



~ Facilities ~

Fairgrounds Rental Overview

SECURITY DEPOSIT REQUIRED FOR ALL EVENTS

\$500.00

- **For Pavilion use:**

- A walk-through with staff both before event and after event clean-up is required.
- An English-speaking representative must be present for walk-through(s)
- **NO** tape, glue, staples or tacks allowed anywhere. Any tape, etc. found anywhere will result in forfeiture of your damage deposit.
- All users are responsible for their own set up and clean-up. All trash (inside & outside) is to be picked up and put into trash barrels and/or dumpsters. Pick up and sweep up all broken glass anywhere.
- At the conclusion of the event, renters must take down any decorations, empty trash, and wipe down tables and chairs.
- If the Kitchen area is used: Dishes and silverware are to be washed and put away in cupboards; Clean the sink & countertops, stove, oven, coffee urn and refrigerator.
- **DO NOT** clean floors; wipe up any spills with paper towel (immediately, if possible)
- **All deposits will be held until after a thorough inspection by staff.**

- Any non-profit organizations that are eligible for the non-profit rate, are still required to have insurance and deposits. All clean up rules apply and must be carried out, failure to do proper clean-up can result in an additional fee charge or loss of use.
- A Certificate of Insurance naming Moffat County as an additional insured for the day/days of the event must be supplied.
- All dances/concerts are **required** to provide professional security.
- **DO NOT** change or alter any electrical outlets or circuit breakers in any way.
- All horse stalls are to be cleaned and raked to the ground.
- Wintertime and special events will be charged the daily rental fee plus preparation and clean-up costs. All surface preparation, snow plowing, and dirt work will be done by Fairgrounds Staff, unless other arrangements are made with the Fairgrounds Manager, and will be decided on a case by case basis.

If clean-up is not done satisfactorily, a fee of \$35 per hour, per employee will be charged to the user for Parks staff to clean-up.

If in the event that law enforcement officers find it necessary to respond to your event for any unlawful behavior, your damage deposit will be forfeited for the use of the facility.