589
00-6504	FACILITIES EXPENSE	0	0	523	523
	Operating Expenditures:	5,702	5,816	26,962	11,962
00-6228	CAPITAL OUTLAY	0	0	265,136	0
	Capital Expenditures:	0	0	265,136	0
	Expenditure Total:	88,999	43,382	324,479	43,136

Emergency Management Ambulance Expenditures

01-2301-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6046	CONTRACT LABOR	0	0	0	68,000
	Personnel Expenditures:	0	0	0	68,000
00-6084	MISC EQUIPMENT	0	0	0	7,000
00-6085	OFFICE SUPPLIES	0	0	0	1,500
00-6100	OPERATING SUPPLIES	0	0	0	4,000
00-6106	GAS & OIL	0	0	0	1,400
00-6108	TRAVEL/STAFF DEVELOPMENT	0	0	0	8,000
00-6120	MAINTENANCE CONTRACT	0	0	0	1,676
00-6300	DUES & MEETINGS	0	0	0	1,500
	Operating Expenditures:	0	0	0	25,076
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	0	0	0	93,076

Emergency Management Revenues

Account Number & Title		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9100-4647	STATE EOM-EMERGENCY MANAG	0	0	0	21,568
01-9200-4647	STATE EOM-EMERGENCY MANAG	58,310	13,367	17,656	0
01-9200-4856	PUBLIC HEALTH AND ENVIRONMENT	0	0	237,338	0
01-9400-4769	EMERG MNGNMENT AMBULANCE	0	0	0	97,730
01-9500-4906	OEM DONATIONS	0	1,000	0	0
Revenue Total		58,310	14,367	254,994	119,298

Fire Control



Moffat County Sheriff: KC Hume
Phone: 970-824-4495
Email: khume@sheriff.moffat.co.us

Mission Statement:

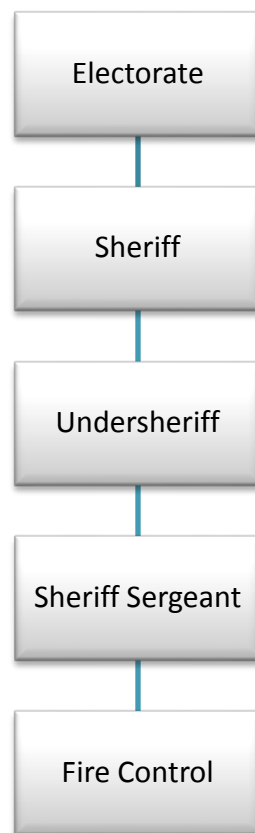
To provide for the public's safety and well-being as ordered by state statute. With financial assistance, have the ability to control and suppress wild-land fires on private and state owned property. With the assistance of the land owner, use fire as a resource to lower the number of fires that the Moffat County Sheriff's Office needs to respond to in the future. Help the citizens of Moffat County get a better understanding of the natural use of wild-land fires and the use of the 'Fire Wise Program' on their property. Maintain the equipment for a quick and reliable response to wild-land fires.

Purpose of Department:

Maintain current equipment and crew numbers in order to provide for protection of private and state lands. To suppress or control wild-land fires on private and state owned property in Moffat County. Assist the Bureau of Land Management, the National Park Service, National Wildlife Service and local Fire Districts with fire suppression on private, public and state lands.

<i>Fire Control Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Fire Control	n/a	0.00
Total		0.00

Fire Control Organizational Chart



Fire Control Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-2400-					
23-6000	WAGES	45,252	64,105	92,582	4,000
00-6060	FRINGE BENEFITS	20,173	23,416	25,066	260
00-6364	RETIREMENT	2,397	3,462	5,440	240
Personnel Expenditures:		67,822	90,982	123,087	4,500
00-6097	STATE FIRE FUND	10,119	9,211	8,600	10,231
00-6100	OPERATING SUPPLIES	2,067	4,260	4,500	1,000
00-6106	GAS & OIL	272	539	500	0
00-6107	FOOD & MEALS	1,091	734	450	400
00-6119	LEASING	800	600	600	1,000
00-6258	EMERGENCY FIRE FUND	0	1,785	250,000	97,496
Operating Expenditures:		14,349	17,128	264,650	110,127
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		82,171	108,110	387,737	114,627

Fire Control Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9200-4642	STATE-FOREST SERVICE GRANT	10,538	3,825	0	0
01-9200-4650	STATE-FIRE FUND RELIEF	0	8,139	0	0
Revenue Total		10,538	11,964	0	0

Hamilton Community



Hamilton Community Center

Phone: 970-824-1095

Mission Statement:

This mission of the Hamilton Community Center is to provide the public with a meeting place for functions, activities and meetings. It is used by clubs, groups and organizations as well as individuals for meetings, dinners, parties, and get-togethers.

Purpose of Department:

- ✓ The Hamilton Community Center exists to provide the public with a place to meet. (See mission statement). Approximately 100 people use the building monthly and approximately 400 people have used it in the last budget year for Christmas parties, receptions, DOW information meetings, fund-raisers, outfitters organizational meetings and other parties. Approximately 95% of those attending functions at the Hamilton Community Center are Moffat County residents. The age groups range from children in the local 4-H club to recreational associations, community and family groups for get-togethers, local governmental informational meetings including DOW and trash dumpster meetings, political caucuses, etc. The center is also a voting precinct.
- ✓ The Hamilton Community Center has no regular revenue. We encourage donations by the users of the Center and have had excellent cooperation from those using the building. In addition, we continue to use memorial funds given in memory of long time board/community member Ethel Jordan. We have been able to use some of those funds for special needs and projects for the Center. The daily needs of the building, i.e. paper supplies and cleaning supplies is totally provided through donations. Since donations are difficult to project, we must continue to budget for needed items; however if donated monies are available we have been able to purchase larger items with those donated funds, allowing budgeted monies to stay with the County. Since donations help defray the costs of both supplies and larger items, the cost of maintaining the building is kept to a minimum. Usage of this building can also take the pressure off meeting places in Craig.

Hamilton Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-2800-					
00-6104	UTILITIES	2,437	2,304	2,850	2,907
00-6120	MAINTENANCE	167	1,630	1,215	650
00-6349	MISC	307	303	0	0
Operating Expenditures:		2,911	4,237	4,065	3,557
00-6228	CAPITAL OUTLAY	0	0	8,000	0
Capital Expenditures:		0	0	8,000	0
Expenditure Total:		2,911	4,237	12,065	3,557

Hamilton Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9500-4904	MISC-HAMILTON COMM CENTER DONATIO	214	85	100	0
Revenue Total		214	85	100	0

Maybell



Maybell Community Center:

The purpose of the Maybell Community Center is to provide a clean, well-lighted, environmentally sound meeting place for the community organizational, social, and educational activities and events.

Maybell Senior Citizens Bus:

This bus provides weekly transportation to Craig for doctor and dentist appointments, grocery shopping and picking up medications. The bus is also used for organized senior outings. This bus is handicapped accessible.

Maybell Park:

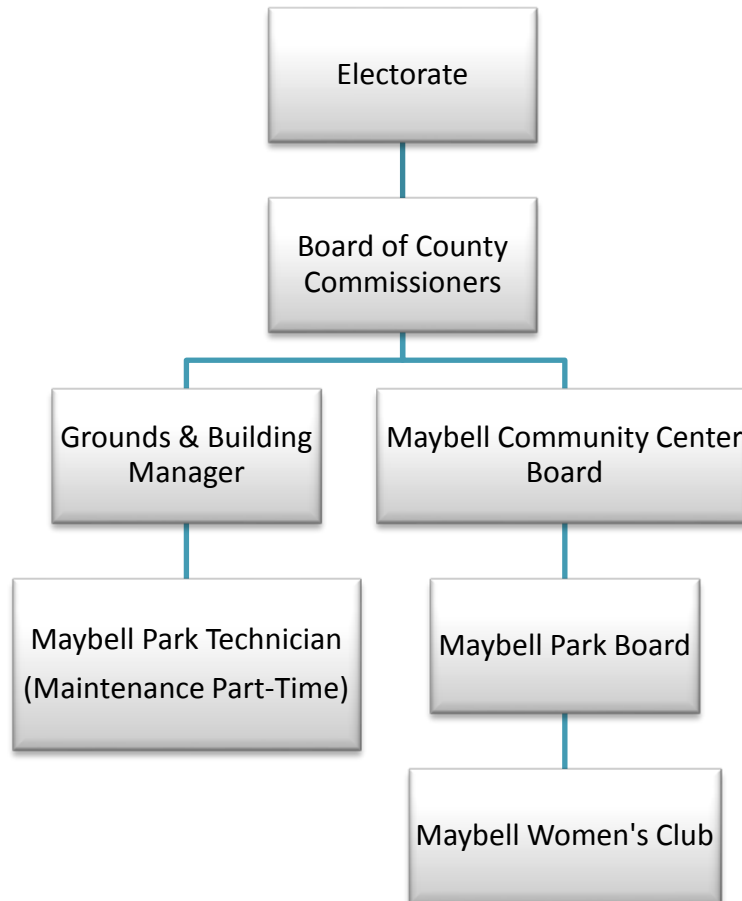
The Park has multiple uses from Family Reunions to Weddings. The main focus is camping, for visitors to Brown's Park, Sand Wash, rafters, school groups, Boy Scouts, Fire Crews, and of course, hunters. It provides travelers with a clean rest stop and playground for children. The park partners with Maybell Women's Club for improvements such as a shared mower and new fencing.

Maybell Women's Club:

The main purpose of the Maybell Women's Club is to promote citizenship and community pride through the club's involvement with the Maybell Library, "Adopt a Highway Program," publishing of the Maybell Gazette. It furnishes meals for funerals when needed and assists in fund-raisers for the ill and/or needy in the community. The club also owns and maintains the Maybell Cemetery by mowing, watering, spraying for noxious weeds, repairs fences and gates, planting and maintaining new vegetation, and arranging for new burials. Maybell Women's Club partners with the Maybell Park, and has recently purchased 6 Metal Picnic Tables and continues to contribute to the replacement trees as needed.

<i>Maybell Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Maybell Park Technician	Maintenance Part-Time	0.38
Total		0.38

Maybell Organizational Chart



Maybell Expenditures

01-3000-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
31-6000 PART TIME	8,648	12,293	0	0
32-6000 MAINTENANCE PART-TIME	0	0	11,002	11,704
00-6060 FRINGE BENEFITS	889	1,505	1,309	1,397
Personnel Expenditures:	9,537	13,798	12,311	13,101
00-6104 UTILITIES	6,443	4,602	0	0
00-6137 TAXES	3,066	2,906	0	0
00-6169 COMMUNITY CENTER	166	110	1,000	1,000
00-6173 PARK	7,259	12,150	5,700	5,700
00-6175 WOMEN'S CLUB	2,175	1,800	3,500	3,500
Operating Expenditures:	19,109	21,568	10,200	10,200
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	28,646	35,366	22,511	23,301

Maybell Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9400-4835 MAYBELL PARK CAMPGROUND FEE	23,490	27,309	9,907	0
01-9400-4854 MAYBELL PARK OTHER FEES	705	115	100	0
01-9400-4855 MAYBELL PARK SHOWERS	5,457	4,422	1,419	0
01-9400-4856 MAYBELL PARK DUMP FEES	1,920	1,860	1,135	0
01-9500-4905 MAYBELL PARK DONATIONS	1,199	5,160	1,488	0
Revenue Total	32,771	38,866	14,049	0

Maybell Ambulance



Mission Statement:

To provide exemplary EMTB pre-hospital care to all in need of ambulance services within the MVA district as outlined by the Moffat County Board of County Commissioners

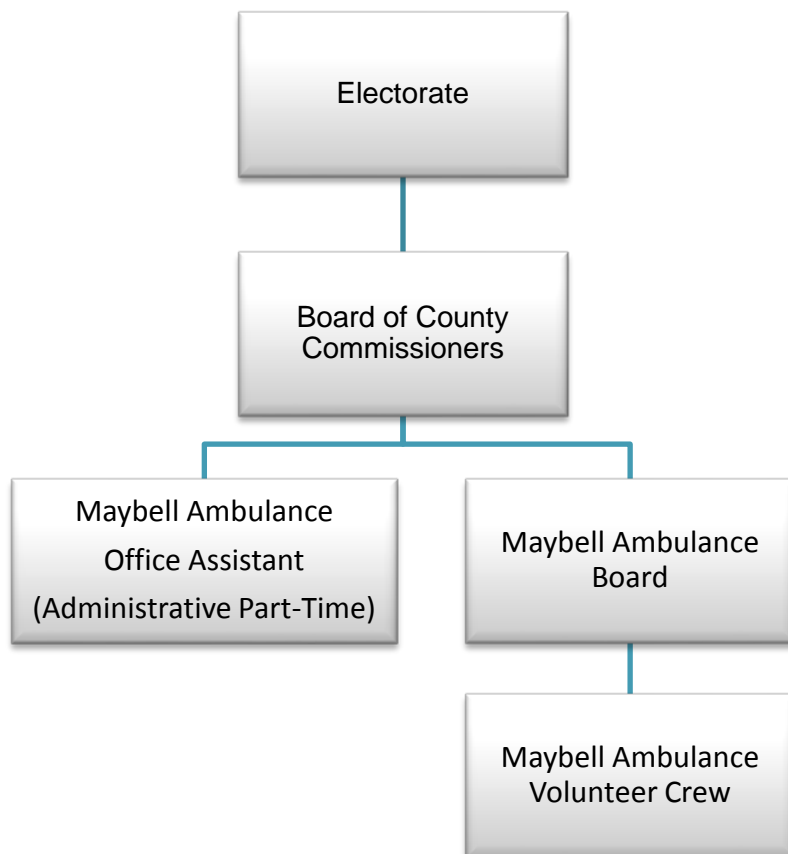
Purpose of Department:

Maybell Ambulance Provides to its community:

- ✓ 2 Full service ambulances (licensed)
- ✓ 8 EMT Basics
- ✓ Assistance available from Maybell Volunteer Fire Department, TMH Ambulance ALS services, and other agencies

<i>Maybell Ambulance Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Maybell Ambulance Office Assistant	Administrative Part-Time	0.25
Maybell Ambulance Call-Out	Maybell Ambulance Call-Out	n/a
Total		0.25

Maybell Ambulance Organizational Chart



Maybell Ambulance Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-3100-					
31-6000	ADMINISTRATIVE PART-TIME	9,484	10,588	9,137	5,980
32-6000	MAYBELL AMBULANCE CALL-OUT	0	0	5,353	4,750
00-6060	FRINGE BENEFITS	1,261	1,271	2,302	2,112
	Personnel Expenditures:	10,745	11,859	16,792	12,842
00-6084	MISC EQUIPMENT	1,147	85	0	0
00-6085	OFFICE SUPPLIES	39	186	200	200
00-6100	OPERATING SUPPLIES	2,637	4,327	2,300	2,300
00-6103	TELEPHONE	1,331	1,374	900	900
00-6104	UTILITIES	3,269	2,593	5,500	5,610
00-6106	GAS & OIL	378	438	400	486
00-6108	TRAVEL/STAFF DEVELOPMENT	11	0	1,000	1,000
00-6120	MAINT CONTRACTS	0	0	2,000	2,000
00-6121	REPAIRS AUTO	0	445	500	500
00-6122	RADIO REP/MAINT	236	240	500	500
00-6124	REPAIRS BUILDING	485	0	0	0
00-6260	FEES	0	0	1,000	1,000
00-6301	EMPLOYEE EDUCATION	2,988	2,213	1,500	1,500
00-6349	MISCELLANEOUS	301	0	50	50
	Operating Expenditures:	12,822	11,900	15,850	16,046
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	23,567	23,760	32,642	28,888

Maybell Ambulance Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4787	CHG SERVICES-AMBULANCE FEES	3,077	5,553	3,255	0
01-9800-4569	MISC-MAYBELL AMBULANCE	2,781	266	926	0
	Revenue Total	5,858	5,819	4,181	0

Maybell Volunteer Fire



Maybell Volunteer Fire Department Board
Maybell Volunteer Department Garage Address:
121 Fellows
Maybell, CO 81640

Mission Statement:

To ensure prompt, safe and secure coverage of all structure and wild land fires in and around Maybell as directed in our by-laws. Also to provide assistance to Maybell volunteer ambulance through our rescue truck and extrication operations

Purpose of Department:

To provide emergency services on a volunteer basis to the Maybell area with:

- ✓ One Rescue Truck
- ✓ One Brush Truck
- ✓ One 3,000 Gallon Fire Tender
- ✓ One FWD Fire Truck (to be replaced)
- ✓ Twelve Volunteer Fire Fighters
- ✓ Approximately twenty other fire department members volunteer (support services)
- ✓ One five member fire board appointed by Moffat County BOCC
- ✓ Volunteers trained on equipment, CPR, extrication, medical assistance and first strike wild land and structure fire assistance.

<i>Maybell Fire Department Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Maybell Fire Call-Out	Maybell Fire Call-Out	n/a
Total		0.00

Maybell Fire Organizational Chart



Maybell Fire Department Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-3200-					
31-6000	PART TIME WAGE	2,750	1,600	76	0
32-6000	MAYBELL FIRE CALL-OUT	0	0	3,288	6,000
00-6060	FRINGE BENEFITS	582	334	969	2,076
	Personnel Expenditures:	3,332	1,934	4,333	8,076
00-6084	MISC EQUIP	1,549	2,250	0	0
00-6100	OPERATING	2,241	515	9,000	9,000
00-6104	UTILITIES	3,001	4,556	7,500	7,650
00-6106	GAS & OIL	521	373	0	0
00-6121	REPAIRS AUTO	670	74	0	0
00-6122	RADIO REPAIRS MAINT	251	1,188	0	0
00-6260	FEES	48	0	0	0
00-6301	EMPLOYEE EDUCATION	1,375	563	0	0
00-6349	MISCELLANEOUS	960	195	0	0
	Operating Expenditures:	10,617	9,714	16,500	16,650
00-6228	CAPITAL OUTLAY	0	87,600	0	0
	Capital Expenditures:	0	87,600	0	0
	Expenditure Total:	13,948	99,248	20,833	24,726

Maybell Fire Department Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9500-4645	MISC REV-MAYBELL VOLUNTEER FIRE DE	2,797	5,032	1,702	0
	Revenue Total	2,797	5,032	1,702	0

Weed & Pest Management



Weed & Pest Management Manager: Jesse Schroeder
Phone: 970-824-9184
Email: jschroaeder@moffatcounty.net

Mission Statement:

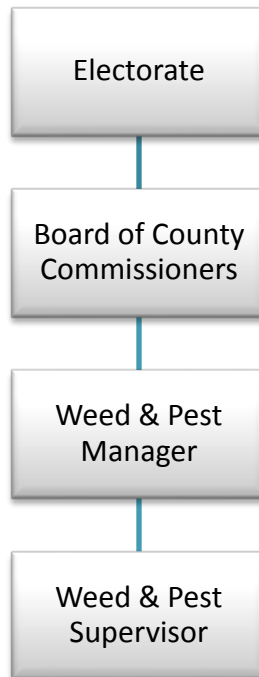
Work cooperatively with private individuals, State and Federal Agencies to implement a broad, efficient pest management program.

Purpose of Department:

- ✓ The Weed & Pest Management Department implements the State and County Undesirable Plant Management Plan including recommendations, physical assistance and herbicide applications. It directs broad based integrated plant management plans as part of the area's Coordinated Resource Management and other similar cooperative agreements. It assists cooperators in development and implementation of partnership agreements.
- ✓ It does mosquito abatement through a comprehensive integrated management plan with the focus being on larval control of mosquitoes in the Craig and Maybell recreational, residential, and surrounding areas. Including the trapping of adult mosquitoes and testing for vector borne diseases.
- ✓ It assists county landowners in control of rodents by applying necessary products that are paid for by the landowners.
- ✓ Weed & Pest Management treats Mormon Crickets and Grasshopper infestations for members of the Pest District on a complaint basis.

<i>Weed & Pest Management Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Weed & Pest Manager	Weed & Pest Manager	1.00
Weed & Pest Supervisor	Weed & Pest Supervisor	0.74
Contract Labor	Contract Labor	0.00
Total		1.74

Pest Management Organizational Chart



Pest Management Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-3300-					
02-6000	WEED & PEST MANAGER	40,826	52,528	37,079	53,105
03-6000	ASSISTANT	29,046	0	0	0
37-6000	WEED & PEST SUPERVISOR	0	39,511	34,799	30,728
00-6034	OVERTIME	0	260	8,268	0
00-6038	LONGEVITY	223	0	2,600	0
00-6046	CONTRACT LABOR	83,983	54,256	14,940	49,000
00-6060	FRINGE BENEFITS	22,573	31,926	23,637	30,152
00-6364	RETIREMENT	0	2,303	1,455	3,186
Personnel Expenditures:		176,650	180,785	122,778	166,170
00-6084	MISC EQUIPMENT	3,387	0	5,000	5,000
00-6085	OFFICE SUPPLIES	1,562	784	1,500	1,500
00-6100	OPERATING SUPPLIES	33,116	35,284	33,000	33,000
00-6103	TELEPHONE	1,367	711	1,500	1,500
00-6104	UTILITIES	4,472	4,407	5,500	5,610
00-6108	TRAVEL/STAFF DEVELOPMENT	1,025	501	2,500	2,500
00-6123	REPAIRS/EQUIP/MAIN	13,191	7,429	10,000	10,000
00-6124	REPAIRS BUILDING	1,888	1,424	1,000	1,000
00-6300	DUES & MEETINGS	309	568	1,500	1,500
00-6301	WEED EDUCATION	259	4,884	4,000	4,000
00-6315	RANGE LAND PEST	0	0	5,000	5,000
00-6316	ANIMAL CONTROL	10,000	10,000	10,000	10,000
00-6317	SPRAYING	16,196	15,962	11,000	11,000
00-6318	MOSQUITO SUPPLIES	58,032	36,802	42,320	42,320
00-6319	RODENT SUPPLIES	0	4,135	0	0
00-6349	MISCELLANEOUS	2,357	2,647	5,000	5,000
00-6371	CO 1ST SOIL CONSERVATION	12,500	10,034	0	0
00-6963	UNEMPLOYMENT REIMBURSABLE CHC	555	4,155	0	0
Operating Expenditures:		160,216	139,727	138,820	138,930
00-6228	CAPITAL OUTLAY	20,421	31,250	0	0
Capital Expenditures:		20,421	31,250	0	0
Expenditure Total:		357,287	351,762	261,598	305,100

Pest Management Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4788	CHG SERVICES-WEED CONTROL	8,690	18,432	11,535	11,535
Revenue Total		8,690	18,432	11,535	11,535

Moffat County Fair



Administrative Supervisor: Jackie Goodnow

Phone: 970-824-9180

Email: jgoodnow@moffatcounty.net

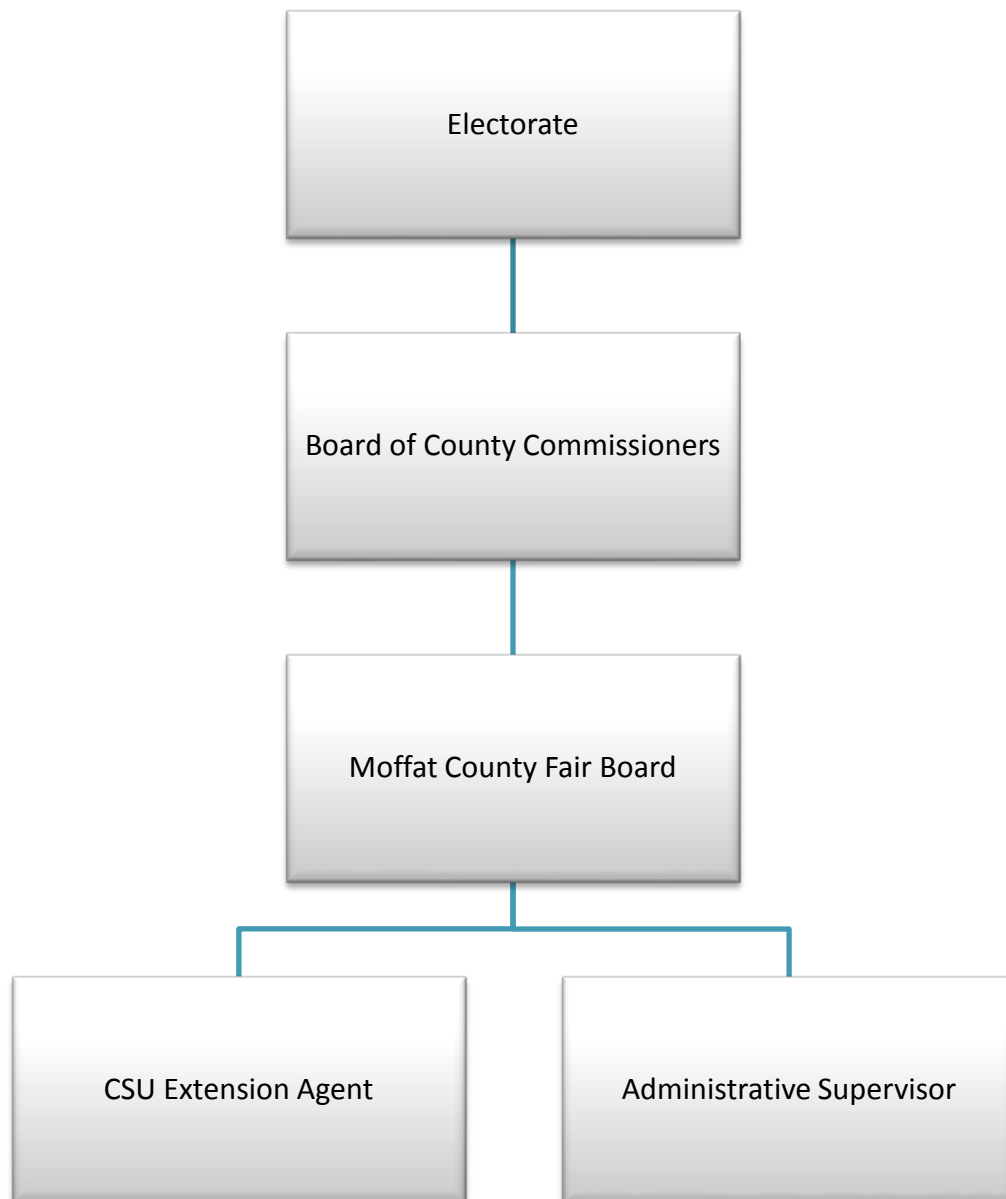
The Moffat County Fair provides an opportunity for all residents of Moffat County to exhibit, encourage and promote their agricultural heritage as well as skills and accomplishments in the mechanical, industrial, horticulture, home economics and livestock industries in the County. This follows statute CRS 35-65-111. The County Fair also provides the opportunity and means for all 4-H and FFA projects to be completed, exhibited and judged for the youth in Moffat County.

Purpose of Department:

- ✓ Livestock and Horse Shows
- ✓ Indoor Projects - Horticulture, Garden, Hobby, Mechanical, Family & Consumer Sciences
- ✓ Entertainment – Variety that provides for all audiences
- ✓ Hall of Education – An event for all educational and non-profit organizations to showcase functions and benefits for Moffat County Residents
- ✓ Events for Community and Families of Moffat County and surrounding counties to participate and enjoy the celebration of Moffat County and its heritage.

<i>County Fair Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Contract Labor(Security/Temps)	Contract Labor	0.00
Contract Labor(Judges)	Judges	0.00
Total		0.00

County Fair Organizational Chart



County Fair Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-3900-					
00-6046	CONTRACT LABOR	1,707	1,707	1,707	1,762
00-6051	JUDGES	7,603	8,731	7,062	7,062
	Personnel Expenditures:	9,310	10,438	8,769	8,824
00-6080	SECURITY	600	300	600	600
00-6081	OPEN HORSE SHOW	2,075	1,553	1,000	1,000
00-6082	FAIR QUEEN EXPENSE	0	0	180	0
00-6083	AWARDS AND RIBBONS	8,492	7,515	6,062	6,062
00-6085	OFFICE SUPPLIES	521	877	900	900
00-6086	POSTAGE	366	383	400	400
00-6087	COPIES	475	318	500	500
00-6088	AD/LEGAL NOTICES	5,898	7,701	2,562	2,562
00-6089	PRINTING	349	318	400	400
00-6091	PREMIUMS	2,323	2,323	2,323	2,323
00-6092	FAIR BOOK	3,764	4,001	4,000	4,000
00-6093	ENTERTAINMENT	29,246	48,241	40,907	10,907
00-6100	OPERATING SUPPLIES	325	278	500	500
00-6250	IMPROVEMENTS	618	3,390	1,000	1,000
00-6349	MISCELLANEOUS	4,252	4,317	3,000	3,000
	Operating Expenditures:	59,304	81,516	64,334	34,154
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	68,614	91,954	73,103	42,978

County Fair Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9500-4844	MISC REV-MOCO FAIR DONATIONS	37,031	62,371	69,219	6,000
	Revenue Total	37,031	62,371	69,219	6,000

Colorado State University Extension



CSU Extension Agent: Jessica Counts
Phone: 970-824-9180
Email: Jessica.Counts@colostate.edu

Mission Statement:

The Mission of Colorado State University Extension is:

“To provide information and education, and encourage the application of research-based knowledge in response to local, state and national issues affecting individuals, youth, families, agricultural enterprises and communities of Colorado.”

Our vision is to:

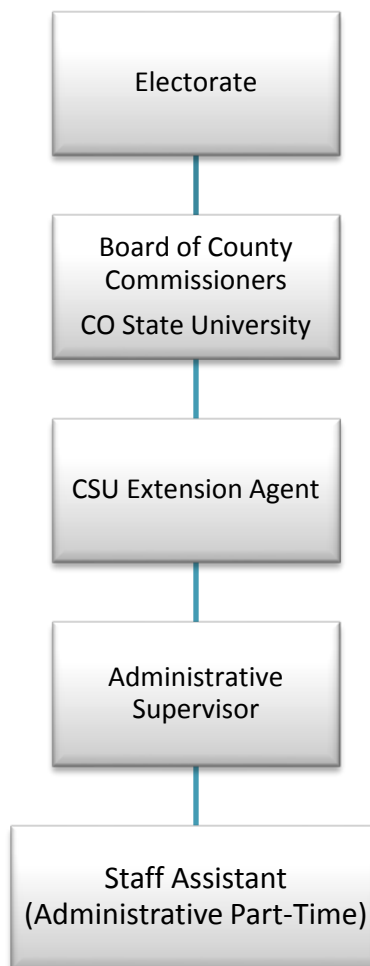
“Lead the University in helping the people of Colorado put knowledge to work.”

Purpose of Department:

As the major off-campus educational arm of Colorado State University, Extension is a partnership of Colorado State University, Moffat County, and the United States Department of Agriculture. Extension is the informal, non-credit educational system that links education and research with the needs of Moffat County citizens. The office provides unbiased, research-based information and encourages the application of this information in response to local, state and national issues affecting individuals, youth, *families and agriculture enterprises in Moffat County.*

<i>Extension Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Administrative Supervisor	Administrative Supervisor	1.00
Staff Assistant	Administrative Part-Time	0.70
Total		1.70

Extension Organizational Chart



Extension Expenditures

01-4000-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
03-6000	ADMINISTRATIVE SUPERVISOR	45,498	46,416	46,239	46,416
06-6000	STAFF ASSISTANT	13,886	18,302	0	0
31-6000	ADMINISTRATIVE PART-TIME	0	0	14,710	19,991
00-6034	OVERTIME	3,197	5,112	8,268	5,000
00-6038	LONGEVITY	2,610	2,600	2,600	2,600
00-6047	CSU AGENTS SALARIES	13,300	13,300	13,300	13,300
00-6060	FRINGE BENEFITS	24,712	27,047	25,680	24,672
00-6364	RETIREMENT	2,293	3,248	3,426	2,941
Personnel Expenditures:		105,496	116,025	114,223	114,920
00-6085	OFFICE SUPPLIES	2,284	3,654	2,150	2,150
00-6086	POSTAGE	2,940	2,146	1,700	1,700
00-6087	COPIES	5,427	5,581	5,500	5,500
00-6103	TELEPHONE	1,200	1,050	1,200	1,200
00-6108	TRAVEL/STAFF DEVELOPMENT	3,999	4,258	3,100	3,565
00-6123	REPAIR/EQUIP/MAINT.	551	332	300	300
00-6130	REF & PROG SUPPORT	4,880	3,989	3,400	3,400
00-6300	DUES & MEETINGS	480	489	300	300
00-6349	MISCELLANEOUS	1,704	1,610	1,614	1,614
Operating Expenditures:		23,466	23,110	19,264	19,729
00-6220	CAPITAL OUTLAY-OFFICE	0	0	0	0
00-6228	CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		128,962	139,135	133,487	134,649

Extension Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9800-4548 MISC REV EXTENSION	0	0	0	0
Revenue Total	0	0	0	0

Luttrell Barn



Luttrell Barn Expenditures

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-4100-				
00-6101 MAINTENANCE SUPPLIES	30	0	0	0
00-6104 UTILITIES	1,091	676	0	0
Operating Expenditures:	1,121	676	0	0
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	1,121	676	0	0

Luttrell Barn Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9400-4781 CHG SERVICES-LUTTRELL BARN	0	200	0	0
Revenue Total	0	200	0	0

Moffat County Fairgrounds



Fairgrounds Manager: Bill Sixkiller

Phone: (970)824-5708

Email: mocofair@moffatcounty.net

Mission Statement:

To maintain, operate and improve a safe high quality facility for numerous uses by the general public and private sector.

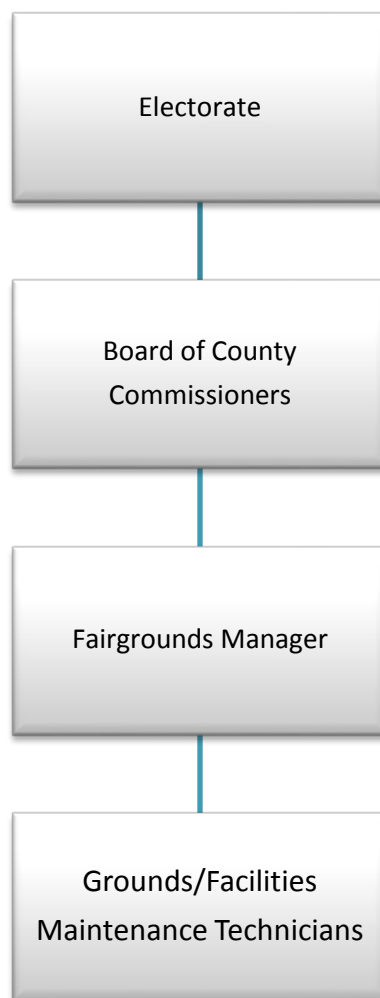
Purpose of Department:

The Moffat County Fairgrounds provides multiple areas for a variety of activities. A facility for livestock work and recreation, rodeos, roping, barrel racing, horse and livestock shows, horse racing, auctions, and the county fair. A pavilion with a full kitchen is used for many functions such as family gatherings, parties, dances, theater performances, concessions, etc. There is a large area under the grandstands, which contains a concession area facing the arenas. The center area of the grandstand building is used for meetings, wagering area in conjunction with the horse races, dances, dog classes, and public auctions. There is a large restroom in this building which is used during most arena activities. The indoor barn area is 240' X 100' has a heated office area and restrooms. The covered horse stall area is 120 12' x 12' that are used mostly in conjunction with scheduled events and overnight travelers. The covered picnic shelter area is 60' x 60 that is landscaped and has 4 Smoking Joe BBQ grills and 24 – 8' picnic tables. The picnic shelter provides a nice place for activities during the county fair and is also used for family gatherings and picnics. Along with the picnic shelter there is a restroom / shower house that provides added restrooms and showers for scheduled events, and picnics. RV hookups and a playground and have recently been added.

- ✓ Building cleaning / repair
- ✓ Arena ground preparation
- ✓ Trash pickup and removal
- ✓ Irrigation, mowing, and landscaping
- ✓ Cleanup and removal of manure
- ✓ Painting and repair of fences
- ✓ Planning and implementing improvement projects

<i>Fairgrounds Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Fairgrounds Manager	Fairgrounds Manager	1.00
Grounds/Facility Maintenance Technician	Maintenance Technician	1.00
Contract Labor	Contract Labor	0.00
Total		2.00

Fairgrounds Organizational Chart



Fairgrounds Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-4200-					
02-6000	FAIRGROUNDS MANAGER	60,176	61,152	61,152	61,387
21-6000	MAINTENANCE TECHNICIAN	79,940	40,855	38,076	42,303
00-6034	OVERTIME	1,122	297	3,500	3,500
00-6038	LONGEVITY	2,610	2,600	2,600	2,600
00-6046	CONTRACT LABOR	34,662	35,420	35,000	43,000
00-6060	FRINGE BENEFITS	52,225	28,005	38,713	40,610
00-6364	RETIREMENT	6,280	6,284	6,158	6,377
Personnel Expenditures:		237,015	174,612	185,199	199,778
00-6101	MAINTENANCE SUPPLIES	8,348	7,007	7,500	7,500
00-6103	TELEPHONE	2,304	2,379	2,500	2,500
00-6104	UTILITIES	35,773	37,265	40,500	41,055
00-6106	GAS & OIL	0	0	250	500
00-6108	TRAVEL/STAFF DEVELOPMENT	0	0	0	228
00-6120	MAINTENANCE CONTRACTS	2,900	3,000	3,000	3,000
00-6123	REPAIR/EQUIP/MAINT.	3,677	3,233	4,500	4,500
00-6124	REPAIRS BUILDING	1,056	1,946	1,500	1,500
00-6133	DUMPSTERS	690	320	3,000	3,000
00-6250	IMPROVEMENTS	2,932	3,366	1,700	3,500
00-6963	UNEMPLOYMENT REIMBURSABLE CHC	3,461	0	0	0
Operating Expenditures:		61,142	58,516	64,450	67,283
00-6228	CAPITAL OUTLAY	466,243	36,053	211,000	0
Capital Expenditures:		466,243	36,053	211,000	0
Expenditure Total:		764,400	269,181	460,649	267,061

Fairgrounds Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4786	CHG SERVICES-FAIRGROUND FEES	16,695	18,845	14,300	14,300
01-9400-4857	CHG SERVICES-OVERNIGHT CAMPING	1,938	2,486	2,583	2,583
01-9400-4859	CHG SERVICES-RV DUMP FEES	8,764	9,461	9,000	9,075
01-9500-4830	SALE OF ASSETS	87,296	0	0	0
Revenue Total		114,693	30,791	25,883	25,958

Veteran's Officer



Veteran's Officer: Ed Wilkinson

Phone: 970-824-0384

Email: veterans@moffatcounty.net

Mission Statement:

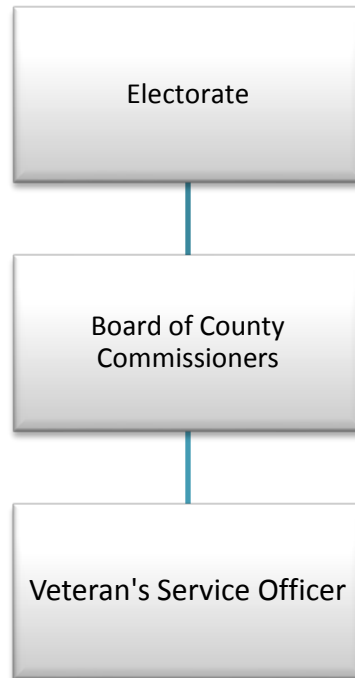
To Put the Veteran First" Offering veterans, their families and dependents in the State of Colorado, especially residents of Moffat and surrounding counties, support and assistance in filing claims they may be entitled and offering transportation to and from veteran medical facilities.

Purpose of Department:

- ✓ It is the duty of the Veteran's Service Officer and assistant to assist residents of the State of Colorado, especially residents of Moffat and surrounding counties, who served honorably in the United States Armed Services or Merchant Marines and their surviving spouses and dependents, administrators, executors, guardians, conservators, and or heirs of any such veteran: or any other person who may have proper claim, by assisting and filing claims for insurance, health care enrollment, pensions, disability compensations, hospitalization (including transport to local or Veteran Medical Facilities: employment and vocational rehabilitation i.e. educational, burial, home loans, etc.) or any other benefits that they may be entitled.

<i>Veteran's Officer Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Veteran's Service Officer	Veteran's Service Officer	0.50
Total		0.50

Veteran's Officer Organizational Chart



Veteran's Officer Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-4500-					
06-6000	VETERAN'S SERVICE OFFICER	12,517	12,981	13,936	16,550
00-6060	FRINGE BENEFITS	984	1,021	1,090	1,295
	Personnel Expenditures:	13,501	14,001	15,026	17,844
00-6085	OFFICE SUPPLIES	402	422	400	220
00-6086	POSTAGE	72	5	100	150
00-6088	ADVERTISING	700	1,200	1,000	1,000
00-6103	TELEPHONE	0	523	616	600
00-6108	TRAVEL/STAFF DEVELOPMENT	553	0	0	744
00-6119	LEASING	0	0	4,000	4,000
00-6121	REPAIRS AUTO	0	2,344	0	1,000
00-6345	GRANTS (Funded by United Way)	2,856	0	0	0
	Operating Expenditures:	4,583	4,493	6,116	7,714
00-6220	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	18,085	18,495	21,142	25,558

Veteran's Officer Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9200-4640	STATE-VETERANS OFFICER	12,474	4,158	11,700	14,700
01-9500-4794	VETERANS	0	1,543	0	0
01-9500-4559	MISC REV-UNITED WAY	1,398	0	0	0
	Revenue Total	13,872	5,701	11,700	14,700

Cemetery



Cemetery/Fairgrounds Manager: Bill Sixkiller
Phone: 970-824-5708
Email: mocofair@moffatcounty.net

Mission Statement:

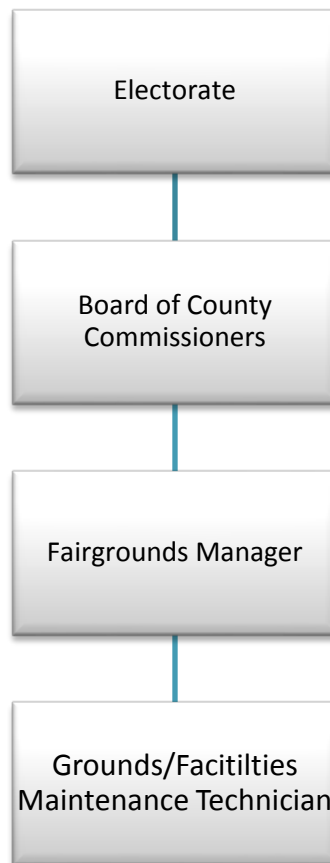
It is the mission of the Moffat County Cemetery to maintain burial records, the collection of monies from the sale of burial spaces, openings and maintain the cemetery grounds.

Purpose of Department:

- ✓ To operate and maintain the Cemetery Grounds
- ✓ Plan and implement future development projects
- ✓ Maintain burial records and collect fees from the sale of burial spaces and openings

<i>Cemetery Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Grounds/Facility Maintenance Technician	Maintenance Technician	1.00
Total		1.00

Cemetery Organizational Chart



Cemetery Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-4600-					
21-6000	MAINTENANCE TECHNICIAN	0	42,262	42,358	42,303
00-6060	FRINGE BENEFITS	0	26,222	25,278	24,558
00-6364	RETIREMENT	0	2,546	2,542	2,327
Personnel Expenditures:		0	71,030	70,178	69,187
00-6080	OPENINGS	0	0	0	0
00-6100	OPERATING SUPPLIES	3,926	3,578	4,000	4,000
00-6104	UTILITIES	33,578	29,939	35,000	38,556
00-6106	GAS & OIL	22	74	50	200
00-6123	REPAIRS EQUIP/MAINT	2,672	2,484	2,500	2,500
00-6124	GROUND & BLDG MAINT	849	0	0	0
00-6133	DUMPSTERS	405	756	750	750
00-6250	IMPROVEMENTS	1,889	0	0	0
Operating Expenditures:		43,342	36,831	42,300	46,006
00-6228	CAPITAL OUTLAY	16,920	0	46,908	0
Capital Expenditures:		16,920	0	46,908	0
Expenditure Total:		60,262	107,861	159,386	115,193

Cemetery Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9400-4797	CHG SERVICES-CEMETERY OPENINGS	8,320	8,730	12,350	10,000
01-9400-4798	CHG SERVICES-CEMETERY SALE OF LOT	7,895	14,615	14,615	8,000
01-9400-4799	CHG SERVICES-CEMETERY VASES FOUN	682	489	489	250
Revenue Total		16,897	23,834	27,454	18,250

Youth Services



**Youth Services Director/Colorado Youth Detention Continuum (CYDC) Case Manager
Tara Wojtkiewicz**

Phone: 970-824-9150

Email: diversion@moffatcounty.net

Mission Statement

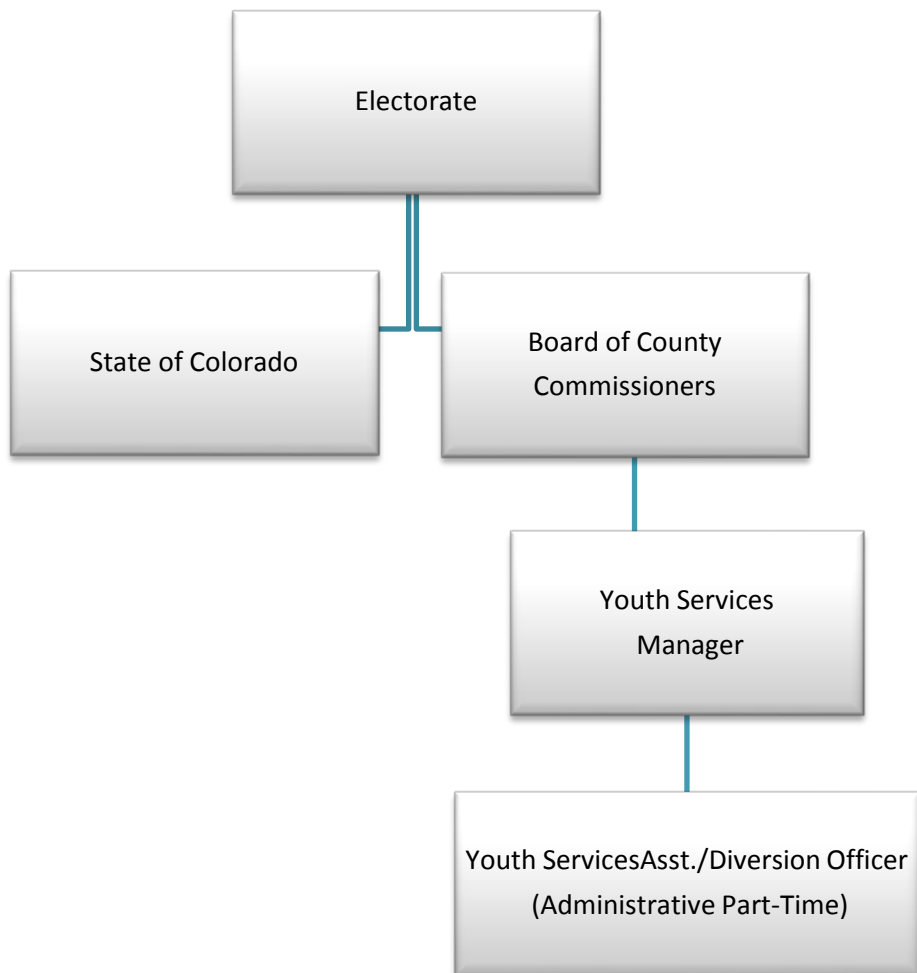
The mission of the Youth Services Department is to collaboratively design, implement, and uniformly monitor a continuum of care for youth in crisis in the Juvenile Justice System.

Purpose of Department

- ✓ The Youth Services Department (YSD) is a unique department that serves the youth of Moffat County. Programs that comprise the department include; CYDC Juvenile Screenings; CYDC Pre-Adjudicated Release Supervision; Juvenile Diversion Program; and the Crisis Intervention Team.
- ✓ These programs cover a wide range of services: screening youth who have allegedly committed a delinquent act as guided by State mandate; from providing mediation services to youth in conflict; to monitoring youth that are participating in the Diversion Program or being supervised on a Pre-Adjudicated Release Plan (PRP); or helping to find resources within our community to prevent youth from being homeless or a runaway.
- ✓ One hundred and sixty (160) youth were provided services through the YSD in 2018. An estimate of two hundred and forty (240) youth will be provided services in 2019.

<i>Youth Services Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Youth Services Manager	Youth Services Manager	0.50
Youth Services Manager	Youth Services Manager SB94	0.50
Youth Services Asst/Div Officer	Administrative Part-Time	1.40
Total		2.40

Youth Services Organizational Chart



Youth Services Expenditures

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-4701-				
02-6000 YOUTH SERVICES MANAGER	0	0	27,406	28,658
11-6000 DIRECTOR	26,833	27,406	0	0
31-6000 ADMINISTRATIVE PART-TIME	47,505	49,181	50,573	56,142
94-6000 YOUTH SERVICES MANAGER SB94	26,833	27,406	27,406	28,658
00-6034 OVERTIME	0	0	100	0
00-6060 FRINGE BENEFITS	29,038	31,070	30,518	30,486
00-6364 RETIREMENT	2,356	3,289	3,289	3,439
Personnel Expenditures:	132,564	138,351	139,292	147,382
00-6085 OFFICE SUPPLIES	1,571	355	1,000	1,218
00-6086 POSTAGE	0	428	0	0
00-6100 OPERATING SUPPLIES	0	320	0	0
00-6105 WRAP ARND SERVICES	5,855	5,861	4,500	4,500
00-6108 TRAVEL/STAFF DEVELOPMENT	382	487	1,000	2,394
00-6276 SUBSTANCE CLASS FEES	255	170	500	750
Operating Expenditures:	8,063	7,621	7,000	8,862
00-6220 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	140,627	145,972	146,292	156,244

Youth Services Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9200-4550 SB94 CASE MANAGEMENT	34,843	33,564	33,302	33,302
01-9200-4554 SB94 MISC	7,525	2,731	10,000	10,000
01-9400-4860 SB215 FEES	3,315	2,599	2,500	7,000
01-9500-4559 MISC REV-UNITED WAY	0	587	255	500
01-9500-4842 MISC REV-YOUTH SERVICES	575	2,905	3,605	2,000
01-9500-4853 MISC REV-CITY OF CRAIG	12,573	12,000	12,000	12,000
01-9800-4854 YOUTH SERV CLASSES	305	100	500	500
Revenue Total	59,136	54,485	62,162	65,302

Parks & Recreation



Grounds & Building Manager: Lennie Gillam

Phone: 970-824-9107

Email: lgillam@moffatcounty.net

The Mission of Moffat County Parks and Recreation Department provide clean and well maintained recreational facilities for the residents of Moffat County and visitors.

Purpose of Department:

The Moffat County Parks and Recreation is currently managed by the Moffat County Facilities Department. The costs included in the Moffat County Parks and Recreation budget include park specific expenses.

Parks & Recreation Facilities include:

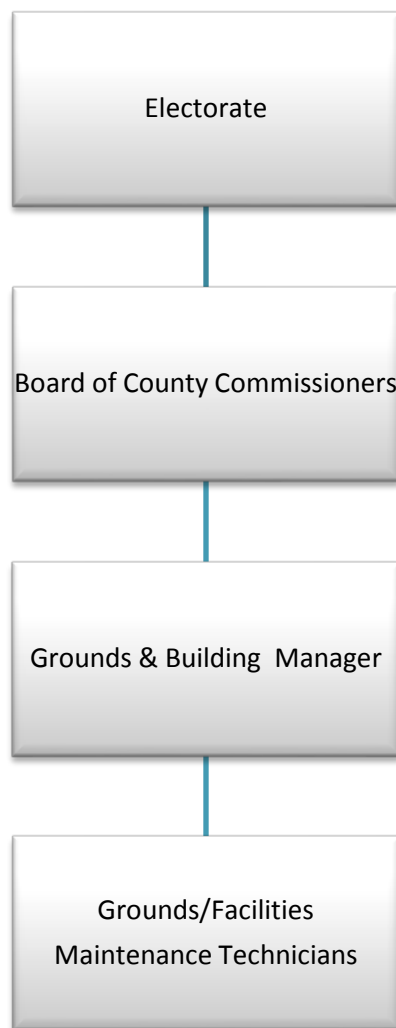
- ✓ Four-field Softball Complex; with concession area and restrooms
- ✓ Ice Arena; mid-October through March
- ✓ Roller Blade Field House and Community Building; used throughout the Summer
- ✓ Soccer Field
- ✓ Mud Pits
- ✓ 8 Horse Shoe Pits
- ✓ 2 -Community Picnic Shelters, Picnic Area; with tables and playground equipment and restroom.
- ✓ There is also a Kiwanis Trail and other hiking trails, canoe launch area with picnic area, lakefront with handicapped access dock and fishing area with picnic tables, and a Disc Golf Course.

Events during the year include:

- ✓ 6-9 Softball and Baseball Tournaments
- ✓ Hockey Tournaments
- ✓ Several large Company Picnics
- ✓ Scouting Functions
- ✓ Mud Runs, Mud Volleyball Games and other events
- ✓ Softball (3 to 4 nights/week), girls pigtail softball, boys baseball, girls fast pitch softball, and high school soccer games.
- ✓ There are many scheduled uses of the facilities such as family and business picnics, wedding receptions, graduation parties, class reunions, high school cross country practices and meets and some camping by permit.

<i>Parks & Recreation Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Grounds/Facility Maintenance Technician	Maintenance Technicians	2.00
Total		2.00

Parks & Recreation Organizational Chart



Parks & Recreation Expenditures

	2016	2017	2018	2019
01-4900-	Actual	Actual	Estimate	Budget
21-6000 MAINTENANCE TECHNICIANS	66,115	54,547	47,676	69,807
00-6034 OVERTIME	18	170	100	500
00-6060 FRINGE BENEFITS	35,421	21,962	27,900	36,049
00-6364 RETIREMENT	1,201	622	898	2,297
Personnel Expenditures:	102,754	77,302	76,574	108,653
00-6084 MISC EQUIPMENT	3,282	3,925	3,000	3,162
00-6100 OPERATING SUPPLIES	17,500	12,884	14,000	16,519
00-6103 TELEPHONE	469	583	440	440
00-6104 UTILITIES	35,255	34,559	39,648	40,494
00-6106 GAS & OIL	2,380	2,332	3,198	3,198
00-6123 REPAIRS/EQUIP/MAINT.	9,521	7,860	5,000	5,682
00-6124 REPAIRS BUILDING	5,504	3,764	3,197	3,197
00-6131 ICE ARENA COMPRESSOR	7,791	6,379	8,000	8,000
00-6250 IMPROVEMENTS	2,002	325	0	0
00-6320 CONCESSIONS	1,663	0	1,500	1,500
00-6346 DEEP CUT DITCH	544	544	545	545
00-6349 MISCELLANEOUS	4,850	0	2,222	2,222
Operating Expenditures:	90,761	73,155	80,750	84,959
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	193,515	150,457	157,324	193,612

Parks & Recreation Revenues

Account Number & Title	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
01-9400-4772 CHG SERVICES-ICE RINK	56,958	62,899	72,996	72,996
01-9400-4785 CHG SERVICES-P & R FEES	9,945	9,052	7,480	7,480
01-9400-4791 CHG SERVICES-P&R CONCESSIONS	461	580	500	500
01-9400-4858 OVERNIGHT CAMPING LOUDY SIMPSON	300	1,264	200	200
01-9500-4793 MISC REV-CONCESSION/HAY	11,498	2,142	9,000	9,000
01-9800-4564 REIMB-PARKS & REC	309	0	0	0
Revenue Total	79,472	75,936	90,176	90,176

Shadow Mountain Clubhouse



Shadow Mountain Clubhouse Expenditures

		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-4901-					
	Personnel Expenditures:	0	0	0	0
00-6104	UTILITIES	1,404	8,103	0	0
00-6124	REPAIRS BUILDING	2,398	0	0	0
00-6199	FILING FEES	0	1,265	0	0
	Operating Expenditures:	3,802	9,369	0	0
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	3,802	9,369	0	0

Shadow Mountain Clubhouse Revenues

Account Number & Title		Actual	Actual	Estimate	Budget
01-9400-4778	RENTS	3,585	4,308	0	0
01-9500-4830	SALE OF ASSETS	0	230,694	0	0
01-9800-4856	REIMB-SHADOW MTN CLUBHOUSE	137	0	265	0
	Revenue Total	3,722	235,002	265	0

Sherman Youth Camp



Grounds & Building Manager: Lennie Gillam

Phone: 970-824-9107

Email: lgillam@moffatcounty.net

Purpose of Department:

The Sherman Youth Camp is currently managed by the Moffat County Grounds & Building Department.

The major use of camping facilities at Sherman Youth Camp occurs at the end of May through middle of November.

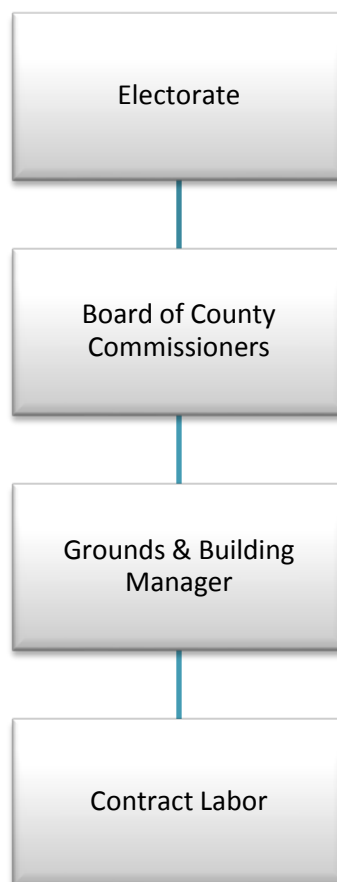
The Services at Sherman Youth Camp are provided for Youth Groups; Boy and Girl Scouts, School Groups, 4-H Groups, family camping and other groups.

Services Include:

- ✓ Camp sites with drinking water, pavilion with stove, refrigerators, sinks, tables, some utensils for cooking meals, and another room that can be used for meetings, games and/or sleeping.
- ✓ There is a playground area with volleyball court, horseshoe pits, hiking trails, and campfire area and restroom facilities. A generator is on site for electrical service and well water pump operation. There is a caretaker on site to oversee group activities and assists groups with whatever they may need. The caretaker also maintains Freeman Reservoir and provides firewood for campers at Sherman Youth Camp.

<i>Sherman Youth Camp Personnel Schedule</i>		
Contract Labor	Budget Code Title	FTE
Sherman Youth Camp	Contract Labor	0.00
Total		0.00

Sherman Youth Camp Organizational Chart



Sherman Youth Camp Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-4902-					
00-6046	CONTRACT LABOR	13,162	6,432	6,078	13,710
	Personnel Expenditures:	13,162	6,432	6,078	13,710
00-6100	OPERATING SUPPLIES	3,187	1,275	1,853	3,987
00-6104	UTILITIES	158	289	0	0
00-6123	REPAIRS EQUIP	326	268	453	522
00-6124	REPAIRS BLDG/GROUNDS	548	209	150	186
00-6125	FREEMAN OPERATING	2,636	0	583	650
00-6349	MISC	0	0	359	450
00-6504	FACILITIES EXPENSE	45	94	0	0
	Operating Expenditures:	6,900	2,135	3,398	5,794
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	20,062	8,567	9,476	19,504

Sherman Youth Camp Revenues

		2016	2017	2018	2019
	Account Number & Title	Actual	Actual	Estimate	Budget
01-9400-4776	CHG SERVICES-CAMPGROUND RENTAL/F	9,557	11,707	10,853	10,853
01-9400-4861	FREEMAN/SHERMAN DAY USE	4,008	1,460	2,117	2,343
01-9500-4782	MISC REV-SHERMAN DONATIONS	500	500	500	0
	Revenue Total	14,065	13,668	13,470	13,196

Transfers Out Expenditures

01-51XX	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
5103-00-6360 RETIREMENT	376,702	0	0	0
5104-00-6360 LANDFILL	126,934	22,624	0	0
5106-00-6360 AIRPORT	11,282	29,406	56,952	44,610
5112-00-6360 LIBRARY	0	0	0	90,857
5113-00-6360 MAYBELL SANITATION	24,467	8,000	0	0
5115-00-6360 SENIOR CITIZEN	173,159	174,683	65,453	116,780
5121-00-6360 PSC JAIL	726,467	1,611,960	410,174	1,563,999
5129-00-6360 MUSEUM	223,923	213,901	113,901	0
5130-00-6360 SMLID	750,000	0	0	0
Transfer Out:	2,412,934	2,060,574	646,480	1,816,246
Expenditure Total:	2,412,934	2,060,574	646,480	1,816,246

Transfers In Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9903-4360 FROM RETIREMENT	491,144	0	0	0
01-9916-4360 FROM CENTRAL DUPLICATING	20,962	0	0	0
01-9929-4360 FROM MUSEUM	4,861	0	0	0
Revenue Total	516,967	0	0	0

Health Allotments

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department

✓ Detox

The Moffat County Commissioners inherited the responsibility of providing the funding, care and supervision of inebriated individuals affecting Moffat County. The Commissioners charged Memorial Regional Health with the responsibility of working to provide screening, care, monitoring and supervision in a more cost effective manner; reduce the number of inebriates; reduce the cost of the required services; and examine means to hold inebriates accountable for their actions.

✓ Northwest Colorado Health (formerly Northwest Colorado Visiting Nurses Association)

The purpose of the Northwest Colorado Health is to provide innovative, quality, cost-effective care and education in response to community health needs to the residents of Northwest Colorado. Its focus on home care, hospice, and public health is a comprehensive approach to health improvements that view health as a state well-being and the capability to function in the face of changing circumstances. The Northwest Colorado VNA leases space from Memorial Regional Health; Moffat County pays the lease.

Health Allotment Expenditures

01-5200-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6201	DETOX	10,000	10,000	10,000	10,000
00-6202	NW COLORADO HEALTH	215,562	211,396	211,516	210,397
00-6214	EMS GRANT PASSTHROUGH	15,133	13,910	13,919	0
Operating Expenditures:		240,695	235,306	235,435	220,397
Expenditure Total:		240,695	235,306	235,435	220,397

Health Allotment Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9200-4625 STATE-EMS PASSTHROUGH	15,409	15,000	0	0
01-9200-4855 STATE-PUBLIC HEALTH	50,668	46,396	46,275	45,397
Revenue Total	66,077	61,396	46,275	45,397

Other Administration

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department

This department contains several expenditure items that are for the benefit of the entire General Fund. Expenditures in this department include:

- ✓ Human Service Cost Allocation
- ✓ Postage
- ✓ Board of County Commissioners' Vehicles
- ✓ Platte River Authority
- ✓ Treasurer's Fees
- ✓ Road and Bridge Projects
- ✓ Employee Vacation and Sick Leave
- ✓ Contingency
- ✓ Professional Services
- ✓ County Development

Other Admin Expenditures

	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
01-5300-				
00-6036 VAC/SICK PAID OUT	10,450	15,977	25,000	25,000
00-6060 FRINGE BENEFITS	12,199	7,538	7,500	7,500
00-6364 RETIREMENT	450	912	1,313	1,621
Personnel Expenditures:	23,098	24,427	33,813	34,121
00-6030 SS COST ALLOCATION	4,460	4,820	4,980	4,980
00-6079 PROFESSIONAL SERVICES OTHER	8,750	24,475	46,324	57,000
00-6086 POSTAGE	10,000	10,000	15,000	15,000
00-6121 BOCC VEHICLES	548	11	1,100	2,000
00-6246 PLATTE RIVER AUTHO	39,659	39,659	39,659	39,659
00-6348 MISCELLANEOUS	3,532	-66	5,500	5,000
00-6350 TREASURER FEES	506,322	440,193	500,000	500,000
00-6365 R&B PROJECTS	68	0	4,500	4,500
00-6368 REFUND A/R & OTHER	4,127	0	0	0
00-6371 CONTINGENCY	0	0	0	325,000
00-6375 COUNTY DEVELOPMENT	92,381	6,760	22,620	56,500
00-6399 BAD DEBT	0	5,222	0	0
00-6503 REFUND FACILITY USAGE FEE	0	150	0	0
Operating Expenditures:	669,847	531,224	639,683	1,009,639
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	692,945	555,651	673,495	1,043,760

Other Admin Revenues

	2016	2017	2018	2019
Account Number & Title	Actual	Actual	Estimate	Budget
01-9100-4529 FEDERAL-OTHER	47,309	0	0	0
01-9100-4530 FEDERAL-COST ALLOCATION	97,276	82,494	84,132	47,740
01-9200-4842 STATE-IMPACT GRANT	10,119	15,090	14,250	4,250
01-9200-4849 STATE-GRANTS	14,448	0	0	0
01-9400-4790 CONFERENCE ROOMS	0	20	0	0
01-9400-4795 CHRGS SERV-CABLE FRANCHISE FEE	5,118	4,589	4,346	4,346
01-9500-4550 GAINS/LOSS INVESTMENTS	6,874	(5,540)	0	0
01-9500-4801 MISC REV-INTEREST EARNED	38,151	40,927	65,000	65,000
01-9500-4830 MISC REV-SALE OF ASSETS	0	35,568	0	0
01-9500-4840 MISC REVENUE	4,673	3,295	3,880	0
01-9500-4841 MISC REV-PLATTE RIVER POWER	61,099	61,099	61,099	61,099
01-9800-4536 REIMB-DEPTS/COPIES - TELEPHONE	1,216	758	18	0
01-9800-4562 PAYROLL PROCESSING	0	0	2	0
Revenue Total	286,283	238,300	232,726	182,435

Contribution Expenditures

01-5400-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6175 Y V PARTNERS	7,500	0	0	0
00-6254 REGIONAL AIRPORT	5,000	5,000	7,000	6,000
00-6256 CHAMBER	0	5,000	5,000	5,000
00-6257 DINO WELCOME CENTER	2,000	3,600	1,600	2,000
00-6321 FIREWORKS	3,000	3,000	4,000	0
00-6370 ECONOMIC DEVELOPMENT	0	35,000	0	0
00-6375 HRC	40,000	40,000	20,000	20,000
00-6380 MOFFAT COUNTY VISITOR CENTER CR	28,400	28,400	0	0
00-6381 IRISH CANYON	1,280	1,280	0	1,800
00-6382 NW CO CULTURAL HERITAGE	5,000	0	0	0
00-6385 LEAFY SPURGE PROJECT	0	0	7,500	7,500
Operating Expenditures:	92,180	121,280	45,100	42,300
Expenditure Total:	92,180	121,280	45,100	42,300

Contribution Revenues

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
01-9800-4853 MISC REV-CONTRIBUTIONS	0	0	0	0
Revenue Total	0	0	0	0

Community Safety

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department

- ✓ Animal Control - This is for the care and disposal of animals taken to the animal shelter.
- ✓ Colorado State Patrol - The Colorado State Patrol provides emergency dispatch services to the residents of Moffat County. The purpose of this request is to pay for personnel services and operating costs for Moffat County's portion of the dispatch fee schedule.
- ✓ Moffat County Hazmat - Per the 1999 Intergovernmental Agreement between Moffat County, the City of Craig, and the Craig Rural Fire Protection District, in the event of any cash shortfall the County and City will each contribute one-half of these amounts to balance the Hazmat Team's Budget

Community Safety Expenditures

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
01-5500-					
00-6171	COMM SERVICE	14,400	14,400	14,400	0
00-6191	ANIMAL CONTRL	1,515	1,335	1,800	2,500
00-6192	HAZMAT	6,500	6,000	6,000	6,000
00-6195	STATE PATROL	54,701	53,471	53,471	58,000
Operating Expenditures:		77,116	75,206	75,671	66,500
Expenditure Total:		77,116	75,206	75,671	66,500

Community Safety Revenues

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
Account Number & Title					
01-9200-4840	MISC REVENUE	0	0	0	0
Revenue Total		0	0	0	0

Road & Bridge



Road & Bridge Director: Dan Miller
Phone: 970-824-3211 x 15
Email: dmiller@moffatcounty.net

Mission Statement:

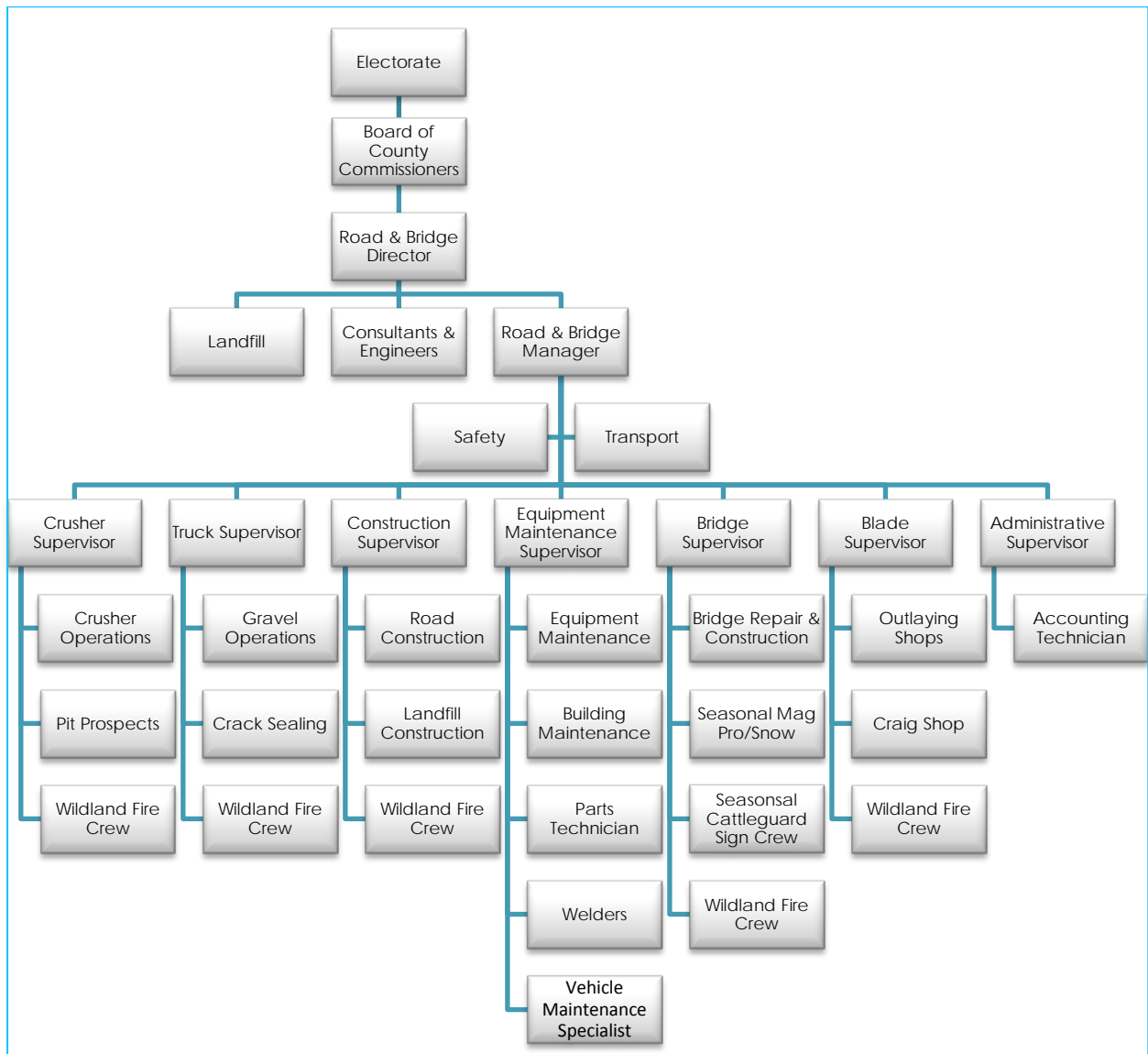
To provide a safe and well maintained road and bridge system for the traveling public as effectively and efficiently as possible

Purpose of Department:

- ✓ The Moffat County Road & Bridge Department maintains approximately 1,700 miles of county roads and 57 bridges covering 4,734 square miles.
- ✓ The maintenance of roads includes plowing of snow in the wintertime; blading and graveling roads; cleaning, repairing and replacing approximately 480 cattle guards, culverts and bridges; repairing and replacing signs and the maintenance of asphalt. The maintenance of equipment and buildings includes maintaining approximately 450 pieces of equipment and seven county shops.

<i>Road & Bridge Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Road & Bridge Director	Road & Bridge Director	1.00
Road & Bridge Manager	Road & Bridge Manager	1.00
Road & Bridge Supervisor	Road & Bridge Supervisors	5.00
Heavy Equipment Operators	Heavy Equipment Operators	31.00
Equipment Maintenance Supervisor	Equipment Maintenance Supervisor	1.00
Senior Mechanic	Mechanic	1.00
Mechanic	Mechanic	4.00
Accounting Technician	Administrative Technician	2.00
Safety Coordinator	Administrative Technician	1.00
Parts Technician	Parts Technician	1.00
Total		48.00

Road and Bridge Organizational Chart



Road and Bridge Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ 6	\$ -	\$ 44	\$ -
Sales Tax	738,437	693,087	823,951	660,000
Specific Ownership Taxes	857,738	887,200	800,000	800,000
Licenses & Permits	-	-	-	-
Intergovernmental	5,450,236	5,505,876	6,960,957	5,782,833
Charges for Services	52,611	55,294	148,373	72,500
Miscellaneous	187,097	29,854	46,010	492,011
Interest	23,779	32,987	50,000	50,000
Transfer In	-	-	-	-
Fund Balance Used			38,551	277,584
Total Sources of Funds	\$ 7,309,905	\$ 7,204,300	\$ 8,867,886	\$ 8,134,928
Uses of Funds:				
Personnel	\$ 3,867,566	\$ 3,801,634	\$ 3,569,693	\$ 3,632,252
Operating	2,435,381	1,827,070	2,141,092	2,203,330
Capital Outlay	393,853	770,935	3,157,101	2,299,346
Transfers Out*	-	-	-	-
Total Uses of Funds	\$ 6,696,801	\$ 6,399,638	\$ 8,867,886	\$ 8,134,928
Annual Net Activity	\$ 613,104	\$ 804,661	\$ (0)	\$ 0
Cumulative Balance:				
Beginning Fund Balance	\$ 8,865,706	\$ 9,478,809	\$ 10,283,471	\$ 10,244,920
Change in Fund Balance	613,104	804,661	(38,551)	(277,584)
Ending Fund Balance	\$ 9,478,809	\$ 10,283,471	\$ 10,244,920	\$ 9,967,336
Fund Balance Designations:				
Nonspendable				
Inventory	\$ 1,187,839	\$ 1,234,544	\$ 1,500,000	\$ 1,500,000
Committed				
60 Days Operating*	\$ 2,144,397	\$ 2,144,397	\$ 951,988	\$ 972,792
Countercyclical Reserve				\$ 300,000
Assigned				
Capital Reserve	\$ -	\$ 776,248	\$ 776,248	\$ 75,000
Subsequent Year's Expendit	\$ 6,146,573	\$ 6,128,282	\$ 7,016,684	\$ 7,119,545

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND: 02-ROAD & BRIDGE
REVENUE**

02-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501 CURRENT PROPERTY	6	0	44	0
9000-4502 DELINQUENT PROPERTY	0	0	0	0
9000-4503 INTEREST & PENALTY	0	0	0	0
Property Taxes:	6	0	44	0
			0	0
9000-4504 SPECIFIC OWNERSHIP	857,738	887,200	800,000	800,000
Specific Ownership Taxes:	857,738	887,200	800,000	800,000
9000-4505 SALES TAX	515,951	441,757	441,757	440,000
9000-4507 SEVERANCE TAX	222,486	251,330	382,194	220,000
Sales Taxes:	738,437	693,087	823,951	660,000
9100-4520 FED PILT	760,698	704,722	800,389	600,000
9100-4524 FED-MINERAL LEASE	375,000	375,000	191,097	345,833
9100-4525 FED-FOREST SERVICE	7,909	4,772	8,000	8,000
9100-4600 FED-STATE HWY USERS	4,249,196	4,343,952	4,300,000	4,300,000
9100-4601 FED-M V REG FEES	30,132	29,527	30,000	30,000
9100-4602 FED-MAINT CONTRACT	23,393	21,264	12,273	15,000
9100-4603 FED-MISC	0	0	825,198	0
9200-4551 STATE-REVENUE	3,908	26,640	794,000	484,000
9200-4650 FIRE FUND RELIEF	0	0	0	0
Intergovernmental:	5,450,236	5,505,876	6,960,957	5,782,833
9500-4841 PERMITS	42,413	30,100	30,000	30,000
9500-4842 ESCROW UTILITY PERMIT BOND	1,000	0	1,000	1,000
9500-4891 OTHER COUNTY PROJ	0	0	0	0
9600-4142 LANDFILL GRAVEL	0	4,814	1,000	1,000
9800-4950 OTHER COUNTY DEPTS	8,532	19,917	115,873	40,000
9800-4960 CITY REVENUE	667	463	500	500
Charges for Services:	52,611	55,294	148,373	72,500
9500-4830 SALE OF ASSETS	0	11294	4000	0
9500-4835 TAXABLE SALES	11	29	10	11
9500-4840 MISC REVENUE	5,865	1,415	10,000	485,000
9500-4843 PRIVATE CONTRIBUTIONS	0	0	0	0
9600-4159 LANDFILL REIMBURSEMENT	165,479	0	0	0
9800-4550 INSURANCE DAMAGE	540	7,249	0	0
9800-4930 FEDERAL REVENUE	3,406	3,882	2,000	2,000
9800-4940 MISC SALES	11,795	5,984	30,000	5,000
Miscellaneous:	187,097	29,854	46,010	492,011
9500-4801 INTEREST	23,779	32,987	50,000	50,000
Interest:	23,779	32,987	50,000	50,000
9924-4360 TRANSFER IN FROM OIL&GAS	0	0	0	0
Transfer In:	0	0	0	0
Revenue Total:	7,309,905	7,204,300	8,829,335	7,857,344

**FUND: 02-ROAD & BRIDGE
MAINTENANCE EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
02-0100-					
02-6000	ROAD & BRIDGE DIRECTOR	60,450	64,564	61,742	65,797
02-6038	SICK LEAVE OVERAGE 2	92	0	0	0
03-6000	ROAD & BRIDGE MANAGER	64,183	63,898	58,481	60,143
13-6000	HEAVY EQUIPMENT OPERATORS	1,530,368	1,470,472	1,401,343	1,433,455
17-6000	ROAD & BRIDGE SUPERVISORS	282,506	281,745	275,826	279,281
00-6034	OVERTIME	51,960	27,597	53,684	39,077
00-6036	VACATION PAID OUT	36,764	27,685	10,228	0
00-6038	LONGEVITY	38,219	34,970	32,600	33,240
00-6060	FRINGE BENEFITS	933,125	962,400	892,089	911,291
00-6364	RETIREMENT	83,091	107,880	99,207	108,574
Personnel Expenditures:		3,080,759	3,041,212	2,885,200	2,930,858
00-6070	PHYSICALS	2,765	1,600	1,500	3,000
00-6079	PROF SERV. OTHER	15,370	19,590	15,000	20,000
00-6139	CONTRACT LABOR	16,941	15,555	15,000	15,000
00-6140	DUST CONTROL	588,065	496,586	475,000	500,000
00-6141	ASPHALT	11,502	242	5,000	15,000
00-6142	SAND & GRAVEL	508,389	(77,218)	70,000	70,000
00-6143	CULVERTS	4,293	13,322	5,000	25,000
00-6144	STEEL & IRON	7,931	18,529	20,000	25,000
00-6145	WOOD	106	141	500	500
00-6146	OTHER SUPPLIES	15,662	19,714	10,000	15,000
00-6148	SAFETY SUPPLIES	2,514	3,539	3,000	4,000
00-6149	FENCING	89	0	100	100
00-6151	GRAVEL LEASE RENT	3,250	2,750	3,750	3,750
00-6164	SIGNS	4,761	9,903	6,000	6,000
00-6165	CATTLE GUARDS	28,186	(4,405)	0	0
00-6166	BRIDGE REPAIR/RPCLMN	21,856	32,093	40,000	40,000
00-6221	HIGHWAY PAINT	34,927	38,045	40,000	40,000
00-6239	CRACK SEALER	3,232	4,191	22,000	22,000
00-6240	EQUIPMENT RENTAL	10,699	6,034	15,000	15,000
00-6242	PERMITS	12,495	12,049	13,800	13,800
00-6317	PEST CONTROL	2,163	0	0	0
00-6323	ESCROW UTILITY PERMIT BOND	0	1,900	15,900	15,900
00-6349	MISCELLANEOUS	3,549	3,333	4,000	4,000
00-6962	WORKERS COMP DEDUCTIBLE	0	0	0	0
Operating Expenditures:		1,298,746	617,493	780,550	853,050
00-6228	CAPTIAL OUTLAY	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		4,379,505	3,658,704	3,665,750	3,783,908

**FUND: 02-ROAD & BRIDGE
EQUIPMENT MAINTENANCE EXPENDITURES**

02-0200-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
14-6000 VEHICLE MAINT SPECIALIST	46,813	15,918	0	0
14-6000 EQUIPMENT MAINTENANCE SUPERVISOR	0	0	58,427	58,652
17-6000 FOREMAN	57,779	58,427	0	0
18-6000 MECHANIC	229,279	239,060	225,133	249,290
20-6000 WELDER	0	0	0	0
20-6000 VEHICLE MAINTENANCE SPECIALIST	0	0	0	0
00-6034 OVERTIME	648	1,192	5,000	3,000
00-6036 VAC PD OUT	33	8,937	3,000	0
00-6038 LONGEVITY	3,954	3,122	2,600	2,600
00-6060 FRINGE BENEFIT	169,726	159,859	118,543	127,444
00-6364 RETIREMENT	13,393	17,131	17,023	17,210
Personnel Expenditures:	521,624	503,645	429,726	458,196
00-6104 UTILITIES	44,409	45,854	50,000	51,000
00-6122 RADIO/REPAIR	1,315	4,668	3,450	3,450
00-6124 REPAIRS BLDG.	36,964	26,506	19,000	25,000
00-6133 DUMPSTERS	548	646	650	650
00-6139 CONTRACT LABOR	2,593	610	2,000	2,000
00-6147 SHOP SUPPLIES	57,046	62,932	65,000	65,000
00-6155 GAS & DIESEL	261,501	334,174	375,000	350,000
00-6156 REPAIR PARTS	253,683	231,896	355,000	355,000
00-6157 PROPANE	31,640	36,973	35,000	35,000
00-6158 GRADER BLADES	44,871	69,184	55,000	55,000
00-6159 OIL & ANTIFREEZE	42,113	35,629	35,000	35,000
00-6160 TIRES & TUBES	103,411	80,713	100,000	100,000
00-6161 SHOP TOOLS	4,584	5,434	8,000	7,000
00-6349 MISCELLANEOUS	50	314	100	100
Operating Expenditures:	884,729	935,534	1,103,200	1,084,200
00-6228 CAPITAL OUTLAY	3,700	4,378	0	0
Capital Expenditures:	3,700	4,378	0	0
Expenditure Total:	1,410,053	1,443,557	1,532,926	1,542,396

**FUND: 02-ROAD & BRIDGE
CAPITAL OUTLAY EXPENDITURES**

02-0300-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6222 PICKUPS & VANS	80,664	176,372	0	124,833
00-6223 END DUMPS	0	178,561	0	0
00-6224 TRACTOR TRUCKS	0	0	0	124,922
00-6225 MOTOR GRADERS	0	0	0	392,055
00-6226 LOADER/BACKHOE	0	0	119,067	0
00-6227 HEAVY EQUIP.	0	0	0	0
00-6228 MISC. EQUIP	64,267	101,040	42,536	96,536
00-6229 RADIOS	0	0	0	0
00-6231 DUMP BOXES	0	0	0	0
00-6232 TRAILERS	0	0	0	0
00-6236 CRUSHER EQUIP	0	0	0	0
00-6237 BUILDING	25,615	35,372	21,000	0
00-6238 LAND	0	0	0	0
Capital Expenditures:	170,546	491,345	182,603	738,346
Expenditure Total:	170,546	491,345	182,603	738,346

**FUND: 02-ROAD & BRIDGE
ADMINISTRATION EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
02-0400-					
10-6000	ADMINISTRATIVE TECHNICIAN	126,457	129,280	128,274	128,623
19-6000	PARTS TECHNICIAN	50,440	44,845	44,845	45,017
00-6034	OVERTIME	3,104	595	2,000	2,000
00-6036	VAC & SICK P O	2,627	0	0	0
00-6038	LONGEVITY	2,573	2,600	2,600	2,600
00-6060	FRINGE BENEFITS	72,809	68,817	66,438	54,322
00-6364	RETIREMENT	7,173	10,639	10,610	10,634
	Personnel Expenditures:	265,182	256,777	254,767	243,197
00-6084	MISC EQUIPMENT	1,801	1,012	2,000	2,000
00-6085	OFFICE SUPPLIES	2,238	2,005	2,500	2,500
00-6086	POSTAGE	444	363	400	400
00-6088	ADVER/LEGAL NOTICES	454	1,634	500	500
00-6089	PRINTING	975	821	700	700
00-6103	TELEPHONE	10,080	11,194	9,500	9,500
00-6108	TRAVEL/STAFF DEVELOPMENT	940	93	1,000	4,780
00-6110	INSURANCE	109,827	99,875	104,961	108,000
00-6120	MAINTENANCE CONTRACT	1,804	1,754	1,800	1,800
00-6230	MAPS	0	139	300	300
00-6300	DUES & MEETINGS	294	190	300	300
00-6349	MISCELLANEOUS	190	207	650	400
00-6963	UNEMPLOYMENT REIMB CHARGE	0	13,416	0	0
	Operating Expenditures:	129,047	132,702	124,611	131,180
00-6220	CAPT. OUTLAY OFFICE	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	394,229	389,479	379,378	374,377

**FUND: 02-ROAD & BRIDGE
FEES EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
02-0500-					
00-6355	MUNICIPAL SHARING	0	0	0	0
00-6350	TREASURER FEES	42,492	43,440	40,000	40,000
	Operating Expenditures:	42,492	43,440	40,000	40,000
	Expenditure Total:	42,492	43,440	40,000	40,000

**FUND: 02-ROAD & BRIDGE
CAPITAL PROJECTS EXPENDITURES**

02-0600-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6079 PRF SERV OTHER	0	0	0	0
00-6139 CONTRACT LABOR	3,752	1,412	0	0
00-6141 PAVING	214,369	164,795	940,000	1,561,000
00-6142 SAND & GRAVEL	0	0	0	0
00-6143 CULVERTS	0	0	130,000	0
00-6155 GAS & DIESEL	0	0	0	0
00-6166 BRIDGE	0	108,358	1,904,498	0
00-6240 EQUIP RENTAL	0	0	0	0
00-6349 MISC	1,486	646	0	0
00-6350 SHADOW MTN	0	0	0	0
Capital Expenditures:	219,608	275,212	2,974,498	1,561,000
Expenditure Total:	219,608	275,212	2,974,498	1,561,000

**FUND: 02-ROAD & BRIDGE
OTHER EXPENDITURES**

02-1500-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6103 TELEPHONE	60	0	200	200
00-6139 CONTRACT LABOR	652	0	0	0
00-6140 DUST CONTROL	10,000	4,269	1,811	4,000
00-6142 SAND & GRAVEL	0	0	0	0
00-6144 STEEL & IRON	0	0	0	0
00-6146 OTHER SUPPLIES	186	0	20	0
00-6147 SHOP SUPPLIES	0	0	0	0
00-6155 GAS & DIESEL	55,373	76,127	70,000	70,000
00-6156 REPAIR PARTS	11,635	14,454	18,000	18,000
00-6159 OIL & ANTIFREEZE	2,462	3,051	2,700	2,700
Operating Expenditures:	80,368	97,901	92,731	94,900
Expenditure Total:	80,368	97,901	92,731	94,900

**FUND: 02-ROAD & BRIDGE
TRANSFER OUT EXPENDITURE**

30-5130	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6360 SHADOW MTN LID	0	0	0	0
Transfer Out:	0	0	0	0
Expenditure Total:	0	0	0	0



Retirement



Human Resources Director: Lynnette Siedschlaw
Phone: 970-824-9108
Email: lsiedschlaw@moffatcounty.net

Purpose of Department:

This department maintains all financial records concerning county contributions to the employee retirement fund. This fund is guided and monitored by the Moffat County Retirement Board. After one year of continuous service, all full-time county employees are enrolled in the Retirement Plan.

Through payroll deduction, employees must make a pre-tax contribution of 6% of their eligible pay. Moffat County matches a money purchase contribution in an amount equal to 6% of the employee's eligible compensation.

Retirement Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	\$ 823	\$ -	\$ -	\$ -
Interest	\$ 1,269	\$ -	\$ -	\$ -
Transfer In	\$ 376,702	\$ -	\$ -	\$ -
Fund Balance Used	231,956	-	-	-
Total Sources of Funds	\$ 610,749	\$ -	\$ -	\$ -
Uses of Funds:				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	610,750	0	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Uses of Funds	\$ 610,750	\$ -	\$ -	\$ -
Annual Net Activity	\$ (0)	\$ -	\$ -	\$ -
Cumulative Balance:				
Beginning Fund Balance	\$ 231,955	\$ -	\$ -	\$ -
Change in Fund Balance	(0)	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -
Fund Balance Designations:				
Assigned				
Subsequent Year's Expenditures	\$ -	\$ -	\$ -	\$ -

**FUND: 03-RETIREMENT
REVENUE**

03-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501	CURRENT PROPERTY	0	0	0	0
	Property Taxes:	0	0	0	0
9500-4802	SUNSET MEADOWS #2 REIMBURSEME	459	0	0	0
9500-4803	FORFEITURE	0	0	0	0
9800-4941	REIMB HOUSING AUTH	364	0	0	0
	Miscellaneous:	823	0	0	0
9500-4801	INTEREST EARNED	1,269	0	0	0
	Interest:	1,269	0	0	0
9901-4360	TRANSFER IN FROM GENERAL	376,702	0	0	0
	Transfer In:	376,702	0	0	0
	Total Revenue:	378,793	0	0	0

**FUND: 03-RETIREMENT
EXPENDITURES**

03-0100-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6065	GENERAL	46,087	0	0	0
00-6066	ROAD & BRIDGE	46,507	0	0	0
00-6067	LANDFILL	3,785	0	0	0
00-6069	SENIOR CITIZENS	1,942	0	0	0
00-6070	LIBRARY	2,908	0	0	0
00-6073	PSC JAIL	14,774	0	0	0
00-6075	SM1	174	0	0	0
00-6076	SMII	174	0	0	0
00-6078	MUSEUM	2,058	0	0	0
00-6080	AIRPORT	236	0	0	0
00-6349	MISCELLANEOUS	960	0	0	0
	Operating Expenditures:	119,605	0	-	0
		0	0	0	0
	Capital Expenditures:	0	0	0	0

RETIREMENT TRANSFER OUT EXPENDITURE

03-5101-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6360	TRANSFER OUT GENERAL	491,144	0	0	0
	Transfer Out:	491,144	0	0	0
	Expenditure Total:	610,750	0	0	0



Landfill



Road & Bridge Director: Dan Miller
Phone: 970-824-3211 x 1015
Email: dmiller@moffatcounty.net

Mission Statement:

To provide a safe and sanitary landfill meeting state requirements for the public as effectively and efficiently as possible.

Purpose of Department:

- ✓ The Moffat County Landfill operates a 40-acre sanitary landfill serving approximately 13,000 residents of Moffat County. The Landfill accepts approximately 13,000 tons of solid waste and 5,000 tires per year.
- ✓ The Moffat County Landfill is regulated by the State of Colorado Department of Public Health and Environment and is inspected yearly to ensure compliance

<i>Landfill Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Landfill Supervisor	Landfill Supervisor	1.00
Landfill Operator	Landfill Operator	3.00
Total		4.00

Landfill Organizational Chart



Landfill Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 0	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental			-	-
Charges for Services	480,995	889,869	926,800	976,000
Miscellaneous	5,988	40,190	1,300	1,300
Interest	2,689	2,818	6,000	6,000
Transfer In	126,934	22,624	-	-
Fund Balance Used	183,476			219,144
Total Sources of Funds	\$ 800,083	\$ 955,500	\$ 934,100	\$ 1,202,444
<u>Uses of Funds:</u>				
Personnel	\$ 298,478	\$ 267,527	\$ 376,766	\$ 425,534
Operating	\$ 249,621	\$ 223,666	\$ 271,016	210,685
Capital Outlay	\$ 251,983	\$ 182,240	\$ 178,104	\$ 566,225
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 800,083	\$ 673,433	\$ 825,886	\$ 1,202,444
Annual Net Activity	\$ 0	\$ 282,068	\$ 108,214	\$ 0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 1,034,322	\$ 850,846	\$ 1,132,911	\$ 1,241,125
Change in Fund Balance	(183,476)	282,068	108,214	(219,144)
Ending Fund Balance	\$ 850,846	\$ 1,132,911	\$ 1,241,125	\$ 1,021,981
<u>Fund Balance Designations:</u>				
Restricted				
Closure	\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000
New Cell Reserve	\$ 114,000	\$ 114,000	\$ 8,000	\$ 16,000
Committed				
60 Days Operating*	\$ 164,430	\$ 147,358	\$ 107,985	\$ 106,058
Assigned				
Tire Disposal	\$ -	\$ -	\$ -	\$ -
Capital Reserve	\$ -	\$ 42,760	\$ 92,760	\$ 25,000
Subsequent Year's Expenditures	\$ 354,416	\$ 610,793	\$ 814,380	\$ 656,923

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 04-LANDFILL
REVENUE**

04-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501	CURRENT PROPERTY	0	0	0	0
9000-4503	INT & PENALTY	0	0	0	0
	Property Taxes:	0	0	0	0
9500-4789	FEES	479,022	887,846	925,000	975,000
9500-4790	TIRES	1,973	2,023	1,800	1,000
	Charges for Services:	480,995	889,869	926,800	976,000
9500-4801	INTEREST EARNED	2,689	2,818	6,000	6,000
	Interest:	2,689	2,818	6,000	6,000
9500-4800	SALES & LEASES	4,657	141	1,200	1,200
9500-4840	MISC REVENUE	1,331	40,049	100	100
	Miscellaneous:	5,988	40,190	1,300	1,300
9901-4360	TRANSFER IN FROM GENERAL	126,934	22,624	0	0
	Transfer In:	126,934	22,624	0	0
	Total Revenue:	616,607	955,501	934,100	983,300

FUND 04-LANDFILL

EXPENDITURES

04-1000-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
13-6000	LANDFILL OPERATORS	129,080	110,848	176,393	222,329
17-6000	LANDFILL SUPERVISOR	56,309	57,365	57,138	57,316
00-6034	OVERTIME	3,424	3,195	9,000	5,000
00-6036	VAC/SICK PAIDOUT	15	0	0	0
00-6038	LONGEVITY	2,610	2,600	2,600	2,600
00-6060	FRINGE BENEFITS	98,918	83,078	117,289	125,847
00-6364	RETIREMENT	8,122	10,441	14,346	12,442
Personnel Expenditures:		298,478	267,527	376,766	425,534
00-6079	PROF. SERVICES OTHER	51,407	60,302	30,000	40,000
00-6084	MISC EQUIPMENT	2,917	2,375	600	600
00-6085	OFFICE SUPPLIES	745	715	880	880
00-6086	POSTAGE	0	19	0	0
00-6088	ADVERTISING/LEGAL NOT	0	356	0	0
00-6098	DINOSAUR	12,000	12,000	12,000	12,000
00-6103	TELEPHONE	514	621	600	600
00-6104	UTILITIES	1,931	1,830	3,000	3,060
00-6108	TRAVEL/STAFF DEVELOPMENT	18	0	3,000	2,000
00-6110	INSURANCE	6,361	5,881	6,602	6,800
00-6124	REPAIRS BUILDING	506	721	500	500
00-6133	DUMPSTERS	0	9,045	8,300	8,300
00-6139	OUTSIDE LABOR	265	179	500	0
00-6140	DUST CONTROL	11,749	9,634	3,661	5,500
00-6142	SAND & GRAVEL	0	4,814	500	500
00-6144	STEEL & IRON	0	1,095	800	800
00-6146	OTHER SUPPLIES	2,459	1,019	1,000	1,000
00-6147	SHOP SUPPLIES	650	396	2,000	1,000
00-6155	GAS & DIESEL	32,383	34,390	30,000	35,945
00-6156	REPAIR PARTS	33,113	12,603	15,000	15,000
00-6157	PROPANE	1,925	1,106	3,000	3,000
00-6158	GRADER BLADES	3,817	540	2,000	2,000
00-6159	OIL & ANTIFREEZE	3,283	3,853	4,000	4,000
00-6160	TIRES & TUBES	17	1,662	5,000	5,000
00-6217	LANDFILL CONSTRUCTION	0	0	3,038	0
00-6260	FEES	62,972	34,208	40,000	40,000
00-6261	RECYCLING FEE	12,942	14,307	15,000	15,000
00-6317	WEED CONTROL	1,636	0	0	0
00-6341	MAINTENANCE	0	0	72,835	0
00-6349	MISCELLANEOUS	1,089	867	1,200	1,200
00-6350	TREASURER'S FEES	4,924	9,129	5,800	5,800
00-6399	BAD DEBT	0	0	200	200
Operating Expenditures:		249,621	223,666	271,016	210,685
00-6220	CAPITAL OUTLAY	251,983	182,240	178,104	566,225
Capital Expenditures:		251,983	182,240	178,104	566,225
Total Expenditures:		800,083	673,433	825,886	1,202,444



Airport

Craig-Moffat County Airport



Airport Manager: Jerry Hoberg
Phone: 970-824-9148
Email: jhoberg@moffatcounty.net

Mission Statement:

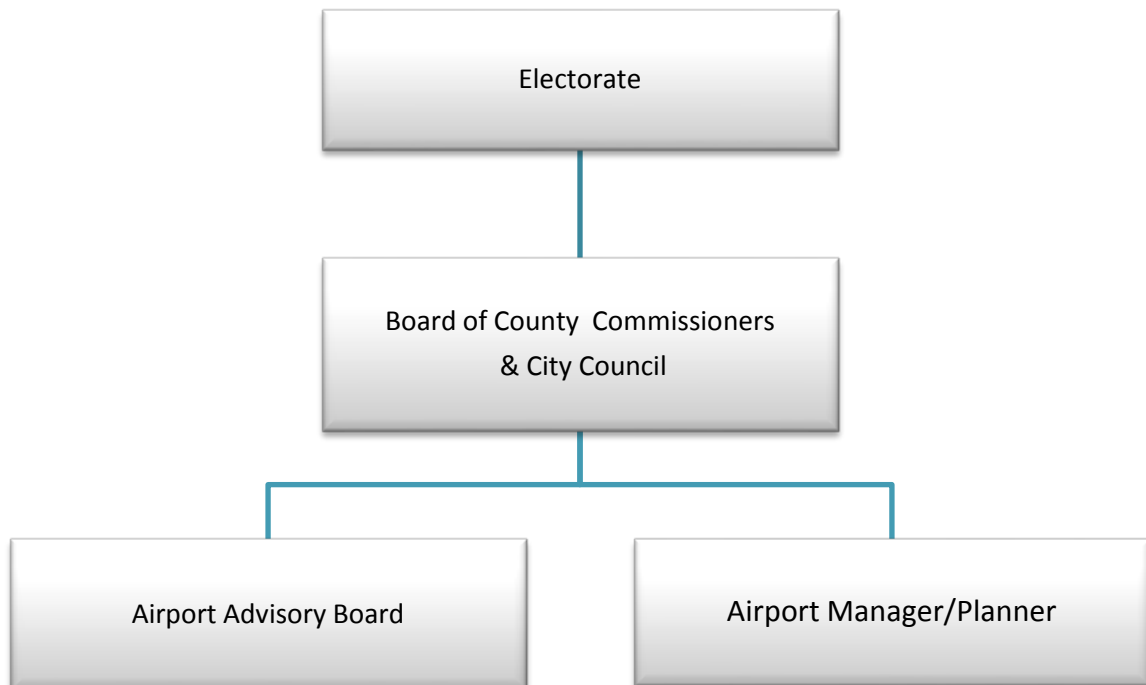
The mission of the Craig-Moffat County Airport is to plan, direct and provide high quality aviation services and facilities for Craig and Moffat County in a safe, secure and efficient manner.

Purpose of Department:

- ✓ Provide for aircraft landings and takeoffs.
- ✓ Provide an upgraded terminal building with phone and internet access.
- ✓ Work with the Bureau of Land Management and National Forest Service to provide facilities for the fire season.
- ✓ Provide rental land for the building of hangars for storage of small aircraft.

<i>Airport Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Development Services Airport Manager	Airport Manager-Planner	0.50
Total		0.50

Airport Organizational Chart



Airport Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -		\$ -
Sales Tax	3,228	8,398	5,898	6,046
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	303,677	149,852	214,963	44,610
Charges for Services	11,755	14,833	17,823	16,597
Miscellaneous	2,674	4,274	177	-
Interest	265	808	700	700
Transfer In	11,282	29,406	28,770	44,610
Fund Balance Used			11,332	
Total Sources of Funds	\$ 332,880	\$ 207,571	\$ 279,663	\$ 112,564
<u>Uses of Funds:</u>				
Personnel	\$ 18,304	\$ 19,067	\$ 47,176	\$ 46,991
Operating	\$ 15,140	\$ 35,300	\$ 36,494	\$ 42,230
Capital Outlay	\$ 352,298	\$ 102,160	\$ 195,993	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 385,742	\$ 156,526	\$ 279,663	\$ 89,221
Annual Net Activity	\$ (52,863)	\$ 51,045	\$ 0	\$ 23,343
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 67,136	\$ 14,275	\$ 65,317	\$ 53,985
Change in Fund Balance	(52,863)	51,045	(11,332)	23,343
Ending Fund Balance	\$ 14,275	\$ 65,317	\$ 53,985	\$ 77,328
<u>Fund Balance Designations:</u>				
Committed				
60 Days Operating*	\$ 22,846	\$ 29,657	\$ 13,948	\$ 14,873
Assigned				
Subsequent Year's Expenditures	\$ (8,571)	\$ 35,660	\$ 40,037	\$ 62,456

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 06-AIRPORT
REVENUE**

06-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4505	SALES TAX	0	0	1,446	1,446
9000-4512	EXCISE	3,228	8,398	4,452	4,600
	Sales Taxes:	3,228	8,398	5,898	6,046
9100-4843	FEDERAL GRANT	275,566	118,762	176,413	0
9200-4848	STATE GRANT	15,309	4,068	9,780	0
9500-4853	CITY OF CRAIG REV	12,802	27,021	28,770	44,610
	Intergovernmental:	303,677	149,852	214,963	44,610
9500-4802	RENTS	11,755	14,833	17,823	16,597
	Charges for Services:	11,755	14,833	17,823	16,597
9500-4830	SALE OF ASSETS	0	125	0	0
9500-4840	MISC REVENUE	2,674	177	177	0
9800-4550	INSURANCE DAMAGE	0	3,972	0	0
	Miscellaneous:	2,674	4,274	177	0
9500-4801	INTEREST EARNED	265	808	700	700
	Interest:	265	808	700	700
9901-4360	TRANSFER IN FROM GENERAL	11,282	29,406	28,770	44,610
	Transfer In:	11,282	29,406	28,770	44,610
	Total Revenue:	332,880	207,571	268,331	112,564

**FUND 06-AIRPORT
EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
06-0100-					
38-6000	AIRPORT MGR-PLANNER	12,327	12,505	31,262	31,383
00-6038	LONGEVITY	522	520	1,300	1,300
00-6060	FRINGE BENEFITS	4,893	5,260	12,660	12,347
00-6364	RETIREMENT	562	782	1,954	1,961
	Personnel Expenditures:	18,304	19,067	47,176	46,991
00-6079	PROF SERV OTHER	0	11,322	12,000	18,000
00-6100	OPERATING SUPPLIES	1,071	713	1,000	600
00-6103	TELEPHONE	524	0	1,000	1,000
00-6104	UTILITIES	4,978	4,894	6,500	6,630
00-6110	INSURANCE	1,758	1,727	1,500	1,800
00-6120	MAINTENANCE CONTRACTS	3,300	3,900	3,600	3,600
00-6123	REPAIRS EQUIP/MAINT.	0	5,150	2,000	2,000
00-6250	IMPROVEMENTS	0	4,094	4,094	5,000
00-6317	WEED CONTROL	0	1,050	2,500	2,500
00-6349	MISCELLANEOUS	185	402	300	300
00-6350	TREASURER FEES	3,323	2,049	2,000	800
	Operating Expenditures:	15,140	35,300	36,494	42,230
00-6228	CAPITAL OUTLAY	352,298	102,160	195,993	0
	Capital Expenditures:	352,298	102,160	195,993	0
	Total Expenditures:	385,742	156,526	279,663	89,221



Emergency 911



Regional Coordinator: Elaine Moe
Phone: 970-824-6501
Email: elaine.moe@state.co.us

Mission Statement:

As the communications agent for Moffat County Public Safety, the Craig Regional Communication Center (CRCC) will provide the citizens of Moffat County with effective emergency telephone service for the purpose of implementing rapid emergency services response for public protection and safety.

Purpose of Department:

- ✓ The Craig Regional Communications Center (CRCC) provides public safety communications for the law enforcement, fire and emergency medical service (EMS) agencies within Moffat County. CRCC serves as the Public Safety Answering Point (PSAP...the 911 answer point) for Moffat County. The staff members of CRCC are trained extensively and hold numerous certifications for access to criminal justice records and Emergency Medical Dispatch (EMD). On average, CRCC receives 4000 911 calls annually with 98% answered within ten seconds.
- ✓ While CRCC provides 911 services for Moffat County alone, the center is responsible for communication services for numerous state and federal agencies in the following counties: Routt, Grand, Jackson, Summit, Lake, Eagle, Pitkin, Garfield, and Rio Blanco. On average, CRCC records 120,000 calls for service annually. CRCC also serves as the custodian of all computer aided dispatch(CAD) and audio (telephone and radio) records associated with the operational service area; supervisory staff members provide material for an average of 450 requests annually.

Emergency 911 Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	112,597	109,647	100,000	100,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	25	26	-	-
Interest	1,181	1,359	2,670	2,670
Transfer In	-	-	-	-
Fund Balance Used	37,769		39,830	39,830
Total Sources of Funds	\$ 151,572	\$ 111,032	\$ 142,500	\$ 142,500
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 151,572	\$ 86,801	\$ 142,500	142,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 151,572	\$ 86,801	\$ 142,500	\$ 142,500
Annual Net Activity	\$ 0	\$ 24,231	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 368,457	\$ 330,688	\$ 354,919	\$ 315,089
Change in Fund Balance	(37,769)	24,231	(39,830)	(39,830)
Ending Fund Balance	\$ 330,688	\$ 354,919	\$ 315,089	\$ 275,259
<u>Fund Balance Designations:</u>				
Restricted				
911 Services	\$ 330,688	\$ 354,919	\$ 315,089	\$ 275,259

**FUND 07-E911
REVENUE**

07-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9500-4508	EMERGENCY 911 REV	112,597	109,647	100,000	100,000
	Sales Taxes:	112,597	109,647	100,000	100,000
9200-4832	911 GRANT	0	0	0	0
9500-4840	MISC REVENUE	25	26	0	0
	Miscellaneous:	25	26	0	0
9500-4801	INTEREST EARNED	1,181	1,359	2,670	2,670
	Interest:	1,181	1,359	2,670	2,670
	Total Revenue:	113,803	111,032	102,670	102,670

**FUND 07-E911
EXPENDITURES**

07-0100-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6100	OPERATING SUPPLIES	3,494	4,307	12,000	12,000
00-6102	SPECIAL PROJECTS	127,300	62,694	100,000	100,000
00-6103	TELEPHONE	14,263	14,273	20,000	20,000
00-6104	UTILITIES	512	502	500	500
00-6301	EDUCATION	6,002	5,025	10,000	10,000
	Operating Expenditures:	151,572	86,801	142,500	142,500
	Total Expenditure:	151,572	86,801	142,500	142,500



Capital Projects



Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department:

This fund is used to account for major capital projects, which are funded, by an assigned revenue source, i.e. County owned mineral revenue. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- ✓ 15% of the revenue for Courthouse Expansion/Major Renovations
- ✓ 15% of the revenue for Senior Housing Improvements/Addition
- ✓ 25% of the revenue for a multiuse building at the Fairgrounds
- ✓ 45% of the revenue for yet to be determined capital improvements

Capital Projects Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	74,186	52,366	1,753,874	50,000
Interest	9,228	10,736	23,000	23,000
Transfer In	-	-	-	-
Fund Balance Used				544,300
Total Sources of Funds	\$ 83,414	\$ 63,102	\$ 1,776,874	\$ 617,300
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ -	\$ -	\$ 0
Capital Outlay	\$ 40,962	\$ 48,277	\$ 39,916	\$ 617,300
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 40,962	\$ 48,277	\$ 39,916	\$ 617,300
Annual Net Activity	\$ 42,452	\$ 14,826	\$ 1,736,958	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 2,838,487	\$ 2,880,939	\$ 2,895,765	\$ 4,632,723
Change in Fund Balance	42,452	14,826	1,736,958	(544,300)
Ending Fund Balance	\$ 2,880,939	\$ 2,895,765	\$ 4,632,723	\$ 4,088,423
<u>Fund Balance Designations:</u>				
Committed				
Courthouse Improvements	\$ 483,883	\$ 493,348	\$ 504,298	\$ 160,248
Fairground Improvements	\$ 801,587	\$ 817,362	\$ 835,612	\$ 806,562
Senior Housing Improvements	\$ 442,039	\$ 451,505	\$ 462,455	\$ 473,405
County-wide Improvements	\$ 1,153,430	\$ 1,133,550	\$ 2,830,358	\$ 2,648,208

FUND 08-CAPITAL PROJECTS

REVENUE

08-	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
9500-4853 MISC GRANT	0	0	0	0
9500-4792 SALES & LEASE	74,186	52,366	1,753,874	50,000
Miscellaneous:	74,186	52,366	1,753,874	50,000
9000-4503 INTEREST	0	0	0	0
9500-4801 INTEREST LOANS	9,228	10,736	23,000	23,000
Interest:	9,228	10,736	23,000	23,000
9901-4360 TRANSFER IN FROM GENERAL	0	0	0	0
Transfer In:	0	0	0	0
Total Revenue	83,414	63,102	1,776,874	73,000

FUND 08-CAPITAL PROJECTS

EXPENDITURES

08-0100-	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
00-6803 ICE RINK	0	0	0	0
00-6807 FAIRGROUNDS BLDG	0	0	0	47,300
00-6810 COURTHOUSE	589	0	0	355,000
00-6811 ROAD & BRIDGE BLDG	0	0	0	175,000
00-6814 CEMETERY	18,449	38,277	0	0
00-6815 CAPITAL OUTLAY	0	0	0	0
00-6816 SENIOR HOUSING	21,924	0	0	0
00-6817 LOUDY SIMPSON	0	0	15,916	20,000
00-6818 SOCIAL SERVICES	0	10,000	24,000	20,000
Capital Expenditures:	40,962	48,277	39,916	617,300
Total Expenditures:	40,962	48,277	39,916	617,300

CAPITAL PROJECTS TRANSFER OUT EXPENDITURE

08-5127-	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
00-6360 TRANSFER OUT SUNSET MEADOWS	0	0	0	0
Transfer Out:	0	0	0	0
Expenditure Total:	40,962	48,277	39,916	617,300



Conservation Trust



Grounds & Building Manager: Lennie Gillam

Phone: 970-824-9107

Email: lgillam@moffatcounty.net

Purpose of Department:

- ✓ To use the Conservation Trust to improve Loudy Simpson Park, Maybell Park and Sherman Youth Camp.
- ✓ The Conservation Trust Fund was established in conjunction with the Colorado State Lottery.
- ✓ The County received a share back of lottery proceeds, which is based on a per capita formula that is established by the state. The funds may be expended for the acquisition, development and maintenance of new conservation sites for capital improvements or maintenance for recreational purposes on any public site.

Conservation Trust Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	41,956	37,539	35,682	36,000
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	116,000
Interest	842	552	600	600
Transfer In	-	-	-	-
Fund Balance Used	-	190,395	-	15,600
Total Sources of Funds	\$ 42,798	\$ 228,485	\$ 36,282	\$ 168,200
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ 10,465	\$ 8,000	\$ 18,000
Operating	\$ 427	\$ 380	\$ 365	200
Capital Outlay	\$ 1,600	\$ 217,641	\$ 1,000	\$ 150,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 2,027	\$ 228,486	\$ 9,365	\$ 168,200
Annual Net Activity	\$ 40,771	\$ (0)	\$ 26,918	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 240,816	\$ 281,586	\$ 91,192	\$ 118,109
Change in Fund Balance	40,771	(190,395)	26,918	(15,600)
Ending Fund Balance	\$ 281,586	\$ 91,192	\$ 118,109	\$ 102,509
<u>Fund Balance Designations:</u>				
Restricted				
Outdoor Recreational Improvements	\$ 281,586	\$ 91,192	\$ 118,109	\$ 102,509

FUND 11-CONSERVATION TRUST

REVENUE

11-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9500-4627	STATE LOTTERY	41,956	37,539	35,682	36,000
	Intergovernmental:	41,956	37,539	35,682	36,000
9500-4840	MISC REVENUE	0	0	0	116,000
	Miscellaneous:	0	0	0	116,000
9500-4801	INTEREST EARNED	842	552	600	600
	Interest :	842	552	600	600
	Total Revenue:	42,798	38,090	36,282	152,600

FUND 11-CONSERVATION TRUST

EXPENDITURE

11-0100-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6046	CONTRACT LABOR	0	10,465	8,000	18,000
	Personnel Expenditures:	0	10,465	8,000	18,000
00-6350	TREASURER FEES	428	381	365	200
00-6355	PARKS & REC	0	0	0	0
00-6357	MAYBELL PARK	0	0	0	0
	Operating Expenditures:	428	381	365	200
00-6228	CAPITAL OUTLAY	1,600	217,641	1,000	150,000
	Capital Expenditures:	1,600	217,641	1,000	150,000
	Total Expenditures:	2,028	228,487	9,365	168,200



Moffat County Library



Library Director: Sherry Sampson
Phone: 970-824-7550 x 404
Email: ssampson@moffat.lib.co.us

Mission Statement:

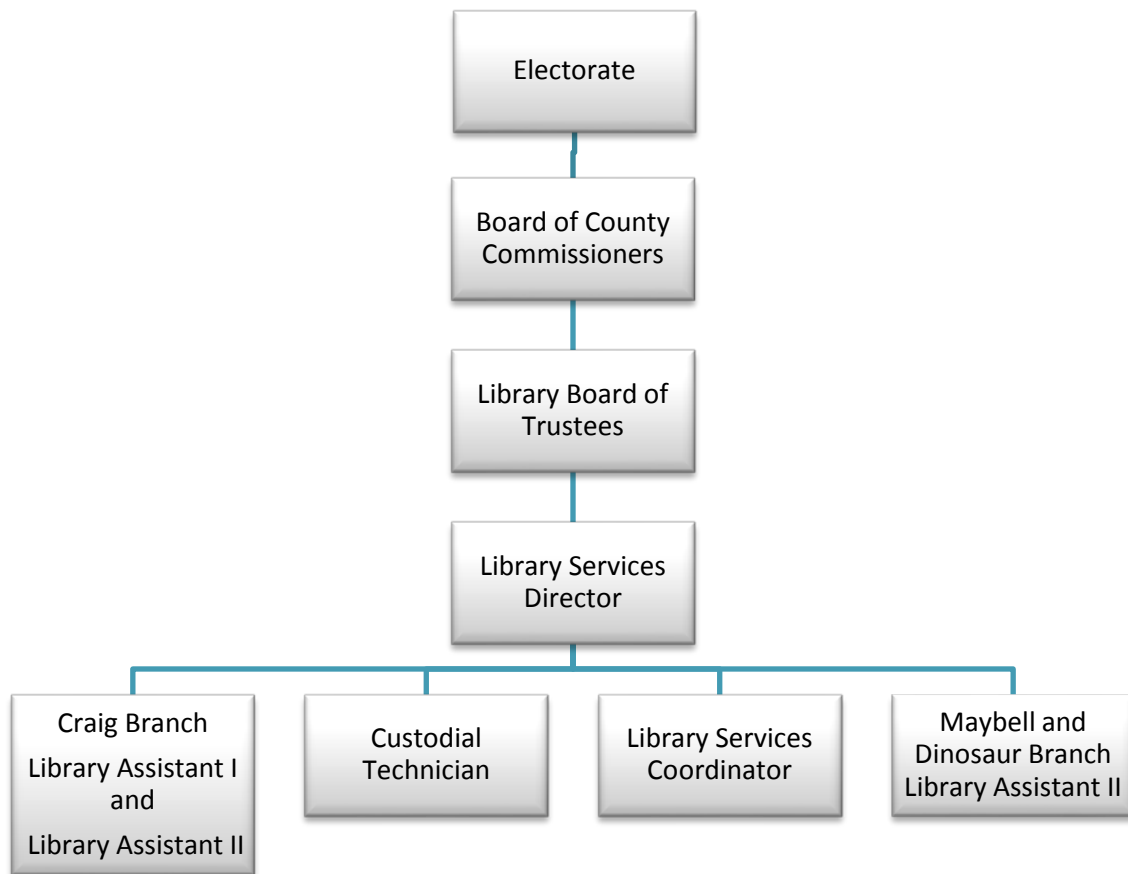
To provide an environment where lifelong habits of learning, self-improvement and self-expression are encouraged and where patrons can meet their educational, informational and recreational needs.

Purpose of Department:

- ✓ The purpose of the public library is to ensure access to information through various formats for all. Libraries provide free public computer and Internet access. Other services may include a variety of programs to encourage early literacy free of charge.
- ✓ The public library will continue to provide outreach services for the community with the intention of developing literacy skills.
- ✓ *"The best reading, for the largest number, at the least cost." - American Library Association*

<i>Library Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Library Services Director	Library Services Director	1.00
Library Services Coordinator	Library Clerical	1.00
Library Assistant I and II	Administrative Part-Time	6.84
Custodial Technician	Maintenance Part-Time	0.58
Total		9.42

Moffat County Library Organizational Chart



**Library
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 555,164	\$ 477,824	\$ 465,944	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	5,163	-	5,000	5,000
Charges for Services	8,544	11,471	13,000	12,000
Miscellaneous	8,785	7,372	87,100	2,100
Interest	2,133	2,526	2,500	1,000
Transfer In	-	-	-	90,857
Fund Balance Used	-	-	-	368,333
Total Sources of Funds	\$ 579,789	\$ 499,193	\$ 573,544	\$ 479,290
<u>Uses of Funds:</u>				
Personnel	\$ 370,136	\$ 350,989	\$ 324,875	\$ 375,600
Operating	\$ 135,609	\$ 133,537	\$ 95,653	103,690
Capital Outlay	\$ -	\$ 168,253	\$ 30,000	\$ -
Transfers Out	\$ -	\$ -	\$ -	-
Total Uses of Funds	\$ 505,745	\$ 652,779	\$ 450,528	\$ 479,290
Annual Net Activity	\$ 74,044	\$ (153,585)	\$ 123,016	\$ (0)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 513,117	\$ 587,161	\$ 433,575	\$ 556,591
Change in Fund Balance	74,044	(153,585)	123,016	(368,333)
Ending Fund Balance	\$ 587,161	\$ 433,575	\$ 556,591	\$ 188,258
<u>Fund Balance Designations:</u>				
Committed				
Memorial Funds	\$ 195,302	\$ 195,976	\$ 111,852	\$ 111,852
60 Days Operating*	\$ 105,297	\$ 105,297	\$ 54,157	\$ 62,613
Assigned				
Subsequent Year's Expenditures	\$ 132,977	\$ 132,303	\$ 390,583	\$ 13,794

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 12-LIBRARY
REVENUE**

12-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501	CURRENT PROPERTY	554,464	477,190	465,944	0
9000-4503	INTEREST	700	634	0	0
	Property Taxes:	555,164	477,824	465,944	0
9200-4642	STATE GRANT	5,163	0	5,000	5,000
	Intergovernmental:	5,163	0	5,000	5,000
9400-4781	FINES & COLL	8,544	11,471	13,000	12,000
	Charges for Services:	8,544	11,471	13,000	12,000
9500-4792	SALES & LEASES	2,335	2,225	2,100	2,100
9500-4835	TAXABLE SALES	3,680	3,299	0	0
9500-4840	MISC REV	322	1,398	0	0
9500-4841	MEMORIAL FUND	2,447	450	85,000	0
	Miscellaneous:	8,785	7,372	87,100	2,100
9500-4801	INTEREST	2,133	2,526	2,500	1,000
	Interest:	2,133	2,526	2,500	1,000
9901-4360	TRANSFER IN FROM GENERA/	0	0	0	90,857
	Transfer In:	0	0	0	90,857
	Total Revenue:	579,789	499,193	573,544	110,957

**FUND 12-LIBRARY
EXPENDITURE**

12-0100-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
02-6000	LIBRARY SERVICES DIRECTOR	72,245	73,403	73,403	73,686
26-6000	LIBRARY CLERICAL	82,584	82,403	72,355	69,426
31-6000	ADMINISTRATIVE PART-TIME	136,600	124,619	91,909	141,961
32-6000	MAINTENANCE PART-TIME	0	0	16,287	18,072
00-6034	OVERTIME	5	0	0	0
00-6036	VACATION PAID OUT	3,511	0	1,060	0
00-6038	LONGEVITY	2,610	2,600	2,600	2,600
00-6060	FRINGE BENEFITS	67,909	59,921	58,656	61,113
00-6364	RETIREMENT	4,672	8,043	8,605	8,743
Personnel Expenditures:		370,136	350,989	324,875	375,600
00-6085	OFFICE SUPPLIES	7,356	8,831	5,000	4,300
00-6086	POSTAGE/COURIER	2,717	3,102	200	500
00-6090	OUTSIDE BLDG MAINTENAN	3,189	259	1,250	6,000
00-6101	MAYBELL TELEPHONE	682	687	780	1,000
00-6102	DINOSAUR TELEPHONE	3,106	3,085	3,120	2,200
00-6103	TELEPHONE	7,265	7,746	4,000	5,300
00-6104	UTILITIES	7,830	8,655	9,700	10,200
00-6105	UTILITIES MAYBELL	6,659	4,895	6,200	7,140
00-6106	UTILITIES DINOSAUR	3,559	3,821	4,500	5,100
00-6108	TRAVEL/STAFF DEVELOP	409	272	200	5,000
00-6110	INSURANCE	4,963	5,418	6,082	6,300
00-6119	LEASING	1,198	1,198	1,200	2,000
00-6123	REPAIRS EQUIP/MAINT	8,908	690	850	1,000
00-6124	REPAIRS BUILDING	5,294	7,560	6,000	6,000
00-6175	E MATERIALS	6,090	12,449	6,784	1,500
00-6176	AUDIO (CD)	7,448	7,943	3,500	3,500
00-6177	VIDEO (CD)	632	986	0	500
00-6180	BOOKS	33,347	33,876	25,000	25,000
00-6181	SUBSCRIPTIONS	10,298	14,107	7,568	4,109
00-6182	LOCAL HISTORY	0	0	0	0
00-6186	AUTOMATION	10,867	4,591	1,400	1,741
00-6187	BOARD EXPENSES	1,045	1,198	1,200	2,000
00-6188	SPECIAL PROGRAMS	2,283	2,515	500	1,000
00-6189	VEHICLE OPERATION	242	56	319	2,000
Operating Expenditures:		135,389	133,939	95,353	103,390

00-6220	LIBRARY-CAPITAL OUTLAY	0	168,253	30,000	0
Capital Expenditures:		0	168,253	30,000	0
Total Expenditures:		505,525	653,182	450,228	478,990

**FUND 12-LIBRARY MEMORIAL
EXPENDITURE**

		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
12-0600-					
00-6349	LIB MEM-MISCELLANEOUS	0	0	0	0
Operating Expenditures:		0	0	0	0
Total Expenditures:		0	0	0	0

**FUND 12-LIBRARY ALLOTMENTS MISCELLANEOUS
EXPENDITURE**

		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
12-5300-					
00-6350	TREASURER FEES	220	-403	300	300
Operating Expenditures:		220	-403	300	300
Total Expenditures:		128	-403	300	300

Maybell Waste Water Treatment Facility



Maybell Waste Water Treatment Facility
475 County Road 19
Maybell, CO 81640

Mission Statement:

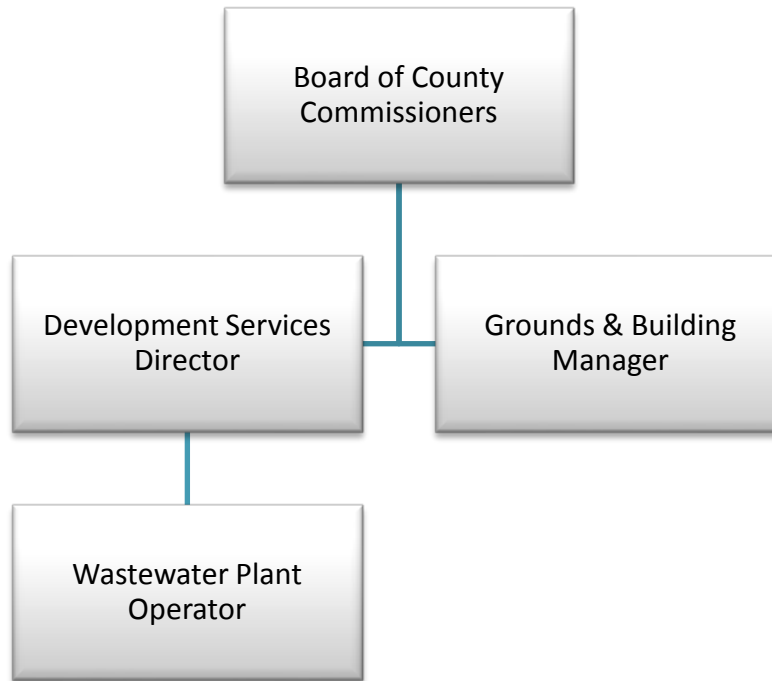
Maybell Waste Water Treatment Facility serving the community of Maybell, Colorado.

Purpose of Department:

This Department oversees the operation and maintenance of the Maybell Waste Water Treatment Facility.

<i>Maybell Waste Water Treatment Facility Personnel Schedule</i>		
Positon Title	Budget Code Title	FTE
Wastewater Plant Operator	Maintenance Part-Time	0.24
Total		0.24

Maybell Waste Water Treatment Facility Organizational Chart



**Maybell Waste Water Treatment Facility
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Intergovernmental	45,438	-	-	-
Charges for Services	28,772	30,591	30,590	36,960
Miscellaneous	(501)	2,296	1,948	-
Interest	119	224	400	400
Transfer In	24,467	8,000	-	-
Fund Balance Used		8,761	1,005	10,882
Total Sources of Funds	\$ 98,295	\$ 49,872	\$ 33,943	\$ 48,242
<u>Uses of Funds:</u>				
Personnel	\$ 6,751	\$ 7,355	\$ 5,898	\$ 8,086
Operating	\$ 23,322	\$ 24,997	\$ 28,045	\$ 28,156
Capital Outlay	\$ -	\$ 17,519	\$ -	\$ 12,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 30,072	\$ 49,872	\$ 33,943	\$ 48,242
Annual Net Activity	\$ 68,223	\$ 0	\$ (0)	\$ 0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 293,201	\$ 361,424	\$ 352,664	\$ 351,659
Change in Fund Balance	68,223	(8,761)	(1,005)	(10,882)
Ending Fund Balance	\$ 361,424	\$ 352,664	\$ 351,659	\$ 340,777
<u>Fund Balance Designations:</u>				
Nonspendable				
Property, Plant, & Equipment	308,771	291,127	281,276	263,817
Assigned				
Subsequent Year's Expenditures	52,653	61,537	70,383	76,960

FUND 13-MAYBELL WASTE WATER TREATMENT FACILITY

REVENUE

13-	2016	2017	2018	2019
	Actual	Actual	Estimate	Budget
9200-4849 STATE GRANT	45,438	0	0	0
Intergovernmental:	45,438	0	0	0
9100-4723 MYBL SAN-USER FEE	28,772	30,591	30,590	36,960
Charges for Services:	28,772	30,591	30,590	36,960
9500-4840 MYBL SAN -MISC REVENUE	(501)	2,296	1,948	0
Miscellaneous:	(501)	2,296	1,948	0
9500-4801 MYBL SAN-INTEREST EARNED	119	224	400	400
Interest:	119	224	400	400
9901-4360 TRANSFER IN FROM GENERAL FUND	24,467	8,000	0	0
Transfer In:	24,467	8,000	0	0
Total Revenue:	98,295	41,111	32,938	37,360

**FUND 13-MAYBELL WASTE WATER TREATMENT FACILITY
EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
13-0100-					
31-6000	MAINTENANCE	5,949	0	0	0
32-6000	MAINTENANCE PART-TIME	0	6,499	5,320	7,315
00-6034	OVERTIME	108	33	0	0
00-6060	FRINGE BENEFITS	694	823	578	771
	Personnel Expenditures:	6,751	7,355	5,898	8,086
00-6094	PERMITS	1,084	1,234	1,000	1,000
00-6100	OPERATING SUPPLIES	66	343	0	0
00-6104	UTILITIES	1,057	3,114	3,925	4,004
00-6106	GAS & OIL	37	29	0	32
00-6123	REPAIRS EQUIP/MAIN	2,153	1,922	4,150	4,150
00-6199	FILING FEES	66	52	0	0
00-6245	TESTING	125	120	1,200	1,200
00-6349	MISCELLANEOUS	60	208	0	0
00-6350	TREASURER FEES	733	331	275	275
00-6400	DEPRECIATION	17,940	17,644	17,495	17,495
	Operating Expenditures:	23,322	24,997	28,045	28,156
00-6250	IMPROVEMENTS	0	17,519	0	12,000
	Capital Expenditures:	0	17,519	0	12,000
	Total Expenditures:	30,072	49,872	33,943	48,242



Health & Welfare



Human Resources Director: Lynnette Siedschlaw
Phone: 970-824-9108
Email: lsiedschlaw@moffatcounty.net

Mission Statement:

The Health & Welfare Board will continue to work towards minimal changes in benefits while offering the best benefits possible for our employees at a minimal cost.

Purpose of Department:

- This department monitors and maintains all financial records concerning the County's benefit plans. The plan include major medical, dental, vision, and COBRA. Each department contributes to this fund and the monies are paid out as required. This fund is guided and monitored by the Moffat County Health and Welfare Board.
- Moffat County currently is self-funded, which gives the Health and Welfare Board more control over our plan. The benefits of being self- insured include paying only claims that are incurred rather than anticipated claims, keeping the savings of lower than expected claims instead of forfeiting it to the insurance company, only paying up to our stop-loss limit of \$85,000 per claim or \$2,500,000 total per year if claims are higher than expected, and having greater flexibility in determining which benefits to offer.

Health and Welfare Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	3,107,005	3,325,777	3,069,997	3,217,418
Miscellaneous	536,730	492,244	181,466	220,000
Interest	10,763	12,496	16,000	16,000
Transfer In	-	-	-	-
Fund Balance Used		411,310	590,425	502,147
Total Sources of Funds	\$ 3,654,498	\$ 4,241,827	\$ 3,857,888	\$ 3,955,565
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 3,201,019	\$ 4,241,826	\$ 3,857,887	3,955,565
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 3,201,019	\$ 4,241,826	\$ 3,857,887	\$ 3,955,565
Annual Net Activity	\$ 453,477	\$ 0	\$ 0	\$ (0)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 2,708,576	\$ 3,162,056	\$ 2,750,747	\$ 2,160,322
Change in Fund Balance	453,477	(411,310)	(590,425)	(502,147)
Ending Fund Balance	\$ 3,162,056	\$ 2,750,747	\$ 2,160,322	\$ 1,658,175
<u>Fund Balance Designations:</u>				
Assigned				
Subsequent Year's Expenditures	3,162,056	2,750,747	2,160,322	1,658,175

**FUND 14-HEALTH & WELFARE
REVENUE**

14-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9400-4770	PREMIUMS/MEDICAL/COUNTY	2,622,009	2,854,280	2,586,684	2,781,883
9400-4772	PREMIUMS/MEDICAL/COBRA	15,935	15,159	31,415	8,000
9400-4773	PREMIUMS/DENTAL/COUNTY	182,160	134,624	145,042	134,991
9400-4775	PREMIUMS/DENTAL/COBRA	0	0	0	0
9400-4778	PREMIUMS/VISION/COUNTY	48,642	46,912	45,516	49,105
9400-4780	PREMIUMS/LIFE	14,911	13,781	13,327	14,800
9400-4782	EMPLOYEE CONTRIBUTIONS	185,982	227,244	200,314	198,192
9400-4783	PREMIUMS LONG TERM DISABILI	33,108	33,491	46,968	30,448
9500-4516	PREMIUMS	4,257	285	730	0
Charges for Services:		3,107,005	3,325,777	3,069,997	3,217,418
9500-4515	INSURANCE CAP PROCEEDS	480,909	459,612	151,178	200,000
9500-4840	MISC REVENUE	55,821	32,632	30,288	20,000
Miscellaneous:		536,730	492,244	181,466	220,000
9500-4801	INTEREST EARNED	10,763	12,496	16,000	16,000
Interest:		10,763	12,496	16,000	16,000
Total Revenue:		3,654,498	3,830,517	3,267,463	3,453,418

**FUND 14-HEALTH & WELFARE
EXPENDITURES**

14-0100-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6059 PRESCRIPTIONS	313,237	145,133	242,187	200,733
00-6061 REINSURANCE REFUNDS	167	(2)	0	0
00-6062 CLAIMS/DENTAL	130,937	119,307	132,070	136,944
00-6063 CLAIMS/MEDICAL	1,880,445	3,016,531	2,593,943	2,745,261
00-6065 ADMIN FEE/MEDICL/CNTY	98,706	103,964	118,175	48,817
00-6066 ADMIN FEE/DENTAL/SS	13,510	11,567	18,907	10,124
00-6070 PREM VISION/SS	5,585	7,284	5,445	7,237
00-6071 PREM VISION/CNTY	42,817	40,164	35,746	38,997
00-6072 PREM VISION/COBRA	0	77	0	0
00-6074 PREM LIFE/CNTY	37,899	38,444	35,746	37,378
00-6075 PREM LONG TERM DISABILITY	30,097	28,053	23,352	27,814
00-6100 OPERATING EXPENSES	96	(26)	2,000	2,000
00-6101 WELLNESS	(15)	0	5,000	5,000
00-6103 TELEPHONE	879	862	666	950
00-6104 UTILITIES	2,743	2,772	2,751	3,152
00-6137 TRANS REINSURANCE	20,130	782	813	1,000
00-6250 DEPRECIATION	2,668	2,668	2,668	2,668
00-6340 ADMIN FEE - STOP LOSS	442,897	491,019	473,494	447,290
00-6346 ADJUST LIFE	2,152	2,002	0	0
00-6504 FACILITIES	0	0	200	200
00-6700 CLINIC	176,069	231,224	164,726	240,000
Operating Expenditures:	3,201,018	4,241,825	3,857,887	3,955,565
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Total Expenditures:	3,201,018	4,241,825	3,857,887	3,955,565

Moffat County Senior Citizens



Housing Authority Director: Suzanne Hope

Phone: 970-824-3660 x 4

Email: shope@moffatcounty.net

Mission Statement

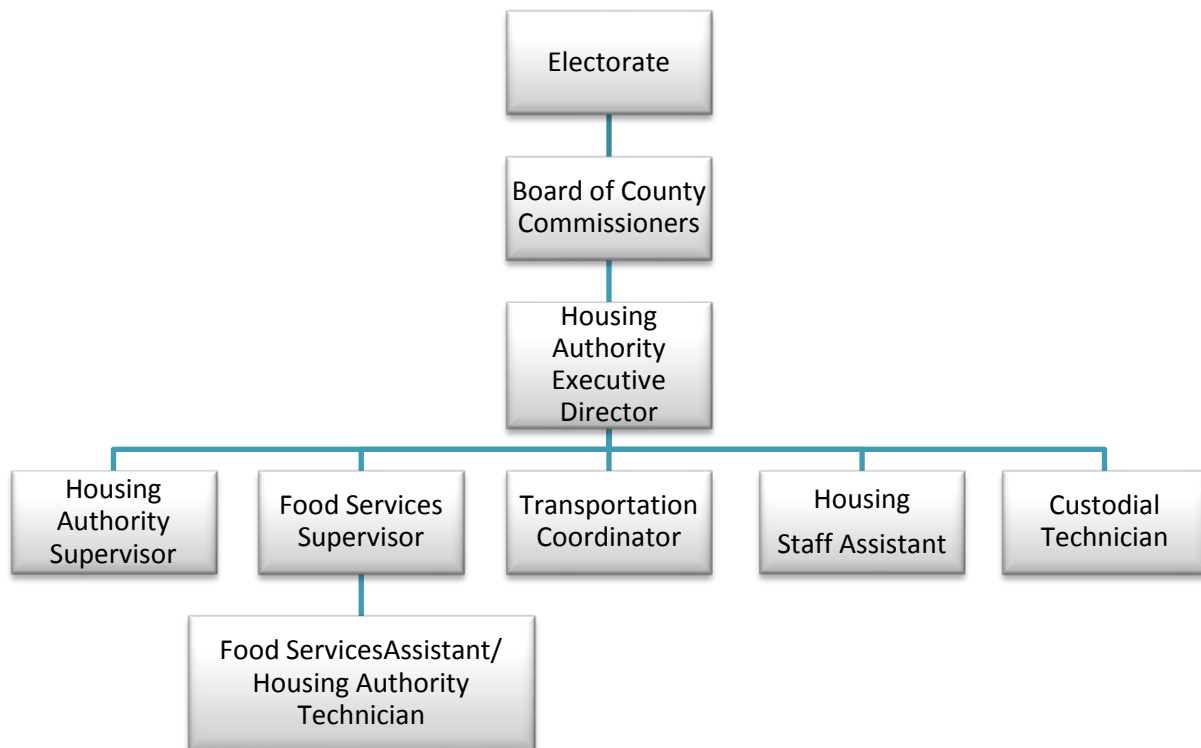
The mission of the Craig Senior Citizens Department is to enable Moffat County Senior Citizens to remain actively involved in our community and to support their independence by providing them with nutritious lunch-time meals and safe transportation.

Purpose of Department

- ✓ The Senior Citizens Department provides congregate lunch-time meals and Meals-on-Wheels for senior citizens in our community. The Department also provides safe transportation for senior citizens in the Craig, Maybell and Dinosaur areas.
- ✓ Sunset Meadows serves as a senior center and meeting place for all of Moffat County's Senior Citizens. Many structured in-house and community activities take place at Sunset Meadows; numerous aimed at enhancing the lives of senior citizens.

<i>Senior Citizens Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Housing Authority Director	Housing Authority Director	0.80
Housing Authority Supervisor	Administrative/Clerical	0.33
Transportation Coordinator	Transportation Coordinator	1.00
Food Services Supervisor	Food Services Supervisor	1.00
Food Services Assistant	Administrative Part-Time	0.70
Housing Staff Assistant	Administrative Part-Time	0.70
Custodial Technician	Maintenance Part-Time	0.50
Assistant Night Manager	n/a	n/a
Total		5.03

Senior Citizens Organizational Chart



Senior Citizen Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 0	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	29,000	35,912	32,376	34,000
Charges for Services	43,717	35,251	35,886	40,345
Miscellaneous	2,292	6,292	2,438	2,800
Interest	508	635	700	700
Transfer In	173,159	174,683	65,453	116,780
Fund Balance Used			68,663	15,651
Total Sources of Funds	\$ 248,677	\$ 252,773	\$ 205,516	\$ 210,276
<u>Uses of Funds:</u>				
Personnel	\$ 194,083	\$ 190,679	\$ 155,462	\$ 157,937
Operating	\$ 46,081	\$ 47,991	\$ 50,054	52,339
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 240,163	\$ 238,671	\$ 205,516	\$ 210,276
Annual Net Activity	\$ 8,513	\$ 14,103	\$ -	\$ 0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 96,746	\$ 105,261	\$ 119,367	\$ 50,704
Change in Fund Balance	8,513	14,103	(68,663)	(15,651)
Ending Fund Balance	\$ 105,261	\$ 119,367	\$ 50,704	\$ 35,053
<u>Fund Balance Designations:</u>				
Committed				
60 Days Operating*	\$ 70,076	\$ 71,601	\$ 34,260	\$ 35,053
Assigned				
Subsequent Year's Expenditures	\$ 35,185	\$ 47,766	\$ 16,444	\$ (0)

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

FUND 15-SENIOR CITIZENS

REVENUE

15-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
9000-4501	CURRENT TAXES PROPERT	0	0	0	0
9000-4503	INTEREST	0	0	0	0
	Property Taxes:	0	0	0	0
9200-4841	BUS GRANT MATCH	0	0	0	0
9200-4843	SECTION 8	0	0	0	0
9500-4836	REIMB PAYROLL HUD	0	0	0	0
9500-4837	AREA AGNCY-AGING GRANT	29,000	35,912	32,376	34,000
9800-4531	REIMB PAYROLL CHAFA	0	0	0	0
9200-4844	SEC 8 HOUSING ASSISTANC	0	0	0	0
	Intergovernmental:	29,000	35,912	32,376	34,000
9500-4835	MEAL PROGRAM	43,717	35,251	35,886	40,345
	Charges for Services:	43,717	35,251	35,886	40,345
9500-4838	DONATIONS	2,292	83	2,438	2,800
9500-4840	MISC REVENUE	0	2,865	0	0
9500-4841	MISC GRANT	0	0	0	0
9500-4925	SALE OF ASSETS	0	0	0	0
9800-4536	REIMB/DEPARTMENTS-COPI	0	0	0	0
9800-4550	REIMB INSURANCE DAMAGE	0	3,344	0	0
	Miscellaneous:	2,292	6,292	2,438	2,800
9500-4801	INTEREST EARNED	508	635	700	700
	Interest:	508	635	700	700
9901-4360	TRANSFER IN FROM GENER	173,159	174,683	65,453	116,780
	Transfer In:	173,159	174,683	65,453	116,780
	Total Revenue	248,677	252,773	136,853	194,625

**FUND 15-SENIOR CITIZENS
SENIOR ADMIN EXPENDITURES**

		2016	2017	2018	2018
		Actual	Actual	Estimate	Budget
15-0100-					
02-6000	HOUSING AUTHORITY DIRECT	7,537	7,705	7,664	8,625
31-6000	ADMINISTRATIVE PART-TIME	3,079	3,381	3,286	3,806
00-6036	VACATION PD OUT	0	0	572	0
00-6060	FRINGE BENEFITS	3,930	5,830	3,711	4,081
00-6364	RETIREMENT	331	462	283	216
	Personnel Expenditures:	14,877	17,378	15,516	16,728
00-6084	MISC EQUIPMENT	0	843	916	800
00-6084	OFFICE SUPPLIES	21	10	0	0
00-6108	TRAVEL/STAFF DEVELOPMENT	0	16	24	50
00-6349	MISCELLANEOUS	0	0	0	0
	Operating Expenditures:	21	869	940	850
00-6220	CAPITAL OUTLAY OFFICE	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	14,898	18,247	16,456	17,578

**FUND 15-SENIOR CITIZENS
SENIOR BUS EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
15-0200-					
02-6000	HOUSING AUTHORITY DIRECT	0	0	2,555	2,875
08-6000	DRIVER	35,962	36,556	0	0
09-6000	TRANSPORTATION COORDINA	0	0	33,987	34,118
10-6000	ADMINISTRATIVE/CLERICAL	0	0	612	0
31-6000	PART TIME DRIVER	807	725	0	0
32-6000	MAINTENANCE PART-TIME	0	0	0	1,873
00-6036	VACATION PAID OUT	13	0	191	0
00-6060	FRINGE BENEFITS	16,862	19,019	14,897	14,659
00-6364	RETIREMENT	1,572	2,193	2,184	2,119
	Personnel Expenditures:	55,217	58,495	54,426	55,644
00-6085	OFFICE SUPPLIES	19	154	45	200
00-6086	POSTAGE	0	10	39	30
00-6103	CELL TELEPHONE	318	284	541	443
00-6108	TRAVEL/STAFF DEVELOPMENT	0	29	34	30
00-6110	INSURANCE	1,288	97	1,155	1,200
00-6123	REPAIRS & MAINTENANCE	2,454	4,605	215	2,453
00-6349	MISCELLANEOUS	0	54	50	50
00-6350	DINOSAUR	0	3,452	267	800
00-6351	MAYBELL	318	1,791	1,252	1,500
00-6962	PINNACOL W/C DEDUCTIBLE	0	0	0	0
	Operating Expenditures:	4,396	10,477	3,598	6,706
00-6220	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0
	Expenditure Total:	59,613	68,972	58,024	62,350

FUND 15-SENIOR CITIZENS
SENIOR MEAL PROGRAM EXPENDITURES

	2016	2017	2018	2019
15-0300-	Actual	Actual	Estimate	Budget
02-6000 HOUSING AUTHORITY DIRECT	0	0	2,555	2,875
03-6000 ADMINISTRATION	2,512	2,568	0	0
08-6000 MEALS ON WHEELS	1,808	2,495	0	0
28-6000 FOOD SERVICES SUPERVISOR	36,081	36,690	21,385	30,367
29-6000 FOOD SERVICES ASST/HA TEC	29,647	19,671	12,581	0
30-6000 OPER&MAINT CUSTODIAL TEC	0	0	0	2,959
31-6000 PRT TIME KITCHEN	807	725	280	0
32-6000 MAINTENANCE PART-TIME	0	0	1,896	18,319
00-6034 OVERTIME	0	0	485	0
00-6036 VACATION PAID OUT	25	0	9,972	0
00-6038 LONGEVITY	220	720	280	0
00-6060 FRINGE BENEFITS	49,897	48,888	34,076	29,062
00-6364 RETIREMENT	2,991	3,048	2,010	1,983
Personnel Expenditures:	123,989	114,806	85,520	85,565
00-6085 OFFICE SUPPLIES	253	114	138	170
00-6100 SUPPLIES/KITCHEN	2,224	1,610	2,449	2,000
00-6101 SUPPLIES/MEALS ON WH	3,562	2,213	3,272	2,700
00-6103 TELEPHONE	630	784	690	693
00-6104 UTILITIES	5,068	5,121	5,710	5,710
00-6107 FOOD	20,609	18,794	22,500	22,500
00-6109 MEAT	7,691	6,467	8,850	8,850
00-6123 REPAIRS & MAINT	1,628	1,543	1,247	1,500
00-6334 DINOSAUR	0	0	0	0
00-6962 PINNACOL W/C DEDUCTIBLE	0	0	0	0
00-6963 UNEMPLOYEMENT REIMB CHA	0	0	660	660
Operating Expenditures:	41,664	36,646	45,516	44,783
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	165,653	151,452	131,036	130,348

Internal Services

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department:

This department saves county money by bulk purchasing options and reducing individual budgets. Expense paid out of this department is replenished by the other departments utilizing bulk purchases such as paper, telephone, maps, and copies depending on actual use. This department is an internal service fund.

**Internal Service
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	10,465	10,904	9,992	10,350
Miscellaneous	-	-	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	114	235	3,422	1,750
Total Sources of Funds	\$ 10,579	\$ 11,139	\$ 13,414	\$ 12,100
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 10,578	\$ 11,138	\$ 13,414	12,100
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 10,578	\$ 11,138	\$ 13,414	\$ 12,100
Annual Net Activity	\$ 0	\$ -	\$ 0	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 94,289	\$ 94,176	\$ 93,941	\$ 90,519
Change in Fund Balance	(114)	(235)	(3,422)	(1,750)
Ending Fund Balance	\$ 94,176	\$ 93,941	\$ 90,519	\$ 88,769
<u>Fund Balance Designations:</u>				
Nonspendable				
Inventory	\$ 66,637	\$ 66,637	\$ 66,637	\$ 66,637
Assigned				
Subsequent Year's Expenditures	\$ 27,539	\$ 27,304	\$ 23,882	\$ 22,132

FUND 16-INTERNAL SERVICES

		REVENUE			
		2016	2017	2018	2019
16-		Actual	Actual	Estimate	Budget
9200-4849	STATE GRANTS	0	0		0
	Intergovernmental:	0	0	0	0
9400-4791	PLAT MAPS	115	125	20	100
9800-4560	DEPT/VISA, COPIES, ETC	0	13	0	0
9800-4536	POSTAGE	134	0	0	0
9800-4537	COPIES	0	0	0	0
9800-4538	REIMB OPEN RECORDS	49	12	0	0
9800-4603	REIMB WAREHOUSE	1,363	1,644	1,849	2,150
9800-6103	TELEPHONE	8,804	9,109	8,123	8,100
	Charges for Services:	10,465	10,904	9,992	10,350
9901-4360	TRANSFER IN FROM GENERAL	0	0	0	0
	Transfer In:	0	0	0	0
	Total Revenue:	10,465	10,904	9,992	10,350

**FUND 16-CENTRAL DUPLICATING
EXPENDITURES**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
16-0100-					
00-6086	POSTAGE	0	0	0	0
00-6090	COMPUTER EXP/SERVICE	0	0	0	0
00-6100	OPERATING SUPPLIES	0	0	250	0
00-6103	TELEPHONE	30	33	44	0
00-6109	WAREHOUSE SUPPLIES	3,168	3,413	4,997	4,000
00-6113	PSC PHONE & REIMB	7,380	7,692	8,123	8,100
	Operating Expenditures:	10,578	11,138	13,414	12,100
00-6228	CAPITAL OUTLAY	0	0	0	0
	Capital Expenditures:	0	0	0	0

CENTRAL DUPLICATING TRANSFER OUT EXPENDITURE

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
16-5101-					
00-6360	TRANSFER OUT GENERAL FUND	0	0	0	0
	Transfer Out:	0	0	0	0
	Total Expenditures:	10,578	11,138	13,414	12,100



Lease Purchase

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Fund:

This fund accounts for the resources used to make the lease-purchase payments on the certificates of participation for the Public Safety Center:

- ✓ Complete all transactions required to make necessary payments
- ✓ Reconciliation of Certificate of Participation monthly statements

Lease Purchase Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	2	1,492	3,000	3,000
Transfer In	798,489	768,812	732,663	741,788
Fund Balance Used	22,032			-
Total Sources of Funds	\$ 820,523	\$ 770,304	\$ 735,663	\$ 744,788
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 820,523	\$ 768,812	\$ 733,163	744,788
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 820,523	\$ 768,812	\$ 733,163	\$ 744,788
Annual Net Activity	\$ (22,032)	\$ 1,492	\$ 2,500	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 584,202	\$ 562,170	\$ 563,664	\$ 566,164
Change in Fund Balance	(22,032)	1,492	2,500	-
Ending Fund Balance	\$ 562,170	\$ 563,664	\$ 566,164	\$ 566,164
<u>Fund Balance Designations:</u>				
Restricted				
PSC Certificates of Participation	\$ 562,170	\$ 563,664	\$ 566,164	\$ 566,164

FUND 17-LEASE-PURCHASE

REVENUE

17-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9500-4112 PROCEEDS FROM BONDS	0	0	0	0
9500-4113 PREM/DISC BOND ISSUANCE	0	0	0	0
Miscellaneous:	0	0	0	0
9000-4503 INT INCOME ACCRUED	2	1,492	3,000	3,000
9500-4503 INT INCOME RESERVES	0	0	0	0
Interest:	2	1,492	3,000	3,000
9921-4360 TRANSFER IN FROM JAIL	798,489	768,812	732,663	741,788
Transfer In:	798,489	768,812	732,663	741,788
Total Revenue:	798,491	770,304	735,663	744,788

FUND 17-LEASE-PURCHASE

EXPENDITURES

17-0100-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6021 PRINCIPAL ON BOND	650,000	615,000	595,000	625,000
00-6022 PYMNT REFUND BOND ESCRC	0	0	0	0
00-6112 INTEREST ON BONDS	164,023	147,312	129,413	111,038
00-6150 BONDS PRINCIPAL	0	0	0	0
00-6374 PAYING AGENT FEES	6,500	6,500	8,750	8,750
00-6375 COST OF ISSUANCE	0	0	0	0
Operating Expenditures:	820,523	768,812	733,163	744,788
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Total Expenditures:	820,523	768,812	733,163	744,788



Telecommunications

IT Director: Mason Siedschlaw

Phone: 970-826-3403

Email: msiedschlaw@moffatcounty.net

Purpose of Fund:

This fund accounts for the Strata Networks prepaid services.

**Telecommunications
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	1,212	1,304	1,900	1,900
Transfer In	-	-	-	-
Fund Balance Used	19,118	19,447	23,100	24,820
Total Sources of Funds	\$ 20,330	\$ 20,751	\$ 25,000	\$ 26,720
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 20,330	\$ 20,751	\$ 25,000	\$ 26,720
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 20,330	\$ 20,751	\$ 25,000	\$ 26,720
Annual Net Activity	\$ (0)	\$ -	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 378,645	\$ 359,527	\$ 340,080	\$ 316,980
Change in Fund Balance	(19,118)	(19,447)	(23,100)	(24,820)
Ending Fund Balance	\$ 359,527	\$ 340,080	\$ 316,980	\$ 292,160
<u>Fund Balance Designations:</u>				
Restricted				
Telecommunications	\$ 359,527	\$ 340,080	\$ 316,980	\$ 292,160

**FUND 18-TELECOMMUNICATIONS
REVENUE**

18-		2016 Actual	2017 Actual	2018 Estimate	2018 Budget
9200-4263	INTEREST EARN TREAS				
9200-4264	NC TELECOM INTEREST	1,212	1,304	1,900	1,900
	Interest:	1,212	1,304	1,900	1,900
	Total Revenue:	1,212	1,304	1,900	1,900

**FUND 18-TELECOMMUNICATIONS
EXPENDITURES**

18-0100-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6501	INTERNET ACCESS/ROUTER	20,330	20,751	25,000	26,720
	Operating Expenditures:	20,330	20,751	25,000	26,720
	Total Expenditures:	20,330	20,751	25,000	26,720



Moffat County Tourism Association



MCTA Director: Tom Kleinschnitz

Phone: 970-824-2335

Email: mcta@moffatcounty.net

Mission

The Moffat County Tourism Association strives to allocate funds that will enhance and broaden tourism in an effort to enrich the lives of the residents of Moffat County. We believe tourism is defined as the act of bringing out of region visitors to our communities to experience Moffat County.

Vision:

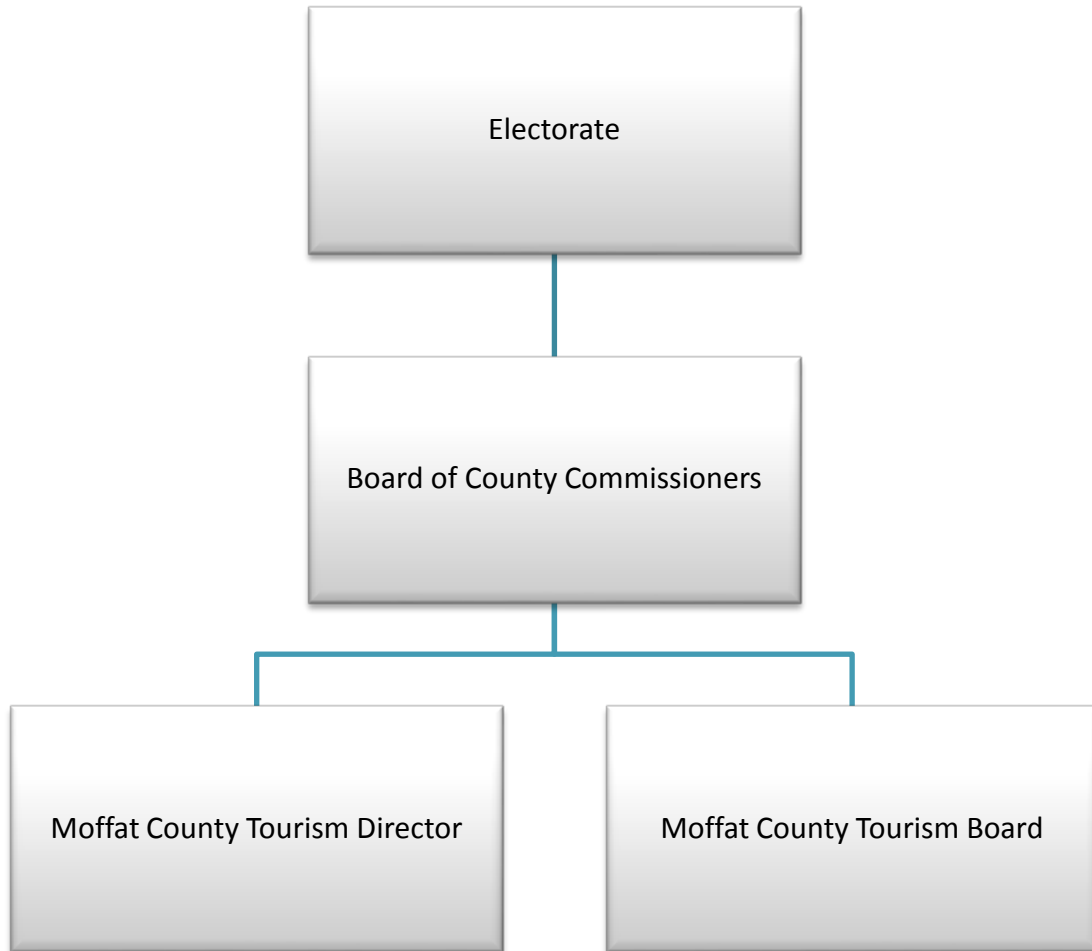
The Moffat County Tourism Association Board of Directors is a responsible steward of public funds to promote tourism in Moffat County that enhances all visitors' experiences while retaining a high quality of life for its residents.

Purpose of Department

- ✓ The Moffat County Tourism Association through development and distribution of tourism-related materials, maintenance of website geared toward potential visitors, promotion of the area at regional, state and national events and through in-area and out-of-area advertising, funding of local events that draw tourist activity, funding of other tourism-related organizations, and interacting with visitors to engage them to extend their stay in Moffat County and all other means available gathers and disseminates information on the tourist industry and attractions of Moffat County.
- ✓ The sole purpose of the Moffat County Tourism Association is to promote and market countywide tourism. The MCTA Board reviews funding requests for Tourism Promotion Programs benefiting Moffat County and funds those programs which MCTA approves. The MCTA Board monitors and evaluates approved Tourism Promotion Programs.

<i>Moffat County Tourism Association Personnel Schedule</i>		
Positon Title	Budget Code Title	FTE
MCTA Director	MCTA Director	1.00
Total		1.00

Moffat County Tourism Organizational Chart



**Moffat County Tourism Association
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	149,081	138,567	134,847	133,625
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	20,100	-	-
Interest	254	432	800	800
Transfer In	-	-	-	-
Fund Balance Used			14,353	22,795
Total Sources of Funds	\$ 149,335	\$ 159,100	\$ 150,000	\$ 157,220
<u>Uses of Funds:</u>				
Personnel	\$ 38,661	\$ 40,311	\$ 54,735	\$ 61,217
Operating	\$ 72,708	\$ 98,224	\$ 95,265	\$ 96,003
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 111,369	\$ 138,535	\$ 150,000	\$ 157,220
Annual Net Activity	\$ 37,966	\$ 20,564	0	(0)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 93,140	\$ 131,106	\$ 151,670	\$ 137,316
Change in Fund Balance	37,966	20,564	(14,353)	(22,795)
Ending Fund Balance	\$ 131,106	\$ 151,670	\$ 137,316	\$ 114,521
<u>Fund Balance Designations:</u>				
Restricted				
Tourism Promotion	\$ 131,106	\$ 151,670	\$ 137,316	\$ 114,521

FUND 19-MOFFAT COUNTY TOURISM FUND

REVENUES

19-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4509	TAXES	149,081	138,567	134,847	133,625
	Sales Taxes:	149,081	138,567	134,847	133,625
9500-4840	MISC REVENUE	0	20,000	0	0
9500-4844	DONATIONS	0	100	0	0
9800-4536	POSTAGE/COPIES/ TELE	0	0	0	0
	Miscellaneous:	0	20,100	0	0
9500-4801	MISC INTEREST EARNED	254	432	800	800
	Interest:	254	432	800	800
	Total Revenue:	149,335	159,100	135,647	134,425

**FUND 19-MOFFAT COUNTY TOURISM FUND
EXPENDITURES**

19-0100-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
02-6000 MCTA DIRECTOR	23,951	0	0	44,412
00-6046 CONTRACT LABOR	12,782	40,311	54,735	0
00-6060 FRINGE BENEFITS	1,928	0	0	14,363
00-6364 RETIREMENT	0	0	0	2,443
Personnel Expenditures:	38,661	40,311	54,735	61,217
00-6085 OFFICE SUPPLIES	532	808	750	1,950
00-6086 POSTAGE	50	1,705	2,000	5,000
00-6088 ADVERTISING	29,768	35,139	29,015	40,000
00-6090 WEB PAGE MAINTENANCE	1,924	5,475	3,500	1,500
00-6100 OPERATING SUPPLIES	175	162	300	300
00-6103 TELEPHONE	1,657	2,124	2,000	2,000
00-6104 UTILITIES	2,831	768	0	0
00-6108 BOARD MEMBER EXPENSE	47	(29)	1,000	1,000
00-6124 TOURISM PROJECTS & DEVELOPMEN	4,409	14,847	20,000	20,000
00-6187 CONTINGENCY	0	0	5,000	2,800
00-6300 DUES	880	1,050	1,500	1,500
00-6301 EMPLOYEE EDUCATION	0	300	500	1,000
00-6305 PROMOTIONAL MATERIAL REPO	2,840	1,083	9,000	2,753
00-6308 TRAVEL/STAFF DEVELOPMENT	192	226	1,500	2,000
00-6326 EVENT FUNDING	14,261	26,919	15,000	10,000
00-6327 COLORADO HERITAGE TOURISM	2,000	2,000	0	0
00-6344 BILLBOARD SIGNAGE	0	240	0	0
00-6349 MISCELLANEOUS	42	0	0	0
00-6377 RENT	11,100	5,407	4,200	4,200
Operating Expenditures:	72,708	98,224	95,265	96,003
00-6220 CAP OUTLAY OFFICE EQUIP	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	111,369	138,535	150,000	157,220



Public Safety Center (Moffat County Jail)



Moffat County Public Safety Center

Jail Administrator: Tim Jantz
Phone: 970-824-4495
Email: tjantz@sheriff.moffat.co.us

Mission:

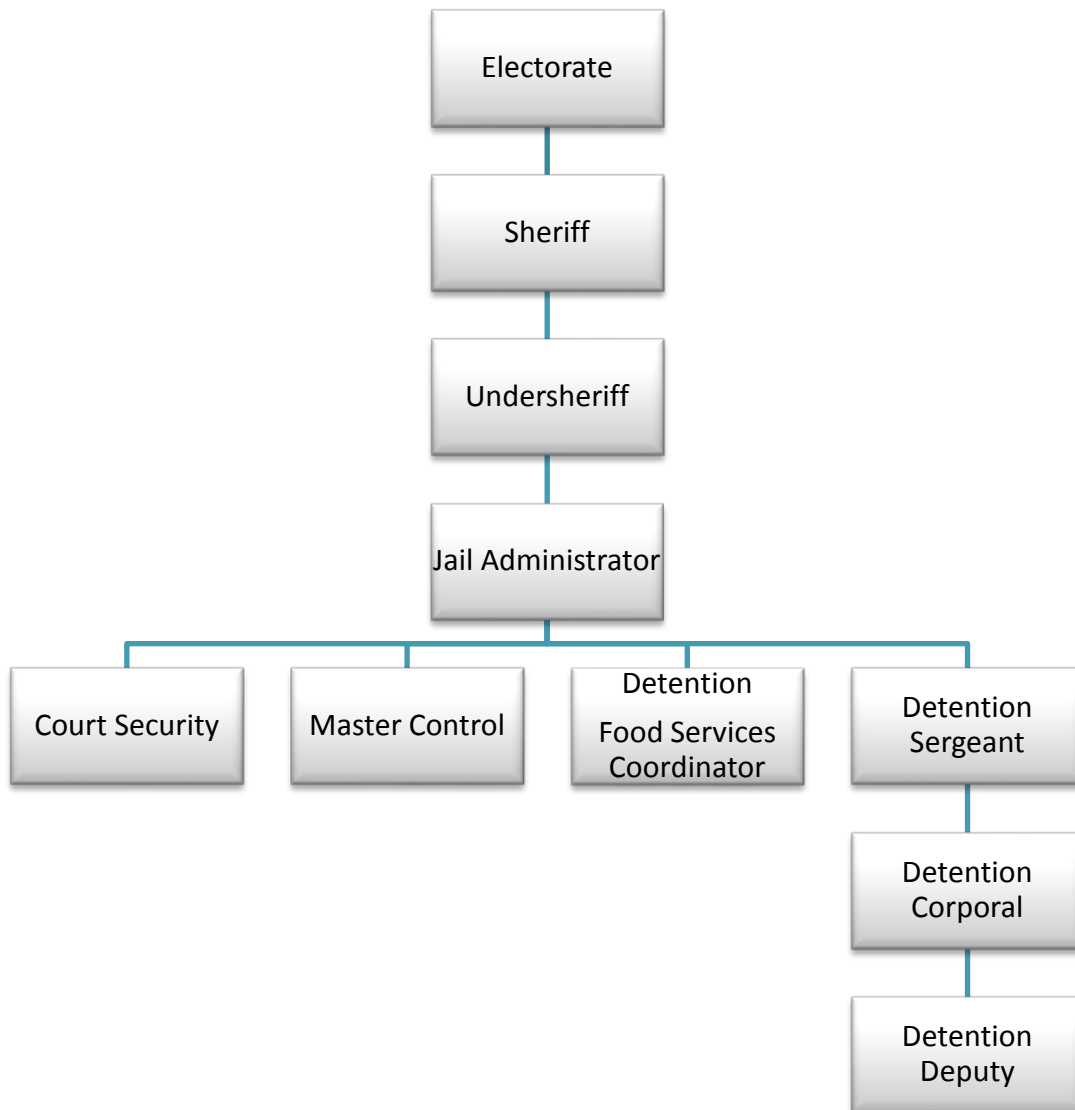
To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.

Purpose of Department:

The function of the Moffat County Detention Facility is to provide a safe, wholesome and secure environment. This includes housing, safekeeping, adequate diet and necessary medical care for all inmates held at the Moffat County Detention Facility. The Moffat County Detention Facility is also responsible for the temporary housing of juvenile offenders and transporting inmates to and from other facilities.

<i>Public Safety Center (Jail) Personnel Schedule</i>		
Positon Title	Budget Code Title	FTE
Jail Lieutenant	Lieutenant	1.00
Administrative Assistant	Administrative/Clerical	1.00
Non-Certified Detention Sergeant	Sergeant	2.00
Non-Certified Detention Corporal	Deputies	2.00
Detention Food Services Supervisor	Court Security	1.00
Post Certified Detention Deputy	Food Services Supervisor	2.00
Non-Certified Detention Deputy	Deputies	9.00
Court Security	Court Security	1.50
Master Control Operator	Jail Part-Time	2.80
Total		22.30

Public Safety Center (Jail) Organizational Chart



Jail Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,142,321	1,089,406	1,049,388	1,049,388
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	120,432	127,239	332,000	426,766
Charges for Services	143,184	90,328	90,000	89,000
Miscellaneous	4,760	4,859	7,700	3,000
Interest	3,535	3,261	3,900	3,900
Transfer In	726,467	1,611,960	410,174	1,563,999
Fund Balance Used	480,959		973,025	
Total Sources of Funds	\$ 2,621,658	\$ 2,927,052	\$ 2,866,187	\$ 3,136,053
Uses of Funds:				
Personnel	\$ 1,376,440	\$ 1,496,820	\$ 1,455,948	\$ 1,642,349
Operating	401,771	446,531	499,576	502,022
Capital Outlay	23,996	33,806	178,000	183,000
Transfers Out	819,451	768,812	732,663	741,788
Total Uses of Funds	\$ 2,621,658	\$ 2,745,968	\$ 2,866,187	\$ 3,069,159
Annual Net Activity	\$ 0	\$ 181,084	\$ -	\$ 66,894
Cumulative Balance:				
Beginning Fund Balance	\$ 1,563,471	\$ 1,082,513	\$ 1,263,597	\$ 290,572
Change in Fund Balance	(480,959)	181,084	(973,025)	66,894
Ending Fund Balance	\$ 1,082,513	\$ 1,263,597	\$ 290,572	\$ 357,466
Fund Balance Designations:				
Committed				
60 Days Operating*	\$ 533,463	\$ 583,005	\$ 325,986	\$ 357,467
Assigned				
Subsequent Year's Expenditures	\$ 549,049	\$ 680,591	\$ (35,414)	\$ (0)

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

		FUND 21-JAIL REVENUES			
21-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4501	TAXES CURRENT PROPERT	0	0	0	0
9000-4503	TAXES INTEREST PENALY	0	0	0	0
	Property Taxes:	0	0	0	0
9000-4505	SALES TAX	1,142,321	1,089,406	1,049,388	1,049,388
	Sales Tax:	1,142,321	1,089,406	1,049,388	1,049,388
9100-4521	FEDERAL INS	4,483	8,607	6,000	5,000
9100-4522	FEDERAL USMS	0	0	200,000	290,000
9100-4527	BUREAU OF INDIAN AFFAIRS	0	0	0	0
9100-4832	SCAAP GRANT	0	0	0	5,000
9200-4848	GRANT DEPT OF JUSTICE	115,949	118,632	126,000	126,766
9100-4834	VEST GRANT	0	0	0	0
	Intergovernmental:	120,432	127,239	332,000	426,766
9200-4646	WORK RELEASE	37,688	16,625	26,000	29,000
9400-4780	JAIL FEES	32,927	18,017	29,000	30,000
9400-4793	COST OF CARE/COUNTY INMATE	72,569	55,687	35,000	30,000
9400-4844	COST OF CARE/OTHER COUNTIES	0	0	0	0
	Charges for Services:	143,184	90,328	90,000	89,000
9500-4830	SALE OF ASSETS	0	673	0	0
9500-4840	MISC REVENUE	0	1,396	1,200	0
9800-4538	REIMB TRAVEL	0	0	0	0
9800-4540	REIMBURSE OT	4,760	2,790	6,500	3,000
9800-4550	INSURANCE DAMAGE	0	0	0	0
	Miscellaneous:	4,760	4,859	7,700	3,000
9500-4801	INTEREST EARNED	3,535	3,261	3,900	3,900
	Interest:	3,535	3,261	3,900	3,900
9901-4360	TRANSFER IN FROM GENERAL	726,467	1,611,960	410,174	1,563,999
	Transfer In:	726,467	1,611,960	410,174	1,563,999
	Total Revenue:	2,140,699	2,927,052	1,893,162	3,136,053

**FUND 21-JAIL
EXPENDITURES**

21-0100	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
04-6000 ADMINISTRATOR	55,854	45,718	0	0
05-6000 LIEUTENANT	0	0	68,257	69,530
06-6000 ADMINISTRATIVE/CLERICAL	0	0	42,141	42,303
07-6000 SERGEANT	72,529	103,954	126,090	109,213
08-6000 DEPUTIES	612,451	603,853	522,131	655,716
12-6000 COURT SECURITY	76,511	99,497	67,203	80,513
27-6000 MASTER CONTROL	85,346	82,786	0	0
28-6000 FOOD SERVICES SUPERVISOR	38,875	40,456	40,456	42,303
29-6000 JUVENILE	0	0	0	0
31-6000 JAIL PART-TIME	4,374	8,411	121,215	119,600
00-6034 OVERTIME	9,842	20,308	32,795	30,000
00-6036 VACATION/SICK PAID OUT	13,054	32,672	17,982	0
00-6038 LONGEVITY	0	0	0	0
00-6060 FRINGE BENEFITS	375,076	413,915	371,704	441,096
00-6364 RETIREMENT	32,529	45,251	45,974	52,075
Personnel Expenditures:	1,376,440	1,496,820	1,455,948	1,642,349
00-6078 PROF SERV MENTAL	10,000	10,000	10,000	10,000
00-6079 PROF SERV OTHER	101,307	104,853	98,000	98,000
00-6084 MISC EQUIPMENT	4,784	5,071	6,000	6,000
00-6086 POSTAGE	236	272	689	700
00-6090 COMPUTER EXPENSE/SERVICES	5,484	5,997	6,000	6,000
00-6100 OPERATING SUPPLIES	21,319	26,542	34,000	35,000
00-6101 PAPER SUPPLIES	0	165	2,000	2,820
00-6102 UNIFORMS	4,262	9,814	5,000	5,000
00-6103 TELEPHONE	1,840	1,858	1,900	4,000
00-6106 GAS & OIL	1,039	1,490	2,200	5,000
00-6107 FOOD & MEALS	72,130	65,325	82,000	80,000
00-6108 TRAVEL/STAFF DEVELOPMENT	1,534	5,221	6,500	5,500
00-6110 INSURANCE	773	741	773	800
00-6120 MAINTENANCE CONTRACT	2,300	2,000	3,000	3,000
00-6121 REPAIRS AUTO	3,003	1,007	3,100	2,000
00-6124 REPAIRS BUILDING	0	0	0	0
00-6301 EMPLOYEE EDUCATION	3,458	2,820	2,800	5,000
00-6349 MISCELLANEOUS	4,714	11,659	3,000	3,000
Operating Expenditures:	238,182	254,835	266,962	271,820
00-6225 CAPITAL OUTLAY VEHICLE	0	0	0	0
00-6228 CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	1,614,623	1,751,655	1,722,910	1,914,169

**FUND 21-JAIL
TRANSFER OUT EXPENDITURE**

21-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
5101-00-6360 TRANS OUT GENERAL	20,962	0	0	0
5117-00-6360 TRANS OUT LEASE PURCHASE	798,489	768,812	732,663	741,788
Transfer Out:	819,451	768,812	732,663	741,788
Expenditure Total:	819,451	768,812	732,663	741,788

**FUND 21-JAIL
PUBLIC SAFETY CENTER MAINTENANCE EXPENDITURES**

21-0700-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
21-6000 MAINTENANCE	0	0	0	0
00-6060 FRINGE BENEFITS	0	0	0	0
Personnel Total:	0	0	0	0
00-6100 OPERATING SUPPLIES	24,816	24,295	27,000	30,000
00-6103 MAINT-TELEPHONE	19	0	0	200
00-6104 UTILITIES	111,193	106,595	124,568	127,602
00-6110 INSURANCE	0	41,470	43,025	37,400
00-6120 MAINTENANCE CONTRCT	0	0	0	0
00-6123 REPAIRS EQUIP & MAINTENANCE	4,319	3,496	8,021	5,000
00-6504 FACILITIES EXPENSE	23,242	15,840	30,000	30,000
Operating Expenditures:	163,589	191,696	232,614	230,202
00-6228 CAPITAL OUTLAY	23,996	33,806	178,000	183,000
Capital Expenditures:	23,996	33,806	178,000	183,000
Expenditure Total:	187,584	225,501	410,614	413,202

Moffat County Department of Human Services



Human Services Director: Dollie Rose
Phone: 970-824-2828 x 2027
Email: dollie.rose@state.co.us

Mission:

Partner with community organizations to collaborate and offer services, tools and resources to Moffat County residents that encourage stability through social, emotional and financial health.

Vision:

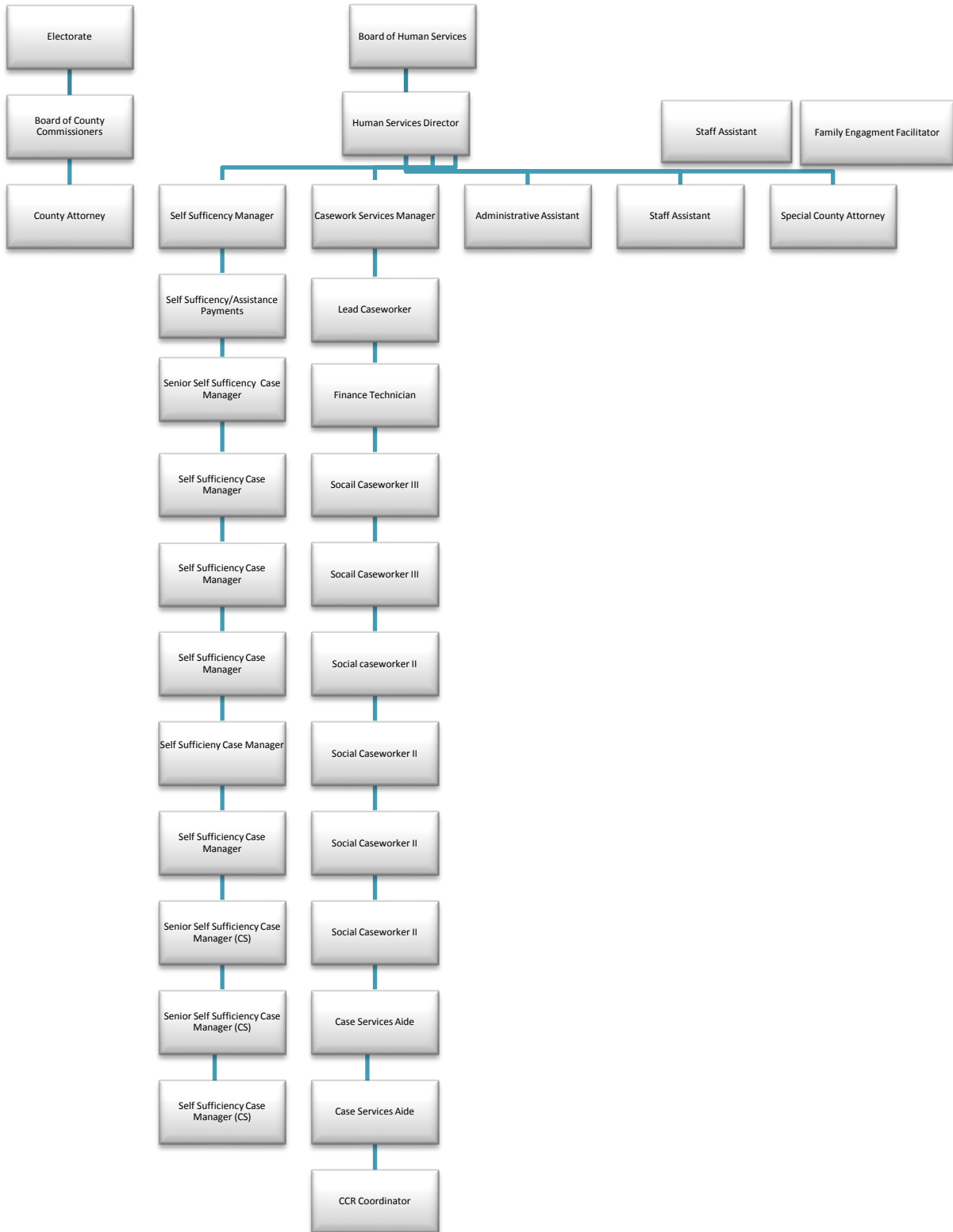
Providing excellence in customer service by promoting stability to the residents of Moffat County.

Purpose:

Our commitment is to leverage funding and maximize services to assist individuals and families in reaching goals. Our services promote safety and self-sufficiency by strengthening family functions and encouraging personal growth for a stronger community.

<i>Human Services Personnel Schedule</i>	
Position Title	FTE
Social Services Director	1.00
Casework Services Manager	1.00
Self Sufficiency Manager	1.00
Lead Caseworker	1.00
Special County Attorney	1.00
Administrative Assistant	2.00
CCR/Finance Technician	1.00
Finance Specialist	1.00
Case Services Aide	2.00
Staff Assistant	1.00
Social Caseworker I	2.00
Social Caseworker II	2.00
Social Caseworker III	2.00
CWIII/Fam Engagement Facilitator	1.00
Self Sufficiency Case Manager	2.00
Senior Self Sufficiency Case Manager	7.0
Employment 1st/Fraud Investigator	1.0
Total	29.0

Human Services Organizational Chart



Human Services Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ 425,703	\$ 446,074	\$ 433,077	\$ 450,257
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	4,929,663	5,147,987	4,550,792	5,219,372
Charges for Services	-	-	-	-
Miscellaneous	3,822	3,545	2,500	2,500
Interest	4,659	5,235	8,000	8,000
Transfer In	-	-	-	-
Fund Balance Used	43,509	32,914	311,863	346,168
Total Sources of Funds	\$ 5,407,357	\$ 5,635,756	\$ 5,306,232	\$ 6,026,297
Uses of Funds:				
Personnel	\$ 1,575,629	\$ 1,766,320	\$ 1,619,354	\$ 1,957,444
Operating	\$ 3,831,728	\$ 3,869,436	\$ 3,686,878	4,032,853
Capital Outlay	\$ -	\$ -	\$ -	\$ 36,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 5,407,357	\$ 5,635,756	\$ 5,306,232	\$ 6,026,297
Annual Net Activity	\$ (0)	\$ (0)	\$ -	\$ -
Cumulative Balance:				
Beginning Fund Balance	\$ 1,338,514	\$ 1,295,004	\$ 1,262,091	\$ 950,228
Change in Fund Balance	(43,509)	(32,914)	(311,863)	(346,168)
Ending Fund Balance	\$ 1,295,004	\$ 1,262,091	\$ 950,228	\$ 604,063
Fund Balance Designations:				
Restricted				
Incentives	\$ 580,767	\$ 606,005	\$ 606,005	\$ 328,147
60 Days Operating*	\$ 324,441	\$ 338,145	\$ 176,910	\$ 200,917
Countercyclical Reserve			\$ 75,000	\$ 75,000
Subsequent Year's Expenditures	\$ 389,796	\$ 317,941	\$ 92,313	\$ 0

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 22-HUMAN SERVICES
REVENUES**

22-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
0000-4501	CURRENT PROPERTY	425,096	454,704	432,477	449,657
0000-4502	DELINQUENT PROPERTY	79	(9,201)	100	100
0000-4503	INTEREST & PENALTY	529	571	500	500
	Property Taxes:	425,703	446,074	433,077	450,257
0905-4840	MEDICAID TRANSPORTATION	36,175	66,728	51,487	50,000
0960-4840	CSBG	27,389	33,903	6,397	0
1200-4840	FC PARENTAL FEE INCENTIVES	2,239	662	0	0
1298-4840	IVE WAIVER	31,921	82,054	0	26,605
1502-4840	PATHWAYS TO SUCCESS	0	0	0	10,000
1545-4840	CASEY FOUNDATION	0	0	0	500
1597-4840	COLLABORATIVE MNGMNT AGR	162,724	0	0	0
1800-4840	CORE SERVICES	108,163	133,575	146,448	182,846
1845-4840	MENTAL HEALTH & SUB ABUSE	142,274	173,029	106,374	204,501
2300-4840	CHILD CARE PROG	69,081	91,181	51,993	197,531
2660-4840	CHILD CARE QUALITY (C4K)	0	0	0	0
2685-4840	CO COMMUNITY RESPONSE	0	14,473	24,793	70,071
2810-4840	CHAFEE PROGRAM	0	0	0	41,366
3200-4840	CHILD WELFARE PROGRAM	1,044,170	1,190,839	994,461	1,043,151
4050-4840	OAP	66,257	92,618	98,887	98,250
4200-4840	COLORADO WORKS	278,855	318,614	264,534	372,785
4400-4840	FRAUD INCENTIVES	5,764	5,034	0	14,623
4875-4840	AND	39,666	25,448	18,221	20,000
5000-4840	LEAP	136,717	147,975	147,519	148,244
6000-4840	FOOD STAMPS	2,133,647	2,130,527	2,052,234	2,102,000
6155-4840	EMPLOYMENT 1ST	13,522	242	0	30,992
6156-4840	EMPLOYMENT 1ST INCENTIVES	9,050	3,510	0	12,559
6890-4840	COUNTY COST ALLOCATION	1,775	1,367	753	750
6900-4840	COLO REFUGEE & IMMIGRATION	0	0	0	200
7000-4840	REG ADMIN	439,831	456,258	403,886	416,358
8000-4840	CHILD SUPPORT	137,095	132,910	114,781	109,240
8020-4840	IVD FEDERAL INCENTIVES	18,718	22,390	22,000	22,000
8030-4840	IVD STATE INCENTIVES	17,703	14,309	0	36,000
8500-4840	AFDC RTND - CO PORTION OF C	5,851	7,924	10,811	8,000
8505-4840	IVD INFORCEMENT PASS THRU	0	684	0	0
9277-4840	FOSTER CARE RETENTION	1,076	443	1,708	800
9999-4840	CLAIM INTEREST MISC REV	0	1,290	0	0
	Intergovernmental:	4,929,663	5,147,987	4,517,287	5,219,372
0000-4800	COUNTY SALES & LEASE	3,407	2,964	2,500	2,500
0000-4840	PRIOR PERIOD ADJ	415	582	0	0
	Miscellaneous:	3,822	3,545	2,500	2,500
0000-4801	INTEREST EARNED	4,659	5,235	8,000	8,000
	Interest:	4,659	5,235	8,000	8,000
	Total Revenue:	5,363,848	5,602,842	4,960,864	5,680,129

**FUND 22-HUMAN SERVICES
EXPENDITURES**

22-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
GENERAL ASST	1,821	2,032	4,645	4,000
REGULAR ADMIN	521,646	562,413	504,858	649,366
AID TO THE NEEDY DISABLED	48,503	31,517	22,776	25,000
CHILD CARE	88,969	113,506	81,165	232,360
CHILD SUPPORT	223,493	220,994	195,911	187,515
COLORADO WORKS	346,665	388,562	320,146	437,667
FRAUD INCENTIVES	0	0	0	14,623
COLO REFUGEE & IMMIGRATION	0	0	0	200
COMMUNITY SERVICE BLOCK GRANT	27,389	33,915	6,397	0
EMPLOYMENT 1ST	13,747	116	0	61,205
FOOD STAMP PROGRAM	2,133,647	2,130,527	2,052,234	2,102,000
LEAP	136,717	147,975	147,519	148,244
MEDICAID TRANSPORTATION	36,175	66,728	51,487	50,000
OLD AGE PENSION	67,425	94,630	100,217	99,500
CHILD WELFARE	1,279,745	1,451,639	1,525,814	1,392,146
COLLABORATIVE MNGMNT AGREEMENT	162,724	0	0	0
CORE SERVICES	103,716	140,827	160,082	239,522
MENTAL HEALTH & SUBSTANCE ABUSE	158,074	181,427	106,374	204,501
IV-D STATE INCENTIVES	14,467	0	0	36,000
IV-E WAIVER PROGRAM	31,921	82,054	0	26,605
COLORADO COMMUNITY RESPONSE	0	14,473	24,793	70,071
CHAFEE PROGRAM	0	0	0	34,472
CASEY FAMILY PROGRAM	0	0	0	500
PATHWAYS TO SUCCESS	0	0	0	10,000
FOSTER CARE PARENTAL FEE INCENTIVES	38,849	0	0	0
AFDC RTND - CO PORTION OF COLLECTION	(29,254)	(27,578)	0	0
FOSTER CARE RETENTION GRANT	918	0	1,810	800
Expenditure Total:	5,407,357	5,635,756	5,306,228	6,026,297

Museum of Northwest Colorado



Museum Director: Dan Davidson

Phone: 970-824-6360

Email: ddavidson@moffatcounty.net

Mission Statement:

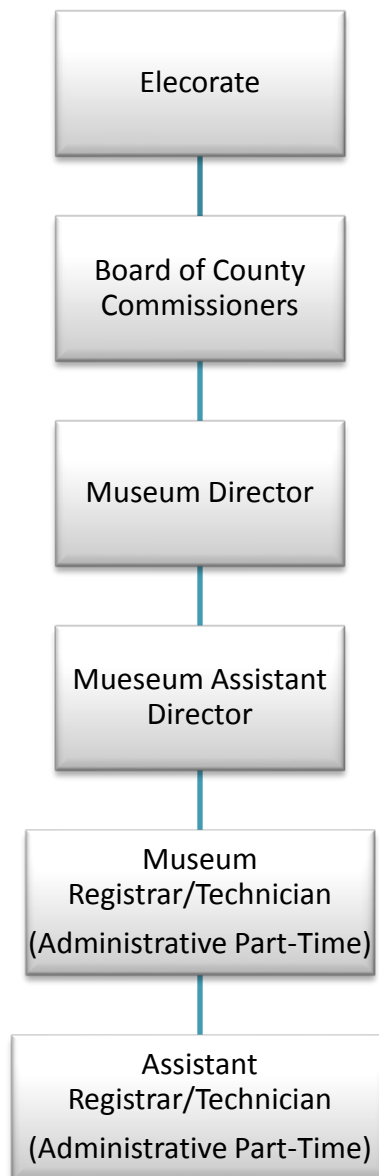
It is the mission of the Museum of Northwest Colorado to acquire and preserve objects and information concerning social and natural history with primary emphasis upon Northwest Colorado and surrounding areas. Such objects and information are utilized for education, research, interpretation and exhibition, and for increasing public awareness/understanding/appreciation of the human and natural heritage of the area. The Museum also preserves sites of historical importance. Through these pursuits, the Museum of Northwest Colorado strives to enhance the quality of life for the residents of the area and provide economic benefit by promoting its facilities/sites as visitor and community resources.

Purpose of Department:

- ✓ Our current objective is to operate on a daily basis, while strategically determining direction, growth, and financial stability.

<i>Museum Personnel Schedule</i>		
Positon Title	Budget Code Title	FTE
Museum Director	Museum Director	1.00
Asst Museum Director/Pub Info Advisor	Museum Assistant Director	0.75
Museum Registrar/Technician	Administrative Part-Time	0.70
Assistant Registrar/Technician	Administrative Part-Time	1.08
Total		3.53

Museum Organizational Chart



Museum Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	6,590	6,682	-	-
Charges for Services	-	-	-	-
Miscellaneous	60,321	82,198	61,500	57,900
Interest	-	-	-	-
Transfer In	223,923	213,901	113,901	-
Fund Balance Used	25,701	233	92,811	214,978
Total Sources of Funds	\$ 316,534	\$ 303,014	\$ 268,212	\$ 272,878
<u>Uses of Funds:</u>				
Personnel	\$ 216,872	\$ 228,859	\$ 216,824	\$ 224,862
Operating	\$ 74,065	\$ 74,152	\$ 51,388	35,516
Capital Outlay	\$ 20,736	\$ -	\$ -	\$ 12,500
Transfers Out	\$ 4,861	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 316,534	\$ 303,011	\$ 268,212	\$ 272,878
Annual Net Activity	(0)	0	0	0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 493,045	\$ 467,342	\$ 467,109	\$ 374,298
Change in Fund Balance	(25,701)	(233)	(92,811)	(214,978)
Ending Fund Balance	\$ 467,342	\$ 467,109	\$ 374,298	\$ 159,320
<u>Fund Balance Designations:</u>				
Nonspendable				
Inventory	\$ 28,879	\$ 28,152	\$ 28,152	\$ 28,152
Restricted				
Museum Minerals	\$ 386,026	\$ 381,544	\$ 346,146	\$ 131,168
Assigned				
Subsequent Year's Expenditure	\$ 52,438	\$ 57,414	\$ -	\$ -

**FUND 29-MUSEUM FUND
REVENUES**

29-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9200-4841	MUSEUM GRANT	6,590	6,682	10,022	0
	Intergovernmental:	6,590	6,682	0	0
9500-4640	MINERAL ROYALTIES	12,448	15,483	17,000	16,000
9500-4641	MINERAL LEASE	11,857	16,000	0	5,000
9500-4530	SALE OF ASSETS	0	113	0	0
9500-4834	WALK IN DONATIONS	6,161	5,969	7,500	6,500
9500-4837	SHOP	12,257	15,062	16,600	15,000
9500-4838	DONATIONS	13,187	28,407	20,000	15,000
9500-4846	MISC	268	298	400	400
9800-4546	REIMB MUSEUM MISC	4,141	864	0	0
	Miscellaneous:	60,319	82,196	61,500	57,900
9500-4801	MISC INTEREST EARNED	0	0	0	0
	Interest:	0	0	0	0
9901-4360	TRANSFER IN FROM GENERAL	223,923	213,901	113,901	0
	Transfer In:	223,923	213,901	113,901	0
	Total Revenue:	290,831	302,779	175,401	57,900

**FUND 29-MUSEUM FUND
EXPENDITURES**

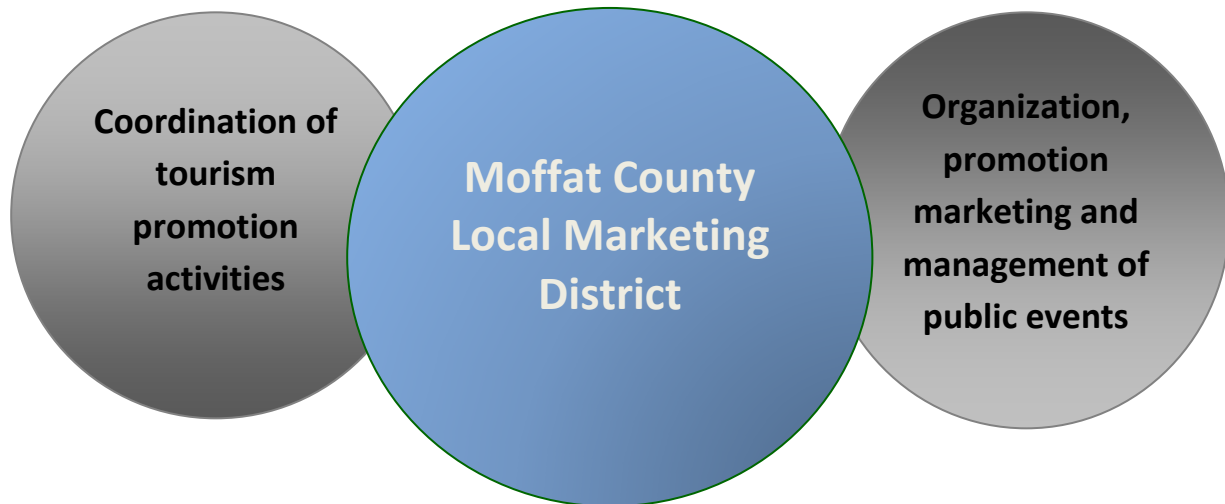
29-0100-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
02-6000 MUSEUM DIRECTOR	64,206	65,249	65,250	65,501
03-6000 MUSEUM ASSISTANT DIRECTOR	47,904	48,349	43,371	48,208
31-6000 ADMINISTRATIVE PART-TIME	46,294	52,181	48,005	53,513
00-6034 OVERTIME	539	102	0	0
00-6035 VACATION PAID OUT	11,162	0	0	0
00-6038 LONGEVITY	2,632	2,600	2,600	2,600
00-6060 FRINGE BENEFITS	41,217	53,512	50,923	48,060
00-6364 RETIREMENT	2,918	6,865	6,673	6,978
Personnel Expenditures:	216,872	228,859	216,824	224,862
00-6076 MINERALS PROFESSIONAL SRVC LEG	3,017	0	0	0
00-6086 POSTAGE	0	0	0	0
00-6087 COPIES	2,214	2,374	2,416	2,416
00-6088 ADVERTISING	11,869	7,839	500	1,600
00-6099 DISPLAY SUPPLIES	11,025	3,366	0	0
00-6100 OPERATING SUPPLIES	10,828	8,720	3,000	3,000
00-6103 TELEPHONE	2,870	3,452	3,000	2,750
00-6104 UTILITIES	6,661	6,977	7,200	7,650
00-6108 TRAVEL/STAFF DEVELOPMENT	242	130	450	250
00-6117 INVENTORY/GIFT SHOP	(20,227)	12,934	10,000	12,000
00-6119 RENT - LEASING	7,762	3,987	0	0
00-6124 REPAIRS BUILDING	8,648	13,518	11,500	5,100
00-6137 MINERALS TAXES	705	712	800	750
00-6167 HISTORIC PUBLICATIONS	17,300	3,125	2,500	0
00-6210 MINERALS ADVERTISING	1,522	0	0	0
00-6255 SPECIAL PROJECTS	9,459	6,263	10,022	0
00-6256 MINERALS RECORDING/LEGAL	169	757	0	0
Operating Expenditures:	74,065	74,152	51,388	35,516
00-6220 CAP OUTLAY OFFICE EQUIP	3,393	0	0	0
00-6228 CAP OUTLAY	17,343	0	0	12,500
Capital Expenditures:	20,736	0	0	12,500
Expenditure Total:	311,674	303,011	268,212	272,878

**FUND 29-MUSEUM FUND
MUSEUM MINERAL LEASE TRANSFER OUT EXPENDITURE**

29-5101-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6360 TRANSFER OUT GENERAL FUND	4,861	0	0	0
Transfer Out:	4,861	0	0	0



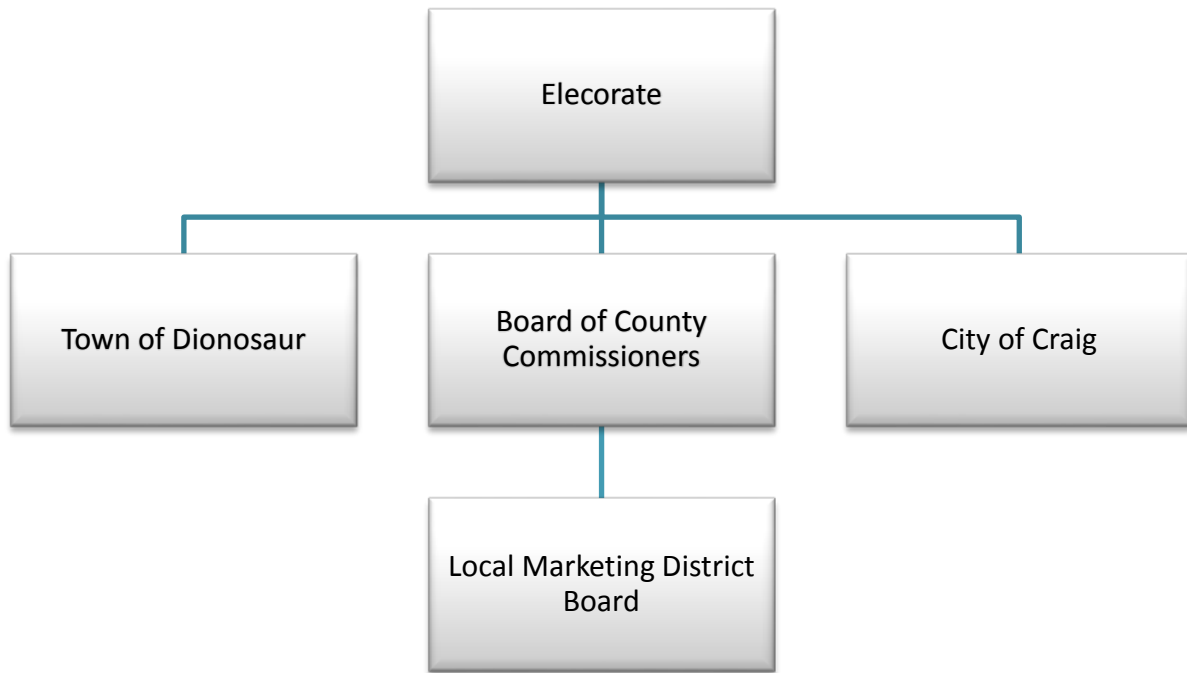
Moffat County Local Marketing District



Purpose of Department:

- The Moffat County Local Marketing District (MCLMD) is a combination district consisting of City of Craig, Town of Dinosaur and Moffat County and will be authorized but not limited to:
 - ✓ Coordination of tourism promotion activities
 - ✓ Coordination and support of activities in support of business recruitment, management and development
 - ✓ Organization, promotion, marketing and management of public events
 - ✓ Overseeing collection and disbursement of four percent marketing and promotion tax for rooms and accommodations sold in the City of Craig, Town of Dinosaur and Moffat County.

Moffat County Local Marketing District Organizational Chart



RESOLUTION NO. 9 (2018)

A RESOLUTION APPROVING THE MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") OPERATING PLAN FOR THE YEAR 2019.

WHEREAS, pursuant to Colorado Revised Statutes 29-25-110, an operating plan for the Moffat County Local Marketing District (henceforth called MCLMD) is required to be approved or disapproved by December 5, 2018 for the next fiscal year, which will be for the year commencing January 1, 2019 and ending on December 31, 2019; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. Section 29-25-108(1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed an operating plan and its proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur as required by C.R.S. Section 29-25-110; and

WHEREAS, the Operating Plan must be approved or disapproved by the City of Craig, the Town of Dinosaur and by Moffat County within thirty days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5, 2018, and

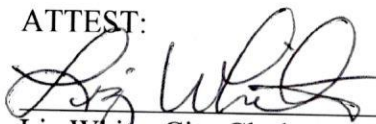
WHEREAS, the City of Craig City Council is acting as a member of the combination of local governments required to approve or disapprove the operating plan of the MCLMD.

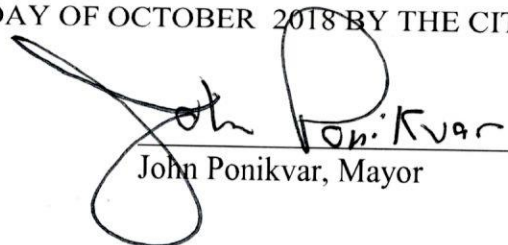
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

The 2019 Operating Plan of the Moffat County Local Marketing District is hereby approved and adopted.

READ AND APPROVED THIS 23RD DAY OF OCTOBER 2018 BY THE CITY COUNCIL FOR THE CITY OF, COLORADO.

ATTEST:


Liz White, City Clerk


John Ponikvar, Mayor

Town of Dinosaur

Local Marketing District Operating Plan Approval

The 2019 Moffat County Local Marketing District Operating Plan was approved at the Town of Dinosaur, December 11, 2018 Council Meeting, as in this excerpt from the minutes:

Trustee Heinrich mentioned the Town would have to approve the LMD operating plan. Trustee Karren made a motion, seconded by Trustee Rocque to accept the LMD Board Operating Plan. Ayes: 5. Nays: 0. Abstain: 1 (Heinrich). Motion carried.

RESOLUTION NO. 2018 - 111

A RESOLUTION APPROVING THE 2019 STRATEGIC PLAN AND BUDGET FROM THE MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") AS ITS OPERATING PLAN FOR THE YEAR 2019

WHEREAS, pursuant to C.R.S. §29-25-110, an Operating Plan for the Moffat County Local Marketing District (henceforth called "MCLMD") is required to be approved or disapproved by December 5, 2018 for the next fiscal year, which is the year commencing January 1, 2019 and ending on December 31, 2019; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. §29-25-108 (1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed a document called "2019 Strategic Plan", setting forth its operating plan and proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur as required by C.R.S. §29-25-110; and

WHEREAS, the Operating Plan of the MCLMD for 2019, must be approved or disapproved by the governing bodies of the City of Craig, the Town of Dinosaur and by Moffat County within thirty (30) days after receipt of such operating plan and all requested documentation relating thereto, and

WHEREAS, the Board of County Commissioners of Moffat County is acting as a member of the combination of local governments required to approve or disapprove the Operating Plan and proposed budget of the MCLMD for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS, MOFFAT COUNTY, COLORADO:

The Operating Plan and proposed budget of the Moffat County Local Marketing District for 2019 as presented by the Moffat County Local Marketing District on October 11, 2018, and delivered electronically in final format on October 22, 2018, is hereby APPROVED and ADOPTED.

READ and APPROVED this 30th day of October, 2018, by the Moffat County Board of County Commissioners, Moffat County, Colorado.

MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS



Ray Beck, Chair

STATE OF COLORADO)
)ss.
COUNTY OF MOFFAT)

I, Lila Herod, Ex-Officio to the Board of County Commissioners, do hereby certify that the above and forgoing is a true and complete copy of the Resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and seal of the County this 30th day of October, 2018.



Lila Herod, Ex-Officio to the Board of County Commissioners, Moffat County, State of Colorado



2019 Strategic Plan

Mission

The Moffat County Local Marketing District (MCLMD) will support, enhance and encourage initiatives that promote Moffat County as a premier recreation / tourism destination; and create economic diversification, development and stability.



Background

The MCLMD board continues to maintain its key stakeholder partnerships with Moffat County Tourism Association (MCTA), Craig Chamber of Commerce, Craig Moffat Economic Development Partnership (CMEDP), and the Town of Dinosaur.

All of these entities are vested in the future success of Moffat County. As we embark on 2019 we will continue to strive for a concerted effort continue the momentum created in 2018. The MCLMD will continue to use and build synergy to pursue bold initiatives that trail blaze the road to future success.

While the MCLMD enjoys a larger, consistent income stream not afforded to the MCTA or CMEDP; it is imperative that the other partners (Moffat County, City of Craig, and Town of Dinosaur) continue to invest in the promotion of Moffat County and its economic development and diversification. A combined collaboration is needed to maximize and leverage the available resources.

MCLMD is limited in how it can spend its money. This limitation creates a perfect opportunity for the municipal entities to transform their investment in promotion and economic development into projects that are tangible and deliverable to the citizens of Moffat County. As we turn the page of the past and write Moffat County's future, all stakeholders need to understand that creativity and ingenuity, not history and bureaucracy, will be the cornerstones of Moffat County's future success.

2019 Strategic Plan

The 2019 Strategic Plan is a continuance of the plan created in late spring / early summer 2018. The MCLMD will continue to uphold the will of the voters to implement a plan to diversify and develop the Moffat County economy, and to effectively promote its physical attributes. We expect that the Ex Officio Board be constructive and critical in its review of this plan. The MCLMD will use this feedback to evaluate the strengths and weaknesses of this plan.

For 2019, the MCLMD strategic plan will be focused on three areas. Those areas include, 1.) Economic Development; 2.) Advertising and Promotion; 3.) Cornerstone Projects.; 4.) Broadband Support and 5.) Signature Event Support. This plan will be governed by C.R.S. 29-25-101. This plan will also be governed by collaboration between MCLMD, MCTA, CMEDP, and the Visitor's Center (both Craig and Dinosaur). Input will also be solicited from the Craig Chamber of Commerce and Downtown Business Association to collaborate on other projects that will promote Moffat County and develop its economy.

Economic Development

1. Financially support the CMEDP to continue its current level of operational activities and objectives. This will allow CMEDP to a.) Pursue its current directive of creating a Broadband infrastructure for Moffat County; b.) Address the opportunities identified in the Moffat County Business Toolbox; c.) Create and maintain database for commercial rental space in Moffat County; d.) Conduct consultations for start-ups and business expansions.

Advertising, Promotion, and Signature Events

1. MCLMD will allocate funds to support the cornerstone events held in Moffat County. These funds will be allocated with stipulations that each event will be evaluated based on its role in community development, number of visitors attracted, and how the event correlates to Moffat County's future vision. Special events should enhance community development.
2. With MCTA acting as the lead, develop a one, two, and five-year promotional strategy to drive visitor traffic to Moffat County. This would include social media #s (hashtags) and presence, mobile advertising display, material for inquiries, and identification of recreational areas that need infrastructure development to attract visitors.
3. Provide financial support to the Moffat County Visitor's Center subject to a review of a detailed and complete financial information regarding operating expenses and revenues.
4. Identify and develop easily instituted tracking mechanisms to measure impact of special events in increasing visitor traffic to Moffat County.
5. Based on natural resources, identify new signature event capitalizing on outdoor recreation (hang-gliding, mountain biking, ATV, etc.)
6. Provide a consistent and predictable funding process for event funding. This entails having two grant request / allocation periods. The first period will be held in November and the second period held in April. Requests for funding must be received by the 31st of October and 31st of March. No other event funding requests will be accepted during the year unless extraordinary circumstances exist as determined by a majority of the MCLMD Board of Directors.

Cornerstone Projects for 2019

1. **Broadband** – Provide the financial support to identify and implement the non-infrastructure components of a Moffat County broadband strategy. This includes committing the financial commitment necessary to match grant opportunities as presented. MCLMD has committed \$125,000 for 2018 and \$125,000 for 2019 to provide this matching fund mechanism.
2. **Business Toolkit** – Provide financial support to assist in the implementation of the recommendations identified in the Business Toolkit.
3. **Colorado's Great Northwest** – Provide financial support for the expedient and effective rollout and continued use of the new logo for Moffat County. This support could include promotional items, social media utilization, and community awareness and buy-in.
4. **Downtown Signage** – Complete a feasibility study and then assist with the installation of downtown signage that promotes the downtown area using new Moffat County brand.
5. **Identification and Possible Feasibility Study of Tourism Center** – Identify location and cost to construct Moffat County Visitor's Center that would house MCTA, CMEDP, Visitor's Center, and Chamber of Commerce. Possible additional tenants would be a shared workspace /think tank.
6. **Town of Dinosaur Project Development and Strategic Support** – Set aside line item reserve to fund any projects or support any activities that fulfill the 2018 LMD objectives as previously mentioned.

2019 Budget Strategy

Based on the 2019 strategic plan and objectives listed above, the LMD Board proposes to amend the budget to reflect the following allocation strategy.

- Estimated 2019 Lodging Tax Revenue: \$250,000 plus historical revenue of \$125,000; total of \$375,000.
- Signature Events - \$50,000
- CMEDP Allocation – 20% (estimated \$50,000)
- MCTA Allocation – 10% (estimated \$25,000)
- Moffat County Visitor's Center -\$25,000
- Cornerstone Projects – \$100,000
- Broadband Grant Support - \$125,000

While this strategy references 2019, it is the intent of the LMD to provide annual, consistent funding to CMEDP, MCTA, and the Moffat County Visitor's Center. The LMD Board hopes this annual commitment will allow other stakeholders (e.g. the County and City) to partner with LMD to address the capital components of projects supporting the LMD vision. By offering these annual commitments, it is not LMD's intent or expectation that Moffat County, the City of Craig, and the Town of Dinosaur abandon past support for economic development, tourism, and promotion. To rely solely on LMD to support these activities would be short sighted for a community aggressively pursuing future strategies to improve and stabilize economic conditions and the quality of life.

**Moffat County Local Marketing District
Fund Summary**

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	253,791	310,224	250,000	250,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	-	-	-	125,000
Total Sources of Funds	\$ 253,791	\$ 310,224	\$ 250,000	\$ 375,000
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ 8,452	\$ -	0
Operating	\$ 1,157	\$ 115,686	\$ 242,706	375,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 1,157	\$ 124,138	\$ 242,706	\$ 375,000
Annual Net Activity	\$ 252,634	\$ 186,086	7,294	0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ -	\$ 252,634	\$ 438,720	\$ 446,014
Change in Fund Balance	252,634	186,086	7,294	(125,000)
Ending Fund Balance	\$ 252,634	\$ 438,720	\$ 446,014	\$ 321,014
<u>Fund Balance Designations:</u>				
Restricted				
Marketing Promotion	\$ 252,634	\$ 438,720	\$ 446,014	\$ 321,014

**FUND 31-MOFFAT COUNTY LOCAL MARKETING DISTRICT
REVENUES**

31-		2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9000-4509	TAXES	253,791	310,224	250,000	250,000
	Sales Taxes:	253,791	310,224	250,000	250,000
9500-4840	MISC REVENUE	0	0	0	0
	Miscellaneous:	0	0	0	0
9500-4801	MISC INTEREST EARNED	0	0	0	0
	Interest:	0	0	0	0
	Total Revenue:	253,791	310,224	250,000	250,000

**FUND 31-MOFFAT COUNTY LOCAL MARKETING DISTRICT
EXPENDITURES**

31-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
02-6000 DIRECTOR	0	0	0	0
31-6000 PART TIME	0	0	0	0
00-6034 OVERTIME	0	0	0	0
00-6046 CONTRACT LABOR (TEMP)	0	8,452	0	0
00-6060 FRINGE BENEFITS	0	0	0	0
Personnel Expenditures:	0	8,452	0	0
00-6075 PROF SERV ACCOUNTING	0	0	0	0
00-6076 PROF SERV LEGAL	0	6,982	4,177	0
00-6079 PROF SERV OTHER	0	0	0	0
00-6085 OFFICE SUPPLIES	0	31	42	0
00-6086 POSTAGE	0	0	62	0
00-6087 COPIES	0	94	0	0
00-6088 ADVERTISING	853	0	0	0
00-6090 WEB PAGE MAINTENANCE	0	0	0	0
00-6100 OPERATING SUPPLIES	0	0	849	0
00-6103 TELEPHONE	0	0	0	0
00-6104 UTILITIES	0	0	0	0
00-6108 TRAVEL/STAFF DEVELOPMENT	0	2,010	1,734	0
00-6110 INSURANCE	0	1,869	1,879	0
00-6112 BROCHURES	0	0	0	0
00-6119 LEASING	0	0	0	0
00-6124 TOURISM ACTIVITIES & DEVELOPMEN	0	21,001	40,000	50,000
00-6187 CONTINGENCY	0	0	0	0
00-6201 MARKETING	0	20,000	0	0
00-6300 DUES	0	0	0	0
00-6301 EMPLOYEE EDUCATION	0	0	0	0
00-6305 PROMOTIONAL MATERIAL	0	0	0	0
00-6308 BOARD MEMBER EXPENSE	0	0	0	0
00-6326 EVENT FUNDING	0	0	0	50,000
00-6334 TRADE SHOW	0	0	0	0
00-6344 BILLBOARD SIGNAGE	0	0	0	0
00-6349 MISCELLANEOUS	304	63,700	193,963	275,000
Operating Expenditures:	1,157	115,686	242,706	375,000
00-6220 CAP OUTLAY OFFICE EQUIP	0	0	0	0
Expenditure Total:	1,157	124,138	242,706	375,000



Capital Improvement Program

The Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement the County's short-term and long-term capital needs. The CIP totals \$4,267,471 for 2019. The 2019 CIP includes projects over a ten-year timeframe for County buildings, equipment, technology, vehicles and roads.

The CIP is the result of significant collaboration between the following departments: Development Services, Grounds & Building, Fairgrounds, Landfill, Parks & Recreation, Road and Bridge, Weed & Pest, Information Technology Department and the Finance Department and also reflects input from other County departments. The commendable work of all parties is reflected in the CIP.

2019 Capital Improvement Plan

The 2019 CIP includes improvements in four categories of projects:

- Equipment/Vehicle Replacement \$1,404,481
- Facility Improvements \$1,283,990
- Road Maintenance \$1,561,000
- Technology Improvements \$18,000

Category	2019	2020	2021-2023	2024-2027
EQUIPMENT/VEHICLE REPLACEMENT	\$ 1,404,481	\$ 1,025,169	\$ 3,963,714	\$ 11,118,910
FACILITY IMPROVEMENTS	\$ 1,283,990	\$ 373,040	\$ 1,585,040	\$ 288,000
AIRPORT MAINTENANCE	\$	\$	\$	\$
ROAD MAINTENANCE	\$	\$	\$	\$
Preventative Maintenance	\$ 1,561,000	\$ 1,706,968	\$ 3,853,904	\$ 7,300,000
Asphalt Projects	\$	\$	\$	\$
Asphalt Reconstruction	\$	\$	\$	\$
Bridge Repair/Replacement	\$	\$	\$	\$
TOTAL ROAD MAINTENANCE	\$ 1,561,000	\$ 1,706,968	\$ 3,853,904	\$ 7,300,000
TECHNOLOGY IMPROVEMENTS	\$	\$	\$	\$
Computer Rotation	\$ 18,000	\$ 18,000	\$ 54,000	\$ 72,000
TOTAL TECHNOLOGY IMPROVEMENTS	\$ 18,000	\$ 18,000	\$ 54,000	\$ 72,000
GRAND TOTALS	\$ 4,267,471	\$ 3,123,177	\$ 9,456,658	\$ 18,778,910

Road Maintenance

The objective of the Road and Bridge Department is to provide and maintain a safe and adequate road system for the unincorporated areas of Moffat County. In addition to general maintenance, this budget includes the cost of engineering, construction, and maintenance of the 1,700 miles of the County road system. The Departments activities include: street overlays, replacement of signs, culverts and cattle guards, road surface maintenance, chip seals, patching, shoulder repairs, removal of roadside debris, storm patrol, storm cleanup, and providing requested service to other County departments.

Overview of the 2016 CIP

The County's Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement short-term and long-term capital needs. Capital projects included in the CIP include acquisitions, additions, improvements, and non-routine maintenance to County-owned facilities, and roads that generally equal or exceed \$25,000 and have a useful life of at least five years. In addition, the plan also includes capital equipment and vehicle replacements that equal or exceed \$5,000 and have a useful life of at least two years.

In order to maintain assets at a level adequate to protect the county's capital investment and to minimize future maintenance and replacement costs, the CIP plan will include 10 year projections and will be updated and adopted on an annual basis.

The County's 2019 CIP includes a total of \$4.3 million in 5 categories of projects. This amount is a \$316,560 decrease over the 2018 budget figure of \$4,584,031 or a 7% decrease.

Facility Improvements Projects

These capital investments help ensure safe and appropriate facilities for County employees and the public. These facilities include the Courthouse, Public Safety Center, Road and Bridge Offices and Shops, Human Service Building, Libraries, Community Centers, and parks and open space facilities. The 2019 CIP shows funding for facilities from county funds or from Conservation Trust Funds. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- 15% of the revenue for Courthouse Expansion/Major Renovations
- 15% of the revenue for Senior Housing Improvements/Addition
- 25% of the revenue for a multiuse building at the Fairgrounds
- 45% of the revenue for yet to be determined capital improvements
-

As of the end of 2019 these categories have the following estimated balances:

- Courthouse Expansion/Major Renovations \$160,248
- Senior Housing Improvements/Addition \$473,405
- Multiuse Building at Fairgrounds \$806,562
- Yet to be Determined Capital Improvements \$2,648,208

Equipment/Vehicle Replacement

Equipment/Vehicle Replacement

It is Moffat County's goal to continue to maintain our equipment and vehicles to ensure employee safety as well as improved efficiency. The replacement schedule for equipment and vehicles varies by department, types of equipment, and the usage. Developmental Services also works with Departments to research best value for Equipment Purchases and, if needed, prepares the bid process.

Due to the struggles with revenue shortfalls and capital improvement needs, a 10 year Capital Improvement Plan (CIP) has been developed to address vehicle and equipment rotation along with building improvements. Typically, a CIP is built on a rotation basis such as vehicles rotate every 5 years or 100,000 miles. The CIP for Moffat County is based off of scoring mechanisms to identify the highest replacement need from usage. For example: an older vehicle that may have low miles due to in town use may not be a high need of replacement and will stay on the rotation until the mileage and condition of the vehicle is scored for highest replacement need.

Summary of Proposed Equipment/Vehicle Replacements

Equipment /Vehicle Description	2019	2020	2021-2023	2024-2027
Airport Utility Vehicle	\$	\$	\$ 8,980	\$
Airport Fund Sub-Total	\$ -	\$ -	\$ 8,980	\$ -
Assessor Vehicles	\$	\$	\$ 21,295	\$ 29,607
Cemetery Pickups	\$	\$	\$	\$ 20,677
Cemetery Utility Vehicles	\$	\$	\$	\$ 8,513
Cemetery Tractor	\$	\$ 11,289	\$	\$
Cemetery Tractor/Loaders	\$	\$	\$ 47,432	\$
Commissioners Vehicles	\$ 34,766	\$	\$ 36,982	\$
Development Services Vehicles	\$	\$	\$ 22,129	\$
Emergency Management Vehicle	\$	\$	\$	\$ 34,298
Fairgrounds Mower	\$	\$	\$ 19,809	\$
Fairgrounds Pickups	\$	\$ 20,949	\$ 23,465	\$
Fairgrounds Toolcats	\$	\$ 36,081	\$	\$ 48,067
Fairgrounds Tractors	\$	\$	\$ 33,548	\$
Fairgrounds Utility Vehicle	\$	\$ 8,041	\$	\$
Fairgrounds Water Truck	\$	\$	\$	\$ 90,615
Grounds & Building Pickups	\$ 29,144	\$ 29,236	\$	\$ 56,000
IT Vehicle	\$	\$	\$ 23,705	\$
Maybell Fire Pickup	\$	\$	\$ 5,585	\$
Maybell Fire Fire Truck	\$	\$	\$	\$ 175,000
Parks & Rec Ice Resurfacer	\$	\$ 44,288	\$	\$
Parks & Rec Mower	\$	\$	\$	\$ 23,430
Parks & Rec Pickup	\$	\$ 19,669	\$ 22,923	\$
Parks & Rec Utility Vehicle	\$	\$ 17,638	\$	\$
Pest Management Foggers	\$	\$ 7,109	\$ 15,198	\$ 8,627
Pest Management Pickups	\$	\$ 112,000	\$ 253,000	\$
Pest Management Sprayers	\$	\$ 7,291	\$ 10,650	\$
Pest Management Utility Vehicles	\$	\$	\$ 118,800	\$ 15,000
Sheriff Vehicles	\$	\$ 118,000	\$ 399,800	\$ 27,000
Sherman Youth Camp Generator	\$	\$	\$ 8,351	\$
Sherman Youth Camp Pickup	\$	\$ 16,970	\$	\$
General Fund Sub-Total	\$ 63,910	\$ 448,561	\$ 1,062,672	\$ 536,834
Pickups and Vans	\$ 124,833	\$ 94,848	\$ 347,244	\$ 533,608
End Dumps	\$	\$	\$	\$ 1,075,689
Tractor Trucks	\$ 124,922	\$	\$ 124,922	\$ 2,355,707
Motor Graders	\$ 392,055	\$	\$ 1,568,220	\$ 1,810,516
Scrapers	\$	\$	\$	\$ 900,000
Track hoes	\$	\$	\$	\$ 175,000
Loaders & Backhoes	\$	\$	\$ 545,881	\$ 1,122,193
Water Trucks	\$ 54,000	\$	\$	\$
Trailers	\$	\$	\$ 33,799	\$ 126,099
Dozers	\$	\$	\$	\$ 1,207,856
Misc. Equipment	\$ 42,536	\$ 319,705	\$ 120,431	\$ 630,519
Crusher Equipment	\$	\$	\$	\$ 450,803
Road & Bridge Fund Sub-Total	\$ 738,346	\$ 414,553	\$ 2,740,497	\$ 10,387,990

Equipment /Vehicle Description	2019	2020	2021-2023	2024-2027
Landfill Compactor	\$ 566,225	\$	\$	\$
Landfill Loader	\$	\$	\$	\$ 194,086
Landfill Pickup(s)	\$ -	\$ 22,752	\$ 20,192	\$
Landfill Scales	\$ -	\$	\$	\$
Landfill Fund Sub-Total	\$ 566,225	\$ 22,752	\$ 20,192	\$ 194,086
Bus	\$	\$ 63,303	\$	\$
Minivan(s)	\$	\$	\$ 90,000	\$
Seniors Fund Sub-Total	\$ -	\$ 63,303	\$ 90,000	\$ -
Transport Vehicle	\$ -	\$ 40,000	\$	\$
Jail Fund Sub-Total	\$ -	\$ 40,000	\$ -	\$ -
Vehicle(s) Replacement	\$ 36,000	\$ 36,000	\$ 41,374	\$
Human Service Fund Sub-Total	\$ 36,000	\$ 36,000	\$ 41,374	\$ -
	1,404,481	1,025,169	3,963,714	11,118,910

Facility Improvements

FACILITY IMPROVEMENTS

The County Grounds & Building Department is responsible for all building and space maintenance for County buildings. In total, the department maintains 39,625 sq. ft. of buildings. The Development Services Department examines facilities throughout the county, determines requirements for improvements, and makes recommendations to Department Heads and Commissioners for upcoming needs. Funding in future fiscal years is indicated for planning purposes only and subject to available funding and approval by the Board of County Commissioners.

Summary of Proposed Facility Improvements

Facility Improvement Description	2019	2020	2021-2023	2024-2027
Loudy Simpson Siding and Roof Repair	\$	\$	\$ 25,000	\$
Sheriff Radios	\$ 5,040	\$ 5,040	\$ 5,040	\$ -
Sherman Youth Camp Building Siding Repair	\$	\$	\$	\$ 30,000
General Fund Sub-Total	\$ 5,040	\$ 5,040	\$ 30,040	\$ 30,000
Craig Cold Storage Lighting	\$	\$	\$	\$ 10,000
Craig Paint Bay Lighting	\$	\$	\$ 10,000	\$
Hamilton Shop Replacement	\$	\$	\$ 200,000	\$
Vermillion Creek Shop, House and Water System	\$	\$	\$	\$ 200,000
Road & Bridge Fund Sub-Total	\$ -	\$ -	\$ 210,000	\$ 210,000

Facility Improvement Description	2019	2020	2021-2023	2024-2027
Loudy Simpson Siding and Roof Repair	\$	\$	\$ 25,000	\$
Sheriff Radios	\$ 5,040	\$ 5,040	\$ 5,040	\$ -
Sherman Youth Camp Building Siding Repair	\$	\$	\$	\$ 30,000
Loudy Simpson Electric Improvements	\$	\$	\$	\$
General Fund Sub-Total	\$ 5,040	\$ 5,040	\$ 30,040	\$ 30,000
Craig Cold Storage Lighting	\$	\$	\$	\$ 10,000
Craig Shop Office & Lighting Upgrades	\$	\$	\$	\$
Craig Shop HVAC	\$	\$	\$	\$
Craig Paint Bay Lighting	\$	\$	\$ 10,000	\$
Dinosaur Shop & Office HVAC/Apartment	\$	\$	\$	\$
Great Divide House	\$	\$	\$	\$
Hamilton Shop Replacement	\$	\$	\$ 200,000	\$
Maybell Shop Reskin Siding	\$	\$	\$	\$
Vermillion Creek Shop, House and Water System	\$	\$	\$	\$ 200,000
Road & Bridge Fund Sub-Total	\$ -	\$ -	\$ 210,000	\$ 210,000
Courthouse ADA, Security Upgrades	\$ 350,000	\$	\$	\$
Courthouse Zeroscaping	\$ 5,000	\$	\$	\$
Fairgrounds Indoor Arena upgrades	\$	\$	\$ 675,000	\$
Fairground Arena Lighting	\$ 20,000	\$	\$	\$
Fairground Arena "A" Fan	\$ 12,800	\$	\$	\$
Fairground Backflow Valve on Water Line	\$ 6,500	\$	\$	\$
Fairground Pavillion Seating	\$ 8,000	\$	\$	\$
Finance Accounting System Upgrade	\$	\$ 175,000	\$ 200,000	\$
Loudy Simpson Building, Ball Fields, Fencing - Park Improvements	\$	\$	\$ 200,000	\$
Loudy Simpson Concession Stand	\$ 20,000	\$	\$	\$
Loudy Simpson Ice Rink Overhead Door	\$	\$	\$ 15,000	\$
Loudy Simpson Picnic Shelter Repairs	\$	\$ 15,000	\$	\$
Loudy Simpson Power Infrastructure	\$	\$	\$ 192,000	\$
Road & Bridge Craig Equipment Building Lighting	\$ 35,000	\$	\$	\$
Road & Bridge Craig Shop & Office HVAC	\$ 70,000	\$	\$	\$
Road & Bridge Maybell Shop Roof	\$ 70,000	\$	\$	\$
Human Service Building Roof Top Units	\$ 20,000	\$	\$	\$
Capital Fund Sub-Total	\$ 617,300	\$ 190,000	\$ 1,282,000	\$ -
Loudy Simpson Boat Ramp, River Access Improvements (CPW Grant \$116,000)	\$ 150,000	\$	\$	\$
Conservation Trust Fund Sub-Total	\$ 150,000	\$ -	\$ -	\$ -
Health Clinic Service Line	\$	\$ 10,000	\$	\$
Health & Welfare Fund Sub-Total	\$ -	\$ 10,000	\$ -	\$ -
MWWTF Pump Replacement	\$ 12,000	\$	\$	\$
Maybell Waste Water Treatment Fund Sub-Total	\$ 12,000	\$ -	\$ -	\$ -
Boiler Replacement	\$	\$	\$	\$
Door Control System	\$ 5,000	\$	\$	\$
Garage Lighting	\$ 15,000	\$	\$	\$
Garage Expansion Lighting	\$ 15,000	\$	\$	\$
Interior Paint	\$	\$ 120,000	\$	\$
Stainless Stalls	\$ 100,000	\$	\$	\$
Roof Top Units	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
Washer & Dryer	\$	\$	\$ 15,000	\$
Jail Fund Sub-Total	\$ 183,000	\$ 168,000	\$ 63,000	\$ 48,000
Museum HVAC	\$ 12,500	\$	\$	\$
Museum Fund Sub-Total	\$ 12,500	\$ -	\$ -	\$ -
Component Unit Various Projects	\$ 304,150	\$	\$	\$
Component Unit Sub-Total	\$ 304,150	\$ -	\$ -	\$ -
	\$ 1,283,990	\$ 373,040	\$ 1,585,040	\$ 288,000



Memorial Regional Health



Memorial Regional Health
Memorial Regional Health Board of Trustees
750 Hospital Loop
Craig, CO 81625
970-824-9411
info@memorialrh.org

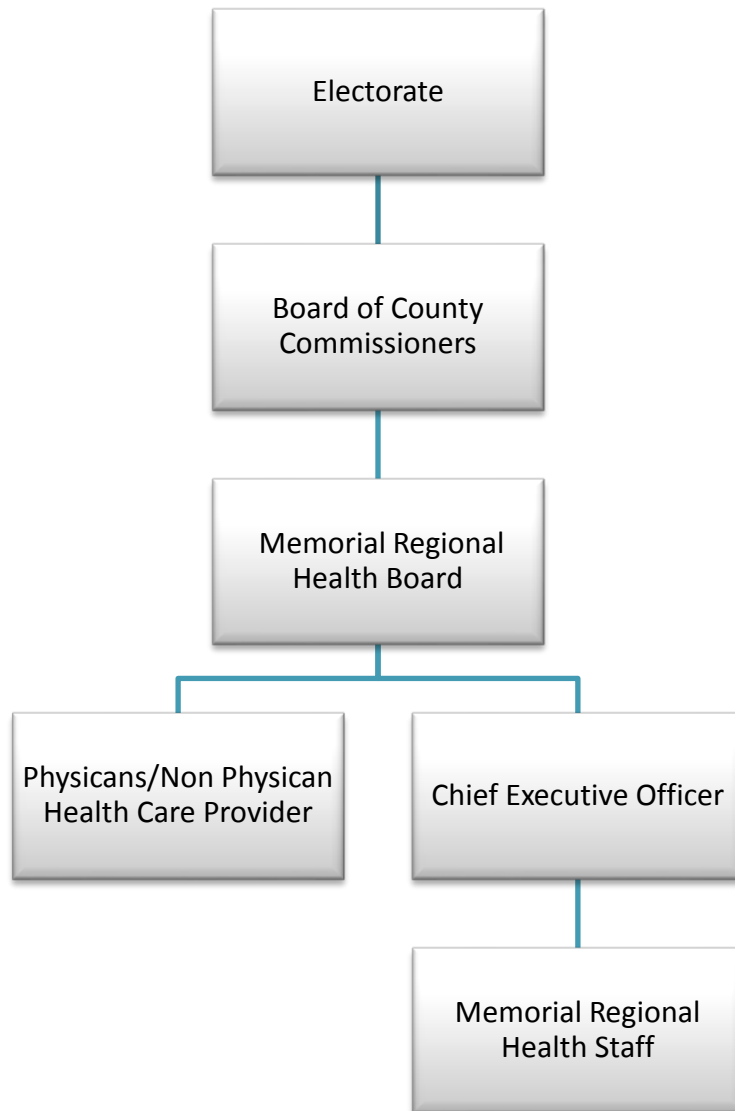
Purpose of Department:

Memorial Regional Health includes a 25-bed hospital, three multi-specialty medical clinics located in Craig and Steamboat and a rehabilitation center located in and focused on caring for Northwest Colorado.

Several years ago, the community voted to build a new community hospital and we happily agreed to provide the healthcare services you need most, right here at home. Over the years, we have expanded to include a variety of general care and specialty services.

At MRH, we pride ourselves in taking care of you like family. Many of you know our staff as not only healthcare experts, but friends and neighbors as well. We are dedicated to helping you, personally, reach optimum health, and to increasing the health of our community as a whole. Together, we're stronger. When you choose MRH, you choose Craig.

The Memorial Regional Health Organizational Chart



The Memorial Hospital Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 1,389,300	\$ 1,211,192	\$ 1,161,220	\$ 1,204,439
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	42,747,199	52,192,607	57,991,141	74,949,437
Miscellaneous	75,666	274,742	2,269,947	1,065,806
Interest	-	-	-	50,000
Transfer In	-	-	-	-
Fund Balance Used	941,980			
Total Sources of Funds	\$ 45,154,145	\$ 53,678,541	\$ 61,422,308	\$ 77,269,682
<u>Uses of Funds:</u>				
Personnel	\$ 22,876,491	\$ 29,275,982	\$ 34,818,167	\$ 44,666,016
Operating	\$ 22,277,654	\$ 24,006,355	\$ 25,801,766	31,803,042
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 45,154,145	\$ 53,282,337	\$ 60,619,933	\$ 76,469,058
Annual Net Activity	\$ -	\$ 396,204	\$ 802,375	\$ 800,624
<u>Cumulative Balance:</u>				
Beginning Fund Balance*	\$ 13,186,045	\$ 12,244,065	\$ 12,640,269	\$ 13,442,644
Change in Fund Balance	(941,980)	396,204	802,375	800,624
Ending Fund Balance	\$ 12,244,065	\$ 12,640,269	\$ 13,442,644	\$ 14,243,268
<u>Fund Balance Designations:</u>				
Assigned				
County Hospital	12,244,065	12,640,269	13,442,644	14,243,268

**THE MEMORIAL HOSPITAL
REVENUES**

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
TAXES CURRENT PROPERTY	1,389,300	1,211,192	1,161,220	1,204,439
Property Taxes:	1,389,300	1,211,192	1,161,220	1,204,439
COUNTY SALES & LEASE			-	-
Intergovernmental:	-	-	-	-
CHARGES - PATIENT	47,441,966	48,151,222	94,984,858	115,975,861
DEDUCTIONS	(4,694,767)	(5,404,023)	(36,993,717)	(41,026,424)
Charges for Services:	42,747,199	52,192,607	57,991,141	74,949,437
RENTS	38,085	-	-	25,000
OTHER	37,581	147,738	1,612,363	1,040,806
CONTRIBUTIONS	-	127,004	657,584	-
ADJUST INVSESTMENTS TO MARKET	-	-	-	-
Miscellaneous:	75,666	274,742	2,269,947	1,065,806
INTEREST	-	-	-	50,000
Interest:	-	-	-	50,000
Total Revenue:	44,212,165	53,678,541	61,422,308	77,269,682

**THE MEMORIAL HOSPITAL
EXPENDITURES**

Account Number & Title	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
SALARIES & FRINGE	22,876,491	29,275,982	34,818,167	44,666,016
Personnel Expenditures:	22,876,491	29,275,982	34,818,167	44,666,016
OPERATING	16,441,731	18,520,066	20,291,738	26,351,336
INTEREST & AMORITZATION	2,866,115	1,596,674	1,159,282	1,459,606
DEPRECIATION	2,969,808	3,009,446	2,970,900	3,200,000
LOSS ON INVESTMENT	0	0	513,063	592,100
COST OF ISSUANCE	0	880,169	866,783	200,000
Operating Expenditures:	22,277,654	24,006,355	25,801,766	31,803,042
CAPITAL OUTLAY	0	0	0	0
Capital Expenditures:	0	0	0	0
Expenditure Total:	45,154,145	53,282,337	60,619,933	76,469,058

Housing Authority



Sunset Meadows I

Sunset Meadows II



**Housing Authority
The Housing Authority Board
Sunset Meadows I
633 Ledford Street
Phone: 970-824-3660
Craig, CO 81625**

Mission Statement:

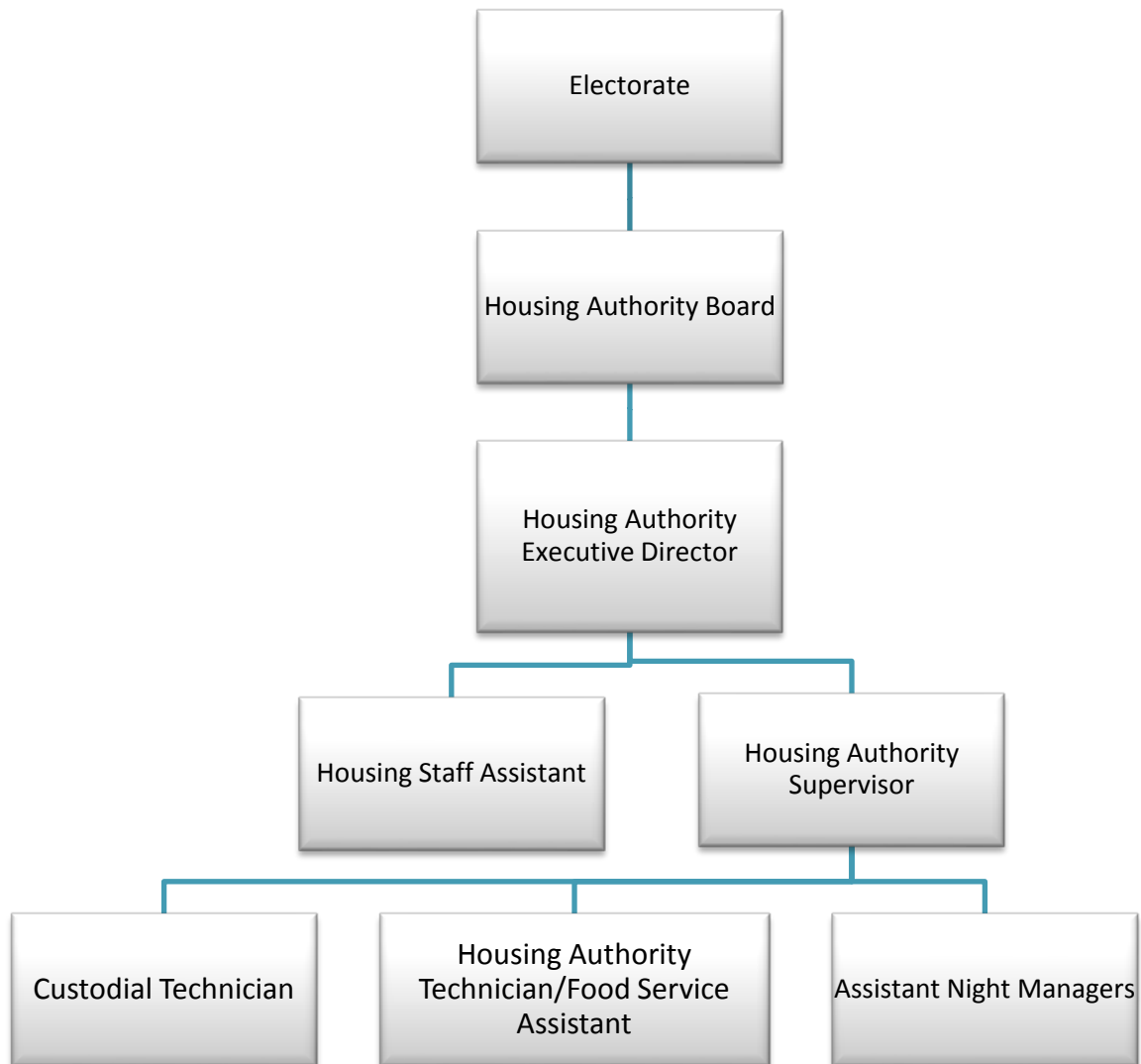
It is the mission of the Moffat County Housing Authority and its staff to provide a safe, clean, well-maintained, comfortable and pleasant environment in which senior citizens may actively live while providing quick and conscientious response to tenant needs.

Purpose of Department:

The function of the Moffat County Housing Authority is to provide safe, decent and sanitary rental housing for primarily low-income senior citizens. In addition, Sunset Meadows serves as a senior center and meeting place for all of Moffat County's senior citizens. Many structured in-house and community activities take place at Sunset Meadows; numerous aimed at enhancing the lives of senior citizens. Additional services include a handicapped accessible bus that provides transportation for seniors in our community. This service is an important link for seniors to vital services such as doctors, hospitals and grocery stores. Sunset Meadows also provides noon meals for seniors and Meals-on-Wheels for homebound seniors in the community.

<i>Housing Authority Personnel Schedule</i>		
Position Title	Budget Code Title	FTE
Housing Authority Director	Housing Authority Director	0.20
Housing Authority Supervisor	Housing Authority Supervisor	0.67
Assistant Night Manager	n/a	0.35
Custodial Technician	Oper&Maint Custodial Technician	0.25
Custodial Technician	Maintenance Part-Time	0.25
Total		1.72

Housing Authority Organizational Chart



Housing Authority Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
Sources of Funds:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	400,969	417,853	393,967	456,777
Charges for Services	316,853	321,340	333,477	396,726
Miscellaneous	11,743	14,169	9,209	9,320
Interest	1,401	2,430	24,702	25,030
Transfer In	-	-	-	-
Fund Balance Used			41,765	146,801
Total Sources of Funds	\$ 730,965	\$ 755,792	\$ 803,120	\$ 1,034,654
Uses of Funds:				
Personnel	\$ 184,499	\$ 197,329	\$ 195,868	\$ 222,195
Operating	461,981	442,960	583,352	\$ 514,809
Capital Outlay	1,421	191	23,900	\$ 297,650
Transfers Out	-	-	-	-
Total Uses of Funds	\$ 647,901	\$ 640,480	\$ 803,120	\$ 1,034,654
Annual Net Activity	\$ 83,064	\$ 115,311	\$ -	\$ (0)
Cumulative Balance:				
Beginning Fund Balance	\$ 616,773	\$ 699,836	\$ 815,146	\$ 773,381
Change in Fund Balance	83,064	115,311	(41,765)	(146,801)
Ending Fund Balance	\$ 699,836	\$ 815,146	\$ 773,381	\$ 626,580
Fund Balance Designations:				
Restricted				
Emergency	-	-	20,000	20,000
Committed				
60 Days Operating*	261,511	271,171	129,896	122,859
Assigned				
Subsequent Year's Expenditures	438,324	543,976	623,485	483,722

*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND: 27-SUNSET MEADOWS I
REVENUES**

27-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
9500-5121	HUD TENANT ASSIST PYMTS	132,967	134,852	132,967	175,082
9500-5950	CAPITAL/INCENTIVE PERFORMANCE	11,000	12,063	11,000	11,000
	Intergovernmental:	143,967	146,915	143,967	186,082
9500-5120	TENANT RENT	173,053	176,756	173,053	232,805
9500-5220	VACANCIES	(8,175)	(4,626)	0	0
9500-5922	AIR CONDITIONERS	2,580	2,658	2,300	2,520
9500-5923	TENANT CABLE INCOME	7,224	7,280	7,224	7,224
9500-5925	OFFICE & BEAUTY SHOP RENT	3,600	3,600	3,600	3,600
	Charges for Services:	178,282	185,668	186,177	246,149
9500-4840	MISC REVENUE	1,960	1,440	1,370	1,370
9500-4999	UNCATEGORIZED INCOME	2,765	2,847	2,700	2,700
9500-5924	SECURITY	186	0	0	0
9800-4565	DAMAGE REIMB	468	1,056	339	450
	Miscellaneous:	5,378	5,343	4,409	4,520
9500-5451	MISCELLANEOUS INTEREST	863	1,226	2,200	2,200
9500-5926	EDWARD JONES	3	57	10	80
9500-5927	LPL FINANCIAL	292	729	242	500
	Interest:	1,158	2,012	2,452	2,780
	Total Revenue	328,786	339,938	337,005	439,531

**FUND: 27-SUNSET MEADOWS I
ADMINISTRATION EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
ADMIN 27-0101					
01-6000	MANAGEMENT SALARIES	33,553	34,796	0	0
02-6000	HOUSING AUTHORITY DIRECTOR	0	0	19,160	21,562
03-6000	HOUSING AUTHORITY SUPERVISOR	0	0	15,579	16,337
31-6000	MANAGEMENT PART TIME	6,159	6,762	6,573	7,612
00-6036	VACATION PAID OUT	344	(744)	1,429	0
00-6038	LONGEVITY	0	0	0	0
00-6060	FRINGE BENEFITS	18,018	19,400	15,841	18,978
00-6364	RETIREMENT	863	2,088	1,643	1,519
Personnel Expenditures:		58,937	62,303	60,225	66,008
00-6110	OTHER ADMINISTRATIVE EXPENSE	12,676	12,231	12,952	12,952
00-6210	ADVERTISING EXPENSE	1,620	1,611	2,000	2,000
00-6311	OFFICE SUPPLIES	1,162	1,658	1,670	1,670
00-6312	BOARD EXPENSE	30	55	150	150
00-6313	COMPUTER EXPENSE	2,198	2,819	3,200	3,200
00-6314	COPIER	1,522	1,128	1,000	1,440
00-6315	DUES	727	634	600	600
00-6316	CONTINUING EDUCATION EXPENSE	1,020	1,845	3,000	3,000
00-6317	EMPLOYEE IMMUNIZATION	0	0	200	200
00-6319	POSTAGE FEES	16	98	300	50
00-6321	TELEPHONE EXPENSE	1,556	1,623	1,400	1,550
00-6350	PROJECT AUDITING EXPENSE	3,264	3,264	3,264	3,600
00-6390	MISCELLANEOUS	0	1,586	0	300
00-6391	ACTIVITIES	142	291	300	350
00-6392	BACKGROUND CHECK	1,200	1,342	1,200	1,350
00-6823	INTEREST EXPENSE	3	0	0	0
Operating Expenditures:		27,136	30,186	31,236	32,412
Expenditure Total:		86,073	92,489	91,461	98,420

**FUND: 27-SUNSET MEADOWS I
UTILITIES EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
UTILITIES 27-0102					
00-6450	ELECTRIC	25,602	25,883	25,839	27,500
00-6451	WATER BILL	19,009	16,853	18,500	18,500
00-6452	NATURAL GAS BILL	6,700	8,210	7,613	7,613
00-6453	SEWER BILL	12,497	14,973	13,200	13,750
Operating Expenditures:		63,808	65,919	65,152	67,363
Expenditure Total:		63,808	65,919	65,152	67,363

**FUND: 27-SUNSET MEADOWS I
OPERATING & MAINTENANCE EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
OPERATING & MAINT 27-0103					
03-6000	CLEANING SALARIES	22,234	21,904	0	0
06-6000	NIGHT MANAGER	1,333	1,345	0	0
29-6000	FOOD SERVICES ASST/HA TECH	0	0	5,512	0
30-6000	OPER&MAINT CUSTODIAL TECH	0	0	0	13,316
32-6000	MAINTENANCE PART-TIME	0	0	16,568	12,786
00-6036	VACATION PAID OUT	120	0	0	0
00-6060	FRINGE BENEFITS	2,294	4,877	6,648	11,786
00-6364	RETIREMENT	0	0	0	399
Personnel Expenditures:		25,982	28,126	28,728	38,287
00-6123	REPAIRS/EQUIP/MAINT	7,114	7,961	10,000	12,000
00-6504	FACILITIES EXPENSE	56,616	28,144	43,000	43,000
00-6515	CLEANING SUPPLIES	1,465	1,153	1,850	1,850
00-6520	CLEANING CONTRACT	3,749	706	1,100	1,700
00-6523	ELECTRICAL EXPENSE	0	0	1,600	1,600
00-6524	ELEVATOR MAINT CONTRCT	1,500	1,500	3,500	1,250
00-6525	GARBAGE REMOVAL	1,386	1,697	1,852	2,700
00-6526	ELEVATOR PHONE EXPENSE	518	546	520	720
00-6527	EXTERMINATING CONTRCT	1,832	3,488	4,400	4,400
00-6531	SECURITY CONTRACT	560	210	500	860
00-6535	CABLE TV TENANT	8,461	9,013	8,600	10,000
00-6570	WASHER DRYER	290	40	0	3,695
00-6572	WINDOW COVERINGS	43	495	1,000	1,000
00-6576	CARPETING EXPENSE	172	0	0	0
00-6579	STOVES & REFRIGERATOR	0	0	0	800
Operating Expenditures:		83,706	54,953	77,922	85,575
00-6550	AIR CONDITIONERS	1,196	0	1,100	1,200
00-6551	ELEVATOR UPGRADE	0	0	0	137,000
00-6552	CARPET REPLACEMENT	0	0	4,000	4,500
00-6562	LINOLEUM REPLACEMENT	0	0	1,300	1,500
00-6564	PARKING LOT REP/OVRLAY	0	0	10,000	45,000
00-6573	FURNISHINGS	0	0	200	200
00-6583	INTERIOR BDLG IMPROVEMENT	0	0	0	49,000
00-6592	SIGNAGE	60	0	400	100
Capital Expenditures:		1,256	-	17,000	238,500
Expenditure Total:		110,944	83,078	123,650	362,362

**FUND: 27-SUNSET MEADOWS I
FINANCIAL EXPENDITURE**

	2016	2017	2018	2019
FINANCIAL 27-0104	Actual	Actual	Estimate	Budget
00-7192 DEPRECIATION	38,268	38,949	38,268	38,268
Operating Expenditures:	38,268	38,949	38,268	38,268
Expenditure Total:	38,268	38,949	38,268	38,268

FUND: 28-SUNSET MEADOWS II

REVENUES

28-		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
9500-5121	CHFA TENANT ASSIS PYMNTS	257,002	270,938	250,000	270,695
	Intergovernmental:	257,002	270,938	250,000	270,695
9500-5120	TENANT RENT	145,686	140,902	138,000	140,777
9500-5220	VACANCIES	(16,756)	(15,021)	-	-
9500-5922	AIR CONDITIONERS	2,556	2,610	2,300	2,600
9500-5923	TENANT CABLE INCOME	7,084	7,182	7,000	7,200
	Charges for Services:	138,570	135,673	147,300	150,577
9500-4830	SALE OF ASSETS	0	388	0	0
9500-4840	MISC REVENUE	3,631	3,786	2,500	2,500
9500-5900	MISC INCOME	2,004	2,099	2,300	2,300
9500-5901	OTHER REVENUE	0	1,604	0	0
9800-4565	DAMAGE REIMB	729	949	0	0
	Miscellaneous:	6,364	8,826	4,800	4,800
9500-5411	SECURITY DEPOSIT	0	0	0	0
9500-5440	INT INCOME REPLACEMENT RES	94	60	21,600	21,600
9500-5490	INTEREST INCOME - OTHER	149	358	650	650
	Interest:	242	418	22,250	22,250
	Total Revenue	402,179	415,854	424,350	448,322

**FUND: 28-SUNSET MEADOWS II
ADMINISTRATION EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
ADMIN 28-0101					
01-6000	MANAGEMENT SALARIES	40,909	42,563	0	0
02-6000	HOUSING AUTHORITY DIRECTOR	0	0	19,160	21,562
03-6000	HOUSING AUTHORITY SUPERVISOR	0	0	23,369	24,505
31-6000	MANAGEMENT PART-TIME	6,159	6,762	0	0
32-6000	MAINTENANCE PART-TIME	0	0	6,573	7,612
00-6034	OVERTIME	0	0	0	0
00-6036	VACATION PAID OUT	680	(897)	1,429	0
00-6038	LONGEVITY	0	0	0	0
00-6060	FRINGE BENEFITS	22,579	24,247	20,453	23,489
00-6364	RETIREMENT	881	2,554	2,110	2,009
Personnel Expenditures:		71,208	75,230	73,094	79,177
00-6110	OTHER ADMINISTRATIVE EXPENSE	12,997	12,528	13,000	13,000
00-6210	ADVERTISING & MARKETING	1,500	1,611	2,500	2,000
00-6311	OFFICE SUPPLIES	990	1,739	2,000	1,500
00-6312	BOARD OF DIRECTORS EXP	36	55	100	200
00-6313	COMPUTER EXPENSE	2,198	2,819	2,820	3,200
00-6314	COPIER	1,352	1,128	1,200	1,200
00-6315	DUES & SUBSCRIPTIONS	1,057	634	700	900
00-6316	CONTINUING EDUCATION EXP	1,027	1,846	2,000	4,000
00-6317	EMPLOYEE IMMUNIZATION	0	0	-	200
00-6319	POSTAGE EXPENSE	33	79	100	200
00-6320	RENT REFUND	0	0	0	0
00-6321	TELEPHONE EXPENSE	2,352	2,843	2,352	2,750
00-6322	SECURITY DEPOSIT	0	0	0	0
00-6350	PROJECT AUDITING EXPENSE	6,436	6,716	6,716	6,716
00-6391	ACTIVITIES	97	291	100	400
00-6392	BACKGROUND CHECKS	1,222	1,056	1,222	1,550
00-6393	BAD DEPT EXPENSE	0	0	0	0
00-6504	FACILITIES EXPENSE	0	0	0	0
00-6823	INTEREST EXPENSE	2	0	0	0
Operating Expenditures:		31,298	33,346	34,810	37,816
Expenditure Total:		102,506	108,576	107,904	116,993

**FUND: 28-SUNSET MEADOWS II
UTILITIES EXPENDITURE**

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
UTILITIES 28-0102					
00-6450	ELECTRICITY	23,174	24,503	24,000	30,000
00-6451	WATER BILL	20,776	18,699	20,766	20,766
00-6452	NATURAL GAS	5,502	6,298	6,159	6,500
00-6453	SEWER BILL	13,883	15,655	13,200	14,500
Operating Expenditures:		63,334	65,154	64,125	71,766
Expenditure Total:		63,334	65,154	64,125	71,766

FUND: 28-SUNSET MEADOWS II
OPERATING & MAINTENANCE EXPENDITURE

		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
OPERATING & MAINT 28-0103					
03-6000	CLEANING SALARIES	20,618	21,390	0	0
06-6000	NIGHT MANAGER	4,994	5,140	0	0
29-6000	FOOD SERVICES ASST/HA TECH	0	0	5,512	0
30-6000	OPER&MAINT CUSTODIAL TECH	0	0	0	13,316
32-6000	MAINTENANCE PART-TIME	0	0	21,144	13,182
00-6036	VACATION PAID OUT	307	0	0	0
00-6060	FRINGE BENEFITS	2,455	5,140	7,165	11,826
00-6364	RETIREMENT	0	0	0	399
Personnel Expenditures:		28,373	31,671	33,821	38,723
00-6123	REPAIRS/EQUIP/MAINT	6,870	9,258	10,000	10,000
00-6504	FACILITIES EXPENSE	36,146	37,047	43,350	43,350
00-6515	CLEANING SUPPLIES	1,401	1,243	2,500	1,500
00-6520	CLEANING CONTRACT	3,325	245	1,100	1,500
00-6523	ELECTRICAL EXPENSE	0	0	0	1,600
00-6524	ELEVTR MAINT CONT	1,732	3,720	3,500	1,250
00-6525	GARBAGE REMOVAL	1,386	1,852	1,852	2,750
00-6526	ELEVATOR PHONE EXP	518	546	520	720
00-6527	EXTERMINATING CNTRT	1,730	3,463	3,102	4,400
00-6531	SECURITY CONTRACT	560	420	560	560
00-6535	CABLE TV TENANT	8,779	9,466	8,779	8,779
00-6550	AIR CONDITIONERS	913	0	1,406	1,200
00-6570	WASHER & DRYER	672	161	-	400
00-6572	WINDOW COVERINGS	43	(42)	600	1,000
00-6582	STOVE & FRIDGE	579	609	1,000	1,000
00-6720	HAZARD INSURANCE	3,004	2,573	3,004	3,004
Operating Expenditures:		67,659	70,559	81,273	83,013
00-6552	CARPET REPLACEMENT	0	2,161	4,300	57,000
00-6558	FURNISHINGS	0	0	200	-
00-6560	HOOD FANS	104	0	500	500
00-6562	LINOLEUM REPLACEMENT	0	(2,161)	1,500	1,500
00-6564	PARKING LOT MAINT	0	0	0	-
00-6592	SIGNAGE	60	191	400	150
Capital Expenditures:		164	191	6,900	59,150
Expenditure Total:		96,196	102,421	121,994	180,886

FUND: 28-SUNSET MEADOWS II**FINANCIAL EXPENDITURE**

FINANCIAL 28-0104		2016	2017	2018	2019
		Actual	Actual	Estimate	Budget
00-6820	CHFA MORTGAGE PAYMENT	12,021	9,838	12,021	12,021
00-6825	INT ON CONTINGENT MORTGAGES	1,490	1,490	1,490	1,490
00-6826	SURPLUS/RESIDUAL RECEIPTS	0	0	103,660	11,690
00-6827	INTEREST ON MRN	10,665	11,865	10,665	10,665
00-6828	WELLS FARGO PAYMENT	0	0	135	135
00-7192	DEPRECIATION	50,532	48,226	50,532	50,532
00-9115	INCENTIVE PERFORMANCE FEE (3%	12,063	12,476	12,063	12,063
Operating Expenditures:		86,772	83,894	190,566	98,596
Expenditure Total:		86,772	83,894	190,566	98,596

Shadow Mountain Local Improvement District

Roy Tipton, Development Services Director

Phone: 970-824-9160

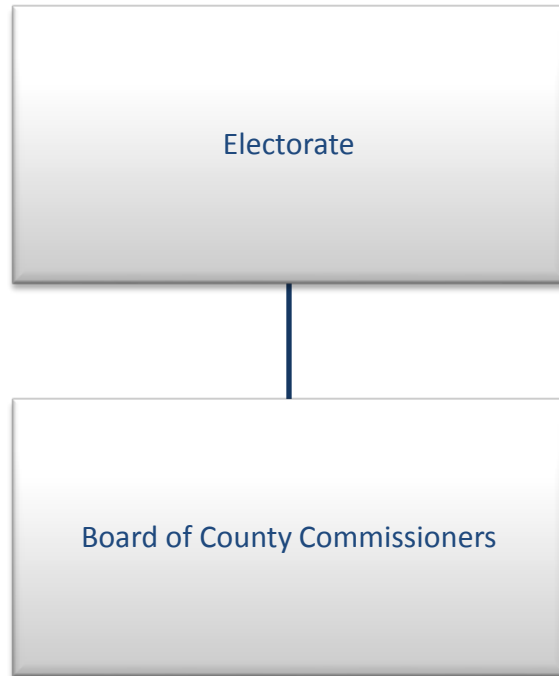
Email: rtipton@moffatcounty.net



Purpose of Department:

- The Shadow Mountain Village Local Improvement District (SMVLID) was approved by the voters within the district area on November 4, 2013 election to apply for loans and grants for water and sewer development. SMVLID obtained and administers a loan through the Water Pollution Control Revolving Fund for the installation of sewer service lines to each resident in the subdivision. The redevelopment project consisted of new water and sewer mains; new water and sewer service lines to homes; and reconstruction of the streets and sidewalks. The project started June 2014 and was completed in December 2016. Both Moffat County and the City of Craig contributed funds towards the project.

Shadow Mountain Local Improvement District Chart



Shadow Mountain Local Improvement District Fund Summary

	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	2,480,224	-	-	-
Charges for Services	51,670	57,293	54,109	48,359
Miscellaneous	199,738	550	110	-
Interest	-	-	-	-
Transfer In	750,000	-	-	-
Fund Balance Used		50,461		49,505
Total Sources of Funds	\$ 3,481,632	\$ 108,304	\$ 54,219	\$ 97,864
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 52,387	\$ 90,857	\$ 90,641	\$ 91,364
Capital Outlay	\$ 3,336,036	\$ 17,447	\$ 19,169	\$ 6,500
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 3,388,424	\$ 108,304	\$ 109,810	\$ 97,864
Annual Net Activity	\$ 93,208	\$ (0)	\$ 55,591	\$ (49,505)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 64,063	\$ 157,272	\$ 106,811	\$ 162,402
Change in Fund Balance	93,208	(50,461)	55,591	(49,505)
Ending Fund Balance	\$ 157,272	\$ 106,811	\$ 162,402	\$ 112,897
<u>Fund Balance Designations:</u>				
Restricted				
Shadow Mountain LID	157,272	106,811	162,402	112,897

**FUND 30-SHADOW MOUNTAIN LOCAL IMPROVEMENT DISTRICT
REVENUES**

30-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
9200-4842 ENERGY IMPACT GRANT	2,108,695	0	0	0
9200-4858 DRINKING WATER REVOLVING FUND	371,529	0	0	0
9200-4859 WASTE WATER REVOLVING FUND	0	0	0	0
Intergovernmental:	2,480,224	0	0	0
9400-4789 USER FEES	51,670	57,293	54,109	48,359
Charges for Services:	51,670	57,293	54,109	48,359
9500-4840 MISC REVENUE	199,738	550	110	0
Miscellaneous:	199,738	550	110	0
9500-4801 INTEREST EARNED	0	0	0	0
Interest:	0	0	0	0
9901-4360 TRANSFER IN FROM GENERAL FUND	750,000	0	0	0
9902-4360 TRANSFER IN FROM ROAD & BRIDGE	0	0	0	0
Transfer In:	750,000	0	0	0
Total Revenue:	3,481,632	57,843	54,219	48,359

**FUND 30-SHADOW MOUNTAIN LOCAL IMPROVEMENT DISTRICT
EXPENDITURE**

30-0100-	2016 Actual	2017 Actual	2018 Estimate	2019 Budget
00-6021 WPCRF PRINCIPAL	18,807	86,108	86,348	86,348
00-6022 WPCRF INTEREST	3,981	3,753	3,793	3,793
00-6088 ADVERTISING/LEGAL NOTICES	29,123	26	0	0
00-6199 FILING FEES	297	260	500	1,223
00-6349 MISCELLANEOUS	179	710	0	0
Operating Expenditures:	52,387	90,857	90,641	91,364
00-6207 ARCHITECTURAL/ENGINEERING SERVICE	229,818	0	0	0
00-6218 ROAD CONSTRUCTION	2,001,824	0	12,669	0
00-6248 UTILITIES CONSTRUCTION	649,107	17,255	6,500	6,500
00-6262 WATER SERVICE LINES	253,730	192	0	0
00-6263 SEWER SERVICE LINES	201,558	0	0	0
Capital Expenditures:	3,336,036	17,447	19,169	6,500
Total Expenditures:	3,388,424	108,304	109,810	97,864



Appendix

**LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
(C.R.S. (29-1-103(3)(D))**

Budget Year 2019

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

1. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s):

The net proceeds of the 1998 Certificates are currently being used, and a portion of the 2001 Certificates were used to construct a County Public Safety Center facility, acquire the site upon which the Public Safety Center was constructed and to acquire equipment to be contained within the Public Safety Center. Additional proceeds of the 2001 Certificates were used for other County projects that are not subject to the lien of the Indenture and are not part of the Project. In 2006 a majority of the 1998 Certificates were refinanced and are now shown as the 2006 series. The balance of the 2006 Certificates were refinanced and are now shown as the 2015 series. In 2014 a majority of the 2001 Certificates were refinanced and are now shown as the 2014 series.

Date of Lease-Purchase Agreement(s):

	<u>Year</u>	<u>Amount</u>
Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:	2019	\$736,038
Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$4,137,270

1. ALL LEASE-PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Agreement(s):

N/A

	<u>Year</u>	<u>Amount</u>
Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:	2019	\$0
Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$0

MOFFAT COUNTY LEASE AGREEMENTS FOR THE YEAR 2019

LEASES	BALANCE 12/31/2018	MATURITY	2019	2020	2021	2022	2023	2024 - 2025
REAL PROPERTY								
1998 COPS ISSUE		12/1/2008						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
1998 COPS ISSUE TOTAL	0		0	0	0	0	0	0
2001 COPS ISSUE		1/23/2014						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
2001 COPS ISSUE TOTAL	0		0	0	0	0	0	0
2006 COPS ISSUE		9/11/2015						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
2006 COPS ISSUE TOTAL	0		0	0	0	0	0	0
2014 COPS ISSUE		6/1/2025						
Principal	1,085,000		20,000	10,000	0	0	330,000	725,000
Interest	220,220		40,313	39,750	39,563	39,563	33,375	27,656
2014 COPS ISSUE TOTAL	1,305,220		60,313	49,750	39,563	39,563	363,375	752,656
2015 COPS ISSUE		6/1/2023						
Principal	2,660,000		605,000	625,000	640,000	660,000	130,000	0
Interest	172,050		70,725	52,275	33,300	13,800	1,950	0
2015 COPS ISSUE TOTAL	2,832,050		675,725	677,275	673,300	673,800	131,950	0
TOTAL	4,137,270		736,038	727,025	712,863	713,363	495,325	752,656
NON REAL PROPERTY								
HEAVY EQUIPMENT								
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
HEAVY EQUIPMENT TOTAL	0		0	0	0	0	0	0
TOTAL	0		0	0	0	0	0	0

Glossary

Adopted Budget-Refers to the budget amounts originally approved by the Board of County Commissioners at the beginning of the year and the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Agency-A governmental or community-based unit outside County Government receiving County funding (e.g. mental health agencies, Council on Aging, etc.).

Appropriation-The legal authorization made by the Board of County Commissioners to the departments, offices and agencies of the County which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

Assessed Valuation-The total value of all real and personal property in the County which is based for levying taxes. Tax-exempt property is excluded from the assessable base.

Bond-An interest-bearing note issued to borrow monies on a long-term basis.

Budget-The financial plan for the operation of a program or organization for the year.

Budget Preparation Manual-The set of instructions and forms sent by the Finance Department to the departments and agencies of the County for preparation of their budget requests.

Capital Expenditure or Outlay-The use of resources to acquire or construct a capital asset.

Capital Improvements or Equipment-Public facilities and infrastructure (buildings, bridges, roads) and major shared equipment resources (computer systems, telephone systems).

Colorado Revised Statutes or C.R.S.-A body of laws governing conduct within the State of Colorado.

Conservation Trust Fund-State of Colorado lottery funds remitted to the County for Parks and Recreation use.

Debt Service-The annual payment of principal and interest on the County's indebtedness.

Emergency Supplemental Appropriation-The governing body of a local government may authorize the expenditures of funds in excess of the budget. An "emergency" is defined as an act of God or public enemy or something which could not be reasonably foreseen at the time of the adoption of the budget.

Encumbrance-An amount of money committed and set aside, but not yet expended, for the purchase of a specific good or service.

Expenditure-An actual payment made by the County warrant (check) or by interfund transfer.

Fees-Any charge levied by government associated with providing a service or imposing a fine or penalty. Major types of fees include planning fees, user charges, building permits and vehicle registrations.

Fiscal Policy-The County Government's policies with respect to taxes, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides a consistent set of principles for planning and programming government budgets.

Full-time Equivalent (FTE)-The conversion of staff time into the decimal equivalent. One full-time position (1.0 FTE) is defined as containing 2,080 work hours; a half-time position (.50 FTE) requires 1,040 work hours, and etc.

Fund Balance (Budget Basis)-The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determines the maximum amount available for the appropriation in the following year's budget.

GAAP-Generally Accepted Accounting Principles

Goal-A long-range desirable development attained by time-phased objectives designed to implement a strategy.

Infrastructure-Public domain fixed assets such as roads, bridges, curbs, gutters, streets, sidewalk drainage systems, lighting, and similar immovable assets.

Intergovernmental Agreement (IGA)-A concord between two or more governmental units to jointly identify, plan, and/or implement a task for their mutual benefit.

Intergovernmental Revenues-Revenue from other governments, primarily Federal and State grants, but also other local governments.

Internal Service Charges-These account for goods or services provided to other departments of agencies on a cost-reimbursement basis. They are generally referred to as "charge-back" agencies and include funds for medical benefits.

Net Budget-The net budget eliminates double-counting in the budget, such as fund transfers and internal service "charge-backs," thus represents the true level of programmed spending in the budget.

Objective-The planned attainment of a certain condition or specific accomplishment, which is an integral part or phase of a strategy that contributes to accomplishing a goal. An objective should be stated in terms of results, not processes or activities, and should reflect a reasonable estimate of what is practical.

Operating Equipment Capital-Equipment items typically costing less than \$1,000 or being used to repair or maintain existing operating equipment.

Operating Expense-These costs, other than capital improvements and debt service, are necessary to support the primary services of the organization.

Operating Budget-A comprehensive plan, expressed in financial terms, by which an operating program is funded for a single fiscal year. It includes estimates of a) the services, activities and sub-activities comprising the County's operation; b) the resultant expenditure requirement; and c) the resources available for their support.

Operating Fund-A Fund which supports normal County operations and has regular operating expenditures (payroll, supplies, etc.). Included are the: General, Road and Bridge, Social Services, Landfill and Airport funds.

PILT-Payment In Lieu of Taxes.

Personal Services-The cost of wages and benefits for elected officials and county employees, as well as the cost for labor acquired by contract.

Policy-The County's official position relative to a specific need, problem, or issue.

Program-A specific set of activities directed at attaining specific objectives. The means through which a long-range strategy is achieved.

Resolution-A special order issued by the Board of County Commissioners.

Revenue-Income received by the County Government in support of the government's programs of services to the community. It includes such items as property taxes, fees, user charges, grants and fines.

Strategy-The approach or method for implementing policy.

Statutory Property Tax Revenue Limit-The statutes prohibit the levying of a greater amount of property tax revenue than was levied in the preceding year plus 5.5%. Exempt from this limit are property tax revenues generated from new construction and that are used for certain expenditures: a) bonds and interest, b) contractual obligations approved at election, and c) one-time capital expenditures approved by the Board of Commissioners at a publicized public meeting.

Supplemental Appropriation-An act by the County Commissioners to transfer budgeted and appropriated moneys from one spending agency to another, whether the agencies are in the same or different fund. Also, if the County receives revenues that were not anticipated or assured at the time of budget adoption, those revenues can be used in the current fiscal year only after being approved for use via supplemental appropriation.

Supplies-The cost of goods acquired for consumption or resale.

Tabor Amendment-An amendment to the Constitution of the State of Colorado which basically limits annual increases in revenues and expenditures and requires voter approval for any tax rate increase or multi-year debt or financial obligation. The increase in spending and revenue is limited to an index based on the regional consumer price index plus a local growth factor determined by percentage change in actual value of all real property.

TANF-Temporary Aid to Needy Families program.

Transfers-The movement of monies from one fund to another. The monies are considered a revenue source for receiving fund and a revenue for the originating fund.

User Charges-The amount the government receives for the provision of services and commodities or the performance of specific services benefiting the person charged. Citizens only pay user charges when a specific service is received.

Working Capital-The amount of fund balance required at year-end to meet cash flow needs until tax revenues are received. This generally equates to the largest cumulative cash flow deficit incurred (usually by April) by an operating fund which is heavily property tax dependent.

Resolutions

RESOLUTION 2018-125

RESOLUTION TO ADOPT 2019 BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR MOFFAT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019, AND ENDING ON THE LAST DAY OF DECEMBER 2019.

WHEREAS, the Board of Commissioners of Moffat County has appointed Mindy Curtis to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Mindy Curtis has submitted a proposed budget to this governing body on October 15, 2018, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 15, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That estimated expenditures for each fund are as listed on the summary sheet of the attached budget.

Section 2. That estimated revenues for each fund are as listed on the summary sheets of the attached budget.

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of Moffat County for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Commissioners and made a part of the public records of the County.

ADOPTED this 11th day of December, A.D., 2018.



Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Lila Herod, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 11th day of December 2018.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Lila Herod



RESOLUTION 2018-126
RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNT AND FOR THE PURPOSES AS SET FORTH BELOW FOR MOFFAT COUNTY, COLORADO FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Commissioners has adopted the annual budget in accordance with the local Government Budget Law on December 11, 2018, and;

WHEREAS, the Board of Commissioners has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund:

General Fund	11,390,938
Road & Bridge Fund	8,134,928
Landfill Fund	1,202,444
Airport Fund	89,221
Emergency 911 Fund	142,500
Capital Projects Fund	617,300
Conservation Trust Fund	168,200
Library Fund	479,290
Maybell Waste Water Treatement Facility Fund	48,242
Health & Welfare Fund	3,955,565
Senior Citizens Fund	210,276
Internal Service Fund	12,100
Lease-Purchase Fund	744,788
Telecommunications Fund	26,720
Moffat County Tourism Association	157,220
Jail Fund	3,069,159
Human Services Fund	6,026,297
Museum Fund	272,878
Moffat County Local Marketing Dist Fund	375,000
The Memorial Hospital Fund	76,469,058
Housing Authority Fund	1,034,654
Shadow Mtn Local Improvement Dist Fund	97,864
TOTAL	\$ 114,724,641

Section 2. That the total appropriations for the General Fund is further designated to the various departments of that fund as itemized on the expenditure department summary in the attached General Fund budget.

ADOPTED THIS 11TH DAY OF DECEMBER, A.D., 2018.

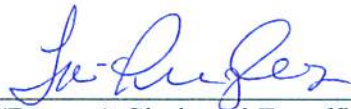


Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Lila Herod, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 11th day of December 2018.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Lila Herod



CERTIFICATION OF TAX LEVIES

TO: County Commissioners of Moffat County, Colorado.

The Moffat County Board of Commissioners of the County of Moffat hereby certifies the following mill levies to be extended upon the **GROSS** assessed valuation of \$401,479,680. Submitted this date: December 11, 2018.

The levies and revenues are for the following purposes:

	<u>LEVY</u>	<u>REVENUE</u>
1. General Operating Expenses	<u>20.872</u> mills	\$8,379,684
2. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	(<u>0</u>) mills	(\$ 0)
SUBTOTAL	<u>20.872</u> mills	\$8,379,684
3. General Obligation bonds and interest	<u>0</u> mills	\$0
4. Contractual Obligations Approved at Election	<u>0</u> mills	\$0
5. Capital Expenditures Levied Pursuant to 29-1-301(1.2) CRS (Counties and Municipalities Only) or 29-1-302(1.5) CRS (Special Districts Only)	<u>0</u> mills	\$0
6. Refunds/Abatement	<u>0.030</u> mills	\$12,044
7. Other (County Hospital)	<u>3.000</u> mills	\$1,204,439
8. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	(<u>0.000</u>) mills	(\$0)
TOTAL	<u>23.902</u> mills	\$9,596,167

Contact Person: Mindy Curtis

Daytime Phone # (970) 824-9106

Signed



Title: Finance Director

RESOLUTION 2018-127
RESOLUTION TO SET MILL LEVIES

RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2018, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR MOFFAT COUNTY, COLORADO, FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Commissioners of Moffat County has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2018, and

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$8,391,728 and;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is itemized by funds as follows:

General Fund	7,930,027
Human Services Fund	449,657
Abatement	<u>12,044</u>
Total	\$8,391,728

WHEREAS, the amount of money necessary to balance the budget for the County Hospital operating and capital expenses is \$1,204,439 and;

WHEREAS, the amount of money necessary to balance the budget for Capital Expenditure is NONE, and;

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is NONE, and;

WHEREAS, the 2018 valuation for assessment for Moffat County as certified by the County Assessor is \$401,479,680.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of Moffat County during the 2019 budget year, there is hereby levied a gross tax of 23.902 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2018.

Section 2. That for the purpose of meeting all general operating expenses of Moffat County during the 2019 budget, the above listed tax levy is hereby allocated among the various funds as follows:

General Fund	19.752 mills
Human Services Fund	1.120 mills
Hospital Fund	3.000 mills
Abatement – General Fund	<u>0.030 mills</u>
Total Levy	23.902 mills

Section 3. That Mindy Curtis, Finance Director is hereby authorized and directed to immediately certify to the Property Tax Administrator, the mill levies for Moffat County as hereinabove determined and set.

Adopted this 11th day of December, A.D. 2018.




Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Lila Herod, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

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(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Lila Herod



Resolution 2018-128

Amending Resolution 2017-157

Distribution of Sales Tax

WHEREAS, the Board of County Commissioners have reviewed the budget for 2019 and find it necessary to amend resolution 2017-157

WHEREAS, \$440,000 of the Sales Tax Revenue shall be designated for the Road and Bridge Fund and the remaining Sales Tax Revenue shall be designated for the General Fund;

NOW THEREFORE BE IT RESOLVED, the above changes shall go into effect with the March 2019 Sales Tax distribution and carry through the February 2020 Sales tax distribution.

Adopted this 11th day of December, 2018.

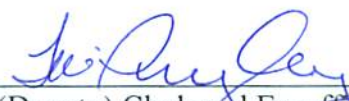


Ray Beck
Chairman, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

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(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Lila Herod





TO THE ELECTED OFFICIALS LEAVING US – THANK YOU FOR YOUR SERVICE TO MOFFAT COUNTY.

THANK YOU TO ALL OF THE FIRE FIGHTERS AND FIRST RESPONDERS KEEPING US SAFE.