MOFFAT COUNTY FACILITIES IN-TAKE FORM

Date				
	Phone	In person	Email	Other
Name				Facility: Loudy-Simpson Picnic Shelter: East/West
Organization				Ice Arena
Address				Pavilion
Telephone				
Contact Person				Grandstand Bldg
Name of Event				Picnic Area
Dates Needed				Barn
				Arena
No. of Guests				Sherman Youth Camp
Alcohol	Yes No			
Security	Yes No			
Time Needed:				
Set-up Clean up	Date	time	Public:	m (start)
EVENT	Date	time	Public:	m (finish
Price Set-up Clean up EVENT	Total Total Total			
TOTAL FEES	Useage \$	Rec'd	Deposit \$	Rec'd
	Check #		Check #	
Requirements	Insurance	Security	License	
Marquee				
NOTES/DETAILS				
Deposit Returned		Mail Torn Up	By Hand	
# Keys Out Key Returned	(sets)	·		