

**Moffat County Local Marketing District
Craig City Council Chambers
300 W 4th St Craig, CO 81625**

November 7th, 2017

**In attendance: Chairman Dave Fleming; Dave Heinrich; Dave DeRose; Roger Richmond;
Absent; Victor Urdike** Kirstie McPherson; Michelle Balleck; Mindy Curtis, Sasha Nelson,
Kaitlin Marchbanks; Dave DeRose; Shannon Moore; Neil Folks; Cindy Looper; Dave Pike

Call to Order

Call to order: 6:31 PM

LMD Business

Approval of minutes from October 17th with noted changes, first Dave DeRose, second, Roger Richmond; approved 5-0.

Approval of minutes for October 23rd with noted changes; first, Roger Richmond, second; Andrea Camp;/ approved 4-0, abstain 1.

Financial overview, Mindy Curtis presented the current financial documents [see attached].

Approval of bills: expense report for Dave Heinrich for travel reimbursement. Motion to approve the reimbursement of \$667.80 by Roger Richmond, second; by Dave DeRose, approved 4-0, abstain 1.

2018 plans and budget update; at this time we are just waiting for the City and the County to approve the 2018 operating plan and budget. The county has said that they will not be approving the 2018 plan until after the merger with CMEDP and the LMD has been dealt with. The city will be discussing and potentially voting to approve the 2018 plan and budget at the next City Council meeting on Tuesday.

Bylaws update: the city attorney, county attorney, and the LMD attorney met and since then the LMD attorney has made another adjustment on the bylaws which will be discussed during the executive session tonight. Items handed out at this meeting was the document submitted to the board by Eldon Holland on potential updates to the mission and vision.

Funding Requests

Funding application; Dave Pike, Parks and Rec Director: Whittle the Wood funding request to help the event break even, the budget for 2018 includes Whittle the Wood. The City is also seeking sponsors and additional funders for the event. Entertainment is the draw for the event, increasing the event funding for additional entertainment is needed to continue to grow the event. Discussion was held on the funding received from MCTA for advertising costs.

Discussion was held on the line item to fund, and how it would need to be presented to the board in order to fund. More specific numbers will come after there is a more set amount of funding.

The LMD is hesitant to fund anything currently because of the budget and operating plan for 2018. January would be an appropriate time to revisit the funding request.

The board will address this during the next available meeting, due to the fact that the next meeting falls during Thanksgiving. Proposing to change the meeting date to Tuesday November 28th. The board will also only meet for one meeting over the month of December.

Public Comment

Shannon Moore; MCTA would like to have the boards set down and determine items to continue to develop a strong partnership and projects to partner on.

Dave Fleming proposed creating a workshop meeting at 5:00 PM on November 28th for the two boards to meet.

Kaitlin Marchbanks; Zirkle Wireless will be having a future of broadband event on November 15th, Kaitlin invited the board to the event beginning at 5:30.

Sasha Nelson; three questions about the board and the process. 1) What happens if two of the entities approved, and one does not, what remedies exist?

- Each of the entities must approve it, and according to the statues there must be action by Dec 5th

2) Does the bank boardroom have public access for the next meeting?

- Yes.

3) Just to verify, the executive session will not be verifying or making action on any of the items?

- Correct

Michelle Balleck; invitation to the next business visit on November 15th for the Memorial Regional Health Clinic from 4:00 PM - 5:30 PM

Adjourn

Dave DeRose motioned to adjourn the regular meeting to enter into executive session, second; Roger Richmond.