



## ~ Facilities ~

### SECURITY DEPOSIT REQUIRED FOR ALL EVENTS

**\$500.00**

- **For Ice Arena use:** A walk-through with staff both before the event and following event clean-up is required. **NO** tape or glue use on windows or plexi-glass is allowed. Any tape, etc. found on these areas will result in forfeiture of your damage deposit. An English speaking representative must be present for walk-through(s). **All deposits will be held until after a thorough inspection by staff.**
- All users are responsible for their own set up and clean-up. All trash (inside & outside) is to be picked up and put into trash barrels and/or dumpsters. Pick up and sweep up all broken glass anywhere.
- Any non-profit organizations that are eligible for exemptions from fee charges are still required to have insurance and deposits. All clean up rules apply and must be carried out; failure to do proper clean-up can result in a fee charge or loss of use.
- Outdoor large-scale events will be required to provide their own dumpsters, extra Port-a Potties, and controlled parking, with attendants. A Certificate of Insurance naming Moffat County as an additional insured for the day/days of the event must be supplied.
- All dances/concerts are **required** to provide professional security.
- All surface preparation, snow plowing, and dirt work will be done by Parks Staff, unless other arrangements are made with the Facility Maintenance Manager, and will be decided on a case by case basis.

**If clean-up is not done satisfactorily, a fee of \$35 per hour, per employee will be charged to the user for Parks staff to clean-up.**

**If in the event that law enforcement officers find it necessary to respond to your event for any unlawful behavior, your damage deposit will be forfeited for the use of the facility.**