

March 16, 2020

9:00 am

# MOFFAT COUNTY BOARD OF PUBLIC HEALTH MEETING

Moffat County Courthouse  
Commissioner's Chambers

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## AGENDA ITEMS

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Topic:

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### Introductions

- Resolution to adopt procedures for Emergency meetings for the Board of Public Health
- Coronavirus preparedness
- Public Health Department update

### General Discussion

Next meeting:  
9 am – June 15, 2020

**Moffat County Board of Public Health  
221 W Victory Way Suite 130 Craig, CO 81625**

**March 16, 2020**

**In attendance:** Ray Beck, Chair; Don Cook, Board Member; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree; Olivia Scheele; Jay Cranmer; Jerry DeLong; Jennifer Reilly; Steve Hilley; Mindy Curtis; (by phone) Matt Karzen ; Kari Ladrow; Dr. Brian Harrington

**Call to Order  
Special County Board of Public Health Meeting**

**9 am**

Beck called the Board of Public Health meeting to order, and called County Attorney, Rebecca Tyree, up to the desk.

**Resolution 2020-31:** Resolution Adopting Procedure for Emergency Meetings by the Moffat County Board of Health (see attached)

Tyree explained the highlights of the resolution. This resolution was drawn up due to the Coronavirus, for the best interest of the community.

Cook made a motion to approve Resolution 2020-31: Resolution Adopting Procedure for Emergency Meetings by the Moffat County Board of Health. Broom seconded the motion. Motion carried 3-0.

Cook asked Ladrow and Harrington if there was any authority that they would need as the Public Health Director and Public Health Medical Officer that they would need to do in short order without contacting the Board of Health? Harrington replied that the Board of Health might need to be involved if there were recommendations for community closures, but he felt like the provisions in the resolution was enough to meet the need at this time.

Beck asked 14<sup>th</sup> Judicial District DA Matt Karzen if he had any questions or comments. Karzen stated that there was going to be a conference call between all of the judges across the state at noon today, and the judicial districts are waiting for some guidance on how to proceed with their dockets. Most of the law enforcement agencies across the districts are going to a "catch & release" protocol, when it is safe to do so.

- Coronavirus preparedness

Kari Ladrow:

- The large concern in the community is about senior exposure to the Coronavirus. Public Health has been working closely with Chandler Larsen at Sandrock Ridge, making sure they are prepared. An isolation order has been issued by the State for Nursing & Assisted Living Facilities.
- No positive cases for Moffat County at this point.

Steve Hilley:

- Memorial Regional Health has been taking this very seriously for at least the last two weeks
- Centralized testing area away from main campus (Rapid Care Clinic)
- Emergency Operations Center set up
- Outlying clinics and areas are being monitored
- 12 tests have been done to date; none positive

KC Hume said they had a stakeholder meeting on Saturday; they will continue to have these meetings three times a week. Sheriff Hume commented that it was not appropriate to activate the EOC at this time, it comes down to a perspective of "Measured Reasonableness" and communicating to the public that we are engaged and taking the necessary steps.

Ladrow gave a brief Public Health update:

- Coronavirus awareness
- Thanked Olivia Scheele for all her work in both Moffat and Routt Counties
- Postpone HIV event
- Distribute CDC guidelines on Public Gatherings

The meeting was adjourned at 9:26 a.m.

**Meeting Adjourned**

Submitted by: Erin Miller, Deputy County Clerk and Recorder

Approved by: Ray Beck

[Signature]  
Carol Brown

Approved on: April 14, 2020

Attest by: Erin Miller



## **RESOLUTION NO. 2020- 31**

### **RESOLUTION ADOPTING PROCEDURE FOR EMERGENCY MEETINGS BY THE MOFFAT COUNTY BOARD OF HEALTH**

§30-10-303(2) of the Colorado Revised Statutes authorizes the Board of County Commissioners of Moffat County (BOCC) to call a special or emergency meeting provided it has adopted a procedure for the same. On rare occasions, the health, safety and welfare of the residents of Moffat County require the Board to be able to hold an emergency meeting when it is not prudent to follow the normal procedures set forth in the Open Meetings Law, C.R.S. 24-6-401, *et seq.* The BOCC also sits as the Moffat County Board of Health pursuant to C.R.S. 25-1-508(2)(c) and as the Moffat County Board of Health, hereby finds it is in the public interest for the Moffat County Board of Health to adopt a policy and procedure to call for an emergency meeting without giving twenty-four (24) hours' notice when the health, safety, and welfare of the residents of Moffat County necessitate such an emergency meeting.

§30-11-107 of the Colorado Revised Statutes, authorizes the Board of County Commissioners of Moffat County to represent Moffat County and have the care of the county property and the management of the business and concerns of the county in all cases where no other provisions are made by law. Authorizing emergency meetings for the Moffat County Board of Health as set forth herein is consistent with this provision and is essential for insuring the health and safety of the people in Moffat County when a serious health issue could affect them. At the present time, the World Health Organization has declared the coronavirus, COVID-19, as a pandemic and residents of Colorado have tested positive for this coronavirus.

Pursuant to C.R.S. 25-1-508 (5)(a), the Moffat County Board of Health is empowered to develop and promote the public policies needed to secure the conditions necessary for a healthy community.

The procedure outlined herein sets a policy and states the process whereby any member of the Moffat County Board of Health or the Moffat County Public Health Director shall be authorized to call an emergency meeting when, in the opinion of said member or the Moffat County Public Health Director, the public interest requires such a meeting on an exigent basis, so long as any action taken at the emergency meeting is scheduled for ratification as a consent calendar item on the next regular meeting agenda of either the BOCC or the Moffat County Board of Health.

#### **PROCEDURE FOR EMERGENCY MEETING:**

If a member of the Moffat County Board of Health or the Moffat County Public Health Director determines that an emergency meeting of said Board is necessary and there is not sufficient time to post such meeting 24 hours beforehand, the following procedure will be used:

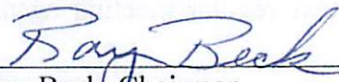
1. Any member of the Moffat County Board of Health or the Moffat County Public Health Director shall be authorized to call and conduct an emergency meeting, when, in their opinion, the health and safety of the public requires such a meeting.

2. Each member of the Moffat County Board of Health and the Moffat County Public Health Director shall be provided notice of the emergency meeting, so far as it is possible to do so.
3. The meeting may be held in person, via telephone, or electronically. The meeting may take place at any location agreed upon by the members of the Moffat County Board of Health, so long as efforts are made to contact each member of said Board.
4. If the meeting is held in person or via telephone, an audio recording must be made or one of the members shall either take minutes of the meeting or arrange for a Moffat County employee to be present, either in person or by telephone, to take minutes of the meeting.
5. If the meeting is held electronically and it is recorded, the Administrative Assistant to the Board of County Commissioners shall be copied on all communications and provided a copy of the recording so that minutes may be prepared.
6. Any action taken at the emergency meeting of the Moffat County Board of Health must be scheduled for ratification as a consent calendar item on the next regular meeting of either the BOCC or the Moffat County Board of Health, or, in the alternative, it can be ratified at a special meeting of the Moffat County Board of Health. (The BOCC has regular meetings every two weeks and the Moffat County Board of Health has regular meetings at least once every three months.)

**NOW, THEREFORE, BE IT RESOLVED** by the Moffat County Board of Health, that the aforementioned procedures are hereby adopted as a policy to schedule and conduct an emergency meeting of the Moffat County Board of Health without giving twenty-four (24) hours' notice as is normally required by the provisions of C.R.S. 24-6-401, *et seq.*

Signed this 16th day of March, 2020.

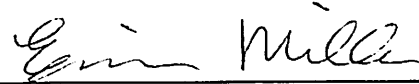
THE MOFFAT COUNTY BOARD OF HEALTH

  
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Ray Beck, Chairman

STATE OF COLORADO)  
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COUNTY OF MOFFAT )

I, Erin Miller, (Deputy) County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Moffat County Board of Health on the date stated.

WITNESS, my hand and the seal of said County this 16<sup>th</sup> day of March 2020.



Erin Miller, (Deputy) Clerk and Ex-officio  
to the County Commissioners, Moffat  
County, State of Colorado

