



1198 West Victory Way
Craig, Co, 81625

Application for Certified Copy of Death Certificate

Colorado has death records for the entire state since 1900. Certified copies of death certificates are available in the county where death occurred.

Information about person whose death certificate is requested – please type or print.

Full name of deceased	First	Middle	Last
Date of Death	Month	Day	Year
Place Of Death	City	County	State Colorado ONLY
Reason for Request	Today's Date		
Type of Certificate	FULL VERSION	LEGAL VERSION	VERIFICATION ONLY

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118)

By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses. All requests must be accompanied by a photocopy of the requestor's identification before processing.

PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVER'S LICENSE, STATE ID, OR PASSPORT.

Printed Name of Person Making Request	Your Relationship to Deceased (Proof of relationship required*see reverse side)			
Signature of Person Making Request				
Address	City	State	Zip	Daytime Phone ()

Ways to Order

Charges

Apply in Person at the county in which death occurred in for records before 2015.
Monday thru Friday from 9:00 am – 4:00 pm

Mail or drop off your completed application with credit card information, proof of ID, and proof of relationship to the address above.

\$20.00 = For 1st copy (or search fee when no record is found);

\$13.00 = for each additional copy

(Same request at the same time)

\$13.00 Exchange Fee / \$20 Correction (Amended) Fee \$

VA Copy \$ 0

Certified Mail Extra \$5.00 Charge

Mail or Pickup _____ Number of copies requested = TOTAL: \$ _____

Credit Card Orders – Please note we cannot take prepaid credit cards															
Card Type: Visa		Mastercard		Registrant Name: _____											
Cardholder Name: _____								Exp. Date: ____/____/____		CID _____					
Card Number: _____															
OFFICE USE ONLY															
Cash _____				Check# _____				Other _____							

Date prepared _____

DCN # _____

***Certified copies of death certificates may be issued to:**

(Proof of relationship is required: e.g., marriage certificates, birth certificates, court orders)

- Parents
- Grandparents and Great Grandparents
- Stepparents
- Siblings
- Spouse
- Ex-spouse with proof of direct and tangible interest
- Adult children, stepchildren or grandchildren of the deceased
- In-laws, aunts, uncles, nieces, nephews, cousins if it is needed to administer the deceased's estate or other direct and tangible interest
- Legal representatives of any of the above
- Decedent's physician
- Funeral Director
- Employer of decedent so benefits
- Insurance company processing decedent's claim or death benefits
- Probate researchers
- Genealogists representing immediate family members with appropriate credentials
- Creditors
- Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right
- Informant listed on the requested death certificate

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