

2021 Budget



Gates of Lodore

Moffat County... Colorado's Great Northwest

Adopted December 8, 2020



Acknowledgements

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Thank you to all Department Heads, Elected Officials and employees who provided information for the successful compilation of the 2021 Budget.

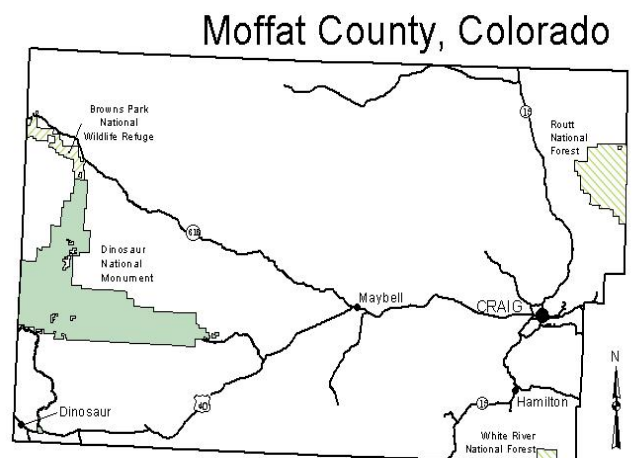
MOFFAT COUNTY VISION STATEMENT

**“Leading the way to excellence
in serving the citizens of Moffat
County”**

MOFFAT COUNTY MISSION STATEMENT

**“To improve the quality of life in
Moffat County by providing
essential services through and
with leadership, teamwork and
integrity”**

**We serve
The people
Of Moffat County**
Our customers are the
people throughout



Moffat County. This includes the employees that serve beside us.

Our service is our only product. Our responsibility is to deliver this product as courteous, responsive and cost effective as we can.

Moffat County provides each of us an equal opportunity and harassment free environment. This environment insures open communication, the free exchange of ideas, and concepts empowering each of us to contribute to Moffat County to the full extent of our ability.

Moffat County, Colorado

2021 Budget

Elected Officials

Board of County Commissioners	Ray Beck Donald Broom Don Cook
Clerk and Recorder	Tammy Raschke
Treasurer and Public Trustee	Linda Peters
Assessor	Chuck Cobb
Sheriff	KC Hume
District Attorney	Matt Karzen
Coroner	Jesse Arthurs
Surveyor	Peter Epp

Appointed Officials

County Attorney	Rebecca Tyree
Development Services	Roy Tipton
Emergency Management	Mike Cochran
Fairgrounds/Cemetery	Bill Sixkiller
Finance	Mindy Curtis
Grounds/Parks & Rec/Freeman	Lennie Gillam
Housing Authority	Suzanne Hope
Human Resources	Lynnette Siedschlaw
Human Services	Annette Norton
Information Technology	Mason Siedschlaw
Library	Keisha Bickford
Natural Resources	Jeff Comstock
Pest Management	Jesse Schroeder
Public Health	Kari Ladrow
Road Maintenance	Dan Miller
Veteran's Service Officer	Ed Wilkinson
Youth Services	Tara Wojtkiewicz

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2021 BUDGET MESSAGE

Submitted herein is the Moffat County Budget for 2021. The 2021 Budget is created through a compilation of figures submitted by elected officials, department heads and boards. This budget is balanced as required by Colorado law (C.R.S 29-1-103(2)). In addition to the Moffat County Budget are the budgets for the component units, where the Moffat County Board of Commissioners either serves as the Board of Directors or appoints the Board of Directors for the entities.

THE INCLUSION OF THE MEMORIAL HOSPITAL BUDGET WITHIN THE COUNTY BUDGET

The Memorial Hospital is a legally separate organization, not operated by the Board of County Commissioners pursuant to CRS 25-3-304. The County Commissioners appoint the Board for The Memorial Hospital and The Memorial Hospital is a component unit of the county so that The Memorial Hospital's budget is included with the County's budget.

BUDGET SUMMARY

The budget document is submitted as a one year operating plan setting forth the required and discretionary expenditures for public service. In order to balance the budgeted expenditures, the fund balance reserves beyond expected revenues are used from previous years.

The 2021 Moffat County Proposed Budget totals \$102,493,421 which is \$9,116,810 or (8.17%) less than the 2020 budget of \$111,610,231. The budget is funded with revenue estimates and anticipated fund balances.

The Memorial Hospital, as an enterprise, is the county's largest component unit budget. The 2021 Memorial Hospital Budget totals \$61,411,000, a decrease of 13.24% or \$9,372,363 less than their 2020 budget of \$70,783,363. The remaining Moffat County Budget, without the Memorial Hospital component unit, is \$41,082,421, an increase of .63% or \$255,553 more than the 2020 budget of \$40,826,868.

HISTORIC SPENDING

Below is the historical spending since 2014 for both the Hospital and County.

	Hospital	County	Total
2020 (estimated)	\$60,480,808	\$40,970,226	\$101,451,034
2019 (actual)	\$72,247,734	\$33,033,433	\$105,281,167
2018 (actual)	\$63,271,788	\$34,242,956	\$97,514,744
2017 (actual)	\$53,282,337	\$34,732,581	\$88,014,918
2016 (actual)	\$45,154,145	\$38,178,250	\$83,332,395
2015 (actual)	\$39,359,286	\$43,796,736	\$83,156,022
2014 (actual)	\$36,426,097	\$42,113,512	\$78,539,609

FACTORS INFLUENCING THE 2021 BUDGET DEVELOPMENT

In order to determine expenditure levels historic trends and projections have been made while incorporating expenditure management to afford services.

Personnel: As of June, 2020, Consumer Price index is at 1.9%. With declining revenue forecasts, budget realignment adjustments have been made to continue the cost of living adjustment to the employees at a pace that can be afforded, or 1% in 2021. The current Board of Commissioners request that the next Board of Commissioners look to continue the cost of living, as what can be afforded, to the future budget years. Due to budget constraints, this is the 4th cost of living adjustment to the employees since 2013, while the Consumer Price Index has rising 20.37%ⁱ as shown in the chart below:

Year	County Employee	CPI
2013	3%	3.69%
2014	-	2.80%
2015	-	1.18%
2016	-	2.80%
2017	2%	3.40%
2018	-	2.70%
2019	-	1.90%
2020	3%	1.90%
2021	1%	
Totals	9%	20.37%

* Half Year Estimates

Operating: Moffat County's budget consists of limited increases in operating expenses mainly due to utility and fuel costs to those budgets affected.

Capital: Moffat County's Capital Improvement Plan (CIP) is based off of scoring mechanisms to identify the highest replacement need from usage. For example: equipment or older vehicles that may have useful life due to low miles or hours may not be in high need of replacement and will stay on the rotation until the equipment or vehicle is scored for highest replacement need. This method ensures that citizens have best use of tax dollars. In addition, projected road improvements and maintenance has been reduced due to lack of funds for those improvement needs.

REVENUE

The 2021 budget includes the following decrease projections:

Severance Tax, due to oil and gas revenue declines, is no longer a dependable revenue source and has been removed from the 2021 budget.

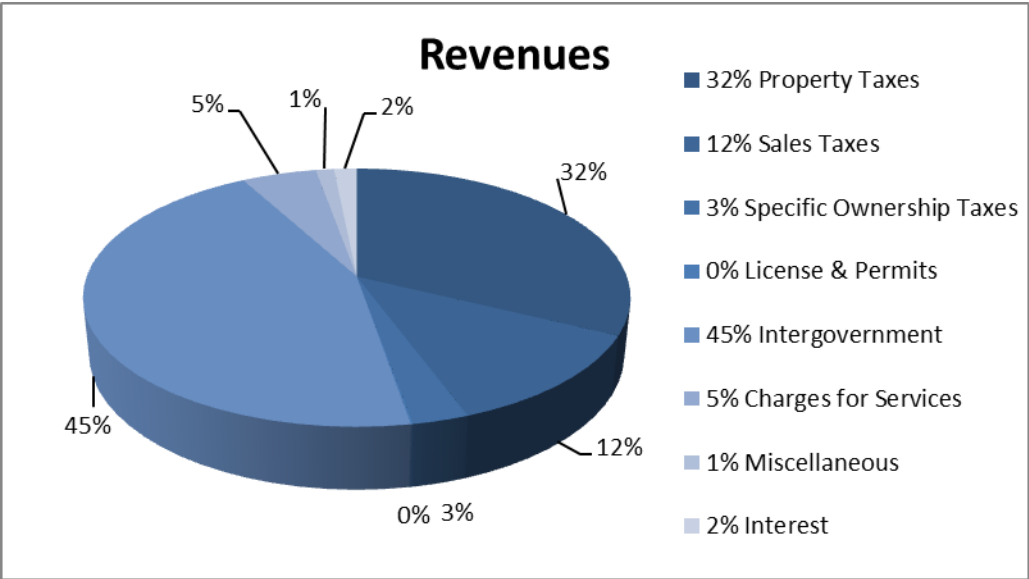
The declining availability of federal mineral acres makes the Federal Mineral Lease no longer a dependable revenue source and has been reduced \$150,000 in the 2021 budget.

Highway Users Tax Fund, a fuel tax based on consumption, is being reduced \$475,415 from the 2020 budget of \$4,475,415.

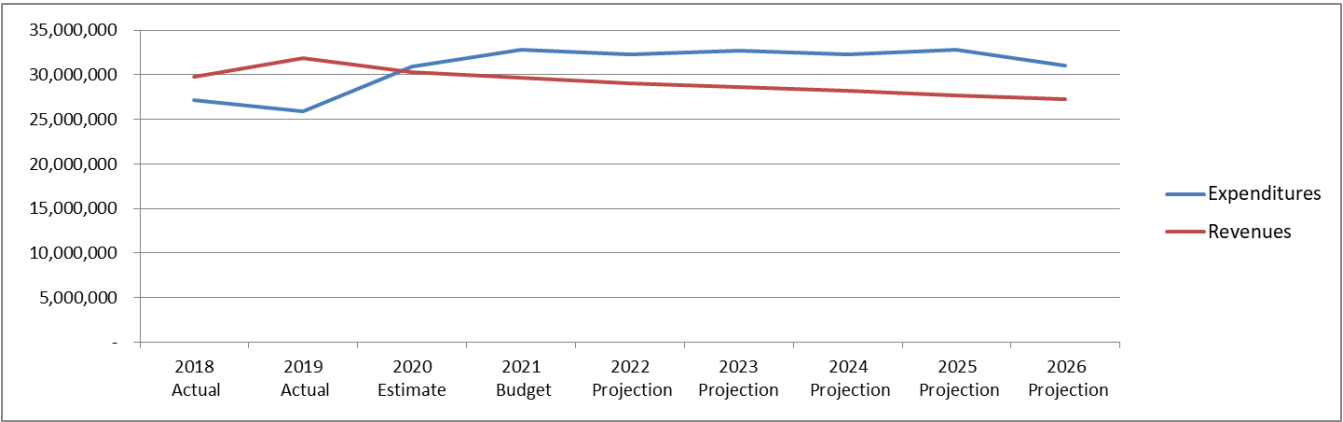
REVENUE TRENDS FOR THE COUNTY (DOES NOT INCLUDE HOSPITAL)

In order to determine the revenues available for the future, **in a natural resource based economy**, 5 year projections for revenues and budgetary costs have been used beyond the 2020 budget.

Due to the 5 year projections, the funds identified of most concern include: General, Road & Bridge, Airport, Senior Citizens, Jail and Human Services. These funds are highly dependable on property tax, sales, tax and intergovernmental revenue streams. Due to the uncertainty of a natural resource based economy, these areas may change from one year to the next.



Utilizing 5 year projections, the funds of top concern are realigned through the budget process to keep within the county's policy of 60 days cash on hand to provide services.



The areas of revenue and expense are identified in the chart to follow:

Funds Include: General, Road & Bridge, Airport, Library, Senior Citizens, Jail, Human Services and Public Health.									
					Long Term Financial Forecasting				
	2018 Actual	2019 Actual	2020 Estimate	2021 Budget	2022 Projection	2023 Projection	2024 Projection	2025 Projection	2026 Projection
Property Taxes	8,392,114	8,378,962	8,329,178	9,007,341	8,691,766	8,351,582	8,011,388	7,671,194	7,331,000
Sales Taxes	3,526,951.14	4,099,068	3,557,334	3,387,500	3,387,500	3,387,500	3,387,500	3,387,500	3,387,500
Specific Ownership Taxes	885,177	1,008,836	800,000	800,000	800,000	800,000	800,000	800,000	800,000
License & Permits	74,462	81,821	30,458	30,458	30,458	30,458	30,458	30,458	30,458
Intergovernmental	13,680,669	12,782,617	12,937,622	12,490,541	11,897,446	11,851,958	11,839,428	11,819,080	11,751,939
Charges for Services	1,583,520	1,534,520	1,430,501	1,444,561	1,444,561	1,444,561	1,444,561	1,444,561	1,444,561
Miscellaneous	914,280	1,430,640	540,197	351,120	371,120	371,120	371,120	371,120	371,120
Interest	168,218	642,946	392,436	441,055	441,055	441,055	441,055	441,055	441,055
Transfers In	523,267	1,942,196	2,255,720	1,775,920	1,974,717	1,966,755	1,863,526	1,705,414	1,709,183
Fund Balance Used	986,491	241,866	1,788,646	3,111,029	3,285,637	4,113,841	4,156,425	5,236,541	3,770,134
Total Revenue	30,735,149	32,143,472	32,062,092	32,839,524	32,324,259	32,758,829	32,345,460	32,906,922	31,036,949
Personnel Expenditures	13,250,484	13,400,875	14,974,684	16,077,269	16,238,042	16,469,319	16,634,013	16,800,353	16,975,173
Operating Expenditures	8,992,075	8,234,850	10,772,174	11,656,493	11,411,910	11,477,560	11,549,430	11,621,884	11,700,922
Capital Expenditures	3,589,551	1,572,344	2,214,560	2,629,608	1,917,582	2,085,404	1,743,971	2,361,103	219,233
Transfers Out	1,368,313	2,676,662	2,988,745	2,494,783	2,693,580	2,686,118	2,364,851	2,080,539	2,095,714
Fund Total Expenditures	27,200,423	25,884,731	30,950,162	32,858,152	32,261,113	32,718,401	32,292,264	32,863,878	30,991,041
Beginning Fund Balance	23,396,190	25,944,425	31,961,302	31,284,586	28,154,928	24,932,436	20,859,023	16,755,794	11,562,297
Ending Fund Balance	25,944,426	31,961,302	31,284,586	28,154,928	24,932,436	20,859,023	16,755,794	11,562,297	7,838,070
Restricted Reserves	1,618,227	1,690,666	1,432,981	937,386	763,544	605,537	545,900	538,448	528,176
Non-spendable	1,378,417	1,919,050	1,800,000	1,800,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Committed Reserves	4,532,203	4,421,649	5,154,648	5,375,566	5,330,433	5,396,143	5,441,689	5,487,741	5,537,420
Assigned Reserves	9,881,199	12,662,600	11,560,951	8,842,259	7,220,957	4,689,261	2,452,188	(511,228)	(1,602,510)
Unassigned Reserves	8,534,379	11,267,337	11,336,006	11,199,718	10,367,503	8,918,084	7,066,018	4,797,337	2,124,985
% Cash on Hand	103%	131%	109%	92%	83%	68%	53%	34%	21%
Days Operating Cash on Hand	377	478	398	335	303	248	194	126	77

BUDGET STRATEGIES

The county continues to take a budget approach of prioritizing available revenues and using them in the most productive way, addressing current or anticipated fiscal constraints and get the best results for the money available within service level demands.

STRATEGIES TO INCREASE REVENUES

Economic and societal challenges effecting Moffat County's future will continue to place increased pressure on the Board of County Commissioners. The following strategies have been developed to address the future for Moffat County:

- ▶ Provide proactive and positive influence for impacts and issues known at both the state and federal level to support Moffat County's natural resources and access to public lands.
- ▶ Cooperation with other governments, districts and entities that have similar needs or vision in order to foster economic development and quality of life in Moffat County.
- ▶ Use restricted revenues, such as Conservation Trust (lottery dollars that must be used on parks and recreation), to enhance recreational opportunities and attract potential residents.
- ▶ Use existing county resources, assets, employees and dollars, to further the economic future of Moffat County while emphasizing and enhancing growth and diversification for our local economy.

POLICIES THAT AFFECT THE BUDGET

The Board of County Commissioners has adopted policies to allow for the cash flow needed to provide services as well as strengthen the county's future through long term forecasting and dedicated reserves. The following policies are included in this budget:

The current budget is adjusted when long term budget forecasting indicates shortfalls.

Align cash flow from reserves to fund services.

- ▶ Reducing most funds to 60 days and realigning the remaining funds for cash reserve, while abiding by statutory requirements and best practice recommendation for the county to keep good bond rating, it allows for more funds available to provide the services to the citizens with declining revenues. The reduction from this adjustment utilizes fund balances and also reduces transfer amounts needed from General Fund that subsidizes the Senior Citizens (bus and meals) and Jail Funds.
- ▶ The remaining reserves have restrictions on use through a budget policy, such as capital reserve and a counter cyclical reserve for those funds that are most affected in an economic downturn for recovery.

The current budget is used to determine future budget needs by applying reasonable expectations of how costs and revenues will change under typical circumstances for long term budget forecasting.

- ▶ Revenues are based off of historical trends.
- ▶ Expenditures are in three categories and are based off of Consumer Price Index and historical trends.
 - Personnel: Wages, longevity, retirement, health, dental, vision, workers compensation and life insurance benefits.

- Operating: Remaining expenses other than personnel and capital.
- Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

One-time revenues cannot be applied to long term expense.

- ▶ *One-time revenues are revenues received beyond the revenues projected in the budget, as such, should not be used for on-going expenses such as personnel and operating.*
- ▶ *One-time revenues are either committed to the future through the reserves or through one-time expense.*
- ▶ *One-time expenses are programs, services, or capital that is only spent in a particular year and are not on-going in nature.*

Counter cyclical reserve to sustain through unexpected revenue shortfall years.

- ▶ Funds that receive major funding sources such as property tax, sales tax and highway user tax fees will have a counter cyclical reserve. For the 2021 budget, the funds with counter cyclical reserves are General, Road & Bridge and Human Services. The reserve may be utilized under the following conditions:
 - If a major revenue source decreases 5% within a given year, after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
 - Continued revenue shortfalls will result in budgetary realignment to compensate for the decline in revenue.

Capital Reserves.

In order to maintain assets and assist with the Capital Improvement Plan the following process is utilized:

- ▶ Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
- ▶ Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
- ▶ One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

COUNTY FUNDS

Moffat County's Budget contains 24 funds. Summary figures for each fund can be found in the fund summaries throughout the budget. These summaries contain the revenues, expenditures and the available fund balance.

GENERAL FUND

As the name implies, this is the fund that receives undesignated revenues which can be budgeted for any appropriate county purpose. This fund finances the majority of the traditional services associated with county government. Most of the budget deliberations center around this fund since it provides resource allocation flexibility. This fund supports 40 departments. It is necessary to review each department's situation in some detail to determine what is happening in 2021.

The General Fund has a decrease in expenditures of \$508,000 mainly due to a decrease in transfers out to other funds.

OTHER COUNTY FUNDS

A great many of the county's programs are financed from sources outside of the General Fund. These funds have combined expenditures as well in excess of the General Fund budget. However, the nature of the revenue sources mandate that these monies can only be used for specific activities. Hence, they are budgeted and accounted for in separate funds.

A. ROAD & BRIDGE

The Road & Bridge Fund has a decrease mentioned in the revenue section as well as an increase in expenditures of \$537,000 mainly from capital expense in 2021.

B. LANDFILL

The Landfill Fund remains relatively flat for 2021.

C. JAIL

The Jail Fund accounts for the operations of the County Jail and maintenance for the Public Safety Center. Expenditures have increased \$260,000 mainly \$225,000 in safety center capital improvement needs and operating expense increases that are offset by additional revenue to provide those operational needs.

D. HUMAN SERVICES

The Human Services Fund accounts for services provided to the citizens of Moffat County, which is primarily funded from State and Federal dollars. Expenditures have increased \$790,000 mainly due to food stamp benefit increases from 2020.

E. PUBLIC HEALTH

The Public Health Fund, created pursuant to Colorado Revised Statutes 25-1-511 (2), provides for preventable health by working in collaboration with the Board of Health and Medical Officer, the intent of the department is the utilization of data to inform best practices to impact Social Determinants of Health and the safety and wellness of the residents of Moffat County. Expenditures have increased \$184,000 mainly due to state mandated and funded programs administered under Moffat County Public Health.

F. CAPITAL PROJECT

The Capital Projects Fund accounts for major capital projects or one-time expenditures, funded by county owned mineral revenue. Expenditures have decreased by \$688,000 for projects planned in 2021.

Each fund has greater detail of the budget changes that affect the beginning and ending fund balances and are referenced throughout this document in the each fund's summary pages.

A summary of all budgeted funds are on the following pages.

2020 - 2021 BUDGET COMPARISON

	Expenditures		
	2020 Budget	2021 Budget	Difference
General Fund:	\$ 13,315,038	\$ 12,806,900	\$ (508,138)
Special Revenue Funds:			
Road & Bridge Fund	\$ 7,556,006	\$ 8,092,892	\$ 536,886
Landfill Fund	597,420	633,296	\$ 35,876
Airport Fund	95,374	110,951	\$ 15,577
Emergency 911 Fund	192,500	105,550	\$ (86,950)
Conservation Trust Fund	168,450	123,450	\$ (45,000)
Library Fund	347,629	385,871	\$ 38,242
Senior Citizens Fund	241,873	260,973	\$ 19,100
Telecommunications Fund	26,720	26,650	\$ (70)
Moffat County Tourism Association	167,913	131,467	\$ (36,446)
Jail Fund	3,452,976	3,711,944	\$ 258,968
Human Services Fund	6,253,914	7,043,781	\$ 789,867
Public Health Fund	261,143	444,841	\$ 183,698
Museum Fund	312,221	-	\$ (312,221)
Moffat County Local Marketing Dist	500,000	475,000	\$ (25,000)
All Crimes Enforcement Teams	-	87,120	\$ 87,120
Subtotal Special Revenue Funds:	\$ 20,174,140	\$ 21,633,786	\$ 1,459,646
Capital Project Funds:			
Capital Projects Fund	\$ 1,615,998	\$ 927,500	\$ (688,498)
Subtotal Capital Project Funds:	\$ 1,615,998	\$ 927,500	\$ (688,498)
Debt Service Funds:			
Lease-Purchase Fund	\$ 736,025	\$ 721,863	\$ (14,162)
Subtotal Debt Service Funds:	\$ 736,025	\$ 721,863	\$ (14,162)
Internal Service Funds:			
Health & Welfare	\$ 3,984,783	\$ 4,154,593	\$ 169,810
Internal Service	12,100	12,100	\$ -
Subtotal Internal Service Funds:	\$ 3,996,883	\$ 4,166,693	\$ 169,810
Enterprise Funds			
Maybell Waste Water Treatment Facility	\$ 36,534	\$ 56,181	\$ 19,647
Subtotal Enterprise Funds:	\$ 36,534	\$ 56,181	\$ 19,647
Component Units:			
Housing Authority	\$ 900,575	\$ 741,692	\$ (158,883)
The Memorial Hospital	70,783,363	61,411,000	\$ (9,372,363)
Shadow Mtn Local Improvement Dist	51,675	27,806	\$ (23,869)
Subtotal Component Units:	\$ 71,735,613	\$ 62,180,498	\$ (9,555,115)
Total All Funds	\$ 111,610,231	\$ 102,493,421	\$ (9,116,810)
			-8.17%

2021 FUNDS AVAILABILITY PROJECTIONS

	Beginning Fund Balance	Proposed Revenues	Proposed Expenditures	Ending Fund Balance	Fund Balance Designation		
					Nonspendable Restricted	Committed Assigned	Unassigned
General Fund:	\$ 15,051,176	\$ 12,670,342	\$ 12,806,900	\$ 14,914,619	\$ 276,730	\$ 3,438,171	\$ 11,199,718
Special Revenue Funds:							
Road & Bridge Fund	\$ 13,463,502	\$ 6,218,515	\$ 8,092,892	\$ 11,589,126	\$ 1,800,000	\$ 9,789,125	\$ -
Landfill Fund	1,107,874	632,900	633,296	1,107,478	242,000	865,478	-
Airport Fund	144,578	130,951	110,951	164,578	-	164,578	-
Emergency 911 Fund	374,516	106,000	105,550	374,966	374,966	-	-
Conservation Trust Fund	116,830	38,600	123,450	31,980	31,980	-	-
Library Fund	371,963	380,757	385,871	366,849	-	366,849	-
Senior Citizens Fund	110,913	189,397	260,973	39,337	-	39,337	-
Telecommunications Fund	286,658	-	26,650	260,008	260,008	-	-
Moffat County Tourism Association Fund	144,560	142,000	131,467	155,092	155,092	-	-
Jail Fund	981,726	3,149,983	3,711,944	419,765	-	419,765	-
Human Services Fund	914,206	6,510,761	7,043,781	381,186	381,186	-	-
Public Health Fund	246,523	477,789	444,841	279,470	279,470	-	-
Museum Fund	-	-	-	-	-	-	-
Moffat County Local Marketing District	539,727	225,000	475,000	289,727	289,727	-	-
All Crimes Enforcement Team	3,920	83,200	87,120	-	-	-	-
Subtotal Special Revenue Funds:	\$ 18,807,495	\$ 18,285,853	\$ 21,633,786	\$ 15,459,561	\$ 3,814,429	\$ 11,645,132	\$ -
Capital Project Funds:							
Capital Projects Fund	\$ 2,352,082	\$ 111,370	\$ 927,500	\$ 1,535,952	\$ -	\$ 1,535,953	-
Subtotal Capital Project Funds:	\$ 2,352,082	\$ 111,370	\$ 927,500	\$ 1,535,952	\$ -	\$ 1,535,953	\$ -
Debt Service Funds:							
Lease-Purchase Fund	\$ 566,740	\$ 721,863	\$ 721,863	\$ 566,740	\$ 566,740	\$ -	\$ -
Subtotal Debt Service Funds:	\$ 566,740	\$ 721,863	\$ 721,863	\$ 566,740	\$ 566,740	\$ -	\$ -
Internal Service Funds:							
Health & Welfare	\$ 2,136,999	\$ 4,062,786	\$ 4,154,593	\$ 2,045,192	\$ 110,000	\$ 1,935,192	\$ -
Internal Service	91,292	10,350	12,100	89,542	66,637	22,905	-
Subtotal Internal Service Funds:	\$ 2,228,291	\$ 4,073,136	\$ 4,166,693	\$ 2,134,734	\$ 176,637	\$ 1,958,097	\$ -
Enterprise Funds							
Maybell Waste Water Treatment Facility	\$ 356,627	\$ 38,160	\$ 56,181	\$ 338,606	\$ 243,767	\$ 94,839	\$ -
Subtotal Enterprise Funds:	\$ 356,627	\$ 38,160	\$ 56,181	\$ 338,606	\$ 243,767	\$ 94,839	\$ -
Component Units:							
Housing Authority	\$ 1,444,432	\$ 903,791	\$ 741,692	\$ 1,606,531	20,000	\$ 1,586,531	\$ -
The Memorial Hospital	8,112,622	65,244,640	61,411,000	\$ 11,946,262	-	11,946,262	-
Shadow Mtn Local Improvement District	162,870	31,000	27,806	166,064	166,064	-	-
Subtotal Component Units:	\$ 9,719,924	\$ 66,179,431	\$ 62,180,498	\$ 13,718,857	\$ 186,064	\$ 13,532,793	\$ -
Total All Funds	\$ 49,082,336	\$ 102,080,155	\$ 102,493,421	\$ 48,669,069	\$ 5,264,368	\$ 32,204,985	\$ 11,199,718

BASIS OF ACCOUNTING & BUDGETING

Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

Moffat County uses the modified accrual basis of accounting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measureable and available. "Available" revenue means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt and compensated absences are recorded only when payment is due.

Moffat County uses the accrual basis of accounting for all proprietary and fiduciary funds. Under the full accrual basis revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

[*/https://www.colorado.gov/pacific/dola/inflation-denver-aurora-lakewood-consumer-price-index](https://www.colorado.gov/pacific/dola/inflation-denver-aurora-lakewood-consumer-price-index)



WELCOME TO *Moffat County* **COLORADO**

Moffat County, located in the northwest corner of Colorado, is centrally located between:

- Denver, Colorado
- Salt Lake City , Utah
- Rock Springs, Wyoming
- Grand Junction , Colorado

A low cost living, agriculture and natural resource community with homegrown talent that offers an abundance of access to public land within the county's 4,751 square miles appealing to a variety of outdoor interests within its spectacular, untamed scenery for the recreation enthusiast. Recreation, agriculture and open lands create a quality if life combination for those that work, live and play in Moffat County.

Transportation: Moffat County intersects US Highway 40 and Colorado Highway 13. Craig-Moffat County Airport offers 5,606 ft. x 100 ft. of asphalt runway rated for single wheel gear and dual wheel gear aircraft and helipads.

Recreation: Hiking, fishing, 4-wheeling, rafting, camping, birding, hunting and wildlife viewing are some of the recreation activities within the many treasures within Moffat County.



Our Treasures:

- ***Browns Park***
- ***Dinosaur Monument***
- ***Museums***
- ***Ancient Canyons***
- ***Pioneer History***
- ***Wildlife***
- ***Sand Wash Basin Wild Horses***
- ***Public Lands***



Community Strengths: Yampa valley Electric Coop has recently taken on a broadband project within Moffat County. This project offers great benefits not only to the current businesses but to those looking to relocate to the culture that Moffat County has to offer.

Colorado Northwestern Community College offers various associate degrees, job training and hands on learning through automotive, cosmetology and nursing degrees.

Memorial Regional Health offers a hospital, Rapid Care walk-in clinic, multi-specialty medical clinics and rehabilitation center.

Business Investments and Opportunities: Business incentives and opportunities for those interested to invest in Moffat County's rural and vast area are available.

Northwest Colorado welcomes relocating businesses and new industries.

In addition to an agriculture background, Moffat County historically has had coal mining supporting their local power plant as part of the local economy.



One of the world's outstanding collections of Western Americana is housed in the Museum of Northwest Colorado. Cowboy gear dating to the early 1800's has been featured in numerous publications.

Settlers moved into the area in the 1800's. Earlier tribes left records of their existence with petro glyphs in various sites. Events that take place during the summer months continue to pass on old west traditions to community members and visitors to Craig.

Newcomers and visitors to Northwest Colorado enjoy western hospitality and a friendly way of life.

Moffat County is a lifetime experience, a place where people can live, work and play.

MOFFAT COUNTY... COLORADO'S GREAT NORTHWEST.

Financial Policies

PURPOSE

Moffat County takes its responsibility as trustee of public funds very seriously: we believe we must utilize our resources wisely in order to continue to provide quality services to our constituents and to build and maintain infrastructure which will meet present and future needs. This policy is a guide to achieve the financial stability necessary, through short and long range planning, to improve the County's financial condition.

AUDITING AND FINANCIAL REPORTING

Moffat County contracts for an independent audit report that is performed annually in accordance with Colorado Law (C.R.S 29-1-603).

The County utilizes, Munis (Tyler Technologies) for its accounting system, in accordance with Colorado Law (C.R.S. 30-11-121)

The County's financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing (GAAP) for state and local governments through its pronouncements (Statements and Interpretations).

County financial reports referencing the revenue and expenditures compared to budget are submitted to the Moffat County Board of Commissioners on monthly and quarterly basis as needed. Variances from adopted budgets within departments will require review by the Moffat County Board of Commissioners.

BASIS OF ACCOUNTING & BUDGETING

Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

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Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

FUNDS

The County uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts. A basic principle of Generally Accepted Accounting Principles (GAAP) is that the actual number of funds used by a governmental entity should be kept at a minimum to avoid the creation of an inefficient financial system. Moffat County's financial transactions are reported in 22 individual funds in order to meet the operational needs and legal restrictions for those funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

In accordance with Governmental Accounting Standards Board (GASB), the County's governmental fund types are:

General Fund: The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the County, except those required to be accounted for in another fund.

Special Revenue Funds: Are funds used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The County's Special Revenue Funds are: Airport, Conservation Trust, Emergency 911, Human Services, Jail, Landfill, Library, Moffat County Local Marketing District, Moffat County Tourism Association, Museum, Public Health, Road & Bridge, Senior Citizens and Telecommunications.

Capital Project Fund: The *Capital Project Fund* is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital project funds exclude those types of capital-related outflows financed by proprietary funds or for assets that are held in trust for individuals, private organizations, or other governments.

Debt Service Funds: The County's *Lease-Purchase Fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Internal Service Funds: Are funds that may be used to account for activities that the governmental entity provides goods or services to other funds or activities of the primary government or its component units on a cost reimbursement basis. The County's Internal Service Funds are: Health & Welfare and Internal Service.

Enterprise Funds: Any funds that may be used to report any activity for which a fee is charged to external users for goods or services. The Maybell Sanitation Waste Water Treatment Fund is accounted for as an Enterprise Fund.

Agency Funds: Are funds used by a governmental entity to report assets that are held in a custodial relationship.

Component Units: Component units are legally separate organizations for which elected officials of the primary government are financially accountable. Financial accountability exists if the primary government appoints a voting majority of a component unit's governing body. The Moffat County Board of County Commissioners either serves as the Board of Directors or appoints the Board of Directors for component units. The County's Component Units are: Housing Authority, The Memorial Hospital and the Shadow Mountain Local Improvement District.

FUND BALANCE DESIGNATION

In accordance with Governmental Accounting Standards Board (GASB) Statement 54, Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

RESERVES

Reserves are set within statutory requirements and best practice recommendations for the County to obtain budget stabilization, maintain good bond rating and align cash flow to provide the services to the citizens. Reserves are designated through the budget process.

- **Emergency Reserve:** The County maintains an emergency reserve of not less than 3% of fiscal year spending pursuant to Article X, Section 20 of the Colorado Constitution. Emergency reserves shall only be accessed when the Board of County Commissioners have declared an emergency by resolution and after the General Fund budgeted contingency is exhausted in accordance with Colorado Revised Statutes (C.R.S. 29-1-111 & 29-1-112). The reserves must be replenished within the next budget year to the required level of 3% per fiscal year.
- **Operating Reserves:** The County will set a 60 day operating reserve (16.67%) of the annual on-going expense, at the County's discretion, to allow for cash flow within these funds to ensure that obligations can be met as they become due.
- **Counter-cyclical Reserves:** In order to bridge unforeseen funding gaps, a Counter-cyclical Reserve will be applied to the funds that are affected by the following major revenues: property tax, sales tax and highway user tax fees. The reserve may be utilized under the following conditions:
 - If major revenue source decreases 5% within a given year after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
 - Continued revenue shortfalls will result in budgetary realignment to compensate for the decline in revenue.
- **Capital Reserve:** A Capital Reserve is set aside in order to prepare for the life cycles of facilities, equipment and infrastructure in accordance with the replacement schedule of the Capital Improvement Plan. Capital Reserves are designated in the following funds: General, Road & Bridge and Landfill. The reserve is created through the following methods:
 - Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
 - Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
 - One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

General Fund: Due to high dependence on property tax, the General Fund, as the County's primary operating fund, maintains a fund balance of at least 30% per year for cash flow purposes. The 30% reserve is a combination of the reserves listed above.

LONG TERM FINANCIAL PLAN (currently being drafted)

The Long Term Financial Plan (LTFP) combines financial forecasting with strategizing, that considers future scenarios and helps governments navigate challenges. The yearly budget process is used to achieve the LTFP.

Forecasting of five year expenditure, revenue and capital needs are used in the LTFP. Strategies are developed to achieve and maintain financial balance within the LTFP. The LTFP will be updated prior to the budget process. Projections are made on such factors as:

- Consumer Price Index
- Population and demographic trends
- Historic financial trends
- On-going and one-time expenses and revenues
- Economic planning

BUDGET

The budget document is a one year financial plan for the County. In order to maintain financial stability, the current budget is based from 5 year projections for revenues and expenditures as described in the LTFP. Expenditures are projected from historical inflationary experience. Revenues are based on historical trends. When these projections indicate shortfalls, the current budget year is adjusted in anticipation of the shortfalls. The resource alignment tool will be the method to approach any necessary service level adjustments. Through the use of resource alignment, county services and their costs are identified. Utilizing resource alignment allocates the County's resources not just for mandated services but also to services identified as the greatest values to the community. The level of services which are mandated may be adjusted through the resource alignment process which may cause a delay in services.

Expenditures are in three categories. Personnel and Operating expenses are "ongoing" expenses, while capital is a "one-time" expense.

- Personnel: Wages, longevity, retirement, workers compensation, health, dental, vision and life insurance benefits.
- Operating: Remaining expenses other than personnel and capital.
- Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

The County's budget process is in alignment with the following Department of Local Affairs Local Budget Calendar.

LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes ("C.R.S.")

DATE	EVENT / ACTIVITY
1-Jan	Start of Fiscal Year; begin planning for the budget of the next year.
10-Jan	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
31-Jan	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). - If a budget is not filed, the county treasurer may be authorized to withhold the local government's tax revenues.
10-Feb	The Division sends notification to local governments whose budgets have not been filed with the Division.
1-Mar	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the "CPI") for the Denver/Boulder area. This annual percent change is used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
15-Mar	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.

31-Mar	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State Auditor (303)869-2800. The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the "5.5%" limit).
30-Jun	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
31-Jul	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) - If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue -
25-Aug	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5-128.) If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit. If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
15-Oct	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1))
1-Nov	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
10-Dec	Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG. (C.R.S. 39-1-111(5)).
15-Dec	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the purposes specified in such last appropriation. (C.R.S. 29-1-108(2) and (3))
22-Dec	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
31-Dec	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the budget year. (C.R.S 29-1-108(4))

REVENUES

- A. One-time Revenues: One-time revenues such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar nonrecurring revenue shall not be used for current or new ongoing expenses. Appropriate uses of one-time revenues include rebuilding reserves, capital expenditures and other nonrecurring expenditures.
- B. Discretionary Revenue: Unless otherwise directed explicitly by the Board of County Commissioners, the County will not normally designate discretionary revenues for specific purposes. Consequently, the Board of County Commissioners will have the flexibility to determine the best use of available revenues to meet changing service requirements.
- C. Fees and Charges for Services:
 - o Enterprise funds shall not be subsidized by the General Fund and shall be wholly supported by the fees and charges generated by the enterprise that includes operating and capital expenses.
 - o Services being provided by the County should be paid for primarily by the users and beneficiaries for the services and not the general public.

- The County should charge fees and charges for services when it is allowable, when a limited and a specific group of beneficiaries can be identified or when it is feasible to charge beneficiaries for services rendered.
 - The County will recalculate service costs periodically, and fees will be adjusted accordingly as approved by the Board of County Commissioners.
- D. Grants: The County will seek out, apply for and effectively administer federal, state and other grants as a means of financing a project or one-time expenditure. The Board of County Commissioners may consider grant funding, after staff provides a detailed documentation that addresses the short and long-term costs as well as the benefits to the County. Grants may not offer on-going operational costs and should be discouraged as programs or services may be cancelled if grants are not sustainable. Grants will be differentiated for tracking purposes between Federal, State and Local grant types, in accordance with the County's Grant Policy.

OPERATING EXPENDITURES

- A. As determined by the Board of County Commissioners, services that directly contribute to the Long Term Financial Plan for the County will receive first priority for funding.
- B. The County maintains a budgetary control system, through its accounting software, to manage adherence to the budget. Reports are available through this system to management, which compare actual revenues and expenditure to budget amounts. In addition, staff will prepare reports on a monthly, quarterly and yearly basis to the Board of County Commissioners that evaluates financial performance.
- C. The Operating Budget will include appropriate contingency funding to meet unexpected requirements, which may arise during the year.
- D. The County will maintain an equipment replacement program to ensure sufficient resources are available annually to replace vehicles and equipment.
- E. All County purchases will be made to ensure that the County is getting the best item or service for the least amount of money and the overall economic impact to the community. This does not mean that the County will always purchase the least expensive item but will weigh the cost against the quality of the item or service.
- F. The County does not allow a department to spend any money that it has not appropriated in the personnel, operating, or capital category within their department. The County requires a budget supplemental to transfer between line items or in the event the department receives unexpected revenue. Supplementals are done three times a year: by the last working day of March, July, and December. In the event of unforeseen circumstances, additional meetings regarding budget amendments can be held as needed. (See Budget Amendments).

DEBT

Debt is a tool for financing capital purchases or projects. The issuance of debt is in accordance with Colorado State Laws.

Debt should not be used to finance current operating expenses. The County will confine long-term borrowing to major capital purchases or projects that cannot be financed from current revenues.

If it is not possible to fund major projects with cash reserves or current revenue, the Board of County Commissioners (BOCC) may authorize the following as stated per the Colorado Constitution, Article 10, Section 20:

1. Debt instruments not requiring voter approval such as lease-purchase contracts or certificates of participation;
2. Revenue bond financing requiring voter approval; or

3. General obligation bond financing requiring voter approval.

The total amount of indebtedness shall not be in excess of 3% of the actual value, as determined by the assessor, of the taxable property in the county in accordance with Colorado Revised Statutes (C.R.S 30-26-301(3)).

All debt issuances shall identify the method of repayment (or have a dedicated revenue source).

COMPENSATION

Salaries and benefits are one of the largest expenditure items for Moffat County. The County takes pride in its ability to recognize the value of employees in delivering a total compensation packet that includes cash compensation, health insurance, retirement benefits and other employee benefits that provide employees with security and opportunity.

- All proposed salary structure adjustments require the approval of the Board of County Commissioners during the annual budget process.
- Staffing shall not exceed the authorized level by the Board of County Commissioners.
- Savings in an adopted budget that result from vacant positions are not to be used as justification for Elected Officials or Department Heads to increase expenses for other personnel, operational or capital expenditure purposes.

INTERNAL CONTROL

Internal control safeguards the County's assets against loss, checks the accuracy and reliability of the accounting data, promotes operational efficiency and encourages adherence to policy.

In order to provide reasonable assurance of internal control the following controls should be met within departments:

- All transactions are properly authorized by management.
- Transactions are recorded as necessary (1) to permit preparation of financial statement in conformance to statutory requirements and GAAP and (2) to maintain accountability for assets.
- Access to assets and records should be permitted only with management's authorization.
- Records should be checked against the assets by someone other than the persons responsible for the records or the assets. Examples of independent verification are monthly bank reconciliations and periodic counts of inventory.
- Elected Officials and Department Heads should separate functional responsibilities. In general, when the work of one employee is checked by another, and when the responsibility for custody of assets is separated from the responsibility for maintaining the records relating to those assets, then there is appropriate segregation of duties.

Each Elected Official and Department Head is responsible to ensure that internal control procedures are followed throughout their department.

BUDGET AMENDMENTS

A budget amendment will increase or decrease budget appropriations adopted by the Board of County Commissioners. Any changes to the adopted budget, through transfer, supplemental appropriation, or revised appropriation, are held on a yearly basis in the months of March, July and December in accordance with Colorado Revised Statutes (C.R.S 29-1-101 et seq.) In the event of unforeseen circumstances, additional meetings regarding budget amendments can be held as needed.

Budget appropriations may be adjusted due to the following:

Transfers: Transfer appropriated moneys between funds or between spending agencies within a fund, as determined by the original appropriation level. This is used when one line item is under budgeted and another line item is over budgeted within a fund. (C.R.S. 29-1-109(1)(a)).

Supplemental: After adoption of the budget, the County receives unanticipated revenues or revenues not assured at the time of the adoption of the budget from any source other than the County's property tax mill levy, the County may authorize the expenditure of such funds. (C.R.S. 29-1-109(1)(b)).

Budgetary Decreases (Revised Appropriation): In the event that revenues are lower than anticipated in the adopted budget, the County may adopt a revised appropriation to reduce the budget. (C.R.S. 29-1-109(1)(c)).

RECESSION PLAN

The recession plan, and classification of the severity of the economic downturn, will be used in conjunction with the importance of maintaining reserves to address economic uncertainties. As any recessionary impact reduces the County's reserves, correction action will increase proportionately. The following is a summary of the phase classifications and the corresponding service level actions to be taken.

1. MINOR: An anticipated net reduction in available reserves or reduction in major revenue source(s) in excess of 5%, but less than 15%. The objective at this level is still to maintain "Same Level" of service where possible. Actions associated with this level would be:

- a. Intensifying the review process for large items such as contract services, consulting services, and capital expenditures including capital improvements.
- b. Consider transferring capital project funds designated for future projects to the affected fund during a "Minor" situation.
- c. Closely scrutinizing hiring for vacant positions, delaying the recruitment process, and using temporary help to fill in where possible.
- d. Reducing services or programs from the affected fund.

2. MODERATE: An anticipated net reduction in available reserves or reduction in major revenue source(s) in excess of 15%, but less than 30%. Actions associated with this level would be:

- a. Requiring greater justification for large expenditures.
- b. Deferring capital expenditures.
- c. Reducing Capital Improvement Plan appropriations from the affected fund.
- d. Hiring to fill vacant positions only with special justification and authorization.
- e. Further reducing services or programs from the affected fund.
- f. Closely monitoring and reducing expenditures for travel, seminars, and retreats.
- g. Preparing for reduction in workforce, such as hiring freeze, reduction in hours and furloughs.

3. MAJOR: An anticipated net reduction in available reserves or reduction in major revenue source(s) of 30% to 50%. Actions associated with this level would be:

- a. Further reducing capital expenditures.

b. Further reducing service level from affected funds.

c. Implementing a reduction in workforce.

4. CRISIS: An anticipated net reduction in available reserves or reduction in major revenue source(s) of 100% depleted and potential for having a deficit is present. Actions associated with this level would be:

a. Further reduction in workforce.

b. Elimination of services.

c. Elimination of capital expenditures.

LONG-TERM RECESSION PLAN

In the event that an economic uncertainty is expected to last for consecutive years, the cumulative effect of the projected reduction in reserves will be used for determining the appropriate phase and corresponding actions.

RETURNING TO NORMALCY AFTER EXPERIENCING A PHASE OF RECESSION

If major revenues are realized for more than one consecutive year, allowing the reserve levels to maintain at the current operating level, the Board of County Commissioners may consider that the revenues are at a normal receiving pattern. The sustainability of the revenue source will be analyzed to determine if it is a one-time revenue or ongoing before the Board of County Commissioners may consider it a long time expansion of revenue growth.

Annual Budget Procedures

The budget process begins in June when the Finance Department presents the current year revenue projections and fiscal state of the county. Departments review their current year end estimates and budget year expenditure and revenues. Changes from these expenditure and revenues are due to Finance in August. The Finance Director reviews each budget with the elected officials and department heads over a four week period. The Finance Department also prepares budget packets for outside agencies in June. These packets contain applications for funds and instructions. Agencies are required to submit information including program description accomplishments, goals, proposed use of funds, approximate number of citizens served and how these programs may positively affect other County expenditures (for example: programs which train and encourage people may lead to less crime and therefore a reduction in law enforcement costs.)

During September each cost center may meet with the County Commissioners and the Finance Director to review their budget requests. Outside agencies must submit their funding requests during August. After reviewing the departmental budget requests, the County Commissioners provide their recommendations to Finance for preparation of the proposed budget.

During October and November, the Board holds budget workshops with Elected Officials, Department heads and other cost center managers to discuss budget recommendations. Late in November and early in December the Finance staff finalizes a balanced budget pursuant to Board direction. By December 15, the budget is adopted, funding is appropriated, and the mill levies are certified by formal resolutions of the Board.

The Finance staff prepares the published budget document and condensed budget during the first quarter of the budget year. The budget document comprehensively covers the financial plan for the year and serves as an operations guide and communication tool. The budget document provides fiscal information for the past three years, as well as a description of each cost center's mission statement, purpose, organization chart and staffing. It contains summaries and detailed fund budgets including a

schedule of the approved staffing levels and the capital expenditure plan. The five-year capital expenditure budget and plan is presented with the amounts for the 2020 budget being legally appropriated funds. Any fiscal reference beyond the 2020 budget year represents no legal spending authority of any County office or department.

Graphs, charts, and schedules have been prepared to more clearly present the operating plan. Information provided by fund is intended to give the reader the detail necessary to understand the overall budget as well as to guide elected officials and department heads in the administration of their programs. This information is an integral part of the financial reporting system of the County.

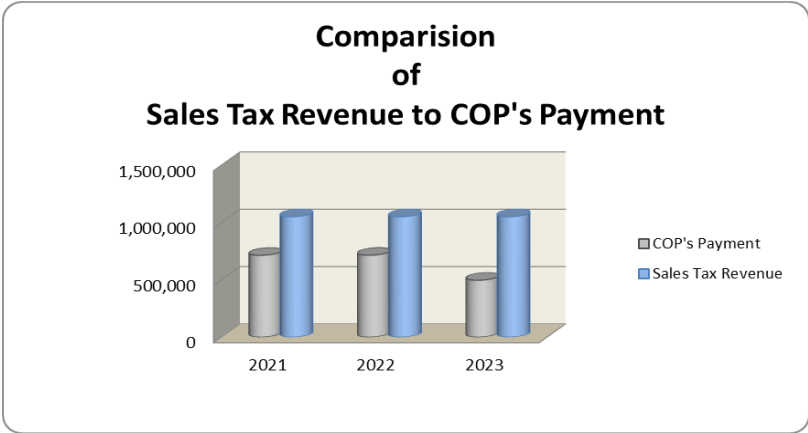
Budget supplements which will increase a fund's adopted budget, such as to expend unanticipated revenues or to transfer appropriated monies to another fund require Board approval at a duly noticed public meeting. Budget supplements or transfers are generally submitted to the Board three times a year; in March, July and December. All annual appropriations lapse at the end of each fiscal year.

Current Debt and Legal Debt Limits

The Lease-Purchase Fund accumulates for payment of the 1998 series, 2001 series, the 2006 series, the 2014 refinanced certificates and the 2015 refinanced certificates of participation ("COP's). The 1998 series was for \$10,000,000 and the 2001 series was for \$2,100,000. The 1998 series and approximately \$675,000 of the net proceeds of the 2001 series of the COP's were issued for the construction of a public safety center. The rest of the net proceeds of the 2001 series were issued for telecommunications and other capital projects. The certificates are in \$5,000 denominations.

In 2006, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 1998 series COP's. The transaction refinanced \$8,030,000 at an interest rate ranging from 4.0% to 5.0%. The 1998 series had an interest rate ranging from 4.2% to 5.125%. In net future value savings, the reduction in interest rate will save Moffat County \$473,064. This refinance did not extend the terms of the original 1998 series COP's.

In 2014, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 2001 series COP's. The transaction refinanced \$1,265,000 at an interest rate ranging from 3.75% to 3.95%. The 2001 series had an interest rate ranging from 3.25% to 5.05%. In net future value savings, the reduction in interest rate will save Moffat County \$150,080. This refinance did not extend the terms of the original 2001 series COP's.



The remaining COP's payment including interest is \$2,674,207 and the total anticipated sales tax revenue is \$5,246,940.

In 2015, Moffat County and the Moffat County Finance Corporation refinanced the remaining of the 2006 series COP's. The transaction refinanced \$4,430,000 at an interest rate ranging from 2.0 to 3.0%. The 2006 series had an interest rate ranging from 4.0% to 5.0%. In net future value savings, the reduction in interest rate will save Moffat County \$341,843. This refinance did not extend the terms of the 2006 series COP's.

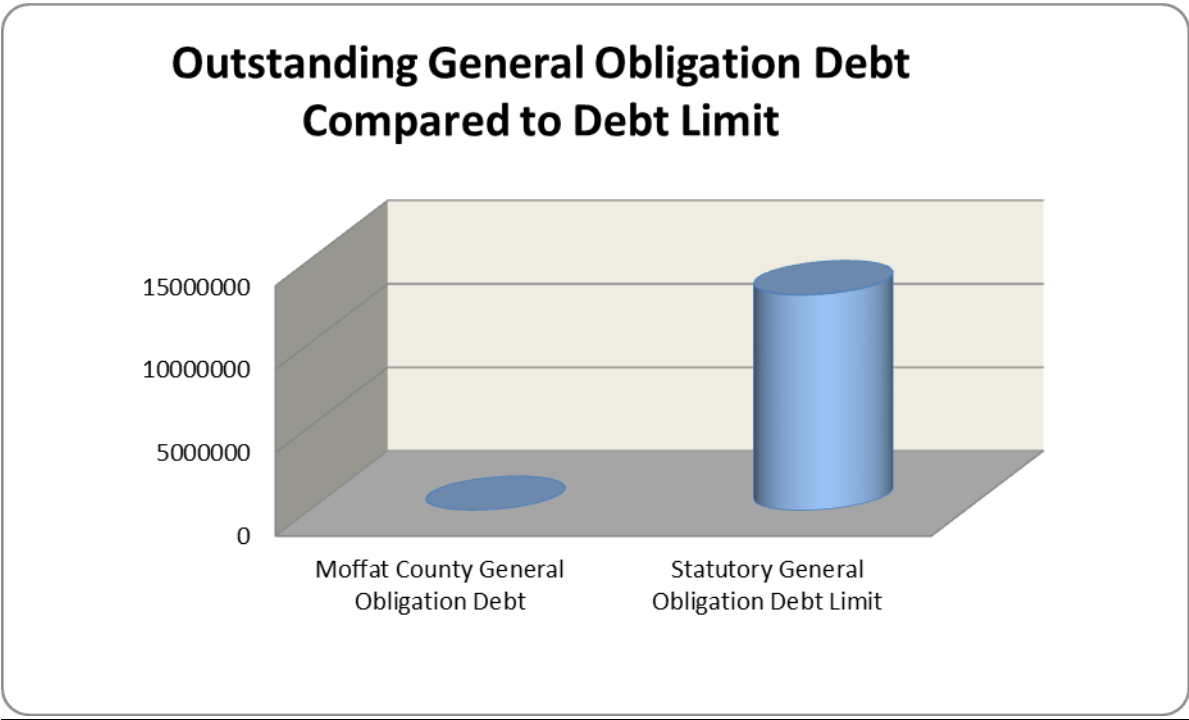
Principal payments for the 2001 series began May 15, 2001, and principal for the 1998 series began May 15, 2002. The COP's are insured by Ambac.

The County held an election on November 4, 1997, where the voters approved a measure to reallocate the sales tax distribution from the City of Craig and the Town of Dinosaur to Moffat County. This increase of sales tax is allocated to make the COP's payments. 2001 was the first year that the County received the additional sales tax and it was \$900,753.

The current debt outstanding for the COP's is \$2,674,207 (1998 series—\$0, 2001 series—\$0, 2006 series —\$0, 2014 series \$1,195,157 and 2015 series \$1,479,050). The final payment for the 1998 series was made in 2008, the final payment for the 2001 series was made in 2014, the 2006 series final payment was made in 2015, the final 2014 series will be made in 2025, and the final payment for the 2015 series will be made in 2023.

Year	Principal May 15	Interest May 15	Interest Nov. 15	Total Payment
2021	640,000	33,300	39,563	712,863
2022	660,000	13,800	39,563	713,363
2023	460,000	1,950	33,375	495,325
2024	350,000	0	20,625	370,625
2025	375,000	0	7,031	382,031
Total	2,485,000	49,050	140,157	2,674,207

While there is not statutory limits on debt incurred for certificates of participation, C.R.S 30-26-301(3)) limits the obligation of debt to 3% of assessed valuation. Moffat County's 2020 assessed valuation is \$430,546,789. If the voters authorized general obligation debt through an election as required by the Colorado Constitution, Article X, Section 20, the debt limitation would be \$12,916,404.





Staffing and Population

This chart shows Moffat County staffing levels in relation to the number of taxpayers we serve. Numbers include regular, part-time, and temporary employees. Net changes for 2021 resulted in .22 more FTE than 2020 budget.

<i>Department</i>	<i>Dept #</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>
Commissioners	100	3.7	3.67	3.67	3.67	3.67
Clerk & Recorder	115	9.0	8.0	7.00	6.70	6.70
Treasurer	125	4.8	4.1	3.75	3.75	3.75
Public Trustee	130	0.2	0.2	0.25	0.25	0.25
Assessor	135	6.1	5.0	4.00	4.00	4.00
Facility Maintenance	300	7.6	7.7	7.70	7.70	7.60
Finance	140	4.0	4.0	3.95	3.95	4.00
Natural Resources	500	1.3	1.3	1.33	1.33	1.33
Communications	145	0.0	0.0	0.25	0.25	0.00
Human Resource	150	3.0	2.5	2.45	2.45	3.00
Information Technology	155	2.0	2.0	2.00	2.00	2.00
Attorney	160	2.0	2.0	2.00	2.00	2.00
Development Services	505	1.9	1.5	1.50	1.50	1.50
Surveyor	165	1.0	1.0	1.00	1.00	1.00
Sheriff	205	19.0	18.0	17.0	17.0	17.0
Coroner	208	1.1	1.1	1.10	1.10	1.10
Emergency Management	215	1.0	0.5	0.50	1.00	1.00
Fire Control	220	0.5	0.0	0.00	0.00	0.00
Maybell	515	0.4	0.4	0.38	0.38	0.38
Maybell Ambulance	400	0.2	0.3	0.25	0.25	0.25
Weed & Pest Management	305	2.0	1.7	1.74	1.84	1.84
County Fair	521	0.0	0.0	0.00	0.72	0.72
Extension	525	1.7	1.7	1.70	0.90	0.90
Fairgrounds	310	2.0	2.0	2.00	2.00	2.00
Veteran's Officer	410	0.5	0.5	0.50	0.50	0.50
Cemetery	315	1.0	1.0	1.00	1.00	1.00
Youth Services	415	2.4	2.4	2.40	2.40	2.40
Parks & Recreation	320	2.0	2.0	2.00	2.00	2.00
Sherman Youth Camp	325	0.0	0.0	0.00	0.00	0.00
General Fund Total		80.3	74.5	71.4	71.63	71.88
Road & Bridge	360	52.0	49.0	48.0	48.00	48.00
Landfill	335	4.0	4.0	4.00	4.00	4.00
Airport	340	0.2	0.5	0.50	0.50	0.50
Library	535	10.5	8.9	9.42	5.05	5.05
Maybell Waste Water Treatme	355	0.2	0.2	0.24	0.24	0.24
Senior Citizens	540	3.7	5.4	5.03	3.13	3.13
Moffat County Tourism Associ	545	0.0	0.0	1.00	1.00	1.00
Jail	235	21.3	21.3	22.30	22.30	23.30
Human Services	425	27.5	28.5	29.00	29.00	29.00
Public Health	430	0.0	0.0	0.0	1.00	3.50
Housing Authority	600/605	4.2	2.0	1.72	4.33	4.33
Museum	550	4.1	3.8	3.53	3.53	0.00
Grand Total		208.0	198.01	196.16	193.71	193.93
Increase/(Decrease)		(3.28)	(9.97)	(1.85)	(2.45)	0.22
Moffat County Population*		12,923	13,088	13,131	13,188	13,283
FTEs/100 Population		1.61%	1.51%	1.49%	1.47%	1.46%

*<https://www.census.gov/quickfacts/fact/table/US/PST045219>

Personnel Expense

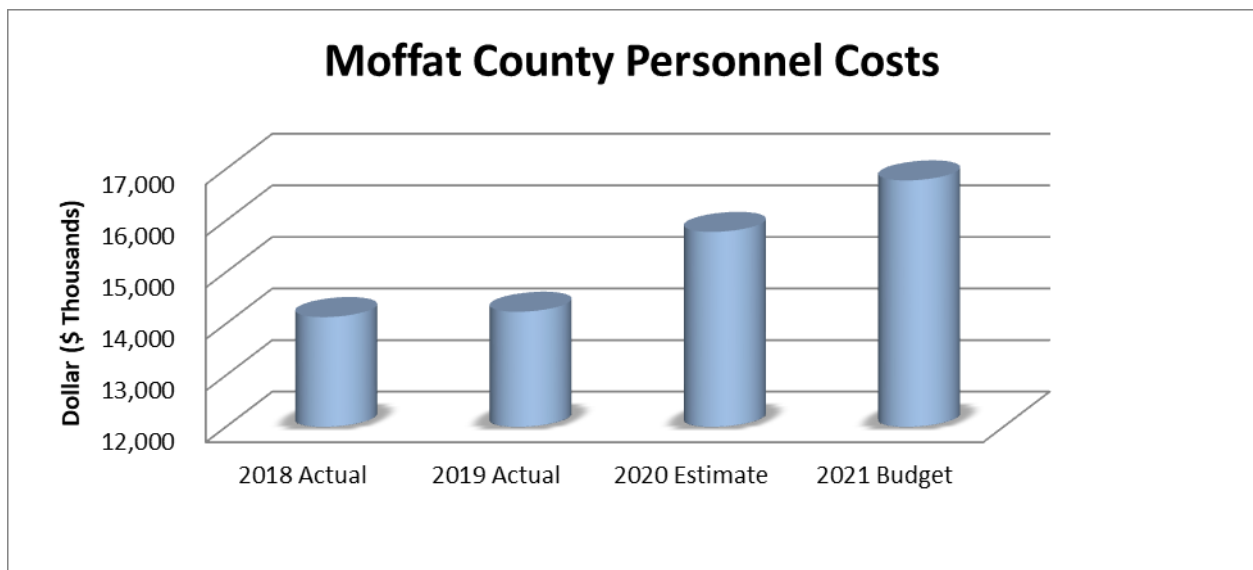
The 193.93 Full Time Equivalent (FTE) positions budgeted for 2021 represent \$16,781,019 in personnel expense. Items budgeted in personnel expense include: salaries and wages for regular and part-time employees, overtime, health insurance, retirement contribution, life insurance, disability, Social Security/Medicare insurance cost, and other pay and benefit costs.

Historically, personnel expense increases annually. The County uses a step system as well as an annual employee compensation chart shifts as the budget allows and is reviewed each year. The step system is based on new hires starting at 80% of the mid-point of the position they are hired for. However this starting step can vary depending on experience and education. On the employees' 1 year anniversary they receive a 4% increase. This increase continues with adequate performance appraisals through year 5 at the same rate until the employee is at the mid-point of their position. From years 6 thru 15, employees remain at 100% of their mid-point with increases coming from yearly chart shifts only. Due to the nature of governmental budgeting, the employees are not guaranteed step increases from year to year. Step increases are included in the 2020 budget year.

Employees that have completed 16 years receive a \$20.00 per pay period increase up to \$100.00 per pay period at the end of 20 years of service.

The employee compensation chart shift is achieved by an overall increase based on the Consumer Price Index (CPI) for the last half of the prior year and the first half of the current year. Due to the nature of governmental budgeting, the employees are not guaranteed salary increases from year to year; a 1% salary increase is budgeted in 2021.

The following chart reflects the budgeted personnel costs for staffing levels from 2018 through 2021:



Throughout the year, several factors influence the average salary, wage and benefit amounts per employee. Some of these factors are:

- Overtime payments can fluctuate depending on such factors as weather (for snow removal) and election or reassessment years.
- Increases in the cost of employee benefits, such as health and dental insurance, increase the average benefit cost of all permanent employees.
- Staffing turnover may cause step entry level or benefit expense changes.
- Reduction in staffing levels from one year to the next.

These influencing factors change personnel costs throughout the current year. The personnel budget is based on actual employees at the time of budgeting each year.

2021 Personnel Expense changes from 2020 Budget

Personnel expense includes wages, longevity, retirement, FICA, Medicare, workers compensation, health, dental, vision and life insurance benefits. The 2021 personnel budget has decreased .42% or \$71,291.

	2020	2021	Increase/ (Decrease)
General	\$ 6,860,990	\$ 6,857,624	(3,365)
Road & Bridge	\$ 4,223,120	\$ 4,129,524	(93,596)
Landfill	\$ 365,820	\$ 380,096	14,276
Airport	\$ 52,744	\$ 50,621	(2,123)
Conservation Trust	\$ 18,000	\$ 18,000	0
Library	\$ 243,939	\$ 244,181	242
Maybell Waste Water Treatment Facility	\$ 8,378	\$ -	(8,378)
Senior Citizens	\$ 170,395	\$ 193,687	23,292
MCTA	\$ 69,160	\$ 69,917	757
Jail	\$ 1,921,148	\$ 1,961,799	40,651
Human Services	\$ 2,257,139	\$ 2,249,383	(7,756)
Public Health	\$ 177,375	\$ 390,450	213,075
Museum	\$ 243,055	\$ -	(243,055)
Sunset Meadows I & II	\$ 241,046	\$ 235,737	(5,309)
Total Personnel Budget	\$ 16,852,310	\$ 16,781,019	(71,291)

Details of personnel costs are included throughout the budget according to those departments with personnel expense.



Moffat County Funds

Fund Descriptions

Moffat County accounts for its financial operations in twenty-four funds. Each fund and account group is a separate and legal fiscal entity, and the total of all funds is the County Budget.

General Fund: The General Fund is the general operating fund of the County which accounts for all financial resources that is not properly accounted for in other funds.

Road & Bridge Fund: The Road and Bridge Fund records revenues and expenditures associated with the maintenance and capital construction of County roads and bridges.

Landfill Fund: The Landfill Fund records revenues and expenditures associated with the operations of the Landfill.

Airport Fund: The Airport Fund records revenues and expenditures for the Craig-Moffat County Airport.

Emergency 911 Fund: The Emergency 911 Fund is overseen by the Emergency 911 Authority Board which purchases and upgrades Emergency 911 equipment through funds collected from the 911 surcharges.

Conservation Trust Fund: This fund accounts for revenue received from the State of Colorado to be used for the acquisition, development and maintenance of parks, recreational facilities and open space within the County.

Library Fund: The Library Fund records revenues and expenditures for the Craig-Moffat Library, the Maybell Library, and the Dinosaur library to provide current educational, informational and recreational resources in a variety of formats with either in-house collections or through the use of interlibrary loan.

Senior Citizens Fund: The Senior Citizens Fund records revenues and expenditures for transportation and lunch-time meals for the elderly.

Moffat County Tourism Association (MCTA) Fund: The Moffat County Tourism Association Fund promotes tourism in Moffat County with lodging tax revenue received from local rooms and accommodations.

Cemetery Fund: The Cemetery Fund accounts for revenue received from the sale of cemetery plots and expenditures necessary for the upkeep of the facility.

Jail Fund: This fund accounts for the revenues and expenditures associated with providing a safe and secure environment including housing, safekeeping, adequate diet, and necessary medical care for all inmates held at the Public Safety Center.

Human Services Fund: This fund accounts for public welfare programs administered by the County.

Public Health Fund: This fund accounts for public health programs mandated by the state administered by Moffat County Public Health.

Fund Descriptions (continued)

Capital Projects Fund: The Capital Projects Fund provides for continuing capital improvements required by the County.

Telecommunications Fund: This fund accounts for the NC Telecomm prepaid telecommunication services.

Lease-Purchase Fund: This fund accounts for the resources used to make the debt service payments on the certificates of participation for the Public Safety Center.

Health & Welfare Fund: This fund monitors and maintains all financial records concerning the County's benefit plan.

Central Duplicating: This fund accounts for all in-house copy costs and postage expenses.

Maybell Waste Water Treatment Fund: The Maybell Waste Water Treatment Fund is used to account for the operations of the Maybell Water and Sanitation District which operates a sewage treatment plant in unincorporated residential areas.

Museum Fund: This fund accounts for the operations of the Museum of Northwest Colorado.

Moffat County Local Marketing District Fund: The Moffat County Local Marketing District Fund organizes, promotes, markets and manages public events as well as coordinating tourism promotion activities with local marketing tax revenue received from local rooms and accommodations.

All Crimes Enforcement Team Fund: This funds accounts for operations to minimize impacts of narcotics and crime.

The Memorial Hospital Fund: The Memorial Hospital Fund provides health care programs and services to Moffat County.

Housing Authority Fund: The Housing Authority Fund accounts for the operations of two forty-four unit senior citizens apartment buildings.

Shadow Mountain Local Improvement District Fund: The Shadow Mountain Local Improvement District Fund accounts for the resources used for the improvements to the district area.

Types of Funds

GENERAL FUND—The General Fund is used to account for resources traditionally associated with governments, which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS—Special Revenue Funds account for taxes or other earmarked revenue of the County which finance specified activities as required by law or administrative action.

CAPITAL PROJECTS FUNDS—Capital Projects Funds are used to account for the acquisition and construction of major capital equipment and facilities other than those financed by proprietary funds and trust funds.

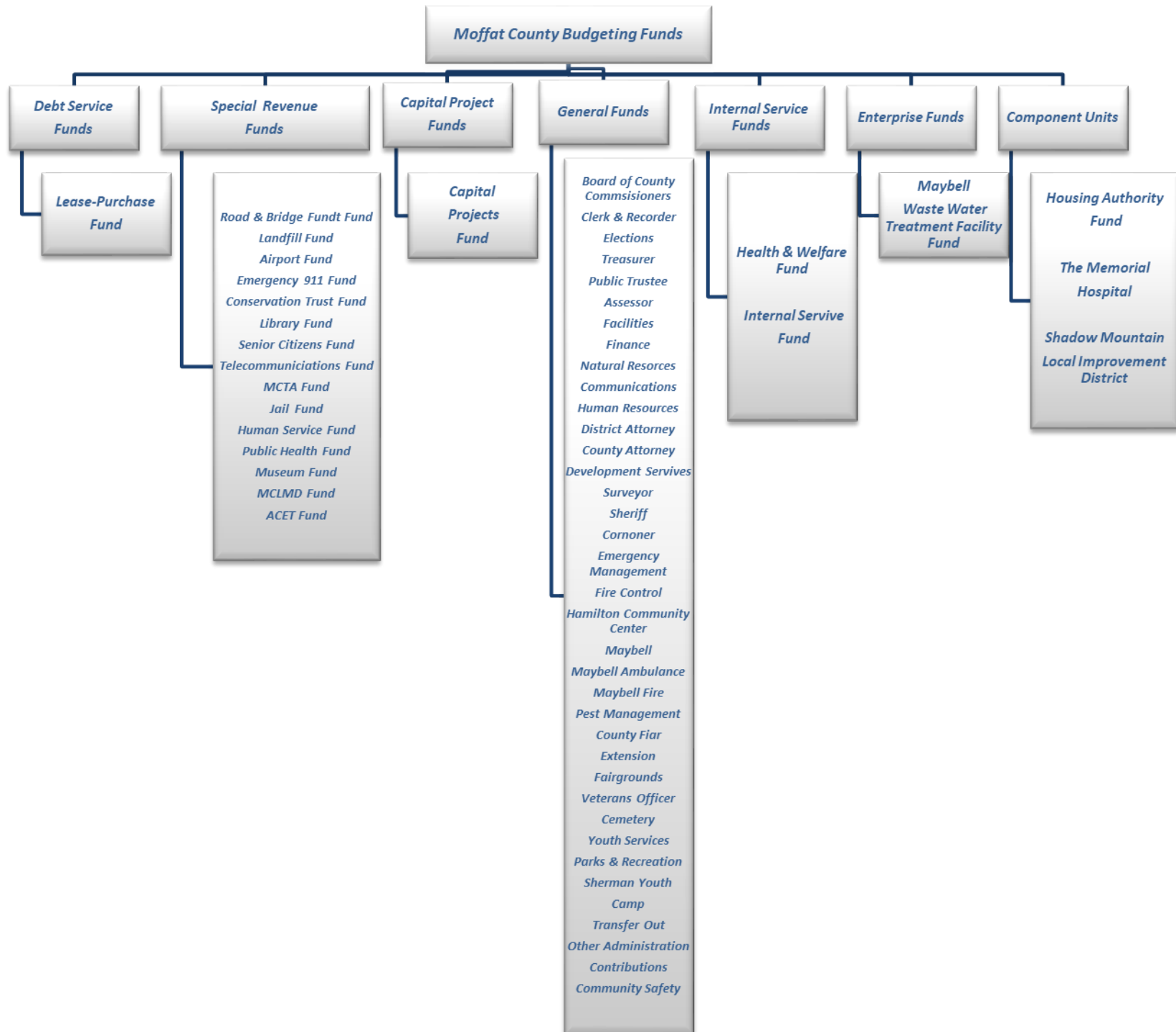
LEASE-PURCHASE FUND—The Debt Service Fund accumulates for payment of the 2014 series and 2015 series certificates of participation (COP's).

PROPRIETARY FUNDS

ENTERPRISE FUNDS—Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

INTERNAL SERVICE FUNDS—Internal Service Funds are used to account for the financing of goods or services provided by a department or an agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

COMPONENT UNITS—Component Units are legally separate organizations for which the County government is financially accountable. They may also be organizations for which the nature and significance of their relationships with the County government are such that exclusion would cause the County's financial statements to be misleading or incomplete.



Fund Balance Designation

In accordance with Governmental Accounting Standards Board Statement 54 Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

Source: GASB, March 2009

MOFFAT COUNTY 2021 BUDGETING FUNDS

	General Fund	Special Revenue Funds	Capital Projects Fund	Lease-Purchase Fund	Internal Service Funds	Enterprise Funds	Component Units	Total Funds
Property Taxes	8,352,210	655,131	-	-	-	-	1,291,640	10,298,981
Sales Taxes	1,891,612	1,960,888	-	-	-	-	-	3,852,500
Specific Ownership Taxes	-	800,000	-	-	-	-	-	800,000
License & Permits	458	30,000	-	-	-	-	-	30,458
Intergovernmental	656,347	11,952,694	-	-	-	-	504,975	13,114,016
Charges for Services	1,296,261	765,100	-	-	3,836,136	36,960	58,636,087	64,570,544
Miscellaneous	293,455	59,065	50,000	-	220,000	-	5,739,434	6,361,954
Interest	180,000	287,055	61,370	3,000	17,000	1,200	7,295	556,920
Transfers In	-	1,775,920	-	718,863	-	-	-	2,494,783
Prior Year Reserves	136,557	3,340,288	816,130	-	93,557	18,021	-	4,404,553
Total Revenue	12,806,899	21,626,141	927,500	721,863	4,166,693	56,181	66,179,431	106,484,708
Personnel Expenditures	6,857,624	9,687,658	-	-	-	-	26,799,737	43,345,019
Operating Expenditures	3,840,736	8,822,277	-	721,863	4,148,693	48,181	35,361,961	52,943,711
Capital Expenditures	332,620	2,404,988	927,500	-	18,000	8,000	18,800	3,709,908
Transfers Out	1,775,920	718,863	-	-	-	-	-	2,494,783
Fund Total Expenditures	12,806,900	21,633,786	927,500	721,863	4,166,693	56,181	62,180,498	102,493,421
Beginning Fund Balance	15,051,176	18,807,495	2,352,082	566,740	2,228,291	356,627	9,719,924	49,082,336
Ending Fund Balance	14,914,619	15,459,562	1,535,952	566,740	2,134,734	338,606	13,718,857	48,669,070
Restricted Reserves	276,730	2,014,430	0	566,740	0	0	186,064	3,043,965
Non-spendable	0	1,800,000	0	0	176,637	243,767	0	2,220,404
Committed Reserves	3,388,171	2,092,965	1,535,952	0	0	0	120,506	7,137,594
Assigned Reserves	50,000	9,552,166	0	0	1,958,097	94,839	13,412,287	25,067,389
Unassigned Reserves	11,199,718	0	0	0	0	0	0	11,199,718

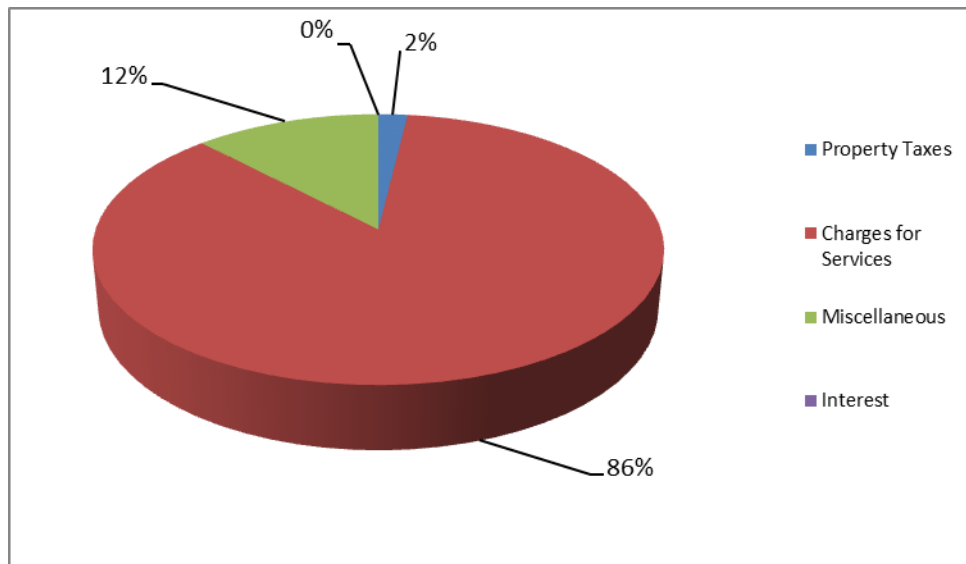
Revenues by Category

Below is the revenue by category for both the County and the Hospital for 2021 Budget.

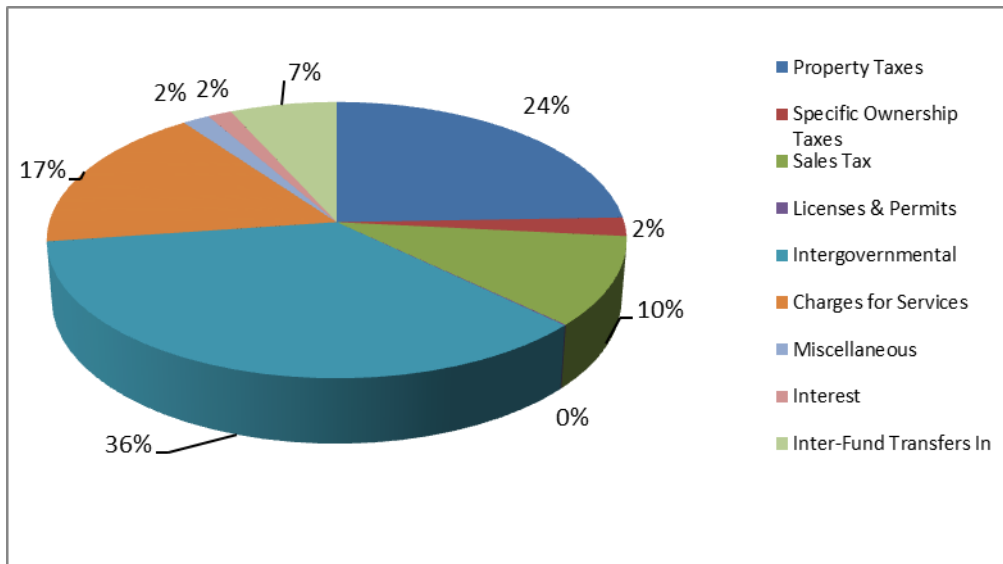
Tax Revenues		County	Hospital*	Total
Property Taxes		9,007,341	1,291,640	10,298,981
Specific Ownership Taxes		800,000	-	800,000
Sales Tax		3,852,500	-	3,852,500
Taxes	Total Taxes	13,659,841	1,291,640	14,951,481
Other Revenues				
Licenses & Permits		30,458	-	30,458
Intergovernmental		13,114,016	-	13,114,016
Charges for Services		6,346,544	58,224,000	64,570,544
Miscellaneous		632,954	5,729,000	6,361,954
Interest		556,920	-	556,920
	Total Other Revenues	20,680,892	63,953,000	84,633,892
Inter-Fund Transfers In				
Inter-Fund Transfers In		2,494,783	-	2,494,783
	Total Inter-Fund Transfer In	2,494,783	-	2,494,783
	Total Revenue Sources	36,835,515	65,244,640	102,080,155

The property tax for the Hospital is a **voter dedicated mill levy from the 2007 election of 3 mills not to exceed \$1,500,000 annually and sunsets in 2046.*

The hospital receives 86% of its revenues from charges of services as shown in the chart below:



The County's revenue is more diverse than hospital revenues; receiving 24% from Property tax, 10% from sales tax and 36% from intergovernmental (mainly federal and state) as shown in the chart below.



Sales Tax

Sales tax is composed of sales tax, cigarette tax, severance tax, lodging tax, local marketing district tax, airport excise tax, and 911 taxes.

County Sales Tax

The County has a 2% sales tax. Of the county sales tax that is collected in the City of Craig and the Town of Dinosaur, 37.5% goes to the appropriate city or town, 62.75% is allocated to the Jail Fund to pay for the certificates of participation (COP's) for the Public Safety Center and maintenance and capital projects for Moffat County. All sales tax collected in the unincorporated part of the county is allocated to the General and Road Bridge Fund.

Property Tax

Property taxes are collected on the assessed values of real, personal and utility property. Revenues from the 2020 assessment are received in the 2021 budget year. Property taxes include current property taxes, delinquent property tax, penalties, and interest. **Total property tax revenue from all sources is anticipated to increase \$422,313 from 2020 budget.**

Mill Levy

The mill levy increased from 23.907 to 23.902 in 2020. The increase is due to abatements from 2019 property tax.

Fund	Mill Levy	Property Tax
General Fund	19.352	\$ 8,331,941
Human Services Fund	1.120	\$ 482,212
Public Health Fund	0.400	\$ 172,219
SubTotal	20.872	\$ 8,986,372
Hospital	3.000	\$ 1,291,640
Voter Approved Mill Levy Total	23.872	\$ 10,278,012
Abatement	0.035	\$ 15,069
2020 Total	23.907	\$ 10,293,081

Concerns

The largest concern for Moffat County deals with the heavy reliance on property tax revenue. This concern is compounded by 61% of the assessed value being based on the top ten taxpayers, as shown in the chart to the left. These entities are involved in the energy business, which has a tendency to fluctuate. The energy

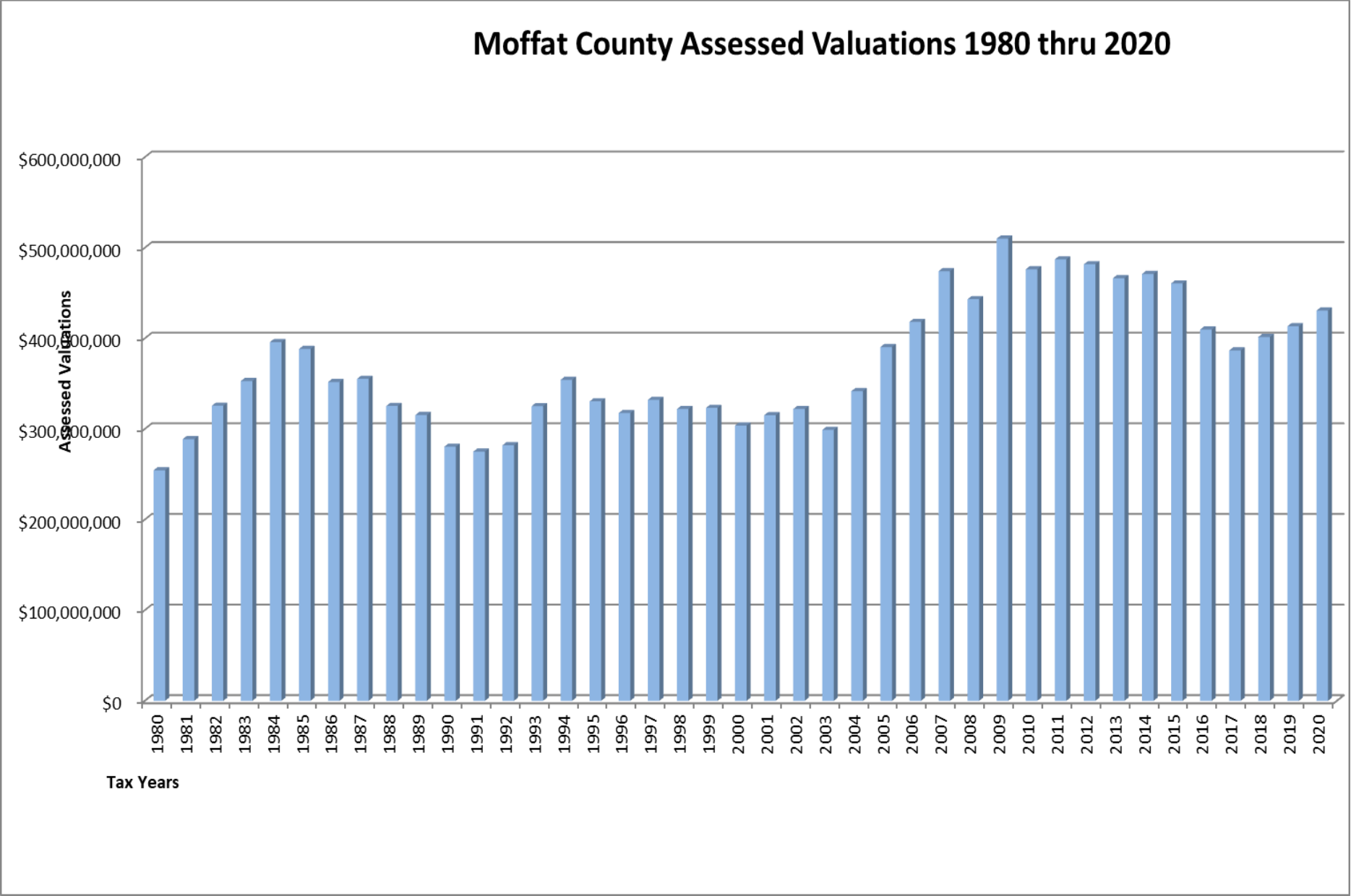
2019 Top Ten Taxpayers		
Title	Assessed Value	Total Tax Dollars
Tri Sate Gen & Trans	\$ 97,277,400	\$ 6,198,978
Pacificorp-Electric	\$ 27,685,100	\$ 1,766,752
Public Service (Xcel)	\$ 21,158,000	\$ 1,344,878
ColoWyo Coal/Axil Basin Co	\$ 19,797,468	\$ 1,162,391
Trapper Mining Inc	\$ 15,544,422	\$ 991,925
Wexpro Company	\$ 16,111,155	\$ 942,454
Rockies Express Pipeline	\$ 15,708,700	\$ 918,912
Wyoming Interstate Co	\$ 13,825,200	\$ 808,816
Salt River Project	\$ 10,341,700	\$ 659,966
Overland Pass Pipeline	\$ 8,701,700	\$ 509,098
Total	\$ 246,150,845	\$ 15,304,170

business is undergoing many political changes at the National and State level, which could significantly impact Moffat County. The financial stability of the County has to be balanced against some measure of concern for the future. In order to address these issues Moffat County has established reserve policies. These reserves could be used to offset a decrease in revenue along with implementation of the recession/net revenue shortfall plan should we lose a taxpayer.

Assessed Valuation History

Below is the assessed valuation history for Moffat County from 1980 to 2020:

Tax Year	Assessed Valuations	Assessed Valuations + or -	% of Change + or -
1980	\$254,378,310		
1981	\$288,702,830	\$34,324,520	13.49%
1982	\$325,499,220	\$36,796,390	12.75%
1983	\$352,857,580	\$27,358,360	8.41%
1984	\$395,764,170	\$42,906,590	12.16%
1985	\$388,190,810	(\$7,573,360)	-1.91%
1986	\$351,711,530	(\$36,479,280)	-9.40%
1987	\$355,261,930	\$3,550,400	1.01%
1988	\$325,238,180	(\$30,023,750)	-8.45%
1989	\$315,232,980	(\$10,005,200)	-3.08%
1990	\$280,318,210	(\$34,914,770)	-11.08%
1991	\$274,946,710	(\$5,371,500)	-1.92%
1992	\$281,935,320	\$6,988,610	2.54%
1993	\$325,044,415	\$43,109,095	15.29%
1994	\$354,142,457	\$29,098,042	8.95%
1995	\$330,417,300	(\$23,725,157)	-6.70%
1996	\$317,498,533	(\$12,918,767)	-3.91%
1997	\$332,024,037	\$14,525,504	4.57%
1998	\$321,893,587	(\$10,130,450)	-3.05%
1999	\$323,207,446	\$1,313,859	0.41%
2000	\$303,746,080	(\$19,461,366)	-6.02%
2001	\$315,097,823	\$11,351,743	3.74%
2002	\$321,878,318	\$6,780,495	2.15%
2003	\$298,877,332	(\$23,000,986)	-7.15%
2004	\$341,605,397	\$42,728,065	14.30%
2005	\$390,341,691	\$48,736,294	14.27%
2006	\$418,099,178	\$27,757,487	7.11%
2007	\$474,028,790	\$55,929,612	13.38%
2008	\$443,165,070	(\$30,863,720)	-6.51%
2009	\$509,921,669	\$66,756,599	15.06%
2010	\$476,142,793	(\$33,778,876)	-6.62%
2011	\$487,067,917	\$10,925,124	2.29%
2012	\$481,684,492	(\$5,383,425)	-1.11%
2013	\$466,342,922	(\$15,341,570)	-3.18%
2014	\$470,970,972	\$4,628,050	0.99%
2015	\$460,492,933	(\$10,478,039)	-2.22%
2016	\$409,697,812	(\$50,795,121)	-11.03%
2017	\$386,675,512	(\$23,022,300)	-5.62%
2018	\$401,479,680	\$14,804,168	3.83%
2019	\$413,210,307	\$11,730,627	2.92%
2020	\$430,546,789	\$17,336,482	4.20%

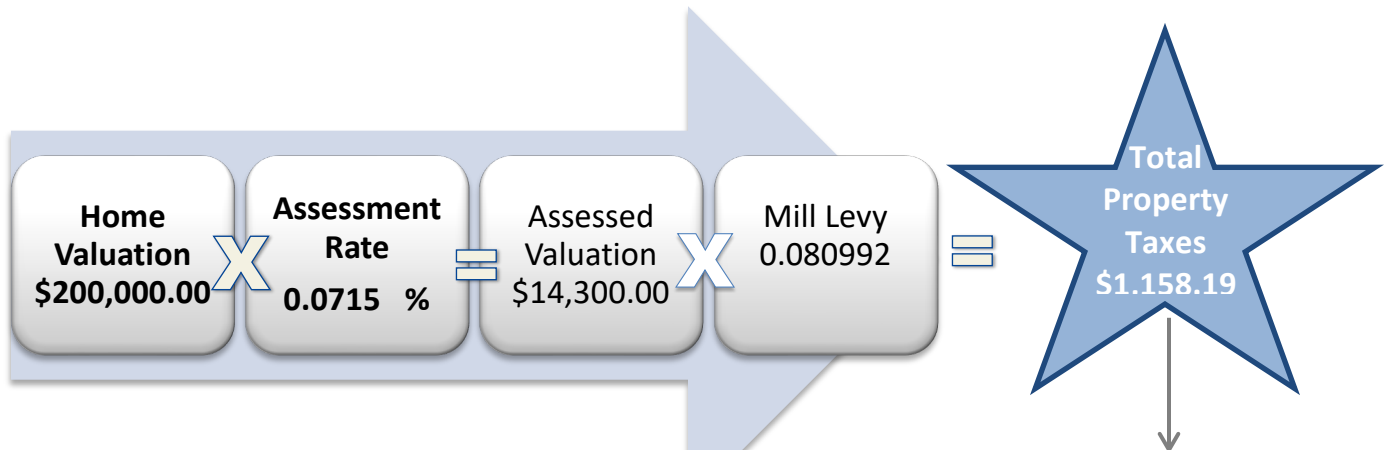


Residential Property Tax

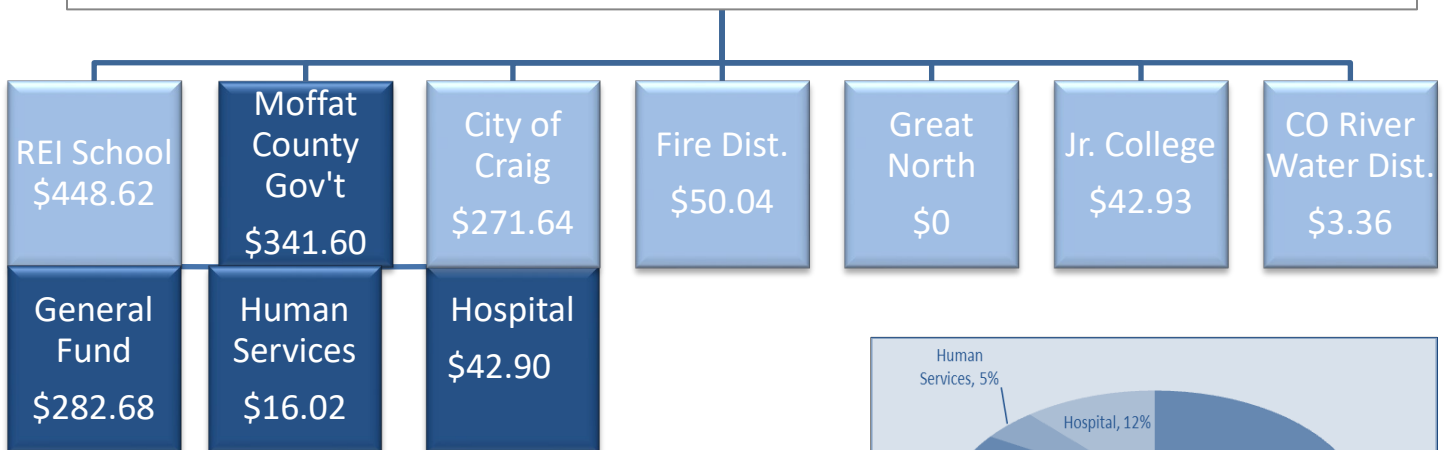
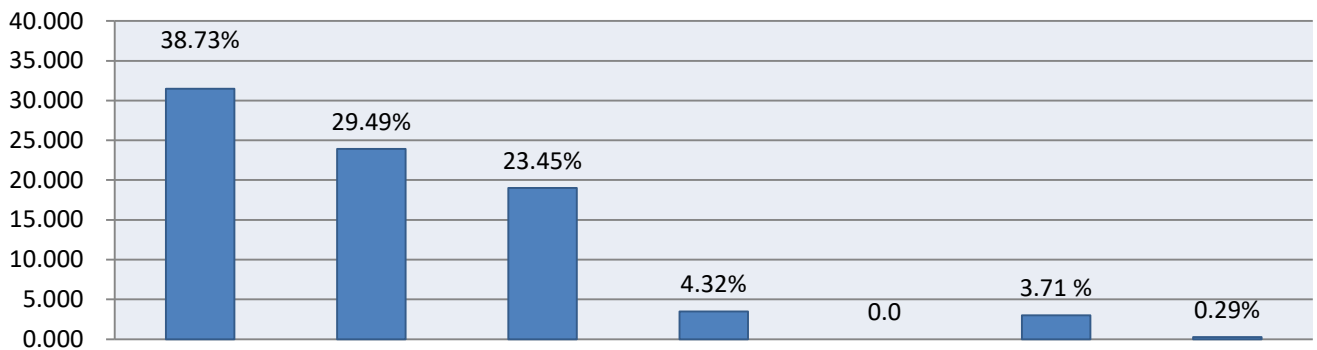
In addition to the 10 top taxpayers, the county receives 13.61% of property tax from residential property tax based on home valuation.

The next pages of graphics depict the property taxes billed for a residential property located within the City of Craig, the county seat of Moffat County, as well as an example in the Town of Dinosaur for the 2019 assessed valuation collected in 2020. The graphics also illustrate the use of the property taxes levied by Moffat County by fund for 2020.

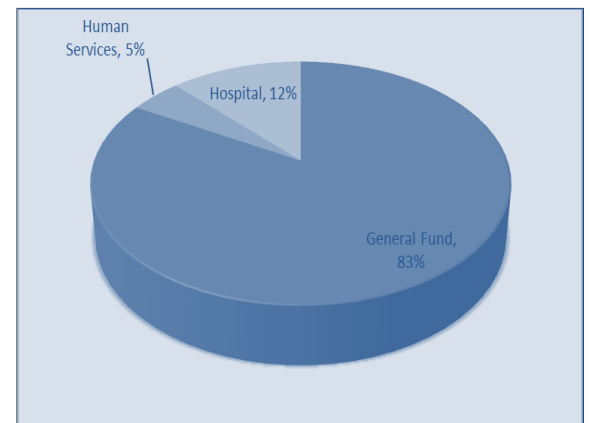
Where Do My Property Taxes Go (City of Craig)?



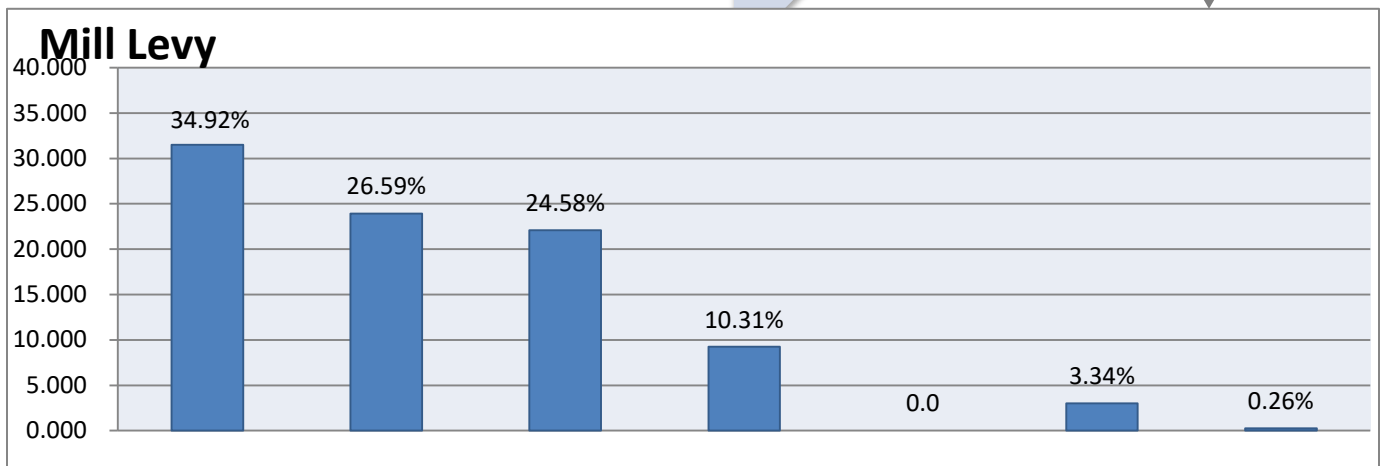
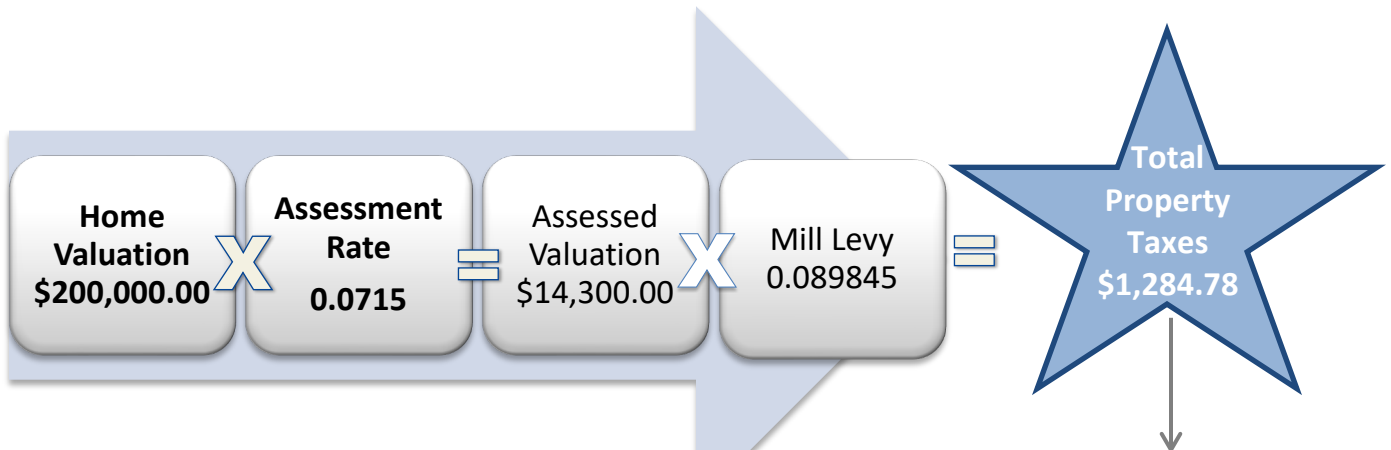
Mill Levy



This example highlights a home in the City of Craig which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.

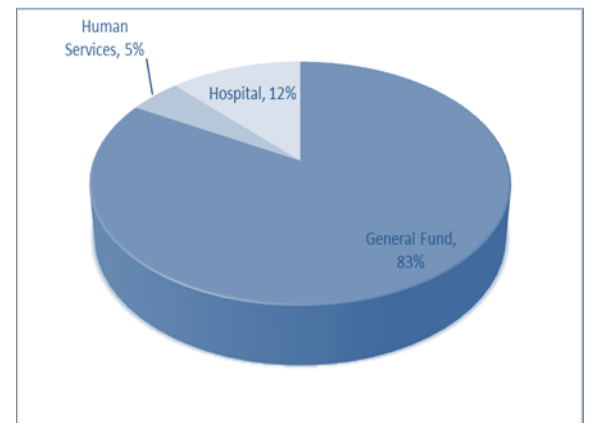


Where Do My Property Taxes Go (Town of Dinosaur)?



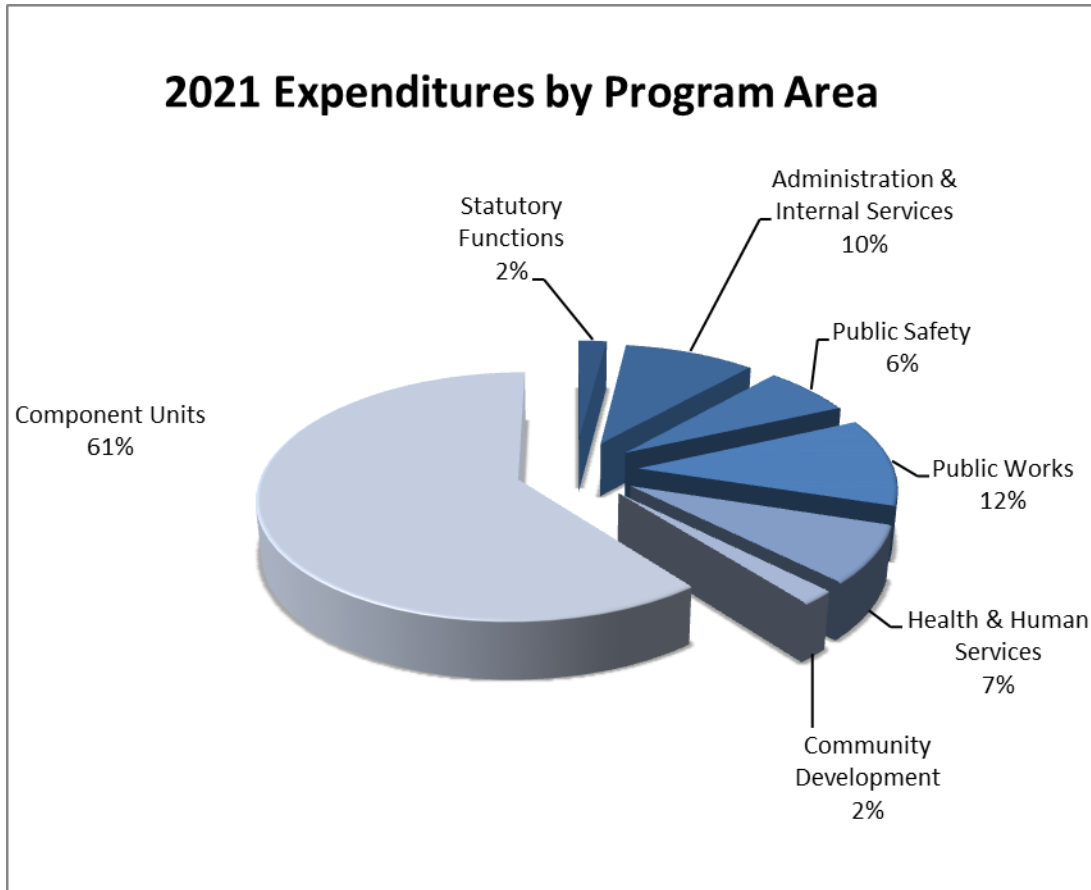
REI School \$448.62	Moffat County Gov't \$341.60	Town of Dinosaur \$315.82	Artesia Fire Dist. \$132.46	Juniper Water Dist. \$0	Jr. College \$42.93	CO River Water Dist. \$3.36
General Fund \$282.68	Human Services \$16.02	Hospital \$42.90				

This example highlights a home in the Town of Dinosaur which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.



Expenditures by Program Areas

All of Moffat County's major programs' expenditures are summarized on the following pages in program area sections: Statutory Function, Administration & Internal Services, Public Safety, Public Works, Health and Human Services, Community Development, and the Component Units.



Program Areas	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Statutory Functions	\$1,866,500	\$1,903,039	\$2,075,694	\$2,109,780
Administration & Internal Services	7,497,407	8,707,545	9,375,260	9,853,222
Public Safety	5,568,231	5,337,715	6,022,324	6,734,430
Public Works	10,839,495	9,066,117	13,846,927	11,937,536
Health & Human Services	5,835,752	5,555,146	6,797,415	7,745,306
Community Development	1,921,133	1,794,745	1,862,239	1,932,648
Component Units	63,986,233	72,916,854	61,471,176	62,180,498
Program Areas Totals	\$97,514,752	\$105,281,161	\$101,451,034	\$102,493,421

Program Summary

Statutory Functions	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Board of County Commissioners	\$433,004	\$490,934	\$518,995	\$543,726
Clerk & Recorder's Office	565,846	511,577	557,243	555,563
Elections	73,922	82,900	100,626	101,282
Treasurer's Office	359,987	365,139	413,695	405,284
Public Trustee	17,123	17,129	18,387	18,326
Assessor's Office	392,921	410,096	433,645	456,718
Surveyor	23,697	25,265	33,102	28,881
Statutory Functions	\$1,866,500	\$1,903,039	\$2,075,694	\$2,109,780

Administration & Internal Services	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Finance	\$263,093	\$254,212	\$287,006	\$295,313
Communications	\$16,272	\$18,759	\$14,778	\$8,000
Human Resources	386,853	377,076	432,323	470,098
County Attorney	196,770	199,445	215,741	239,710
Other Administration	618,791	594,299	1,599,839	1,638,715
Health & Welfare	4,156,893	4,118,875	3,303,023	4,154,593
Central Duplicating	11,478	11,192	11,163	12,100
Information Services	455,460	425,712	495,642	510,261
Lease-Purchase	728,088	744,412	736,025	721,863
Telecommunications	21,992	21,350	24,000	26,650
Transfer Out	641,718	1,942,213	2,255,720	1,775,920
Administration & Internal Services	\$7,497,407	\$8,707,545	\$9,375,260	\$9,853,222

Public Safety	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
District Attorney	\$402,168	\$413,390	\$395,269	\$425,066
Sheriff's Office	1,594,443	1,635,918	1,856,601	1,947,156
Emergency Management	36,272	25,816	54,054	107,299
Emergency Management Ambulance	264,412	8,860	11,150	42,700
Fire Control	216,177	142,119	141,453	111,546
Coroner's Office	92,955	115,623	129,278	129,049
Community Safety	77,601	67,041	60,500	67,000
Emergency 911	86,268	50,650	179,720	105,550
Jail	2,797,934	2,878,297	3,194,300	3,711,944
All Crimes Enforcement Team	0	0	0	87,120
Public Safety	\$5,568,231	\$5,337,715	\$6,022,324	\$6,734,430

Program Summary (continued)

Public Works	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Grounds & Building	\$758,974	\$690,033	\$790,046	\$935,076
Pest Management	221,562	251,861	324,816	342,759
Fairgrounds	456,915	237,319	333,859	288,688
Cemetery	159,019	101,873	142,176	150,035
Parks & Recreation	158,931	153,448	197,639	227,138
Sherman Youth Camp	9,517	9,446	18,190	49,570
Road & Bridge	8,181,026	6,562,746	7,862,745	8,092,892
Landfill	683,413	766,784	767,526	633,296
Airport	132,485	85,271	115,928	110,951
Conservation Trust	8,711	33,011	218,450	123,450
Maybell Waste Water Treatment Facility	30,126	30,358	51,280	56,181
Capital Projects	38,818	143,967	3,024,271	927,500
Public Works	\$10,839,495	\$9,066,117	\$13,846,927	\$11,937,536

Health & Human Services	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Maybell Ambulance	\$31,772	\$31,810	\$67,014	\$33,011
Maybell Volunteer Fire	24,395	15,505	18,855	24,942
Health Allotments	234,755	92,500	0	0
Veteran's Officer	16,639	24,029	24,605	25,282
Youth Services	149,175	155,466	163,635	173,449
Human Services	5,379,016	5,167,055	6,214,746	7,043,781
Public Health	0	68,781	308,560	444,841
Health & Human Services	\$5,835,752	\$5,555,146	\$6,797,415	\$7,745,306

Community Development	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Development Services	\$221,995	\$224,049	\$218,670	\$218,987
Natural Resources	154,443	159,644	177,948	178,972
Hamilton Community Center	8,490	2,688	6,667	6,667
Maybell	38,706	56,040	19,244	23,794
County Fair	141,692	111,291	95,991	103,655
Extension Office	118,515	126,532	86,762	96,262
Museum	276,109	281,651	176,627	0
Contributions	53,000	39,700	40,000	51,000
Library	411,079	330,502	305,529	385,871
Senior Citizens	210,905	185,321	197,189	260,973
Moffat County Tourism Association	145,941	149,319	137,612	131,467
Moffat County Local Marketing District	140,258	128,007	400,000	475,000
Community Development	\$1,921,133	\$1,794,745	\$1,862,239	\$1,932,648

Program Summary (continued)

Component Units	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Memorial Hospital	\$63,271,788	\$72,247,734	\$60,480,808	\$61,411,000
Housing Authority	695,581	650,291	962,562	741,692
Shadow Mtn Local Improvement District	18,864	18,828	27,806	27,806
Component Units	\$63,986,233	\$72,916,854	\$61,471,176	\$62,180,498

Total All Programs	\$97,514,750	\$105,281,161	\$101,451,034	\$102,493,421
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General Fund Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ 7,493,672	\$ 7,929,992	\$ 7,700,707	\$ 8,352,210
Sales Tax	1,690,153	2,265,415	1,922,777	1,891,612
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	40,127	39,977	458	458
Intergovernmental	719,647	800,710	1,889,369	656,347
Charges for Services	1,347,256	1,364,425	1,273,801	1,296,261
Miscellaneous	528,815	506,396	399,576	293,455
Interest	84,713	347,227	183,091	180,000
Transfer In	-	-	-	-
Fund Balance Used				136,557
Total Sources of Funds	\$ 11,904,382	\$ 13,254,142	\$ 13,369,778	\$ 12,806,899
Uses of Funds:				
Personnel	\$ 5,894,590	\$ 5,945,253	\$ 6,766,520	\$ 6,857,624
Operating	\$ 2,926,891	\$ 2,623,391	\$ 3,476,305	3,840,736
Capital Outlay	\$ 624,781	\$ 95,903	\$ 252,621	\$ 332,620
Transfers Out	\$ 641,718	\$ 1,942,213	\$ 2,255,720	\$ 1,775,920
Total Uses of Funds	10,087,979	10,606,761	12,751,165	12,806,900
Annual Net Activity	\$ 1,816,404	\$ 2,647,384	\$ 618,613	\$ (0)
Cumulative Balance:				
Beginning Fund Balance	\$ 9,968,772	\$ 11,785,179	\$ 14,432,563	\$ 15,051,176
Change in Fund Balance	1,816,404	2,647,385	618,613	(136,557)
Ending Fund Balance	\$ 11,785,179	\$ 14,432,563	\$ 15,051,176	\$ 14,914,619
Fund Balance Designations:				
Restricted				
Natural Resources	\$ 14,632	\$ 14,632	\$ 14,632	\$ 14,632
Clerk & Recorder - Electronic Recording	\$ 170,927	\$ 175,069	\$ 177,811	\$ 167,311
Clerk & Recorder - HB 1140 & HB1193	\$ 139,076	\$ 110,378	\$ 73,123	\$ 43,008
Brown's Park School	\$ 6,686	\$ 6,686	\$ 6,686	\$ 6,686
Restricted	\$ 331,322	\$ 306,766	\$ 272,252	\$ 276,730
Committed				
60 Days Operating	\$ 1,470,541	\$ 1,428,393	\$ 1,707,479	\$ 1,783,417
Countercyclical Reserve (5%)	\$ 441,074	\$ 428,432	\$ 512,141	\$ 534,918
Emergency (10% Reserve)	\$ 882,148	\$ 856,864	\$ 1,024,282	\$ 1,069,836
Assigned				
Capital Reserve	\$ 125,715	\$ 144,771	\$ 199,015	\$ 50,000
Unassigned				
Subsequent Year's Expenditures	\$ 8,534,379	\$ 11,267,337	\$ 11,336,006	\$ 11,199,718

GENERAL FUND REVENUE TOTAL*

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
11000001	40001	PROPERTY TAX	7,483,133	7,917,603	7,695,207	8,347,010
11000001	40003	INTEREST & PENALTY PROP TAX	10,539	12,389	5,500	5,200
Property Taxes:			7,493,672	7,929,992	7,700,707	8,352,210
11000001	41001	SALES TAX	1,687,515	1,912,916	1,570,000	1,690,612
11000001	41002	CIGARETTE TAX	2,638	2,722	3,000	3,000
11000001	41003	SEVERANCE TAX	0	349,777	349,777	198,000
Sales Taxes:			1,690,153	2,265,415	1,922,777	1,891,612
Federal:						
11000001	43001	FEDERAL PILT	0	18,043	368,258	0
11000001	43004	FEDERAL MINERAL LEASE	191,097	584,823	584,823	450,000
11000001	43006	FEDERAL WILDLIFE	12,061	13,406	28,715	4,345
17500001	43008	FEDERAL COST ALLOCATION	69,775	50,088	57,340	45,985
21512302	43009	FEDERAL EMERGENCY MNGMNT	14,562	15,658	38,000	40,000
20500002	43012	FEDERAL VEST GRANT	0	0	3,000	3,000
11000001	43015	FEDERAL STATE PUBLIC HEALTH	45,836	0	0	0
175CARE1	43027	FEDERAL - CARES ACT	0	0	674,590	0
State:						
415SB944	43409	STATE SB94 CASE MANAGEMENT	35,691	29,995	34,071	35,419
415SB944	43410	STATE SB94 MISCELLANEOUS	6,774	7,015	3,000	10,000
41500004	43411	STATE CORRECTIONAL TREATMENT	0	0	2,116	0
41500004	43433	STATE JUDICIAL DIVERSION	0	0	11,791	23,582
41000004	43412	STATE VETERANS OFFICER	11,700	14,700	14,700	14,700
22000002	43413	STATE SEARCH & RESCUE	0	3,630	5,198	0
20500002	43414	STATE SEARCH & RESCUE	0	395	0	0
11500001	43434	STATE COVID19 ELEC REC GRANT	0	0	1,795	0
11000001	43406	STATE EIAF GRANT	8,500	12,092	0	0
11500001	43415	STATE ELEC RECORD TECH BOARD	73,242	41,221	34,121	27,816
31000003	43419	STATE AGNC GRANTS	10,000	0	5,000	0
20500002	43416	STATE FINES	5,780	6,801	22,761	1,500
20500002	43417	STATE RANCE WATCH GRANT	0	90	90	0
41500004	43418	STATE HOMELAND SEC EQUIPMENT	0	2,752	0	0
21512312	43420	STATE PUB HEALTH & ENVIORNMENT	234,628	0	0	0
Intergovernmental:			719,647	800,710	1,889,369	656,347
11500001	42000	LIQUOR LICENSE	1,533	1,633	458	458
50500005	42001	BUILDING PERMITS	38,594	38,345	0	0
License & Permits:			40,127	39,977	458	458
21512312	44019	EMERGENCY MNGMNT AMBULANCE	0	0	0	20,000
32000003	44020	ICE RINK	57,654	48,203	38,922	40,000
50500005	44021	PLANNING FEES	1,900	800	1,650	2,000
50500005	44022	CONTRACTOR REVENUE	60	60	0	0
32500003	44023	CAMPGROUND RENTAL	12,706	10,479	8,500	10,000

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
20500002	44024	PENALTY ASSESSMENT	9,425	11,017	7,350	8,000
20500002	44025	DEPARTMENT FEES	35,549	61,572	35,000	30,000
11500001	44025	DEPARTMENT FEES	274,488	247,209	236,000	236,000
12500001	44025	DEPARTMENT FEES	741,699	776,171	750,000	750,000
13500001	44025	DEPARTMENT FEES	4,568	2,774	3,211	3,500
32000003	44025	DEPARTMENT FEES	2,775	10,613	1,415	5,000
31000003	44025	DEPARTMENT FEES	15,450	24,030	15,000	15,000
40000004	44025	DEPARTMENT FEES	9,007	2,050	5,000	5,000
30500003	44025	DEPARTMENT FEES	12,834	15,332	15,000	15,000
13000001	44025	DEPARTMENT FEES	15,583	8,500	6,000	6,000
32000003	44026	CONCESSIONS	1,369	566	318	400
11500001	44027	ELECTRONIC RECORDING	41,039	29,910	39,000	39,000
17500001	44028	CABLE FRANCHISE FEE	4,563	4,638	4,346	4,346
20500002	44045	FINGERPRINTS	40	0	15	0
31500003	44029	CEMETERY OPENINGS	16,385	17,060	19,313	12,000
31500003	44030	CEMETERY SALE OF LOTS	9,475	18,290	7,125	8,000
31500003	44031	CEMETERY VASES FOUNDATION	140	566	1,125	300
51500005	44023	CAMPGROUND RENTAL	29,747	20,770	28,938	0
51500005	45026	OTHER REVENUE	100	0	0	0
51500005	44038	SHOWER FEES	4,083	3,759	4,000	0
51500005	44039	RV DUMP FEES	1,999	1,945	1,750	0
31000003	44023	CAMPGROUND RENTAL	2,629	1,072	1,639	1,000
32000003	44023	CAMPGROUND RENTAL	200	40	0	100
31000003	44039	RV DUMP FEES	8,561	10,293	9,500	10,000
41500004	44040	SB215 FEES	2,118	3,481	7,685	9,000
32500003	44041	DAY USE FEE	2,371	1,808	2,000	2,000
11500001	44042	LATE FEES	28,738	31,417	24,000	60,115
52500005	44025	DEPARTMENT FEES	0	0	0	4,500
Charges for Services:			1,347,256	1,364,425	1,273,801	1,296,261
11000001	45027	GAINS/LOSS INVESTMENTS	(3,195)	(53,989)	0	0
41500004	45002	UNITED WAY	255	272	350	500
40500004	45001	MISCELLANEOUS	6,202	5,125	227	0
32500003	45008	DONATIONS	500	0	0	0
32000003	45012	HAY LEASE	12,194	9,365	9,000	9,000
30000003	45013	BUILDING USE	92,457	82,098	84,000	84,000
12500001	45014	BONUS TAX SALE	5,843	3,592	3,000	3,000
15500001	45022	SALE OF ASSETS	880	1,590	1,055	500
11000001	45022	SALE OF ASSETS	0	16,664	0	0
20500002	45015	DUI LEAF	10,306	5,769	5,200	4,500
11000001	45001	MISCELLANEOUS	14,620	20,278	0	0
17500001	45016	PLATTE RIVER POWER	61,099	36,216	36,216	36,216
41500004	45001	MISCELLANEOUS	3,805	485	100	1,000
52100005	45008	DONATIONS	101,375	75,853	58,640	6,000

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
41500004	43900	CITY OF CRAIG	12,000	12,000	12,000	12,000
20000002	45017	DA BUDGET OVERAGE	30,004	24,563	21,107	0
51000005	45008	DONATIONS	100	0	0	0
51500005	45008	DONATIONS	2,853	1,581	78	0
31000003	45008	DONATIONS	1,500	10,200	0	0
10000001	46002	TRAVEL REIMBURSEMENT	0	1,867	0	0
11500001	46003	COPY REIMBURSEMENT	2,971	2,755	1,665	1,665
12000001	46004	REIMBURSEMENT	16,928	38,661	30,155	10,000
17500001	46004	REIMBURSEMENT	18	0	0	0
20500002	46009	TRAINING REIMBURSEMENT	20,386	21,884	17,500	4,000
20500002	46004	REIMBURSEMENT	3,075	13,249	1,200	1,000
20500002	46008	OVERTIME REIMBURSEMENT	5,063	17,038	0	5,000
12500001	46005	POSTAGE REIMBURSEMENT	1,695	1,082	585	0
13500001	46003	COPY REIMBURSEMENT	6,372	7,423	6,529	5,000
52500005	46004	REIMBURSEMENT	0	64	734	0
30000003	46001	INSURANCE REIMBURSEMENT	0	537	0	0
20500002	46001	INSURANCE REIMBURSEMENT	0	5,279	0	0
16000001	46007	SALARY REIMBURSEMENT	19,426	33,506	17,500	17,500
16000001	46004	REIMBURSEMENT	645	1,176	1,000	1,000
20800002	46004	REIMBURSEMENT	1,500	200	0	0
15000001	46004	REIMBURSEMENT	0	380	379	0
17500001	46006	PAYROLL REIMBURSEMENT	53	9	5	0
21512302	46004	REIMBURSEMENT	5,471	0	0	0
32000003	46004	REIMBURSEMENT	0	1,958	0	0
14000001	46004	REIMBURSEMENT	2	0	0	0
40000004	46004	REIMBURSEMENT	986	4,734	78	0
15500001	46004	REIMBURSEMENT	6,899	9,079	8,442	8,442
30000003	46004	REIMBURSEMENT	83,937	93,449	82,631	82,631
41500004	46004	REIMBURSEMENT	200	175	200	500
50000005	46004	REIMBURSEMENT	0	201	0	0
36700003	46004	REIMBURSEMENT	265	0	0	0
51000005	46004	REIMBURSEMENT	125	29	0	0
Miscellaneous:			528,815	506,396	399,576	293,455
11000001	47001	INTEREST EARNED	84,713	347,227	183,091	180,000
Interest:			84,713	347,227	183,091	180,000
Total Revenue:			11,904,382	13,254,142	13,369,778	12,670,342

*Revenue is also listed under departments that receive revenue in General Fund to identify specific collections by department.

Moffat County Board of Commissioners



Moffat County Commissioners: Ray Beck, Don Cook and Donald Broom
Phone: (970) 824-5517
Email: bocc@moffatcounty.net



Mission Statement:

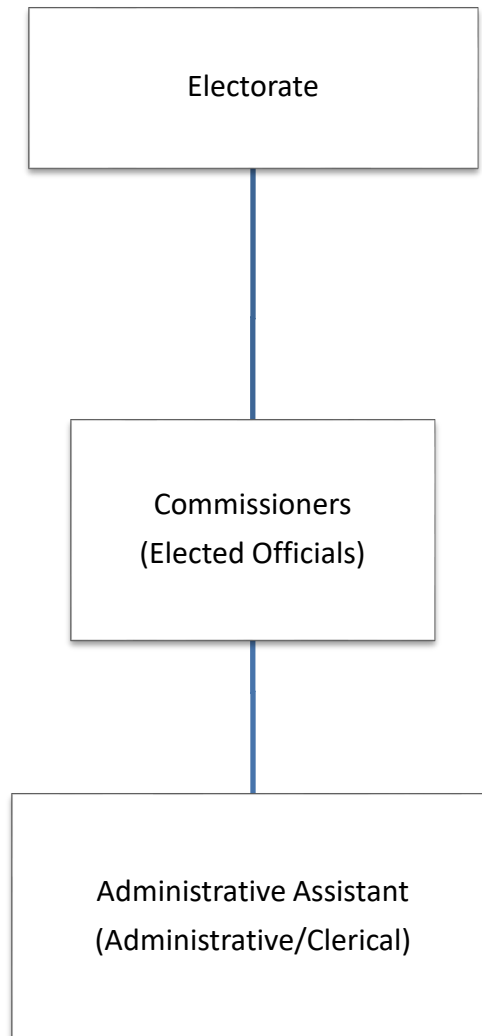
It is the Mission of the Moffat County Commissioners to serve the people of Moffat County.

Purpose of Department:

- ✓ Govern responsibly in accordance with the State constitution and on behalf of the legislature in order to represent the interest of, and provide public services to the citizens of Moffat County.
- ✓ Provide a natural and social environment suitable for a variety of commercial, recreational and personal pursuits in which people can live, work, play, grow up and grow old, reasonably safe from crime and other harm.

Board of County Commissioners Personnel Schedule	
Position Title	FTE
Commissioner	3.00
BOCC Administrative Assistant	0.67
Total	3.67

Board of County Commissioners Organizational Chart



Board of County Commissioner Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
10000001	46002	TRAVEL REIMBURSEMENT	0	1,867	0	0
Revenue Total			0	1,867	0	0

Board of County Commissioner Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Budget	2021 Budget
10000001	50010	ELECTED OFFICIAL WAGES	211,444	233,271	234,628	255,114
10000001	50025	FULL TIME SHARED WAGES	28,343	28,348	29,298	29,503
10000001	50060	FRINGE BENEFITS	72,630	74,336	94,749	117,286
10000001	50080	RETIREMENT	14,029	10,935	15,531	11,996
Personnel Expenditures:			326,446	346,890	374,205	413,899
10000001	51001	AUDIT SERVICES	28,695	29,527	30,000	31,710
10000001	51015	LEGAL SERVICES	7,556	8,586	10,576	10,576
10000001	54042	OFFICE SUPPLIES	650	1,106	1,540	1,800
10000001	54049	POSTAGE	85	8	35	35
10000001	54015	COPIES	0	268	270	450
10000001	53002	ADVERTISING/LEGAL NOTICES	6,358	5,761	5,900	7,235
10000001	52051	DINOSAUR LANDFILL	0	0	0	12,000
10000001	53042	TELEPHONE	355	0	0	0
10000001	53046	TRAVEL	5,438	10,698	5,862	11,724
10000001	53009	DUES & MEETINGS	35,941	35,975	34,505	36,000
10000001	59501	BOCC GRANT	1,000	0	0	0
10000001	54038	MISCELLANEOUS	7,981	6,577	3,252	3,297
10000001	52018	FACILITY RENTAL	0	0	0	2,500
10000001	53034	SOIL CONSERVATION	12,500	9,375	12,500	12,500
Operating Expenditures:			106,559	107,882	104,440	129,827
			0	0	0	0
10000001	60014	EQUIPMENT VEHICLES	0	36,162	40,350	0
Capital Expenditures:			0	36,162	40,350	0
Expenditure Total:			433,004	490,934	518,995	543,726

Moffat County Clerk & Recorder



Moffat County Clerk & Recorder: Tammy Raschke

Phone: 970-824-9116

Email: traschke@moffatcounty.net

Mission Statement:

Our Team Mission Statement:

“Dedication to the highest quality of customer service delivered with integrity, friendliness, and enthusiasm.”

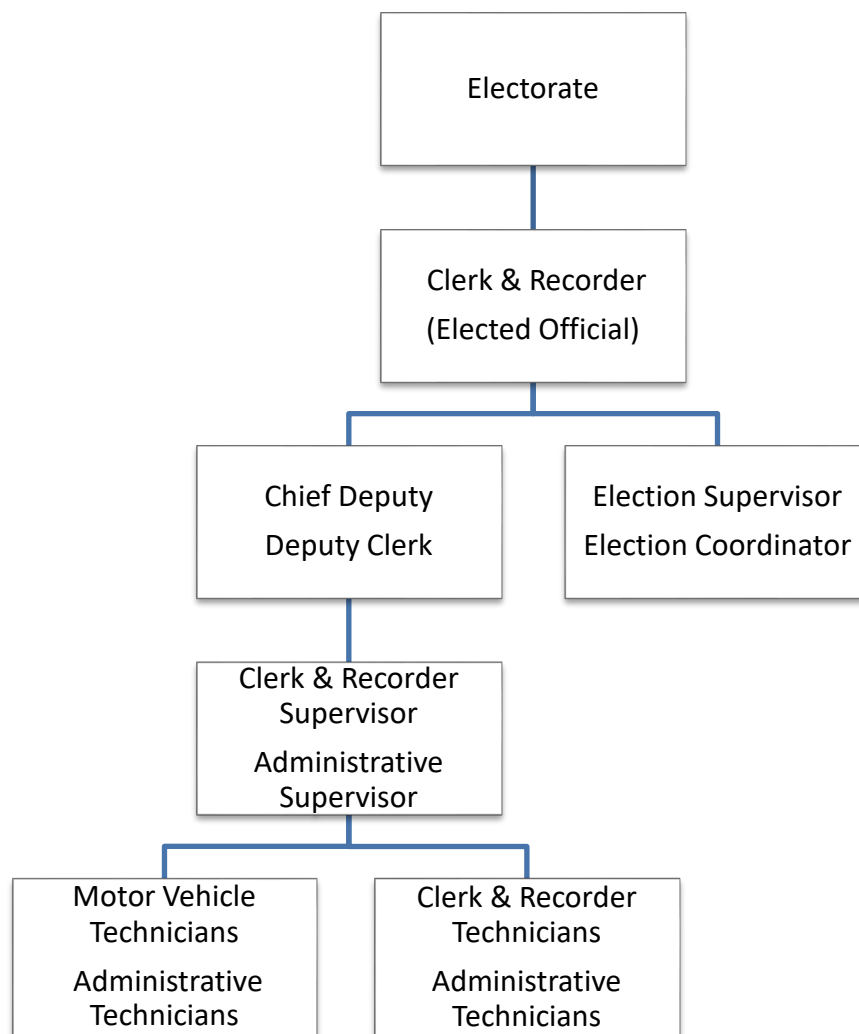
Purpose of Department:

The County Clerk & Recorder’s Office is responsible for administering a number of state statutes in regards to motor vehicles, elections, liquor licensing and marriage licenses. The Clerk’s Office also serves as clerk to the Board of County Commissioners, and recorder of legal documents.

- ✓ Clerk to the Board: Maintains and preserves the minutes of all meetings including Board of Equalization and Board of Health.
- ✓ Recording Division: Records and indexes all documents which establish legal rights to property. Additionally this department processes all land surveys, plat maps and military separation records.
- ✓ Election Division: Chief Election Officer of the County is responsible for the registration of voters and administrative functions relative to the conduct of primary, general and special district elections.
- ✓ Motor Vehicle Division: This division is responsible for titling and registering all motor vehicles, issuing license plates and collecting taxes and fees as set by Colorado law and acts as an authorized agent of the Colorado Department of Revenue.

Clerk and Recorder Personnel Schedule	
Position Title	FTE
Clerk & Recorder	1.00
Chief Deputy	1.00
Senior Clerk & Recorder Technician	1.00
Motor Vehicle Technician	1.00
Clerk & Recorder Technician	1.00
Clerk & Recorder Technician	0.70
Election Coordinator	1.00
Contract Labor	0.00
Total	6.70

Clerk & Recorder Organizational Chart



Clerk and Recorder Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
11500001	43415	STATE ELEC RECORD TECH BOARD	73,242	41,221	34,121	27,816
11500001	43434	STATE COVID19 ELEC REC GRANT	0	0	1,795	0
11500001	42000	LIQUOR LICENSE	1,533	1,633	458	458
11500001	44025	DEPARTMENT FEES	274,488	247,209	236,000	236,000
11500001	44027	ELECTRONIC RECORDING	41,039	29,910	39,000	39,000
11500001	44042	LATE FEES	28,738	31,417	24,000	60,115
11500001	46003	COPY REIMBURSEMENT	2,971	2,755	1,665	1,665
Revenue Total			422,010	354,144	337,039	365,054

Clerk and Recorder Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
11500001	50010	ELECTED OFFICIAL WAGES	58,906	81,910	81,358	81,056
11500001	50020	FULL TIME WAGES	243,024	196,847	209,076	223,667
11500001	50030	PART TIME WAGES	85	20,176	20,338	23,044
11500001	50042	OVER TIME	4,501	2,341	0	0
11500001	50044	LONGEVITY	5,216	2,664	2,620	2,730
11500001	50060	FRINGE BENEFITS	151,730	121,695	159,495	148,014
11500001	50080	RETIREMENT	18,614	13,104	17,440	18,236
Personnel Expenditures:			482,076	438,737	490,327	496,747
11500001	54037	MISC EQUIPMENT	1,457	239	1,500	1,500
11500001	54042	OFFICE SUPPLIES	4,852	3,616	4,500	4,500
11500001	54049	POSTAGE	6,311	7,486	8,500	8,500
11500001	53005	COMPUTER EXPENSE/SERVICES	19,614	513	1,500	1,500
11500001	53046	TRAVEL	3,171	1,283	3,500	3,500
11500001	52037	REPAIRS EQUIP/MAINT	2,299	440	2,000	2,000
11500001	56002	ELEC REC TECH BOARD GRANT	36,063	51,155	34,121	27,816
11500001	56006	COVID19 GRANT	0	0	1,795	0
11500001	54023	ELECTRONIC RECORDING	7,256	6,282	7,000	7,000
11500001	53009	DUES & MEETINGS	1,825	1,500	1,500	1,500
11500001	54038	MISCELLANEOUS	922	325	1,000	1,000
Operating Expenditures:			83,770	72,840	66,916	58,816
Expenditure Total:			565,846	511,577	557,243	555,563

Clerk & Recorder Election's Division



Moffat County Clerk & Recorder: Tammy Raschke
Phone: 970-824-9116
Email: traschke@moffatcounty.net

Mission Statement:

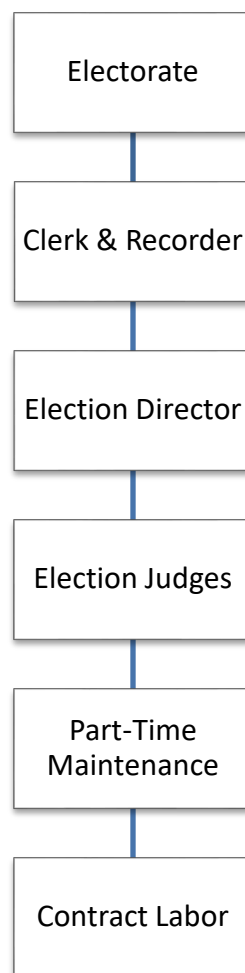
Moffat County is dedicated to the integrity and transparency in the conduct of fair and accurate elections.

Purpose of Department:

- ✓ The election department is responsible for voter registration and the conduct of all primary, general and special county elections, training of election judges, and tabulation and certification of election results.
- ✓ Election conduct is according to state statute and directed by the Secretary of State.
- ✓ The election department also provides election services and assistance to municipalities, school districts and special districts of Moffat County.
- ✓ Encourages voter participation and equality.
- ✓ Provides information and assistance with voting information, candidate campaign finance and voter registration.

Elections Personnel Schedule	
Position Title	FTE
Election Judges	n/a
Contract Labor	n/a
Total	0.00

Elections Organizational Chart



Election Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
12000001	46004	REIMBURSEMENT	16,928	38,661	30,155	10,000
Revenue Total			16,928	38,661	30,155	10,000

Election Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
12000001	50054	JUDGES	5,790	5,605	8,260	8,260
			0	0	0	0
Personnel Expenditures:			5,790	5,605	8,260	8,260
12000001	54037	MISC EQUIPMENT	750	652	2,000	2,000
12000001	54049	POSTAGE	6,489	5,057	8,000	8,000
12000001	53002	ADVERTISING/LEGAL NOTICES	1,464	47	1,000	1,000
12000001	53005	COMPUTER EXPENSE/SERVICES	0	61	1,000	1,000
12000001	54045	OPERATING SUPPLIES	22,329	30,290	33,370	33,370
12000001	53046	TRAVEL	2,535	5,714	4,000	4,000
12000001	52016	EQUIPMENT RENTAL	31,522	32,153	32,796	33,452
12000001	53009	DUES & MEETINGS	210	2,354	2,500	2,500
12000001	54038	MISCELLANEOUS	824	967	1,000	1,000
12000001	58006	EVEN YEAR ELECTION	2,010	0	6,700	6,700
Operating Expenditures:			68,132	77,295	92,366	93,022
Expenditure Total:			73,922	82,900	100,626	101,282

Moffat County Treasurer



Moffat County Treasurer: Linda Peters

Phone: 970-824-9111

Email: lpeters@moffatcounty.net

Mission Statement:

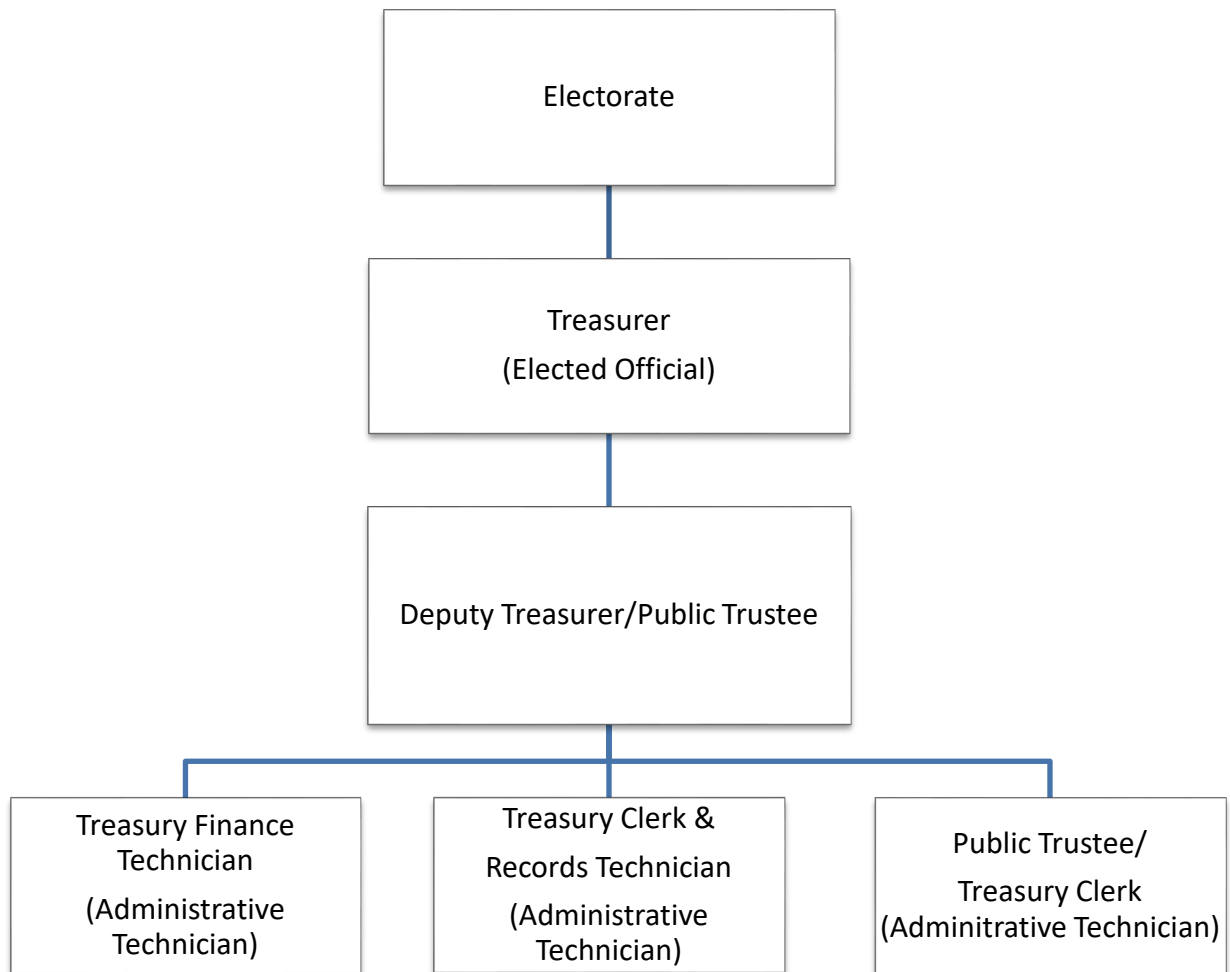
The Moffat County Treasurer is the custodian of all funds for the county. Our mission is to provide collection; receipt and deposit services for all funds due to and received by the county in a courteous, efficient, accurate, accountable and timely manner and provide other support as required of the community and government.

Purpose of Department:

- ✓ The Treasurer is the custodian of all funds for the county.
- ✓ The Treasurer's primary function is the collection and distribution of property taxes in compliance with Colorado Statutes.
- ✓ The Treasurer is responsible for the collection of unpaid property taxes and special assessments.
- ✓ The Treasurer also conducts an annual tax lien sale for unpaid real property and manufactured home taxes.

Treasurer Personnel Schedule	
Position Title	FTE
Treasurer	0.75
Deputy Treasurer/Public Trustee	1.00
Treasury Finance Technician	1.00
Treasury Clerk & Records Technician	1.00
Total	3.75

Elections Organizational Chart



Treasurer Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
12500001	44025	DEPARTMENT FEES	741,699	776,171	750,000	750,000
12500001	45014	BONUS TAX SALE	5,843	3,592	3,000	3,000
11500001	46003	POSTAGE REIMBURSEMENT	1,695	1,082	585	0
Revenue Total			749,238	780,845	753,585	753,000

Treasurer Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
12500001	50010	ELECTED OFFICIAL WAGES	58,799	80,946	81,358	81,056
12500001	50020	FULL TIME WAGES	150,557	135,098	139,612	140,515
12500001	50044	LONGEVITY	2,610	2,610	2,620	2,730
12500001	50060	FRINGE BENEFITS	101,861	99,079	130,297	121,132
12500001	50080	RETIREMENT	11,789	13,119	13,416	13,458
Personnel Expenditures:			325,617	330,853	367,302	358,891
12500001	54042	OFFICE SUPPLIES	3,403	2,502	4,095	4,095
12500001	54049	POSTAGE	8,835	10,914	13,427	13,427
12500001	53002	ADVERTISING/LEGAL NOTICES	19,409	15,706	21,055	21,055
12500001	53058	PRINTING	564	517	474	474
12500001	53046	TRAVEL	0	708	2,500	2,500
12500001	53004	BONDS	0	1,590	1,800	1,800
12500001	52037	REPAIRS EQUIP/MAINT	169	94	234	234
12500001	54040	OFFICE EQUIPMENT	563	459	577	577
12500001	53009	DUES & MEETINGS	800	800	800	800
12500001	53056	EMPLOYEE EDUCATION	450	600	1,000	1,000
12500001	54038	MISCELLANEOUS	178	395	431	431
Operating Expenditures:			34,370	34,286	46,393	46,393
Expenditure Total:			359,987	365,139	413,695	405,284

Moffat County Public Trustee



Moffat County Treasurer: Linda Peters

Phone: 970-824-9111

Email: lpeters@moffatcounty.net

Mission Statement:

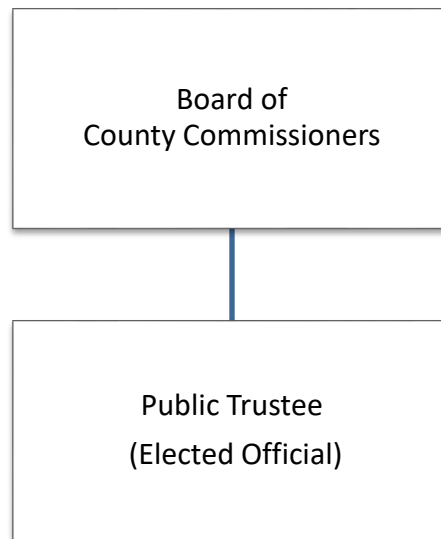
The Office of Public Trustee is committed to processing all releases of deeds of trust in an accurate, timely fashion in accordance with Colorado Law, while protecting the rights of borrowers, lenders and lien holders and also providing service and education regarding the foreclosure proceedings.

Purpose of Department:

- ✓ The Public Trustee provides a system of checks and balances between borrower and lender. To provide a fair opportunity to owners of property, as well as providing the foreclosing party requirements and timelines that must be met.

Public Trustee Personnel Schedule	
Position Title	FTE
Public Trustee	0.25
Total	0.25

Public Trustee Organizational Chart



Public Trustee Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
13000001	44025	DEPARTMENT FEES	15,583	8,500	6,000	6,000
Revenue Total			15,583	8,500	6,000	6,000

Public Trustee Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
13000001	50010	ELECTED OFFICIAL WAGES	12,548	12,548	12,596	12,549
13000001	50060	FRINGE BENEFITS	1,209	1,209	1,277	1,266
13000001	50080	RETIREMENT	753	753	756	753
Personnel Expenditures:			14,511	14,511	14,629	14,568
13000001	54042	OFFICE SUPPLIES	2,237	2,382	2,683	2,683
13000001	53046	TRAVEL	0	0	400	400
13000001	53009	DUES & MEETINGS	325	200	500	500
13000001	54038	MISCELLANEOUS	50	36	175	175
Operating Expenditures:			2,612	2,619	3,758	3,758
Expenditure Total:			17,123	17,129	18,387	18,326

Moffat County Assessor



Moffat County Assessor: Chuck Cobb

Phone: 970-824-9102

Email: ccobb@moffatcounty.net

Mission Statement:

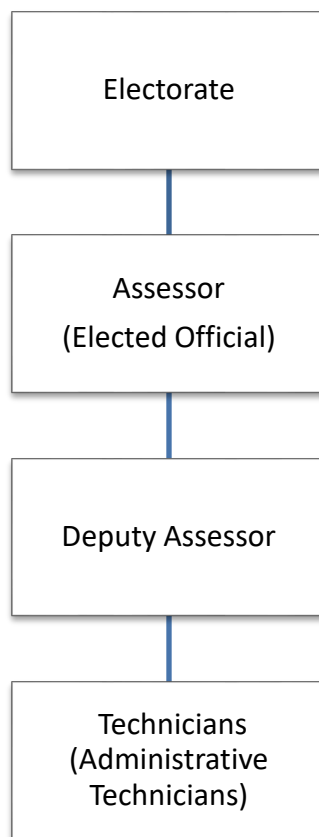
It is the mission of the Moffat County Assessor to generate values for all classifications of property located in Moffat County.

Purpose of Department:

- ✓ To discover, list, classify and value all types of property in Moffat County
- ✓ Preparation of tax roll
- ✓ Process ownership transfers
- ✓ To maintain and update the county mapping records
- ✓ Generate the Abstract of Assessment
- ✓ The certification of valuations to all taxing districts
- ✓ Administer and process Senior Exemptions and Veterans Exemptions

Assessor Personnel Schedule	
Position Title	FTE
Assessor	1.0
Deputy Assessor	1.00
Technicians	2.00
Total	4.00

Assessor Organizational Chart



Assessor Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
13500001	44025	DEPARTMENT FEES	4,568	2,774	3,211	3,500
13500001	46003	COPY REIMBURSEMENT	6,372	7,423	6,529	5,000
Revenue Total			10,940	10,197	9,739	8,500

Assessor Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
13500001	50010	ELECTED OFFICIAL WAGES	58,800	80,950	81,358	81,056
13500001	50020	FULL TIME WAGES	135,587	133,699	131,372	137,571
13500001	50042	OVER TIME	0	722	0	1,250
13500001	50046	LEAVE PAID OUT	0	1,152	0	0
13500001	50050	CONTRACT LABOR	0	76,739	79,880	93,880
13500001	50060	FRINGE BENEFITS	85,091	86,363	115,575	101,828
13500001	50080	RETIREMENT	11,627	12,485	10,560	11,433
Personnel Expenditures:			291,104	392,110	418,745	427,018
13500001	51018	OTHER PROFESSIONAL SERVICES	86,885	1,833	3,500	4,000
13500001	54042	OFFICE SUPPLIES	996	1,197	1,250	3,000
13500001	54049	POSTAGE	2,715	4,235	1,500	4,250
13500001	53002	ADVERTISING/LEGAL NOTICES	22	0	100	100
13500001	53058	PRINTING	34	425	800	800
13500001	53046	TRAVEL	2,041	1,519	750	3,000
13500001	52035	REPAIRS AUTO	744	705	250	600
13500001	52037	REPAIRS EQUIP/MAINT	552	141	500	1,500
13500001	53028	REAPPRAISAL	889	1,849	1,000	2,750
13500001	54034	MAPS	(9)	0	100	100
13500001	53009	DUES & MEETINGS	2,113	2,672	2,000	2,750
13500001	53056	EMPLOYEE EDUCATION	2,435	935	500	2,750
13500001	54038	MISCELLANEOUS	0	0	250	500
13500001	53052	WEB SITE FEE	2,400	2,476	2,400	3,600
Operating Expenditures:			101,816	17,986	14,900	29,700
Expenditure Total:			392,921	410,096	433,645	456,718

Facility Maintenance



Facilities Manager: Lennie Gillam
Phone: 970-824-9107
Email: lgillam@moffatcounty.net

Mission Statement:

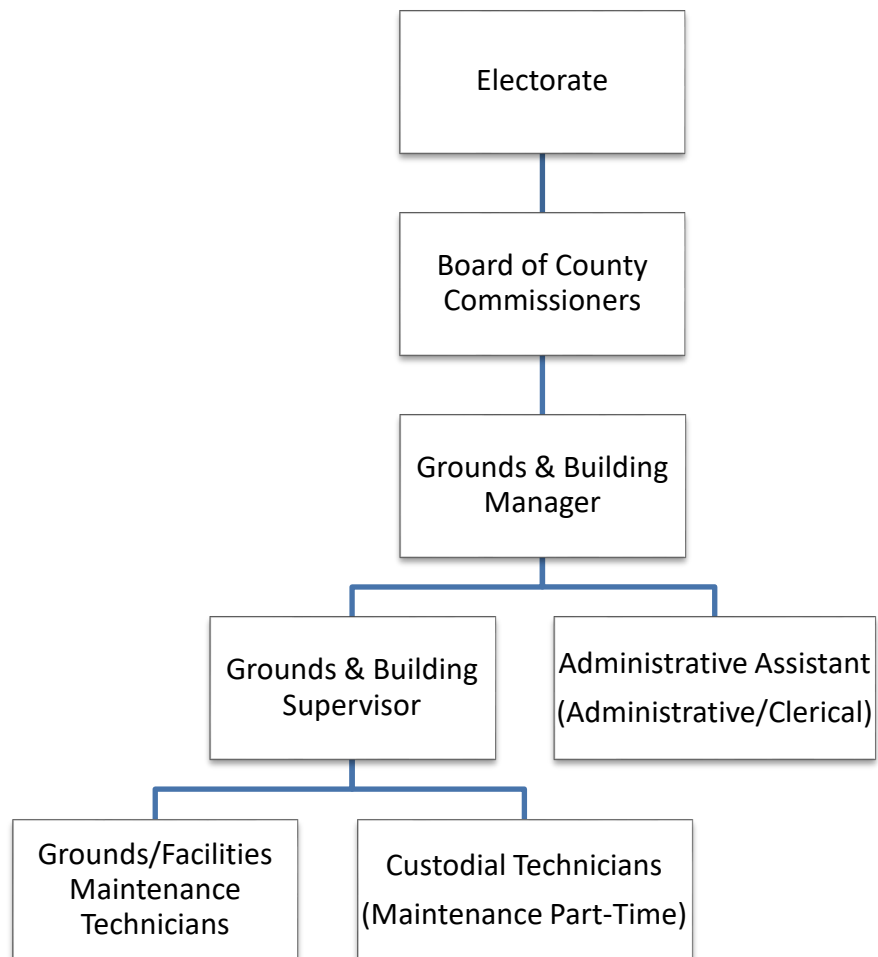
To provide a comfortable, safe and esthetically pleasing environment for staff and the citizens of Moffat County

Purpose of Department:

- ✓ This department is responsible for the repair and upkeep of the Courthouse, CSU Annex, Public Safety Center, Library and Social Service buildings. Specific services provided include repair, replacement, and preventative maintenance of all mechanical, electrical and pneumatic equipment. We perform repairs on plumbing, HVAC, and general building repair. In addition, we maintain the grounds (lawns, flowerbeds, planters, sidewalks, parking lots) in a clean and professional manner.

Facilities Personnel Schedule	
Position Title	FTE
Grounds & Building Manager	1.00
Grounds & Building Supervisor	1.00
Grounds/Facility Maintenance Technician	5.00
Custodial Technician	0.60
Total	7.60

Facilities Organizational Chart



Facility Maintenance Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
30000003	45013	BUILDING USE	92,457	82,098	84,000	84,000
30000003	46001	INSURANCE REIMBURSEMENT	0	4,083	0	0
30000003	46004	REIMBURSEMENT	83,937	93,449	82,631	82,631
Revenue Total			176,394	179,629	166,631	166,631

Facility Maintenance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
30000003	50020	FULL TIME WAGES	275,309	289,809	301,799	328,665
30000003	50030	PART TIME WAGES	16,412	17,059	21,217	19,255
30000003	50042	OVER TIME	183	274	1,000	1,000
30000003	50044	LONGEVITY	1,546	2,050	2,546	2,730
30000003	50060	FRINGE BENEFITS	125,280	156,658	203,450	197,987
30000003	50080	RETIREMENT	15,613	14,903	16,465	19,944
Personnel Expenditures:			434,343	480,753	546,477	569,581
30000003	54037	MISC EQUIPMENT	6,444	6,190	6,500	7,200
30000003	54045	OPERATING SUPPLIES	19,318	11,098	18,500	20,042
30000003	54033	MAINTENANCE SUPPLIES	15,102	12,356	12,563	15,327
30000003	53042	TELEPHONE	1,736	1,499	1,862	1,862
30000003	52043	UTILITIES	83,857	81,745	87,120	178,500
30000003	54030	GAS & OIL	0	0	1,626	1,626
30000003	53046	TRAVEL	4	0	238	238
30000003	52029	MAINTENANCE CONTRACTS	28,122	22,943	33,100	33,100
30000003	52037	REPAIRS EQUIP/MAINT	7,254	10,711	10,000	10,000
30000003	52036	REPAIRS BUILDING	18,935	10,055	10,000	10,000
30000003	52016	EQUIPMENT RENTAL	32,258	0	0	5,000
30000003	54019	DINOSAUR WELCOME CENTER	7,826	6,522	8,562	9,000
30000003	52042	UTILITIES STREET LIGHTS	9,873	9,921	10,000	10,000
30000003	52045	UTILITIES NORTH ANNEX	2,748	3,052	2,370	3,000
30000003	52013	ELEVATOR MAINTENANCE	684	1,740	1,482	4,000
30000003	54058	RUGS	0	0	600	600
30000003	54038	MISCELLANEOUS	6,122	5,988	6,000	6,000
30000003	52010	DINOSAUR SHERIFF	397	361	0	0
Operating Expenditures:			240,679	184,180	210,523	315,495
30000003	60014	EQUIPMENT VEHICLES	38,034	25,100	33,046	0
30000003	60007	COURTHOUSE BLDG	45,919	0	0	50,000
Capital Expenditures:			83,953	25,100	33,046	50,000
Expenditure Total:			758,974	690,033	790,046	935,076

Finance



Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Mission Statement:

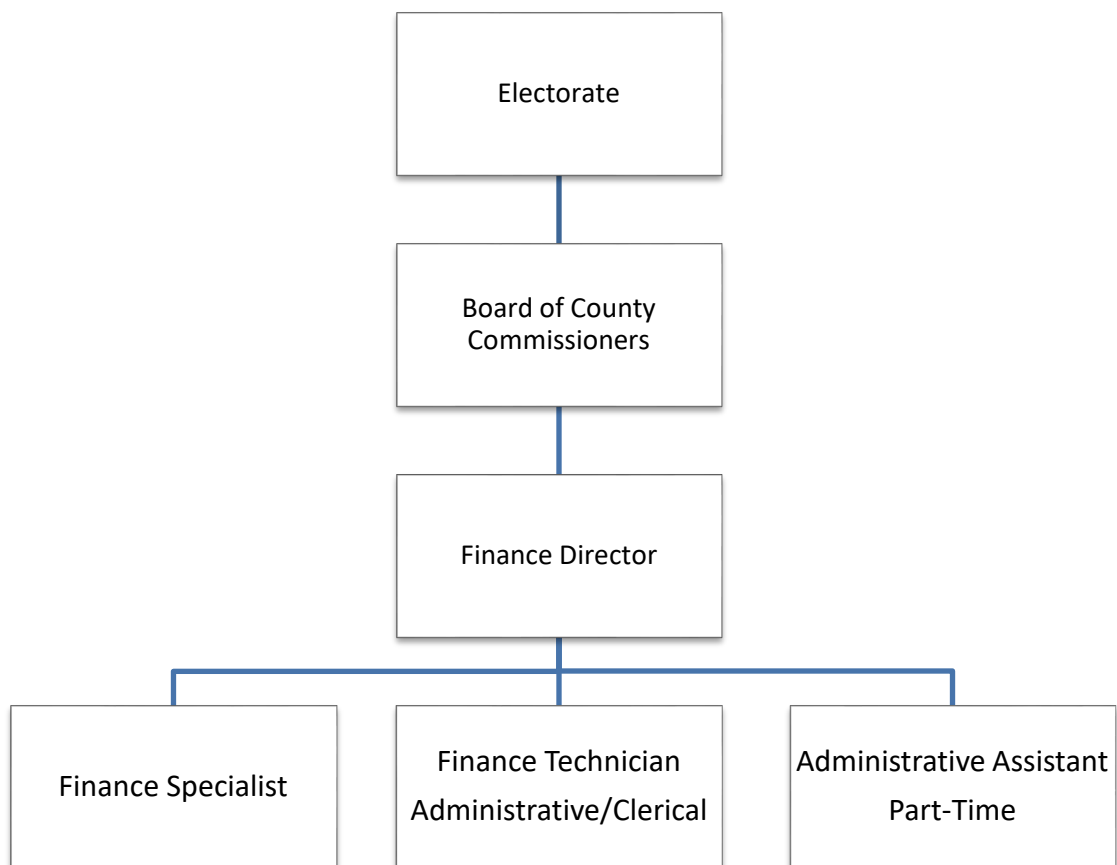
It is the mission of the Moffat County Finance Department to process financial information with confidentiality, integrity and high ethical standards in order to assist County Department Heads and Elected Officials in successfully managing departments, assisting the County to use its resources effectively and efficiently and to serve the citizens of Moffat County by providing accurate and timely information.

Purpose of Department:

- ✓ The Finance Department is responsible for preparing and retaining the County's financial accounting records on a basis that complies with Generally Accepted Accounting Principles (GAAP), General Accounting Standard Board (GASB) and Code of Federal Regulation 2 CFR 200.
- ✓ The main functions of the Finance Department are budget preparation, mill levy certification, accounts payable, payroll process, tax reporting, general ledger entry, accounts receivable, cash reconciliation, monitoring cash flows, sales tax distribution, fixed assets, long-term debt, financial monitoring and coordinating the annual audit.

Finance Personnel Schedule	
Position Title	FTE
Finance Director	1.00
Finance Specialist	2.00
Finance Specialist	0.50
PH Finance Specialist	0.50
Total	4.00

Finance Organizational Chart



Finance Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
14000001	46004	REIMBURSEMENT	2	0	0	0
Revenue Total			2	0	0	0

Finance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
14000001	50020	FULL TIME WAGES	176,613	162,624	170,608	197,193
14000001	50025	FULL TIME SHARED WAGES	12,864	17,520	18,891	0
14000001	50030	PART TIME WAGES	0	14,527	21,783	22,940
14000001	50042	OVER TIME	532	86	0	0
14000001	50044	LONGEVITY	2,610	2,610	2,620	2,730
14000001	50050	CONTRACT LABOR	6,223	0	0	0
14000001	50060	FRINGE BENEFITS	48,686	40,374	53,674	52,078
14000001	50080	RETIREMENT	8,528	7,096	10,454	10,866
Personnel Expenditures:			256,056	244,837	278,030	285,807
14000001	54042	OFFICE SUPPLIES	5,566	4,882	6,205	4,705
14000001	54049	POSTAGE	0	0	11	11
14000001	53002	ADVERTISING/LEGAL NOTICES	263	755	300	580
14000001	53046	TRAVEL	8	2,279	800	2,500
14000001	54048	PAPER SUPPLIES	317	475	480	530
14000001	53009	DUES & MEETINGS	736	812	1,000	1,000
14000001	54038	MISCELLANEOUS	147	172	180	180
Operating Expenditures:			7,037	9,375	8,976	9,506
Expenditure Total:			263,093	254,212	287,006	295,313

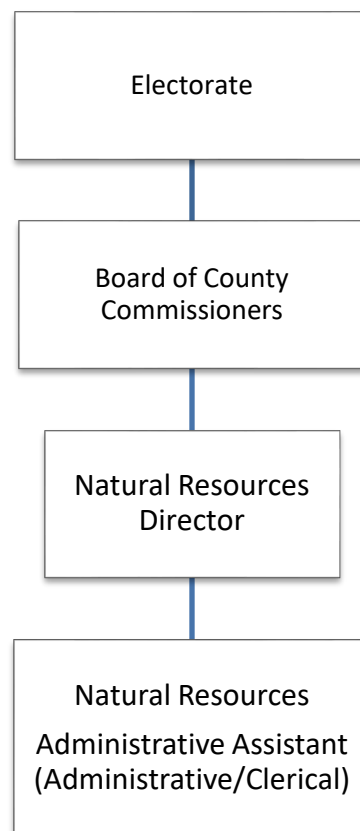
A collage of 15 images representing various aspects of the American West. The top image shows a herd of bison grazing in a green field under a yellow sky. Below this, the collage includes: a modern building with a large circular feature; a large oil rig in a desert landscape; a close-up of a raccoon's face peering through a hole; a group of people in kayaks on a river; a person on a motorcycle with the number 115; a silhouette of horses in a field; a close-up of a cactus flower; a pronghorn in a field with a crane in the background; a wide river flowing through a dry landscape; a small inset image of a mountain range; a person in a blue jacket petting a cow; a close-up of a wolf's face; a close-up of a sheep's face; and a large, open landscape with a winding road and mountains in the distance.

Email: jcomstock@moffatcounty.net

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Natural Resources Personnel Schedule	
Position Title	FTE
Natural Resources Director	1.00
Natural Resources Administrative Assistant	0.33
Total	1.33

Natural Resources Organizational Chart



Natural Resource Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50000005	46004	REIMBURSEMENT	0	201	0	0
Revenue Total:			0	201	0	0

Natural Resource Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50000005	50020	FULL TIME WAGES	84,564	84,580	87,413	87,982
50000005	50025	FULL TIME SHARED WAGES	13,960	13,963	14,430	14,531
50000005	50044	LONGEVITY	1,306	1,830	2,096	2,405
50000005	50060	FRINGE BENEFITS	34,176	34,269	44,596	43,272
50000005	50080	RETIREMENT	5,990	6,022	6,236	6,295
Personnel Expenditures:			139,995	140,663	154,772	154,485
50000005	51015	LEGAL SERVICES	8,959	10,000	10,000	10,000
50000005	54042	OFFICE SUPPLIES	375	222	607	650
50000005	54049	POSTAGE	0	8	100	100
50000005	53002	ADVERTISING/LEGAL NOTICES	0	0	150	150
50000005	53046	TRAVEL	1,521	4,091	4,500	5,037
50000005	51021	RANGELAND/WATER ISSUES	0	1,384	3,000	3,000
50000005	53009	DUES & MEETINGS	2,078	2,131	2,669	3,400
50000005	53016	GIS MAPPING	1,425	1,125	2,000	2,000
50000005	54038	MISCELLANEOUS	90	20	150	150
Operating Expenditures:			14,447	18,981	23,176	24,487
Expenditure Total:			154,443	159,644	177,948	178,972

Communications



Public Information Advisor: Vacant

Phone:

Email:

Mission Statement:

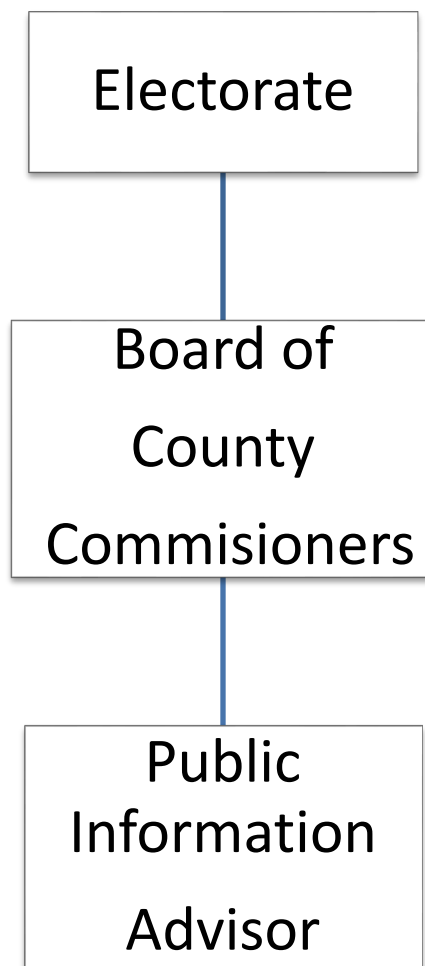
It is the mission of the Communications Department to advise the Board of County Commissioners (BOCC) on integrated strategies, plans, and programs designed to ensure that all communication and public relation efforts are cohesive, consistent, and effective in supporting the advancement of Moffat County's goals.

Purpose of Department:

- ✓ To effectively inform the electorate of specific issues facing the county as well as how/why the BOCC is acting upon them.

Communications Personnel Schedule	
Position Title	FTE
Pub Info Advisor	0.00
Total	0.00

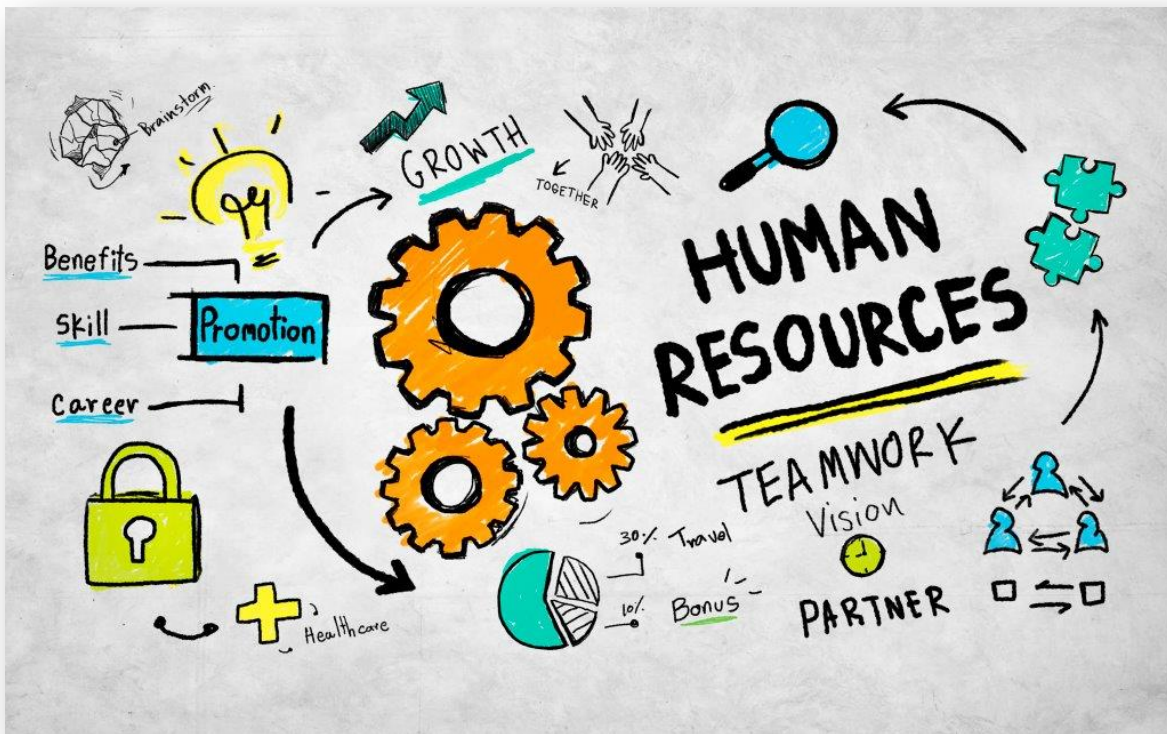
Communications Organizational Chart



Communications Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
14500001	50030	PART TIME WAGES	4,702	12,514	3,735	0
14500001	50042	OVER TIME	0	100	400	0
14500001	50046	LEAVE PAID OUT	0	396	1,585	0
14500001	50060	FRINGE BENEFITS	1,713	4,969	924	0
14500001	50080	RETIREMENT	282	781	133	0
Personnel Expenditures:			6,697	18,759	6,778	0
14500001	54045	OPERATING SUPPLIES	9,575	0	8,000	8,000
Operating Expenditures:			9,575	0	8,000	8,000
Expenditure Total:			16,272	18,759	14,778	8,000

Human Resources



Human Resources Director: Lynnette Siedschlaw

Phone: 970-824-9108

Email: lsiedschlaw@moffatcounty.net

Mission Statement:

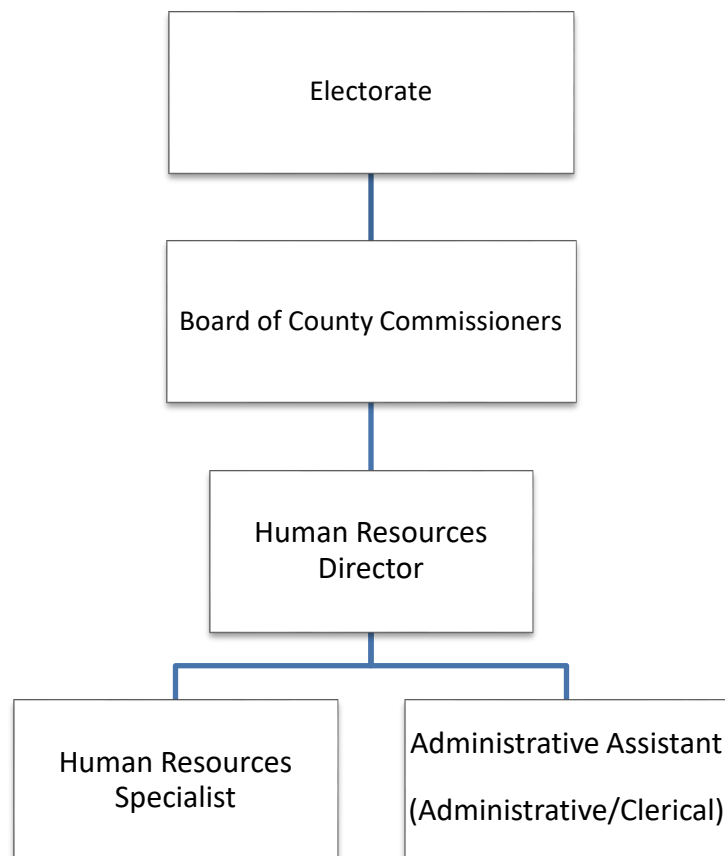
To conduct all aspects of the Human Resources function in such a manner as to improve the recruitment and retention of qualified employees and to minimize risk through compliance with all local, state, and national laws and regulations.

Purpose of Department:

The Human Resources Department provides centralized support to Moffat County employees, department heads, elected officials, and boards in the areas of labor and employee relations, staff recruitment, selection and retention, classification and compensation, benefits, and employee training and professional development so they can continue efficient agency operations.

Human Resources Personnel Schedule	
Position Title	FTE
Human Resources Director	1.00
Human Resources Specialist	2.00
Total	3.00

Human Resources Organizational Chart



Human Resource Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
15000001	46004	REIMBURSEMENT	0	380	379	0
Revenue Total			0	380	379	0

Human Resource Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
15000001	50020	FULL TIME WAGES	118,703	118,723	122,686	168,770
15000001	50025	FULL TIME SHARED WAGES	16,154	17,520	18,891	0
15000001	50042	OVER TIME	0	86	0	0
15000001	50044	LONGEVITY	1,568	2,092	2,620	2,730
15000001	50060	FRINGE BENEFITS	61,941	60,233	79,222	88,076
15000001	50080	RETIREMENT	7,729	8,305	8,652	10,290
Personnel Expenditures:			206,095	206,959	232,071	269,866
15000001	54042	OFFICE SUPPLIES	1,274	656	1,158	1,158
15000001	54049	POSTAGE	54	0	100	100
15000001	53002	ADVERTISING/LEGAL NOTICES	0	0	6,000	4,000
15000001	53005	COMPUTER EXPENSE/SERVICES	1,609	1,603	1,812	2,712
15000001	53042	TELEPHONE	403	563	540	1,620
15000001	53046	TRAVEL	0	2,684	3,080	3,080
15000001	53018	INSURANCE	153,039	149,089	160,110	160,110
15000001	53009	DUES & MEETINGS	6,206	6,406	6,500	6,500
15000001	53056	EMPLOYEE EDUCATION	11,652	6,121	7,152	7,152
15000001	53011	OTHER EDUCATION & TRAVEL	5,417	147	0	0
15000001	53031	RETIREMENT BOARD	955	0	3,800	3,800
15000001	54038	MISCELLANEOUS	151	143	500	500
15000001	54059	SAFETY INCENTIVE	0	0	2,000	2,000
15000001	58003	EMPLOYEE APPRECIATION	0	2,705	7,500	7,500
Operating Expenditures:			180,759	170,117	200,252	200,232
Expenditure Total:			386,853	377,076	432,323	470,098

District Attorney

DISTRICT ATTORNEY'S OFFICE



SERVING GRAND, ROUTT AND MOFFAT COUNTIES

District Attorney: Matt Karzen
Phone: 970-824-7041

Mission Statement:

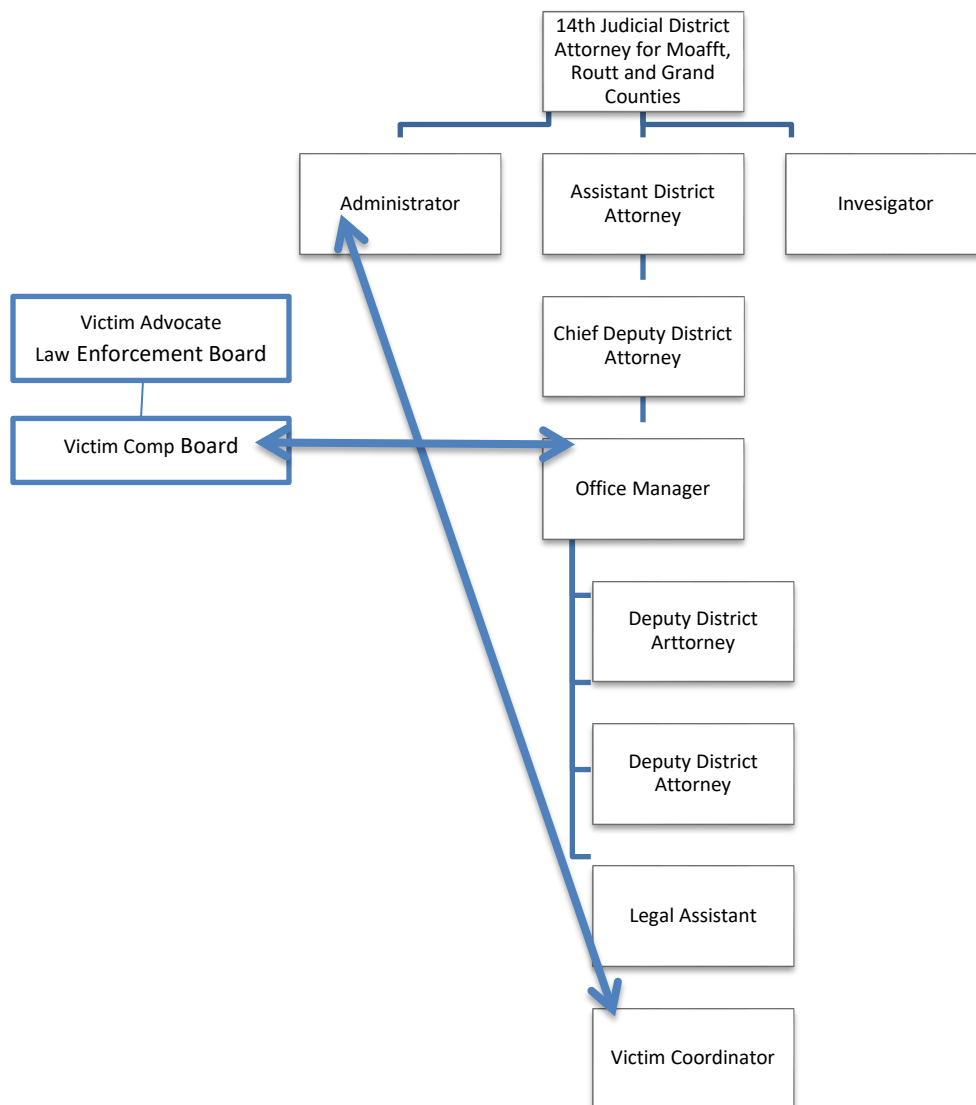
The District Attorney's Office is dedicated to providing members of our community with a safe place to live by pursuing justice through the fair and ethical prosecution of criminal offenders. We shall seek truth and justice in a professional manner and ensure crime victims are treated with fairness, dignity and respect.

Purpose of Department:

- ✓ The primary function of the District Attorney's Office is to assist in the investigation and undertake prosecution of those persons alleged to have committed crimes within the Fourteenth Judicial District of Colorado. Duties include advising laws enforcement officers on legal issues, reviewing search and arrest warrants and preparing and filing criminal complaints. It is the responsibility of our office to maintain contact with and explain the criminal justice process to victims and witnesses. Our office represents the People of the State of Colorado in various proceedings in arraignments, trials, sentencing hearings and post-conviction proceedings.
- ✓ The District Attorney's Office also prosecutes delinquency actions in which juveniles are charged with commissions of offenses. There are other ancillary proceedings also handled by our office, including civil forfeiture actions, Department of Motor Vehicles suspensions, revocations appeals and some county ordinance violation actions.

District Attorney Personnel Schedule	
Position Title	FTE
District Attorney	n/a
Total	0.00

District Attorney Organizational Chart



District Attorney Expenditures

ORG	OBJ	DESCRIPTION	2018	2019	2020	2021
20000002	51005	DISTRICT ATTORNEY	Actual	Actual	Estimate	Budget
		WAGES	304,779	314,856	283,758	301,185
		FRINGE BENEFITS	88,827	101,229	108,095	118,860
		STATE FUNDS REIMB DA SALARY	(31,240)	(31,273)	(30,114)	(30,189)
		Personnel Expenditures:	362,366	384,813	361,739	389,856
		CONTRACT/PART TIME WAGES	0	0	600	600
		ACCOUNTING & AUDIT SERVICES	3,106	2,854	4,000	4,000
		OFFICE SUPPLIES	4,455	4,441	4,000	4,000
		OFFICE EQUIPMENT, MAINT & REPAIR	3,061	2,797	3,000	3,000
		OFFICE & CELLULAR PHONE	2,488	2,294	2,500	2,500
		COMPUTER REPLACEMENT	0	5,088	6,000	6,000
		COMPUTER SOFTWARE, EQUIP & SUPPORT	6,654	0	1,200	1,200
		PRINTING	640	233	1,000	1,000
		POSTAGE	1,766	1,495	2,700	2,700
		BOOKS PUBLICATIONS & CD ROM	210	128	500	500
		INVESTIGATOR SUPPLIES	70	21	500	500
		PHOTOGRAPHY & GRAPHICS	0	132	200	200
		TRAVEL	5,755	6,164	6,500	6,500
		WITNESS EXPENSES	12,973	4,711	4,000	4,000
		MISC. TRIAL EXPENSES	7,017	6,049	4,000	4,000
		TRANSCRIPTS	0	178	500	500
		VEHICLE MAINT. & REPAIR	773	392	800	800
		CDAC ASSESSMENT	3,511	2,116	4,100	4,100
		PROFESSIONAL DUES	1,034	254	1,300	1,300
		TRAINING TUITION	1,436	853	2,000	2,000
		TRAINING ROOM & BOARD	1,937	2,020	2,200	2,200
		CAPITAL EXPENSE	7,315	7,191	0	0
		UNEMPLOYMENT	0	2,142	0	0
		VALE GRANT/ADMIN	(12,250)	(12,375)	(10,800)	(9,120)
		DISCOVERY REIMBURSEMENT	0	0	0	0
		MISC. REIMBURSEMENT	(4,844)	(1,686)	(500)	(500)
		TRIAL REIMBURSEMENT	(7,305)	(8,917)	(6,770)	(6,770)
		Operating Expenditures:	39,802	28,577	33,530	35,210
		Expenditure Total:	402,168	413,390	395,269	425,066

Information Technology



Information Technology Director: Mason Siedschlaw

Phone: 970-826-3403

Email: msiedschlaw@moffatcounty.net

Mission Statement:

It is the mission of the Moffat County Information Technology Department to provide timely, quality services to all of the departments within Moffat County, by prudent utilization of available resources for the purposes of:

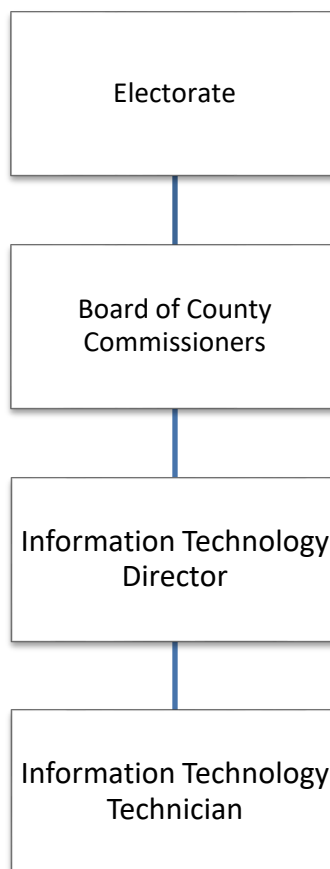
- Providing for access while protecting the security and integrity of our networks, applications, and data
- Pursuing new technologies and new horizons
- Remaining responsive to the evolving needs of Moffat County

Purpose of Department:

- ✓ Information Technology provides the implementation and maintenance to network services that Moffat County uses in its organization. Specific tasks may include the coordination of requests for services between users and operating or applications systems. Confer with users or review requests for services or other information to identify requirements for information services; coordinate with departments, contractors or vendors as needed to provide required services or support. Maintain an inventory of information services equipment, supplies, and materials; review technical publications and other information to identify new technology and improvements in hardware or software, make recommendations concerning new purchases, changes in contracts or other actions, prepare and coordinate purchase orders, contracts and other documents as required. Aid in training or assist users with various system applications, respond to various problems and coordinate with staff to affect solutions or enhance systems performance.

Information Technology Personnel Schedule	
Position Title	FTE
Information Technology Director	1.00
Information Technology Technician	1.00
Total	2.00

Information Technology Organizational Chart



Information Technology Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
15500001	45022	SALE OF ASSETS	880	1,590	1,055	500
15500001	46004	REIMBURSEMENT	6,899	9,079	8,442	8,442
Revenue Total			7,779	10,669	9,497	8,942

Information Technology Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
15500001	50020	FULL TIME WAGES	118,661	118,683	122,656	123,453
15500001	50044	LONGEVITY	0	0	275	302
15500001	50060	FRINGE BENEFITS	28,607	28,743	36,408	32,829
15500001	50080	RETIREMENT	7,120	7,121	7,376	7,425
Personnel Expenditures:			154,388	154,547	166,715	164,009
15500001	54042	OFFICE SUPPLIES	874	897	850	850
15500001	54049	POSTAGE	216	203	50	200
15500001	53005	COMPUTER EXPENSE/SERVICES	7,604	7,599	7,350	7,400
15500001	54045	OPERATING SUPPLIES	1,754	2,490	2,500	2,550
15500001	53042	TELEPHONE	7,781	8,511	8,700	8,850
15500001	53046	TRAVEL	0	335	50	300
15500001	52029	MAINTENANCE CONTRACTS	268,442	232,874	291,827	308,102
Operating Expenditures:			286,670	252,909	311,327	328,252
15500001	60005	CAPITAL OUTLAY	14,403	18,256	17,600	18,000
Capital Expenditures:			14,403	18,256	17,600	18,000
Expenditure Total:			455,460	425,712	495,642	510,261

Moffat County Attorney



Moffat County Attorney: Rebecca Tyree, Esq.

Phone: 970-826-3404

Email: Rtyree@moffatcounty.net

Mission Statement:

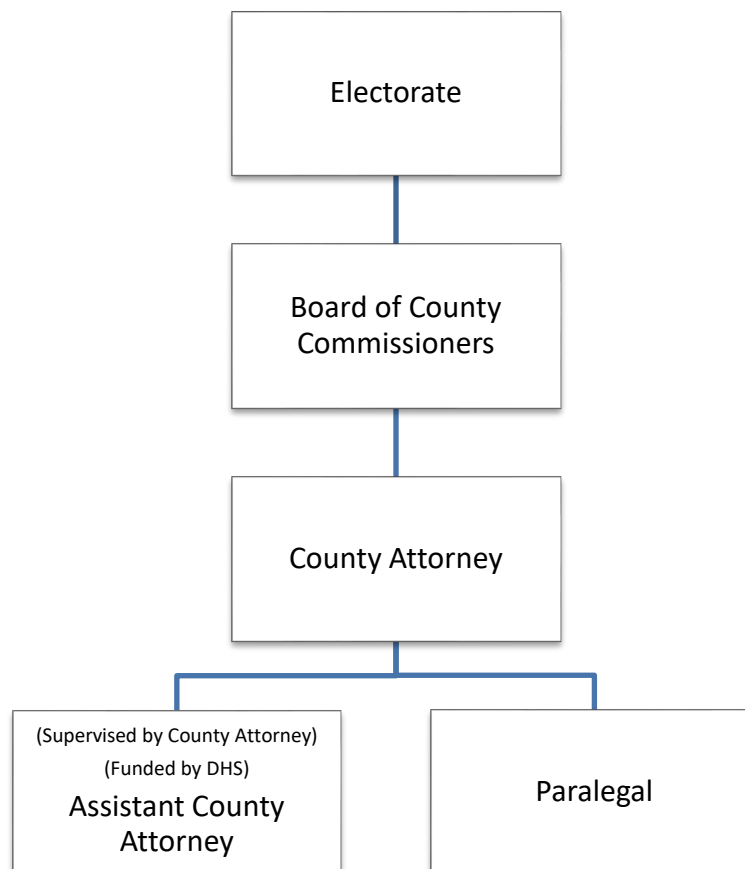
To provide quality legal advice and representation of Moffat County Government includes Moffat County Board of County Commissioners, County Boards and Departments, and Elected Officials and Moffat County Department of Human Services thereby enabling these entities to provide better services and leadership to the Moffat County community.

Purpose of Department:

- ✓ The County Attorney's Office provides legal counsel to the Board of County Commissioners, and Elected Officials and County Departments and Boards. The office represents Moffat County in connection with litigation, administrative proceedings, settlement discussions, negotiations and similar proceedings except insured claims and provides contract management services, including negotiation, preparation and enforcement of leases and contracts to which Moffat County is a party.
- ✓ The County Attorney supervises County Attorney staff.
- ✓ The County Attorney identifies, researches and prepares advisements for the Board and all departments and divisions of county government on legal issues relevant to the general operation of county offices, including employment/personnel, special districts, land use, land transfers, prescriptive rights, and premises liability, and researches laws, regulations, policies and precedent decisions and interprets the law and its applications to county legal issues.
- ✓ The County Attorney and the Assistant County Attorney also provide legal counsel to Department of Human Services, including child welfare and child support enforcement services. Human Services reimburses the County Attorney's office for its proportional share of the time and expenses of the County Attorney's Office and all direct costs incurred by the County Attorney's Office on behalf of Human Services.
- ✓ The Paralegal in the County Attorney's Office assists the County Attorney and Assistant County Attorney in providing the above services and oversees Colorado Open Record Act requests as Custodian of Public Records.

County Attorney Personnel Schedule	
Position Title	FTE
County Attorney	1.00
Paralegal	1.00
Total	2.00

County Attorney Organizational Chart



County Attorney Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
16000001	46007	SALARY REIMBURSEMENT	19,426	33,506	17,500	17,500
16000001	46004	REIMBURSEMENT	645	1,176	1,000	1,000
Revenue Total			20,071	34,682	18,500	18,500

County Attorney Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
16000001	50020	FULL TIME WAGES	142,991	144,634	149,465	150,447
16000001	50060	FRINGE BENEFITS	40,189	40,518	51,744	46,060
16000001	50080	RETIREMENT	8,579	8,678	8,968	9,027
Personnel Expenditures:			191,759	193,830	210,177	205,534
16000001	51018	OTHER PROFESSIONAL SERVICES	0	231	0	25,000
16000001	54037	MISC EQUIPMENT	0	154	0	200
16000001	54042	OFFICE SUPPLIES	670	457	500	850
16000001	53002	ADVERTISING/LEGAL NOTICES	0	0	175	500
16000001	53046	TRAVEL	617	803	1,435	2,871
16000001	52029	MAINTENANCE CONTRACTS	2,023	1,757	2,130	2,250
16000001	54007	BOOKS	21	326	324	350
16000001	53009	DUES & MEETINGS	1,245	1,245	700	1,655
16000001	51006	CIVIL SERVICES	200	483	200	300
16000001	54038	MISCELLANEOUS	236	160	100	200
Operating Expenditures:			5,011	5,615	5,564	34,176
Expenditure Total:			196,770	199,445	215,741	239,710

Development Services



Development Services Director: Roy Tipton

Phone: 970-824-9160

Email: rtipton@moffatcounty.net

Mission Statement:

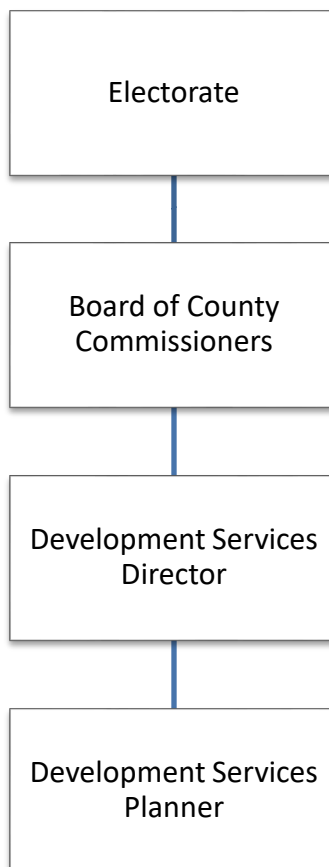
To provide solution oriented services to the citizens of Moffat County through the application of professional skills, adopted plans, standards, and building codes which facilitate the growth of the local economy, enhance the quality of life and preserve the natural environment for current and future generations

Purpose of Department:

- ✓ Development Services encompasses project management of capital projects, procurement of capital assets, grant writing and administration, and the Planning Department.

Development Services Personnel Schedule	
Position Title	FTE
Development Services Director	1.00
Development Services Planner	0.50
Total	1.50

Development Services Organizational Chart



Development Services Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50500005	42001	BUILDING PERMITS	38,594	38,345	0	0
50500005	44021	PLANNING FEES	1,900	800	1,650	2,000
50500005	44022	CONTRACTOR REVENUE	60	60	0	0
Revenue Total			40,554	39,205	1,650	2,000

Development Services Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50500005	50020	FULL TIME WAGES	73,686	73,698	76,155	76,658
50500005	50025	FULL TIME SHARED WAGES	31,383	31,388	32,431	32,645
50500005	50044	LONGEVITY	1,305	1,305	1,310	1,365
50500005	50060	FRINGE BENEFITS	39,589	39,795	51,986	49,485
50500005	50080	RETIREMENT	6,382	6,384	6,594	6,640
Personnel Expenditures:			152,345	152,570	168,476	166,793
50500005	51018	OTHER PROFESSIONAL SERVICES	65,114	67,731	42,000	44,000
50500005	54037	MISC EQUIPMENT	218	2	582	582
50500005	54042	OFFICE SUPPLIES	723	403	1,396	1,396
50500005	54049	POSTAGE	40	0	65	65
50500005	53002	ADVERTISING/LEGAL NOTICES	948	1,859	1,900	1,900
50500005	53042	TELEPHONE	0	0	337	337
50500005	53046	TRAVEL	18	568	2,604	2,604
50500005	52035	REPAIRS AUTO	0	917	1,000	1,000
50500005	53009	DUES & MEETINGS	0	0	310	310
50500005	53048	UNEMPLOYMENT	2,588	0	0	0
Operating Expenditures:			69,650	71,479	50,194	52,194
Expenditure Total:			221,995	224,049	218,670	218,987

County Surveyor



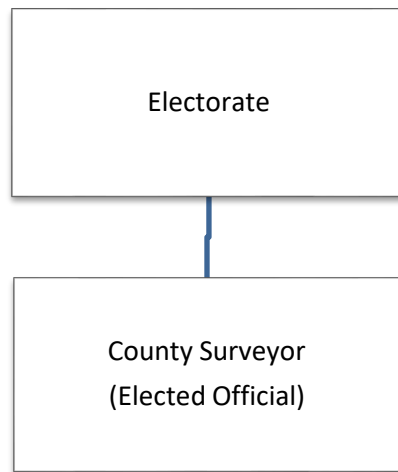
County Surveyor: Peter Epp
Phone: 970-824-8236

Mission Statement:

- ✓ To represent the County in boundary disputes pursuant to C.R.S. sections 30-6-110 and 30-10-906.
- ✓ To notify the County attorney of any unsettled boundary disputes or boundary discrepancies within the county which may come to their attention.
- ✓ To file in the office of the county clerk and recorder all surveys, field notes, calculations, maps, and any other records pertaining to work authorized and financed by the board of county commissioners.
- ✓ Conduct surveys to establish the boundaries of county property, including road rights-of-way, or any other surveys necessary to the county.
- ✓ Accept filing maps of surveys that establish monuments and keep a current record of all survey monuments within the county.
- ✓ Examine all survey maps and plats before they are recorded by the county clerk and recorder to insure proper content and form.
- ✓ Conduct geodetic control surveys, vertical control surveys, or any surveys for the purpose of geographic information systems.
- ✓ Conduct or supervise construction surveys necessary to the County.
- ✓ Provide reference monuments for the remuneration or monument upgrades of public land survey.

County Surveyor Personnel Schedule	
Position Title	FTE
County Surveyor	1.00
Total	1.00

County Surveyor Organizational Chart



Surveyor Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
16500001	50010	ELECTED OFFICIAL WAGES	3,315	4,546	4,589	4,573
16500001	50060	FRINGE BENEFITS	20,183	20,446	28,237	24,034
16500001	50080	RETIREMENT	199	273	275	274
Personnel Expenditures:			23,697	25,265	33,102	28,881
16500001	54045	OPERATING SUPPLIES	0	0	0	0
Operating Expenditures:			0	0	0	0
Expenditure Total:			23,697	25,265	33,102	28,881

Moffat County Sheriff



Moffat County Sheriff: KC Hume
Phone: 970-824-4495
Email: khume@sheriff.moffat.co.us

Mission Statement:

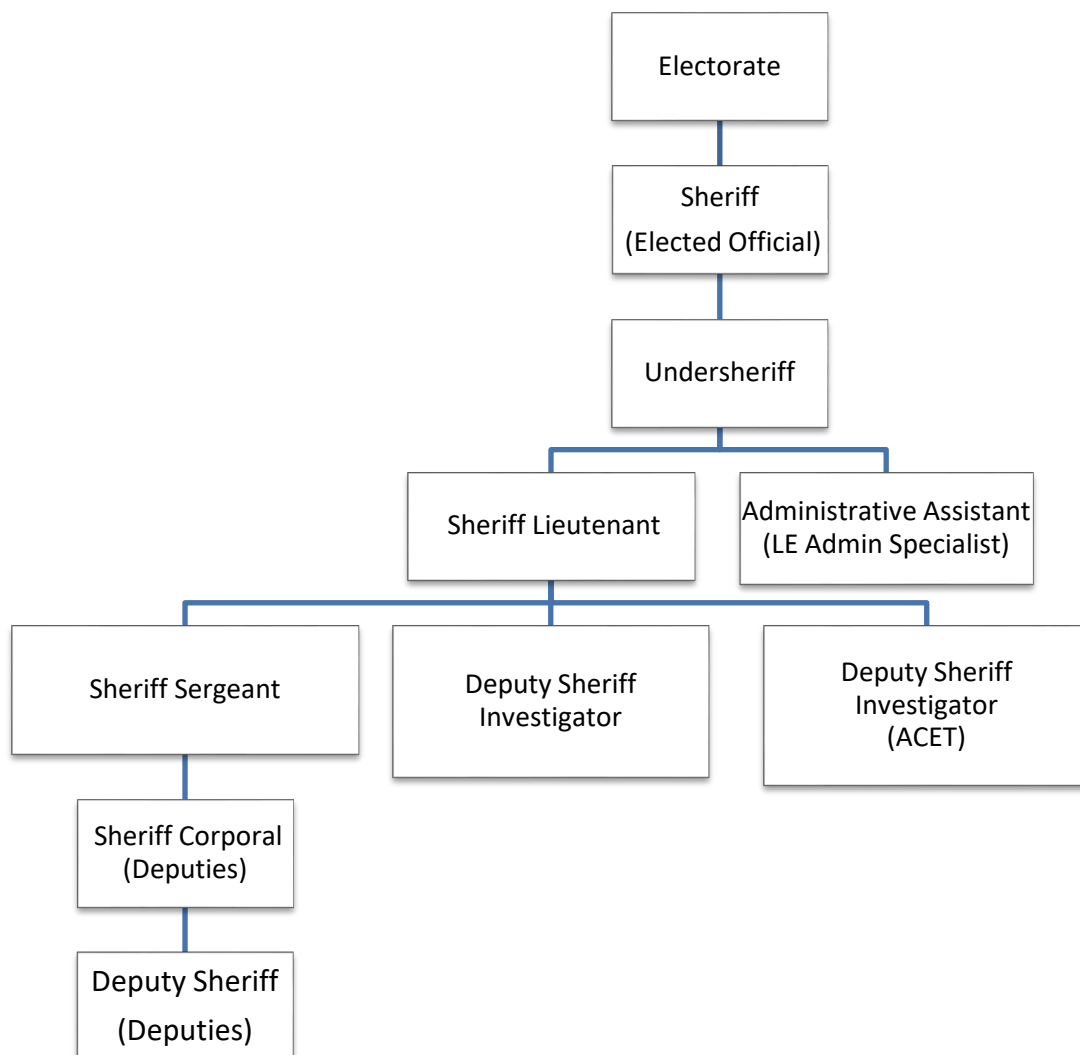
To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.

Purpose of Department:

- ✓ The function of the Sheriff's Office is to provide law enforcement to the unincorporated areas of Moffat County. Sheriff's deputies patrol 4,734 square miles, responding to calls for service, investigating crimes against persons and property, serving civil process, organizing command functions for Search and Rescue and wildland fire. Deterring violations of law, through proactive patrolling and enforcing applicable State laws and County resolutions is also an important function of the Sheriff's Office. The Sheriff's deputies also assist on transportation services for inmates and actively assist with wildland fire suppression operations.

Sheriff Personnel Schedule	
Position Title	FTE
Sheriff	1.00
Undersheriff	1.00
Sheriff Lieutenant	1.00
Administrative Assistant	1.00
Sheriff Sergeant	2.00
Investigator/GRAMNET	2.00
Sheriff Corporal	2.00
Deputy Sheriff	7.00
Total	17.00

Moffat County Sheriff Organizational Chart



Sheriff Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
20500002	43012	FEDERAL VEST GRANT	0	0	3,000	3,000
20500002	43414	STATE SEARCH & RESCUE	0	395	0	0
20500002	43416	STATE FINES	5,780	6,801	22,761	1,500
20500002	43417	STATE RANCE WATCH GRANT	0	90	90	0
20500002	44024	PENALTY ASSESSMENT	9,425	11,017	7,350	8,000
20500002	44025	DEPARTMENT FEES	35,549	61,572	35,000	30,000
20500002	44045	FINGERPRINTS	40	0	15	0
20500002	45015	DUI LEAF	10,306	5,769	5,200	4,500
20500002	46009	TRAINING REIMBURSEMENT	20,386	21,884	17,500	4,000
20500002	46004	REIMBURSEMENT	3,075	13,249	1,200	1,000
20500002	46008	OVERTIME REIMBURSEMENT	5,063	17,038	0	5,000
20500002	46001	INSURANCE REIMBURSEMENT	0	1,196	0	0
Revenue Total			89,625	139,010	92,116	57,000

Sheriff Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
20500002	50010	ELECTED OFFICIAL WAGES	76,332	104,668	105,696	105,298
20500002	50020	FULL TIME WAGES	912,505	885,066	924,197	963,585
20500002	50042	OVER TIME	29,409	28,661	27,946	27,946
20500002	50046	LEAVE PAID OUT	0	14,524	2,702	0
20500002	50044	LONGEVITY	9,192	7,204	8,114	8,190
20500002	50060	FRINGE BENEFITS	418,220	403,590	518,253	505,768
20500002	50080	RETIREMENT	61,646	61,184	59,091	66,301
Personnel Expenditures:			1,507,305	1,504,897	1,646,000	1,677,088
20500002	51015	LEGAL SERVICES	0	0	0	1,000
20500002	54037	MISC EQUIPMENT	2,997	23,442	20,000	2,000
20500002	54042	OFFICE SUPPLIES	1,610	2,689	3,300	3,000
20500002	54049	POSTAGE	402	837	680	1,000
20500002	54015	COPIES	534	639	650	600
20500002	53005	COMPUTER EXPENSE/SERVICES	4,929	8,611	5,500	5,000
20500002	54045	OPERATING SUPPLIES	8,560	11,332	10,000	10,000
20500002	54078	UNIFORMS	3,556	4,106	5,200	6,000
20500002	53042	TELEPHONE	2,830	3,752	3,800	6,000
20500002	54030	GAS & OIL	6,898	11,185	5,200	8,227
20500002	53046	TRAVEL	7,361	6,449	5,800	5,500
20500002	52029	MAINTENANCE CONTRACTS	3,450	300	3,500	3,500
20500002	52035	REPAIRS AUTO	6,975	9,961	20,000	12,330
20500002	52038	RADIO REPAIR/MAINTENANCE	2,122	4,036	5,400	7,308
20500002	53013	GRAMNET	6,355	6,131	20,523	20,523
20500002	53049	USFS CONTRACT	0	1,615	7,200	0
20500002	54068	SPECIAL PROJECTS	6,737	3,747	9,500	10,000
20500002	53009	DUES & MEETINGS	3,832	527	4,100	4,080
20500002	53056	EMPLOYEE EDUCATION	16,545	20,159	20,000	6,000
20500002	54038	MISCELLANEOUS	1,445	3,924	2,800	2,800
Operating Expenditures:			87,138	123,442	153,153	114,868
20500002	60014	EQUIPMENT VEHICLES	0	0	52,408	107,000
20500002	60005	CAPITAL OUTLAY	0	7,580	5,040	48,200
Capital Expenditures:			0	7,580	57,448	155,200
Expenditure Total:			1,594,443	1,635,918	1,856,601	1,947,156

Moffat County Coroner



Moffat County Coroner: Jesse Joe Arthurs

Phone: 970-326-3095

Email: coroner@moffatcounty.net

Mission Statement:

To serve the people of Moffat County in a responsible and compassionate manner.

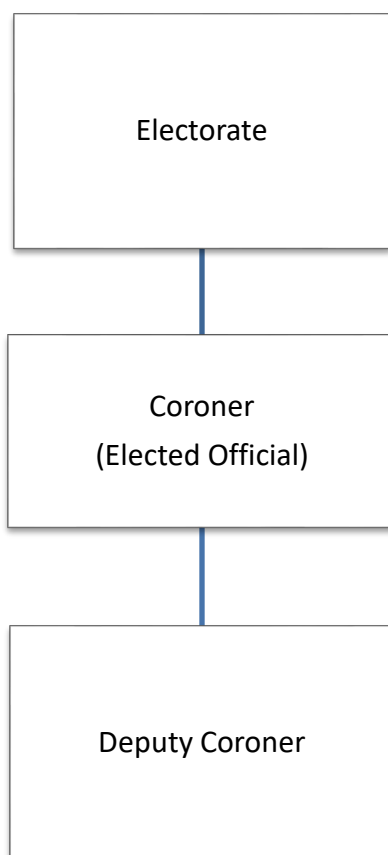
To Investigate all reportable deaths within the jurisdiction in a thorough manner in accordance with accepted standards in use today in this field while keeping in mind available resources of the County.

Purpose of Department:

- ✓ This is a statutory office pursuant to C.R.S. 30-10-518 and 30-10-601 through 30-10-621. The Coroner is elected to serve for a four-year term. The Coroner is authorized to appoint Deputies to serve in his absence.

Coroner Personnel Schedule	
Position Title	FTE
Coroner	1.00
Deputy Coroner	0.10
Total	1.10

Moffat County Coroner Organizational Chart



Coroner Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
20800002	46004	REIMBURSEMENT	1,500	200	0	0
Revenue Total:			1,500	200	0	0

Coroner Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
20800002	50010	ELECTED OFFICIAL WAGES	33,247	45,596	46,033	45,852
20800002	50030	PART TIME WAGES	2,059	2,059	2,171	5,590
20800002	50060	FRINGE BENEFITS	21,039	5,280	31,990	27,961
20800002	50080	RETIREMENT	1,991	41	2,589	2,751
Personnel Expenditures:			58,336	52,977	82,783	82,154
20800002	51013	INIDIGENT BURIAL	1,500	4,500	1,500	1,500
20800002	51002	AUTOPSIES	11,675	39,531	24,083	24,083
20800002	54015	COPIES	27	0	25	25
20800002	54045	OPERATING SUPPLIES	0	100	1,500	1,500
20800002	53042	TELEPHONE	403	384	650	650
20800002	53046	TRAVEL	1,067	0	450	450
20800002	53047	TRANSPORTATION	4,500	3,250	4,000	4,000
20800002	52035	REPAIRS AUTO	0	3,250	100	100
20800002	53045	TOXICOLOGY	1,630	1,191	4,500	4,200
20800002	52019	FACILITY USE FEE	9,600	7,800	7,200	7,200
20800002	52018	FACILITY RENTAL	0	0	0	0
20800002	51014	INVESTIGATOR FEES	0	218	500	1,500
20800002	53009	DUES & MEETINGS	3,800	1,970	1,287	1,287
20800002	53056	EMPLOYEE EDUCATION	411	417	400	400
20800002	54038	MISCELLANEOUS	7	35	300	0
Operating Expenditures:			34,620	62,646	46,495	46,895
Expenditure Total:			92,955	115,623	129,278	129,049

Office of Emergency Management



Emergency Services Coordinator: Mike Cochran
Phone: 970-826-2303

Mission Statement:

To enhance the safety of the residents of Moffat County and minimize the effects of natural and manmade disasters through coordinated planning and preparedness efforts conducted before, during, and after disasters.

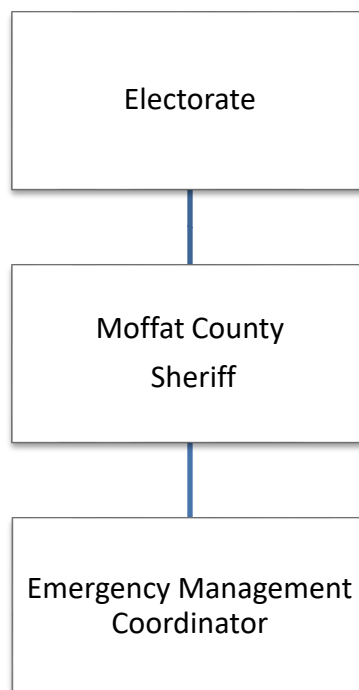
To assist all emergency response agencies in the county in fulfilling their mission through coordinated exercises.

Purpose of Department:

- ✓ Emergency management works to protect lives and property in Moffat County through effective emergency management practices and procedures. The office coordinates with local response agencies and elected officials to prevent, prepare for, mitigate, respond and recover from natural or human caused emergency situations. The emergency management coordinator remains active within the region and the state to ensure lines of communication and cooperation are maintained.
- ✓ Emergency management ensures that the county fulfills its statutorily required obligations to its citizens as it relates to disaster preparedness ensuring that emergency operations plan are updated as required. Funding for up to fifty percent of the costs for the emergency management program is eligible for reimbursement from the state. To ensure compliance with the grant guidance and ensure maximum reimbursement some special considerations are required.

Emergency Management Personnel Schedule	
Position Title	FTE
Emergency Management Coordinator	1.00
Total	1.00

Office of Emergency Management Organizational Chart



Emergency Management Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
21512302	43009	FEDERAL EMERGENCY MNGMNT	14,562	15,658	38,000	40,000
21512302	46004	REIMBURSEMENT	5,471	0	0	0
Revenue Total			20,033	15,658	38,000	40,000

Emergency Management Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
21512302	50020	FULL TIME WAGES	26,668	19,271	31,211	59,618
21512302	50042	OVER TIME	0	121	686	0
21512302	50060	FRINGE BENEFITS	3,099	2,253	19,506	34,154
21512302	50080	RETIREMENT	0	0	0	3,577
Personnel Expenditures:			29,767	21,645	51,404	97,349
21512302	54037	MISC EQUIPMENT	1,698	374	1,000	3,000
21512302	54042	OFFICE SUPPLIES	56	162	250	250
21512302	54045	OPERATING SUPPLIES	709	1,052	200	1,700
21512302	53042	TELEPHONE	1,407	1,193	500	1,300
21512302	54030	GAS & OIL	90	341	500	500
21512302	53046	TRAVEL	0	351	0	2,500
21512302	52035	REPAIRS AUTO	1,773	617	0	500
21512302	53009	DUES & MEETINGS	773	81	200	200
Operating Expenditures:			6,506	4,172	2,650	9,950
21512302	60011	EQUIPMENT MISCELLANEOUS	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			36,272	25,816	54,054	107,299

Emergency Management Ambulance Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
21512312	43420	STATE PUB HEALTH & ENVIORNMENT	234,628	0	0	0
21512312	44019	EMERGENCY MNGMNT AMBULANCE	0	0	0	20,000
Revenue Total			234,628	0	0	20,000

Emergency Management Ambulance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
21512312	50050	CONTRACT LABOR	0	0	5,000	20,000
Personnel Expenditures:			0	0	5,000	20,000
21512312	54037	MISC EQUIPMENT	0	4,820	1,000	10,000
21512312	54042	OFFICE SUPPLIES	0	507	50	500
21512312	54045	OPERATING SUPPLIES	0	1,355	3,000	4,000
21512312	54030	GAS & OIL	0	130	200	1,200
21512312	53046	TRAVEL	0	0	0	4,000
21512312	52029	MAINTENANCE CONTRACTS	0	1,676	1,700	2,000
21512312	53009	DUES & MEETINGS	0	372	200	1,000
Operating Expenditures:			0	8,860	6,150	22,700
21512312	60011	EQUIPMENT MISCELLANEOUS	264,412	0	0	0
Capital Expenditures:			264,412	0	0	0
Expenditure Total:			264,412	8,860	11,150	42,700

Fire Control



Moffat County Sheriff: KC Hume
Phone: 970-824-4495
Email: khume@sheriff.moffat.co.us

Mission Statement:

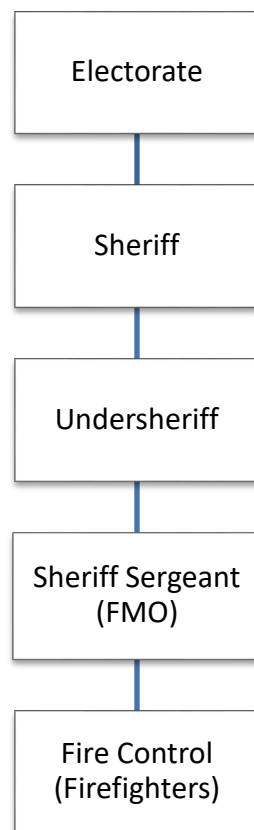
To provide for the public's safety and well-being as ordered by state statute. With financial assistance, have the ability to control and suppress wild-land fires on private and state owned property. With the assistance of the land owner, use fire as a resource to lower the number of fires that the Moffat County Sheriff's Office needs to respond to in the future. Help the citizens of Moffat County get a better understanding of the natural use of wild-land fires and the use of the 'Fire Wise Program' on their property. Maintain the equipment for a quick and reliable response to wild-land fires.

Purpose of Department:

Maintain current equipment and crew numbers in order to provide for protection of private and state lands. To suppress or control wild-land fires on private and state owned property in Moffat County. Assist the Bureau of Land Management, the National Park Service, National Wildlife Service and local Fire Districts with fire suppression on private, public and state lands.

Fire Control Personnel Schedule	
Position Title	FTE
Fire Control	0.00
Total	0.00

Fire Control Organizational Chart



Fire Control Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
22000002	43413	STATE SEARCH & RESCUE	0	3,630	5,198	0
22000002	43430	STATE FIRE RELIEF FUND	0	0	0	0
Revenue Total			0	3,630	5,198	0

Fire Control Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
22000002	50040	CALL OUT WAGES	98,775	29,815	29,563	4,000
22000002	50042	OVER TIME	0	584	0	0
22000002	50060	FRINGE BENEFITS	26,176	10,232	13,028	306
22000002	50080	RETIREMENT	5,817	1,500	1,484	240
Personnel Expenditures:			130,769	42,132	44,075	4,546
22000002	53038	STATE FIRE FUND	8,597	7,817	7,954	8,000
22000002	54045	OPERATING SUPPLIES	6,600	1,725	12,000	1,000
22000002	54030	GAS & OIL	1,476	132	1,200	0
22000002	54027	FOOD & MEALS	3,763	318	824	400
22000002	52027	LEASING	600	600	400	600
22000002	52015	EMERGENCY FIRE FUND	64,372	89,395	75,000	97,000
Operating Expenditures:			85,408	99,988	97,378	107,000
Expenditure Total:			216,177	142,119	141,453	111,546

Hamilton Community



Hamilton Community Center

Mission Statement:

This mission of the Hamilton Community Center is to provide the public with a meeting place for functions, activities and meetings. It is used by clubs, groups and organizations as well as individuals for meetings, dinners, parties, and get-togethers.

Purpose of Department:

- ✓ The Hamilton Community Center exists to provide the public with a place to meet. (See mission statement). Approximately 100 people use the building monthly and approximately 400 people have used it in the last budget year for Christmas parties, receptions, DOW information meetings, fund-raisers, outfitters organizational meetings and other parties. Approximately 95% of those attending functions at the Hamilton Community Center are Moffat County residents. The age groups range from children in the local 4-H club to recreational associations, community and family groups for get-togethers, local governmental informational meetings including DOW and trash dumpster meetings, political caucuses, etc. The center is also a voting precinct.
- ✓ The Hamilton Community Center has no regular revenue. We encourage donations by the users of the Center and have had excellent cooperation from those using the building. In addition, we continue to use memorial funds given in memory of long time board/community member Ethel Jordan. We have been able to use some of those funds for special needs and projects for the Center. The daily needs of the building, i.e. paper supplies and cleaning supplies is totally provided through donations. Since donations are difficult to project, we must continue to budget for needed items; however if donated monies are available we have been able to purchase larger items with those donated funds, allowing budgeted monies to stay with the County. Since donations help defray the costs of both supplies and larger items, the cost of maintaining the building is kept to a minimum. Usage of this building can also take the pressure off meeting places in Craig.

Hamilton Community Center Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
51000005	45008	DONATIONS	100	0	0	0
51000005	46004	REIMBURSEMENT	125	29	0	0
Revenue Total			225	29	0	0

Hamilton Community Center Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Budget	2021 Budget
51000005	52043	UTILITIES	2,086	1,699	2,907	2,907
51000005	52028	MAINTENANCE	1,562	990	750	750
51000005	54038	MISCELLANEOUS	0	0	3,010	3,010
Operating Expenditures:			3,648	2,688	6,667	6,667
51000005	60004	CAPITAL IMPROVEMENTS	4,842	0	0	0
Capital Expenditures:			4,842	0	0	0
Expenditure Total:			8,490	2,688	6,667	6,667

Maybell



Maybell Community Center:

The purpose of the Maybell Community Center is to provide a clean, well-lighted, environmentally sound meeting place for the community organizational, social, and educational activities and events.

Maybell Senior Citizens Bus:

This bus provides weekly transportation to Craig for doctor and dentist appointments, grocery shopping and picking up medications. The bus is also used for organized senior outings. This bus is handicapped accessible.

Maybell Park:

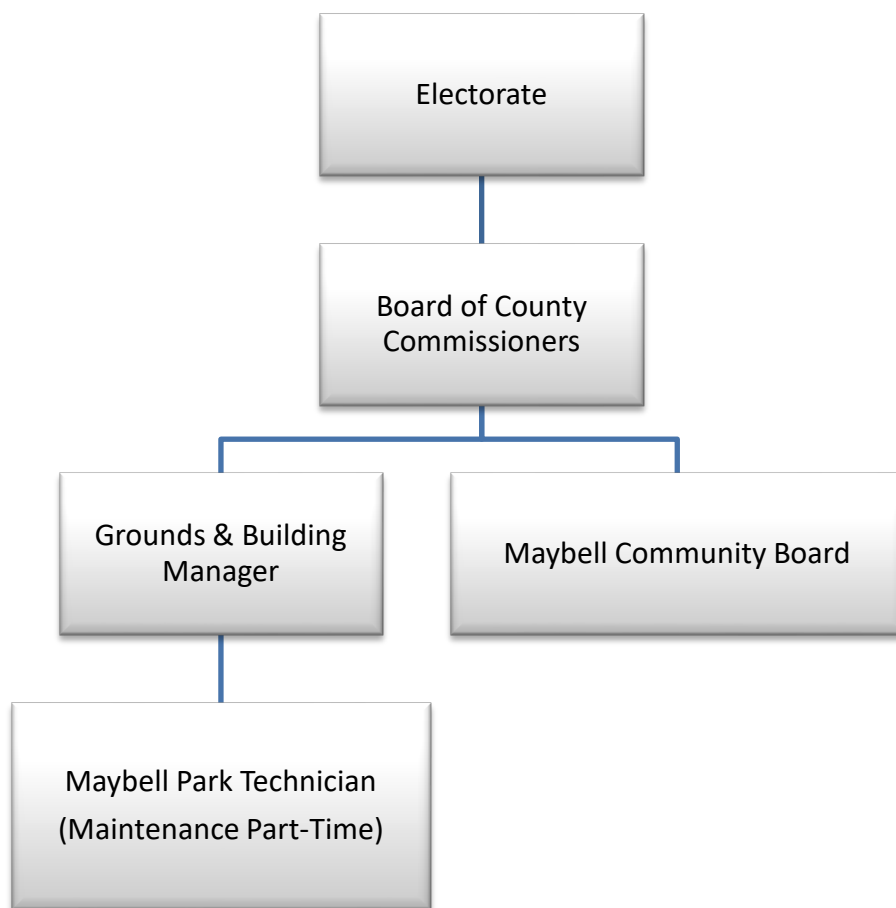
The Park has multiple uses from Family Reunions to Weddings. The main focus is camping, for visitors to Brown's Park, Sand Wash, rafters, school groups, Boy Scouts, Fire Crews, and of course, hunters. It provides travelers with a clean rest stop and playground for children. The park partners with Maybell Women's Club for improvements such as a shared mower and new fencing.

Maybell Women's Club:

The main purpose of the Maybell Women's Club is to promote citizenship and community pride through the club's involvement with the Maybell Library, "Adopt a Highway Program," publishing of the Maybell Gazette. It furnishes meals for funerals when needed and assists in fund-raisers for the ill and/or needy in the community. The club also owns and maintains the Maybell Cemetery by mowing, watering, spraying for noxious weeds, repairs fences and gates, planting and maintaining new vegetation, and arranging for new burials. Maybell Women's Club partners with the Maybell Park, and has recently purchased 6 Metal Picnic Tables and continues to contribute to the replacement trees as needed.

Maybell Personnel Schedule	
Position Title	FTE
Maybell Park Technician	0.38
Total	0.38

Maybell Organizational Chart



Maybell Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
51500005	44023	CAMPGROUND RENTAL	29,747	20,770	28,938	0
51500005	45026	OTHER REVENUE	100	0	0	0
51500005	44038	SHOWER FEES	4,083	3,759	4,000	0
51500005	44039	RV DUMP FEES	1,999	1,945	1,750	0
51500005	45008	DONATIONS	2,853	1,581	78	0
Revenue Total:			38,781	28,055	34,766	0

Maybell Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
51500005	50030	PART TIME WAGES	8,771	7,669	8,115	12,144
51500005	50060	FRINGE BENEFITS	1,097	913	929	1,450
Personnel Expenditures:			9,868	8,581	9,044	13,594
51500005	54045	OPERATING SUPPLIES	2,456	177	0	0
51500005	54033	MAINTENANCE SUPPLIES	184	258	0	0
51500005	52043	UTILITIES	10,771	7,686	0	0
51500005	52029	MAINTENANCE CONTRACTS	300	0	0	0
51500005	54074	TAXES	3,165	2,211	0	0
51500005	52008	COMMUNITY CENTER	1,926	2,171	1,000	1,000
51500005	52032	PARK	8,819	32,026	5,700	5,700
51500005	52047	WOMEN'S CLUB	441	2,381	3,500	3,500
51500005	53009	DUES & MEETINGS	777	549	0	0
Operating Expenditures:			28,838	47,459	10,200	10,200
51500005	60004	CAPITAL IMPROVEMENTS	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			38,706	56,040	19,244	23,794

Maybell Ambulance



Mission Statement:

To provide exemplary EMTB pre-hospital care to all in need of ambulance services within the MVA district as outlined by the Moffat County Board of County Commissioners

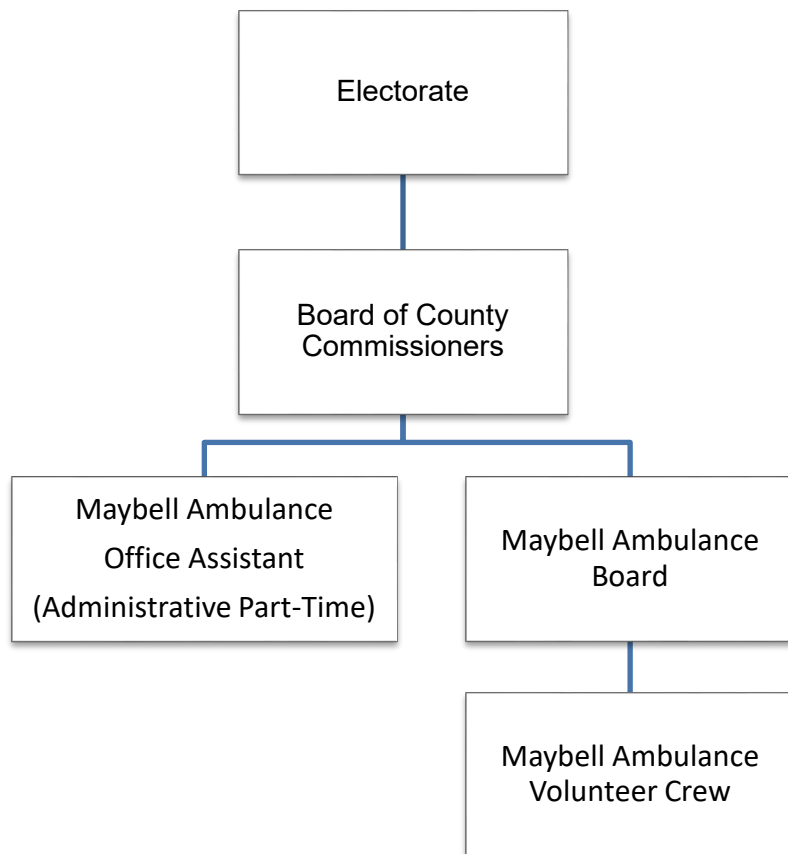
Purpose of Department:

Maybell Ambulance Provides to its community:

- ✓ 2 Full service ambulances (licensed)
- ✓ 6 EMT Basics
- ✓ Assistance available from Maybell Volunteer Fire Department, TMH Ambulance ALS services, and other agencies

Maybell Ambulance Personnel Schedule	
Position Title	FTE
Maybell Ambulance Office Assistant	0.25
Maybell Ambulance Call-Out	n/a
Total	0.25

Maybell Ambulance Organizational Chart



Maybell Ambulance Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
40000004	44025	DEPARTMENT FEES	9,007	2,050	5,000	5,000
40000004	46004	REIMBURSEMENT	986	4,734	78	0
Revenue Total			9,993	6,784	5,078	5,000

Maybell Ambulance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
40000004	50030	PART TIME WAGES	8,531	6,942	8,055	7,497
40000004	50040	CALL OUT WAGES	4,950	3,200	3,991	4,752
40000004	50060	FRINGE BENEFITS	2,093	1,470	2,068	2,402
Personnel Expenditures:			15,575	11,612	14,114	14,651
40000004	54037	MISC EQUIPMENT	305	0	35,000	0
40000004	54042	OFFICE SUPPLIES	312	222	200	200
40000004	54045	OPERATING SUPPLIES	6,207	7,084	4,500	4,500
40000004	53042	TELEPHONE	1,411	1,411	900	900
40000004	52043	UTILITIES	2,658	5,690	5,600	6,060
40000004	54030	GAS & OIL	454	989	500	500
40000004	53046	TRAVEL	14	1,707	1,000	1,000
40000004	52029	MAINTENANCE CONTRACTS	0	0	1,500	1,500
40000004	52035	REPAIRS AUTO	87	150	200	200
40000004	52038	RADIO REPAIR/MAINTENANCE	1,905	0	0	0
40000004	52036	REPAIRS BUILDING	0	763	0	0
40000004	58008	FEES	455	189	1,000	1,000
40000004	53056	EMPLOYEE EDUCATION	1,909	1,994	2,500	2,500
40000004	54038	MISCELLANEOUS	481	0	0	0
Operating Expenditures:			16,198	20,198	52,900	18,360
40000004	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			31,772	31,810	67,014	33,011

Maybell Volunteer Fire



Maybell Volunteer Fire Department Board
Maybell Volunteer Department Garage Address:
121 Fellows
Maybell, CO 81640

Mission Statement:

To ensure prompt, safe and secure coverage of all structure and wild land fires in and around Maybell as directed in our by-laws. Also to provide assistance to Maybell volunteer ambulance through our rescue truck and extrication operations

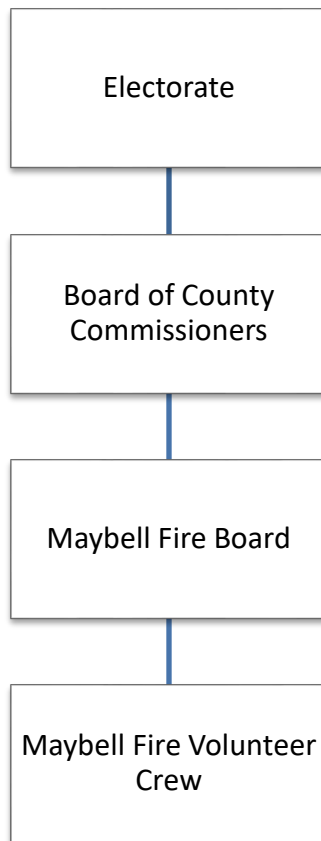
Purpose of Department:

To provide emergency services on a volunteer basis to the Maybell area with:

- ✓ One Rescue Truck
- ✓ One Brush Truck
- ✓ One 3,000 Gallon Fire Tender
- ✓ One FWD Fire Truck (to be replaced)
- ✓ Twelve Volunteer Fire Fighters
- ✓ Approximately twenty other fire department members volunteer (support services)
- ✓ One five member fire board appointed by Moffat County BOCC
- ✓ Volunteers trained on equipment, CPR, extrication, medical assistance and first strike wild land and structure fire assistance.

Maybell Fire Department Personnel Schedule	
Position Title	FTE
Maybell Fire Call-Out	n/a
Total	0.00

Maybell Fire Organizational Chart



Maybell Fire Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
40500004	45001	MISCELLANEOUS	6,202	5,125	227	0
Revenue Total			6,202	5,125	227	0

Maybell Fire Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
40500004	50030	PART TIME WAGES	200	400	0	0
40500004	50040	CALL OUT WAGES	2,750	1,700	1,638	6,000
40500004	50060	FRINGE BENEFITS	850	536	568	2,292
Personnel Expenditures:			3,800	2,636	2,205	8,292
40500004	54037	MISC EQUIPMENT	2,502	0	0	0
40500004	54045	OPERATING SUPPLIES	3,509	5,424	9,000	9,000
40500004	52043	UTILITIES	2,784	5,053	7,650	7,650
40500004	54030	GAS & OIL	531	136	0	0
40500004	52035	REPAIRS AUTO	7,571	42	0	0
40500004	52038	RADIO REPAIR/MAINTENANCE	1,793	30	0	0
40500004	53009	DUES & MEETINGS	406	0	0	0
40500004	53056	EMPLOYEE EDUCATION	1,445	2,183	0	0
40500004	54038	MISCELLANEOUS	54	0	0	0
Operating Expenditures:			20,595	12,869	16,650	16,650
40500004	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			24,395	15,505	18,855	24,942

Weed & Pest Management



Weed & Pest Management Manager: Jesse Schroeder
Phone: 970-824-9184
Email: jschroeder@moffatcounty.net

Mission Statement:

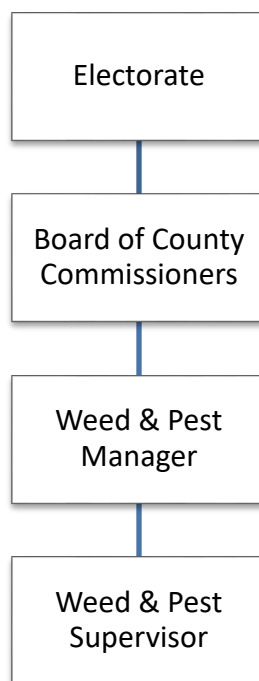
Work cooperatively with private individuals, State and Federal Agencies to implement a broad, efficient pest management program.

Purpose of Department:

- ✓ The Weed & Pest Management Department implements the State and County Undesirable Plant Management Plan including recommendations, physical assistance and herbicide applications. It directs broad based integrated plant management plans as part of the area's Coordinated Resource Management and other similar cooperative agreements. It assists cooperators in development and implementation of partnership agreements.
- ✓ It does mosquito abatement through a comprehensive integrated management plan with the focus being on larval control of mosquitoes in the Craig and Maybell recreational, residential, and surrounding areas. Including the trapping of adult mosquitoes and testing for vector borne diseases.
- ✓ Weed & Pest Management treats Mormon Crickets and Grasshopper infestations for members of the Pest District on a complaint basis.

Weed & Pest Management Personnel Schedule	
Position Title	FTE
Weed & Pest Manager	1.00
Weed & Pest Supervisor	0.74
Administrative Supervisor	0.05
Staff Assistant	0.05
Contract Labor	0.00
Total	1.84

Weed & Pest Management Organizational Chart



Weed & Pest Management Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
30500003	44025	DEPARTMENT FEES	12,834	15,332	15,000	15,000
Revenue Total			12,834	15,332	15,000	15,000

Weed & Pest Management Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
30500003	50020	FULL TIME WAGES	26,466	52,837	56,865	59,618
30500003	50025	FULL TIME SHARED WAGES	0	0	2,399	2,415
30500003	50035	PART TIME SHARED WAGES	0	0	999	1,143
30500003	50030	PART TIME WAGES	34,434	28,982	25,959	32,163
30500003	50042	OVER TIME	0	147	253	0
30500003	50044	LONGEVITY	0	0	131	137
30500003	50050	CONTRACT LABOR	40,327	35,747	49,000	49,000
30500003	50060	FRINGE BENEFITS	17,286	19,152	24,362	23,823
30500003	50080	RETIREMENT	1,455	152	3,564	3,730
Personnel Expenditures:			119,968	137,016	163,531	172,029
30500003	54037	MISC EQUIPMENT	1,373	1,080	5,000	5,000
30500003	54042	OFFICE SUPPLIES	297	196	1,500	1,500
30500003	54045	OPERATING SUPPLIES	24,966	32,702	33,000	33,000
30500003	53042	TELEPHONE	1,030	720	1,500	1,500
30500003	52043	UTILITIES	4,717	4,303	5,610	5,610
30500003	53046	TRAVEL	0	274	2,500	2,500
30500003	52037	REPAIRS EQUIP/MAINT	7,100	5,632	10,000	10,000
30500003	52036	REPAIRS BUILDING	675	657	1,000	1,000
30500003	53009	DUES & MEETINGS	371	204	1,500	1,500
30500003	53010	EDUCATION	568	48	1,000	2,500
30500003	53060	RANGELAND PEST	0	1,430	5,000	5,000
30500003	52001	ANIMAL CONTROL	10,000	10,000	10,000	10,000
30500003	53036	SPRAYING	15,702	14,902	16,000	16,000
30500003	54039	MOSQUITO SUPPLIES	33,107	41,803	40,000	42,320
30500003	54038	MISCELLANEOUS	1,687	895	5,000	5,000
Operating Expenditures:			101,594	114,845	138,610	142,430
30500003	60011	EQUIPMENT MISCELLANEOUS	0	0	22,675	28,300
30500003	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	22,675	28,300
Expenditure Total:			221,562	251,861	324,816	342,759

Moffat County Fair



Administrative Supervisor: Jackie Goodnow

Phone: 970-824-9180

Email: jgoodnow@moffatcounty.net

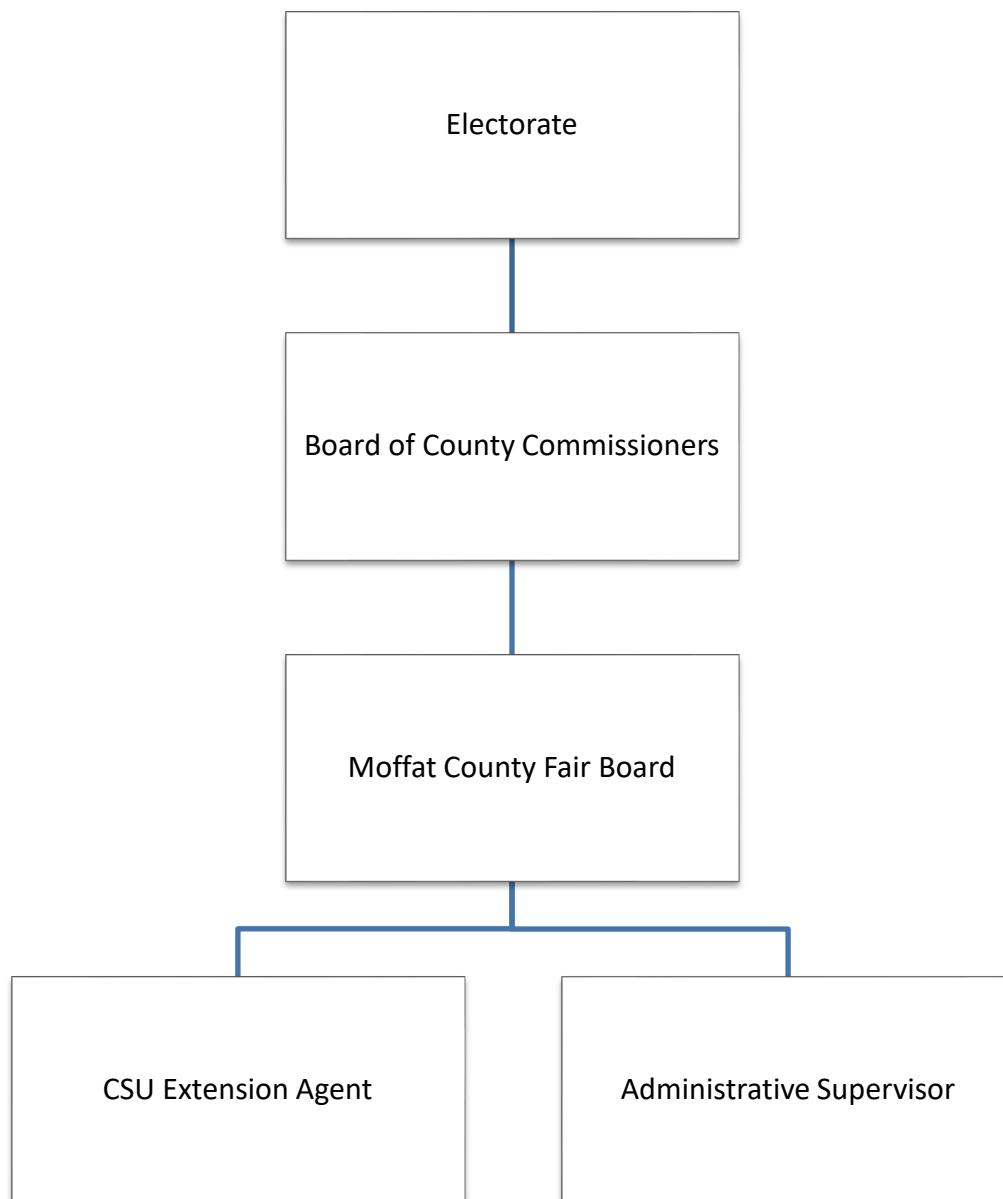
The Moffat County Fair provides an opportunity for all residents of Moffat County to exhibit, encourage and promote their agricultural heritage as well as skills and accomplishments in the mechanical, industrial, horticulture, home economics and livestock industries in the County. This follows statute CRS 35-65-111. The County Fair also provides the opportunity and means for all 4-H and FFA projects to be completed, exhibited and judged for the youth in Moffat County.

Purpose of Department:

- ✓ Livestock and Horse Shows
- ✓ Indoor Projects - Horticulture, Garden, Hobby, Mechanical, Family & Consumer Sciences
- ✓ Entertainment – Variety that provides for all audiences
- ✓ Hall of Education – An event for all educational and non-profit organizations to showcase functions and benefits for Moffat County Residents
- ✓ Events for Community and Families of Moffat County and surrounding counties to participate and enjoy the celebration of Moffat County and its heritage.

County Fair Personnel Schedule	
Position Title	FTE
Administrative Supervisor	0.48
Staff Assistant	0.25
Contract Labor(Security/Temps)	0.00
Contract Labor(Judges)	0.00
Total	0.72

County Fair Organizational Chart



County Fair Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
52100005	45008	DONATIONS	101,375	75,853	58,640	6,000
Revenue Total			101,375	75,853	58,640	6,000

County Fair Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
52100005	50025	FULL TIME SHARED WAGES	0	0	22,790	22,939
52100005	50035	PART TIME SHARED WAGES	0	0	6,992	7,998
52100005	50040	CALL OUT WAGES	0	0	0	5,500
52100005	50042	OVER TIME	0	0	5,000	5,000
52100005	50044	LONGEVITY	0	0	1,245	1,297
52100005	50050	CONTRACT LABOR	1,649	1,649	1,762	1,762
52100005	50054	JUDGES	8,500	8,830	7,062	7,062
52100005	50060	FRINGE BENEFITS	0	0	15,545	16,189
52100005	50080	RETIREMENT	0	0	1,442	1,754
Personnel Expenditures:			10,149	10,478	61,837	69,501
52100005	53032	SECURITY	300	600	600	600
52100005	54044	OPEN HORSE SHOW	1,566	1,891	1,000	1,000
52100005	54025	FAIR QUEEN EXPENSE	180	675	0	0
52100005	54005	AWARDS & RIBBONS	9,454	9,474	6,062	6,062
52100005	54042	OFFICE SUPPLIES	275	856	900	900
52100005	54049	POSTAGE	428	9	400	400
52100005	54015	COPIES	432	477	500	500
52100005	53002	ADVERTISING/LEGAL NOTICES	12,406	7,698	2,562	2,562
52100005	53058	PRINTING	167	145	400	400
52100005	53027	PREMIUMS	2,323	2,323	2,323	2,323
52100005	54024	FAIR BOOK	4,342	4,347	4,000	4,000
52100005	51026	ENTERTAINMENT	93,932	61,775	10,907	10,907
52100005	54045	OPERATING SUPPLIES	1,181	350	500	500
52100005	54038	MISCELLANEOUS	4,072	4,188	3,000	3,000
Operating Expenditures:			131,058	94,806	33,154	33,154
52100005	60004	CAPITAL IMPROVEMENTS	486	6,007	1,000	1,000
Capital Expenditures:			486	6,007	1,000	1,000
Expenditure Total:			141,692	111,291	95,991	103,655

Colorado State University Extension



CSU Extension Agent: Jessica Counts
Phone: 970-824-9180
Email: Jessica.Counts@colostate.edu

Mission Statement:

The Mission of Colorado State University Extension is:

“To provide information and education, and encourage the application of research-based knowledge in response to local, state and national issues affecting individuals, youth, families, agricultural enterprises and communities of Colorado.”

Our vision is to:

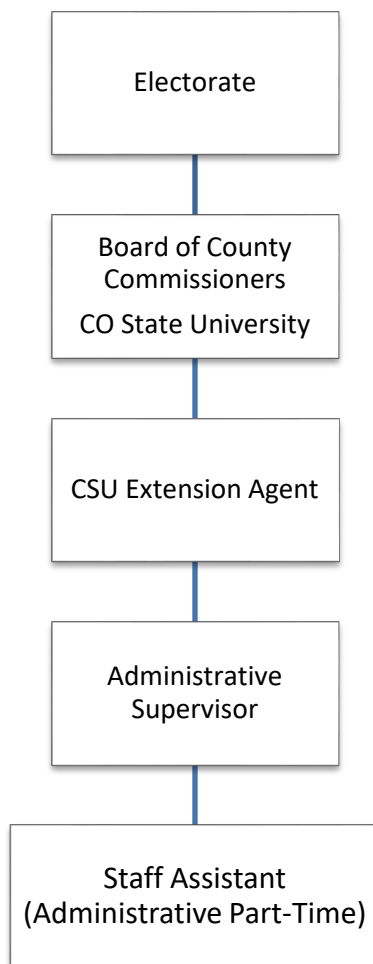
“Lead the University in helping the people of Colorado put knowledge to work.”

Purpose of Department:

As the major off-campus educational arm of Colorado State University, Extension is a partnership of Colorado State University, Moffat County, and the United States Department of Agriculture. Extension is the informal, non-credit educational system that links education and research with the needs of Moffat County citizens. The office provides unbiased, research-based information and encourages the application of this information in response to local, state and national issues affecting individuals, youth, *families and agriculture enterprises in Moffat County.*

Extension Personnel Schedule	
Position Title	FTE
CSU Extension Agent	0.00
Administrative Supervisor	0.48
Staff Assistant	0.42
Total	0.90

Extension Organizational Chart



Extension Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
52500005	46004	REIMBURSEMENT	0	64	734	0
52500005	44025	DEPARTMENT FEES	0	0	0	4,500
Revenue Total			0	64	734	4,500

Extension Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
52500005	50025	FULL TIME SHARED WAGES	46,416	46,425	22,790	22,939
52500005	50030	PART TIME WAGES	9,618	12,269	11,986	13,711
52500005	50042	OVER TIME	5,406	4,931	0	0
52500005	50044	LONGEVITY	2,610	2,610	1,245	1,297
52500005	50052	CSU AGENT	7,944	14,100	14,700	14,700
52500005	50060	FRINGE BENEFITS	24,851	25,158	15,935	15,832
52500005	50080	RETIREMENT	3,266	3,238	1,442	1,454
Personnel Expenditures:			100,112	108,730	68,098	69,933
52500005	54042	OFFICE SUPPLIES	1,828	4,936	2,150	2,150
52500005	54049	POSTAGE	912	318	1,700	1,000
52500005	54015	COPIES	4,425	4,120	5,500	5,500
52500005	53042	TELEPHONE	900	600	1,200	1,200
52500005	53046	TRAVEL	2,668	2,500	1,000	3,565
52500005	52037	REPAIRS EQUIP/MAINT	0	0	300	300
52500005	54055	REFERENCE & PROGRAM SUPPORT	5,760	3,718	4,900	10,000
52500005	53009	DUES & MEETINGS	312	182	300	1,000
52500005	54038	MISCELLANEOUS	1,600	1,428	1,614	1,614
Operating Expenditures:			18,403	17,802	18,664	26,329
52500005	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			118,515	126,532	86,762	96,262

Moffat County Fairgrounds



Fairgrounds Manager: Bill Sixkiller

Phone: (970)824-5708

Email: mocofair@moffatcounty.net

Mission Statement:

To maintain, operate and improve a safe high quality facility for numerous uses by the general public and private sector.

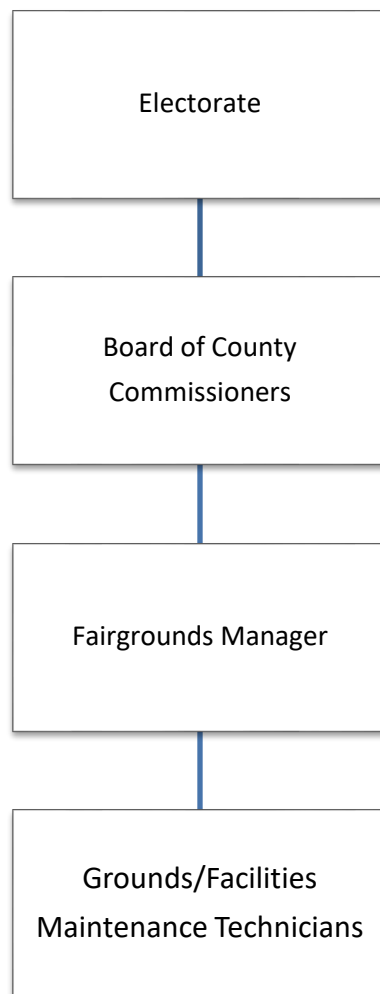
Purpose of Department:

The Moffat County Fairgrounds provides multiple areas for a variety of activities. A facility for livestock work and recreation, rodeos, roping, barrel racing, horse and livestock shows, horse racing, auctions, and the county fair. A pavilion with a full kitchen is used for many functions such as family gatherings, parties, dances, theater performances, concessions, etc. There is a large area under the grandstands, which contains a concession area facing the arenas. The center area of the grandstand building is used for meetings, wagering area in conjunction with the horse races, dances, dog classes, and public auctions. There is a large restroom in this building which is used during most arena activities. The indoor barn area is 240' X 100' has a heated office area and restrooms. The covered horse stall area is 120 12' x 12' that are used mostly in conjunction with scheduled events and overnight travelers. The covered picnic shelter area is 60' x 60 that is landscaped and has 4 Smoking Joe BBQ grills and 24 – 8' picnic tables. The picnic shelter provides a nice place for activities during the county fair and is also used for family gatherings and picnics. Along with the picnic shelter there is a restroom / shower house that provides added restrooms and showers for scheduled events, and picnics. RV hookups and a playground and have recently been added.

- ✓ Building cleaning / repair
- ✓ Arena ground preparation
- ✓ Trash pickup and removal
- ✓ Irrigation, mowing, and landscaping
- ✓ Cleanup and removal of manure
- ✓ Painting and repair of fences
- ✓ Planning and implementing improvement projects

Fairgrounds Personnel Schedule	
Position Title	FTE
Fairgrounds Manager	1.00
Grounds/Facility Maintenance Technician	1.00
Contract Labor	0.00
Total	2.00

Fairgrounds Organizational Chart



Fairgrounds Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
31000003	43419	STATE AGNC GRANTS	10,000	0	0	0
31000003	44025	DEPARTMENT FEES	15,450	24,030	15,000	15,000
31000003	44023	CAMPGROUND RENTAL	2,629	1,072	1,639	1,000
31000003	44039	RV DUMP FEES	8,561	10,293	9,500	10,000
31000003	45008	DONATIONS	1,500	10,200	0	0
Revenue Total			38,139	45,595	26,139	26,000

Fairgrounds Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
31000003	50020	FULL TIME WAGES	100,443	103,709	107,171	107,870
31000003	50042	OVER TIME	530	0	3,500	3,500
31000003	50044	LONGEVITY	2,610	2,610	2,620	2,730
31000003	50050	CONTRACT LABOR	37,260	22,125	43,000	43,000
31000003	50060	FRINGE BENEFITS	39,388	41,636	52,630	47,502
31000003	50080	RETIREMENT	6,215	6,379	6,587	6,846
Personnel Expenditures:			186,445	176,460	215,508	211,448
31000003	54033	MAINTENANCE SUPPLIES	7,235	7,117	7,500	7,500
31000003	53042	TELEPHONE	1,963	1,623	2,500	2,500
31000003	52043	UTILITIES	43,531	40,793	43,000	43,500
31000003	54030	GAS & OIL	101	0	200	200
31000003	52029	MAINTENANCE CONTRACTS	3,000	3,000	4,500	4,500
31000003	52037	REPAIRS EQUIP/MAINT	2,488	4,251	4,500	4,500
31000003	52036	REPAIRS BUILDING	505	650	1,500	1,500
31000003	52020	UTILITIES GARBAGE REMOVAL	712	476	1,200	1,500
31000003	54038	MISCELLANEOUS	14	150	0	0
Operating Expenditures:			59,548	58,060	64,900	65,700
31000003	60004	CAPITAL IMPROVEMENTS	2,884	2,799	3,500	3,500
31000003	60005	CAPITAL OUTLAY	208,038	0	0	0
31000003	60011	EQUIPMENT MISCELLANEOUS	0	0	49,951	8,040
31000003	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			210,922	2,799	53,451	11,540
Expenditure Total:			456,915	237,319	333,859	288,688

Veteran's Officer



Veteran's Officer: Ed Wilkinson

Phone: 970-824-0384

Email: veterans@moffatcounty.net

Mission Statement:

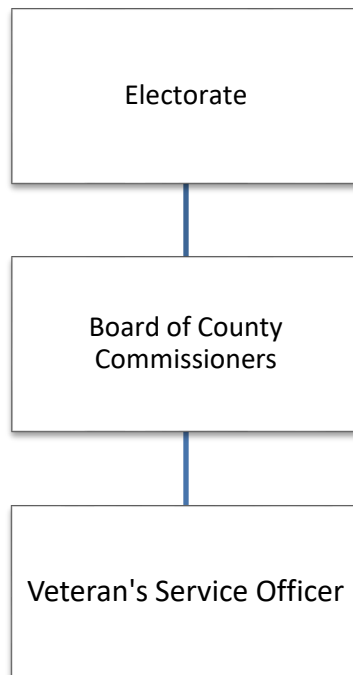
To Put the Veteran First" Offering veterans, their families and dependents in the State of Colorado, especially residents of Moffat and surrounding counties, support and assistance in filing claims they may be entitled and offering transportation to and from veteran medical facilities.

Purpose of Department:

- ✓ It is the duty of the Veteran's Service Officer and assistant to assist residents of the State of Colorado, especially residents of Moffat and surrounding counties, who served honorably in the United States Armed Services or Merchant Marines and their surviving spouses and dependents, administrators, executors, guardians, conservators, and or heirs of any such veteran: or any other person who may have proper claim, by assisting and filing claims for insurance, health care enrollment, pensions, disability compensations, hospitalization (including transport to local or Veteran Medical Facilities: employment and vocational rehabilitation i.e. educational, burial, home loans, etc.) or any other benefits that they may be entitled.

Veteran's Officer Personnel Schedule	
Position Title	FTE
Veteran's Service Officer	0.50
Total	0.50

Veteran's Officer Organizational Chart



Veteran's Officer Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
41000004	43412	STATE VETERANS OFFICER	11,700	14,700	14,700	14,700
Revenue Total			11,700	14,700	14,700	14,700

Veteran's Officer Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
41000004	50030	PART TIME WAGES	13,738	16,279	17,457	17,714
41000004	50060	FRINGE BENEFITS	1,075	1,273	1,365	1,386
Personnel Expenditures:			14,812	17,552	18,823	19,100
41000004	54042	OFFICE SUPPLIES	467	528	400	400
41000004	54049	POSTAGE	75	0	150	150
41000004	53002	ADVERTISING/LEGAL NOTICES	0	0	500	500
41000004	53042	TELEPHONE	680	812	700	700
41000004	53046	TRAVEL	0	3,365	600	1,000
41000004	52027	LEASING	0	1,418	2,432	2,432
41000004	52035	REPAIRS AUTO	605	354	1,000	1,000
Operating Expenditures:			1,827	6,477	5,782	6,182
Expenditure Total:			16,639	24,029	24,605	25,282

Cemetery



Cemetery/Fairgrounds Manager: Bill Sixkiller
Phone: 970-824-5708
Email: mocofair@moffatcounty.net

Mission Statement:

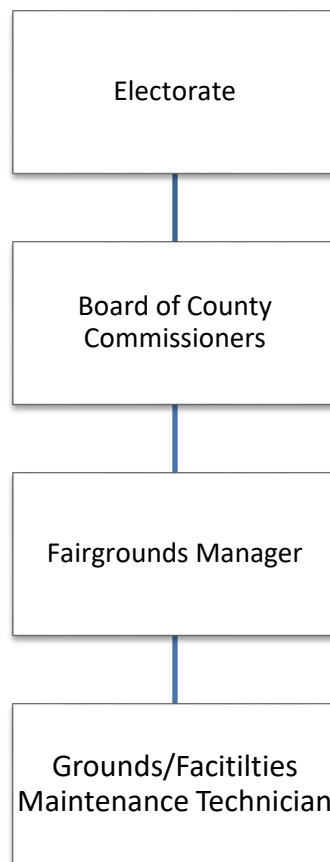
It is the mission of the Moffat County Cemetery to maintain burial records, the collection of monies from the sale of burial spaces, openings and maintain the cemetery grounds.

Purpose of Department:

- ✓ To operate and maintain the Cemetery Grounds
- ✓ Plan and implement future development projects
- ✓ Maintain burial records and collect fees from the sale of burial spaces and openings

Cemetery Personnel Schedule	
Position Title	FTE
Grounds/Facility Maintenance Technician	1.00
Total	1.00

Cemetery Organizational Chart



Cemetery Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
31500003	44029	CEMETERY OPENINGS	16,385	17,060	19,313	12,000
31500003	44030	CEMETERY SALE OF LOTS	9,475	18,290	7,125	8,000
31500003	44031	CEMETERY VASES FOUNDATION	140	566	1,125	300
31500003	46001	INSURANCE REIMBURSEMENT	0	537	0	0
Revenue Total			26,000	36,454	27,563	20,300

Cemetery Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
31500003	50020	FULL TIME WAGES	42,445	42,239	43,728	44,013
31500003	50042	OVER TIME	0	1,342	0	0
31500003	50060	FRINGE BENEFITS	25,064	25,364	32,973	28,981
31500003	50080	RETIREMENT	2,547	2,615	2,624	2,641
Personnel Expenditures:			70,056	71,561	79,324	75,635
31500003	52006	CEMETERY OPENINGS	0	116	0	0
31500003	54045	OPERATING SUPPLIES	2,980	3,343	4,000	7,500
31500003	52043	UTILITIES	37,810	23,778	38,000	39,500
31500003	54030	GAS & OIL	0	114	100	200
31500003	52037	REPAIRS EQUIP/MAINT	1,953	2,348	2,500	2,500
31500003	52020	UTILITIES GARBAGE REMOVAL	456	224	600	700
31500003	54038	MISCELLANEOUS	0	390	0	0
Operating Expenditures:			43,199	30,312	45,200	50,400
31500003	60005	CAPITAL OUTLAY	0	0	1,750	0
31500003	60011	EQUIPMENT MISCELLANEOUS	45,765	0	15,902	24,000
31500003	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			45,765	0	17,652	24,000
Expenditure Total:			159,019	101,873	142,176	150,035

Youth Services



**Youth Services Director/Colorado Youth Detention Continuum (CYDC) Case Manager
Tara Wojtkiewicz**

Phone: 970-824-9150

Email: diversion@moffatcounty.net

Mission Statement

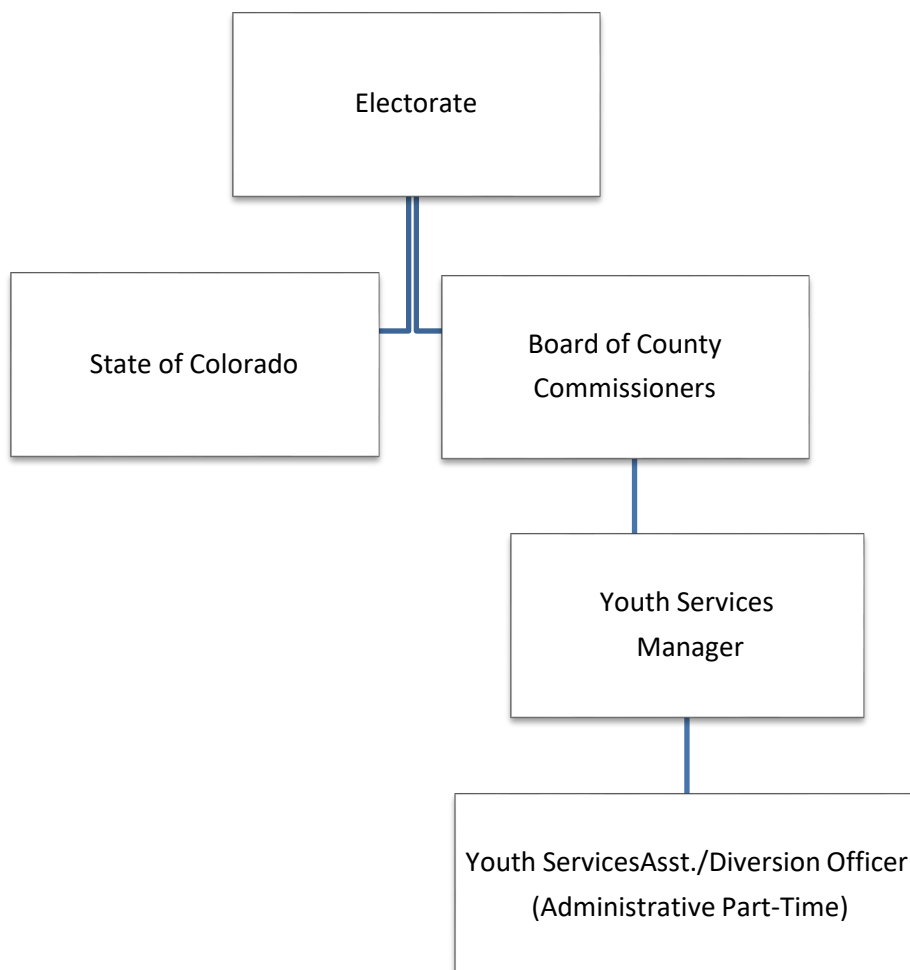
The mission of the Youth Services Department is to collaboratively design, implement, and uniformly monitor a continuum of care for youth in crisis in the Juvenile Justice System.

Purpose of Department

- ✓ The Youth Services Department (YSD) is a unique department that serves the youth of Moffat County. Programs that comprise the department include; CYDC Juvenile Screenings; CYDC Pre-Adjudicated Release Supervision; Juvenile Diversion Program; and the Crisis Intervention Team.
- ✓ These programs cover a wide range of services: screening youth who have allegedly committed a delinquent act as guided by State mandate; from providing mediation services to youth in conflict; to monitoring youth that are participating in the Diversion Program or being supervised on a Pre-Adjudicated Release Plan (PRP); or helping to find resources within our community to prevent youth from being homeless or a runaway.
- ✓ One hundred and forty five (145) youth were provided services through the YSD in 2020. An estimate of two hundred and fifty (250) youth will be provided services in 2021.

Youth Services Personnel Schedule	
Position Title	FTE
Youth Services Manager	0.50
Youth Services Manager	0.50
Youth Services Asst/Div Officer	1.40
Total	2.40

Youth Services Organizational Chart



Youth Services Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
415SB944	43409	STATE SB94 CASE MANAGEMENT	35,691	29,995	34,071	35,419
415SB944	43410	STATE SB94 MISCELLANEOUS	6,774	7,015	3,000	10,000
41500004	43411	STATE CORRECTIONAL TREATMENT	0	0	2,116	0
41500004	43433	STATE JUDICIAL DIVERSION	0	0	11,791	23,582
41500004	43418	STATE HOMELAND SEC EQUIPMENT	0	2,752	0	0
41500004	44040	SB215 FEES	2,118	3,481	7,685	9,000
41500004	45002	UNITED WAY	255	272	350	500
41500004	45001	MISCELLANEOUS	3,805	485	100	1,000
41500004	43900	CITY OF CRAIG	12,000	12,000	12,000	12,000
41500004	46004	REIMBURSEMENT	200	175	200	500
Revenue Total			60,842	56,175	71,313	92,001

Youth Services Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
41500004	50025	FULL TIME SHARED WAGES	27,515	28,659	29,619	29,809
415SB944	50025	FULL TIME SHARED WAGES	27,515	28,659	29,619	29,809
41500004	50030	PART TIME WAGES	49,959	51,696	52,479	65,477
41500004	50060	FRINGE BENEFITS	30,254	30,789	39,292	36,133
41500004	50080	RETIREMENT	3,302	3,439	3,554	3,577
Personnel Expenditures:			138,546	143,242	154,564	164,805
41500004	51018	OTHER PROFESSIONAL SERVICES	0	2,137	2,116	0
41500004	54042	OFFICE SUPPLIES	2,022	2,056	1,000	1,250
41500004	53054	WRAPAROUND SERVICES	6,865	7,381	2,600	4,500
41500004	53046	TRAVEL	1,743	566	3,185	2,394
41500004	54070	SUBSTANCE CLASS FEES	0	85	170	500
41500004	51018	OTHER PROFESSIONAL SERVICES	0	0	0	0
Operating Expenditures:			10,629	12,225	9,071	8,644
Expenditure Total:			149,175	155,466	163,635	173,449

Parks & Recreation



Grounds & Building Manager: Lennie Gillam

Phone: 970-824-9107

Email: lgillam@moffatcounty.net

The Mission of Moffat County Parks and Recreation Department provide clean and well maintained recreational facilities for the residents of Moffat County and visitors.

Purpose of Department:

The Moffat County Parks and Recreation is currently managed by the Moffat County Facilities Department. The costs included in the Moffat County Parks and Recreation budget include park specific expenses.

Parks & Recreation Facilities include:

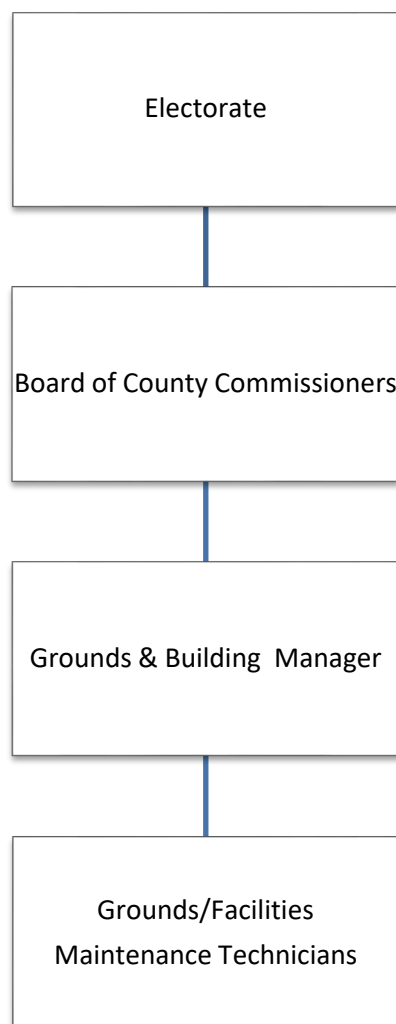
- ✓ Four-field Softball Complex; with concession area and restrooms
- ✓ Ice Arena; mid-October through March
- ✓ Roller Blade Field House and Community Building; used throughout the Summer
- ✓ Soccer Field
- ✓ Mud Pits
- ✓ 2 -Community Picnic Shelters, Picnic Area; with tables and playground equipment and restroom.
- ✓ There is also a Kiwanis Trail and other hiking trails, canoe launch area with picnic area, lakefront with handicapped access dock and fishing area with picnic tables, and a Disc Golf Course.

Events during the year include:

- ✓ 6-9 Softball and Baseball Tournaments
- ✓ Hockey Tournaments
- ✓ Several large Company Picnics
- ✓ Scouting Functions
- ✓ Mud Volleyball Games and other events
- ✓ Softball (3 to 4 nights/week), girls pigtail softball, boys baseball, girls fast pitch softball, and high school soccer games.
- ✓ There are many scheduled uses of the facilities such as family and business picnics, wedding receptions, graduation parties, class reunions, high school cross country practices and meets and some camping by permit.

Parks & Recreation Personnel Schedule	
Position Title	FTE
Grounds/Facility Maintenance Technician	2.00
Total	2.00

Parks & Recreation Organizational Chart



Parks & Recreation Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
32000003	44020	ICE RINK	57,654	48,203	38,922	40,000
32000003	44025	DEPARTMENT FEES	2,775	10,613	1,415	5,000
32000003	44026	CONCESSIONS	1,369	566	318	400
32000003	44023	CAMPGROUND RENTAL	200	40	0	100
32000003	45012	HAY LEASE	12,194	9,365	9,000	9,000
32000003	46004	REIMBURSEMENT	0	1,958	0	0
Revenue Total:			74,193	70,746	49,655	54,500

Parks & Recreation Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
32000003	50020	FULL TIME WAGES	55,311	54,967	64,664	77,919
32000003	50042	OVER TIME	47.82	218.84	500	500
32000003	50050	CONTRACT LABOR	221	0	0	0
32000003	50060	FRINGE BENEFITS	30,899	31,224	47,077	46,571
32000003	50080	RETIREMENT	898	2,060	2,306	2,609
Personnel Expenditures:			87,376	88,470	114,547	127,599
32000003	54037	MISC EQUIPMENT	1,794	1,623	3,000	3,162
32000003	54045	OPERATING SUPPLIES	14,814	8,360	15,000	16,519
32000003	53042	TELEPHONE	510	402	404	440
32000003	52043	UTILITIES	38,724	36,305	32,470	40,494
32000003	54030	GAS & OIL	3,712	554	3,000	3,198
32000003	52037	REPAIRS EQUIP/MAINT	2,220	3,316	4,660	5,682
32000003	52036	REPAIRS BUILDING	1,489	1,208	1,032	3,197
32000003	52023	ICE ARENA COMPRESSOR	5,842	9,783	9,783	8,000
32000003	54012	CONCESSIONS	1,327	782	1,500	1,500
32000003	53006	DEEP CUT DITCH	544	544	544	545
32000003	54038	MISCELLANEOUS	581	2,103	2,300	2,222
Operating Expenditures:			71,555	64,978	73,693	84,959
32000003	60005	CAPITAL OUTLAY	0	0	0	0
32000003	60011	EQUIPMENT MISCELLANEOUS	0	0	9,399	14,580
32000003	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	9,399	14,580
Expenditure Total:			158,931	153,448	197,639	227,138

Sherman Youth Camp



Grounds & Building Manager: Lennie Gillam

Phone: 970-824-9107

Email: lgillam@moffatcounty.net

Purpose of Department:

The Sherman Youth Camp is currently managed by the Moffat County Grounds & Building Department.

The major use of camping facilities at Sherman Youth Camp occurs at the end of May through middle of November.

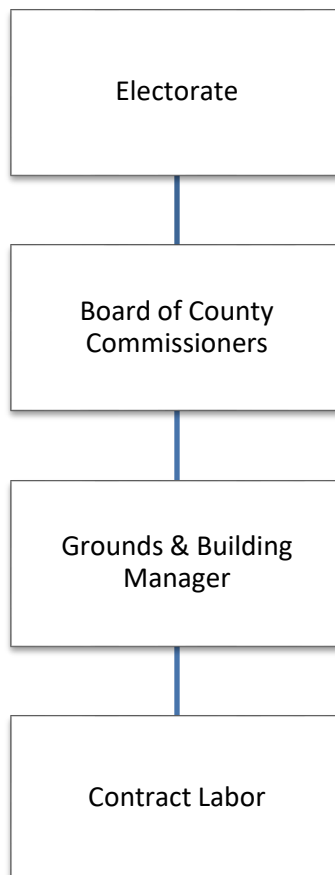
The Services at Sherman Youth Camp are provided for Youth Groups; Boy and Girl Scouts, School Groups, 4-H Groups, family camping and other groups.

Services Include:

- ✓ Camp sites with drinking water, pavilion with stove, refrigerators, sinks, tables, some utensils for cooking meals, and another room that can be used for meetings, games and/or sleeping.
- ✓ There is a playground area with volleyball court, horseshoe pits, hiking trails, and campfire area and restroom facilities. A generator is on site for electrical service and well water pump operation. The County also maintains Freeman Reservoir.

Sherman Youth Camp Personnel Schedule	
Contract Labor	FTE
Sherman Youth Camp	0.00
Total	0.00

Sherman Youth Camp Organizational Chart



Sherman Youth Camp Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
32500003	44023	CAMPGROUND RENTAL	12,706	10,479	8,500	10,000
32500003	44041	DAY USE FEE	2,371	1,808	2,000	2,000
32500003	45008	DONATIONS	500	0	0	0
Revenue Total:			15,578	12,287	10,500	12,000

Sherman Youth Camp Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
32500003	50050	CONTRACT LABOR	7,722	4,585	13,710	13,710
Personnel Expenditures:			7,722	4,585	13,710	13,710
32500003	54045	OPERATING SUPPLIES	825	3,881	3,000	3,987
32500003	52037	REPAIRS EQUIP/MAINT	102	737	500	588
32500003	52036	REPAIRS BUILDING	204	97	180	186
325FRMN3	54045	OPERATING SUPPLIES	22	45	600	650
32500003	54038	MISCELLANEOUS	110	0	200	450
32500003	52017	FACILITY EXPENSE	532	100	0	0
Operating Expenditures:			1,795	4,860	4,480	5,860
32500003	60040	SYC LODGE	0	0	0	30,000
Capital Expenditures:			0	0	0	30,000
Expenditure Total:			9,517	9,446	18,190	49,570

Transfer Out Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
17000001	59001	TRANSFER OUT AIRPORT	47,640	42,663	47,687	52,976
17000001	59011	TRANSFER OUT LIBRARY	0	90,857	345,857	345,857
17000001	59006	TRANSFER OUT HEALTH & WELFARE	0	0	0	0
17000001	59018	TRANSFER OUT SENIOR CITIZENS	65,453	116,780	147,855	106,292
17000001	59015	TRANSFER OUT PSC-JAIL	410,174	1,563,999	1,714,321	1,270,795
17000001	59016	TRANSFER OUT PUBLIC HEALTH	0	127,897	0	0
17000001	59023	TRANSFER OUT MUSEUM	118,451	0	0	0
17000001	59019	TRANSFER OUT SHADOW MTN LID	0	17	0	0
Transfer Out:			641,718	1,942,213	2,255,720	1,775,920
Expenditure Total:			641,718	1,942,213	2,255,720	1,775,920

Health Allotment Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
11000001	43015	FEDERAL STATE PUBLIC HEALTH	45,836	0	0	0
Revenue Total			45,836	0	0	0

Health Allotment Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
42000004	51008	DETOX	10,000	10,000	0	0
42000004	51017	NW COLORADO HEALTH	210,836	82,500	0	0
42000004	56004	EMS GRANT PASSTHROUGH	13,919	0	0	0
Operating Expenditures:			234,755	92,500	0	0
Expenditure Total:			234,755	92,500	0	0

Other Administration

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department

This department contains several expenditure items that are for the benefit of the entire General Fund. Expenditures in this department include:

- ✓ Human Service Cost Allocation
- ✓ Postage
- ✓ Board of County Commissioners' Vehicles
- ✓ Platte River Authority
- ✓ Treasurer's Fees
- ✓ Road and Bridge Projects
- ✓ Employee Vacation and Sick Leave
- ✓ Contingency
- ✓ Professional Services
- ✓ County Development

Other Admin Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
17500001	43008	FEDERAL COST ALLOCATION	69,775	50,088	57,340	45,985
11000001	43406	STATE EIAF GRANT	8,500	12,092	0	0
17500001	43419	STATE AGNC GRANTS	0	0	5,000	0
17500001	44028	CABLE FRANCHISE FEE	4,563	4,638	4,346	4,346
11000001	45027	GAINS/LOSS INVESTMENTS	(3,195)	(53,989)	0	0
11000001	45022	SALE OF ASSETS	0	16,664	0	0
11000001	45001	MISCELLANEOUS	14,620	20,278	0	0
17500001	45016	PLATTE RIVER POWER	61,099	36,216	36,216	36,216
17500001	46004	REIMBURSEMENT	18	0	0	0
17500001	46006	PAYROLL REIMBURSEMENT	53	9	5	0
Revenue Total			155,434	85,998	102,907	86,547

Other Admin Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
17500001	50046	LEAVE PAID OUT	30,862	10,796	17,500	25,000
17500001	50060	FRINGE BENEFITS	(1,640)	(403)	15,000	35,374
17500001	50080	RETIREMENT	1,481	586	1,050	1,621
Personnel Expenditures:			30,702	10,979	33,550	61,995
17500001	51009	DHS COST ALLOCATION	4,980	4,980	4,980	5,080
17500001	51018	OTHER PROFESSIONAL SERVICES	30,364	17,000	0	57,000
17500001	54049	POSTAGE	14,100	10,000	15,000	15,000
17500001	53002	ADVERTISING/LEGAL NOTICES	0	55	0	0
17500001	52035	REPAIRS AUTO	648	480	2,000	2,000
17500001	53026	PLATTE RIVER AUTHORITY	39,659	25,640	25,640	25,640
17500001	54038	MISCELLANEOUS	5,945	4,094	5,000	5,000
17500001	54077	TREASURER FEES	467,658	510,072	765,949	750,000
17500001	52039	ROAD & BRIDGE PROJECTS	2,730	0	0	4,500
17500001	54013	CONTINGENCY	0	10,000	0	625,000
17500001	54016	COUNTY DEVELOPMENT	22,620	1,000	73,130	87,500
17500001	58016	FEE REFUND	(5,222)	0	0	0
17500001	52002	BROWN'S PARK SCHOOL	4,608	0	0	0
Operating Expenditures:			588,089	583,320	891,699	1,576,720
Expenditure Total:			618,791	594,299	925,249	1,638,715

Coronavirus Relief Fund Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
175CARE1	43027	FEDERAL - CARES ACT	0	0	674,590	0
Revenue Total			0	0	674,590	0

Coronavirus Relief Fund Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
175CARE1	50025	FULL TIME SHARED WAGES	0	0	108,876	0
175CARE1	50060	FRINGE BENEFITS	0	0	47,721	0
175CARE1	50080	RETIREMENT	0	0	0	0
Personnel Expenditures:			0	0	156,597	0
175CARE1	55200	OTHER GRANT EXPENSE	0	0	69,728	0
175CARE1	55201	MEDICAL EXPENSES	0	0	130,418	0
175CARE1	55202	PUBLIC HEALTH EXPENSE	0	0	256,558	0
175CARE1	55203	CVRP PPE	0	0	61,288	0
Operating Expenditures:			0	0	517,993	0
175CARE1	60014	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:			0	0	0	0
Expenditure Total:			0	0	674,590	0

Contribution Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
52700005	53030	REGIONAL AIRPORT	7,000	6,000	6,000	6,000
52700005	51004	CRAIG CHAMBER	5,000	5,000	5,000	5,000
52700005	54019	DINOSAUR WELCOME CENTER	1,600	0	2,700	2,700
52700005	53015	FIREWORKS	4,000	0	3,000	4,000
52700005	53017	HUMAN RESOURCE COUNCIL	20,000	20,000	20,000	30,000
52700005	52048	MOFFAT CO VISITOR CNTR	7,000	0	0	0
52700005	53020	IRISH CANYON	900	1,200	1,800	1,800
52700005	53021	LEAFY SPURGE PROJECT	7,500	7,500	1,500	1,500
Operating Expenditures:			53,000	39,700	40,000	51,000

Community Safety

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department

- ✓ Animal Control - This is for the care and disposal of animals taken to the animal shelter.
- ✓ Colorado State Patrol - The Colorado State Patrol provides emergency dispatch services to the residents of Moffat County. The purpose of this request is to pay for personnel services and operating costs for Moffat County's portion of the dispatch fee schedule.
- ✓ Moffat County Hazmat - Per the 1999 Intergovernmental Agreement between Moffat County, the City of Craig, and the Craig Rural Fire Protection District, in the event of any cash shortfall the County and City will each contribute one-half of these amounts to balance the Hazmat Team's Budget

Community Safety Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
22500002	52049	COMMUNITY SERVICE	14,400	0	0	0
22500002	52001	ANIMAL CONTROL	1,613	2,284	2,500	2,500
22500002	53014	HAZMAT	6,000	6,000	0	2,500
22500002	51023	STATE PATROL	55,588	58,757	58,000	62,000
Operating Expenditures:			77,601	67,041	60,500	67,000
Expenditure Total:			77,601	67,041	60,500	67,000

Road & Bridge



Road & Bridge Director: Dan Miller
Phone: 970-824-3211 x 1015
Email: dmiller@moffatcounty.net

Mission Statement:

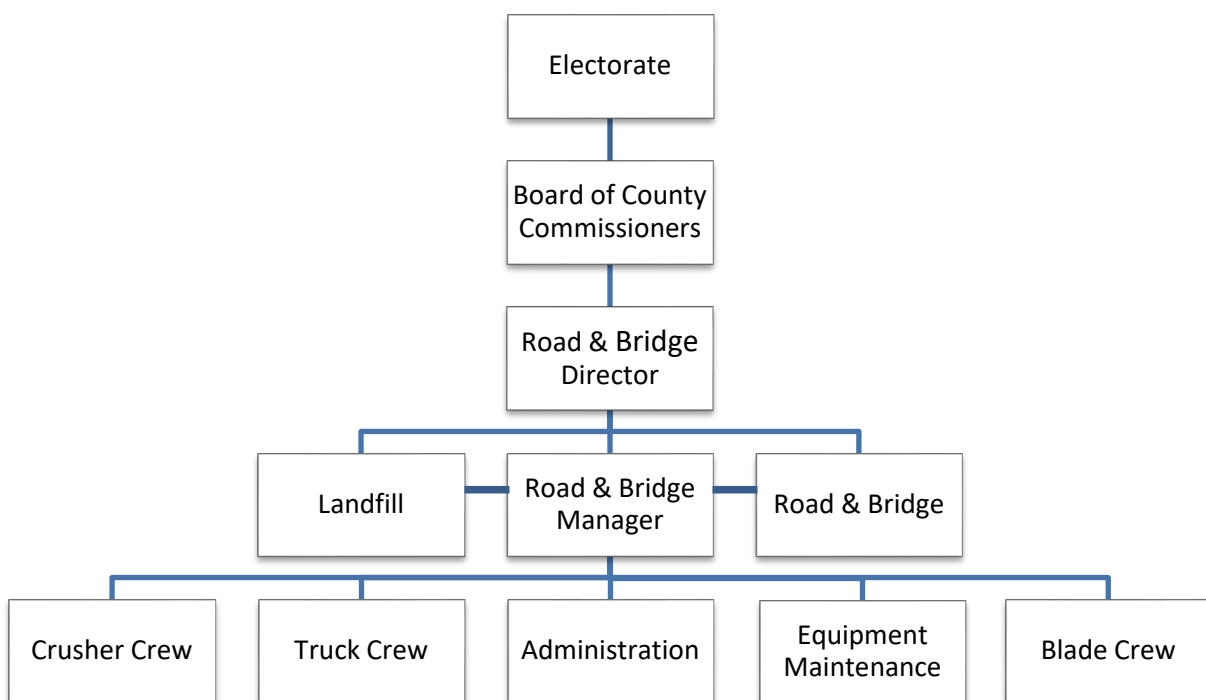
To provide a safe and well maintained road and bridge system for the traveling public as effectively and efficiently as possible

Purpose of Department:

- ✓ The Moffat County Road & Bridge Department maintains approximately 1,700 miles of county roads and 57 bridges covering 4,734 square miles.
- ✓ The maintenance of roads includes plowing of snow in the wintertime; blading and graveling roads; cleaning, repairing and replacing approximately 480 cattle guards, culverts and bridges; repairing and replacing signs and the maintenance of asphalt. The maintenance of equipment and buildings includes maintaining approximately 450 pieces of equipment and seven county shops.

Road & Bridge Personnel Schedule	
Position Title	FTE
Road & Bridge Director	1.00
Road & Bridge Manager	1.00
Road & Bridge Supervisor	5.00
Heavy Equipment Operators	31.00
Equipment Maintenance Supervisor	1.00
Senior Mechanic	1.00
Mechanic	4.00
Accounting Technician	2.00
Safety Coordinator	1.00
Parts Technician	1.00
Total	48.00

Road and Bridge Organizational Chart



Road and Bridge Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ 44	\$ -	\$ -	\$ -
Sales Tax	748,309	666,898	440,000	440,000
Specific Ownership Taxes	885,177	1,008,836	800,000	800,000
Licenses & Permits	34,335	41,844	30,000	30,000
Intergovernmental	7,613,689	6,758,297	4,866,088	4,660,500
Charges for Services	50,464	21,318	41,000	41,000
Miscellaneous	355,527	877,511	77,015	32,015
Interest	65,057	239,992	165,146	215,000
Transfer In	-	-	-	-
Fund Balance Used			1,443,496	1,874,377
Total Sources of Funds	\$ 9,752,603	\$ 9,614,695	\$ 7,862,745	\$ 8,092,892
Uses of Funds:				
Personnel	\$ 3,602,183	\$ 3,721,177	\$ 3,933,534	\$ 4,129,524
Operating	1,791,033	1,452,692	2,224,560	2,209,380
Capital Outlay	2,787,809	1,388,877	1,704,651	1,753,988
Transfers Out	-	-	-	-
Total Uses of Funds	\$ 8,181,026	\$ 6,562,746	\$ 7,862,745	\$ 8,092,892
Annual Net Activity	\$ 1,571,577	\$ 3,051,948	\$ (0)	\$ 1
Cumulative Balance:				
Beginning Fund Balance	\$ 10,283,471	\$ 11,855,048	\$ 14,906,998	\$ 13,463,502
Change in Fund Balance	1,571,577	3,051,948	(1,443,496)	(1,874,377)
Ending Fund Balance	\$ 11,855,048	\$ 14,906,998	\$ 13,463,502	\$ 11,589,125
Fund Balance Designations:				
Nonspendable				
Inventory	\$ 1,378,417	\$ 1,919,050	\$ 1,800,000	\$ 1,800,000
Committed				
60 Days Operating*	\$ 899,049	\$ 862,484	\$ 1,026,554	\$ 1,056,695
Countercyclical Reserve	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Assigned				
Capital Reserve	\$ 609,343	\$ 1,534,122	\$ 1,500,942	\$ 75,000
Subsequent Year's Expendit	\$ 8,668,239	\$ 10,291,342	\$ 8,836,006	\$ 8,357,430

Road & Bridge Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36000003	40001	PROPERTY TAX	44	0	0	0
			0	0	0	0
			0	0	0	0
		Property Taxes:	44	0	0	0
					0	0
36000003	41500	SPECIFIC OWNERSHIP TAX	885,177	1,008,836	800,000	800,000
		Specific Ownership Taxes:	885,177	1,008,836	800,000	800,000
36000003	41001	SALES TAX	441,757	446,898	440,000	440,000
36000003	41003	SEVERANCE TAX	306,552	220,000	0	0
		Sales Taxes:	748,309	666,898	440,000	440,000
36000003	43001	FEDERAL PILT	800,389	1,135,079	600,000	600,000
36000003	43004	FEDERAL MINERAL LEASE	191,097	0	0	0
36000003	43005	FEDERAL FOREST SERVICE	25,219	20,800	27,199	10,000
36000003	43010	FEDERAL STATE HYW USERS	5,006,099	5,181,989	4,179,140	4,000,000
36000003	43011	FEDERAL MAINTENACE CONTRACT	12,273	22,543	24,176	15,000
36000003	43021	FEDERAL MISCELLANEOUS	814,998	0	73	0
36000003	43402	STATE MV REGISTRATION FEES	23,682	35,791	30,000	30,000
36000003	43408	STATE MISCELLANEOUS	739,769	361,538	5,000	5,000
36000003	43430	STATE FIRE RELIEF FUND	(60)	0	0	0
36000003	43900	CITY OF CRAIG	222	556	500	500
		Intergovernmental:	7,613,689	6,758,297	4,866,088	4,660,500
36000003	42202	ROAD PERMITS	34,335	41,844	30,000	30,000
		License & Permits:	34,335	41,844	30,000	30,000
36000003	46010	LANDFILL REIMBURSEMENT	0	0	1,000	1,000
36000003	44043	OTHER COUNTY DEPARTMENTS	50,464	21,318	40,000	40,000
		Charges for Services:	50,464	21,318	41,000	41,000
36000003	45022	SALE OF ASSETS	0	14310	0	0
36000003	45004	TAXABLE SALES	16	3	15	15
36000003	45001	MISCELLANEOUS	6,151	388,638	5,000	5,000
36000003	45024	PRIVATE CONTRIBUTIONS	237,806	0	0	0
36000003	46010	LANDFILL REIMBURSEMENT	80,061	10,652	70,000	25,000
36000003	46001	INSURANCE REIMBURSEMENT	2,142	460,195	0	0
36000003	46011	FEDERAL REIMBURSEMENT	0	0	2,000	2,000
36000003	46012	MISC SALES REIMBURSEMENT	29,352	3,715	0	0
		Miscellaneous:	355,527	877,511	77,015	32,015
36000003	47001	INTEREST EARNED	65,057	239,992	165,146	215,000
		Interest:	65,057	239,992	165,146	215,000
			0	0	0	0
			0	0	0	0
		Revenue Total:	9,752,603	9,614,695	6,419,249	6,218,515

Road & Bridge Maintenance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36036103	50020	FULL TIME WAGES	1,802,816	1,851,574	1,817,361	1,989,756
36036103	50042	OVER TIME	50,395	68,996	50,000	50,000
36036103	50046	LEAVE PAID OUT	1,672	20,429	20,298	0
36036103	50044	LONGEVITY	32,784	30,633	26,474	25,662
36036103	50050	CONTRACT LABOR	13,935	10,941	15,000	5,000
36036103	50060	FRINGE BENEFITS	897,434	926,628	1,090,025	1,132,798
36036103	50080	RETIREMENT	100,231	112,233	105,261	122,130
Personnel Expenditures:			2,899,266	3,021,434	3,124,419	3,325,346
36036103	51020	PHYSICALS	936	3,664	3,000	3,000
36036103	51018	OTHER PROFESSIONAL SERVICES	38,215	10,760	20,000	22,000
36036103	54021	DUST CONTROL	472,237	482,413	500,000	500,000
36036103	54002	ASPHALT	2,158	153	15,000	15,000
36036103	54061	SAND & GRAVEL	(81,030)	(502,147)	70,000	70,000
36036103	54018	CULVERTS	9,517	(2,457)	25,000	25,000
36036103	54071	STEEL & IRON	14,086	15,489	25,000	25,000
36036103	54082	WOOD	72	537	500	500
36036103	55022	OTHER SUPPLIES	12,764	12,212	15,000	15,000
36036103	54060	SAFETY SUPPLIES	2,294	4,639	4,000	4,000
36036103	54026	FENCING	0	0	100	100
36036103	52021	GRAVEL LEASE	3,250	2,750	3,750	3,750
36036103	54066	SIGNS	5,828	7,340	10,446	10,000
36036103	54009	CATTLEGAURDS	(20,381)	21,167	0	0
36036103	54008	BRIDGE REPAIR	17,615	36,706	40,000	40,000
36036103	52022	HIGHWAY PAINT	26,714	53,599	51,000	50,000
36036103	54017	CRACK SEALER	8,897	3,730	22,000	22,000
36036103	52016	EQUIPMENT RENTAL	6,484	8,284	15,000	15,000
36036103	58015	PERMITS	13,908	16,628	15,500	15,500
36036103	54038	MISCELLANEOUS	3,567	2,501	4,000	4,000
Operating Expenditures:			537,131	177,967	839,296	839,850
Expenditure Total:			3,436,397	3,199,402	3,963,715	4,165,196

Road & Bridge Equipment Maintenance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2018 Actual	2020 Estimate	2021 Budget
36036203	50020	FULL TIME WAGES	302,878	298,381	320,572	323,327
36036203	50042	OVER TIME	0	1,354	3,000	3,000
36036203	50046	LEAVE PAID OUT	1,937	1,440	0	0
36036203	50044	LONGEVITY	2,610	2,610	2,620	2,730
36036203	50060	FRINGE BENEFITS	128,421	140,079	202,515	194,013
36036203	50080	RETIREMENT	17,235	12,605	15,491	17,494
Personnel Expenditures:			453,082	456,470	544,198	540,564
36036203	52043	UTILITIES	46,709	49,629	51,000	53,000
36036203	52038	RADIO REPAIR/MAINTENANCE	1,995	5,646	4,500	4,500
36036203	52036	REPAIRS BUILDING	25,926	26,200	29,350	25,000
36036203	52020	UTILITIES GARBAGE REMOVAL	607	416	650	650
36036203	50050	CONTRACT LABOR	60	0	2,000	2,000
36036203	54063	SHOP SUPPLIES	57,260	67,237	65,000	65,000
36036203	54029	GAS & DIESEL	389,075	393,109	350,000	350,000
36036203	54056	REPAIR PARTS	227,469	268,236	355,000	355,000
36036203	54053	PROPANE	35,008	29,659	35,000	35,000
36036203	54031	GRADER BLADES	61,163	71,918	65,000	55,000
36036203	54043	OIL & ANTIFREEZE	42,935	25,906	35,000	35,000
36036203	54075	TIRES & TUBES	69,106	55,841	100,000	100,000
36036203	54064	SHOP TOOLS	6,263	4,965	8,000	7,000
36036203	54038	MISCELLANEOUS	227	40	100	100
Operating Expenditures:			963,803	998,803	1,100,600	1,087,250
Expenditure Total:			1,416,884	1,455,273	1,644,798	1,627,814

Road & Bridge Capital Outlay Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36036303	60014	EQUIPMENT VEHICLES	0	52,655	102,574	238,500
36036303	60012	EQUIPMENT MOTOR GRADERS	0	0	1,089,261	644,658
36036303	60010	EQUIPMENT LOADER/BACKHOE	146,972	0	0	0
36036303	60011	EQUIPMENT MISCELLANEOUS	6,079	108,378	45,575	0
36036303	60034	RADIOS	0	0	187,241	0
36036303	60035	EQUIPMENT CRUSHER	0	0	0	835,830
36036303	60025	ROAD & BRIDGE BLDG	16,087	0	0	35,000
Capital Expenditures:			169,138	161,033	1,424,651	1,753,988
Expenditure Total:			169,138	161,033	1,424,651	1,753,988

Road & Bridge Administration Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36036403	50020	FULL TIME WAGES	172,133	173,781	178,134	184,548
36036403	50042	OVER TIME	1,790	1,431	2,000	2,000
36036403	50044	LONGEVITY	2,610	2,610	2,620	2,730
36036403	50060	FRINGE BENEFITS	62,695	54,781	69,318	62,979
36036403	50080	RETIREMENT	10,607	10,670	10,845	11,357
Personnel Expenditures:			249,835	243,273	262,918	263,614
36036403	54037	MISC EQUIPMENT	1,840	269	2,000	2,000
36036403	54042	OFFICE SUPPLIES	2,293	2,088	2,500	2,500
36036403	54049	POSTAGE	442	422	400	400
36036403	53002	ADVERTISING/LEGAL NOTICES	145	997	800	800
36036403	53058	PRINTING	863	1,044	900	700
36036403	53042	TELEPHONE	9,987	10,039	9,500	9,500
36036403	53046	TRAVEL	471	1,862	4,780	4,780
36036403	53018	INSURANCE	104,961	109,900	127,907	115,000
36036403	52029	MAINTENANCE CONTRACTS	2,025	1,980	1,900	11,800
36036403	54034	MAPS	244	0	300	300
36036403	53009	DUES & MEETINGS	240	190	300	300
36036403	54038	MISCELLANEOUS	476	59	400	400
36036403	53048	UNEMPLOYMENT	0	0	0	0
Operating Expenditures:			123,987	128,851	151,687	148,480
Expenditure Total:			373,821	372,124	414,605	412,094

Road & Bridge Fee Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36036503	54077	TREASURER FEES	47,048	51,820	40,000	40,000
Operating Expenditures:			47,048	51,820	40,000	40,000
Expenditure Total:			47,048	51,820	40,000	40,000

Road & Bridge Capital Projects Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
36036603	51018	OTHER PROFESSIONAL SERVICES	7,247	0	0	0
36036603	60024	PAVING	881,197	879,339	280,000	0
36036603	60039	FUEL PUMPS	0	346,369	0	0
36036603	60027	BRIDGE	1,730,227	0	0	0
36036603	54038	MISCELLANEOUS	0	2,135	0	0
Capital Expenditures:			2,618,671	1,227,843	280,000	0
Expenditure Total:			2,618,671	1,227,843	280,000	0

Road & Bridge Other Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2018 Actual	2020 Estimate	2021 Budget
36036703	53042	TELEPHONE	0	0	100	100
36036703	54021	DUST CONTROL	1,811	4,908	4,177	5,000
36036703	55022	OTHER SUPPLIES	4	0	0	0
36036703	54029	GAS & DIESEL	99,675	73,250	70,000	70,000
36036703	54056	REPAIR PARTS	15,386	14,566	18,000	18,000
36036703	54043	OIL & ANTIFREEZE	2,191	2,528	2,700	2,700
Operating Expenditures:			119,066	95,252	94,977	95,800
Expenditure Total:			119,066	95,252	94,977	95,800

Landfill



Road & Bridge Director: Dan Miller
Phone: 970-824-3211 x 1015
Email: dmiller@moffatcounty.net

Mission Statement:

To provide a safe and sanitary landfill meeting state requirements for the public as effectively and efficiently as possible.

Purpose of Department:

- ✓ The Moffat County Landfill operates a 40-acre sanitary landfill serving approximately 13,000 residents of Moffat County. The Landfill accepts approximately 13,000 tons of solid waste and 5,000 tires per year.
- ✓ The Moffat County Landfill is regulated by the State of Colorado Department of Public Health and Environment and is inspected yearly to ensure compliance

Landfill Personnel Schedule	
Position Title	FTE
Landfill Supervisor	1.00
Landfill Operator	3.00
Total	4.00

Landfill Organizational Chart

Landfill Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ 0	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	866,276	659,313	617,129	616,500
Miscellaneous	2,109	6,428	1,248	1,400
Interest	7,271	21,883	11,028	15,000
Transfer In	-	-	-	-
Fund Balance Used		79,163	138,121	396
Total Sources of Funds	\$ 875,657	\$ 766,788	\$ 767,526	\$ 633,296
Uses of Funds:				
Personnel	\$ 401,066	\$ 340,914	\$ 456,593	\$ 380,096
Operating	\$ 282,347	\$ 191,495	\$ 283,300	253,200
Capital Outlay	\$ -	\$ 234,375	\$ 27,633	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 683,413	\$ 766,784	\$ 767,526	\$ 633,296
Annual Net Activity	\$ 192,243	\$ 0	\$ 0	\$ -
Cumulative Balance:				
Beginning Fund Balance	\$ 1,132,911	\$ 1,325,158	\$ 1,245,995	\$ 1,107,874
Change in Fund Balance	192,243	(79,163)	(138,121)	(396)
Ending Fund Balance	\$ 1,325,158	\$ 1,245,995	\$ 1,107,874	\$ 1,107,478
Fund Balance Designations:				
Restricted				
Closure	\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000
New Cell Reserve	\$ 114,000	\$ 114,000	\$ 16,000	\$ 24,000
Committed				
60 Days Operating*	\$ 113,925	\$ 88,753	\$ 123,340	\$ 105,570
Assigned				
Tire Disposal	\$ -	\$ -	\$ -	\$ -
Capital Reserve	\$ 178,104	\$ -	\$ -	\$ 25,000
Subsequent Year's Expenditures	\$ 701,129	\$ 825,242	\$ 750,534	\$ 734,908

Landfill Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
33500003	44002	USER FEES	864,496	657,279	614,776	615,000
33500003	44003	TIRES	1,780	2,035	2,353	1,500
Charges for Services:			866,276	659,313	617,129	616,500
33500003	47001	INTEREST EARNED	7,271	21,883	11,028	15,000
Interest:			7,271	21,883	11,028	15,000
33500003	45003	SALES & LEASES	1,178	3,429	1,200	1,200
33500003	45001	MISCELLANEOUS	931	2,999	48	200
Miscellaneous:			2,109	6,428	1,248	1,400
Total Revenue:			875,657	687,625	629,405	632,900

Landfill Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
33500003	50020	FULL TIME WAGES	251,926	205,757	274,531	223,585
33500003	50042	OVER TIME	11,296	9,157	5,000	10,000
33500003	50046	LEAVE PAID OUT	0	12,553	0	0
33500003	50044	LONGEVITY	2,610	2,227	256	0
33500003	50050	CONTRACT LABOR	188	189	200	0
33500003	50060	FRINGE BENEFITS	119,599	97,257	162,909	133,396
33500003	50080	RETIREMENT	15,448	13,775	13,697	13,115
Personnel Expenditures:			401,066	340,914	456,593	380,096
33500003	51018	OTHER PROFESSIONAL SERVICES	37,971	47,733	43,600	43,600
33500003	54037	MISC EQUIPMENT	0	258	600	600
33500003	54042	OFFICE SUPPLIES	710	188	800	800
33500003	54049	POSTAGE	9	0	0	0
33500003	53002	ADVERTISING/LEGAL NOTICES	70	0	0	0
33500003	53044	TOWN OF DINOSAUR	12,000	12,000	0	0
33500003	53042	TELEPHONE	521	416	500	500
33500003	52043	UTILITIES	1,913	2,617	3,500	3,500
33500003	53046	TRAVEL	1,749	0	2,000	2,000
33500003	53018	INSURANCE	6,602	9,984	10,500	10,500
33500003	52036	REPAIRS BUILDING	0	315	700	700
33500003	52020	UTILITIES GARBAGE REMOVAL	11,002	9,375	8,300	8,300
33500003	54021	DUST CONTROL	3,661	4,228	5,500	5,500
33500003	54061	SAND & GRAVEL	0	0	500	500
33500003	54071	STEEL & IRON	0	0	800	800
33500003	55022	OTHER SUPPLIES	930	10	1,000	1,000
33500003	54063	SHOP SUPPLIES	1,799	1,612	1,300	1,000
33500003	54029	GAS & DIESEL	34,731	36,259	36,000	36,000
33500003	54056	REPAIR PARTS	15,268	16,889	15,000	15,000
33500003	54053	PROPANE	1,034	1,475	3,000	3,000
33500003	54031	GRADER BLADES	921	839	2,000	2,000
33500003	54043	OIL & ANTIFREEZE	1,827	3,909	5,500	5,500
33500003	54075	TIRES & TUBES	98	485	5,000	5,000
33500003	60028	CONSTRUCTION	20,266	0	0	0
33500003	58008	FEES	40,062	20,447	40,000	40,000
33500003	53029	RECYCLING FEE	19,500	0	15,000	15,000
33500003	52028	MAINTENANCE	59,795	14,455	75,000	45,000
33500003	54038	MISCELLANEOUS	1,062	1,318	1,200	1,400
33500003	54077	TREASURER FEES	8,848	6,685	5,800	5,800
33500003	58001	BAD DEPT	0	0	200	200
Operating Expenditures:			282,347	191,495	283,300	253,200
33500003	60011	EQUIPMENT MISCELLANEOUS	0	234,375	27,633	0
Capital Expenditures:			0	234,375	27,633	0
Total Expenditures:			683,413	766,784	767,526	633,296



Airport

Craig-Moffat County Airport



Airport Manager: Jerry Hoberg
Phone: 970-824-9148
Email: jhoberg@moffatcounty.net

Mission Statement:

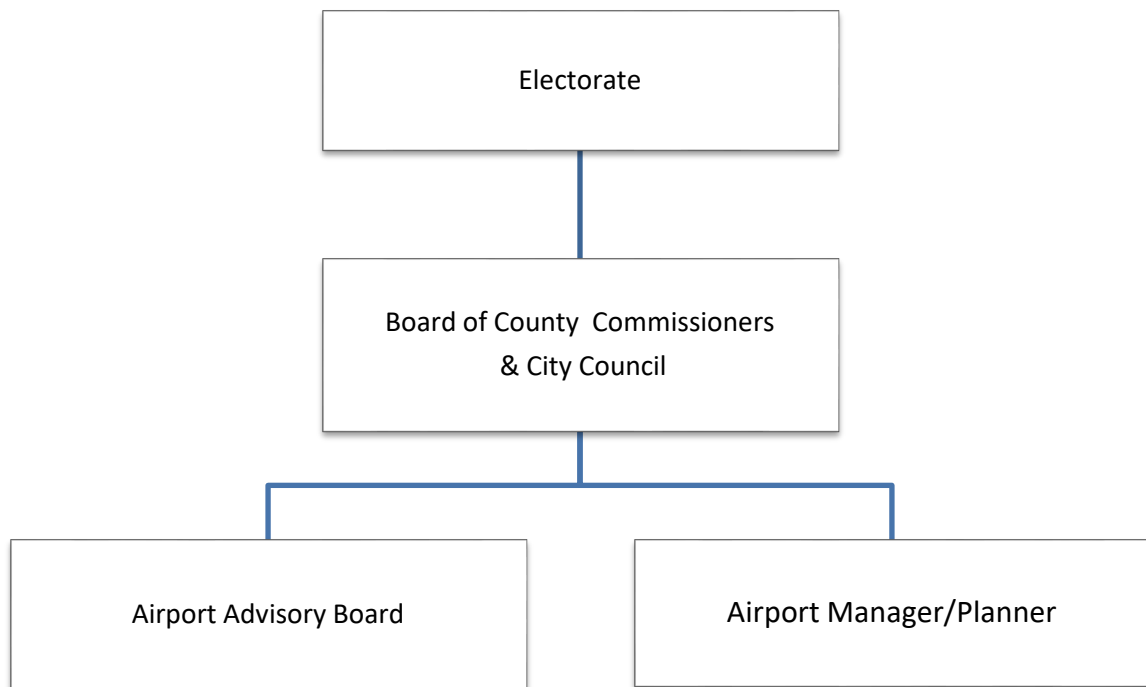
The mission of the Craig-Moffat County Airport is to plan, direct and provide high quality aviation services and facilities for Craig and Moffat County in a safe, secure and efficient manner.

Purpose of Department:

- ✓ Provide for aircraft landings and takeoffs.
- ✓ Provide an upgraded terminal building with phone and internet access.
- ✓ Work with the Bureau of Land Management and National Forest Service to provide facilities for the fire season.
- ✓ Provide rental land for the building of hangars for storage of small aircraft.

Airport Personnel Schedule	
Position Title	FTE
Development Services Airport Manager	0.50
Total	0.50

Airport Organizational Chart



Airport Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -		\$ -
Sales Tax	14,188	5,830	3,800	6,500
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	98,602	42,663	52,926	52,976
Charges for Services	17,000	17,090	17,000	17,000
Miscellaneous	352	805	218	-
Interest	755	2,228	1,500	1,500
Transfer In	47,640	42,663	47,687	52,976
Fund Balance Used				
Total Sources of Funds	\$ 178,536	\$ 111,280	\$ 123,131	\$ 130,951
<u>Uses of Funds:</u>				
Personnel	\$ 47,152	\$ 47,224	\$ 52,290	\$ 50,621
Operating	\$ 25,313	\$ 33,181	\$ 53,399	\$ 55,330
Capital Outlay	\$ 60,020	\$ 4,867	\$ 10,239	\$ 5,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 132,485	\$ 85,271	\$ 115,928	\$ 110,951
Annual Net Activity	\$ 46,052	\$ 26,006	\$ 7,203	\$ 20,000
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 65,317	\$ 111,369	\$ 137,375	\$ 144,578
Change in Fund Balance	46,052	26,006	7,203	20,000
Ending Fund Balance	\$ 111,369	\$ 137,375	\$ 144,578	\$ 164,578
<u>Fund Balance Designations:</u>				
Committed				
60 Days Operating	\$ 12,787	\$ 13,403	\$ 17,618	\$ 17,662
Assigned				
Subsequent Year's Expenditures	\$ 98,582	\$ 123,972	\$ 126,959	\$ 146,916

Airport Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
34000003	41001	SALES TAX	5,398	2,146	800	1,500
34000003	41007	EXCISE TAX	8,790	3,684	3,000	5,000
Sales Taxes:			14,188	5,830	3,800	6,500
34000003	43024	FEDERAL FAA	20,233	0	0	0
34000003	43023	FEDERAL BUREAU OF LAND MANGMN	50,000	0	0	0
34000003	43432	STATE CO DEPT OF TRANSPORT	1,124	0	5,239	0
34000003	43900	CITY OF CRAIG	27,245	42,663	47,687	52,976
Intergovenmental:			98,602	42,663	52,926	52,976
34000003	44037	RENTS	17,000	17,090	17,000	17,000
Charges for Services:			17,000	17,090	17,000	17,000
34000003	45022	SALE OF ASSETS	0	50	0	0
34000003	45001	MISCELLANEOUS	352	755	218	0
Miscellaneous:			352	805	218	0
34000003	47001	INTEREST EARNED	755	2,228	1,500	1,500
Interest:			755	2,228	1,500	1,500
34000003	48110	TRANSFER IN FROM GENERAL	47,640	42,663	47,687	52,976
Transfer In:			47,640	42,663	47,687	52,976
Total Revenue:			178,536	111,280	123,131	130,951

Airport Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
34000003	50025	FULL TIME SHARED WAGES	31,383	31,388	32,431	32,645
34000003	50044	LONGEVITY	1,305	1,305	1,310	1,365
34000003	50060	FRINGE BENEFITS	12,503	12,569	16,524	14,570
34000003	50080	RETIREMENT	1,961	1,962	2,024	2,041
Personnel Expenditures:			47,152	47,224	52,290	50,621
34000003	51018	OTHER PROFESSIONAL SERVICES	13,725	19,472	34,069	36,000
34000003	54045	OPERATING SUPPLIES	570	481	1,000	1,000
34000003	53042	TELEPHONE	0	0	1,000	1,000
34000003	52043	UTILITIES	5,399	4,808	6,630	6,630
34000003	53018	INSURANCE	1,681	1,678	1,500	1,500
34000003	52029	MAINTENANCE CONTRACTS	1,650	1,650	3,600	3,600
34000003	52037	REPAIRS EQUIP/MAINT	110	1,979	2,000	2,000
34000003	53036	SPRAYING	0	1,980	2,500	2,500
34000003	54038	MISCELLANEOUS	615	298	300	300
34000003	54077	TREASURER FEES	1,563	836	800	800
Operating Expenditures:			25,313	33,181	53,399	55,330
34000003	60004	CAPITAL IMPROVEMENTS	4,243	4,867	10,239	5,000
34000003	60028	CONSTRUCTION	55,777	0	0	0
Capital Expenditures:			60,020	4,867	10,239	5,000
Total Expenditures:			132,485	85,271	115,928	110,951



Emergency 911



Regional Coordinator: Elaine Moe
Phone: 970-824-6501
Email: elaine.moe@state.co.us

Mission Statement:

As the communications agent for Moffat County Public Safety, the Craig Regional Communication Center (CRCC) will provide the citizens of Moffat County with effective emergency telephone service for the purpose of implementing rapid emergency services response for public protection and safety.

Purpose of Department:

- ✓ The Craig Regional Communications Center (CRCC) provides public safety communications for the law enforcement, fire and emergency medical service (EMS) agencies within Moffat County. CRCC serves as the Public Safety Answering Point (PSAP...the 911 answer point) for Moffat County. The staff members of CRCC are trained extensively and hold numerous certifications for access to criminal justice records and Emergency Medical Dispatch (EMD). On average, CRCC receives 4000 911 calls annually with 98% answered within ten seconds.
- ✓ While CRCC provides 911 services for Moffat County alone, the center is responsible for communication services for numerous state and federal agencies in the following counties: Routt, Grand, Jackson, Summit, Lake, Eagle, Pitkin, Garfield, and Rio Blanco. On average, CRCC records 120,000 calls for service annually. CRCC also serves as the custodian of all computer aided dispatch(CAD) and audio (telephone and radio) records associated with the operational service area; supervisory staff members provide material for an average of 450 requests annually.

Emergency 911 Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	107,907	111,936	100,000	100,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	51	63	-	-
Interest	2,633	8,346	5,300	6,000
Transfer In	-	-	-	-
Fund Balance Used			74,420	
Total Sources of Funds	\$ 110,591	\$ 120,345	\$ 179,720	\$ 106,000
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 86,268	\$ 50,650	\$ 179,720	105,550
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 86,268	\$ 50,650	\$ 179,720	\$ 105,550
Annual Net Activity	\$ 24,322	\$ 69,695	\$ -	\$ 450
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 354,919	\$ 379,241	\$ 448,936	\$ 374,516
Change in Fund Balance	24,322	69,695	(74,420)	450
Ending Fund Balance	\$ 379,241	\$ 448,936	\$ 374,516	\$ 374,966
<u>Fund Balance Designations:</u>				
Restricted				
911 Services	\$ 379,241	\$ 448,936	\$ 374,516	\$ 374,966

E911 Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2018 Actual	2020 Estimate	2021 Budget
23000002	41004	EMERGENCY 911 TAX	107,907	111,936	100,000	100,000
		Sales Taxes:	107,907	111,936	100,000	100,000
23000002	45001	MISCELLANEOUS	51	63	0	0
		Miscellaneous:	51	63	0	0
23000002	47001	INTEREST EARNED	2,633	8,346	5,300	6,000
		Interest:	2,633	8,346	5,300	6,000
		Total Revenue:	110,591	120,345	105,300	106,000

E911 Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
23000002	54045	OPERATING SUPPLIES	3,376	3,055	3,600	12,000
23000002	54068	SPECIAL PROJECTS	66,800	31,056	165,000	75,000
23000002	53042	TELEPHONE	6,348	6,253	6,400	10,000
23000002	52043	UTILITIES	523	527	520	550
23000002	53010	EDUCATION	9,221	9,759	4,200	8,000
		Operating Expenditures:	86,268	50,650	179,720	105,550
		Total Expenditure:	86,268	50,650	179,720	105,550



Capital Projects



Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department:

This fund is used to account for major capital projects, which are funded, by an assigned revenue source, i.e. County owned mineral revenue. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- ✓ 15% of the revenue for Courthouse Expansion/Major Renovations
- ✓ 15% of the revenue for Senior Housing Improvements/Addition
- ✓ 25% of the revenue for a multiuse building at the Fairgrounds
- ✓ 45% of the revenue for yet to be determined capital improvements

Capital Projects Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	1,703,874	120,402	300,000	-
Charges for Services	-	-	-	-
Miscellaneous	56,055	36,417	255,000	50,000
Interest	29,402	100,852	61,370	61,370
Transfer In	-	-	-	-
Fund Balance Used			2,407,901	816,130
Total Sources of Funds	\$ 1,789,331	\$ 257,671	\$ 3,024,271	\$ 927,500
Uses of Funds:				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ -	\$ -	0
Capital Outlay	\$ 38,818	\$ 143,967	\$ 3,024,271	\$ 927,500
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 38,818	\$ 143,967	\$ 3,024,271	\$ 927,500
Annual Net Activity	\$ 1,750,513	\$ 113,705	\$ (0)	\$ -
Cumulative Balance:				
Beginning Fund Balance	\$ 2,895,765	\$ 4,646,278	\$ 4,759,983	\$ 2,352,082
Change in Fund Balance	1,750,513	113,705	(2,407,901)	(816,130)
Ending Fund Balance	\$ 4,646,278	\$ 4,759,983	\$ 2,352,082	\$ 1,535,952
Fund Balance Designations:				
Committed				
Courthouse Improvements	\$ 506,167	\$ 524,087	\$ 520,793	\$ 87,498
Fairground Improvements	\$ 838,727	\$ 807,684	\$ 822,726	\$ 785,569
Senior Housing Improvements	\$ 464,323	\$ 482,244	\$ 498,949	\$ 515,655
County-wide Improvements	\$ 2,837,061	\$ 2,945,969	\$ 509,615	\$ 147,232

Capital Projects Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
34500003	45006	MISC GRANT	4,140	15,000	0	0
34500003	45003	SALES & LEASES	51,914	18,616	50,000	50,000
34500003	45001	MISCELLANEOUS	0	2,802	205,000	0
Miscellaneous:			56,055	36,417	255,000	50,000
34500003	43408	STATE MISCELLANEOUS	1,703,874	120,402	300,000	0
Intergovernmental:			1,703,874	120,402	300,000	0
34500003	47001	INTEREST EARNED	29,402	100,852	61,370	61,370
Interest:			29,402	100,852	61,370	61,370
Total Revenue			1,789,331	257,671	616,370	111,370

Capital Projects Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
34500003	60016	FAIRGROUNDS BLDG	0	60,910	12,800	65,000
34500003	60007	COURTHOUSE BLDG	0	25,470	120,000	450,000
34500003	60025	ROAD & BRIDGE BLDG	0	19,809	0	0
34500003	60036	CEMETERY	0	0	0	35,000
34500003	60005	CAPITAL OUTLAY	0	0	2,386,722	340,000
34500003	60021	LOUDY SIMPSON	15,596	17,274	502,976	37,500
34500003	60017	HUMAN SERVICES BLD	23,221	20,504	0	0
34500003	60022	MUSEUM BLDG	0	0	1,613	0
34500003	60026	WEED & PEST BLDG	0	0	160	0
Capital Expenditures:			38,818	143,967	3,024,271	927,500
Total Expenditures:			38,818	143,967	3,024,271	927,500



Conservation Trust



Grounds & Building Manager: Lennie Gillam
Phone: 970-824-9107
Email: lgillam@moffatcounty.net

Purpose of Department:

- ✓ To use the Conservation Trust to improve Loudy Simpson Park, Maybell Park and Sherman Youth Camp.
- ✓ The Conservation Trust Fund was established in conjunction with the Colorado State Lottery.
- ✓ The County received a share back of lottery proceeds, which is based on a per capita formula that is established by the state. The funds may be expended for the acquisition, development and maintenance of new conservation sites for capital improvements or maintenance for recreational purposes on any public site.

**Conservation Trust
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	38,952	43,969	36,000	36,000
Charges for Services	-	-	-	-
Miscellaneous	-	-	160,800	-
Interest	735	2,757	2,600	2,600
Transfer In	-	-	-	-
Fund Balance Used			19,050	84,850
Total Sources of Funds	\$ 39,688	\$ 46,725	\$ 218,450	\$ 123,450
<u>Uses of Funds:</u>				
Personnel	\$ 7,819	\$ 14,685	\$ 18,000	\$ 18,000
Operating	\$ 396	\$ 466	\$ 450	\$ 450
Capital Outlay	\$ 496	\$ 17,860	\$ 200,000	\$ 105,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 8,711	\$ 33,011	\$ 218,450	\$ 123,450
Annual Net Activity	\$ 30,977	\$ 13,713	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 91,191	\$ 122,167	\$ 135,880	\$ 116,830
Change in Fund Balance	30,977	13,713	(19,050)	(84,850)
Ending Fund Balance	\$ 122,167	\$ 135,880	\$ 116,830	\$ 31,980
<u>Fund Balance Designations:</u>				
Restricted				
Outdoor Recreational Improvements	\$ 122,167	\$ 135,880	\$ 116,830	\$ 31,980

Conservation Trust Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
35000003	43401	STATE LOTTERY CONSERV TRUST	38,952	43,969	36,000	36,000
		Intergovernmental:	38,952	43,969	36,000	36,000
35000003	45001	MISCELLANEOUS	0	0	160,800	0
		Miscellaneous:	0	0	160,800	0
35000003	47001	INTEREST EARNED	735	2,757	2,600	2,600
		Interest :	735	2,757	2,600	2,600
		Total Revenue:	39,688	46,725	199,400	38,600

Conservation Trust Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
35000003	50050	CONTRACT LABOR	7,819	14,685	18,000	18,000
		Personnel Expenditures:	7,819	14,685	18,000	18,000
35000003	54077	TREASURER FEES	397	467	450	450
		Operating Expenditures:	397	467	450	450
35000003	60005	CAPITAL OUTLAY	496	17,860	200,000	105,000
		Capital Expenditures:	496	17,860	200,000	105,000
		Total Expenditures:	8,712	33,012	218,450	123,450



Moffat County Library



Library Manager: Keisha Bickford
Phone: 970-824-7550 x 404
Email: kbickford@moffat.lib.co.us

Mission Statement:

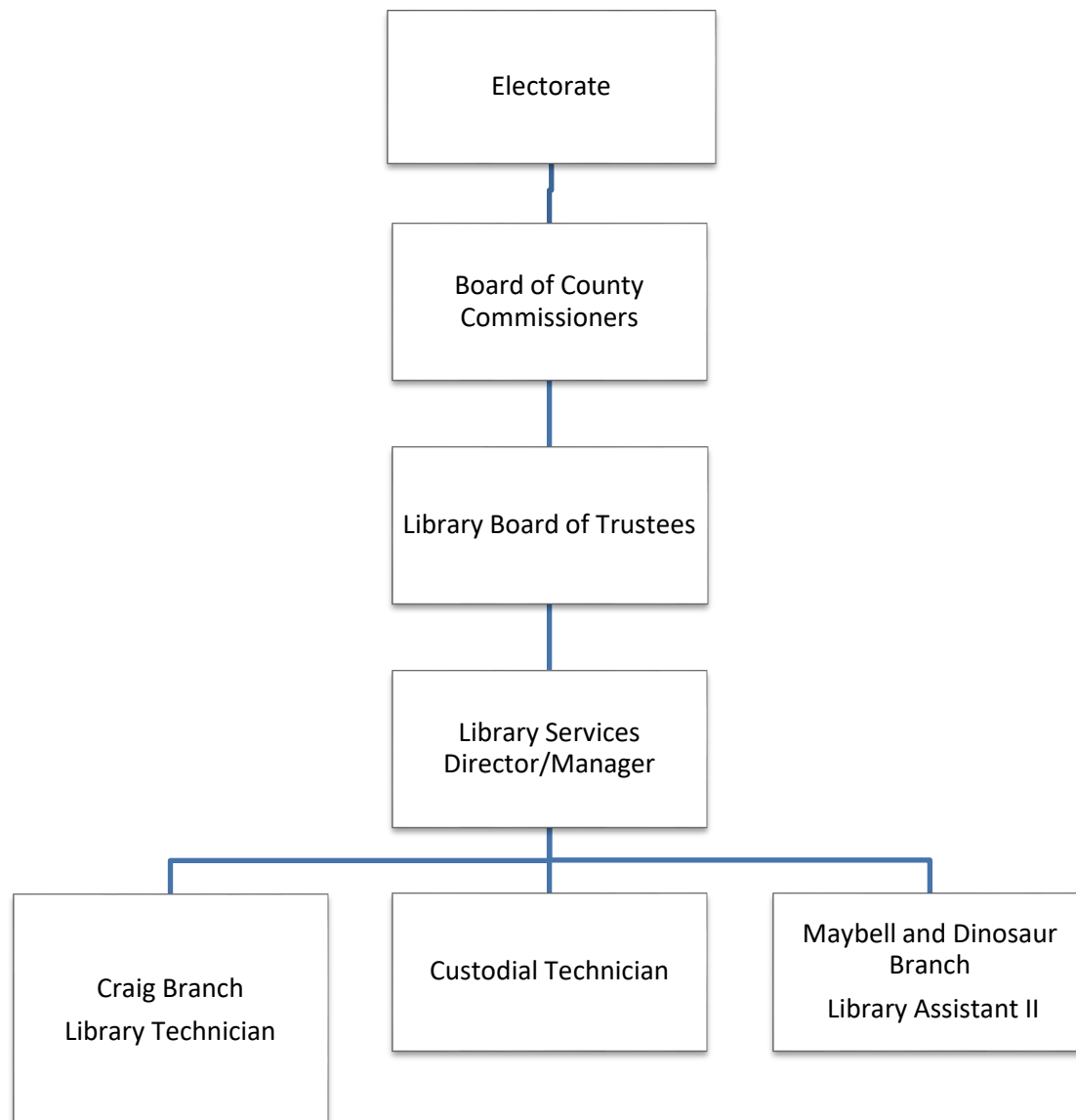
To provide an environment where lifelong habits of learning, self-improvement and self-expression are encouraged and where patrons can meet their educational, informational and recreational needs.

Purpose of Department:

- ✓ The purpose of the public library is to ensure access to information through various formats for all. Libraries provide free public computer and Internet access. Other services may include a variety of programs to encourage early literacy free of charge.
- ✓ The public library will continue to provide outreach services for the community with the intention of developing literacy skills.
- ✓ *"The best reading, for the largest number, at the least cost." - American Library Association*

Library Personnel Schedule	
Position Title	FTE
Library Manager	1.00
Library Technician	2.13
Library Assistant II	1.34
Custodial Technician	0.58
Total	5.05

Moffat County Library Organizational Chart



**Library
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ 465,622	\$ (4)	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	5,179	-	6,262	5,000
Charges for Services	6,132	4,537	5,500	5,500
Miscellaneous	6,696	13,576	19,737	19,400
Interest	3,332	7,222	5,000	5,000
Transfer In	-	90,857	345,857	345,857
Fund Balance Used		-		5,114
Total Sources of Funds	\$ 486,960	\$ 116,188	\$ 382,356	\$ 385,871
Uses of Funds:				
Personnel	\$ 316,381	\$ 268,648	\$ 238,999	\$ 244,181
Operating	\$ 94,063	\$ 61,855	\$ 66,530	103,690
Capital Outlay	\$ 636	\$ -	\$ -	\$ 38,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 411,079	\$ 330,502	\$ 305,529	\$ 385,871
Annual Net Activity	\$ 75,881	\$ (214,317)	\$ 76,827	\$ -
Cumulative Balance:				
Beginning Fund Balance	\$ 433,575	\$ 509,453	\$ 295,136	\$ 371,963
Change in Fund Balance	75,881	(214,317)	76,827	(5,114)
Ending Fund Balance	\$ 509,453	\$ 295,136	\$ 371,963	\$ 366,849
Fund Balance Designations:				
Committed				
Memorial Funds	\$ 112,801	\$ 112,801	\$ 113,232	\$ 113,232
60 Days Operating	\$ 52,741	\$ 44,784	\$ 39,841	\$ 40,705
Assigned				
Subsequent Year's Expenditures	\$ 343,911	\$ 137,551	\$ 218,890	\$ 212,912

Library Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
53500005	40001	PROPERTY TAX	464,967	-6	0	0
53500005	40003	INTEREST & PENALTY PROP TAX	655	3	0	0
		Property Taxes:	465,622	-4	0	0
53500005	43403	STATE LIBRARY GRANT	5,179	0	6,262	5,000
		Intergovernmental:	5,179	0	6,262	5,000
53500005	44011	FINES AND COLLECTIONS	6,132	4,537	5,500	5,500
		Charges for Services:	6,132	4,537	5,500	5,500
53500005	45003	SALES & LEASES	2,100	2,200	2,400	2,400
53500005	45004	TAXABLE SALES	3,385	2,268	1,500	1,500
53500005	45001	MISCELLANEOUS	652	7,518	837	500
53500005	43901	TOWN OF DINOSAUR	0	0	15,000	15,000
53500005	45005	MEMORIAL FUND	559	1,590	0	0
		Miscellaneous:	6,696	13,576	19,737	19,400
53500005	47001	INTEREST EARNED	3,332	7,222	5,000	5,000
		Interest:	3,332	7,222	5,000	5,000
53500005	48110	TRANSFER IN FROM GENERAL	0	90,857	345,857	345,857
		Transfer In:	0	90,857	345,857	345,857
		Total Revenue:	486,960	116,188	382,356	380,757

Library Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2018 Actual	2020 Estimate	2021 Budget
53500005	50020	FULL TIME WAGES	141,364	112,906	49,765	89,870
53500005	50030	PART TIME WAGES	105,632	76,414	129,663	96,119
53500005	50046	LEAVE PAID OUT	693	17,995	0	0
53500005	50044	LONGEVITY	2,610	1,370	0	0
53500005	50060	FRINGE BENEFITS	57,443	52,010	54,388	52,800
53500005	50080	RETIREMENT	8,638	7,953	5,184	5,392
Personnel Expenditures:			316,381	268,648	238,999	244,181
53500005	54042	OFFICE SUPPLIES	4,741	280	350	3,000
53500005	54049	POSTAGE	912	84	980	1,200
53500005	52031	OUTSIDE BLDG MAINTENANCE	800	255	250	6,000
53501705	53042	TELEPHONE	716	709	720	1,000
53501805	53042	TELEPHONE	2,965	2,472	2,640	2,700
53500005	53042	TELEPHONE	4,159	2,255	2,280	3,700
53500005	52043	UTILITIES	8,508	7,510	7,000	10,200
53501705	52043	UTILITIES	3,060	5,215	5,500	7,090
53501805	52043	UTILITIES	3,423	4,700	4,100	5,100
53500005	53046	TRAVEL	460	402	500	2,600
53500005	53018	INSURANCE	6,082	5,845	5,500	6,300
53500005	52027	LEASING	1,198	1,198	1,360	1,800
53500005	52037	REPAIRS EQUIP/MAINT	704	781	1,000	1,200
53500005	52036	REPAIRS BUILDING	6,325	3,779	700	6,000
53500005	54083	E MATERIALS	6,784	1,384	3,000	4,500
53500005	54003	AUDIO	5,252	3,836	3,500	3,500
53500005	54079	VIDEO	367	0	0	0
53500005	54007	BOOKS	26,147	18,156	20,000	25,000
53500005	54069	SUBSCRIPTIONS	7,642	353	3,360	4,000
53500005	54004	AUTOMATION	1,331	0	1,220	5,000
53500005	54006	BOARD EXPENSE	816	1,739	1,270	2,000
53500005	52052	SPECIAL PROGRAMS	306	530	1,000	1,500
53500005	53050	VEHICLE MAINT & REPAIR	318	135	0	0
Operating Expenditures:			93,017	61,618	66,230	103,390
53500005	60032	LIBRARY BUILDINGS	636	0	0	38,000
Capital Expenditures:			636	0	0	38,000
Total Expenditures:			410,033	330,266	305,229	385,571

Library Miscellaneous Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
53500005	54077	TREASURER FEES	1,046	237	300	300
Operating Expenditures:			1,046	237	300	300
Total Expenditures:			1,046	237	300	300



Maybell Waste Water Treatment Facility



Maybell Waste Water Treatment Facility
475 County Road 19
Maybell, CO 81640

Mission Statement:

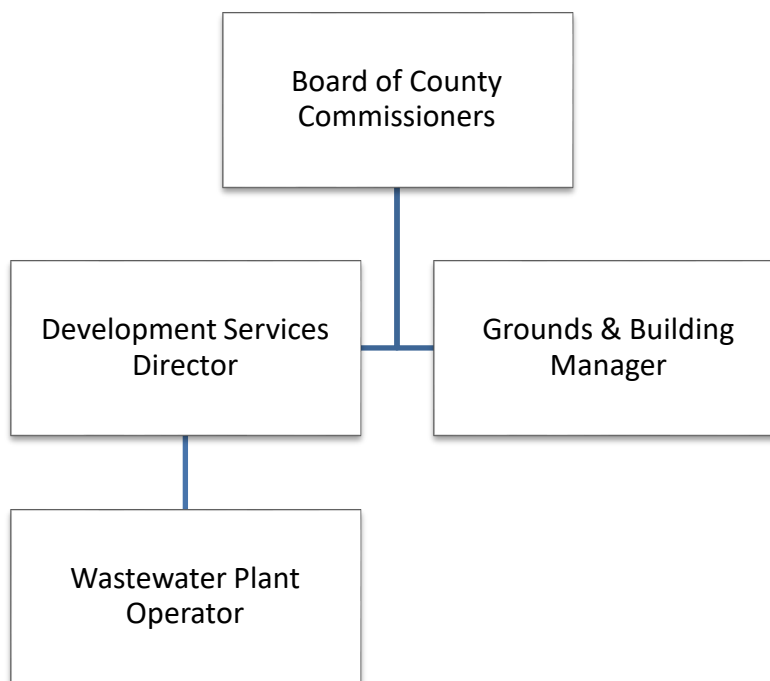
Maybell Waste Water Treatment Facility serving the community of Maybell, Colorado.

Purpose of Department:

This Department oversees the operation and maintenance of the Maybell Waste Water Treatment Facility.

Maybell Waste Water Treatment Facility Personnel Schedule	
Positon Title	FTE
Wastewater Plant Operator	0.24
Total	0.24

Maybell Waste Water Treatment Facility Organizational Chart



**Maybell Waste Water Treatment Facility
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	37,451	37,140	36,960	36,960
Miscellaneous	204	598	123	-
Interest	502	1,693	1,056	1,200
Transfer In	-	-	-	-
Fund Balance Used			13,141	18,021
Total Sources of Funds	\$ 38,157	\$ 39,431	\$ 51,280	\$ 56,181
<u>Uses of Funds:</u>				
Personnel	\$ 5,601	\$ 5,634	\$ 8,049	\$ -
Operating	\$ 24,525	\$ 24,724	\$ 43,231	\$ 48,181
Capital Outlay	\$ -	\$ -	\$ -	\$ 8,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 30,126	\$ 30,358	\$ 51,280	\$ 56,181
Annual Net Activity	\$ 8,032	\$ 9,073	\$ (0)	\$ (0)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 352,664	\$ 360,695	\$ 369,768	\$ 356,627
Change in Fund Balance	8,032	9,073	(13,141)	(18,021)
Ending Fund Balance	\$ 360,695	\$ 369,768	\$ 356,627	\$ 338,606
<u>Fund Balance Designations:</u>				
Nonspendable				
Property, Plant, & Equipment	273,483	278,721	261,226	243,767
Assigned				
Subsequent Year's Expenditures	87,212	91,047	95,401	94,839

Maybell Waste Water Treatment Facility Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
35500003	44002	USER FEES	37,451	37,140	36,960	36,960
		Charges for Services:	37,451	37,140	36,960	36,960
35500003	45022	SALE OF ASSETS	195	0	0	0
35500003	45001	MISCELLANEOUS	9	598	123	0
		Miscellaneous:	204	598	123	0
35500003	47001	INTEREST EARNED	502	1,693	1,056	1,200
		Interest:	502	1,693	1,056	1,200
		Total Revenue:	38,157	39,431	38,139	38,160

Maybell Waste Water Treatment Facility Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2018 Actual	2020 Estimate	2021 Budget
35500003	50030	PART TIME WAGES	5,027	5,055	6,573	0
35500003	50042	OVER TIME	0	0	684	0
35500003	50060	FRINGE BENEFITS	574	579	792	0
		Personnel Expenditures:	5,601	5,634	8,049	0
35500003	51018	OTHER PROFESSIONAL SERVICES	0	0	6,250	14,400
35500003	58015	PERMITS	999	999	1,000	1,000
35500003	52043	UTILITIES	2,670	2,103	4,004	4,004
35500003	54030	GAS & OIL	60	80	32	32
35500003	52037	REPAIRS EQUIP/MAINT	2,553	562	9,700	6,500
35500003	58009	FILING FEES	231	324	609	609
35500003	53043	TESTING	15	0	1,200	1,200
35500003	54038	MISCELLANEOUS	4	98	0	0
35500003	54077	TREASURER FEES	349	396	275	275
35500003	58002	DEPRECIATION	17,644	20,161	20,161	20,161
		Operating Expenditures:	24,525	24,724	43,231	48,181
35500003	60004	CAPITAL IMPROVEMENTS	0	0	0	8,000
		Capital Expenditures:	0	0	0	8,000
		Total Expenditures:	30,126	30,358	51,280	56,181

Health & Welfare



Human Resources Director: Lynnette Siedschlaw

Phone: 970-824-9108

Email: lsiedschlaw@moffatcounty.net

Mission Statement:

The Health & Welfare Board will continue to work towards minimal changes in benefits while offering the best benefits possible for our employees at an equitable cost to Moffat County and at a minimal cost to our employees. Offering our on-site Employee Health & Wellness Center to our employees and their eligible dependents is a means of offering prevention and wellness based healthcare to control our healthcare costs. Our goal is to focus on prevention and wellness in hopes of catching illness in the early stages in order to prevent the cost of higher claims in the future.

Purpose of Department:

- Monitors and maintains all financial records concerning the County's benefit plans. The plan include major medical, dental, vision, and COBRA. Each department contributes to this fund and the monies are paid out as required. This fund is guided and monitored by the Moffat County Health and Welfare Board.
- Oversees and assists in the successful operation of the Employee Health & Wellness Center.
- Moffat County currently is self-funded, which gives the Health and Welfare Board more control over our plan. The benefits of being self-insured include paying only claims that are incurred rather than anticipated claims, keeping the savings of lower than expected claims instead of forfeiting it to the insurance company, only paying up to our stop-loss limit of \$85,000 per claim or \$2,500,000 total per year if claims are higher than expected, and having greater flexibility in determining which benefits to offer.

Health and Welfare Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Sources of Funds:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	3,073,494	2,989,020	4,088,041	3,825,786
Miscellaneous	277,522	305,009	82,613	220,000
Interest	18,281	41,013	16,297	17,000
Transfer In	-	-	-	-
Fund Balance Used	787,597	783,840		91,807
Total Sources of Funds	\$ 4,156,894	\$ 4,118,883	\$ 4,186,951	\$ 4,154,593
Uses of Funds:				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 4,156,894	\$ 4,118,875	\$ 3,303,023	4,136,593
Capital Outlay	\$ -	\$ -	\$ -	\$ 18,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 4,156,894	\$ 4,118,875	\$ 3,303,023	\$ 4,154,593
Annual Net Activity	\$ 0	\$ 8	\$ 883,928	\$ (0)
Cumulative Balance:				
Beginning Fund Balance	\$ 2,750,747	\$ 2,036,913	\$ 1,253,071	\$ 2,136,999
Change in Fund Balance	(787,597)	(783,840)	883,928	(91,807)
Ending Fund Balance*	\$ 2,036,913	\$ 1,253,071	\$ 2,136,999	\$ 2,045,192
Fund Balance Designations:				
Restricted				
	110,000	110,000	110,000	110,000
Assigned				
Subsequent Year's Expenditures	1,926,913	1,143,071	2,026,999	1,935,192

* 2018 Fund Balance was restated due to health and welfare prepaid claims and stop loss adjustment of net \$73,7

Health & Welfare Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
18000001	44012	PREMIUMS/MEDICAL COUNTY	2,585,200	2,537,453	3,590,413	3,399,831
18000001	44013	PREMIUMS/MEDICAL COBRA	31,415	14,328	76	8,000
18000001	44014	PREMIUMS/DENTAL COUNTY	147,293	155,223	219,218	130,807
18000001	44015	PREMIUMS/VISON COUNTY	45,516	44,702	44,519	47,407
18000001	44016	PREMIUMS/LIFE	14,426	12,020	13,150	13,873
18000001	44018	EMPLOYEE CONTRIBUTIONS	204,403	192,587	186,634	188,160
18000001	44017	PREMIUMS LONG TERM DISABILITY	44,511	32,707	34,031	37,708
18000001	46004	REIMBURSEMENT	730	0	0	0
Charges for Services:			3,073,494	2,989,020	4,088,041	3,825,786
18000001	45007	INSURANCE CAP PROCEEDS	254,419	294,680	69,030	200,000
18000001	45001	MISCELLANEOUS	23,103	10,330	13,583	20,000
Miscellaneous:			277,522	305,009	82,613	220,000
18000001	47001	INTEREST EARNED	18,281	41,013	16,297	17,000
Interest:			18,281	41,013	16,297	17,000
Total Revenue:			3,369,297	3,335,043	4,186,951	4,062,786

Health & Welfare Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
18000001	54050	PRESCRIPTIONS	256,556	508,724	480,310	497,048
18000001	53008	DENTAL CLAIMS	131,335	129,974	98,168	137,616
18000001	53062	MEDICAL CLAIMS	2,904,517	2,682,910	1,761,677	2,497,269
18000001	53024	MEDICAL ADMIN FEE	107,925	54,624	179,620	130,954
18000001	53007	DENTAL ADMIN FEE	10,088	10,073	11,973	11,973
18000001	53024	MEDICAL ADMIN FEE	10	0	0	0
18000001	53051	VISION PREMIUM	5,724	6,097	6,263	0
18000001	53051	VISION PREMIUM	39,838	39,233	38,535	46,075
18000001	53022	LIFE INS PREMIUM	39,339	36,038	31,555	38,891
18000001	53023	LONG TERM DISABILITY PREMIUM	27,415	28,098	27,608	36,766
18000001	54046	OTHER ADMIN EXPENSE	0	35,770	32,891	36,100
18000001	54045	OPERATING SUPPLIES	1,200	1,275	2,000	2,000
18000001	53053	WELLNESS	1,318	936	1,858	5,000
18000001	53042	TELEPHONE	653	510	442	758
18000001	52043	UTILITIES	3,151	2,943	2,854	3,152
18000001	53061	TRANS REINSURANCE	857	818	851	820
18000001	58002	DEPRECIATION	2,668	3,329	2,668	2,668
18000001	53040	STOP LOSS	440,996	445,584	350,671	416,423
18000001	54038	MISCELLANEOUS	0	100	0	0
18000001	52017	FACILITY EXPENSE	0	0	200	200
18000001	51010	EMPLOYEE HEALTH & WELLNESS CTR	183,303	131,375	272,880	272,880
Operating Expenditures:			4,156,893	4,118,409	3,303,023	4,136,593
18000001	60005	CAPITAL OUTLAY	0	466	0	18,000
Capital Expenditures:			0	466	0	18,000
Total Expenditures:			4,156,893	4,118,875	3,303,023	4,154,593

Moffat County Senior Citizens



Housing Authority Director: Suzanne Hope

Phone: 970-824-3660 x 5

Email: shope@moffatcounty.net

Mission Statement

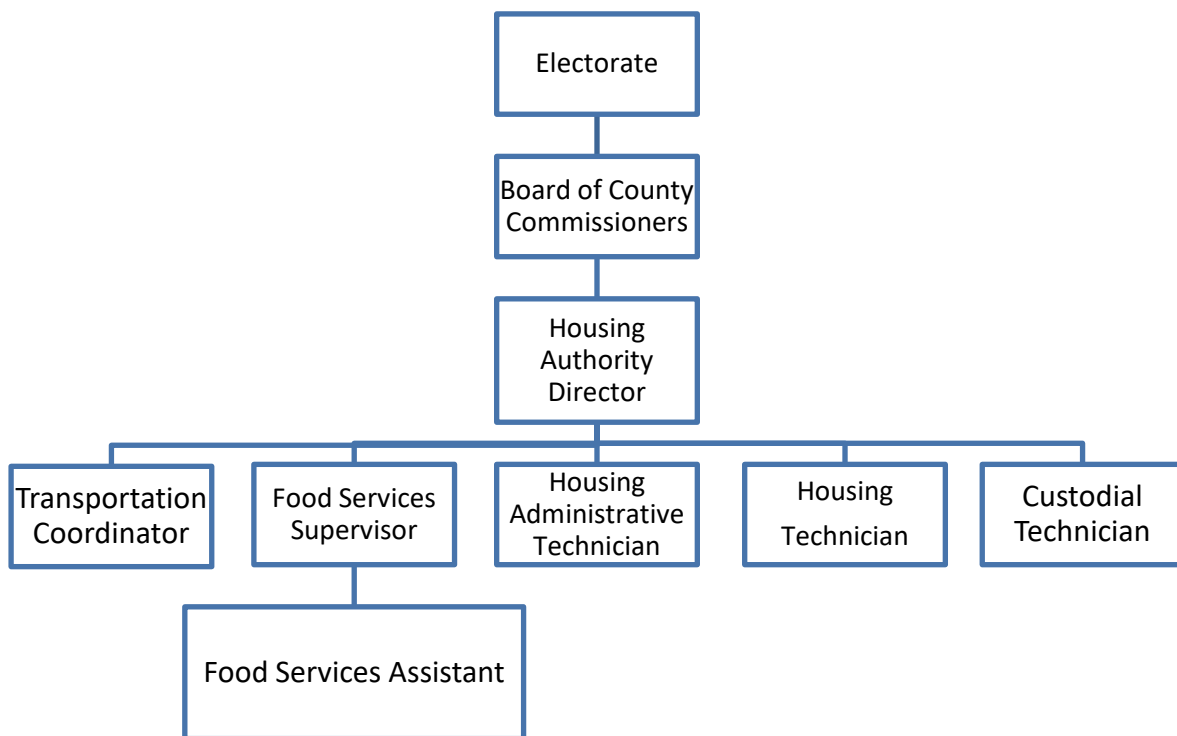
The mission of the Craig Senior Citizens Department is to enable Moffat County Senior Citizens to remain actively involved in our community and to support their independence by providing them with nutritious lunch-time meals and safe transportation.

Purpose of Department

- ✓ The Senior Citizens Department provides congregate lunch-time meals and Meals-on-Wheels for senior citizens in our community. The Department also provides safe transportation for senior citizens in the Craig, Maybell and Dinosaur areas.
- ✓ Sunset Meadows serves as a senior center and meeting place for all of Moffat County's Senior Citizens. Many structured in-house and community activities take place at Sunset Meadows aimed at enhancing the lives of senior citizens.

Senior Citizens Personnel Schedule	
Position Title	FTE
Housing Authority Director	0.25
Housing Administrative Technician	0.08
Transportation Coordinator	1.00
Food Services Supervisor	1.00
Food Services Assistant	0.70
Housing Technician	0.07
Custodial Technician	0.03
Assistant Night Manager	n/a
Total	3.13

Senior Citizens Organizational Chart



Senior Citizen Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 0	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	32,376	41,303	48,666	39,000
Charges for Services	40,267	39,136	40,000	39,800
Miscellaneous	2,827	3,135	2,500	2,750
Interest	710	2,255	1,700	1,555
Transfer In	65,453	116,780	147,855	106,292
Fund Balance Used	69,273			
Total Sources of Funds	\$ 210,906	\$ 202,609	\$ 240,721	\$ 189,397
<u>Uses of Funds:</u>				
Personnel	\$ 172,551	\$ 154,833	\$ 160,899	\$ 193,687
Operating	\$ 38,355	\$ 30,485	\$ 36,290	42,286
Capital Outlay	\$ -	\$ -	\$ -	\$ 25,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 210,905	\$ 185,321	\$ 197,189	\$ 260,973
Annual Net Activity	\$ 0	\$ 17,289	\$ 43,532	\$ (71,576)
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 119,367	\$ 50,094	\$ 67,382	\$ 110,913
Change in Fund Balance	(69,273)	17,289	43,532	(71,576)
Ending Fund Balance	\$ 50,094	\$ 67,382	\$ 110,913	\$ 39,337
<u>Fund Balance Designations:</u>				
Committed				
60 Days Operating	\$ 35,158	\$ 30,892	\$ 32,871	\$ 39,337
Assigned				
Subsequent Year's Expenditures	\$ 14,936	\$ 36,489	\$ 78,042	\$ 0

Senior Citizens Revenues

OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
43404	STATE AREA AGENCY AGING GRANT	32,376	41,303	48,666	39,000
	Intergovernmental:	32,376	41,303	48,666	39,000
44036	MEAL PROGRAM	40,267	39,136	40,000	39,800
	Charges for Services:	40,267	39,136	40,000	39,800
45008	DONATIONS	2,827	3,135	2,500	2,750
	Miscellaneous:	2,827	3,135	2,500	2,750
47001	INTEREST EARNED	710	2,255	1,700	1,555
	Interest:	710	2,255	1,700	1,555
48110	TRANSFER IN FROM GENERAL	65,453	116,780	147,855	106,292
	Transfer In:	65,453	116,780	147,855	106,292
	Total Revenue	141,633	202,609	240,721	189,397

Senior Citizen Admin Expenditures

OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50025	FULL TIME SHARED WAGES	11,061	12,785	10,024	10,469
50046	LEAVE PAID OUT	572	0	0	0
50060	FRINGE BENEFITS	7,374	6,788	4,971	4,435
50080	RETIREMENT	283	247	548	575
Personnel Expenditures:		19,290	19,821	15,543	15,479
54037	MISC EQUIPMENT	649	0	50	50
53046	TRAVEL	17	0	200	200
Operating Expenditures:		666	0	250	250
Expenditure Total:		19,955	19,821	15,793	15,729

Senior Citizen Bus Expenditures

OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50020	FULL TIME WAGES	34,118	34,124	35,264	35,492
50025	FULL TIME SHARED WAGES	2,660	2,877	3,045	3,193
50035	PART TIME SHARED WAGES	633	1,148	3,376	5,805
50046	LEAVE PAID OUT	191	0	0	0
50060	FRINGE BENEFITS	18,438	17,390	18,624	34,179
50080	RETIREMENT	2,141	2,130	2,299	2,321
Personnel Expenditures:		58,181	57,669	62,608	80,990
54042	OFFICE SUPPLIES	32	41	75	75
54049	POSTAGE	27	100	50	50
53042	TELEPHONE	588	406	625	625
53046	TRAVEL	24	0	0	200
53018	INSURANCE	1,155	1,142	1,350	1,530
52037	REPAIRS EQUIP/MAINT	237	2,281	1,450	2,000
54038	MISCELLANEOUS	0	35	0	0
54084	DINOSAUR	315	313	450	900
54085	MAYBELL	1,078	500	425	1,000
Operating Expenditures:		3,457	4,818	4,425	6,380
60005	EQUIPMENT VEHICLES	0	0	0	0
Capital Expenditures:		0	0	0	0
Expenditure Total:		61,638	62,487	67,033	87,370

Senior Citizen Meal Program Expenditures

OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
50020	FULL TIME WAGES	27,469	30,361	32,275	34,662
50025	FULL TIME SHARED WAGES	2,660	2,877	3,046	3,193
50035	PART TIME SHARED WAGES	14,368	11,117	9,849	20,612
50042	OVER TIME	485	0	0	0
50046	LEAVE PAID OUT	9,972	0	0	0
50044	LONGEVITY	280	0	0	0
50060	FRINGE BENEFITS	37,470	30,986	35,403	36,420
50080	RETIREMENT	2,375	2,003	2,176	2,331
Personnel Expenditures:		95,080	77,343	82,748	97,218
54042	OFFICE SUPPLIES	184	182	50	100
54045	OPERATING SUPPLIES	1,314	878	1,344	2,000
54035	MEALS ON WHEELS SUPPLIES	1,912	2,021	2,560	2,600
53042	TELEPHONE	691	554	556	556
52043	UTILITIES	7,787	2,569	5,710	6,700
54027	FOOD & MEALS	16,666	14,687	14,545	17,500
54036	MEAT	4,794	4,776	6,000	5,200
52037	REPAIRS EQUIP/MAINT	883	0	850	1,000
Operating Expenditures:		34,232	25,666	31,615	35,656
60014	EQUIPMENT VEHICLES	0	0	0	25,000
Capital Expenditures:		0	0	0	25,000
Expenditure Total:		129,312	103,010	114,363	157,874

Internal Services

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Department:

This department saves county money by bulk purchasing options and reducing individual budgets. Expense paid out of this department is replenished by the other departments utilizing bulk purchases such as paper, telephone, maps, and copies depending on actual use. This department is an internal service fund.

**Internal Service
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	10,233	11,144	9,807	10,350
Miscellaneous	-	-	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	1,246	48	1,355	1,750
Total Sources of Funds	\$ 11,479	\$ 11,192	\$ 11,162	\$ 12,100
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 11,478	\$ 11,192	\$ 11,163	12,100
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 11,478	\$ 11,192	\$ 11,163	\$ 12,100
Annual Net Activity	\$ 0	\$ -	\$ (0)	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 93,941	\$ 92,695	\$ 92,647	\$ 91,292
Change in Fund Balance	(1,246)	(48)	(1,355)	(1,750)
Ending Fund Balance	\$ 92,695	\$ 92,647	\$ 91,292	\$ 89,542
<u>Fund Balance Designations:</u>				
Nonspendable				
Inventory	\$ 66,637	\$ 66,637	\$ 66,637	\$ 66,637
Assigned				
Subsequent Year's Expenditures	\$ 26,058	\$ 26,010	\$ 24,655	\$ 22,905

Internal Service Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
18500001	44032	PLAT MAPS	130	715	375	100
18500001	45001	MISCELLANEOUS	198	0	0	0
18500001	46003	COPY REIMBURSEMENT	1	0	0	0
18500001	44033	OPEN RECORDS	9	614	2	0
18500001	44034	WAREHOUSE	1,228	1,240	1,330	2,150
18500001	44035	TELEPHONE REIMBURSEMENT	8,667	8,576	8,100	8,100
Charges for Services:			10,233	11,144	9,807	10,350
Total Revenue:			10,233	11,144	9,807	10,350

Internal Service Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
18500001	54045	OPERATING SUPPLIES	146	237	0	0
18500001	53042	TELEPHONE	18	0	0	0
18500001	54073	SUPPLIES	3,983	3,160	4,000	4,000
18500001	53059	PSC PHONE & REIMB	7,331	7,160	7,163	8,100
18500001	52029	MAINTENANCE CONTRACTS	0	636	0	0
Operating Expenditures:			11,478	11,192	11,163	12,100
Total Expenditures:			11,478	11,192	11,163	12,100



Lease Purchase

Finance Director: Mindy Curtis
Phone: 970-824-9106
Email: mcurtis@moffatcounty.net

Purpose of Fund:

This fund accounts for the resources used to make the lease-purchase payments on the certificates of participation for the Public Safety Center:

- ✓ Complete all transactions required to make necessary payments
- ✓ Reconciliation of Certificate of Participation monthly statements

Lease Purchase Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	4,422	10,110	3,000	3,000
Transfer In	726,596	734,449	733,025	718,863
Fund Balance Used				-
Total Sources of Funds	\$ 731,018	\$ 744,559	\$ 736,025	\$ 721,863
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 728,088	\$ 744,412	\$ 736,025	721,863
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 728,088	\$ 744,412	\$ 736,025	\$ 721,863
Annual Net Activity	\$ 2,930	\$ 147	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 563,663	\$ 566,593	\$ 566,740	\$ 566,740
Change in Fund Balance	2,930	147	-	-
Ending Fund Balance	\$ 566,593	\$ 566,740	\$ 566,740	\$ 566,740
<u>Fund Balance Designations:</u>				
Restricted				
PSC Certificates of Participation	\$ 566,593	\$ 566,740	\$ 566,740	\$ 566,740

Lease Purchase Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
19000001	47003	INTEREST INCOME ACCRUED	4,422	10,110	3,000	3,000
		Interest:	4,422	10,110	3,000	3,000
19000001	48210	TRANSFER IN FROM JAIL	726,596	734,449	733,025	718,863
		Transfer In:	726,596	734,449	733,025	718,863
		Total Revenue:	731,018	744,559	736,025	721,863

Lease Purchase Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
19000001	58019	PRINCIPAL ON BOND	594,922	624,625	635,000	640,000
19000001	58011	INTEREST BONDS	126,556	111,038	92,025	72,863
19000001	58014	PAYING AGENT FEES	6,610	8,750	9,000	9,000
		Operating Expenditures:	728,088	744,412	736,025	721,863
		Total Expenditures:	728,088	744,412	736,025	721,863



Telecommunications

IT Director: Mason Siedschlaw
Phone: 970-826-3403
Email: msiedschlaw@moffatcounty.net

Purpose of Fund:

This fund accounts for the Networks prepaid services.

**Telecommunications
Fund Summary**

	2018 Actual	2019 Actual	2021 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	2,298	6,622	5,000	-
Transfer In	-	-	-	-
Fund Balance Used	19,695	14,728	19,000	26,650
Total Sources of Funds	\$ 21,993	\$ 21,350	\$ 24,000	\$ 26,650
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 21,992	\$ 21,350	\$ 24,000	26,650
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 21,992	\$ 21,350	\$ 24,000	\$ 26,650
Annual Net Activity	\$ 0	\$ 0	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 340,080	\$ 320,385	\$ 305,658	\$ 286,658
Change in Fund Balance	(19,695)	(14,728)	(19,000)	(26,650)
Ending Fund Balance	\$ 320,385	\$ 305,658	\$ 286,658	\$ 260,008
<u>Fund Balance Designations:</u>				
Restricted				
Telecommunications	\$ 320,385	\$ 305,658	\$ 286,658	\$ 260,008

Telecommunications Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
19500001	47001	INTEREST EARNED	0	8	0	0
19500001	47002	INTEREST OTHER	2,298	6,614	5,000	0
Interest:			2,298	6,621	5,000	0
Total Revenue:			2,298	6,621	5,000	0

Telecommunications Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
19500001	53019	INTERNET	21,992	21,350	24,000	26,650
Operating Expenditures:			21,992	21,350	24,000	26,650
Total Expenditures:			21,992	21,350	24,000	26,650



Moffat County Tourism Association



MCTA Director: Tom Kleinschnitz
Phone: 970-824-2335
Email: mcta@moffatcounty.net

Mission Statement:

The Moffat County Tourism Association enhances and markets tourism in an effort to enrich the lives of the visitors and the residents of Moffat County.

Vision Statement:

Moffat County is a premier tourism destination for people to live, work, and play in Colorado's Great Northwest.

Purpose of Department

The Moffat County Tourism Association's duties and service to the public includes:

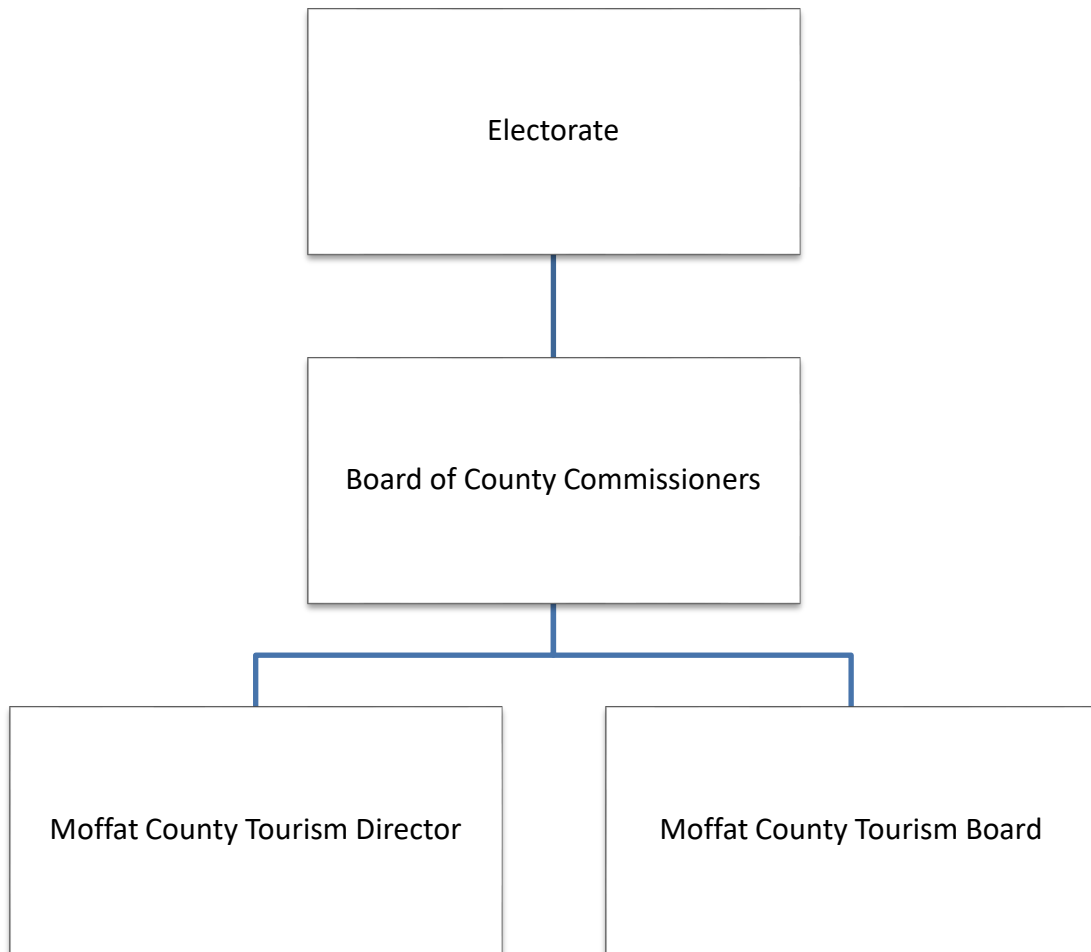
- Development and distribution of tourism-related materials
- Maintenance of website geared toward getting meaningful information to the visiting public
- Promotion of Moffat County at regional, state and national events
- Advertising through a variety of formats and venues to effectively disseminate information on the tourism related businesses in Moffat County and well as its natural wonders
- Marketing of Moffat County events that draw visitor activity
- Interacting with visitors to engage them to extend their stay in Moffat County

The purpose of the Moffat County Tourism Association is to market, promote and enhance countywide tourism.



Moffat County Tourism Association Personnel Schedule	
Positon Title	FTE
MCTA Director	1.00
Total	1.00

Moffat County Tourism Organizational Chart



**Moffat County Tourism Association
Fund Summary**

	2018 Actual	2019 Actual	2021 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	132,363	129,569	140,000	140,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	9,625	-	-
Charges for Services	-	-	-	-
Miscellaneous	8,963	-	-	-
Interest	883	2,358	2,000	2,000
Transfer In	-	-	-	-
Fund Balance Used	3,730	7,765		
Total Sources of Funds	\$ 145,939	\$ 149,317	\$ 142,000	\$ 142,000
<u>Uses of Funds:</u>				
Personnel	\$ 53,803	\$ 61,466	\$ 68,934	\$ 69,917
Operating	\$ 92,138	\$ 87,853	\$ 68,678	\$ 61,550
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 145,941	\$ 149,319	\$ 137,612	\$ 131,467
Annual Net Activity	\$ (0)	\$ (0)	4,388	10,533
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 151,670	\$ 147,940	\$ 140,173	\$ 144,560
Change in Fund Balance	(3,730)	(7,765)	4,388	10,533
Ending Fund Balance	\$ 147,940	\$ 140,173	\$ 144,560	\$ 155,093
<u>Fund Balance Designations:</u>				
Restricted				
Tourism Promotion	\$ 147,940	\$ 140,173	\$ 144,560	\$ 155,093

Moffat County Tourism Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
54500005	41005	LODGING TAX	132,363	129,569	140,000	140,000
		Sales Taxes:	132,363	129,569	140,000	140,000
54500005	43407	STATE ECONOMIC ASST GRANT	0	9,625	0	0
		Intergovernmental:	0	9,625	0	0
54500005	45001	MISCELLANEOUS	0	0	0	0
54500005	43902	LMD FUNDING	8,963	0	0	0
		Miscellaneous:	8,963	0	0	0
54500005	47001	INTEREST EARNED	883	2,358	2,000	2,000
		Interest:	883	2,358	2,000	2,000
		Total Revenue:	142,209	141,552	142,000	142,000

Moffat County Tourism Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
54500005	50020	FULL TIME WAGES	42,540	46,360	49,899	52,423
54500005	50042	OVER TIME	0	0	54	0
54500005	50060	FRINGE BENEFITS	11,263	12,416	15,981	14,349
54500005	50080	RETIREMENT	0	2,690	3,001	3,145
Personnel Expenditures:			53,803	61,466	68,934	69,917
54500005	54042	OFFICE SUPPLIES	859	1,765	2,000	1,000
54500005	54049	POSTAGE	3,008	5,949	6,000	4,000
54500005	53002	ADVERTISING/LEGAL NOTICES	24,809	37,446	38,000	35,000
54500005	51025	WEB PAGE MAINTENANCE	1,072	1,440	1,500	1,000
54500005	54045	OPERATING SUPPLIES	0	70	300	0
54500005	53042	TELEPHONE	1,866	1,466	2,000	1,100
54500005	54006	BOARD EXPENSE	60	942	500	200
54500005	54051	PROJECTS & DEVELOPMENT	16,399	12,667	7,500	5,000
54500005	54013	CONTINGENCY	0	0	0	5,000
54500005	53009	DUES & MEETINGS	744	1,500	1,075	750
54500005	53056	EMPLOYEE EDUCATION	1,188	835	650	0
54500005	54052	PROMOTIONAL MATERIAL	7,670	2,331	1,753	500
54500005	53046	TRAVEL	883	906	500	500
54500005	56001	ECONOMIC ASST GRANT	0	9624.8	0	0
54500005	56005	LMD FUNDING EXPENSE	8963	0	0	0
54500005	58007	EVENT FUNDING	20,767	6,712	2,700	1,500
54500005	52034	RENT	3,850	4,200	4,200	6,000
Operating Expenditures:			92,138	87,853	68,678	61,550
Expenditure Total:			145,941	149,319	137,612	131,467



Public Safety Center (Moffat County Jail)



Moffat County Public Safety Center

Jail Administrator: Tim Jantz
Phone: 970-824-4495
Email: timjantz@sheriff.moffat.co.us

Mission:

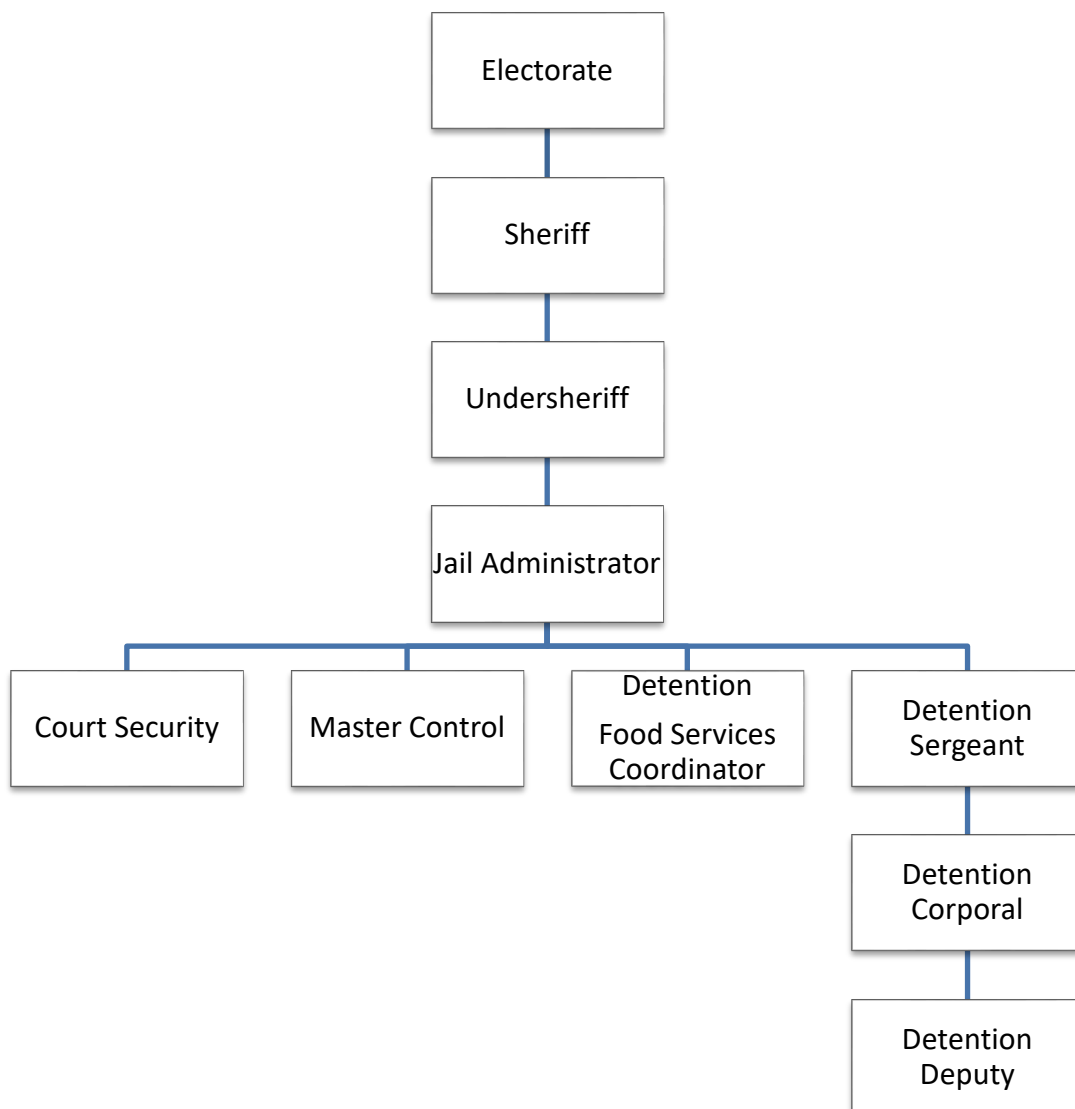
To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.

Purpose of Department:

The function of the Moffat County Detention Facility is to provide a safe, wholesome and secure environment to inmates detained at the facility. This includes housing, safekeeping, adequate diet and necessary medical care for all inmates held at the Moffat County Detention Facility. The Moffat County Detention Facility is also responsible for temporary housing of juvenile offenders, transporting inmates to and from other facilities, and providing court security to the Moffat County District and County Courts and their staff.

Public Safety Center (Jail) Personnel Schedule	
Positon Title	FTE
Jail Lieutenant	1.00
JBBS MH Clinician/Prog Admin	1.00
Administrative Assistant	1.00
Non-Certified Detention Sergeant	2.00
Non-Certified Detention Corporal	2.00
Detention Food Services Supervisor	1.00
Post Certified Detention Deputy	2.00
Non-Certified Detention Deputy	9.00
Court Security	1.50
Master Control Operator	2.80
Total	23.30

Public Safety Center (Jail) Organizational Chart



**Public Safety Center - Jail
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,074,301	1,160,926	1,190,757	1,049,388
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	257,898	413,986	456,800	770,800
Charges for Services	122,402	88,014	53,200	45,000
Miscellaneous	11,693	27,742	12,000	1,000
Interest	4,248	15,199	11,000	13,000
Transfer In	410,174	1,563,999	1,714,321	1,270,795
Fund Balance Used	917,218			561,961
Total Sources of Funds	\$ 2,797,934	\$ 3,269,866	\$ 3,438,078	\$ 3,711,944
<u>Uses of Funds:</u>				
Personnel	\$ 1,463,396	\$ 1,606,977	\$ 1,796,380	\$ 1,961,799
Operating	491,638	454,174	486,934	556,282
Capital Outlay	116,305	82,698	177,961	475,000
Transfers Out	726,596	734,449	733,025	718,863
Total Uses of Funds	\$ 2,797,934	\$ 2,878,297	\$ 3,194,300	\$ 3,711,944
Annual Net Activity	\$ (1)	\$ 391,569	\$ 243,778	\$ 0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 1,263,597	\$ 346,378	\$ 737,947	\$ 981,726
Change in Fund Balance	(917,218)	391,569	243,778	(561,961)
Ending Fund Balance	\$ 346,378	\$ 737,947	\$ 981,726	\$ 419,765
<u>Fund Balance Designations:</u>				
Committed				
60 Days Operating	\$ 325,904	\$ 343,594	\$ 380,628	\$ 419,764
Assigned				
Subsequent Year's Expenditures	\$ 20,474	\$ 394,353	\$ 601,097	\$ 0

Public Safety Center- Jail Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
23500002	41001	SALES TAX	1,074,301	1,160,926	1,190,757	1,049,388
Sales Tax:			1,074,301	1,160,926	1,190,757	1,049,388
23500002	43002	FEDERAL PSC-JAIL INS	10,762	11,871	5,000	5,000
23500002	43003	FEDERAL US MARSHALL SERVICES	130,823	2,496	0	0
23500002	43007	FEDERAL BUREAU OF INDIAN AFRS	0	275,330	280,000	275,000
23500002	43013	FEDERAL JBBS & MAT GRANT	0	7,983	45,000	364,000
23500002	43014	FEDERAL DEPT OF JUSTICE GRANT	116,312	116,306	126,800	126,800
Intergovernmental:			257,898	413,986	456,800	770,800
23500002	44001	WORK RELEASE	44,900	25,804	1,200	5,000
23500002	44009	JAIL FEES	27,025	16,289	10,000	15,000
23500002	44010	COST OF CARE/COUNTY INMATE	50,477	45,921	42,000	25,000
23500002	43903	COST OF CARE OTHER COUNTY	0	0	0	0
Charges for Services:			122,402	88,014	53,200	45,000
23500002	45001	MISCELLANEOUS	2,351	25,527	12,000	1,000
23500002	46008	OVERTIME REIMBURSEMENT	9,343	2,215	0	0
			0	0	0	0
Miscellaneous:			11,693	27,742	12,000	1,000
23500002	47001	INTEREST EARNED	4,248	15,199	11,000	13,000
Interest:			4,248	15,199	11,000	13,000
23500002	48110	TRANSFER IN FROM GENERAL	410,174	1,563,999	1,714,321	1,270,795
Transfer In:			410,174	1,563,999	1,714,321	1,270,795
Total Revenue:			1,880,716	3,269,866	3,438,078	3,149,983

Public Safety Center- Jail Expenses

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
23500002	50020	FULL TIME WAGES	871,947	956,657	1,017,548	1,136,179
23500002	50030	PART TIME WAGES	110,294	94,677	88,665	125,417
23500002	50042	OVER TIME	30,367	21,567	30,000	30,000
23500002	50046	LEAVE PAID OUT	11,871	14,353	0	0
23500002	50060	FRINGE BENEFITS	392,333	473,114	614,319	614,111
23500002	50080	RETIREMENT	46,585	46,609	45,848	56,092
Personnel Expenditures:			1,463,396	1,606,977	1,796,380	1,961,799
23500002	51016	MENTAL HEALTH SERVICES	10,000	8,190	4,100	10,000
23500002	51018	OTHER PROFESSIONAL SERVICES	96,208	92,063	98,000	98,000
23500002	54037	MISC EQUIPMENT	5,090	7,396	7,800	6,000
23500002	54049	MISC EQUIPMENT	822	244	400	700
23500002	53005	COMPUTER EXPENSE/SERVICES	3,782	6,743	6,000	6,000
23500002	54045	OPERATING SUPPLIES	33,854	29,037	32,000	35,000
23500002	54042	OFFICE SUPPLIES	2,445	0	2,400	2,800
23500002	54078	UNIFORMS	5,803	3,885	4,900	5,000
23500002	53042	TELEPHONE	1,745	1,710	1,700	3,000
23500002	54030	GAS & OIL	2,248	2,385	2,000	4,000
23500002	54027	FOOD & MEALS	80,429	80,115	80,000	80,000
23500002	53046	TRAVEL	6,603	3,256	5,000	5,500
23500002	53018	INSURANCE	693	0	800	800
23500002	52029	MAINTENANCE CONTRACTS	2,212	0	3,000	3,000
23500002	52035	REPAIRS AUTO	2,846	513	2,000	2,000
23500002	53056	EMPLOYEE EDUCATION	5,143	3,324	3,500	5,000
23500002	54038	MISCELLANEOUS	3,330	110	3,000	3,000
23500002	56003	JAIL BASED BEHAVIORAL SERVICES	0	7,010	28,000	28,000
23500002	53048	UNEMPLOYMENT	3,640	474	0	0
Operating Expenditures:			266,893	246,455	284,600	297,800
23500002	60014	EQUIPMENT VEHICLES	0	0	48,000	0
23500002	60033	PUB SAFETY CENTER BUILDINGS	12,177	0	0	0
Capital Expenditures:			12,177	0	48,000	0
Expenditure Total:			1,742,465	1,853,432	2,128,980	2,259,599

Public Safety Center- Jail Transfer Out Expenses

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
23500002	59010	TRANSFER OUT LEASE PURCHASE	726,596	734,449	733,025	718,863
Transfer Out:			726,596	734,449	733,025	718,863
Expenditure Total:			726,596	734,449	733,025	718,863

Public Safety Center- Jail Maintenance Expenses

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
24000002	54045	OPERATING SUPPLIES	30,003	24,478	22,000	30,000
24000002	52043	UTILITIES	121,731	106,287	100,904	127,602
24000002	53018	INSURANCE	36,283	45,174	41,880	41,880
24000002	52029	MAINTENANCE CONTRACT	0	0	2,550	24,000
24000002	52037	REPAIRS EQUIP/MAINT	8,169	3,933	5,000	5,000
24000002	52017	FACILITY EXPENSE	28,559	27,847	30,000	30,000
Operating Expenditures:			224,745	207,719	202,334	258,482
24000002	60005	PUB SAFETY CENTER BUILDINGS	104,128	82,698	129,961	475,000
Capital Expenditures:			104,128	82,698	129,961	475,000
Expenditure Total:			328,873	290,417	332,295	733,482

Moffat County Department of Human Services



We All Have Our Mountains to Climb

Human Services Director: Annette Norton
Phone: 970-824-2828 x 2027
Email: annette.norton@state.co.us

Mission:

Partner with community organizations to collaborate and offer services, tools and resources to Moffat County residents that encourage stability through social, emotional and financial health.

Vision:

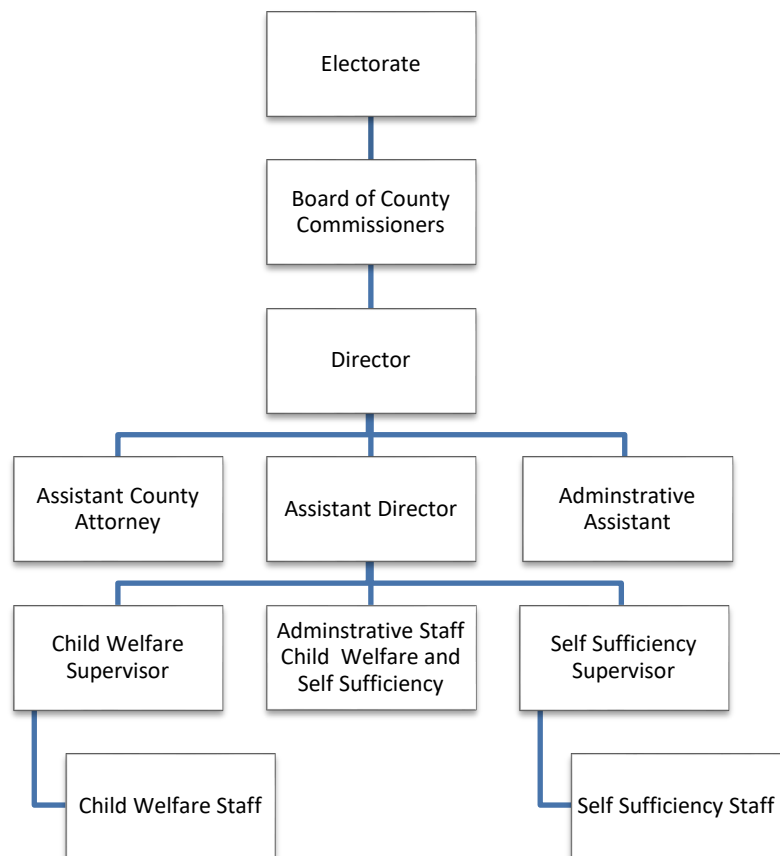
Providing excellence in customer service by promoting stability to the residents of Moffat County.

Purpose:

Our commitment is to leverage funding and maximize services to assist individuals and families in reaching goals. Our services promote safety and self-sufficiency by strengthening family functions and encouraging personal growth for a stronger community.

Human Services Personnel Schedule	
Position Title	FTE
Human Services Director	1.00
Human Services Assistance Director	1.00
Casework Service Manager	1.00
Self Sufficiency Manager	1.00
Lead Caseworker	1.00
Special County Attorney	1.00
Administrative Assistant	3.00
Finance Specialist	1.00
Case Services Aide	2.00
Staff Assistant	1.00
Social Caseworker I	3.00
Social Caseworker II	2.00
Social Caseworker III	1.00
Self Sufficiency Case Manager	5.00
Senior Self Sufficiency Case Manager	4.00
Lead Self Sufficiency Case Manager	1.00
Total	29.0

Human Services Organizational Chart



Human Services Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 432,776	\$ 448,973	\$ 463,396	\$ 482,812
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	4,953,279	4,661,090	5,381,272	6,000,449
Charges for Services	-	-	-	-
Miscellaneous	8,370	614	(72)	2,500
Interest	9,403	28,823	25,000	25,000
Transfer In	-	-	-	-
Fund Balance Used		27,549	345,150	533,020
Total Sources of Funds	\$ 5,403,828	\$ 5,167,049	\$ 6,214,746	\$ 7,043,781
<u>Uses of Funds:</u>				
Personnel	\$ 1,768,168	\$ 1,624,965	\$ 1,888,312	\$2,249,383
Operating	\$ 3,610,848	\$ 3,542,090	\$ 4,301,054	4,794,398
Capital Outlay	\$ -	\$ -	\$ 25,380	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 5,379,016	\$ 5,167,055	\$ 6,214,746	\$ 7,043,781
Annual Net Activity	\$ 24,812	\$ (0)	\$ -	\$ -
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 1,262,091	\$ 1,286,904	\$ 1,259,356	\$ 914,206
Change in Fund Balance	24,812	(27,549)	(345,150)	(533,020)
Ending Fund Balance	\$ 1,286,905	\$ 1,259,356	\$ 914,206	\$ 381,186
<u>Fund Balance Designations:</u>				
Restricted				
Incentives	\$ 648,374	\$ 635,141	\$ 289,991	\$ 71,346
60 Days Operating*	\$ 179,336	\$ 172,270	\$ 207,200	\$ 234,840
Countercyclical Reserve			\$ 75,000	\$ 75,000
Subsequent Year's Expenditures	\$ 459,195	\$ 451,945	\$ 342,015	\$ -

Human Service Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
42500004	40001	PROPERTY TAX	432,183	448,278	462,796	482,212
42500004	40002	DELINQUENT PROPERTY TAX	(14)	(3)	100	100
42500004	40003	INTEREST & PENALTY PROP TAX	607	699	500	500
Property Taxes:			432,776	448,973	463,396	482,812
425P9054	43800	DEPT OF HUMAN SERVICES	58,000	37,628	41,337	0
425CSBG4	43408	STATE MISCELLANEOUS	6,397	0	0	0
42532004	43800	DEPT OF HUMAN SERVICES	4,554	3,874	0	0
425E8924	43800	DEPT OF HUMAN SERVICES	18,828	2,959	0	0
42515454	43800	DEPT OF HUMAN SERVICES	0	0	0	500
42518884	43800	DEPT OF HUMAN SERVICES	167,466	42,131	25,729	168,490
42518454	43800	DEPT OF HUMAN SERVICES	64,600	64,553	63,564	75,000
42523004	43800	DEPT OF HUMAN SERVICES	94,508	88,459	143,393	244,207
42526854	43800	DEPT OF HUMAN SERVICES	43,823	35,486	15,778	0
42512004	43800	DEPT OF HUMAN SERVICES	1,175,364	1,249,735	1,079,439	1,203,935
42540504	43800	DEPT OF HUMAN SERVICES	109,786	126,324	170,605	178,250
42542004	43800	DEPT OF HUMAN SERVICES	256,773	260,858	356,616	337,811
42544004	43800	DEPT OF HUMAN SERVICES	6,368	8,256	0	0
42548754	43800	DEPT OF HUMAN SERVICES	26,637	45,443	40,685	42,400
42550004	43800	DEPT OF HUMAN SERVICES	176,950	140,056	173,704	176,343
42554004	43800	DEPT OF HUMAN SERVICES	0	0	1,114	0
42560004	43800	DEPT OF HUMAN SERVICES	2,068,166	1,801,400	2,513,959	2,952,000
42561554	43800	DEPT OF HUMAN SERVICES	4,824	24,247	13,035	0
42561554	43800	DEPT OF HUMAN SERVICES	1,739	1,221	0	0
425CALL4	43008	FEDERAL COST ALLOCATION	1,091	847	846	750
42569004	43800	DEPT OF HUMAN SERVICES	0	0	0	200
42570004	43800	DEPT OF HUMAN SERVICES	0	554,896	573,327	446,504
42580004	43800	DEPT OF HUMAN SERVICES	476,419	116,135	134,685	166,059
42580204	43800	DEPT OF HUMAN SERVICES	139,661	24,272	0	0
42580304	43800	DEPT OF HUMAN SERVICES	22,144	25,580	1,359	0
42585004	43800	DEPT OF HUMAN SERVICES	20,639	6,300	7,097	8,000
42585054	43800	DEPT OF HUMAN SERVICES	6,752	434	0	0
42592774	43800	DEPT OF HUMAN SERVICES	1,681	0	0	0
42500004	45023	CLAIM INTEREST	106	0	0	0
425CVID4	56006	COVID19 GRANT	0	0	25,000	0
Intergovernmental:			4,953,279	4,661,090	5,381,272	6,000,449
42500004	45003	SALES & LEASES	2,825	1,013	2,500	2,500
42500004	45009	PRIOR PERIOD ADJ	168	6	0	0
42500004	45001	MISCELLANEOUS	5,377	(405)	(2,572)	0
Miscellaneous:			8,370	614	(72)	2,500
42500004	47001	INTEREST EARNED	9,403	28,823	25,000	25,000
Interest:			9,403	28,823	25,000	25,000
Total Revenue:			5,403,828	5,139,500	5,869,596	6,510,761

Human Service Expenses

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
42599004		GENERAL ASSISTANCE	2,487	915	1,518	4,000
42570004		REGULAR ADMIN	553,767	642,733	719,663	626,504
42548754		AID TO THE NEEDY DISABLED	31,912	55,373	50,856	53,000
42523004		CHILD CARE	104,440	112,146	179,437	290,736
42580004		CHILD SUPPORT	232,624	198,247	192,734	240,271
42542004		COLORADO WORKS	343,144	331,552	304,098	397,667
42599304		FRAUD INCENTIVES	0	6,054	0	0
42569004		COLO REFUGEE & IMMIGRATION	0	0	0	200
425CVID4		COVID 19 RELIEF FUND	0	0	25,000	0
425CSBG4		CSBG	6,397	0	0	0
42561554		EMPLOYMENT 1ST	6,755	40,052	17,220	0
42560004		FOOD STAMPS	2,068,166	1,801,400	2,513,959	2,952,000
42554004		HS CONNECT	0	1,362	2,786	0
42550004		LEAP	176,950	140,056	173,704	176,343
425P9054		MEDICAID TRANSPORTATION	58,000	37,628	41,337	0
42540504		OAP	111,274	127,298	171,165	179,250
42512000		CHILD WELFARE	1,424,420	1,519,107	1,700,985	1,834,985
42518880		CORE SERVICES	175,246	56,183	39,583	213,325
42518454		MENTAL HEALTH & SUB ABUSE	64,646	64,553	63,564	75,000
42580304		IVD STATE INCENTIVES	(11,837)	25,380	1,359	0
425E8924		IVE WAIVER FAMILY ENGAGEMENT	18,828	2,959	0	0
42526854		COLORADO COMMUNITY RESPONSE	43,863	35,122	15,778	0
42515454		CASEY FOUNDATION	0	0	0	500
42585004		AFDC RTND-CO PORTION	(33,761)	(31,499)	0	0
42592774		FOSTER CARE RETENTION GRANT	1,697	434	0	0
Expenditure Total:			5,379,016	5,167,055	6,214,746	7,043,781



Public Health



Public Health Director- Kari Ladrow, LCSW, MSW, CCM

Phone: 970-846-7525

Email: kladrow@moffatcounty.net

Mission Statement

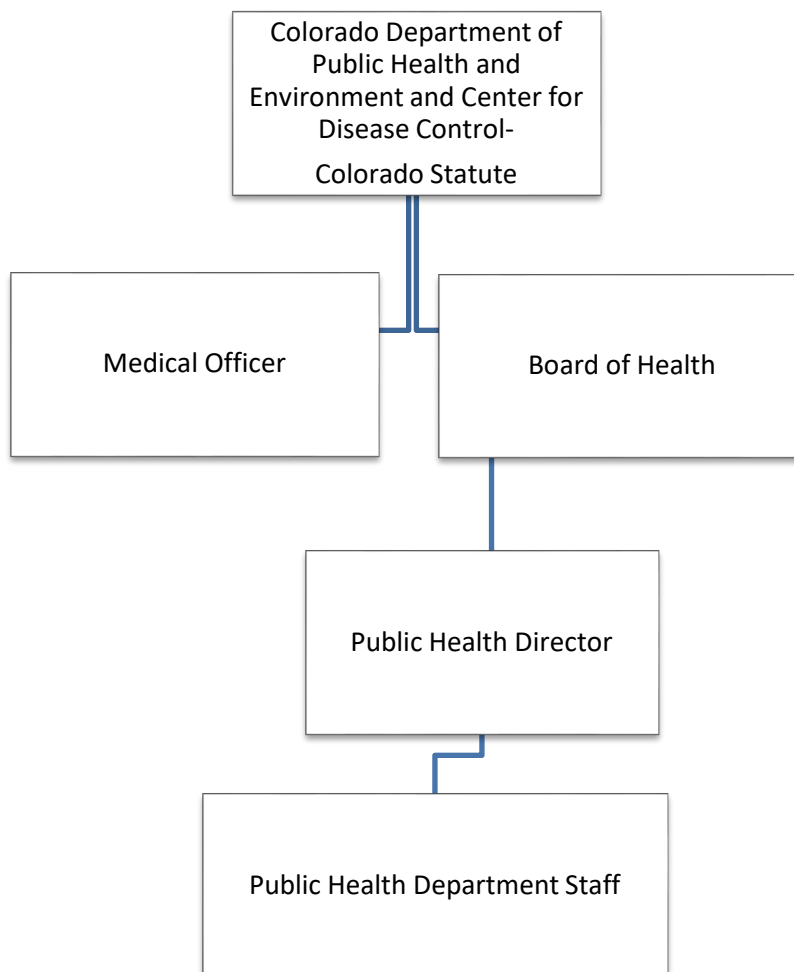
Maintain and improve health of Moffat County residents through the assessment of community health status, policy development to support effective programs, and assurance of high quality effective education and services in compliance with Colorado Revised Statutes of the Department of Public Health and Environment 2017 Title 25.

Purpose of Department

- ✓ The Moffat County Public Health Department is a unique department that serves the residents of Moffat County. Programs that comprise the Health Department include: Communicable Disease Surveillance and Prevention, Maternal Child Health, Emergency Preparedness for Medical and Health Services, Child Fatality Reviews, Community Health Assessment Planning, Birth and Death Record Issuance and Immunizations.
- ✓ The Health Department work is prevention, not healthcare. In collaboration with the Board of Health and Medical Officer, the intent of the department is the utilization of data to inform best practices to impact Social Determinants of Health and the safety and wellness of the residents of Moffat County.

Public Health Personnel Schedule	
Position Title	FTE
Public Health Director	1.00
Public Health Nurse	2.00
Public Health Finance Specialist	0.50
Total	3.50

Public Health Organizational Chart



Public Health Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ 165,075	\$ 172,319
Sales Tax	-	-	-	-
Specific Ownership Taxes	\$ -	-	-	-
Licenses & Permits	\$ -	-	-	-
Intergovernmental	\$ -	64,568	236,240	305,470
Charges for Services	\$ -	-	-	-
Miscellaneous	\$ -	860	29,223	-
Interest	\$ -	-	-	-
Transfer In	\$ -	127,897	-	-
Fund Balance Used	\$ -	-	-	-
Total Sources of Funds	\$ -	\$ 193,325	\$ 430,538	\$ 477,789
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ 31,798	\$ 137,749	\$ 390,450
Operating	\$ -	\$ 36,983	\$ 127,102	54,391
Capital Outlay	\$ -	\$ -	\$ 43,708	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ -	\$ 68,781	\$ 308,560	\$ 444,841
Annual Net Activity	0	124,545	121,978	32,947
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ -	\$ -	\$ 124,545	\$ 246,523
Change in Fund Balance	-	124,545	121,978	32,947
Ending Fund Balance	\$ -	\$ 124,545	\$ 246,523	\$ 279,470
<u>Fund Balance Designations:</u>				
Restricted				
60 Days Operating	\$ -	\$ 11,466	\$ 44,151	\$ 74,155
Public Health		\$ 113,079	\$ 202,372	\$ 205,315

Public Health Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
43000004	40001	PROPERTY TAX	0	0	165,000	172,219
43000004	40003	INTEREST & PENALTY PROP TAX	0	0	75	100
Property Taxes:			0	0	165,075	172,319
430LPHA4	43015	FEDERAL STATE PUBLIC HEALTH	0	45,420	44,469	44,469
430IMMN4	43016	FEDERAL PUBLIC HEALTH & ENVIRN	0	11,981	22,485	48,958
430LEPR4	43017	FED EMRGNCY PREPARED&RESPONSE	0	7,167	7,410	18,479
430COVID4	43025	FEDERAL-LPHA EPR COVID19	0	0	18,479	0
430ELC_4	43026	FEDERAL-ELC & EPI	0	0	13,974	193,564
430CARE4	43027	FEDERAL - CARES ACT	0	0	43,708	0
430PON_4	43208	FEDERAL PROTECT OUR NEIGHBORS	0	0	50,000	0
430RURL4	43209	FEDERAL CVRF RURAL & FRONTIER	0	0	35,714	0
Intergovernmental:			0	64,568	236,240	305,470
43000004	45013	BUILDING USE	0	0	4,950	0
43000004	45008	DONATIONS	0	0	28,500	0
43000004	45001	MISCELLANEOUS	0	860	0	0
43000004	46004	REIMBURSEMENT	0	0	723	0
Miscellaneous:			0	860	29,223	0
43000004	48110	TRANSFER IN FROM GENERAL	0	127,897	0	0
Transfer In:			0	127,897	0	0
Total Revenue:			0	193,325	430,538	477,789

Public Health Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
43000004	50025	FULL TIME SHARED WAGES	0	593	3,973	58,700
43000004	50050	CONTRACT LABOR	0	2,360	5,696	20,000
43000004	50060	FRINGE BENEFITS	0	(133)	3,256	25,951
43000004	50080	RETIREMENT	0	0	0	1,513
Personnel Expenditures:			0	2,820	12,925	106,165
43000004	54042	OFFICE SUPPLIES	0	170	2,500	2,500
43000004	54015	COPIES	0	0	700	700
43000004	53002	ADVERTISING/LEGAL NOTICES	0	175	2,500	2,500
43000004	53005	COMPUTER EXPENSE/SERVICES	0	1,124	195	0
43000004	54045	OPERATING SUPPLIES	0	159	1,500	0
43000004	53042	TELEPHONE	0	0	500	500
43000004	53046	TRAVEL	0	0	1,000	1,000
43000004	53009	DUES & MEETINGS	0	575	2,000	2,000
43000004	54038	MISCELLANEOUS	0	366	17,000	15,000
Operating Expenditures:			0	2,569	27,895	24,200
Expenditure Total:			0	5,389	40,820	130,365

Local Emergency Preparedness Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430LEPR4	50025	FULL TIME SHARED WAGES	0	0	9,730	10,856
430LEPR4	50050	CONTRACT LABOR	0	6,736	7,625	0
430LEPR4	50060	FRINGE BENEFITS	0	0	2,364	5,579
430LEPR4	50080	RETIREMENT	0	0	0	612
Personnel Expenditures:			0	6,736	19,719	17,047
430LEPR4	54042	OFFICE SUPPLIES	0	0	750	750
430LEPR4	54045	OPERATING SUPPLIES	0	0	941	0
430LEPR4	53042	TELEPHONE	0	0	900	550
430LEPR4	53046	TRAVEL	0	297	250	750
430LEPR4	54038	MISCELLANEOUS	0	0	1,897	1,975
Operating Expenditures:			0	297	4,738	4,025
430LEPR4	60014	EQUIPMENT VEHICLES	0	0	0	0
			0	0	0	0
Expenditure Total:			0	7,034	24,457	21,072

Local Emergency Preparedness COVID19 Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430CVID4	50025	FULL TIME SHARED WAGES	0	0	10,834	0
430CVID4	50050	CONTRACT LABOR	0	0	5,335	0
430CVID4	50060	FRINGE BENEFITS	0	0	1,162	0
430CVID4	50080	RETIREMENT	0	0	0	0
Personnel Expenditures:			0	0	17,331	0
430CVID4	54042	OFFICE SUPPLIES	0	0	95	0
430CVID4	54045	OPERATING SUPPLIES	0	0	1,053	0
Operating Expenditures:			0	0	1,147	0
Expenditure Total:			0	0	18,479	0

Local Planning and Communicable Disease Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430LPHA4	50025	FULL TIME SHARED WAGES	0	3,584	18,299	17,843
430LPHA4	50050	CONTRACT LABOR	0	16,667	3,958	0
430LPHA4	50060	FRINGE BENEFITS	0	474	4,157	9,169
430LPHA4	50080	RETIREMENT	0	0	0	1,006
Personnel Expenditures:			0	17,141	8,114	28,018
430LPHA4	51018	OTHER PROFESSIONAL SERVICES	0	15,114	0	0
430LPHA4	54045	OPERATING SUPPLIES	0	0	1,500	1,500
430LPHA4	53046	TRAVEL	0	0	500	1,000
430LPHA4	54038	MISCELLANEOUS	0	0	1,000	1,000
Operating Expenditures:			0	15,114	3,000	3,500
Expenditure Total:			0	32,255	11,114	31,518

Local Planning Maternal Child Health Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430LPHM4	50025	FULL TIME SHARED WAGES	0	0	3,014	8,529
430LPHM4	50050	CONTRACT LABOR	0	1,130	719	0
430LPHM4	50060	FRINGE BENEFITS	0	0	1,349	4,384
430LPHM4	50080	RETIREMENT	0	0	0	481
Personnel Expenditures:			0	1,130	2,068	13,394
430LPHM4	51018	OTHER PROFESSIONAL SERVICES	0	6,522	7,590	0
430LPHM4	54045	OPERATING SUPPLIES	0	0	50	66
Operating Expenditures:			0	6,522	7,640	66
Expenditure Total:			0	7,652	9,708	13,460

Local Planning Child Fatality Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430LPHC4	50025	FULL TIME SHARED WAGES	0	54	1,215	808
430LPHC4	50050	CONTRACT LABOR	0	168	494	397
430LPHC4	50060	FRINGE BENEFITS	0	7	231	421
430LPHC4	50080	RETIREMENT	0	0	0	44
Personnel Expenditures:			0	229	1,939	1,670
430LPHC4	51018	OTHER PROFESSIONAL SERVICES	0	500	0	0
430LPHC4	54045	OPERATING SUPPLIES	0	0	100	100
Operating Expenditures:			0	500	100	100
Expenditure Total:			0	729	2,039	1,770

Local Planning Rural & Frontier Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430URL4	50025	FULL TIME SHARED WAGES	0	0	0	0
430URL4	50050	CONTRACT LABOR	0	0	0	0
430URL4	50060	FRINGE BENEFITS	0	0	0	0
430URL4	50080	RETIREMENT	0	0	0	0
Personnel Expenditures:			0	0	0	0
430URL4	51018	OTHER PROFESSIONAL SERVICES	0	0	0	0
430URL4	54045	OPERATING SUPPLIES	0	0	35,714	0
Operating Expenditures:			0	0	35,714	0
Expenditure Total:			0	0	35,714	0

Immunization Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430IMMN4	50025	FULL TIME SHARED WAGES	0	97	13,122	17,308
430IMMN4	50050	CONTRACT LABOR	0	48	0	0
430IMMN4	50060	FRINGE BENEFITS	0	13	3,112	8,897
430IMMN4	50080	RETIREMENT	0	0	0	857
Personnel Expenditures:			0	157	16,234	27,062
430IMMN4	51018	OTHER PROFESSIONAL SERVICES	0	11,981	0	0
430IMMN4	54042	OFFICE SUPPLIES	0	0	1,000	0
430IMMN4	54045	OPERATING SUPPLIES	0	0	19,000	20,000
430IMMN4	53046	TRAVEL	0	0	1,000	1,000
Operating Expenditures:			0	11,981	21,000	21,000
Expenditure Total:			0	12,138	37,234	48,062

COVID CARES Act Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430CARE4	60014	EQUIPMENT VEHICLES	0	0	43,708	0
Capital Expenditures:			0	0	43,708	0
Expenditure Total:			0	0	43,708	0

ELC – EPI & Laboratory Capacity Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430ELC_4	50025	FULL TIME SHARED WAGES	0	0	2,879	146,960
430ELC_4	50040	CALL OUT WAGES	0	0	380	1,500
430ELC_4	50050	CONTRACT LABOR	0	0	7,011	1,000
430ELC_4	50060	FRINGE BENEFITS	0	0	1,169	40,478
430ELC_4	50080	RETIREMENT	0	0	0	7,157
Personnel Expenditures:			0	0	11,439	197,095
430ELC_4	53005	COMPUTER EXPENSE/SERVICES	0	0	2,500	0
430ELC_4	54038	MISCELLANEOUS	0	0	35	1,500
Operating Expenditures:			0	0	2,535	1,500
Expenditure Total:			0	0	13,974	198,595

Protect our Neighbors Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
430PON_4	50025	FULL TIME SHARED WAGES	0	0	18,619	0
430PON_4	50060	FRINGE BENEFITS	0	0	8,048	0
Personnel Expenditures:			0	0	26,667	0
430PON_4	54038	MISCELLANEOUS	0	0	23,333	0
Operating Expenditures:			0	0	23,333	0
Expenditure Total:			0	0	50,000	0



Museum of Northwest Colorado



Outlaw Harry Tracy's Gun Rig
Removed When Arrested in
Brown's Park - 1898

The City of Craig has taken over the budget of the Museum of Northwest Colorado. Inclusion of the Museum of Northwest Colorado within the County's budget reflects the fiscal impact on Moffat County's budget during the transition between government entities.

Museum Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	9,640	-	-
Charges for Services	-	-	-	-
Miscellaneous	78,614	71,028	303	-
Interest	-	-	-	-
Transfer In	118,451	-	-	-
Fund Balance Used	79,045	200,983	176,323	-
Total Sources of Funds	\$ 276,110	\$ 281,651	\$ 176,626	\$ -
<u>Uses of Funds:</u>				
Personnel	\$ 221,931	\$ 219,789	\$ 28,410	\$ -
Operating	\$ 54,178	\$ 52,636	\$ 148,216	0
Capital Outlay	\$ -	\$ 9,225	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 276,109	\$ 281,651	\$ 176,627	\$ -
Annual Net Activity	0	(0)	(0)	0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 467,109	\$ 388,064	\$ 187,081	\$ -
Change in Fund Balance	(79,045)	(200,983)	(176,323)	-
Ending Fund Balance	\$ 388,064	\$ 187,081	\$ 10,758	\$ -
<u>Fund Balance Designations:</u>				
Nonspendable				
Inventory	\$ 25,052	\$ 10,758	\$ 10,758	
Inventory Transferred to City			\$ (10,758)	
Restricted				
Museum Minerals	\$ 381,544	\$ 176,323	\$ (0)	
Assigned				
Subsequent Year's Expenditure	\$ 57,414	\$ -	\$ -	

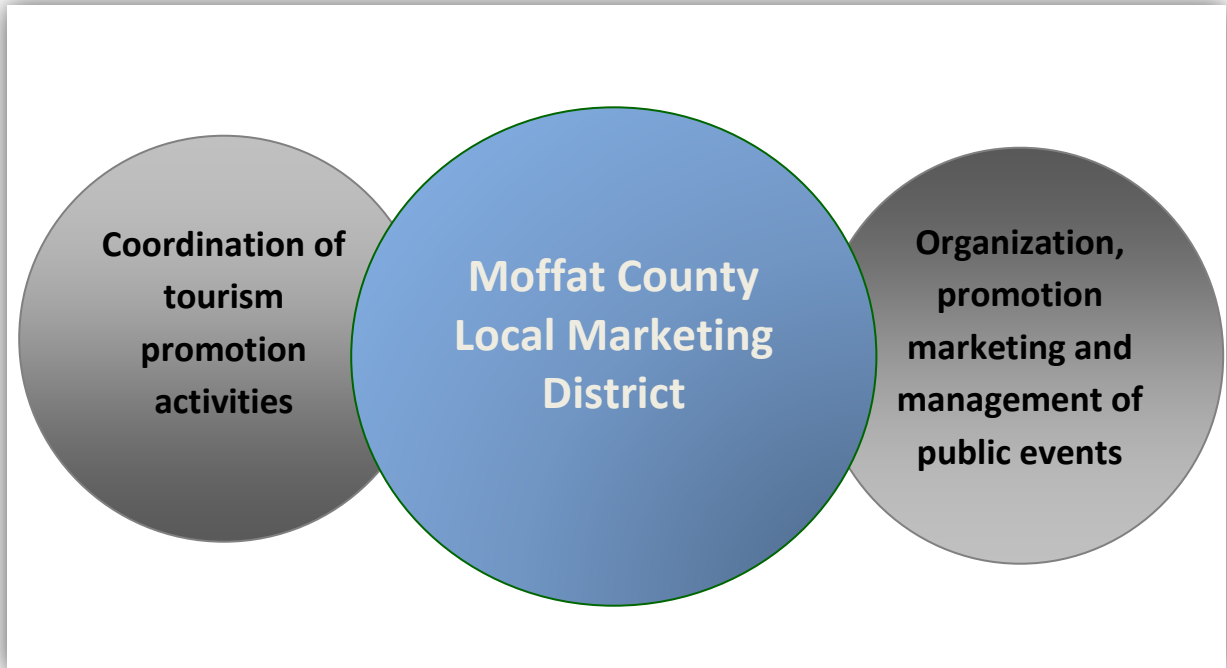
Museum Revenues

		2018 Actual	2019 Actual	2020 Estimate	2021 Budget
9200-4841	MUSEUM GRANT	0	9,640	0	0
	Intergovernmental:	0	9,640	0	0
9500-4640	MINERAL ROYALTIES	18,608	10,741	0	0
9500-4530	SALE OF ASSETS	0	50	0	0
9500-4834	WALK IN DONATIONS	7,570	10,156	0	0
9500-4837	SHOP	20,046	19,281	0	0
9500-4838	DONATIONS	30,477	29,499	0	0
9500-4846	MISC	802	753	255	0
9500-4853	CITY OF CRAIG	0	0	0	0
9800-4546	REIMB MUSEUM MISC	1,110	546	49	0
	Miscellaneous:	78,612	71,026	303	0
9500-4801	MISC INTEREST EARNED	0	0	0	0
	Interest:	0	0	0	0
9901-4360	TRANSFER IN FROM GENERAL	118,451	0	0	0
	Transfer In:	118,451	0	0	0
	Total Revenue:	197,063	80,666	303	0

Museum Expenditures

29-0100-	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
02-6000 MUSEUM DIRECTOR	65,501	65,118	477	0
03-6000 MUSEUM ASSISTANT DIRECTOR	50,359	50,056	940	0
31-6000 ADMINISTRATIVE PART-TIME	44,289	35,321	208	0
00-6034 OVERTIME	0	400	1,600	0
00-6036 VACATION PAID OUT	0	5,085	20,341	0
00-6038 LONGEVITY	2,610	2,610	80	0
00-6046 CONTRACT LABOR	0	6,018	0	0
00-6060 FRINGE BENEFITS	52,064	47,785	3,359	0
00-6364 RETIREMENT	7,109	7,396	1,406	0
Personnel Expenditures:	221,931	219,789	28,410	0
00-6087 COPIES	2,300	2,029	438	0
00-6088 ADVERTISING	1,764	169	0	0
00-6099 DISPLAY SUPPLIES	81	2,718	10	0
00-6100 OPERATING SUPPLIES	2,566	2,595	20	0
00-6103 TELEPHONE	2,981	2,524	2,295	0
00-6104 UTILITIES	8,219	8,200	1,667	0
00-6108 TRAVEL/STAFF DEVELOPMENT	553	69	0	0
00-6117 INVENTORY/GIFT SHOP	12,357	24,015	0	0
00-6124 REPAIRS BUILDING	13,102	8,529	0	0
00-6137 MINERALS TAXES	899	1,032	0	0
00-6167 HISTORIC PUBLICATIONS	1,476	754	42	0
00-6175 CITY OF CRAIG	0	0	143,743	0
00-6255 SPECIAL PROJECTS	7,853	0	0	0
00-6256 MINERALS RECORDING/LEGAL	28	4	0	0
Operating Expenditures:	54,178	52,636	148,216	0
00-6220 CAP OUTLAY OFFICE EQUIP	0	0	0	0
00-6228 CAP OUTLAY	0	9,225	0	0
Capital Expenditures:	0	9,225	0	0
Expenditure Total:	276,109	281,651	176,627	0

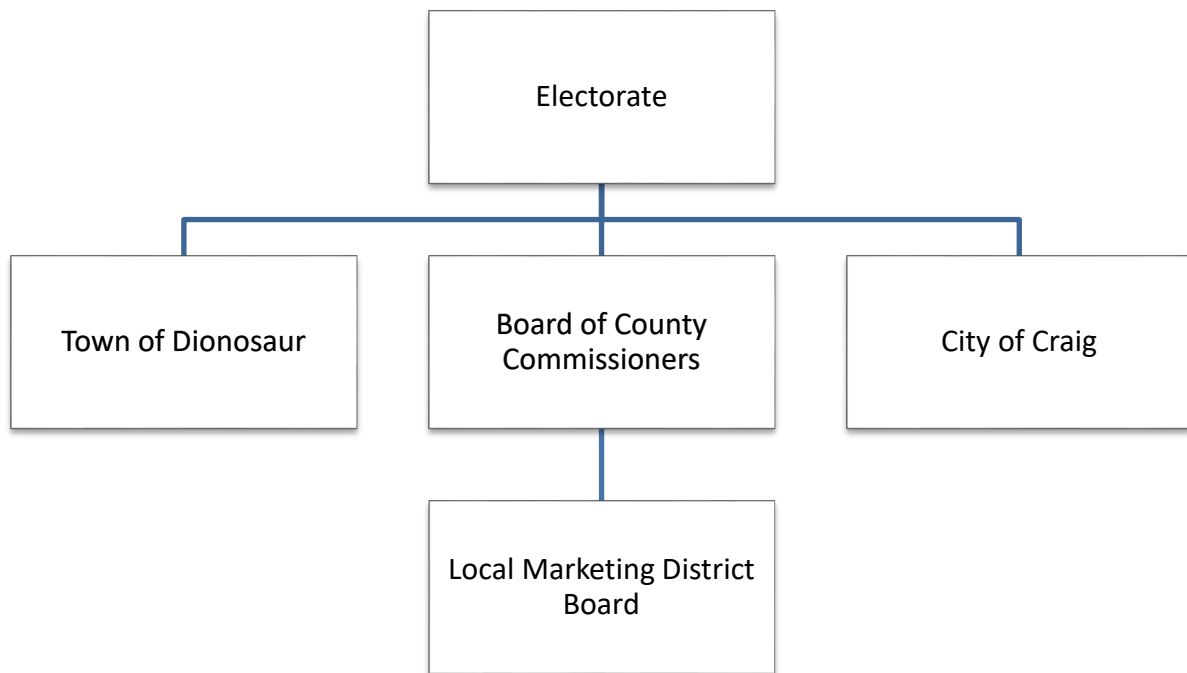
Moffat County Local Marketing District



Purpose of Department:

- The Moffat County Local Marketing District (MCLMD) is a combination district consisting of City of Craig, Town of Dinosaur and Moffat County and will be authorized but not limited to:
 - ✓ Coordination of tourism promotion activities
 - ✓ Coordination and support of activities in support of business recruitment, management and development
 - ✓ Organization, promotion, marketing and management of public events
 - ✓ Overseeing collection and disbursement of four percent marketing and promotion tax for rooms and accommodations sold in the City of Craig, Town of Dinosaur and Moffat County.

Moffat County Local Marketing District Organizational Chart



RESOLUTION NO. 17 (2020)

**A RESOLUTION APPROVING THE 2021 STRATEGIC PLAN AND BUDGET FROM
THE MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") AS ITS
OPERATING PLAN FOR THE YEAR 2021.**

WHEREAS, pursuant to Colorado Revised Statutes 29-25-110, an operating plan for the Moffat County Local Marketing District (henceforth called MCLMD) is required to be approved or disapproved by December 5, 2020 for the next fiscal year, which will be for the year commencing January 1, 2021 and ending on December 31, 2021; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. Section 29-25-108(1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed an operating plan and its proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur as required by C.R.S. Section 29-25-110; and

WHEREAS, the Operating Plan of the MCLMD for 2021, shall be approved or disapproved by the City of Craig, the Town of Dinosaur and by Moffat County within thirty (30) days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5, of the year in which the documents are filed; and


WHEREAS, the City of Craig City Council is acting as a member of the combination of local governments required to approve or disapprove the Operating P and proposed budget of the MCLMD for 2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE
CITY OF CRAIG, COLORADO:**

The Operating Plan and proposed budget of the Moffat County Local Marketing District for 2021 is hereby APPROVED and ADOPTED.

READ AND APPROVED THIS 13th DAY OF OCTOBER 2020, BY THE CITY COUNCIL
FOR THE CITY OF CRAIG, COLORADO:




Jarrod Ogden, Mayor

ATTEST:


Liz White, City Clerk

RESOLUTION NO. 2020 - 5

**A RESOLUTION APPROVING THE 2021 STRATEGIC PLAN AND BUDGET FROM THE
MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") AS ITS OPERATING PLAN FOR
THE YEAR 2021**

WHEREAS, pursuant to C.R.S. §29-25-110, an Operating Plan for the Moffat County Local Marketing District (henceforth called "MCLMD") is required to be approved or disapproved by December 5, 2020 for the next fiscal year, which is the year commencing January 1, 2021 and ending on December 31, 2021; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. §29-25-108 (1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed a document called "2021 Strategic Plan", setting forth its operating plan and proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur as required by C.R.S. §29-25-110; and

WHEREAS, the Operating Plan of the MCLMD for 2021, shall be approved or disapproved by the governing bodies of the City of Craig, the Town of Dinosaur and by Moffat County within thirty (30) days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5 of the year in which such documents are filed; and

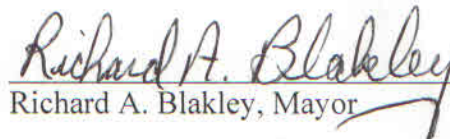
WHEREAS, the Dinosaur Town Board is acting as a member of the combination of local governments required to approve or disapprove the Operating Plan and proposed budget of the MCLMD for 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE DINOSAUR TOWN COUNCIL BOARD OF TRUSTEES, MOFFAT COUNTY, COLORADO:

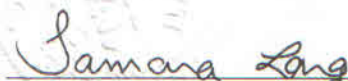
The Operating Plan and proposed budget of the Moffat County Local Marketing District for 2021 as presented by the Moffat County Local Marketing District on October 7th, 2020, and delivered electronically in final format on October 13th, 2020, is hereby APPROVED and ADOPTED.

READ and APPROVED this 10th day of November, 2020, by the Dinosaur Town Council, Board of Trustees, Moffat County, Colorado.

DINOSAUR TOWN COUNCIL


Richard A. Blakley, Mayor

ATTEST:


Tamara Long, Town Clerk

**A RESOLUTION APPROVING THE 2021 STRATEGIC PLAN AND BUDGET FROM THE
MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") AS ITS OPERATING PLAN FOR
THE YEAR 2021**

WHEREAS, pursuant to C.R.S. §29-25-110, an Operating Plan for the Moffat County Local Marketing District (henceforth called "MCLMD") is required to be approved or disapproved by December 5, 2020 for the next fiscal year, which is the year commencing January 1, 2021 and ending on December 31, 2021; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. §29-25-108 (1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed a document called "2021 Strategic Plan", setting forth its operating plan and proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Board of County Commissioners of Moffat County, and the Town Council of Dinosaur as required by C.R.S. §29-25-110; and

WHEREAS, the Operating Plan of the MCLMD for 2021, shall be approved or disapproved by the governing bodies of the City of Craig, the Town of Dinosaur and by Moffat County within thirty (30) days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5 of the year in which such documents are filed; and

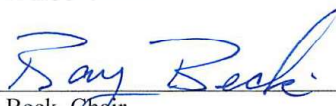
WHEREAS, the Board of County Commissioners of Moffat County is acting as a member of the combination of local governments required to approve or disapprove the Operating Plan and proposed budget of the MCLMD for 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE MOFFAT COUNTY BOARD OF COUNTY
COMMISSIONERS, MOFFAT COUNTY, COLORADO:

The Operating Plan and proposed budget of the Moffat County Local Marketing District for 2021 as presented by the Moffat County Local Marketing District on October 7th, 2020, and delivered electronically in final format on October 12th, 2020, is hereby APPROVED and ADOPTED.

READ and APPROVED this 13th day of October, 2020, by the Moffat County Board of County Commissioners, Moffat County, Colorado.

MOFFAT COUNTY BOARD OF COUNTY
COMMISSIONERS


Ray Beck, Chair

STATE OF COLORADO)
)ss.
COUNTY OF MOFFAT)

I, Erin Miller, Deputy County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 13th day of October, 2020.

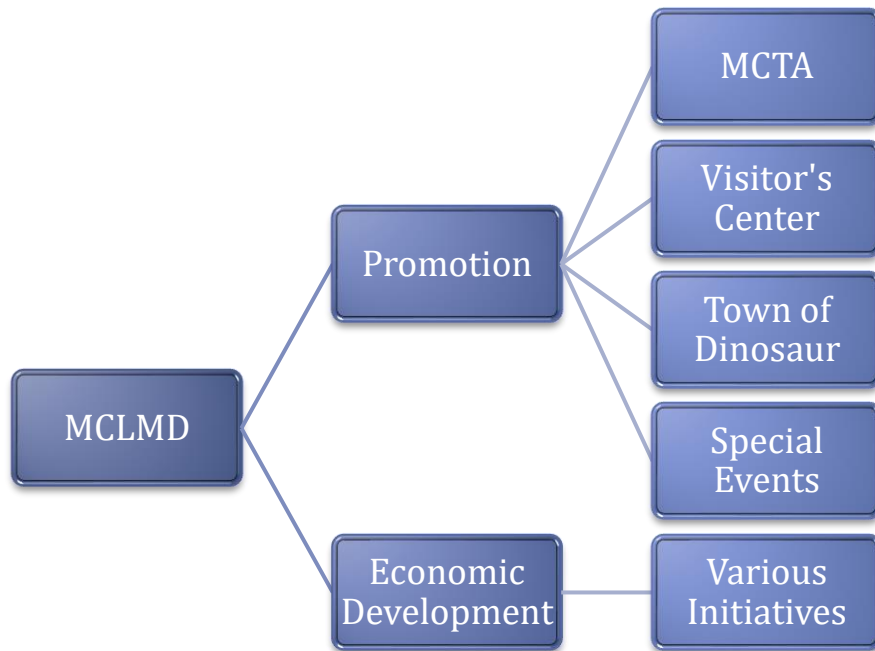

Erin Miller, Deputy Clerk and Ex-officio to the
County Commissioners, Moffat County, State of Colorado



2021 Strategic Plan

Mission

The Moffat County Local Marketing District (MCLMD) will support, enhance and encourage initiatives that promote Moffat County as a premier recreation / tourism destination; and create economic diversification, development and stability.



Background

The MCLMD board continues to maintain our key stakeholder partnerships with Moffat County Tourism Association (MCTA), Craig Chamber of Commerce, City of Craig, Moffat County, and the Town of Dinosaur.

All of these entities are vested in the future success of Moffat County. As the reality of a reduced presence of coal generated energy rapidly approaches; it is imperative that the aforementioned entities recognize the urgency of creating and sustaining a diverse economy and expedite efforts to achieve this paradigm shift. As MCLMD plans for 2021 and beyond, we understand the urgency and plan to aggressively pursue those strategies and initiatives that will strengthen our economy and tourism industry.

MCLMD's revenue stream was not immune to the unprecedented changes to economic and social behaviors. Through June 30, 2020, year-over-year income was down 33% or \$42,879. Due to inconsistent payment behavior from some hotels and inability to track earned v. collected tax revenue; it is difficult to determine if the YE 2020 revenue will be below our \$250,000 budget due to the COVID-19 pandemic or if a change pattern in tourist activity will sustain the planned revenue stream. During 2020, MCLMD has leveraged our past revenues to assist with the transformation of the Yampa Building to a community and visitor focused shared-space facility. It has also assisted in the revitalization of the Yampa Valley Golf Course. MCLMD also contracted with a data collection firm to better understand the demographics of individuals traveling to our community for special events, tourist attractions, or goods and services. MCLMD must continue to leverage past reserves and future revenues streams to fund projects and strategies that will provide long term tangible results. MCLMD will continue to be a primary source to fund initiatives that align with our strategic plan. It is imperative that the community stakeholders continue to focus on strengthening, diversifying, recruiting, and stabilizing our tourism industries and economic profile.

MCLMD continues to be limited in how tax revenue can be used to further our strategic plan. This limitation illustrates the need for all municipal entities working together to steward economic development into projects that are tangible and deliverable to the citizens of Moffat County.

2021 Strategic Plan

The 2021 Strategic Plan will focus on our Cornerstone Projects while continuing to assist with funding events to draw tourists to Moffat County. The MCLMD will continue to uphold the will of the voters to implement a plan to diversify and develop the Moffat County economy, and to effectively promote its physical attributes. We expect that the Ex Officio Board be constructive and critical in its review of this plan. The MCLMD will use this feedback to evaluate the strengths and weaknesses of this plan.

For 2021, the MCLMD strategic plan will be focused on four areas. Those areas include, 1.) Economic Development; 2.) Community Marketing / Promotion; 3.) Cornerstone Projects; and 4.) Signature Event Support. This plan will be governed by C.R.S. 29-25-101. This plan will also be governed by collaboration between MCLMD, MCTA, and the Visitor's Center (both Craig and Dinosaur) and other governmental entities as necessary. Input will also be solicited from the Craig Chamber of Commerce, Downtown Business Association, and

concerned community members to collaborate on other projects that will promote Moffat County and develop its economy.

Economic Development

1. Moffat County faces the reality that three major employers will have shut down operations or significantly scaled back their operations starting within the next four years. MCLMD will support any efforts to identify alternative uses for our natural resources or industries that can capitalize on the infrastructure already created by such entities. MCLMD will also assist in other strategies designed to diversify and stabilize our local economy.

Community Marketing and Signature Events

1. MCLMD sees the need for an effective promotion of Moffat County, not only for recreation but also to attract businesses. The opportunity to promote various economic opportunity zones is time sensitive and MCLMD wants to assist in anyway possible to expedite a prospectus for investors.
2. MCLMD will allocate funds to support the signature events held in Moffat County. These funds will be allocated with stipulations that each event will be evaluated based on its role in community development, number of visitors attracted, and how the event correlates to Moffat County's future vision. Special events should enhance community development. The access to SeeSource should assist these events in evaluating effectiveness in attracting visitors to Moffat County.
3. Provide financial support to the Moffat County Visitor's Center subject to a review of a detailed and complete financial information regarding operating expenses and revenues.
4. Utilize existing tracking mechanisms to measure impact of special events in increasing visitor traffic to Moffat County and other demographics for economic analysis and development..
5. Based on natural resources, identify new signature event capitalizing on outdoor recreation (hang-gliding, mountain biking, ATV, etc.)
6. Provide a consistent and predictable funding process for event funding. This entails having two grant request / allocation periods. The first period will be held in November and the second period held in April. Requests for funding must be received by the 31st of October and 31st of March. No other event funding requests

will be accepted during the year unless extraordinary circumstances exist as determined by a majority of the MCLMD Board of Directors.

Cornerstone Projects for 2021

1. **Economic Development** – Provide financial support for economic development initiatives as presented by various local organizations and community individuals.
2. **Community Marketing / Attraction**– Financially support efforts to unify and modernize the advertising of Moffat County to potential business owners and new citizens.
3. **Community Recreation Center Awareness / Education** – Provide financial support to educate the community on the financial and social impact of the recreation center on the community and its individuals. This is in conjunction with the efforts of Northwest Colorado Recreation Foundation.
4. **Town of Dinosaur Project Development and Strategic Support** – Set aside line item reserve to fund any projects or support any activities that fulfill the 2021 LMD objectives as previously mentioned.

2021 Budget Strategy

Based on the 2021 strategic plan and objectives listed above, the LMD Board proposes to amend the budget to reflect the following allocation strategy.

- Estimated 2021 Lodging Tax Revenue: \$225,000
- Additionally the MCLMD earmarks \$250,000 of its historical revenue for new and emerging initiative/projects surfacing in 2021 requiring investment from MCLMD. This creates a possible total expenditure budget of \$475,000.
- Signature Events up to \$50,000 for existing events and up to \$20,000 for new events.
- Financial Support for Strategic Partners up to \$60,000
- Cornerstone Projects up to \$300,000
- Broadband Initiative Support up to \$45,000

While this strategy references 2021, it is the intent of the LMD to provide annual, consistent funding to MCTA, and the Moffat County Visitor's Center. The LMD Board hopes this annual commitment will allow other stakeholders (e.g. the County and City) to partner with LMD to

address the capital components of projects supporting the LMD vision. By offering these annual commitments, it is not LMD's intent or expectation that Moffat County, the City of Craig, and the Town of Dinosaur abandon past support for economic development, tourism, and promotion. To rely solely on LMD to support these activities would be short sighted for a community aggressively pursuing future strategies to improve and stabilize economic conditions and the quality of life.

**Moffat County Local Marketing District
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	251,324	304,323	200,000	225,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	13,625	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	-	-	200,000	250,000
Total Sources of Funds	\$ 251,324	\$ 317,948	\$ 400,000	\$ 475,000
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	0
Operating	\$ 140,258	\$ 128,007	\$ 400,000	475,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 140,258	\$ 128,007	\$ 400,000	\$ 475,000
Annual Net Activity	\$ 111,066	\$ 189,941	0	0
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 438,720	\$ 549,786	\$ 739,727	\$ 539,727
Change in Fund Balance	111,066	189,941	(200,000)	(250,000)
Ending Fund Balance	\$ 549,786	\$ 739,727	\$ 539,727	\$ 289,727
<u>Fund Balance Designations:</u>				
Restricted				
Marketing Promotion	\$ 549,786	\$ 739,727	\$ 539,727	\$ 289,727

Moffat County Local Marketing District Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
55500005	41006	LOCAL MARKETING DISTRICT TAX	251,324	304,323	200,000	225,000
		Sales Taxes:	251,324	304,323	200,000	225,000
55500005	45001	MISCELLANEOUS	0	13,625	0	0
		Miscellaneous:	0	13,625	0	0
		Total Revenue:	251,324	317,948	200,000	225,000

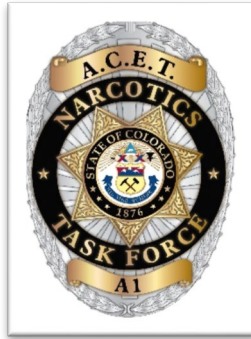
Moffat County Local Marketing Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2020 Budget
55500005	50050	CONTRACT LABOR	0	0	0	0
		Personnel Expenditures:	0	0	0	0
55500005	51015	LEGAL SERVICES	4,161	0	0	0
55500005	54042	OFFICE SUPPLIES	42	0	0	0
55500005	54049	POSTAGE	62	64	0	0
55500005	54045	OPERATING SUPPLIES	849	0	0	0
55500005	53046	TRAVEL	1,166	418	0	0
55500005	53018	INSURANCE	1,879	1,822	0	0
55500005	54051	PROJECTS & DEVELOPMENT	38,136	38,082	50,000	60,000
55500005	51027	MARKETING	0	0	40,000	0
55500005	58007	EVENT FUNDING	0	57,221	50,000	70,000
55500005	54038	MISCELLANEOUS	93,963	10,400	10,000	0
55500005	54022	ECON DEVELOP/DIVERSE PROJECTS	0	20,000	250,000	345,000
		Operating Expenditures:	140,258	128,007	400,000	475,000
		Expenditure Total:	140,258	128,007	400,000	475,000



ACET

All Crimes Enforcement Team



Moffat County Sheriff: KC Hume

Phone: 970-824-4495

Email: khume@sheriff.moffat.co.us

All Crimes Enforcement Team, Board of Executive Directors

- Moffat County Sheriff
- Routt County Sheriff
- Steamboat Springs Police Chief
- Craig Police Chief
- Hayden Police Chief
- 14th Judicial District Attorney

Mission Statement:

ACET will work collaboratively with agencies across our area of operation in an effort to minimize and impacts of narcotics and crime on the citizens we serve.

Purpose of Department:

The multi-jurisdictional team, ACET, was formed to combat the availability of street level narcotics across Moffat and Routt county. Investigators assigned to ACET commit themselves to identifying and dismantling drug trafficking organizations as well as identifying street level distributors. ACET will assist the participating agencies by providing them with intelligence concerning drug trafficking as well as secondary crimes that are commonly associated with drug use.

**All Crimes Enforcement Teams
Fund Summary**

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	82,500
Charges for Services	-	-	-	300
Miscellaneous	-	-	-	-
Interest	-	-	-	400
Transfer In	-	-	-	-
Fund Balance Used	-	-	-	3,920
Total Sources of Funds	\$ -	\$ -	\$ -	\$ 87,120
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	-
Operating	\$ -	\$ -	\$ -	84,120
Capital Outlay	\$ -	\$ -	\$ -	\$ 3,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ -	\$ -	\$ -	\$ 87,120
Annual Net Activity	\$ -	\$ -	0	0
<u>Cumulative Balance:</u>				
Beginning Fund Balance*	\$ -	\$ -	\$ -	\$ 3,920
Change in Fund Balance	-	-	-	(3,920)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -
<u>Fund Balance Designations:</u>				
Restricted	\$ -	\$ -	\$ -	\$ -

*Fund Balance to be forwarded from current fiscal agent to County as fiscal agent for ACET Board.

All Crimes Enforcement Team Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
24500002	43904	MOFFAT COUNTY DISTRICT ATTORNEY	0	0	0	8,000
24500002	43905	ROUTT COUNTY	0	0	0	8,000
24500002	43906	HAYDEN POLICE DEPT	0	0	0	2,500
24500002	43907	STEAMBOAT SPGS POLICE DEPT	0	0	0	16,000
24500002	43908	CRAIG POLICE DEPT	0	0	0	16,000
24500002	43909	MOFFAT CO SHERIFF OFFICE	0	0	0	16,000
24500002	43910	ROUTT CO SHERIFF OFFICE	0	0	0	16,000
Intergovernmental:			0	0	0	82,500
24500002	44011	FINES AND COLLECTIONS	0	0	0	300
Charges for Services:			0	0	0	300
24500002	45001	MISCELLANEOUS	0	0	0	0
Miscellaneous:			0	0	0	0
24500002	47001	INTEREST EARNED	0	0	0	400
Interest:			0	0	0	400
Total Revenue:			0	0	0	83,200

All Crimes Enforcement Team Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2020 Budget
24500002	51018	OTHER PROFESSIONAL SERVICES	0	0	0	1,080
24500002	52027	LEASING	0	0	0	12,000
24500002	52035	REPAIRS AUTO	0	0	0	1,500
24500002	52037	REPAIRS EQUIP/MAINT	0	0	0	3,500
24500002	52043	UTILITIES	0	0	0	2,340
24500002	53009	DUES & MEETINGS	0	0	0	8,000
24500002	53010	EDUCATION	0	0	0	7,500
24500002	53042	TELEPHONE	0	0	0	5,700
24500002	53046	TRAVEL	0	0	0	25,000
24500002	54037	MISC EQUIPMENT	0	0	0	10,000
24500002	54038	MISCELLANEOUS	0	0	0	0
24500002	54042	OFFICE SUPPLIES	0	0	0	2,000
24500002	54045	OPERATING SUPPLIES	0	0	0	5,000
24500002	54049	POSTAGE	0	0	0	500
Operating Expenditures:			0	0	0	84,120
24500002	60011	EQUIPMENT MISCELLANEOUS	0	0	0	0
24500002	60014	EQUIPMENT VEHICLES	0	0	0	3,000
Capital Expenditures:			0	0	0	3,000
Expenditure Total:			0	0	0	87,120



Capital Improvement Program

The Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement the County's short-term and long-term capital needs. The CIP totals \$3,709,908 for 2021.

The CIP is the result of significant collaboration between the following departments: Development Services, Facility Maintenance, Fairgrounds, Landfill, Parks & Recreation, Road and Bridge, Weed & Pest, Information Technology Department and the Finance Department and also reflects input from other County departments. The commendable work of all parties is reflected in the CIP.

2021 Capital Improvement Plan

The 2021 CIP includes improvements in three categories of projects:

- Equipment/Vehicle Replacement \$1,905,108
- Facility Improvements \$1,741,800
- Technology Improvements \$18,000

Category	2020 Rollover	2021	
EQUIPMENT/VEHICLE REPLACEMENT	\$ -	\$ 1,950,108	\$
FACILITY IMPROVEMENTS	\$ 720,000	\$ 1,021,800	\$
TECHNOLOGY IMPROVEMENTS	\$	\$	\$
Computer Rotation	\$	\$ 18,000	\$
TOTAL TECHNOLOGY IMPROVEMENTS	\$ -	\$ 18,000	\$
	\$	\$	\$
GRAND TOTALS	\$ 720,000	\$ 2,989,908	\$

Road Maintenance

The objective of the Road and Bridge Department is to provide and maintain a safe and adequate road system for the unincorporated areas of Moffat County. In addition to general maintenance, this budget includes the cost of engineering, construction, and maintenance of the 1,700 miles of the County road system. The Departments activities include: street overlays, replacement of signs, culverts and cattle guards, road surface maintenance, chip seals, patching, shoulder repairs, removal of roadside debris, storm patrol, storm cleanup, and providing requested service to other County departments.

Overview of the 2021 CIP

The County's Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement short-term and long-term capital needs. Capital projects included in the CIP include acquisitions, additions, improvements, and non-routine maintenance to County-owned facilities, and roads that generally equal or exceed \$25,000 and have a useful life of at least five years. In addition, the plan also includes capital equipment and vehicle replacements that equal or exceed \$5,000 and have a useful life of at least two years.

In order to maintain assets at a level adequate to protect the county's capital investment and to minimize future maintenance and replacement costs, the CIP plan provides guidance in the capital replacement rotation and capital improvement needs according to 10 year projections and will be updated and adopted on an annual basis.

The County's 2021 CIP includes a total of \$3,709,908 million in 5 categories of projects. This amount is relatively flat from the 2020 budget figure of \$3,700,069.

Facility Improvements Projects

These capital investments help ensure safe and appropriate facilities for County employees and the public. These facilities include the Courthouse, Public Safety Center, Road and Bridge Offices and Shops, Human Service Building, Libraries, Community Centers, and parks and open space facilities. The 2021 CIP shows funding for facilities from county funds or from Conservation Trust Funds. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- 15% of the revenue for Courthouse Expansion/Major Renovations
- 15% of the revenue for Senior Housing Improvements/Addition
- 25% of the revenue for a multiuse building at the Fairgrounds
- 45% of the revenue for yet to be determined capital improvements
-

As of the end of 2021 these categories have the following estimated balances:

- Courthouse Expansion/Major Renovations \$87,498
- Senior Housing Improvements/Addition \$515,655
- Multiuse Building at Fairgrounds \$785,569
- Yet to be Determined Capital Improvements \$147,232

Equipment/Vehicle Replacement

Equipment/Vehicle Replacement

It is Moffat County's goal to continue to maintain our equipment and vehicles to ensure employee safety as well as improved efficiency. The replacement schedule for equipment and vehicles varies by department, types of equipment, and the usage. Developmental Services also works with Departments to research best value for Equipment Purchases and, if needed, prepares the bid process.

Due to the struggles with revenue shortfalls and capital improvement needs, a 10 year Capital Improvement Plan (CIP) has been developed to address vehicle and equipment rotation along with building improvements. Typically, a CIP is built on a rotation basis such as vehicles rotate every 5 years or 100,000 miles. The CIP for Moffat County is based off of scoring mechanisms to identify the highest replacement need from usage. For example: an older vehicle that may have low miles due to in town use may not be a high need of replacement and will stay on the rotation until the mileage and condition of the vehicle is scored for highest replacement need.

Summary of Proposed Equipment/Vehicle Replacements

Equipment/Vehicle Description	2020 Rollover	2021	
Cemetery Tractor	\$	\$ 24,000	\$
Fairgrounds Ground Tool	\$	\$ 8,040	\$
Parks & Rec Striper	\$	\$ 4,780	\$
Parks & Rec Utility Vehicle	\$	\$ 9,800	\$
Pest Management Foggers	\$	\$ 16,000	\$
Pest Management Sprayers	\$	\$ 7,300	\$
Pest Management Tracks for Argo	\$	\$ 5,000	\$
Sheriff Vehicles	\$	\$ 107,000	\$
Sheriff BodyCam & Hardware	\$	\$ 21,200	\$
General Fund Sub-Total	\$ -	\$ 203,120	\$
Pickups and Vans	\$	\$ 238,500	\$
Motor Graders	\$	\$ 644,658	\$
Dozers	\$	\$ 835,830	\$
Road & Bridge Fund Sub-Total	\$ -	\$ 1,718,988	\$
Minivan(s)	\$	\$ 25,000	\$
Seniors Fund Sub-Total	\$ -	\$ 25,000	\$
ACET Vehicle	\$	\$ 3,000	\$
ACET Fund Sub-Total	\$ -	\$ 3,000	\$
	-	1,950,108	

Facility Improvements

FACILITY IMPROVEMENTS

The County Grounds & Building Department is responsible for all building and space maintenance for County buildings. In total, the department maintains 39,625 sq. ft. of buildings. The Development Services Department examines facilities throughout the county, determines requirements for improvements, and makes recommendations to Department Heads and Commissioners for upcoming needs. Funding in future fiscal years is indicated for planning purposes only and subject to available funding and approval by the Board of County Commissioners.

Summary of Proposed Facility Improvements

Facility Improvement Description	2020 Rollover	2021	
Craig-Moffat Airport Improvements	\$	\$ 5,000	\$
Airport Fund Sub-Total	\$ -	\$ 5,000	\$
	\$	\$	\$
County Fair Improvements	\$	\$ 1,000	\$
County Fairgrounds Improvements	\$	\$ 3,500	\$
Courthouse Upgrades	\$	\$ 50,000	\$
Sheriff Records Management System	\$	\$ 27,000	\$
Sherman Youth Camp Building Siding Repair	\$	\$ 30,000	\$
General Fund Sub-Total	\$ -	\$ 111,500	\$
	\$	\$	\$
Maybell Shop Painting	\$	\$ 35,000	\$
Road & Bridge Fund Sub-Total	\$ -	\$ 35,000	\$
	\$	\$	\$
Cemetery Fence	\$	\$ 35,000	\$
Courthouse ADA, Security Upgrades	\$ 350,000	\$	\$
Courthouse Roofing	\$	\$ 100,000	\$
Fairgrounds Fence	\$	\$ 65,000	\$
Finance Accounting System Upgrade	\$ 340,000	\$	\$
Loudy Simpson Caretaker House	\$	\$ 7,500	\$
Loudy Simpson Ice Rink Overhead Door	\$ 20,000	\$	\$
Loudy Simpson Ice Rink Office Heating Unit	\$ 10,000	\$	\$
Capital Fund Sub-Total	\$ 720,000	\$ 207,500	\$
	\$	\$	\$
Loudy Simpson Reskin Shelters	\$	\$ 25,000	\$
Loudy Simpson New Pump House	\$	\$ 26,000	\$
Loudy Simpson Remove Light Poles	\$	\$ 30,000	\$
Loudy Simpson Irrigation Zones	\$	\$ 14,000	\$
Loudy Simpson Lighting/Outlet for New Shelter	\$	\$ 10,000	\$
Conservation Trust Fund Sub-Total	\$ -	\$ 105,000	\$
	\$	\$	\$
Craig Library HVAC Replacement	\$	\$ 38,000	\$
Library Fund Sub-Total	\$ -	\$ 38,000	\$
	\$	\$	\$
MWWTF Pump Replacement	\$	\$ 8,000	\$
Maybell Waste Water Treatment Fund Sub-Total	\$ -	\$ 8,000	\$
	\$	\$	\$
Health Clinic HVAC	\$	\$ 15,000	\$
Health Clinic Windows	\$	\$ 3,000	\$
Maybell Waste Water Treatment Fund Sub-Total	\$ -	\$ 18,000	\$
	\$	\$	\$
Door Control System	\$	\$ 375,000	\$
Parking Lot Repair	\$	\$ 37,000	\$
Interior Paint	\$	\$ 15,000	\$
Roof Top Units	\$	\$ 48,000	\$
Jail Fund Sub-Total	\$ -	\$ 475,000	\$
	\$	\$	\$
Component Unit Various Projects	\$	\$ 18,800	\$
Component Unit Sub-Total	\$ -	\$ 18,800	\$
	\$	\$	\$
	720,000	1,021,800	

Memorial Regional Health



Memorial Regional Health
Memorial Regional Health Board of Trustees
750 Hospital Loop
Craig, CO 81625
970-824-9411
info@memorialrh.org

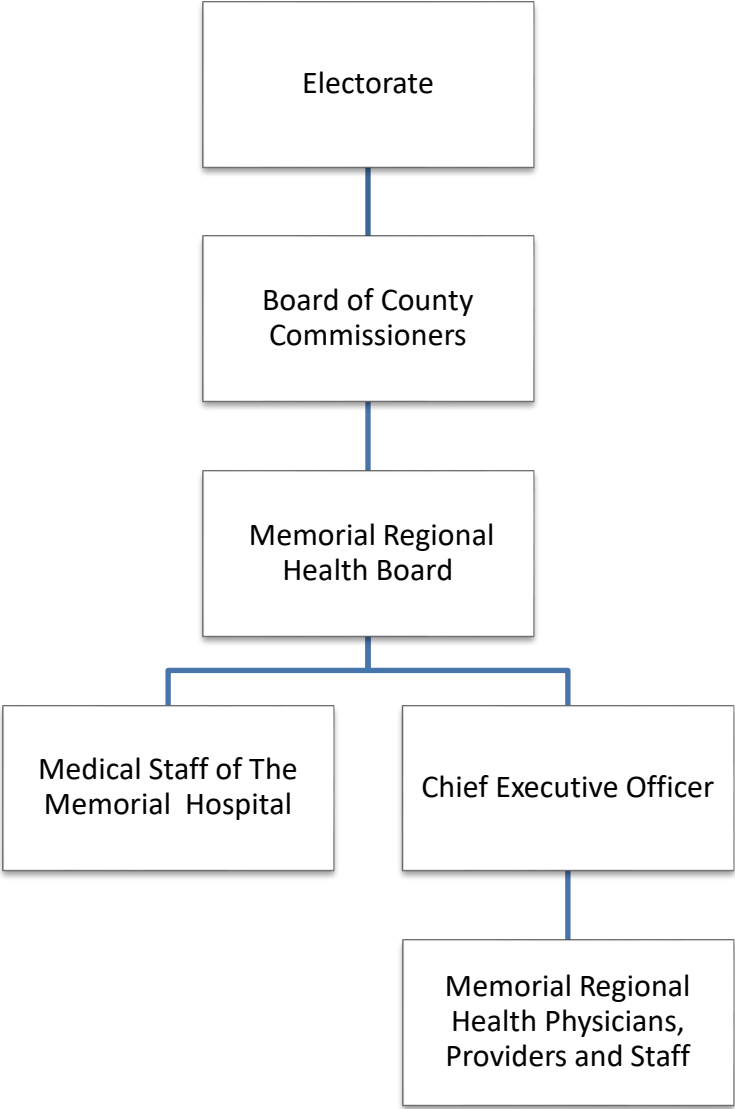
Purpose of Department:

Memorial Regional Health includes a 25-bed hospital, multi-specialty medical clinics located in Craig and Steamboat and a rehabilitation center located in and focused on caring for the residents of Northwest Colorado.

Following a vote of the people to support a new hospital, MRH opened a new 25-bed hospital in 2009. In September of 2019, MRH consolidated most of the medical practices, providers and services into the newly constructed medical office building located adjacent to the hospital.

At MRH, we pride ourselves in taking care of you like family. Many of you know our staff not only as healthcare experts, but as friends and neighbors as well. We are dedicated to helping you, personally, reach optimum health, and to increasing the health of our community as a whole. Together, we're stronger. When you choose MRH, you choose Craig.

The Memorial Regional Health Organizational Chart



The Memorial Hospital Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ 1,156,192	\$ 1,204,394	\$ 1,241,904	\$ 1,291,640
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	59,132,487	63,403,020	55,511,877	58,224,000
Miscellaneous	769,770	807,665	8,245,373	5,729,000
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	2,213,339	6,832,655		
Total Sources of Funds	\$ 63,271,788	\$ 72,247,734	\$ 64,999,154	\$ 65,244,640
<u>Uses of Funds:</u>				
Personnel	\$ 37,025,132	\$ 41,734,558	\$ 29,189,692	\$ 26,564,000
Operating	\$ 26,246,656	\$ 30,513,176	\$ 31,291,116	34,847,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 63,271,788	\$ 72,247,734	\$ 60,480,808	\$ 61,411,000
Annual Net Activity	\$ -	\$ -	\$ 4,518,347	\$ 3,833,640
<u>Cumulative Balance:</u>				
Beginning Fund Balance*	\$ 12,640,269	\$ 10,426,930	\$ 3,594,275	\$ 8,112,622
Change in Fund Balance	(2,213,339)	(6,832,655)	4,518,347	3,833,640
Ending Fund Balance	\$ 10,426,930	\$ 3,594,275	\$ 8,112,622	\$ 11,946,262
<u>Fund Balance Designations:</u>				
Assigned				
County Hospital	10,426,930	3,594,275	8,112,622	11,946,262

The Memorial Hospital Revenues

Account Number & Title	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
TAXES CURRENT PROPERTY	1,156,192	1,204,394	1,241,904	1,291,640
Property Taxes:	1,156,192	1,204,394	1,241,904	1,291,640
CHARGES - PATIENT	63,352,974	67,423,020	106,614,497	111,882,000
DEDUCTIONS	(4,220,487)	(4,020,000)	(51,102,620)	(53,658,000)
Charges for Services:	59,132,487	63,403,020	55,511,877	58,224,000
COVID PPP GRANT REVENUE	-	-	6,258,096	3,000,000
OTHER	250,366	653,006	1,987,277	2,729,000
CONTRIBUTIONS	519,404	154,659	-	-
Miscellaneous:	769,770	807,665	8,245,373	5,729,000
Total Revenue:	61,058,449	65,415,079	64,999,154	65,244,640

The Memorial Hospital Expenditures

Account Number & Title	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
SALARIES & FRINGE	37,025,132	41,734,558	29,189,692	26,564,000
Personnel Expenditures:	37,025,132	41,734,558	29,189,692	26,564,000
OPERATING	20,519,637	26,132,007	24,379,707	27,753,000
INTEREST & AMORITIZATION	1,152,861	1,134,737	1,752,766	1,963,000
DEPRECIATION	3,024,499	3,056,555	3,727,331	3,680,000
LOSS ON INVESTMENT	682,876	189,877	1,431,312	1,451,000
COST OF ISSUANCE	866,783	0	0	0
Operating Expenditures:	26,246,656	30,513,176	31,291,116	34,847,000
Expenditure Total:	63,271,788	72,247,734	60,480,808	61,411,000

Housing Authority



Sunset Meadows I

Sunset Meadows II



**Housing Authority
The Housing Authority Board
Sunset Meadows I
633 Ledford Street
Phone: 970-824-3660
Craig, CO 81625**

Mission Statement:

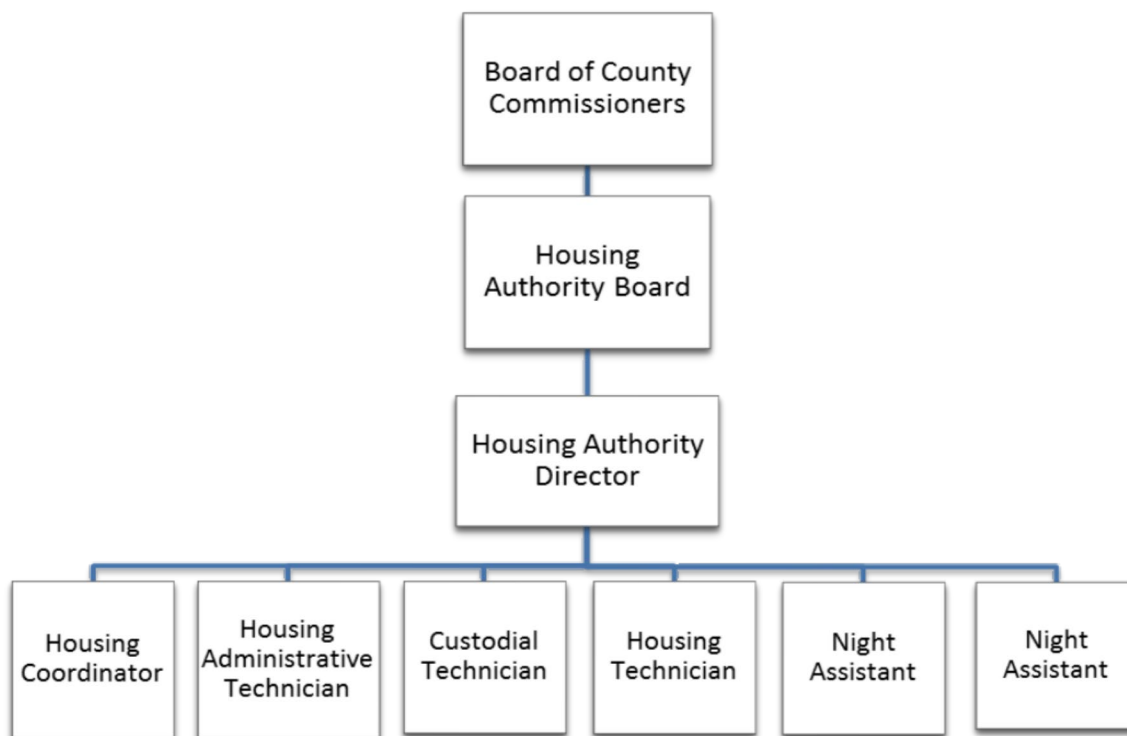
It is the mission of the Moffat County Housing Authority and its staff to provide a safe, clean, well-maintained, comfortable and pleasant environment in which senior citizens may actively live while providing quick and conscientious response to tenant needs.

Purpose of Department:

The function of the Moffat County Housing Authority is to provide safe, decent and sanitary rental housing for primarily low-income senior citizens. In addition, Sunset Meadows serves as a senior center and meeting place for all of Moffat County's senior citizens. Many structured in-house and community activities take place at Sunset Meadows; numerous aimed at enhancing the lives of senior citizens. Additional services include a handicapped accessible bus that provides transportation for seniors in our community. This service is an important link for seniors to vital services such as doctors, hospitals and grocery stores. Sunset Meadows also provides noon meals for seniors and Meals-on-Wheels for homebound seniors in the community.

Housing Authority Personnel Schedule	
Position Title	FTE
Housing Authority Director	0.75
Housing Administrative Coordinator	1.00
Housing Administrative Technician	0.62
Housing Technician	0.63
Custodial Technician	0.97
Assistant Night Manager	0.36
Total	4.33

Housing Authority Organizational Chart



Housing Authority Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	432,721	502,044	856,445	504,975
Charges for Services	352,558	350,826	373,841	381,087
Miscellaneous	22,867	9,810	11,017	10,434
Interest	5,372	13,528	6,690	7,295
Transfer In	-	-	-	-
Fund Balance Used				
Total Sources of Funds	\$ 813,518	\$ 876,208	\$ 1,247,993	\$ 903,791
<u>Uses of Funds:</u>				
Personnel	\$ 189,642	\$ 190,267	\$ 227,950	\$ 235,737
Operating	504,255	459,529	499,802	\$ 487,155
Capital Outlay	1,683	495	234,810	\$ 18,800
Transfers Out	-	-	-	-
Total Uses of Funds	\$ 695,581	\$ 650,291	\$ 962,562	\$ 741,692
Annual Net Activity	\$ 117,937	\$ 225,915	\$ 285,431	\$ 162,099
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 815,148	\$ 933,086	\$ 1,159,000	\$ 1,444,432
Change in Fund Balance	117,937	225,915	285,431	162,099
Ending Fund Balance	\$ 933,086	\$ 1,159,000	\$ 1,444,432	\$ 1,606,531
<u>Fund Balance Designations:</u>				
Restricted				
Emergency	-	-	20,000	20,000
Committed				
60 Days Operating*	273,701	266,871	121,316	120,506
Assigned				
Subsequent Year's Expenditures	659,385	892,130	1,303,116	1,466,025

Sunset Meadows I Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60000006	43018	FED HUD TENANT ASSIST PAYMENTS	162,602	222,804	215,070	218,475
60000006	43019	FED CAPITAL/INCENT PERFORMANCE	12,476	20,303	14,828	14,000
		Intergovernmental:	175,078	243,107	229,898	232,475
60000006	44004	TENANT RENT	195,866	201,576	191,785	195,000
60000006	44005	VACANCIES	(16,251)	(21,330)	0	0
60000006	44006	TENANT AIR CONDITIONER	2,544	2,690	2,670	2,635
60000006	44007	TENANT CABLE	7,168	7,252	7,065	7,162
60000006	44008	BEAUTY SHOP RENT	3,600	3,600	3,000	3,600
		Charges for Services:	192.927	193.788	204.520	208.397
60000006	45001	MISCELLANEOUS	3,565	3,809	4,500	4,000
60000006	45010	UNCATEGORIZED INCOME	2,330	2,530	2,155	2,350
60000006	46013	DAMAGE REIMBURSEMENT	11,288	238	0	0
		Miscellaneous:	17.182	6.577	6.655	6.350
60000006	47001	INTEREST EARNED	2,734	7,637	4,575	4,980
60000006	47005	INTEREST EDWARD JONES	266	356	100	240
60000006	47006	INTEREST LPL FINANCIAL	1,124	1,691	1,311	1,375
		Interest:	4.123	9.684	5.986	6.595
		Total Revenue	389,311	453,155	447,059	453,817

Sunset Meadows I Admin Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60061006	50025	FULL TIME SHARED WAGES	40,346	43,936	47,867	49,923
60061006	50042	OVER TIME	11	0	0	0
60061006	50046	LEAVE PAID OUT	1,012	227	0	0
60061006	50060	FRINGE BENEFITS	16,325	10,600	14,298	13,403
60061006	50080	RETIREMENT	1,505	726	2,280	2,401
Personnel Expenditures:			59,199	55,489	64,446	65,727
60061006	54046	OTHER ADMIN EXPENSE	49,873	13,501	11,000	13,000
60061006	53001	ADVERTISING	1,812	1,499	2,000	2,000
60061006	54042	OFFICE SUPPLIES	1,466	609	1,000	1,100
60061006	54006	BOARD EXPENSE	45	0	50	100
60061006	53005	COMPUTER EXPENSE/SERVICES	2,291	3,861	3,600	3,600
60061006	52009	COPIER LEASE	1,506	1,630	1,750	1,630
60061006	53009	DUES & MEETINGS	596	724	500	500
60061006	53057	CONTINUING EDUCATION	578	975	1,000	3,000
60061006	54049	POSTAGE	26	54	100	100
60061006	53042	TELEPHONE	1,532	1,279	1,200	1,200
60061006	51001	AUDIT SERVICES	3,564	3,600	4,000	4,120
60061006	54038	MISCELLANEOUS	520	(1,604)	0	100
60061006	54001	ACTIVITIES	573	328	100	200
60061006	53003	BACKGROUND CHECKS	1,488	1,169	1,050	1,250
60061006	57005	INTEREST	10	262	5	10
Operating Expenditures:			65,881	27,886	27,355	31,910
Expenditure Total:			125,080	83,375	91,801	97,637

Sunset Meadows I Utilities Expenditure

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60062006	52011	UTILITIES ELECTRIC	27,213	25,667	25,650	26,000
60062006	52046	UTILITIES WATER	17,143	18,845	16,710	17,500
60062006	52030	UTILITIES NATURAL GAS	6,864	10,005	12,000	12,000
60062006	52040	UTILITES SEWER	13,981	16,678	14,913	15,050
Operating Expenditures:			65,201	71,195	69,273	70,550
Expenditure Total:			65,201	71,195	69,273	70,550

Sunset Meadows I Operating & Maintenance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60063006	50035	PART TIME SHARED WAGES	16,161	9,799	11,777	13,669
60063006	50025	FULL TIME SHARED WAGES	5,087	13,316	15,197	16,067
60063006	50046	LEAVE PAID OUT	0	65	0	0
60063006	50060	FRINGE BENEFITS	7,270	11,118	16,759	16,636
60063006	50080	RETIREMENT	0	443	912	964
Personnel Expenditures:			28,518	34,741	44,645	47,336
60063006	52037	REPAIRS EQUIP/MAINT	16,125	11,116	22,800	12,350
60063006	52017	FACILITY EXPENSE	26,938	27,126	18,175	24,080
60063006	54010	CLEANING SUPPLIES	941	1,107	1,180	1,500
60063006	52007	CLEANING SERVICES	1,407	0	995	800
60063006	52012	ELECTRICAL REPAIR	0	374	1,500	1,500
60063006	52013	ELEVATOR MAINTENANCE	1,750	1,750	1,500	1,500
60063006	52020	UTILITIES GARBAGE REMOVAL	1,697	2,345	1,960	2,000
60063006	52014	ELEVATOR PHONE	625	710	727	750
60063006	51011	EXTERMINATING	5,654	3,783	3,378	4,000
60063006	54028	FURNISHINGS	0	0	200	300
60063006	53032	SECURITY	875	1,057	850	1,000
60063006	52033	PLUMBING	1,858	0	0	0
60063006	52004	CABLE TV TENANT	9,555	9,642	11,067	11,500
60063006	54080	WASHER/DRYER	1,478	231	500	1,000
60063006	54081	WINDOW COVERINGS	454	0	250	300
60063006	54072	STOVES & REFRIDGERATOR	419	517	800	750
60063006	54047	PAINT	4,855	0	0	0
60063006	54065	SIGNAGE	62	0	0	0
60063006	53048	UNEMPLOYMENT	0	2,074	0	0
Operating Expenditures:			74,693	61,832	65,882	63,330
60063006	60001	AIR CONDITIONERS	795	0	1,200	1,200
60063006	60006	CARPET REPLACEMENT	93	0	2,250	4,500
60063006	60020	LINOLEUM REPLACEMENT	0	0	750	1,500
60063006	60023	PARKING LOT REPLACE/OVERLAY	0	0	-	500
60063006	60018	INTERIOR BLDG IMPROVEMENT	0	495	19,000	1,000
Capital Expenditures:			888	495	23,200	8,700
Expenditure Total:			104,100	97,067	133,727	119,366

Sunset Meadows I Financial Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60064006	58002	DEPRECIATION	39,617	48,264	38,945	38,945
Operating Expenditures:			39,617	48,264	38,945	38,945
Expenditure Total:			39,617	48,264	38,945	38,945

Sunset Meadows II Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60500006	43406	STATE EIAF GRANT	0	0	359,212	0
60500006	43020	FED CHFA TENANT ASST PAYMENTS	257,643	258,937	267,335	272,500
		Intergovernmental:	257,643	258,937	626,547	272,500
60500006	44004	TENANT RENT	160,885	168,215	159,429	162,843
60500006	44005	VACANCIES	(11,072)	(20,700)	0	0
60500006	44006	TENANT AIR CONDITIONER	2,660	2,596	2,685	2,647
60500006	44007	TENANT CABLE	7,158	6,927	7,207	7,200
		Charges for Services:	159,631	157,038	169,321	172,690
60500006	45001	MISCELLANEOUS	1,273	2,023	2,055	1,784
60500006	45010	UNCATEGORIZED INCOME	2,478	954	2,307	2,300
60500006	46013	DAMAGE REIMBURSEMENT	1,933	257	0	0
		Miscellaneous:	5,684	3,233	4,362	4,084
60500006	45025	REPLACEMENT RESERVE	482	1,077	0	0
60500006	47001	INTEREST EARNED	767	2,767	704	700
		Interest:	1,249	3,844	704	700
		Total Revenue	424,207	423,053	800,934	449,974

Sunset Meadows II Admin Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60561006	50025	FULL TIME SHARED WAGES	47,464	50,962	55,448	57,961
60561006	50042	OVER TIME	17	0	0	0
60561006	50046	LEAVE PAID OUT	86	1,310	0	0
60561006	50060	FRINGE BENEFITS	20,039	11,175	14,934	14,063
60561006	50080	RETIREMENT	1,904	780	2,735	2,884
Personnel Expenditures:			69,510	64,226	73,117	74,908
60561006	54046	OTHER ADMIN EXPENSE	34,491	15,039	13,000	14,000
60561006	53001	ADVERTISING	1,834	1,336	2,000	2,000
60561006	54042	OFFICE SUPPLIES	1,311	641	1,000	1,100
60561006	54006	BOARD EXPENSE	45	0	50	100
60561006	53005	COMPUTER EXPENSE/SERVICES	2,178	2,941	3,600	3,600
60561006	52009	COPIER LEASE	1,506	1,630	1,750	1,630
60561006	53009	DUES & MEETINGS	595	724	500	500
60561006	53057	CONTINUING EDUCATION	636	975	1,000	3,000
60561006	54049	POSTAGE	113	77	100	100
60561006	58017	RENT REFUND	140	1	0	0
60561006	53042	TELEPHONE	2,618	2,187	1,835	1,835
60561006	51001	AUDIT SERVICES	6,716	6,688	6,800	7,004
60561006	54001	ACTIVITIES	427	319	100	100
60561006	53003	BACKGROUND CHECKS	1,651	1,572	1,050	1,424
60561006	57005	INTEREST	4	218	0	0
Operating Expenditures:			54,265	34,349	32,785	36,393
Expenditure Total:			123,775	98,575	105,902	111,301

Sunset Meadows II Utilities Expenditure

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60562006	52011	UTILITIES ELECTRIC	31,044	23,498	23,405	25,650
60562006	52046	UTILITIES WATER	18,450	18,839	16,435	17,908
60562006	52030	UTILITIES NATURAL GAS	6,551	7,469	7,790	9,000
60562006	52040	UTILITIES SEWER	15,624	16,742	14,825	15,730
Operating Expenditures:			71,670	66,548	62,455	68,288
Expenditure Total:			71,670	66,548	62,455	68,288

Sunset Meadows II Operating & Maintenance Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60563006	50025	FULL TIME SHARED WAGES	5,087	13,316	15,197	16,067
60563006	50035	PART TIME SHARED WAGES	21,226	10,855	12,772	14,060
60563006	50060	FRINGE BENEFITS	6,102	11,197	16,860	16,675
60561006	50080	RETIREMENT	0	443	912	964
Personnel Expenditures:			32,415	35,811	45,741	47,766
60563006	52037	REPAIRS EQUIP/MAINT	9,617	11,030	28,140	11,000
60563006	52017	FACILITY EXPENSE	15,361	25,893	20,227	19,160
60563006	54010	CLEANING SUPPLIES	825	1,199	1,055	1,500
60563006	52007	CLEANING SERVICES	830	240	670	1,000
60563006	52012	ELECTRICAL REPAIR	281	36	1,500	1,500
60563006	52013	ELEVATOR MAINTENANCE	1,500	2,120	1,500	1,500
60563006	52020	UTILITIES GARBAGE REMOVAL	1,852	1,960	2,510	2,000
60563006	52014	ELEVATOR PHONE	625	710	783	800
60563006	51011	EXTERMINATING	4,954	1,963	3,361	4,000
60563006	53032	SECURITY	650	626	625	1,000
60063006	52033	PLUMBING	1,608	0	0	0
60563006	52004	CABLE TV TENANT	9,285	10,682	11,512	10,493
60563006	54032	HOOD FANS	0	0	0	0
60563006	54080	WASHER/DRYER	578	0	400	500
60563006	54081	WINDOW COVERINGS	630	160	225	300
60563006	54072	STOVES & REFRIDGERATOR	48	186	800	750
60563006	54047	PAINT	1,290	0	4,500	0
60563006	54065	SIGNAGE	62	0	0	0
60563006	53012	HAZARD INSURANCE	2,884	2,722	3,004	3,125
60563006	53048	UNEMPLOYMENT	0	3,110	-	-
Operating Expenditures:			52,879	62,636	80,812	58,628
60563006	60001	AIR CONDITIONERS	795	0	1,500	1,500
60563006	60008	ELEVATOR UPGRADE	0	0	76,000	-
60563006	60006	CARPET REPLACEMENT	0	0	5,700	6,000
60563006	60020	LINOLEUM REPLACEMENT	0	0	1,500	1,500
60563006	60023	PARKING LOT REPLACE/OVERLAY	0	0	1,410	100
60563006	60018	INTERIOR BLDG IMPROVEMENT	0	0	125,500	1,000
Capital Expenditures:			795	-	211,610	10,100
Expenditure Total:			86,089	98,447	338,163	116,494

Sunset Meadows II Financial Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
60564006	57007	MORTGAGE PAYMENT	10,359	9,945	20,130	20,500
60564006	57004	INT ON CONTIGENT MORTGAGES	1,490	1,490	1,490	1,490
60564006	57008	SURPLUS/RESIDUAL RECEIPTS	0	0	25,000	18,500
60564006	57003	INT MORTGAGE RESTRUCTURE NOTE	9,098	8,436	10,000	10,000
60564006	57009	WELLS FARGO PAYMENT	0	0	-	0
60564006	58002	DEPRECIATION	46,377	46,901	48,378	50,313
60564006	57001	CASH SURPLUS TO OWNER	0	7,577	2,129	4,853
60564006	57002	INCENTIVE PERFMORANCE FEE	12,726	12,471	15,168	13,455
Operating Expenditures:			80,049	86,820	122,295	119,111
Expenditure Total:			80,049	86,820	122,295	119,111

Shadow Mountain Local Improvement District

Roy Tipton, Development Services Director

Phone: 970-824-9160

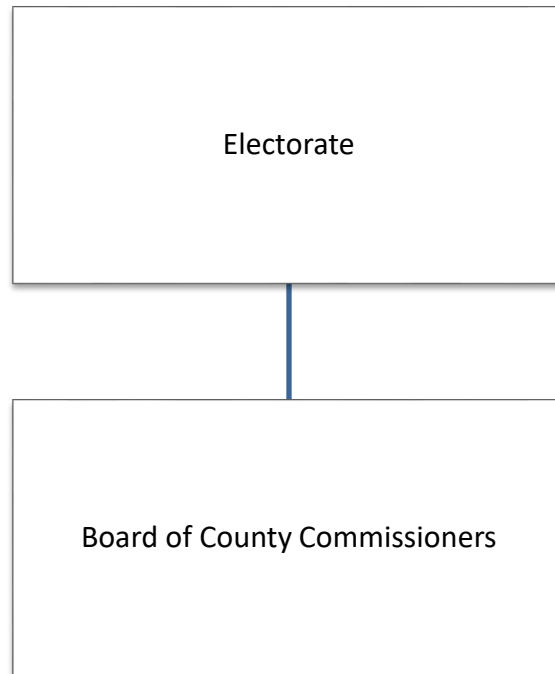
Email: rtipton@moffatcounty.net



Purpose of Department:

- The Shadow Mountain Village Local Improvement District (SMVLID) was approved by the voters within the district area on November 4, 2013 election to apply for loans and grants for water and sewer development. SMVLID obtained and administers a loan through the Water Pollution Control Revolving Fund for the installation of sewer service lines to each resident in the subdivision. The redevelopment project consisted of new water and sewer mains; new water and sewer service lines to homes; and reconstruction of the streets and sidewalks. The project started June 2014 and was completed in December 2016. Both Moffat County and the City of Craig contributed funds towards the project.

Shadow Mountain Local Improvement District Chart



Shadow Mountain Local Improvement District Fund Summary

	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
<u>Sources of Funds:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	46,241	39,597	36,000	31,000
Miscellaneous	(3,692)	3,393	-	-
Interest	-	-	-	-
Transfer In	-	17	-	-
Fund Balance Used				
Total Sources of Funds	\$ 42,550	\$ 43,008	\$ 36,000	\$ 31,000
<u>Uses of Funds:</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 18,864	\$ 18,828	\$ 27,806	\$ 27,806
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 18,864	\$ 18,828	\$ 27,806	\$ 27,806
Annual Net Activity	\$ 23,686	\$ 24,179	\$ 8,194	\$ 3,194
<u>Cumulative Balance:</u>				
Beginning Fund Balance	\$ 106,811	\$ 130,497	\$ 154,676	\$ 162,870
Change in Fund Balance	23,686	24,179	8,194	3,194
Ending Fund Balance	\$ 130,497	\$ 154,676	\$ 162,870	\$ 166,064
<u>Fund Balance Designations:</u>				
Restricted				
Shadow Mountain LID	130,497	154,676	162,870	166,064

Shadow Mountain Local Improvement District Revenues

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
61000006	44002	USER FEES	46,241	39,597	36,000	31,000
		Charges for Services:	46,241	39,597	36,000	31,000
61000006	45001	MISCELLANEOUS	(3,692)	3,393	0	0
		Miscellaneous:	(3,692)	3,393	0	0
61000006	48110	TRANSFER IN FROM GENERAL	0	17	0	0
		Transfer In:	0	17	0	0
		Total Revenue:	42,550	43,008	36,000	31,000

Shadow Mountain Local Improvement District Expenditures

ORG	OBJ	DESCRIPTION	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
61000006	58018	WPCRF PRINCIPAL	15,659	15,816	22,790	22,790
61000006	58013	INTEREST PAYMENT	2,940	2,783	3,793	3,793
61000006	53002	ADVERTISING/LEGAL NOTICES	97	34	0	0
61000006	58009	FILING FEES	169	195	1,223	1,223
61000006	54038	MISCELLANEOUS	(1)	0	0	0
		Operating Expenditures:	18,864	18,828	27,806	27,806
61000006	52044	UTILITIES CONTSTRUCTION	0	0	0	0
		Capital Expenditures:	0	0	0	0
		Total Expenditures:	18,864	18,828	27,806	27,806

Appendix

**LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
(C.R.S. (29-1-103(3)(D))**

Budget Year 2021

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

1. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s):

The net proceeds of the 1998 Certificates are currently being used, and a portion of the 2001 Certificates were used to construct a County Public Safety Center facility, acquire the site upon which the Public Safety Center was constructed and to acquire equipment to be contained within the Public Safety Center. Additional proceeds of the 2001 Certificates were used for other County projects that are not subject to the lien of the Indenture and are not part of the Project. In 2006 a majority of the 1998 Certificates were refinanced and are now shown as the 2006 series. The balance of the 2006 Certificates were refinanced and are now shown as the 2015 series. In 2014 a majority of the 2001 Certificates were refinanced and are now shown as the 2014 series.

Date of Lease-Purchase Agreement(s):

	<u>Year</u>	<u>Amount</u>
Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:	2021	\$712,863
Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$2,674,207

1. ALL LEASE-PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Agreement(s):

N/A

	<u>Year</u>	<u>Amount</u>
Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:	2021	\$0
Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$0

MOFFAT COUNTY LEASE AGREEMENTS FOR THE YEAR 2021

LEASES	BALANCE 12/31/2020	MATURITY	2021	2022	2023	2024	2025
REAL PROPERTY							
1998 COPS ISSUE		12/1/2008					
Principal	0		0	0	0	0	0
Interest	0		0	0	0	0	0
1998 COPS ISSUE TOTAL	0		0	0	0	0	0
2001 COPS ISSUE		1/23/2014					
Principal	0		0	0	0	0	0
Interest	0		0	0	0	0	0
2001 COPS ISSUE TOTAL	0		0	0	0	0	0
2006 COPS ISSUE		9/11/2015					
Principal	0		0	0	0	0	0
Interest	0		0	0	0	0	0
2006 COPS ISSUE TOTAL	0		0	0	0	0	0
2014 COPS ISSUE		6/1/2025					
Principal	1,055,000		0	0	330,000	350,000	375,000
Interest	140,157		39,563	39,563	33,375	20,625	7,031
2014 COPS ISSUE TOTAL	1,195,157		39,563	39,563	363,375	370,625	382,031
2015 COPS ISSUE		6/1/2023					
Principal	1,430,000		640,000	660,000	130,000	0	0
Interest	49,050		33,300	13,800	1,950	0	0
2015 COPS ISSUE TOTAL	1,479,050		673,300	673,800	131,950	0	0
TOTAL	2,674,207		712,863	713,363	495,325	370,625	382,031
NON REAL PROPERTY							
HEAVY EQUIPMENT							
Principal	0		0	0	0	0	0
Interest	0		0	0	0	0	0
HEAVY EQUIPMENT TOTAL	0		0	0	0	0	0
TOTAL	0		0	0	0	0	0

Glossary

Adopted Budget-Refers to the budget amounts originally approved by the Board of County Commissioners at the beginning of the year and the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Agency-A governmental or community-based unit outside County Government receiving County funding (e.g. mental health agencies, Council on Aging, etc.).

Appropriation-The legal authorization made by the Board of County Commissioners to the departments, offices and agencies of the County which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

Assessed Valuation-The total value of all real and personal property in the County which is based for levying taxes. Tax-exempt property is excluded from the assessable base.

Bond-An interest-bearing note issued to borrow monies on a long-term basis.

Budget-The financial plan for the operation of a program or organization for the year.

Budget Preparation Manual-The set of instructions and forms sent by the Finance Department to the departments and agencies of the County for preparation of their budget requests.

Capital Expenditure or Outlay-The use of resources to acquire or construct a capital asset.

Capital Improvements or Equipment-Public facilities and infrastructure (buildings, bridges, roads) and major shared equipment resources (computer systems, telephone systems).

Colorado Revised Statutes or C.R.S.-A body of laws governing conduct within the State of Colorado.

Conservation Trust Fund-State of Colorado lottery funds remitted to the County for Parks and Recreation use.

Debt Service-The annual payment of principal and interest on the County's indebtedness.

Emergency Supplemental Appropriation-The governing body of a local government may authorize the expenditures of funds in excess of the budget. An "emergency" is defined as an act of God or public enemy or something which could not been reasonably foreseen at the time of the adoption of the budget.

Encumbrance-An amount of money committed and set aside, but not yet expended, for the purchase of a specific good or service.

Expenditure-An actual payment made by the County warrant (check) or by interfund transfer.

Fees-Any charge levied by government associated with providing a service or imposing a fine or penalty. Major types of fees include planning fees, user charges, building permits and vehicle registrations.

Fiscal Policy-The County Government's policies with respect to taxes, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides a consistent set of principles for planning and programming government budgets.

Full-time Equivalent (FTE)-The conversion of staff time into the decimal equivalent. One full-time position (1.0 FTE) is defined as containing 2,080 work hours; a half-time position (.50 FTE) requires 1,040 work hours, and etc.

Fund Balance (Budget Basis)-The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determines the maximum amount available for the appropriation in the following year's budget.

GAAP-Generally Accepted Accounting Principles

Goal-A long-range desirable development attained by time-phased objectives designed to implement a strategy.

Infrastructure-Public domain fixed assets such as roads, bridges, curbs, gutters, streets, sidewalk drainage systems, lighting, and similar immovable assets.

Intergovernmental Agreement (IGA)-A concord between two or more governmental units to jointly identify, plan, and/or implement a task for their mutual benefit.

Intergovernmental Revenues-Revenue from other governments, primarily Federal and State grants, but also other local governments.

Internal Service Charges-These account for goods or services provided to other departments of agencies on a cost-reimbursement basis. They are generally referred to as "charge-back" agencies and include funds for medical benefits.

Net Budget-The net budget eliminates double-counting in the budget, such as fund transfers and internal service "charge-backs," thus represents the true level of programmed spending in the budget.

Objective-The planned attainment of a certain condition or specific accomplishment, which is an integral part or phase of a strategy that contributes to accomplishing a goal. An objective should be stated in terms of results, not processes or activities, and should reflect a reasonable estimate of what is practical.

Operating Equipment Capital-Equipment items typically costing less than \$1,000 or being used to repair or maintain existing operating equipment.

Operating Expense-These costs, other than capital improvements and debt service, are necessary to support the primary services of the organization.

Operating Budget-A comprehensive plan, expressed in financial terms, by which an operating program is funded for a single fiscal year. It includes estimates of a) the services, activities and sub-activities comprising the County's operation; b) the resultant expenditure requirement; and c) the resources available for their support.

Operating Fund-A Fund which supports normal County operations and has regular operating expenditures (payroll, supplies, etc.). Included are the: General, Road and Bridge, Social Services, Landfill and Airport funds.

PILT-Payment In Lieu of Taxes.

Personal Services-The cost of wages and benefits for elected officials and county employees, as well as the cost for labor acquired by contract.

Policy-The County's official position relative to a specific need, problem, or issue.

Program-A specific set of activities directed at attaining specific objectives. The means through which a long-range strategy is achieved.

Resolution-A special order issued by the Board of County Commissioners.

Revenue-Income received by the County Government in support of the government's programs of services to the community. It includes such items as property taxes, fees, user charges, grants and fines.

Strategy-The approach or method for implementing policy.

Statutory Property Tax Revenue Limit-The statutes prohibit the levying of a greater amount of property tax revenue than was levied in the preceding year plus 5.5%. Exempt from this limit are property tax revenues generated from new construction and that are used for certain expenditures: a) bonds and interest, b) contractual obligations approved at election, and c) one-time capital expenditures approved by the Board of Commissioners at a publicized public meeting.

Supplemental Appropriation-An act by the County Commissioners to transfer budgeted and appropriated moneys from one spending agency to another, whether the agencies are in the same or different fund. Also, if the County receives revenues that were not anticipated or assured at the time of budget adoption, those revenues can be used in the current fiscal year only after being approved for use via supplemental appropriation.

Supplies-The cost of goods acquired for consumption or resale.

Tabor Amendment-An amendment to the Constitution of the State of Colorado which basically limits annual increases in revenues and expenditures and requires voter approval for any tax rate increase or multi-year debt or financial obligation. The increase in spending and revenue is limited to an index based on the regional consumer price index plus a local growth factor determined by percentage change in actual value of all real property.

TANF-Temporary Aid to Needy Families program.

Transfers-The movement of monies from one fund to another. The monies are considered a revenue source for receiving fund and a revenue for the originating fund.

User Charges-The amount the government receives for the provision of services and commodities or the performance of specific services benefiting the person charged. Citizens only pay user charges when a specific service is received.

Working Capital-The amount of fund balance required at year-end to meet cash flow needs until tax revenues are received. This generally equates to the largest cumulative cash flow deficit incurred (usually by April) by an operating fund which is heavily property tax dependent.

Resolutions

RESOLUTION 2020-120

RESOLUTION TO ADOPT 2021 BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR MOFFAT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021, AND ENDING ON THE LAST DAY OF DECEMBER 2021.

WHEREAS, the Board of Commissioners of Moffat County has appointed Mindy Curtis to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Mindy Curtis has submitted a proposed budget to this governing body on October 13, 2020, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 13, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That estimated expenditures for each fund are as listed on the summary sheet of the attached budget.

Section 2. That estimated revenues for each fund are as listed on the summary sheets of the attached budget.

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of Moffat County for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Commissioners and made a part of the public records of the County.

ADOPTED this 8th day of December, A.D., 2020.




Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Tammy Raschke, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 8th day of December 2020.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Tammy Raschke



RESOLUTION 2020-122
RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNT AND FOR THE PURPOSES AS SET FORTH BELOW FOR MOFFAT COUNTY, COLORADO FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Commissioners has adopted the annual budget in accordance with the local Government Budget Law on December 8, 2020, and;

WHEREAS, the Board of Commissioners has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund:

General Fund	12,806,900
Road & Bridge Fund	8,092,892
Landfill Fund	633,296
Airport Fund	110,951
Emergency 911 Fund	105,550
Capital Projects Fund	927,500
Conservation Trust Fund	123,450
Library Fund	385,871
Maybell Waste Water Treatment Facility Fund	56,181
Health & Welfare Fund	4,154,593
Senior Citizens Fund	260,973
Internal Service Fund	12,100
Lease-Purchase Fund	721,863
Telecommunications Fund	26,650
Moffat County Tourism Association	131,467
Jail Fund	3,711,944
Human Services Fund	7,043,781
Public Health Fund	444,841
Moffat County Local Marketing Dist Fund	475,000
All Crimes Enforcement Team Fund	87,120
The Memorial Hospital Fund	61,411,000
Housing Authority Fund	741,692
Shadow Mtn Local Improvement Dist Fund	27,806
TOTAL	\$ 102,493,421

Section 2. That the total appropriations for the General Fund is further designated to the various departments of that fund as itemized on the expenditure department summary in the attached General Fund budget.

ADOPTED THIS 8TH DAY OF DECEMBER, A.D., 2020.



Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Tammy Raschke, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 8th day of December 2020.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Tammy Raschke



CERTIFICATION OF TAX LEVIES

TO: County Commissioners of Moffat County, Colorado.

The Moffat County Board of Commissioners of the County of Moffat hereby certifies the following mill levies to be extended upon the **GROSS** assessed valuation of \$430,546,789. Submitted this date: December 8, 2020.

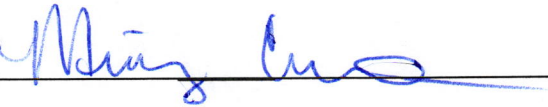
The levies and revenues are for the following purposes:

	<u>LEVY</u>	<u>REVENUE</u>
1. General Operating Expenses	<u>20.872</u> mills	\$8,986,372
2. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	(<u>0</u>) mills	(\$ 0)
SUBTOTAL	<u>20.872</u> mills	\$8,986,372
3. General Obligation bonds and interest	<u>0</u> mills	\$0
4. Contractual Obligations Approved at Election	<u>0</u> mills	\$0
5. Capital Expenditures Levied Pursuant to 29-1-301(1.2) CRS (Counties and Municipalities Only) or 29-1-302(1.5) CRS (Special Districts Only)	<u>0</u> mills	\$0
6. Refunds/Abatement	<u>0.035</u> mills	\$15,069
7. Other (County Hospital)	<u>3.000</u> mills	\$1,291,640
8. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	(<u>0.000</u>) mills	(\$0)
 TOTAL	 <u>23.907</u> mills	 \$10,293,081

Contact Person: Mindy Curtis

Daytime Phone # (970) 824-9106

Signed



Title: Finance Director

RESOLUTION 2020-123
RESOLUTION TO SET MILL LEVIES

RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR MOFFAT COUNTY, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Commissioners of Moffat County has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2020, and

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$9,001,441 and;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is itemized by funds as follows:

General Fund	\$8,331,941
Human Service Fund	\$482,212
Public Health Fund	\$172,219
Abatement	<u>\$15,069</u>
Total	\$9,001,441

WHEREAS, the amount of money necessary to balance the budget for the County Hospital operating and capital expenses is \$1,291,640 and;

WHEREAS, the amount of money necessary to balance the budget for Capital Expenditure is NONE, and;

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is NONE, and;

WHEREAS, the 2020 valuation for assessment for Moffat County as certified by the County Assessor is \$430,546,789.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of Moffat County during the 2021 budget year, there is hereby levied a gross tax of 23.907 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2020.

Section 2. That for the purpose of meeting all general operating expenses of Moffat County during the 2021 budget, the above listed tax levy is hereby allocated among the various funds as follows:

General Fund	19.352 mills
Human Services Fund	1.120 mills
Public Health Fund	.400 mills
Hospital Fund	3.000 mills
Abatement – General Fund	<u>.035 mills</u>
Total Levy	23.907 mills

Section 3. That Mindy Curtis, Finance Director is hereby authorized and directed to immediately certify to the Property Tax Administrator, the mill levies for Moffat County as hereinabove determined and set.

Adopted this 8th day of December, A.D. 2020.



Ray Beck
Chair, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

I, Tammy Raschke, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 8th day of December 2020.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Tammy Raschke



Resolution 2020-124

Amending Resolution 2019-124

Distribution of Sales Tax

WHEREAS, the Board of County Commissioners have reviewed the budget for 2021 and find it necessary to amend resolution 2019-124

WHEREAS, \$440,000 of the Sales Tax Revenue shall be designated for the Road and Bridge Fund and the remaining Sales Tax Revenue shall be designated for the General Fund;

NOW THEREFORE BE IT RESOLVED, the above changes shall go into effect with the March 2021 Sales Tax distribution and carry through the February 2022 Sales tax distribution.

Adopted this 8th day of December, 2020.




Ray Beck
Chairman, Board of County Commissioners

State of Colorado)
)§
County of Moffat)

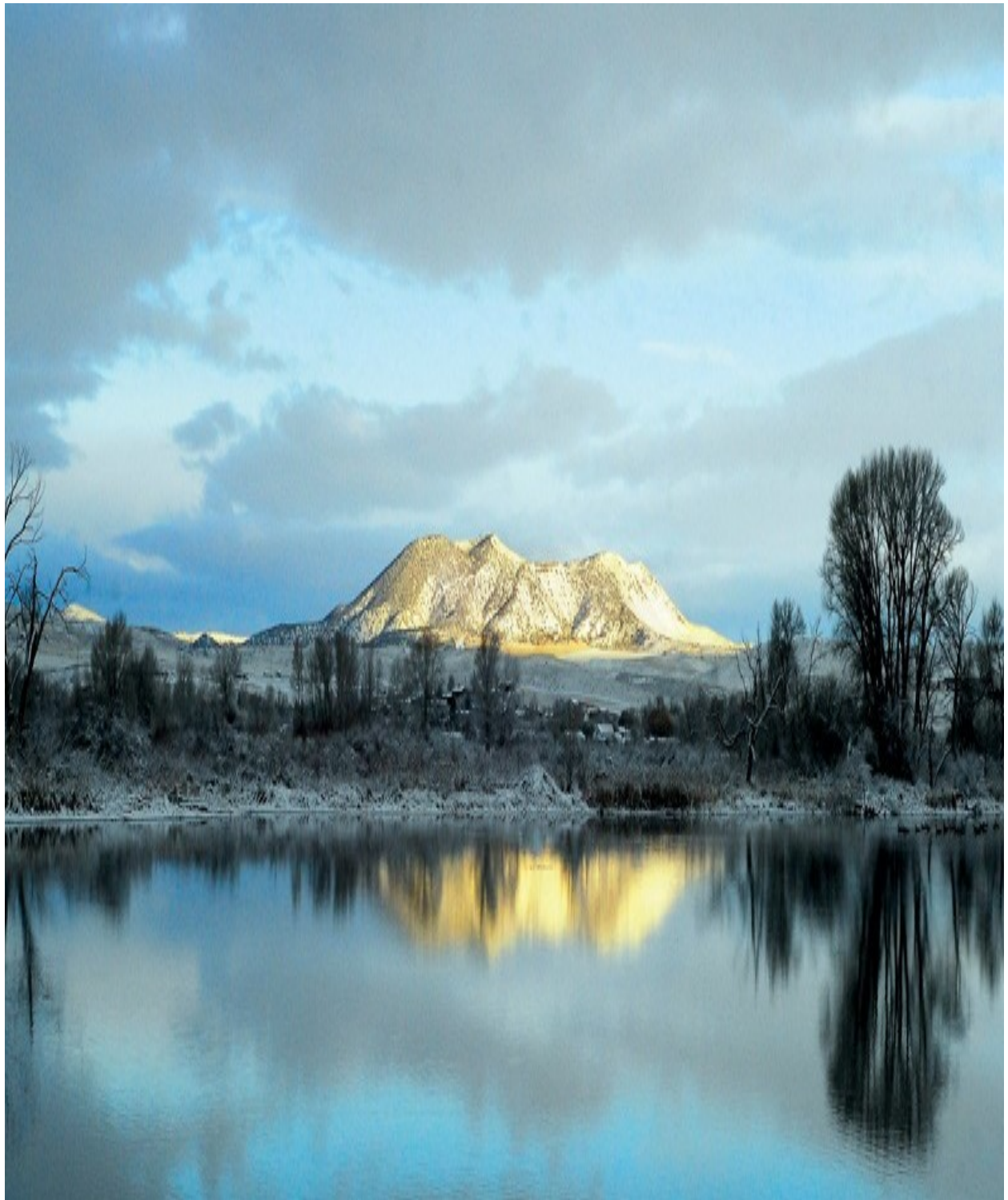
I, Tammy Raschke, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 10th day of December 2019.



(Deputy) Clerk and Ex-officio to
County Commissioners, Moffat County
State of Colorado; Tammy Raschke





MOFFAT COUNTY, CO