

**LMD Special Meeting Minutes**  
**Thursday, March 26, 2020**  
**\*\*Conference Call Only Meeting\*\***  
**Dial in Number: 978-990-5000**  
**Access Code: 800229#**

Present: Chris Jones, Randy Looper, Rich Thompson, Justin Kawcak, and Michael Morris

Absent: Tammie Thompson-Booker, Dave Heinrich,

Guests: None of whom announced themselves during the conference call.

- Meeting was called to order @ 4:01 PM by Chris Jones, Chair.
- Roll Call and Guests
- Conflict of interest – None disclosed
- Discussion of Extending Event Funding Deadline
  - Randy Looper expressed concern that by extending the deadline, we are shortening the planning time for event organizers and the events may need cash sooner than the normal MCLMD cash reimbursement issues funds.
  - Justin ask if MCLMD could extend the event funding deadline until May 1, 2020
- Motion made to extend event funding deadline to May 1, 2020 at 5:00PM.
  - Motion made by Justin Kawcak and second by Michael Morris. Motion approved unanimously.
- Discussion to cancel April 9, 2020 regularly scheduled MCLMD meeting due to Stay At Home restrictions imposed by State of Colorado.
  - Randy Looper made motion to cancel April 9, 2020 meeting. Motion was seconded by Rich Thompson. Motion approved unanimously.
- Public Comment:
  - Michael provided a status report on the expense reimbursement request submitted by Jim Stoddard. Michael requested that Jim resubmit report to clean up the format, summary, and expense categorization.
  - Michael asked the question if it was MCLMD's intent to pay for expenses incurred by Jim Stoddard prior to his grant request presentation to MCLMD. Board members present agreed that expenses incurred by Jim Stoddard prior to his application request would not be paid by MCLMD.
  - Michael and Randy provided a brief update for the bid process for the Moffat County Visitor's Center. Per Michael and Randy, they were working to create one bid specification document to provide to all interested contractors.
  - Randy posed the question that if meeting minutes from March 12, 2020 meeting needed to be approved prior to May meeting so outstanding invoices can be paid (namely the Craig Chamber of Commerce and Jim Stoddard). Board agreed that if minutes were available prior to May meeting, special meeting would be held to approve minutes. Chris indicated that we would reach out to Tammie Thompson-Booker for status on minutes.

Motion made by Randy Looper to adjourn meeting @ 4:20 PM. Justin Kawcak seconded. Meeting was adjourned.