

**Moffat County Local Marketing District
Craig City Council Chambers
300 W 4th St Craig, CO 81625**

March 21, 2017

In attendance: Chairman Dave Fleming; Kirstie McPherson; Victor Updike; Dave Heinrich; Dave DeRose; Tori Pingley; Mindy Curtis Absent Tami Fager, Roger Richmond

**Call to Order
Consent Agenda**

Fleming had a few grammatical corrections, nothing to change content of minutes. Updike made a motion to approve March 7, 2017 minutes. Heinrich seconded the motion. Motion carried 5-0. See attached.

Updates

Committee Update: Updike stated he spoke with the MCHS football coach and they will have designated games for Veterans and such.

Attorney: Fleming stated he received an email from the attorney's that should have been sent out. There is an update that needs sent out. Fleming would like everyone to review these prior to the next meeting.

New meeting re-structure: Fleming stated at the last meeting the board decided to do the second meeting of the month as a workshop type meeting. There were a few things that needed to be done. McPherson stated it will still be an open meeting that anyone can attend. This meeting will not be as formal, there will not be an agenda that goes along with this meeting. McPherson stated she spoke with Erin Miller, commissioner secretary, concerning workshop type meetings. Fleming asked about Mindy presenting the treasurer report. Since the board is not approving anything, it should be ok. Fleming brought up that the next meeting is scheduled for April 4th, which is City of Craig Election day. McPherson stated the Commissioners would like to meet with 3 of the board members. A date is pending.

McPherson motioned to not having a meeting on the first Tuesday of April. DeRose seconded the motion. Motion carried 5-0.

Finance update: Curtis presented the balance and income statement for February 2017. Fleming asked when approved monies for MCTA, etc. will be paid. Curtis stated she believed those were paid in March.

Discussion and Action

Funding and Allocation: Fleming stated the attorneys did prepare two different contracts. One for event funding and one for other funding in general. He would like everyone to go over those. McPherson stated there was only thing missing is a cover sheet. Fleming discussed meeting and how they are to meet to be within Colorado Sunshine Law.

Operational plan overview: Fleming stated he reviewed the business plan they put together and timelines. Under the primary goals 1-3 should have been done by end of 2016. Those were to establish communication with the City, County and Dinosaur, hiring outside legal counsel, a workshop to review LMD statutes and bylaws and develop a job description and hire part time administrative assistant. Goals 4 and 5 were to be done by the end of the first quarter in 2017. Those are review the Better Cities program, 13 ways to kill your community, CMEDP strategic plan, Dinosaur strategies and items to be implemented. Fleming felt that the board had talked about them, but not done them. Goal 5 is to develop working committees as needed. Fleming discussed the sunshine law concerning working committees.

Public Comment

No public comment.

Heinrich made a motion to adjourn meeting. DeRose seconded the motion. Motion carried. 5-0. See attached.