

RESOLUTION NO. 2020-70  
 July 21, 2020  
 Supplemental Budget

**WHEREAS**, the Board of County Commissioners of the County of Moffat and State of Colorado have approved the 2020 Budget.

**WHEREAS**, various departments have a need to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

**WHEREAS**, this supplemental has been properly published prior to adoption.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Moffat County, Colorado that the 2020 appropriations and budgets be supplemented as follows:

R 01-9200-4651	STATE-ELEC RECORDING TECH BOARD GRANT	1,795.00
E 01-0300-00-6194	CLRK&RCDR- COVID19 Grant Expense	1,795.00
R 01-9800-4535	REIMB-ELECTIONS OTHER	10,154.42
E 01-0400-00-6051	ELECTION-JUDGES	4,500.00
E 01-0400-00-6100	ELECTION-OPERATING SUPPLIES	5,654.42
R 01-9000-4507	TAXES-SEVERANCE TAX	293,217.07
R 01-9100-4520	FEDERAL-PILT	368,258.00
R 01-9800-4537	REIMB-SHERIFF TRAINING	2,145.25
E 01-2000-00-6301	SHERIFF-EMPLOYEE EDUCATION	2,145.25
R 01-9800-4537	REIMB-SHERIFF TRAINING	1,396.54
E 01-2000-00-6301	SHERIFF-EMPLOYEE EDUCATION	1,396.54
R 01-9800-4537	REIMB-SHERIFF TRAINING	1,966.01
E 01-2000-00-6108	SHERIFF-TRAVEL/STAFF DEVELOPMENT	1,966.01
R 01-9800-4551	REIMB-INSURANCE REIMBURSEMENT	533.69
E 01-2000-00-6121	SHERIFF-REPAIRS AUTO	533.69
R 01-9800-4539	REIMB-SHERIFF OPERATING	501.12
E 01-2000-00-6108	SHERIFF-TRAVEL/STAFF DEVELOPMENT	501.12
E 01-2000-00-6121	SHERIFF-REPAIRS AUTO	8,342.00
R 01-9100-4647	EMERGENCY MANAGEMENT	(14,156.00)
E 01-3900-00-6250	COUNTY FAIR-IMPROVEMENTS	98,168.00
R 01-9200-4554	STATE-SB94 MISC	3,101.26
R 01-9400-4860	SB215 FEES	3,325.80
E 01-4701-00-6105	YOUTH SERVICES-C.E.T.-WRAPARND SERVICES	2,251.26
E 01-4701-00-6085	YOUTH SERVICES-C.E.T.-OFFICE SUPPLIES	1,500.00
E 01-4701-00-6108	YOUTH SERVICES-TRAVEL/STAFF DEVELOPMEN	2,675.80
R 01-9200-4849	STATE-GRANTS	5,000.00
E 01-5300-00-6375	OTHER ADMIN-COUNTY DEVELOPMENT	5,000.00
E 01-5300-00-6375	OTHER ADMIN-COUNTY DEVELOPMENT	5,000.00
E 04-1000-13-6000	LANDFILL-OPERATORS	39,051.00
E 04-1000-00-6341	LANDFILL-MAINTENANCE	18,691.00
E 04-1000-00-6341	LANDFILL-MAINTENANCE	40,495.00

E	06-0100-00-6079	AIRPORT-PROF SERV OTHER	36,000.00
R	06-9200-4848	AIRPORT STATE GRANT	5,239.00
E	06-0100-00-6250	AIRPORT-IMPROVEMENTS	5,239.00
E	07-0100-00-6102	E911-SPECIAL PROJECTS	30,000.00
E	19-0100-00-6124	MCTA-TOURISM PROJECTS & DEVELOPMENT	(3,053.78)
E	19-0100-00-6377	MCTA - RENT	3,000.00
E	19-0100-00-6034	MCTA-OVERTIME	53.78
R	19-9500-4840	MCTA-MISC REVENUE	490.00
E	19-0100-00-6124	MCTA-TOURISM PROJECTS & DEVELOPMENT	490.00
R	19-9200-4857	MCTA - ECONOMIC ASST GRANT	7,500.00
E	19-0100-00-6309	MCTA-ECONOMIC ASST GRANT	7,500.00
R	21-9200-4557	JBBS & MAT GRANT	5,946.78
E	21-0100-00-6078	PSC JAIL-PROF SERV MENTAL	3,500.66
E	21-0100-00-6079	PSC JAIL-PROF SERV OTHER	1,678.55
E	21-0100-00-6100	PSC JAIL-OPERATING SUPPLIES	376.59
E	21-0100-00-6301	PSC JAIL-EMPLOYE EDUCATION	390.98
R	21-9200-4557	JBBS & MAT GRANT	4,512.20
E	21-0100-00-6078	PSC JAIL-PROF SERV MENTAL	3,783.79
E	21-0100-00-6079	PSC JAIL-PROF SERV OTHER	298.55
E	21-0100-00-6301	PSC JAIL-EMPLOYE EDUCATION	429.86
R	21-9200-4557	JBBS & MAT GRANT	3,903.49
E	21-0100-00-6078	PSC JAIL-PROF SERV MENTAL	1,888.13
E	21-0100-00-6079	PSC JAIL-PROF SERV OTHER	1,439.98
E	21-0100-00-6301	PSC JAIL-EMPLOYE EDUCATION	575.45
R	21-9200-4557	JBBS & MAT GRANT	3,153.90
E	21-0100-00-6078	PSC JAIL-PROF SERV MENTAL	1,280.76
E	21-0100-00-6079	PSC JAIL-PROF SERV OTHER	1,564.11
E	21-0100-00-6301	PSC JAIL-EMPLOYE EDUCATION	309.03
R	22-6000-4840	REVENUE FOOD STAMPS	237,900.00
E	22-6000-00-6400	FOOD STAMPS	237,900.00
R	22-4050-4840	REVENUE OAP	41,600.00
E	22-4050-00-6400	ASSISTANCE PAYMENTS	41,600.00
R	25-9200-4856	PUB HEALTH-PUBLIC HEALTH & ENVIRONMENT	8,455.00
E	25-0400-00-6100	IMMUNIZATIONS-OPERATING SUPPLIES	4,705.00
E	25-0400-00-6085	IMMUNIZATIONS-OFFICE SUPPLIES	3,750.00
R	25-9200-4858	PUBLIC HEALTH-LPHA EPR COVID19	18,480.00
E	25-0201-00-6046	LPHA EPR COVID19-CONTRACT LABOR	5,300.00
E	25-0201-02-6000	LPHA EPR COVID19-PUBLIC HEALTH NURSE	11,930.00
E	25-0201-00-6060	LPHA EPR COVID19-FRINGE BENEFITS	1,250.00
R	25-9500-4838	PUBLIC HEALTH-DONATIONS	28,500.00
E	25-0100-02-6000	PUBLIC-HEALTH NURSE	28,500.00
R	25-9200-4860	CARES ACT	43,708.00
E	25-0600-00-6225	CAPITAL OUTLAY VEHICLE	43,708.00

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R 25-9200-4859	ELC - EPI & LABORATORY CAPACITY	172,944.00
E 25-0500-02-6000	PUBLIC HEALTH NURSE	34,242.00
E 25-0500-00-6060	FRINGE BENEFITS	17,000.00
E 25-0500-00-6364	RETIREMENT	2,055.00
E 25-0500-00-6046	CONTRACT LABOR	50,000.00
E 25-0500-00-6085	OFFICE SUPPLIES	3,700.00
E 25-0500-00-6088	ADVERTISING/LEGAL NOTICES	4,000.00
E 25-0500-00-6349	MISCELLANEOUS	47,947.00
E 25-0500-00-6103	TELEPHONE	1,500.00
E 25-0500-00-6090	COMPUTER EXPENSE/SERVICES	2,500.00
E 25-0500-00-6100	OPERATING SUPPLIES	10,000.00
E 27-0103-00-6123	OPER MAINT -REPAIRS EQUIP & MAINTENANCE	12,810.00
E 28-0103-00-6123	OPER MAINT -REPAIRS EQUIP & MAINTENANCE	19,336.00

Ray Beck  
Ray Beck  
Chair, Board of County Commissioners

STATE OF COLORADO)  
) ss  
COUNTY OF MOFFAT )

I, Tammy Raschke, County Clerk and Ex-officio to the Board of County Commissioners, County of Moffat, State of Colorado, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted on the date stated.

WITNESS, my hand and seal this day of July 21, 2020.

Tammy Raschke  
Clerk and Ex-officio to  
County Commissioners, Moffat County  
State of Colorado; Tammy Raschke



**Justifications  
July 2020 Supplemental  
Resolution 2020-70  
July 21, 2020**

**GENERAL FUND (01)**

**CLERK & RECORDER (01-0300)**

1. The Finance Department requests to utilize \$1,795.00 of unexpected revenue from State COVID Emergency Electronic Recording Technology Grant Fund to be used towards a laptop purchase for the Clerks and Recorder office.  
**No Change to Contingency**
  
2. The Clerk and Recorder requests \$10,154.42 of unexpected revenue from Secretary of State reimbursement to be towards \$4,500.00 Election Judges and \$5,654.42 Operating Supplies for the 2020 Presidential Primary Election.  
**No Change to Contingency**

**FINANCE (01-1000)**

1. The Finance Department requests \$293,217.07 of unexpected revenue for Severance Tax to increase budgeted revenue to account for the increase.  
**No Change to Contingency**
  
2. The Finance Department requests \$368,258.00 of unexpected revenue for Payment in Lieu of Taxes (PILT) to increase budgeted revenue to account for the increase.  
**No Change to Contingency**

**SHERIFF (01-2000)**

1. The Sheriff's office requests \$2,145.25 of unexpected revenue from Reimbursement/Sheriff Training from Colorado Peace Officer Standards and Training (POST) grant to be used to cover the Employee Education expenses.  
**No Change in Contingency**
  
2. The Sheriff's office requests \$1,396.54 of unexpected revenue from Reimbursement/Sheriff Training from Colorado Peace Officer Standards and Training (POST) grant to be used to cover the Employee Education expenses.  
**No Change in Contingency**
  
3. The Sheriff's office requests \$1,966.01 of unexpected Sheriff Training revenue from the Health Resources & Services Administration (HRSA) grant to be used for Travel/Staff Development to cover the expenses.  
**No Change to Contingency**

4. The Sheriff's office requests \$533.69 of unexpected revenue from Insurance Reimb. to be used for Auto Repairs to cover repair expenses.  
**No Change in Contingency**
5. The Sheriff's office requests \$501.12 of unexpected revenue from Reimb. Operating to be used for Travel expenses for court appearance in Denver.  
**No Change in Contingency**
6. The Sheriff's office requests to utilize Capital Reserves of \$8,342.00 for Auto Repairs to a patrol truck that had to have the engine replaced.  
**No Change in Contingency**

**EMERGENCY MANAGEMENT (01-2300)**

1. Emergency Management requests a downward Supplemental of <\$14,156.00> from State grant award that came in less than budgeted to account for reduction.  
**No Change in Contingency**

**MOFFAT COUNTY FAIR (01-3900)**

1. The Moffat County fair requests to increase spending authority \$98,168.00 to correct the error from March 2020 that incorrectly reduced the Improvements line item as the Supplemental was posted as a transfer rather than a rollover.  
**No Change in Contingency**

**YOUTH SERVICES (01-4701)**

1. The Youth Services Department requests \$3,101.26 from State-SB94 and \$3,325.80 from SB-215-Reimbursement of unexpected revenues to be used to continue to provide \$2,251.26 in Wrap-around services to the youth, \$1,500.00 for office supplies and \$2,675.80 in Travel.  
**No Change to Contingency**

**OTHER ADMINISTRATION (01-5300)**

1. Request to rollover \$5,000.00 in County Development from 2019 for Community Way Finding Project paid for in 2020.  
**No Change to Contingency**
2. Request to utilize \$5,000.00 in unexpected revenue from Associated Governments of Northwest Colorado Grants to be used towards Community Way Finding Project.  
**No Change to Contingency**

**LANDFILL (04)**

1. The Landfill requests Spending Authority \$39,050.00 to Operator for employee's covering at Landfill overlooked in the 2020 budget process. Need to increase costs of staffing to meet Colorado Dept. of Public Health and Environment (CPDPHE) requirements.

2. The Landfill requests Spending Authority \$18,691.00 to Maintenance for purchase of the mulch for the hydro-mulcher purchased this year through March's budget supplemental in order to meet Colorado Dept. of Public Health and Environment (CDPHE) requirements.
3. The Landfill requests Spending Authority \$40,945.00 to Maintenance to cover the equipment costs to stockpile cover dirt in order to meet Colorado Dept. of Public Health and Environment (CDPHE) requirements.

**AIRPORT (06)**

1. The Airport requests and increase in Spending Authority \$36,000.00 to Prof Serv Other for snowplowing at the end of 2019 & first quarter of 2020 which used more than budgeted due to weather conditions. Need to increase line item to cover remaining of 2020.
2. The Airport requests \$5,239.00 of unexpected revenue from Colorado Department of Transportation State Grant for crack seal project at the airport to be used to cover the Improvement expenses.

**EMERGENCY 911 (07)**

1. E911 Board requests to increase Special Projects \$30,000.00 for a system upgrade to cover the project with the E911 fund balance.

**MOFFAT COUNTY TOURISM ASSOCIATION (19)**

1. The Moffat County Tourism Association requests to transfer \$3,053.78 from Projects to utilize for \$3,000.00 Rent and \$53.78 Overtime Expense.
2. The Moffat County Tourism Association requests \$490.00 of unexpected revenue from Misc. Revenue Adventure Bound Inc. video project to be used towards upcoming Projects.
3. The Moffat County Tourism Association requests \$7,500.00 of unexpected revenue from Colorado Economic Assistance Grant to be used to cover the tourism project expenses.

**JAIL (21)**

1. The Jail requests \$5,946.78 of unexpected revenue from Jail Based Behavioral Services & Medically Assisted Treatment Grant for reimbursement of expenses related to mental health and addiction services required in the Jail.

JBBS	\$3,500.66
Prof Services	\$1,678.55
Operating	\$376.59
Employee Education	\$390.98

2. The Jail requests \$4,512.20 of unexpected revenue from Jail Based Behavioral Services & Medically Assisted Treatment Grant for reimbursement of expenses related to mental health and addiction services required in the Jail.

JBBS	\$3,783.79
Prof Services	\$298.55
Employee Education	\$429.86

3. The Jail requests \$3,903.49 of unexpected revenue from Jail Based Behavioral Services & Medically Assisted Treatment Grant for reimbursement of expenses related to mental health and addiction services required in the Jail.

JBBS	\$1,888.13
Prof Services	\$1,439.91
Employee Education	\$575.45

4. The Jail requests \$3,153.90 of unexpected revenue from Jail Based Behavioral Services & Medically Assisted Treatment Grant for reimbursement of expenses related to mental health and addiction services required in the Jail.

JBBS	\$1,280.76
Prof Services	\$1,564.11
Employee Education	\$309.03

## **HUMAN SERVICES (22)**

1. Department of Human Services requests spending authority of \$237,900.00 for Food Stamps due to increase in usage, which is a 100% reimbursed expense.
2. Department of Human Services requests spending authority of \$41,600.00 for Old Age Pension due to increase in usage, which is a 100% reimbursed expense.

## **PUBLIC HEALTH (25)**

1. Public Health requests to utilize \$8,455.00 in unexpected revenue from Public Health & Environment to be used towards Immunization expenses \$4,705.00 Operating Supplies and \$3,750.00 Office Supplies.
2. Public Health requests to utilize \$18,480.00 of unexpected revenue from Colorado Department of Public Health & Environment to be used towards Public Health COVID 19 response.

EPR COVID 19 Contract Labor	\$5,300.00
COVID 19 Public Health Nurse	\$11,930.00
COVID 19 Fringe Benefits	\$1,250.00
3. Public Health requests to utilize \$28,000.00 in unexpected Donation revenue from the Colorado Health Foundation as designated for COVID19 response activities or delivery of core Public Health Nurse services.
4. Public Health requests to utilize \$43,708.00 of unexpected revenue from Cares Act funding to be used towards COVID response needs, a specialized vehicle to reach citizens thru out Moffat County in relation to COVID.

5. Public Health requests to utilize \$172,944.00 in unexpected revenue from Emergency Preparedness Laboratory Capacity Paycheck Protection Act to be used towards increased Public Health needs.

Public Health Nurse	\$34,242.00
Fringe Benefits	\$17,000.00
Retirement	\$2,055.00
Contract Labor	\$50,000.00
Office Supplies	\$3,700.00
Advertising	\$4,000.00
Miscellaneous	\$47,947.00
Telephone	\$1,500.00
Computer Expense	\$2,500.00
Operating Expense	\$10,000.00

**SUNSET MEADOWS I (27)**

1. Sunset Meadows I requests an increase in Spending Authority \$12,810.00 to repairs for a new roof top unit.

**SUNSET MEADOWS II (28)**

1. Sunset Meadows II requests an increase in Spending Authority \$19,336.00 to repairs for a new roof top unit.

<b>Budget supplemental requests by category:</b>	
<b>Unexpected Revenue</b>	<b>\$612,251.53</b>
<b>Transfers</b>	<b>\$3,053.78</b>
<b>Increase Spending Authority</b>	<b>\$204,725.00</b>
<b>Rollovers</b>	<b>\$103,168.00</b>
<b>Downward Supplemental</b>	<b>\$(14,156.00)</b>
<b>Contingency</b>	<b>\$0.00</b>
<b>Total Adjustments</b>	<b>\$909,042.31</b>

<b>Contingency Account History</b>	
<b>Balance as of January 1, 2020</b>	<b>\$625,000.00</b>
<b>March Supplemental</b>	<b>\$0.00</b>
<b>July Supplemental</b>	<b>\$0.00</b>
<b>Balance as of July 21, 2020</b>	<b>\$625,000.00</b>

<b>Emergency Reserve Account History</b>	
<b>Balance as of January 1, 2020</b>	<b>\$1,052,245.00</b>
<b>Balance as of July 21, 2020</b>	<b>\$1,052,245.00</b>