

MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS

1198 W. Victory Way Craig, Colorado 81625

(970) 824-5517

Tony Bohrer
District 1

Melody Villard
District 2

Donald Broom
District 3

Board Meeting Agenda

Minutes will be recorded for these formal meetings

Tuesday, May 13, 2025

8:30 am Pledge of Allegiance

Call to order by the Chairman / Approval of the agenda

Consent Agenda -

Review & Sign the following documents:

Minutes:

- a) April 22 (pgs 3 & 4)

Resolutions:

- b) 2025-46: Transfer of Intergovernment Funds (pg 5)
- c) 2025-47: Voided Warrant (pg 6)
- d) 2025-49: Payroll (pg 7)
- e) 2025-50: A/P (pg 8)

Contracts & Reports:

- f) Treasurer's Report(s) (pgs 9-12)
- g) Collaborative Management Memo of Understanding (pgs 13-77)
- h) Department of Public Health/Colorado Department of Public Health & Environment Child Fatality Prevention System Statement of Work (pg 78-83)
- i) Maybell Store dba Backyard Booze Shop liquor license renewal (pg 84-89)
- j) Fair Entertainment contract w/2Ranch, LLC (pgs 90-96)
- k) Department of Human Services Core Services contracts FY 25-26:
 - Susan Coleman Life Skills Services (pgs 97-101)
 - Dr. Kathy Gibbs Mental Health Services (pgs 102-106)
 - Yampa Valley Psychotherapist Mental Health Services (pgs 107-111)
 - Psyche, Soma & Soul Therapy Mental Health Services (pgs 112-116)
 - Advantage Treatment Center Substance Abuse Treatment Services (pgs 117-121)

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda



4:12 PM 5/9/2025

Public Comment/General Discussion:

- 1) JOLT Conference Committee – Ray Beck
 - Request support for Resolution 2025-48: Requesting Secretary of the Interior Doug Burgum to deliver the keynote address at the 2026 JOLT Energy Summit (pgs 122 & 123)

8:45 am - Public Hearing:

- 2) Planning & Zoning – Candace Miller
 - Union Wireless Conditional Use Permit C-25-04 (pgs 124-131)
 - Shimizu Minor Subdivision S-25-03 (pgs 132-134)

Staff Reports:

- 3) Office of Development Services – Neil Binder
 - Request waiving bid process for Snow Removal Utility Vehicle (pgs 135-137)
- 4) Natural Resources Department – Jeff Comstock
 - Resolution 2025-51: Consenting to the Rural Transportation Authority's Service to the City of Craig (pgs 138-140)
 - Request support for Western States & Tribal Nations Energy Initiative Infrastructure Study (pg 141)
- 5) Road & Bridge Department – Dan Miller
 - Bid Recommendation(s):
 - Landfill shredder (pg 142)
 - Passenger van (pg 143)
- 6) Human Resources Department
 - Request Authorization to begin negotiation with County Attorney candidate
 - Discuss Employment Offer for Veteran Services' Officer position (pg 144)

Adjournment

The next scheduled BOCC meeting will be Tuesday, May 27, 2025 - 8:30 am

Moffat County's YouTube link to view meeting:

[https://youtube.com/live/ YPr5a4digo](https://youtube.com/live/YPr5a4digo)

OR

<https://www.youtube.com/channel/UC0d8avRo294jia2irOdSXzQ>



**** Agenda is Subject to Change until 24 hours before scheduled Hearings****

The Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings

4:12 PM 5/9/2025

Moffat County Board of County Commissioners
1198 W Victory Way Craig, CO 81625

April 22, 2025

In attendance: Melody Villard, Chair; Donald Broom, Vice-Chair; Tony Bohrer, Board Member; Erin Miller, Deputy Clerk & Recorder; Jeff Comstock; Julie Grobe; Loretta Earle

Call to Order
Pledge of Allegiance

Commissioner Villard called the meeting to order at 8:30 am

Villard made a motion to approve the agenda as presented. Bohrer seconded the motion. Motion carried 3-0.

Consent Agenda –

Review & Sign the following documents: (see attached)

Minutes:

- a) April 8

Resolutions:

- b) 2025-42: A/P
- c) 2025-43: Payroll
- d) 2025-44: P-cards
- e) 2025-45: Transfer of Intergovernment Funds for January 2025

Contracts & Reports:

- f) Treasurer's Report
- g) Cooperative Agreement w/USDA/APHIS for Wildlife Services
- h) Contract approval to sublease Ice Arena
- i) Mountain Temp Service Agreement for Road & Bridge Department Flaggers
- j) Ratify:
 - Resolution 2025-41: Joint resolution opposing Colorado Senate Bill 25-003
 - Special Counsel (as needed) Services agreement
 - Routt/Moffat joint letter of support for Yampa/Green Leafy Spurge Biological Control Project

- k) National Day of Prayer proclamation

Villard made a motion to approve the consent agenda items A-K. Broom seconded the motion. Motion carried 3-0. Villard gave some clarification on the documents that were included in the Ratification section.

Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noted on this agenda

Public Comment/General Discussion:

Julie Grobe and Loretta Earle came up before the BCC to discuss the annual Day of Prayer event on May 1st.

Staff Reports:

Natural Resources Department – Jeff Comstock

- Service Contract w/Taft Law (see attached)

Comstock presented a Contract for Services Agreement with Taft, Stettinius & Hollister, LLP, to provide Legal Services to Establish a Community Economic Development Fund. A Request for Quote was put out March 1- April 1 for legal representation to develop the framework for the Community Trust based on the Tri-State Settlement. Three RFQ's were received. A joint City/County committee reviewed the applications and Taft Law was selected. Villard emphasized that this will be a shared cost between the City and the County.

Bohrer moved to approve the Contract Service Agreement w/Taft Law for \$72,000. Broom seconded the motion. Motion carried 3-0.

- Update Tri-State Electric Resource Plan - Phase 2 Preferred Portfolio

Comstock gave a brief update on the progress of the ERP Phase 2 - allocation of resources. This entails new forms of energy production. These new sources will come close to replacing the existing tax base, but not the jobs base. He also spoke about the PUC Hearings on the closure of the Hayden Xcel Power Plant. Moffat County submitted statements of testimony, asking for a combination of property taxes that Xcel pays at the Craig Station and impacts from closing the Hayden Station on the community of Craig, which totals about \$28,000,000. If this is awarded to us, it would go into the Community Economic Development Fund.

Meeting adjourned at 8:42 am

The next scheduled Board of County Commissioners meeting is Tuesday, May 13, 2025

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: _____

Approved on: _____

Attest by: _____

Clerk & Recorder

RESOLUTION 2025-47
VOIDED WARRANTS RESOLUTION
FOR THE MONTH OF MAY

WHEREAS, The Board of Commissioners of Moffat County, Colorado, have approved the payment of various debts and obligations from the various county funds:

AND WHEREAS, the warrants issued in payment of said debts and obligations have been issued against the Moffat County Warrant Fund:

NOW THEREFORE, BE IT RESOLVED that the Moffat County Treasurer be and he is hereby authorized to transfer money among the various funds as follows:

5.13.25

TO: WARRANT FUND		10-0000-2003		\$ 2,840.00	CR
VOID FUND	WARRANT #		VENDOR NAME		
GENERAL	440104	1.14.25	Valuwest, Inc Lost in mail	\$ 2,840.00	DR
FROM: WARRANT FUND		10-0000-1001		\$ 2,840.00	

Adopted this 13th day of May, 2025

Chairman

STATE OF COLORADO)
)ss.
COUNTY OF MOFFAT)

I, Erin Miller, (Deputy) County Clerk and Ex-officio Clerk to the Board of County Commissioners, County of Moffat, State of Colorado do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted on the date stated.

WITNESS my hand and seal this 13th day of May, A.D. 2025

County Clerk & Ex-officio

RESOLUTION 2025-49
PAYMENT OF PAYROLL WARRANTS
Payroll Ending 4/26/2025

WHEREAS, The Board of Commissioners of Moffat County, Colorado,
have approved the payment of various debts and obligations from the various
county funds:

AND WHEREAS, the warrants issued in payment of said debts and obligations
have been issued against the Moffat County Warrant Fund:

NOW THEREFORE, BE IT RESOLVED that the Moffat County Treasurer be and
he is hereby authorized to transfer money among the various funds as follows:

Pay Date 5/9/2025

FROM FUND:

General	0010.7000	\$242,535.85	cr
Road & Bridge	0020.7000	\$163,991.73	cr
Landfill	0070.7000	\$14,874.34	cr
Airport	0120.7000	\$371.50	cr
Library	0130.7001	\$11,712.08	cr
Maybell WWTF	0280.7000	\$0.00	cr
Health & Welfare	0080.7000	\$0.00	cr
Senior Citizens	0170.7000	\$6,813.42	cr
Mo Co Tourism	0320.7000	\$3,254.97	cr
PSC Jail	0072.7000	\$67,369.11	cr
Human Services	0030.7100	\$65,845.30	cr
Public Health	0065.7000	\$13,588.69	cr
SM I	0168.7000	\$3,935.53	cr
SM II	0169.7000	\$4,617.36	cr

TO FUND:

Warrant	0100.1000	\$598,909.88	dr
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Adopted this 13th day of May, A.D. 2025

Chairman

STATE OF COLORADO)

)ss.

COUNTY OF MOFFAT)

I, Stacy Morgan, County Clerk and Ex-officio Clerk to the Board of
County Commissioners, County of Moffat, State of Colorado do hereby certify

RESOLUTION 2025-50
TRANSFER OF PAYMENT OF WARRANTS
FOR THE MONTH OF MAY 2025

WHEREAS, The Board of Commissioners of Moffat County, Colorado, have approved the payment of various debts and obligations from the various county funds:

AND WHEREAS, the warrants issued in payment of said debts and obligations have been issued against the Moffat County Warrant Fund:

NOW THEREFORE, BE IT RESOLVED that the Moffat County Treasurer be and he is hereby authorized to transfer money among the various funds as follows:

FROM FUND:	Check Date:	5/13/2025		
General	110	<u>\$289,883.07</u>	CR	0010.7000
Road & Bridge	200	<u>\$62,062.22</u>	CR	0020.7000
Landfill	240	<u>\$8,007.12</u>	CR	0070.7000
Airport	260	<u>\$432.29</u>	CR	0120.7000
Emergency 911	270	<u>\$6,190.51</u>	CR	0350.7000
Capital Projects	510		CR	0160.7000
Conservation Trust	211		CR	0060.7000
Library	212	<u>\$3,637.04</u>	CR	0130.7001
Maybell Sanitation	610	<u>\$1,773.28</u>	CR	0280.7000
Health & Welfare	720	<u>\$339,908.24</u>	CR	0080.7000
Senior Citizens	215	<u>\$1,238.25</u>	CR	0170.7000
Internal Service Fund	710	<u>\$641.80</u>	CR	0325.7000
Lease Purchase Fund	410		CR	0175.7000
NCT Telecom	520		CR	0166.7000
Mo Co Tourism Assoc	219	<u>\$1,373.46</u>	CR	0320.7000
PSC - JAIL	210	<u>\$18,533.13</u>	CR	0072.7000
Human Sevices	220	<u>\$10,715.35</u>	CR	0030.7100
Public Health	250	<u>\$7,611.35</u>	CR	0065.7000
Sunset Meadows I	910	<u>\$12,101.65</u>	CR	0168.7000
Sunset Meadows I Security	910		CR	0167.7000
Sunset Meadows II	920	<u>\$13,288.01</u>	CR	0169.7000
Sunset Meadows II Security	920		CR	0171.7000
ACET	275		CR	0040.7000
Shadow Mountain LID	530	<u>\$9,299.46</u>	CR	0110.7000
MC Local Marketing District	231	<u>\$31,181.90</u>	CR	0050.7000
To Fund				
Warrant		<u>\$817,878.13</u>	DR	

Adopted this 13th day of May, 2025

Chairman

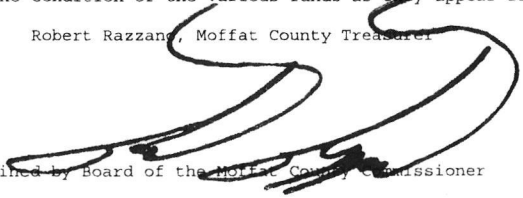
MONTHLY REPORT OF MOFFAT COUNTY TREASURER
FEBRUARY 29, 2025 THRU MARCH 31, 2025

FUND	REVENUES-----					DISBURSEMENTS-----				ENDING BALANCE
	BEGINNING BALANCE	CURRENT TAX & INTEREST	MISCELLANEOUS COLLECTIONS	DELINQUENT TAX & INTEREST	SPECIFIC OWNERSHIP	TRANSFERS (IN)	CASH WITHDRAWALS	TREASURERS FEES	TRANSFERS-OUT	
GENERAL FUND	31,402,999.55	517,101.81	729,756.15	817.44		72,119.41		-43,425.84	-1,008,035.02	31,671,333.50
ROAD & BRIDGE FUND	10,540,881.24		440,180.23		78,838.66	5,756.04		-3,503.20	-586,149.68	10,476,003.29
DEPARTMENT OF HUMAN SERVICES	1,530,345.94	29,571.31	127,051.32	46.83		22.66	-48.00		-164,526.34	1,522,463.72
ACET	308,340.94		32,008.96						-1,680.62	338,669.28
MOFFAT COUNTY LOC MKRT DIST	497,829.38		7,851.00						-37,507.48	468,172.90
CONSERVATION TRUST FUND	143,794.15		12,768.06					-127.68		156,434.53
MOFFAT COUNTY PUBLIC HEALTH	1,122,818.23	8,343.33	7,413.27	13.21					-52,744.29	1,085,843.75
LANDFILL	1,761,871.48		81,079.90					-756.31	-87,753.19	1,754,441.88
POST CLOSURE - LANDFILL	218,000.00									218,000.00
PSC - JAIL FUND	2,418,064.53		55,070.97						-181,831.20	2,291,304.30
COUNTY HEALTH & WELFARE	3,839,881.78		353,588.37						-628,374.88	3,565,095.27
MEMORIAL REGIONAL HEALTH	312,414.48	79,208.86		125.43		60.80	-312,414.48			79,395.09
WARRANT FUND - COUNTY	646,699.64					2,858,889.09	-2,993,574.45			512,014.28
SHADOW MTN LOCAL IMPROVE DIST	190,480.71		1,463.50						-26.00	191,918.21
AIRPORT FUND	356,363.43		3,297.74					-19.92	-3,487.24	356,154.01
PUBLIC LIBRARY	680,654.39		2,727.38					-27.27	-35,233.28	648,121.22
COLO NORTHWEST COMM COLLEGE	319,983.98	79,239.47		125.55	9,840.57	60.93	-319,983.98	-794.25		88,472.27
M C SCHOOLS RE#1 - GENERAL	3,266,527.85	797,338.00		1,206.10	120,428.08	744.36	-3,961,979.59	-2,004.69		222,260.11
CAPITAL PROJECTS FUND	2,312,164.05		7,151.04			111.38			-2,699.58	2,316,726.89
PUBLIC SAFETY CENTER - CAP PROJ	560.82		1.00							561.82
NC TELECOM ESCROW ACCOUNT	253,216.84		783.15						-1,635.06	252,364.93
SUNSET #1 SECURITY DEPOSIT	18,497.43		881.00							19,378.43
SUNSET MEADOWS #1	897,710.90		42,584.34						-33,926.46	906,368.78
SUNSET MEADOWS #2	147,840.26		42,689.49						-75,943.17	114,586.58
SENIOR CITIZENS CENTER - 15	438,666.11		5,709.79						-16,660.43	427,715.47
SUNSET #2 SECURITY DEPOSIT	18,776.48									18,776.48
COURTHOUSE LEASE PURCHASE FUND	0.00									0.00
SCHOOLS RE#1 - BOND	679,708.85	172,331.05		273.02			-679,708.85			172,604.07
CITY OF CRAIG	349,186.09	123,958.52		-40.83	10,544.90	8,470.29	-349,186.09	-2,478.35		140,454.53
TOWN OF DINOSAUR	7,249.53	4,759.33			166.67	265.19	-7,249.53	-95.19		5,096.00
CAPITAL FUND - CITY OF CRAIG	41,090.39	14,586.78		-4.80	1,240.87		-41,090.39	-291.63		15,531.22
ARTESIA FIRE PROTECTION DISTRICT	9,205.82	3,182.42		1.98	258.63		-9,205.82	-159.21		3,283.82
CRAIG RURAL FIRE PROTECTION DIST	277,130.90	41,461.30		139.04	7,443.09		-277,130.90	-2,079.47		46,963.96
MAYBELL IRRIGATION	3,466.82	7,269.30			167.20					10,903.32
MAYBELL SANITATION	185,786.24		2,774.60					-27.75	-86.53	188,446.56
COLO. RIVER WATER CONSERVATION	51,341.27	13,234.42		21.17	1,642.83	10.03	-51,341.27	-662.79		14,245.66
YELLOW JACKET CONSERVANCY DIST.	2,657.78	145.60			49.79		-2,657.78	-7.28		188.11
MUSEUM OF NORTHWEST COLORADO	0.00									0.00
POTHOOK WATER DISTRICT	1,912.64	1,570.84		1.26			-1,912.64	-78.60		1,493.50
MOFFAT COUNTY TOURISM -LODGING 19	196,126.66		980.58						-8,256.25	188,850.99
INTERNAL SER FUND-CENTRAL-DUP	97,676.07		981.83						-578.80	98,079.10
JUNIPER WATER CONSERVANCY DIST.	39,340.66		51.23					-.51		39,391.38
HIGH SAVERY WATER DISTRICT	7,001.50		687.50				-7,001.50			687.50
UPPER YAMPA WATER CONSERVANCY	93,646.23	2,045.09			2,210.55		-93,646.23	-102.25		4,153.39
911 FUND	794,890.83		20,166.71						-3,581.14	811,476.40
ADVANCE TAXES - REAL ESTATE	318.14		523.49				-197.99			643.64
ADVANCED TAXES - 2012	0.00									0.00
ADVANCE TAXES - MOBILE HOMES	0.00									0.00
COUNTY CLERK'S COLLECTION	465,429.74		418,987.35				-345,677.48			538,739.61
CHECK CHANGE ACCOUNT	0.00		16,921.43				-16,921.43			0.00
INDIVIDUAL REDEMPTION ACCOUNT	134.71		11,845.23				-11,979.94			0.00
PAYROLL EFT TAX PAYMENTS	-3,006.00		322,747.26				-319,741.26			0.00
CRAIG DIST ADVISORY GRAZING BOARD	0.00									0.00
OIL & GAS EXEMPTION FUND REVENUE S	0.00									0.00
SPECIFIC OWNERSHIP	0.00		232,831.84				-232,831.84			0.00
COUNTY SALES & LEASES	945.79		356.23						-1,302.02	0.00
MOTOR VEHICLE REGIST.	9,790.90		4,700.62						-14,491.52	0.00
2023 TREASURERS TAX DEED	1,525.48		3,676.35				-4,610.84			590.99

2017 TREASURERS TAX DEED	465.72		4,476.14				-4,700.88			240.98
2010 TREASURER'S TAX DEED	6,291.33		120.15				-27.12			6,384.36
2024 TREASURER DEED'S	10,137.10		-2,000.00							8,137.10
GRAND TOTALS	66,974,835.78	1,895,347.43	2,994,885.20	2,725.40	232,831.84	2,946,510.18	-10,044,820.28	-56,642.19	-2,946,510.18	61,999,163.18

I, Robert Razzano County Treasurer in and for the County of Moffat in the State of Colorado, do hereby certify that the foregoing is a true statement of the condition of the various funds as they appear from the records in my office at the close of business on the 28th day of February 2025.

Robert Razzano, Moffat County Treasurer



Examined by Board of the Moffat County Commissioner

Melody Villard
Chairperson

Tony Bohrer

Donald Broom

MONTHLY REPORT OF MOFFAT COUNTY TREASURER
APRIL 01, 2025 THRU APRIL 30, 2025

FUND	BEGINNING BALANCE	REVENUES-----				TRANSFERS (IN)	DISBURSEMENTS-----			ENDING BALANCE
		CURRENT TAX & INTEREST	MISCELLANEOUS COLLECTIONS	DELINQUENT TAX & INTEREST	SPECIFIC OWNERSHIP		CASH WITHDRAWALS	TREASURERS FEES	TRANSFERS-OUT	
GENERAL FUND	31,671,333.50	2,478,873.29	472,301.21	432.13		11,336.18		-135,061.99	-883,307.36	33,615,906.96
ROAD & BRIDGE FUND	10,476,003.29		409,057.03		82,898.69			-3,237.01	-480,382.92	10,484,339.08
DEPARTMENT OF HUMAN SERVICES	1,522,463.72	140,160.68	28,127.48	24.85					-153,943.82	1,536,832.91
ACET	338,669.28		12.09						-5,178.04	333,503.33
MOFFAT COUNTY LOC MRKT DIST	468,172.90		9,145.87						-3,395.91	473,922.86
CONSERVATION TRUST FUND	156,434.53		483.88					-4.84		156,913.57
MOFFAT COUNTY PUBLIC HEALTH	1,085,843.75	39,545.34	69,341.95	7.74					-39,219.54	1,155,519.24
LANDFILL	1,754,441.88		70,501.56					-650.75	-58,853.43	1,765,439.26
POST CLOSURE - LANDFILL	218,000.00									218,000.00
PSC - JAIL FUND	2,291,304.30		150,943.70						-191,821.52	2,250,426.48
COUNTY HEALTH & WELFARE	3,565,095.27		477,120.39						-934,484.94	3,107,730.72
MEMORIAL REGIONAL HEALTH	79,395.09	375,430.41		66.57			-79,395.09			375,496.98
WARRANT FUND - COUNTY	512,014.28					2,988,598.25	-3,493,221.30			7,391.23
SHADOW MTN LOCAL IMPROVE DIST	191,918.21		1,745.28							193,663.49
AIRPORT FUND	356,154.01		2,167.45					-9.18	-7,729.91	350,582.37
PUBLIC LIBRARY	648,121.22		13,993.33					-139.94	-31,520.31	630,454.30
COLO NORTHWEST COMM COLLEGE	88,472.27	379,050.63		66.63	10,347.34		-89,266.52	-3,760.86		384,909.49
M C SCHOOLS RE#1 - GENERAL	222,260.11	3,816,299.73		618.15	126,629.87		-224,264.80	-9,450.86		3,932,092.20
CAPITAL PROJECTS FUND	2,316,726.89		217,376.14						-3,694.25	2,530,408.78
PUBLIC SAFETY CENTER - CAP PROJ	561.82		.96							562.78
NC TELECOM ESCROW ACCOUNT	252,364.93		780.61							253,145.54
SUNSET #1 SECURITY DEPOSIT	19,378.43		1,589.00							20,967.43
SUNSET MEADOWS #1	906,368.78		44,266.11						-23,433.84	927,201.05
SUNSET MEADOWS #2	114,506.58		51,672.00						-145,664.20	20,594.38
SENIOR CITIZENS CENTER - 15	427,715.47		8,216.99						-16,693.47	419,238.99
SUNSET #2 SECURITY DEPOSIT	18,776.48		340.00							19,116.48
COURTHOUSE LEASE PURCHASE FUND	0.00									0.00
SCHOOLS RE#1 - BOND	172,604.07	816,811.65		142.21			-172,604.07			816,953.86
CITY OF CRAIG	140,454.53	339,394.37			11,087.94		-142,932.88	-6,525.46		341,478.50
TOWN OF DINOSAUR	5,096.00	3,844.20			175.25		-5,191.19	-72.51		3,851.75
CAPITAL FUND - CITY OF CRAIG	15,531.22	36,921.03			1,304.77		-15,822.85	-738.39		37,195.78
ARTESIA FIRE PROTECTION DISTRICT	3,283.82	12,976.52			271.95		-3,443.03	-644.24		12,445.02
CRAIG RURAL FIRE PROTECTION DIST	46,963.96	231,489.16		17.38	7,826.40		-49,043.43	-11,427.27		225,826.20
MAYBELL IRRIGATION	10,903.32	8,388.60			175.82					19,467.74
MAYBELL SANITATION	188,446.56		6,402.90					-64.03	-1,516.86	193,268.57
COLO. RIVER WATER CONSERVATION	14,245.66	63,286.77		11.10	1,727.43		-14,908.45	-3,139.48		61,223.03
YELLOW JACKET CONSERVANCY DIST.	188.11	447.90			52.35		-195.39	-22.27		470.70
MUSEUM OF NORTHWEST COLORADO	0.00									0.00
POTHOOK WATER DISTRICT	1,493.50	3,041.98					-1,572.10	-152.10		2,811.28
MOFFAT COUNTY TOURISM -LODGING	188,850.99		597.82						-15,093.20	174,355.61
INTERNAL SER FUND-CENTRAL-DUP	98,079.10		812.77						-578.80	98,313.07
JUNIPER WATER CONSERVANCY DIST.	39,391.38		54.74							39,445.57
HIGH SAVERY WATER DISTRICT	687.50		4,543.00				-687.50			4,543.00
UPPER YAMPA WATER CONSERVANCY	4,153.39	60,840.72			2,324.39		-4,255.64	-3,036.51		60,026.35
911 FUND	811,476.40		20,849.55						-3,422.11	828,903.84
ADVANCE TAXES - REAL ESTATE	643.64									643.64
ADVANCED TAXES - 2012	0.00									0.00
ADVANCE TAXES - MOBILE HOMES	0.00									0.00
COUNTY CLERK'S COLLECTION	538,739.61		560,098.58				-442,272.74			656,565.45
CHECK CHANGE ACCOUNT	0.00		2,857.35				-2,857.35			0.00
INDIVIDUAL REDEMPTION ACCOUNT	0.00		43,533.38				-43,533.38			0.00
PAYROLL EFT TAX PAYMENTS	0.00		305,439.20				-305,439.20			0.00
CRAIG DIST ADVISORY GRAZING BOARD	0.00									0.00
OIL & GAS EXEMPTION FUND REVENUE S	0.00									0.00
SPECIFIC OWNERSHIP	0.00		244,822.20				-244,822.20			0.00
COUNTY SALES & LEASES	0.00		552.03							552.03
MOTOR VEHICLE REGIST.	0.00		5,733.63							5,733.63
2023 TREASURERS TAX DEED	590.99		894.35				-894.35			590.99

2017 TREASURERS TAX DEED	240.98		348.08				-348.08		240.98
2010 TREASURER'S TAX DEED	6,384.36								6,384.36
2024 TREASURER DEED'S	8,137.10		244.28				-444.28		7,937.10
GRAND TOTALS	61,999,163.18	8,806,802.98	3,226,966.89	1,386.76	244,822.20	2,999,934.43	-5,337,415.82	-178,138.24	-2,999,934.43
									68,763,587.95

I, Robert Razzano County Treasurer in and for the County of Moffat in the State of Colorado, do hereby certify that the foregoing is a true statement of the condition of the various funds as they appear from the records in my office at the close of business on the 30th day of April 2025.

Robert Razzano, Moffat County Treasurer

Examined by Board of the Moffat County Commissioner

Melody Villard
Chairperson

Tony Bohrer

Donald Broom

**Moffat County
Collaborative
Management
Program**

**Memorandum
of
Understanding
SFY 2025-2025**

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

This Agreement is made between the following statutorily Mandated Partners and Non-Mandated Partners to the Collaborative Management Program, each of which may herein be referred to individually as a "Party" or collectively as the "Parties":

MANDATED PARTNERS

1. **MOFFAT COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES**, located at 1198 West Victory Way, STE 204, Craig, CO 81625;
2. **14th JUDICIAL DISTRICT PROBATION DEPARTMENT**, located at 1198 West Victory Way, STE 208, Craig, CO 81625;
3. **14th JUDICIAL DISTRICT COURT**, located at located at 1198 West Victory Way, STE 200, Craig, CO 81625;
4. **MOFFAT COUNTY HEALTH DEPARTMENT**, located at located at 1198 West Victory Way, STE 110, Craig, CO 81625;
5. **MOFFAT COUNTY SCHOOL DISTRICT(S)**, located at 600 Texas Avenue, Craig, CO 81625;
6. **HEALTH SOLUTIONS WEST, COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER**, located at 439 Breeze Street, Craig, CO 81625;
7. **BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION (BHASO)**, called ROCKY MOUNTAIN HEALTH PLANS, A UNITED HEALTHCARE COMPANY, located at 2775 Crossroads Blvd., Grand Junction, CO 81506;
8. **DIVISION OF YOUTH SERVICES ("DYS")**, located at 801 Grand Ave., Grand Junction, CO 81501;
9. **MANAGED CARE ENTITY**, called ROCKY MOUNTAIN HEALTH PLANS, A UNITED HEALTHCARE COMPANY, located at 2775 Crossroads Blvd., Grand Junction, CO 81506;
10. **COMMUNITY DOMESTIC VIOLENCE PROGRAM under 26-7.5-104 C.R.S. IF REPRESENTATION FROM SUCH PROGRAM IS AVAILABLE**, called **ADVOCATES CRISIS TRAUMA SURVIVOR SERVICES (ACTSS)** located at 580 Pershing Street, Craig, CO 81625;

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

NON-MANDATED PARTNERS

11. **MOFFAT COUNTY YOUTH SERVICES DEPARTMENT (voting privilege)**, located at 1198 West Victory Way, STE 206, CO 81625;
12. **FAMILY ADVOCATE, Sheryl Zulian (voting privilege)**, located at 336 Bonderud Avenue, Craig, CO 81625;
13. **NORTHWEST COLORADO HEALTH (voting privilege)**, located at 940 Central Park Drive, STE 101, Steamboat Springs, CO 80487;
14. **PARTNERS FOR YOUTH (voting privilege)**, located at 2673 Jacob Circle #1, Steamboat Springs, CO 80487;

WHEREAS Colorado Revised Statutes (C.R.S.) Section 24-1.9-102(1)(a) authorizes the county department of human services/social services to enter memorandums of understanding with specific agencies for the purpose of promoting a collaborative system of local-level interagency oversight groups and individualized service and support teams to coordinate and manage the provision of services to children and families who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned desire to enter into an agreement for the collaboration of services to families and children who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned agencies include all of the agencies required by statute.

NOW THEREFORE, in consideration of the premises and mutual promises and covenants herein contained, and for their mutual benefit, the Parties agree as follows:

Term of the Agreement. This Memorandum of Understanding (MOU) shall be effective beginning July 1st, 2025, and shall expire June 30th, 2026.

Renewal of MOU. The Parties may renew this MOU annually, subject to mutual agreement. Each Party reserves the right to elect not to renew the MOU after the expiration of the current term. If any Party intends not to renew the MOU, it should give notice of such intent at least thirty (30) days prior to the expiration of the Agreement.

I. Oversight Group. The Parties agree that there is hereby created an Interagency Oversight Group (IOG) as authorized by C.R.S 24-1.9-102, that is identified locally as Moffat County IOG, whose membership shall be comprised of a local representative of each Party to this MOU. Membership requirements, the status of each Party as a voting member or advisory member, procedures for the election of officers, procedures for resolving disputes, and procedures for the development of subcommittee groups can be found in the By-Laws/Procedure Guide ("By-Laws")

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

or “Guide”) attached hereto as a labeled **Appendix A**. By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met. Any changes to the by-laws are considered a revision to the MOU and shall require new submission to the State with new signatures of all mandated and non-mandated partners.

II. Target Population. In recognition of the goals of the Collaborative Management Program (CMP), children, youth, and families across systems are identified and served according to their contact with collaborative programs. The CMP target population consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multi-system integrated service plan or multisystem approach. An Individualized Service and Support Team (ISST) includes two (2) or more system representatives that are present to assist a child/youth/family with developing an integrated service plan directed by family needs. The ISST identifies goals and facilitates collaboration and is a family-driven model for service planning. The child/youth/family members are present at and participating in the development of their plan. Moffat County IOG serves their target population(s) directly through an ISST(s) Individualized Service and Support Team called:

- Moffat County Individualized Service and Support Team (“MC ISST”)
- Family Engagement Meeting (“FEM”)

Moffat County IOG may also serve children, youth, and families within their communities through the Collaborative Management Program by providing multi-system prevention program(s). The target population for these prevention programs consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multisystem approach. A multisystem prevention program must include two (2) or more system representatives that establish a program that facilitates collaboration and address needs not currently provided within the community.

- Youth Resiliency Program

III. Services. As authorized by Section 12 CCR 2509-4-7.303.32(A), Counties may elect to participate in CMP by entering a Memorandum of Understanding (MOU) that is designed to promote a collaborative system to coordinate and manage the provision of services to children, youth, and families who would benefit from an integrated multi-system approach to service and service delivery. The Parties agree to provide the following specific services, subject to the availability of funds for which the collaborative has authority as specified below.

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

Services Defined:

- The CMP's ISST Model 1 is called the Moffat County Individualized Service and Support Team (MC ISST). It functions as an integrated service planning model with specific policies and procedures recorded in the attached **Appendix C**.
- The CMP's ISST Model 2 is called the Family Engagement Meeting (FEM). It functions as an integrated service planning model with specific policies and procedures recorded in the attached **Appendix C**.
- The CMP provides a prevention program through the Youth Resiliency Prevention Program. The description is attached as a labeled **Appendix C**. Prevention programs are mandated to meet at least one of the following: 1) multi-systemic approach; 2) multiple disciplines involved in the development or enhancement of the program; 3) multiple agencies involved in the delivery of the services; 4) program developed to reduce bifurcated services; or 5) joint approach benefiting children, youth and or families.

IV. Authorization to Contribute Resources and Funding. Each Party represents that it has the authority to approve the contribution of time, resources, and funding to solve problems identified by Moffat County IOG to create a seamless, collaborative system of delivering multi-agency services to children and families. The resources and funding to be contributed are identified in **Section V: Funding Sources**.

V. Funding Sources. Funding identified in this MOU may be a carryover from previous funding or savings, additional funding provided to the CMP program or any funds directed towards CMP. Additional funding may become available during the term of this MOU and the Parties agree to comply with any terms, conditions and restrictions on the funding made available to them. The Parties agree to financial risk sharing where commitments to support programs exceed the remaining monies available. The fiscal agent for Moffat County IOG is Northwest Colorado Health (defaults to County Human Services/Social Service Departments) and by signing here _____ (signature of fiscal agent) agrees to assume financial risk. The financial risk defaults to the fiscal agent unless otherwise stated here _____. For this reason, Moffat County IOG projects a conservative budget based on currently available resources.

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

Table of Resource Pooling SFY 2025-2026		
CMP Carry Over/Reserve Funds	\$91,295.0	
Party	IN-KIND	CASH
1. COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES	\$ 2,500.00	\$
2. JUDICIAL DISTRICT PROBATION DEPARTMENT	\$ 4,300.00	\$
3. JUDICIAL DISTRICT COURT	\$500.00	\$
4. HEALTH DEPARTMENT	\$480.00	\$
5. SCHOOL DISTRICT(S)	\$ 4,520.00	\$
6. COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER	\$ 3,000.00	\$
7. BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION ("BHASO") or REGIONAL ACCOUNTABLE ENTITY ("RAE")	\$ 3,333.00	\$
8. DIVISION OF YOUTH SERVICES ("DYS")	\$ 1,100.00	\$
9. MANAGED CARE ENTITY FOR THE PROVISION OF TREATMENT SERVICES FOR ALCOHOL AND DRUG ABUSE PURSUANT TO SECTION 27-80-107, C.R.S.	\$3,000.00	\$
10. COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104, C.R.S. ("DVP")	\$ 3,000.00	\$
11. MOFFAT COUNTY YOUTH SERVICES DEPARTMENT	\$3,000.00	\$
12. FAMILY ADVOCATE	\$300.00	\$
13. NORTHWEST COLORADO HEALTH	\$18,988.48	\$
14. PARTNERS FOR YOUTH	\$1000.00	\$
TOTALS	\$ 47,988.48	\$

Approximate total contribution = \$139,283.48

VI. Reinvestment of Funds Saved.

Moffat County IOG has established a procedure to allow funds received by the CDHS, and allocated pursuant to CRS 24-1.9-104, to be reinvested by the Parties to provide appropriate services to children and families who would benefit from multi-agency services has been approved

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

by the head or director of each Party, as documented in the By-Laws/Guide at **Appendix A, Section X.**

The Parties agree by signing this MOU that the Moffat County IOG will review the CMP budget regularly to ensure that CMP funds are being used to serve children, youth and families that are involved in multiple systems or at risk of involvement in multiple systems. This includes funds being used to serve children, youth and families who are part of an ISST, CMP prevention program or as a mechanism to increase collaboration among Parties.

VII. Collaborative Management Processes. Pursuant to section 24-1.9-102(2)(e), C.R.S., Moffat County IOG has established a collaborative management process addressing risk sharing, resource pooling, performance expectations, outcome monitoring, and staff training. This management process shall be utilized by the ISSTs and CMP Prevention Programs when providing services to children and families serviced by the parties to this MOU, designed to reduce duplication and fragmentation of services, increase the quality, appropriateness, and effectiveness of services delivered to families, and encourage cost sharing among services providers. All of which can be found in the By-laws/Procedure Guide attached as **Appendix A. By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met.**

VIII. Collaborative Management Program Elements.

Pursuant to section 24-1.9-102(2)(e), the parties agree to implement collaborative management processes (VII) in order to:

- A. Reduce duplication and eliminate fragmentation of services provided to children, youth and families who would benefit from integrated multi-agency services. The Parties will reduce duplication and fragmentation of services by:

The Parties will reduce duplication and fragmentation of services by: The MC IOG has identified a family meeting/staffing model and shared decision-making to reduce duplication and fragmentation of services. All agencies involved with the referred families are invited to the staffing through the MC ISST. During the staffing, the MC ISST works as a team with the family to identify strengths, areas of concern, where the family is currently receiving services, and gaps in services and needs. The team then brainstorms ideas and identifies the resources needed to reach the family's confirmed goals. The ISST then works together to create an Action Plan that is necessary for reaching the youth/family's goal to help them become successful. Throughout this process, cost-sharing and non-duplication of services are addressed, and an integrated service plan is created. Case Management is the responsibility of the CMP Coordinator.

This model also centers on a philosophy of family voice and choice. All new MC ISST members are trained in the above philosophy and methods to help reduce duplication and fragmentation while increasing effectiveness, appropriateness, and cost-sharing amongst the agencies.

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

- B. Increase the quality, appropriateness, and effectiveness of services delivered to children and families who would benefit from multi-agency services, to achieve better outcomes; the Parties will increase the quality, appropriateness, and effectiveness of services delivered through:

Moffat County Individualized Service and Support Team (MC ISST) incorporates a Wrap wraparound model within each staffing. The 10 Guiding Principles are:

10 Principles of the ISST Process

1. **Family voice and choice:** Family and youth/child perspectives are intentionally elicited and prioritized during all phases of the wraparound process. Planning is grounded in family members' perspectives, and the team strives to provide options and choices such that the plan reflects family values and preferences.
2. **Team-based:** The wraparound team consists of individuals agreed upon by the family and committed to them through informal, formal, and community support and service relationships.
3. **Natural supports:** The team actively seeks out and encourages the full participation of team members drawn from family members' networks of interpersonal and community relationships. The wraparound plan reflects activities and interventions that draw on sources of natural support.
4. **Integration:** Team members work cooperatively and share responsibility for developing, implementing, monitoring, and evaluating a single wraparound plan. The plan reflects a blending of team members' perspectives, mandates, and resources. The plan guides and coordinates each team member's work towards meeting the team's goals.
5. **Community-based:** The wraparound team implements service and support strategies that take place in the most inclusive, most responsive, most accessible, and least restrictive settings possible; and that safely promote child and family integration into home and community life.
6. **Culturally competent:** The wraparound process demonstrates respect for and builds on the values, preferences, beliefs, culture, and identity of the child/youth and family, and their community.
7. **Individualized:** To achieve the goals laid out in the wraparound plan, the team develops and implements a customized set of strategies, supports, and services.

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

8. **Strengths-based:** The wraparound process and the wraparound plan identify, build on, and enhance the capabilities, knowledge, skills, and assets of the child and family, their community, and other team members.
9. **Persistence:** Despite challenges, the team persists in working toward the goals included in the wraparound plan until the team reaches an agreement that a formal wraparound process is no longer required.
10. **Outcome-based:** The team ties the goals and strategies of the wraparound plan to observable or measurable indicators of success, monitors progress in terms of these indicators, and revises the plan accordingly.

Adherence to the agreed-upon governance and structure, including the mission, shared values, ongoing monitoring of agency mandates and funding streams, establishment of common data collection and information sharing strategies, and continuous quality improvement efforts.

The quality, appropriateness, and effectiveness of services are also accomplished through consistent representation at each Moffat County IOG and ISST meetings.

- C. Encourage cost sharing among service providers. The Parties will encourage cost sharing through:
Cost-sharing is also addressed at both the family plan level and the program level. Partners of this MOU regularly discuss and approve cost-sharing measures to ensure a strong continuum of services. This is evidenced in the blending and braiding that takes place to fund the ISST family services.

IX. Process Measures.

Please select all the process measures that the CMP site will attempt to achieve. Each CMP site must select at least three (3).

- ☒ IOG meeting attendance (all partners signing MOU attending 75% of the time at 75% of scheduled meetings);
- ☒ Family agency or member participation on the IOG as a voting member;
- ☒ Seventy-five (75%) percent of the agencies contribute resources at a service level, either in-kind or actual funds;
- ☒ Use of Evidence Based or Evidence Informed practices;
- ☒ Process of Continuous Quality Improvement used by the IOG;
- ☒ Evidence of cost-sharing on an Excel Spreadsheet and (ISST case notes or client file)

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

X. Data.

The Parties agree to use either the State-provided Efforts to Outcomes (ETO) database and/or the Comprehensive Child Welfare Information System (CCWIS)/Trails for data collection for CMP-served clients. ETO shall be used for non-child welfare children, youth, and families to track participation. Trails or CCWIS databases shall be used for all Child Welfare CMP-served children, youth, and families.

The Parties agree by signing this MOU that the attestation statement shall be completed and the Parties shall comply with Operational Memo OM-DCP-2024-0001. The CMP site is responsible for ensuring there is no duplication of clients entered into ETO and/or Trails. Duplication is defined as a child, youth, or family that is counted twice for the same ISST meeting or prevention program and recorded in one (1) or more CMP data system(s). A child, youth or family may be counted for multiple service episodes supported by several multi-system partnerships.

An outcome must be determined and documented for each client supported by an Individualized Service and Support Team (ISST). The CMP State Steering Committee establishes the outcomes and measurements for each CMP site to choose from.

XI. Confidentiality Compliance. The Parties agree that State and Federal law concerning confidentiality shall be followed by the Parties and Moffat County IOG. Any records used or developed by the Moffat County IOG, its members, a listed ISST, or a listed Prevention Program that relate to a particular person are to be kept confidential and may not be released to any other person or agency, except as provided by law. The Parties have developed a release of information that addresses the confidentiality needs of all Parties attached as **Appendix D**.

XII. Termination of MOU. The Parties acknowledge that withdrawal from this MOU of any Mandated Party shall result in the automatic termination of this Agreement and termination of the collaborative system of delivery of services developed hereunder. The withdrawing Party shall assist the other Parties to achieve an orderly dissolution of the collaborative system with as little disruption as possible in the delivery of services provided to children and families who would benefit from multi-agency services.

- A. Withdrawal/Termination.** Any Party may withdraw from this Agreement at any time by providing 30 days written notice to all other Parties.
- B. For Loss of Funds.** Any Party may withdraw from this Agreement or modify the level of its commitment of services and resources hereunder, in the event of loss or reduction of resources from its funding source identified herein. Any Party withdrawing due to loss of funds will provide notice of withdrawal in writing within 30 days.
- C. Distribution of Funds.** The Parties have established a collaborative management process addressing the distribution of funds if the MOU is terminated as further described in the by-laws/procedure guide. **Appendix A XIII. Termination of Funds.**

**COLLABORATIVE MANAGEMENT
MEMORANDUM OF UNDERSTANDING**

SFY 2025-2026

IN WITNESS WHEREOF, the Parties hereto, through their authorized representatives have executed this Memorandum of Understanding and commit to all elements described above, effective for the dates written above. (Please note scanned and electronic signatures, with an attached digital receipt, are acceptable).

Interagency Oversight Group Members

MANDATED PARTNERS

1. COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES

Name and Title: Melody Villard, Chair, Board of County Commissioners and Board of Human Services of Moffat County
Address: 1198 West Victory Way, STE 204
City/State/Zip: Craig, Colorado 81625
Phone: (970) 824-9155 Email: mvillard@moffatcounty.net

Signature:

Name and Title: Kristin Grajeda, Director,
Agency: Moffat County Department of Human Services
Address: 1198 West Victory Way, STE 204
City/State/Zip: Craig, Colorado 81625
Phone: (970) 824-8282 ex. 2027 Email: Kristin.grajeda@state.co.us

Signature:

2. JUDICIAL DISTRICT PROBATION DEPARTMENT

Name and Title: Timothy Griffith
Agency: 14th Judicial Probation Department
Address: 1955 Shield Drive
City/State/Zip: Steamboat Springs, Colorado 80487
Phone: (970) 879-5020 Email: timothy.griffith@judicial.state.co.us

Signature:

**COLLABORATIVE MANAGEMENT
MEMORANDUM OF UNDERSTANDING**

SFY 2025-2026

3. JUDICIAL DISTRICT COURTS

Name: Brittany A. Schneider

Agency: 14th Judicial District Chief Judge

Address: 1198 W Victory Way

City/State/Zip: Craig, Colorado 81625

Phone: (970) 879-5020

Email: Brittany.schneider@judicial.state.co.us

Signature:

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

4. HEALTH DEPARTMENT

Name and Title: Sarah Copeland, Moffat County Public Health Director
Agency: Moffat County Board of Health
Address: 1198 West Victory Way, STE 110
City/State/Zip: Craig, Colorado 81625
Phone: (970) 291-8742 Email: sarahcopeland@moffatcounty.net

Signature:

5. SCHOOL DISTRICT

Name and Title: Dr. Neal, Superintendent
Agency: Moffat County School District, RE-1
Address: 600 Texas Avenue
City/State/Zip: Craig, Colorado 81625
Phone: 970 826-6262 Email: matthew.neal@moffatsd.org

Signature:

6. COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER

Name and Title: Jason Chippeaux, Chief Executive Officer, Health Solutions West
Address: 41 Montebello Road, Suite 200
City/State/Zip: Pueblo, CO 81001
Phone: (719) 545-2746 Email: JasonC@health.solutions

Signature:

7. BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION

Name and Title: Violet Willett, Director of Case Management
Rocky Mountain Health Plans, A United Healthcare Company
Address: 169 Inverness Drive West, Suite 400
City/State/Zip: Englewood, Colorado 80112
Phone: (720) 610-2959 Email: violet_willett@uhc.com

Signature:

**COLLABORATIVE MANAGEMENT
MEMORANDUM OF UNDERSTANDING**

SFY 2025-2026

8. DIVISION OF YOUTH SERVICES

Name and Title: Dave Lee, DYS Western Region Director

Agency: Division of Youth Services

Address: 801 Grand Avenue

City/State/Zip: Grand Junction, Colorado 81501

Phone: (970) 241-4886

Email: Dave.Lee@state.co.us

Signature:

**COLLABORATIVE MANAGEMENT
MEMORANDUM OF UNDERSTANDING**

SFY 2025-2026

9. MANAGED CARE ENTITY

Name and Title: Violet Willett, Director of Case Management
Rocky Mountain Health Plans, A United Healthcare Company
Address: 169 Inverness Drive West, Suite 400
City/State/Zip: Englewood, Colorado 80112
Phone: (720) 610-2959 Email: violet_willett@uhc.com

Signature:

10. DOMESTIC VIOLENCE PROGRAM

Name and Title: Meghan Francone, Interim Executive Director
Agency: Advocates Crisis Trauma Survivor Services
Address: 800 W 1st Street
City/State/Zip: Craig, Colorado 81625
Phone: (970) 824-2400 Email: exec@ohadvocates.org

Signature:

**COLLABORATIVE MANAGEMENT
MEMORANDUM OF UNDERSTANDING**

SFY 2025-2026

NON-MANDATED PARTNERS

11. MOFFAT COUNTY YOUTH SERVICES DEPARTMENT

Name and Title: Tara Wojtkiewicz, Youth Services Department Director
Agency: Moffat County Youth Services
Address: 1198 West Victory Way, STE 206
City/State/Zip: Craig, CO 81625
Phone: (970) 824-9150 Email: diversion@moffatcounty.net

Signature:

12. FAMILY ADVOCATE

Name and Title: Sheryl Zulian, Family Advocate
Address: 336 Bonderud Avenue
City/State/Zip: Craig, CO 81625
Phone: (970) 824-5558 Email: skzulian@outlook.com

Signature:

13. NORTHWEST COLORADO HEALTH

Name and Title: Stephanie Einfeld, Chief Executive Officer
Address: 940 Central Park Drive, STE 101
City/State/Zip: Steamboat Springs, Colorado 80487
Phone: (970) 871-7625 Email: seinfeld@northwestcoloradohealth.org

Signature:

14. PARTNERS FOR YOUTH

Name and Title: Lindsay Kohler, Executive Director
Address: 2673 Jacob Circle #1
City/State/Zip: Steamboat Springs, Colorado 80487
Phone: (970) 879-6141 ex.308 Email: lindsay@partnersyouth.org

Signature:

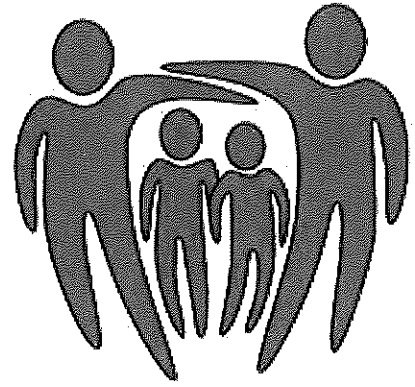
APPENDIX A

Moffat

County

IOG

By-Laws



APPENDIX A

Moffat County Interagency Oversight Group By-Laws

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I. NAME

The name of this committee shall be the Moffat County Interagency Oversight Group (MCIOG).

II. MISSION

The mission of the MCIOG is, "Community Collaboration to Empower Youth and Families." The MCIOG is a collaborative interagency group that promotes the welfare of children and families through the development of sustainable partnerships that provide integrated, quality services that are individualized, strength-based, involve family voice and choice, and are culturally sensitive. We share the mission in an effort to reduce and prevent duplication of services and further entrance or engagement with the legal and court systems; and to increase shared responsibility, resources, and decision-making to serve Moffat County families with youth 0-21 years of age.

III. PURPOSE

A. System Collaboration: To establish a collaborative approach to the delivery of services that will increase the quality, appropriateness, and effectiveness of services and achieve better outcomes; and to comply with Colorado's HB 1451 regarding the Collaborative Management of multi-agency services provided to children and families.

B. Service Delivery: To reduce duplication and eliminate fragmentation of services provided to children and families. This will be done by facilitating and promoting the integration of the Individualized Service and Support Team (ISST), which coordinates and manages the provision of services to children and families who would benefit from integrated multi-agency services. And to allow the organizations providing treatment and services to provide appropriate services to children and families within existing consolidated resources.

C. Evaluation, Outcome Monitoring, and Technology: To review, on an ongoing basis, the effectiveness of programs including outcomes, and to make recommendations for Continuous Quality Improvements consistent with the mission and goals of the CMP. To assess and make recommendations regarding the technology needs involved in collaborative management.

IV. MEMBERS

A. MCIOG Mandatory Signer Membership Composition (10)

- 14th Judicial District Courts
- 14th Judicial District Probation Department
- Mind Springs Health
- Colorado Health Partnerships (BHO)
- West Slope Casa (MSO)
- Moffat County Department of Human Services
- Moffat County Public Health
- Moffat County School District, RE-1
- Division of Youth Services
- Advocates Crisis Trauma Survivors Services

B. MCIOG Non-mandatory Signer Membership Composition (4)

- Moffat County Youth Services Department
- Family Advocate
- Northwest Colorado Health
- Partners For Youth

Voting Members of the IOG shall consist of the voting partners listed in the annual Memorandum of Understanding.

Non-voting community partners: If a community partner joins the IOG mid-year, they will remain a non-voting member until the beginning of the next fiscal year. The IOG will also include any non-voting community partners who are identified as such in the MOU. Potential additional partners shall submit in writing a statement of interest for membership to the Chair or Vice-Chair of the MCIOG. A subsequent meeting will be set by the Chair and or Vice-Chair with any new applicant within 30 days of their acceptance as a member to review the MCIOG goals, processes, and expectations for membership. The Agenda will include a line item for an informal interview by all the IOG members

C. Moffat County IOG Responsibilities

An MCIOG member shall perform his or her duties, including duties as a member of any subcommittee upon which the member may serve, with care and good faith, supporting the mission, goals, and objectives of the MCIOG. At a minimum, these include:

- Read, provide feedback, and engage in ALL IOG meetings. Implement the Rules and Regulations of the MCIOG MOU yearly.
- Engage in the outcomes process that must be tracked for any CMP client served through an ISST
- Engage in conversations specific to the outcomes that the IOG would like to work toward, community needs the IOG would like to impact that may not listed and what outcomes are we not tracking and why?
- The member should have the ability and authority to represent their agency or organization that serves the needs of children and families living within Moffat County.
- The authority to approve the contribution of time, resources, and/or funding to solve problems.
- Agreement to serve as the single voting representative from their agency, organization, or association approved with voting privileges.
- Signers to the MOU may approve to designate an individual as a representative for their agency at meetings by submitting a proxy letter.
- Regular attendance and active participation in meetings 75% of the time.
- Serve on at least one subcommittee (depending on need and current subcommittee work being engaged in through MCIOG). If current subcommittee work is active, then new members must participate in at least one subcommittee within three months of becoming a member
- Attend scheduled strategic planning sessions when applicable
- Comply with C.R.S Section 24-1.9-101-104 (House Bill 04-1451), including the MOU
- Be informed of and vote on matters coming before the MCIOG, including the election of officers
- Receive their own money from the State and define the procedure allowing for the reinvestment of money saved
- Determine the use of the MCIOG allocations
- Data compliance into TRAILS
- Determines how to measure cost savings

D. Alternate Designation

An MCIOG member may designate an alternate to represent his or her interests on matters that come before the MCIOG. Alternates may participate in deliberations, decisions, discussions, and votes. Mandatory signers of the MOU may designate a representative by submitting a letter designating an individual or the completion of a proxy. This must be completed each fiscal year.

E. Conflict of Interest

Any MCIOG member who is present at a meeting at which any matter is discussed in which s/he has a private pecuniary or property interest shall declare that s/he has a potential conflict of interest to the committee. S/he shall refrain from attempting to influence the decisions of the other members of the governing body in a voting matter. S/he also may not vote in respect to such a manner. Furthermore, any MCIOG member who has any other specific or identified conflict of interest with another member agency or direct MCIOG member that prevents fair and unbiased collaboration or ability to maintain member duties shall notify the Chair or Vice-Chair, of the conflict to work towards a resolution.

F. Member Termination/Resignation

Consistent non-compliance with "Member Duties" by non-mandatory MCIOG members may be subject to termination. The Chair or Co-Chair will reach out to the non-compliant member to discuss termination. Termination requests will be submitted to the board for decision. The Chair or Vice-Chair shall provide written

notice of any termination. If a non-mandatory MCIOG member wishes to relinquish membership at any time, written notification should be submitted to the Chair or Vice-Chair.

G. Voting

Each membership (mandatory and non-mandatory) is allocated one vote per the identified member representative. Agencies that represent more than one entity in membership (ie Behavioral Health Organization (BHO) or Regional Accountable Entity (RAE) called Rocky Mountain Health Plans, A United Healthcare Company also represents the Designated Managed Service Organization (MSO), Probation Department represents 14th Judicial District Probation and Court) shall only be allocated one vote regardless if all agencies are represented. The CMP coordinator does not have a vote. A majority vote by a quorum shall constitute the voice and decisions of the MCIOG. A quorum is defined as 51% of voting members. The Chair shall not vote on decisions unless the vote is needed to break a tie. All voting protocols or procedures will apply to telephonic attendance. Emergency voting may occur via email if all information is transmitted to all members in a timely manner. Moffat County's IOG will comply with all the Sunshine Law requirements.

V. OFFICERS

A. Officers

The officers of the MCIOG shall be the Chair and the Vice-Chair. Additional officers may be elected or appointed by the MCIOG if the need is collectively identified and voted on for approval. No individual may hold more than one office at a time. Officers must comply with the terms and conditions of House Bill 1451 MOU.

B. Nominations and Elections

A current member of the MCIOG may nominate any member of the MCIOG in good standing (who meets all membership requirements from the previous year) for the Chair and Vice-Chair. Elections will occur at the first business meeting after the State Fiscal Year (SFY). Elections shall occur by majority vote by the MCIOG members.

C. Term of Office

Terms shall begin at the close of the meeting with which officers were voted in and shall last one year. Officers may be re-elected to serve an unlimited number of additional terms.

D. Power and Duties

It shall be the Chair's responsibility to:

- Preside each IOG meeting.
- Keep the MCIOG members informed of pertinent matters related to their responsibilities and duties.
- Set the meeting agendas for all meetings, unless otherwise directed in collaboration with the Vice-Chair.
- Represent the MCIOG and be the spokesperson for the MCIOG at governmental, community, or other meetings, or designate another MCIOG member in the Chair's absence if needed.
- Sign approved letters and other official documents on behalf of the MCIOG.
- Lead performance evaluation of the CMP Coordinator
- Works directly with the fiscal agent
- Directs work expectations of the CMP with the guidance of the IOG members

It shall be the Vice Chair's responsibility to carry out all duties of the Chair in the Chair's absence.

E. Removal of Officers

Any officer elected by the MCIOG may be removed by an MCIOG majority vote during any scheduled meeting, with written notice. Anyone on the IOG can bring forward a conflict of interest. The written letter must be added to the Agenda for the next scheduled meeting. Written notice to remove the Chair should be provided to the Vice-Chair and written notice to remove the Vice-Chair should be provided to the Chair to then be added to the next scheduled IOG Meeting Agenda.

F. Vacancy of Chair or Vice Chair

If a vacancy occurs for the Chair, the Vice-Chair shall become the Chair for the remainder of that term, or until a new Chair can be voted in by a majority vote. If the Vice-Chair is vacant, the MCIOG may nominate a new candidate to be voted in through a majority vote, to then serve the remainder of the term.

VI. MEETINGS

Meetings shall occur regularly at locations and times as scheduled and agreed upon by the MCIOG. The frequency shall be no less than once every 2 months. Special sessions may be called by the Chair, Vice-Chair, or other MCIOG members as needed.

VII. DISPUTE RESOLUTION

A dispute will be submitted in writing to the Chair. The Chair will then attempt to resolve the dispute by facilitating discussion and seeking a solution through consensus agreement. If a consensus agreement is not reached, the members will vote on the issue and recommendations will be made to the department head of each participating agency. The department head of each agency will have final authority concerning personnel and fiscal matters related to their contribution and participation in the project.

VIII. SUBCOMMITTEES

A. Establishment

Subcommittees may be established by the Chair to serve the special interests, goals, or objectives of the program.

B. Members

Each subcommittee shall consist of a Chair and at least two additional members.

C. Subcommittee Chair's Power and Duties:

- Set the subcommittee agenda and preside
- Hold at least one meeting every two months until the task or objective is accomplished
- Address the goals and objectives of the subcommittee
- Review and approve subcommittee minutes prior, then provide minutes to the MCIOG Chair
- Report any progress, and outcomes to the MCIOG
- It is up to the IOG if the task or objective is accomplished

IX. STAFF

A. Collaborative Management Program (CMP) Coordinator

The MCIOG shall utilize its funding to hire a CMP Coordinator or to create/fund this position through an MOU from within its membership. The CMP Coordinator shall serve as staff to the MCIOG and as the ISST Facilitator.

Additional duties shall include:

- All duties will be voted on or assigned by the MCIOG
- Conduct research, and prepare data and reports for submission to the state per HB 1451 guidelines.
- Support coordination and communication efforts of the MCIOG, and the Chair (i.e. communicate meetings, agenda support, and other as-needed administrative support to the MCIOG).
- Attend all MCIOG meetings.
- Take minutes at all meetings and distribute them to the MCIOG members as defined by the process of communication with the Chair.
- Maintain member rosters for MCIOG and subcommittees.
- Maintain files or documents appropriate or needed for the functioning of the MCIOG.
- Facilitate ISST support team staffing and associated processes and documentation needs.
- Assist in the development and implementation of monitoring and or tracking of procedures, outcomes, etc.
- Maintain ISST bylaws and revisions, as well as the MCIOG bylaws and revisions.

B. Fiscal Agent

- The Department of Human Services will receive funds from the CFMS and 100% will be passed on to the fiscal agent to be overseen by the IOG. The MCIOG shall designate a fiscal agent each June before the beginning of the State Fiscal Year (SFY). The MCIOG shall enter into an MOU with the local fiscal agent with the terms recommended by the state which could include a cost for services.
- The IOG will develop a budget based on the approved needs of the Moffat County IOG. A proposed budget will be presented to the IOG for a vote on an annual basis or when new monies are received
The services provided by the fiscal agent include:
 - Monthly monitoring and tracking of expenditures and revenue
 - Monthly reporting to the MCIOG Chair and members

- Facilitation and coordination with CMP Coordinator, Northwest Colorado Health & MCIOG, and as needed for funding receipts and expenditures

C. Employer of Record

All accounts and records of the MCIOG and its subcommittees shall be open to the public at all reasonable times. Exceptions are permitted where a specific determination is made by the MCIOG that there is a legitimate public purpose achieved by withholding a document concerning legal, personnel, or proprietary information, as outlined in the Colorado Open Meetings Law and Colorado Open Records Act.

X. REINVESTMENT OF MONEY SAVED

Individualized agency savings will be kept by the agency and used to support staff participation and in-kind contributions to the HB 1451 process. Earned dollars will be housed at Northwest Colorado Health and will be utilized to fund the HB 1451 Coordinator's salary and support the implementation of MCISST and MCIOG decisions. Collaborative Management funds received by the DHS and allocated pursuant to CRS 24-1.9-104 will be reinvested in the IOG to provide appropriate services to children and families who would benefit from multi-agency services and support staffing. Funding requests will be accepted once per year. Funding requests can be used to finance positions and/or services that benefit children, youth, and families in a way that if the position/service did not exist, the results would be a bifurcated system and a burden would be placed on multiple systems. Funding requests must follow the established format and include a thorough explanation of:

- The target population and unmet needs within the community
- How the position/service will reduce duplication and eliminate fragmentation of services provided to children and families who would benefit from integrated multi-agency services, increase the quality, appropriateness, and effectiveness of services delivered to children and families who would benefit from integrated multi-agency services to achieve better outcomes for those children and families and encourage cost-sharing among service providers.
- Identified barriers to implementation and plans for sustainability without CMP funds
- Identified goals, objectives, and measurements that will show when a goal/objective is met
- Budget expenses and in-kind/cost-sharing matches

The MCIOG shall make determinations as to the investment of funds by a majority vote into program areas or to agencies providing CMP services. Investment shall be based on priority needs as identified in program goals and strategic planning.

Operating Reserve—The partners agree to protect against the risk of financial insufficiency to build, plan for, and maintain an operating reserve equal to the cost of conducting the business of the partnership for a minimum of one (1) year of salary for the CMP Coordinator and six months of ISST youth staffing expenditures whenever the fiscal environment allows it. A one (1) year fiscal sustainability plan will be formed based on current funds using current-year funding levels.

The IOG has complete authority over funding to make adjustments to sustain the plan throughout the fiscal year based on current Collaborative Management Program funds and budget.

XI. RISK SHARING

Legal and financial risk is fully assumed by each partner agency that supplies a service to children and families being served by the MCIOG. This thereby releases the MCIOG and its individual members of specific liability. Any community partners who receive funds from the MCIOG must provide in their funding request that they have legal and financial means before funds are dispersed. At a minimum of two times per fiscal year, MCIOG will receive an expenditure report compiled by the fiscal agent. The report will include current reserves, expenditures, spending trends, and a fiscal sustainability plan. The Fiscal Agent shall be responsible for ensuring that funds are spent in compliance with state, federal, and statutory guidelines.

XII. RESOURCE POOLING

All members of the MCIOG (mandated and non-mandated) agree, at minimum, to provide their time at designated MCIOG meetings to discuss the procedure, policy, best practices, protocols, and community needs. Any additional in-kind costs and time will be documented appropriately in the MOU. Each referred family in Moffat County will participate in the family MCISST staffing model/meeting. As the action plan is developed and implemented, each member of the MCISST is encouraged to work together to share costs and time associated with services that are needed for a family. To build effective and efficient ways to pool resources, blending and braiding of funding will be utilized as it is a part of the system's framework.

This is specific to each action plan and organized by the MCIOG CMP Coordinator/ISST Facilitator.

These situations will be documented in the Annual Report to the Colorado Department of Human Services and full expenditure reports to the IOG.

XIII. TERMINATION OF FUNDS

In the event a mandatory member as defined by Statute, 24-1.9-102 (1)(a) should resign from the Moffat County IOG, an emergency meeting of ALL IOG members will be called within seven days to vote upon distribution of remaining funds. The withdrawing party does not have a say in how the funds are spent. The Parties acknowledge that withdrawal from this MOU of any Mandated Party shall result in the automatic termination of this Agreement and termination of the collaborative system of delivery of services developed hereunder. To the best of their ability, the withdrawing party will stay until the end of the Fiscal Year. The withdrawing party shall assist the other Parties to achieve an orderly dissolution of the collaborative system with as little disruption as possible in the delivery of services provided to children and families who would benefit from multi-agency services. The MCIOG shall make determinations as to the investment of funds by a majority vote into program areas or to agencies providing CMP services. Investment shall be based on priority needs as identified in program goals and strategic planning. This is an ongoing process and conversation to impact system involvement by providing resources, services, and support to those in need of multi-agency services.

This is outside of the operating reserves referenced in X. Reinvestment of Moneys Saved.

XIV. EXPECTATIONS

The goal of the MCIOG is to work in a coordinated and efficient approach to serve the needs of the children and families in Moffat County to ensure they have the skills, resources, services, assistance, and support needed to engage in meaningful, positive, healthy, and productive lives in the community. The MCIOG strongly supports evidenced-based practices, services, and programming that support the above goal. All members (mandated and non-mandated) of the MCIOG and MCISST and any associated subcommittees agree to uphold this in all functions, duties, and services provided through this collaboration.

XV. OUTCOME MEASUREMENT

Outcomes will be tracked for any Collaborative Management Program client that was served through an Individualized Service and Support Team (ISST). Each individual client must be linked to one of the 14 outcomes either in child welfare, juvenile justice, education, health/mental health, or family domain.

All outcomes will be tracked in ETO through the ISST touchpoint. All outcomes, except those in the family outcome domain, are measured within the three-month timeline of the ISST.

The IOG will have discussions about the outcomes regularly.

XVI. STAFF TRAINING

As new MCIOG members are added to the roster, the CMP Coordinator and MCIOG Chair will ensure the necessary board training and resources are provided to obtain participation. All designated delegates for membership will ensure their alternate attendees receive the appropriate onboarding training processes and resources to act on the agency's behalf (ie understanding all roles, responsibilities, and expectations). Other training needs and opportunities will be assessed by the MCIOG members for appropriateness and relevance to the stated goals, mission, and financial parameters of the CMP state guidelines.

The CMP Coordinator attends applicable trainings yearly, and any trainings local and regional that apply to the position such as family engagement facilitation training. Both the IOG and the CMP Coordinator meet annually for a Strategic Planning meeting to ensure effective communication around the participation and engagement of CMP partners and expectations of the process and procedure for onboarding new CMP Partners.

It is the responsibility of the MCIOG to train staff at least once a year on programming.

XVII. PARLIAMENTARY AUTHORITY

The rules contained in the most current edition of Robert's Rules of Order shall govern the MCIOG and its subcommittees in all cases to which they apply and in which they are not inconsistent with these bylaws, any special rules of order the MCIOG may adopt, or as otherwise provided by law.

XVIII. AMENDMENT OF BYLAWS

These bylaws may be approved or amended in whole or in part by a majority vote by a quorum of the MCIOG voting members present during a regularly scheduled meeting provided any proposed changes to the bylaws are distributed in written form to ALL members at least ten days before the meeting at which action is to be taken on the proposed changes. Changes to the bylaws may be made at any time, but they cannot be enacted until the next SFY. A quorum is defined as 51% of the voting members of the MCIOG.

XIX. VERIFICATION

The IOG members verify that the foregoing document is a true and accurate copy of the bylaws of the Moffat County IOG, which were approved at a meeting by the IOG held on the 8th day of April 2025.

Adopted May 12, 2015

Revision May 10, 2016

Revision May 9, 2017

Revision May 8, 2018

Revision May 14, 2019

Revision March 9, 2021

Revision April 12, 2022

Revision May 9, 2023

Revision May 14, 2024

Revision April 8, 2025

APPENDIX B

Moffat

County

ISST

Policies and

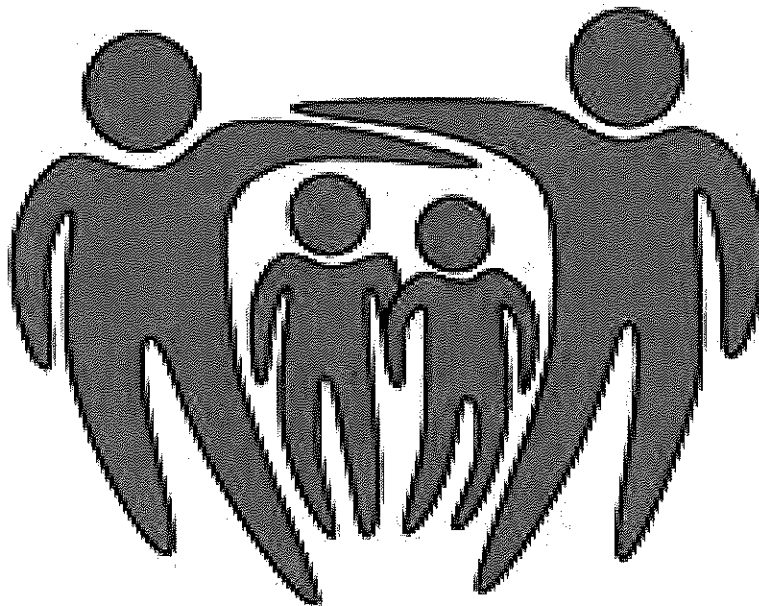
Procedures

& Brochures

Moffat County

Individualize Service and Support Team (MC ISST)

Policies and Procedures



**Mission Statement: Community
Collaboration to Empower Youth and
Families**

Revised-April 2025

ISST Quick Overview

Individualized Service and Support Team (ISST) Structure and Principles:

An ISST is a mandated component of the Collaborative Management Program (CMP) legislation via House Bill 04-1451. The Collaborative Management Program was implemented in Moffat County in 2006. A key mission of CMP is to coordinate, manage, and integrate the provision of services and supports to children, youth, and families across systems.

What is an Individualized Service and Support Team (ISST)?

An ISST is a collaboration among agencies/individuals who meet with eligible youth and their families who are involved in or would benefit from integrated multi-agency services. The TEAM assists them in identifying needed resources and services and improving the efficiency and availability of services identified. Specific ISST goals are to:

- provide support and/or services to eligible youth who have or need involvement with multiple systems or agencies or who may need access to their services and supports
- increase the quality, appropriateness, and effectiveness of services
- achieve better outcomes for youth who need services
- encourage cost-sharing among service providers
- reduce duplication and fragmentation of services among service providers
- connecting families to services and supports in a 2Gen approach aimed at holistically serving families, increasing positive outcomes, nurturing self-sufficiency, and fostering resiliency based on strengths

Who is Eligible for ISST Services?

Referred youth need to meet the following criteria (families of referred youth are also eligible for services if a need for those services is identified in the wraparound plan and supports a positive outcome for an eligible youth):

- require support or services in areas that limit independence and/or functioning and/or may impede their ability to participate in daily activities at home, school, or in the community;
- be between the ages of birth to the day the youth turns age 21;
- have involvement in the department of human services, health/mental health/education/juvenile justice agencies;
- be a voluntary and willing participant in the process;
- have exhausted all other likely sources of funding (if asking ISST for financial assistance).

Who Are the Members of the Individualized Service and Support Team?

The ISST is required to be composed of representatives from the mandatory signatories to the HB-1451 Collaborative Management Memorandum of Understanding (MOU), family members, and

family advocates. Family member(s) at an ISST may be the child or youth, the child(s) or youth(s) biological or adoptive parent(s), stepparent(s), foster parent(s), grandparent(s), legal guardian(s), sibling(s), extended family, kinship giver(s); friends or others as included by the family.

Team members include representatives from youth servicing agencies, including—but not limited to—Moffat County Department of Human Services, 14th Judicial District Probation Department, Law Enforcement, Northwest Colorado Health, Mind Springs Health, The Health Partnership, Division of Youth Services, Moffat County Youth Services, Moffat County School District, Advocates Crisis Trauma Survivors Services, Moffat County Public Health, Boys and Girls Club of NW Colorado, Northwest Colorado Center for Independence, and others as deemed appropriate. The ISST also seeks the active participation and expertise of parents, extended family, and other support systems specific to each youth.

ISST Member Commitment Expectations

ISST members are asked to review e-mailed referrals in advance of each meeting. Occasionally, members may also be asked to participate in other e-mail correspondence with the facilitator, IOG, and/or other ISST members regarding miscellaneous issues affecting youth/families who are participating in the ISST process.

The Moffat County IOG recognizes that this is a voluntary position and sincerely appreciates the dedication of those willing to serve on the team. The value and effectiveness of the ISST process depend heavily on participation from the community.

Appointed members are asked to make a sincere commitment to attending and participating in meetings, or send a representative in their place.

ISST Member Confidentiality Agreements

The quality and integrity of the ISST process rely heavily on the youth/families' information they share with the ISST and will remain confidential. As such, all appointed ISST members are required to sign an agreement stating they will maintain strict confidentiality regarding all cases discussed by the Team.

ISST Decision-Making Policy

Every effort is made to reach a consensus. Consensus is understood as:

Although some may not be in complete agreement, the proposal is within acceptable limits and all can agree to support it

When all cannot come to a consensus, the concerns of those who do not agree with the majority are heard and an effort is made to modify the proposal to accommodate diverse areas of expertise and opinion.

If attempts to achieve consensus by modifying the proposal are not successful, the issue will be decided by a majority vote. The record will show whether the proposal was adopted or not adopted, but that the decision was not unanimous and the names and opinions of those who support or do not support the decision will be recorded. The ISST facilitator shall only participate in a vote in the case of a deadlock.

What Happens at an ISST Meeting?

The ISST meeting format strives to ensure that youth/family strengths are considered in the development of all services. Families have a primary decision-making role in the care of their children. Youth and their families are full participants in the ISST process in identifying resources and services that will work best for them. This includes choosing culturally and linguistically competent supports, services, and providers; setting goals; designing, implementing, and evaluating programs; monitoring outcomes; and partnering in funding decisions. Family Voice and Choice are prioritized during all phases of the wraparound process. Planning is grounded in family members' perspectives, and the team strives to provide options and choices such that the plan reflects family values and preferences. Though the process may vary depending on the case, the general format of an ISST meeting is as follows:

- Welcome;
- Brief introductions;
- A reminder of confidentiality agreements signed by the team member representing their agency;
- Permission from the family to share information;
- Background information is reviewed from the ISST referral form and additional information may be presented at this time;
- Identify strengths of the child/family to be used for developing services;
- Confirm youth/family needs and intended outcome of the meeting (What is the purpose or goal of the ISST referral/request?);
- Discuss complicating factors, concerns, barriers, and gaps to obtaining services
- Brainstorm resources and options the family may want/need to consider in meeting their stated needs/goals;
- Develop a specific integrated plan for the provision of services and/or allocation of funds;
- Assign reasonable and agreed-upon deadlines to the action items;

Determine a schedule for follow-up if needed. The ISST Facilitator may ask members to take responsibility for follow-up on certain action items. The Facilitator will connect with the client and the ISST member to ensure needs are met.

How Do I Refer Someone to the ISST?

To refer a youth to the ISST please contact:

Susie Coleman, CMP Coordinator

Phone: (970) 871-7684

Email: scoleman@northwestcoloradohealth.org FAX: (970) 824-2548

Making a Referral to the ISST?

The referring agency staff is responsible for completing the referral paperwork and getting the Consent to Release Information form signed by the family. For a referral to be scheduled for staffing, **the referral form and consent form must be received**. When possible, the ISST Facilitator will be invited to meet with the referral party to explain the process and answer any questions. The referral will then be distributed to the ISST Team by the ISST Facilitator. Any ISST member may respond to the referral with additional information.

The referring staff will be responsible for:

- The referring party/agency is responsible for ensuring that the Referral and Consent to Release Information forms are complete upon submission and attending an ISST meeting to support the family.

ISST Referrals are triaged through a three-tiered lens:

Tier I: A youth and their family may need to be connected to services and support in the community. The referent and CMP Coordinator brainstorm and identify appropriate resources, services, and supports and associated cost-sharing and/or flex funds requests as necessary. The CMP Coordinator then reached out to appropriate funders and/or grants.

Tier II: The need for short-term services or support is identified. The ISST determines if the youth and family are involved in or would benefit from integrated multi-agency services. Flex fund requests may be made and approved by the ISST.

TIER III: These cases seek to engage youth and families with complex needs who are involved in or who would benefit from integrated multi-agency services. These referrals will be sent to our High-Fidelity Wraparound Supervisor. High Fidelity Wraparound facilitates the coordination of services and supports that may be long-term (lasting up to a year). A High Fidelity Wraparound staff member is assigned to the case and provides meeting coordination, facilitation, ISST updates, and family follow-up.

Individualized Service and Support Team Process:

1. The ISST Facilitator emails the ISST completed referrals (completed referral form and consent form) as they are received.
2. The ISST members are to provide narratives, if appropriate, about the client to the ISST Facilitator. The family will receive this information.
3. The ISST must receive pertinent information in writing no later than the Monday before the staffing. Additional information may be provided verbally at the actual staffing.
4. Participants will present additional information for the Team's consideration.
5. Based on the information received, the Team will make recommendations for the provision of services.
6. A reasonable time frame will be established for a follow-up review based on the Findings & Recommendations Form.
7. As much as possible, follow-up time frames will be assigned to the action items at the staffing.
8. If deemed necessary, a follow-up meeting will be scheduled at the end of the staffing or will be determined as case updates are received.
9. The facilitator will complete the Findings and Recommendation form and distribute it to the Team for review and any follow-up within 48 hours from the initial staffing.
10. The ISST Facilitator and agency responsible for the referral will make follow-up calls and emails to help manage the process and report back to the team as necessary.

ISST Funding Request Policy:

1. Other revenue sources have been explored
2. Funding requests have to be directly related and move the youth or family toward their goal(s)
3. ISST must approve the request
4. The ISST Facilitator will submit a check request with supporting documentation to Accountspayable@northwestcoloradohealth.org for payment
5. If additional fund requests are made after the initial staffing, an email will be sent to the ISST for approval. The Team has 72 hours or three business days to motion or decline the request

ISST Case Completion Criteria

An ISST referral is considered complete or closed when:

1. Youth goals are met, and the Team votes to close the case.
2. If several attempts to contact the family after the initial ISST meeting are unsuccessful.
3. A family leaves Moffat County.

ISST Flexible Funding

Flexible Funding is available money to help clients and families achieve their goals and become self-sufficient by removing barriers in their lives. Below are policies and procedures for the approval of flex funds to be used.

Family Flex Funds: (ISST members can approve up to \$1000 per family per year, depending on funding availability)

Funding requests will be considered after all information is presented in the ISST Meeting;

- ✚ *What are the needs of the family?*
- ✚ *Do the team members agree with the need as identified by the family?*
- ✚ *Have the youth/family's strengths been explored concerning the identified need?*
- ✚ *Has the team determined the amount of time/money necessary to meet the need?*
- ✚ *Has the team discussed a transition plan to family/community support?*
- ✚ *Have all family, community, system, and provider resources been explored?*
- ✚ *Have funds for this need been pursued from every other known available funding source?
(ISST needs to be the payor of last resort)*
- ✚ *Does the request fit with the goals of the IOG to reduce duplication and eliminate fragmentation of services, and increase the quality, appropriateness, or effectiveness of services?*

A motion will be made by one of the voting member representatives and seconded by one of the voting member representatives.

If a need is identified that costs more than \$1000.00, the request will be brought to the IOG for discussion and approval.

The Fiscal Agent will be provided with receipt(s) documenting the expenditure of flex funds.

The Fiscal Agent will monitor expenditures and provide the CMP Coordinator and IOG with monthly expenditures and fund balances.

Moffat County ISST Members

Designee for Moffat County School District	(970) 826-6270
Erin Steger, Boys and Girls Club of NW Colorado	(970) 826-0411
Moffat County Dept. of Human Services	(970) 824-8282
Roberta Lamm, Probation /Judicial	(970) 824-7304 ex 307
Designee for Advocates Crisis Trauma Survivor Services	(970) 824-9709
Designee for Mind Springs Health	(970) 824-6541
Northwest Colorado Health	(970) 870-4112
Whitney Bakarich, Youth Resiliency at NWCOH	(970) 871-7682
Katrina Willey, MC Youth Services Department	(970) 824-9150
Department of Youth Services	(970) 241-4888
Selene Cooper, Moffat County Public Health	(970) 629-4003
The Heath Partnership Care Coordinators	(970) 875-3648

10 Principles of the ISST Process

1. **Family voice and choice:** Family and youth/child perspectives are intentionally elicited and prioritized during all phases of the wraparound process. Planning is grounded in family members' perspectives, and the team strives to provide options and choices such that the plan reflects family values and preferences.
2. **Team-based:** The wraparound team consists of individuals agreed upon by the family and committed to them through informal, formal, and community support and service relationships.
3. **Natural supports:** The team actively seeks out and encourages the full participation of team members drawn from family members' networks of interpersonal and community relationships. The wraparound plan reflects activities and interventions that draw on sources of natural support.
4. **Integration:** Team members work cooperatively and share responsibility for developing, implementing, monitoring, and evaluating a single wraparound plan. The plan reflects a blending of team members' perspectives, mandates, and resources. The plan guides and coordinates each team member's work towards meeting the team's goals.
5. **Community-based:** The wraparound team implements service and support strategies that take place in the most inclusive, most responsive, most accessible, and least restrictive settings possible; and that safely promote child and family integration into home and community life.
6. **Culturally competent:** The wraparound process demonstrates respect for and builds on the values, preferences, beliefs, culture, and identity of the child/youth and family, and their community.
7. **Individualized:** To achieve the goals laid out in the wraparound plan, the team develops and implements a customized set of strategies, supports, and services.
8. **Strengths-based:** The wraparound process and the wraparound plan identify, build on, and enhance the capabilities, knowledge, skills, and assets of the child and family, their community, and other team members.
9. **Persistence:** Despite challenges, the team persists in working toward the goals included in the wraparound plan until the team reaches an agreement that a formal wraparound process is no longer required.
10. **Outcome-based:** The team ties the goals and strategies of the wraparound plan to observable or measurable indicators of success, monitors progress in terms of these indicators, and revises the plan accordingly.

What Happens at an ISST Meeting?

The ISST meeting format strives to ensure that youth and family strengths are considered in the development of all services and that youth, and their families are full participants with the ISST in identifying resources and services that will work best for them. The process may vary depending upon the case, but the general format of an ISST meeting is as follows:

1. Welcome
2. Introductions
3. Confirm youth/family needs and the intended outcome of the meeting. (What is the purpose or goal of the ISST referral/request?)
4. Identify strengths of the child/youth and family to be used for developing services
5. Discuss concerns, barriers/gaps to obtaining services
6. Brainstorm resources and options the family may want or need to consider to meet their stated goals and needs.
7. Develop an integrated service plan for the provision of services and/or allocation of funds

How Do I Refer Someone to the ISST?

To refer a youth to the ISST, please contact:

Susie Coleman

CMP Coordinator/ISST Facilitator

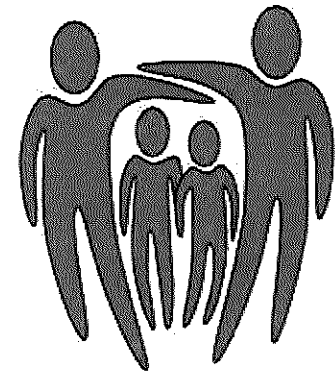
745 Russell Street, Craig, Colorado

970-871-7684

Email:

scoleman@northwestcoloradohealth.org

MOFFAT COUNTY



INDIVIDUALIZED SERVICE AND SUPPORT TEAM

The ISST is an initiative of the Moffat County Collaborative Management Program and facilitates actions and activities to accomplish the goal of House Bill 1451 Collaborative Management Program



What is the ISST?

The ISST is a collaboration among agencies and individuals that meet with at-risk youth and their families to assist them in identifying needed resources and services to improve the efficiency and availability of services.

Specific ISST Goals

- ❖ Provide support and/or services to youth who may be involved in multiple systems or agencies or who may need access to their services and support.
- ❖ Increase the quality, appropriateness, and effectiveness of services to children, youth, and families who would benefit from integrated multi-agency services.
- ❖ Achieve better outcomes for youth who need services and support.
- ❖ Encourage cost-sharing among service providers.

- ❖ Reduce duplication and fragmentation of services among service providers.

Who Are the Members of the ISST?

Team members include representatives from the following community organizations:

- Moffat County Department of Human Services
- 14th Judicial District Probation Department
- Moffat County Youth Services Department
- Northwest Colorado Health
- Division of Youth Services
- Mind Springs Health
- Advocates Crisis Trauma Survivors Services
- Boys and Girls Club of NW Colorado
- The Health Partnership
- Moffat County Public Health Nurse

The ISST also seeks parents' active participation and expertise, extended family, and other support systems specific to each youth.

Who is Eligible for ISST Services?

Referred youth need to meet the following criteria:

- At-risk children and youth ages birth to age 21 who reside in Moffat County.
- Be involved with DHS, probation, the courts, public health, community mental health, school district, domestic violence, and/or juvenile justice agencies.
- Be a voluntary and willing participant in the process.
- Require support or services in areas that limit independence and functioning and may impede their ability to participate in daily activities at home, school, or the community.
- The desire for one coordinated service plan among agencies.

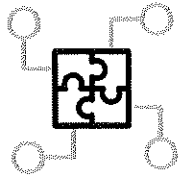
Families of referred youth are also eligible for services if a need for those services is identified in the treatment plan and supports a positive outcome for the eligible youth

"COLLABORATION TO EMPOWER YOUTH AND FAMILIES"

Collaborative Management Program & Individualized Service & Support Team Services

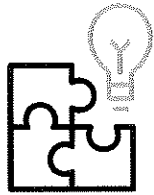
What is CMP?

The Collaborative Management Program was created to help families who are involved in several agencies and require a multi-agency service plan to focus on the family's needs and goals.



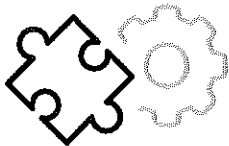
What is an ISST?

The Individualized Service and Support Team is a collaboration of professionals who have different areas of expertise that come together to support children/youth and their families who may be involved with DHS, school, youth services, probation, the courts, mental health, or domestic violence agencies. The ISST comes together focusing on the family's strengths to provide resources, services, and supports to help meet the family's goals.



ISST Goals

- Family Voice and Choice
- Brainstorm solutions
- To provide a positive outcome for the families that we serve
- To provide one coordinated service plan
- To cost-share among agencies to make sure you have the financial support you need to be successful.



What happens at an ISST?

The ISST format strives to ensure youth and family strengths are considered in the development of all services and that the families are full participants in identifying resources and services that best work for them.



What can the ISST do for me?

Think of the ISST as your village to support your family in reaching their goals. The ISST can help with:

- Access to health/mental health services
- Funding prosocial activities, after school sports, and recreation programs
- Workforce support and experience
- Financial freedom
- Parenting support
- Transportation
- Substance use services
- And much, much more!!

ANYONE CAN MAKE A REFERRAL.
School counselors/teachers, caseworkers,
therapists, health professionals, etc!

NORTHWEST COLORADO
HEALTH

Contact Susie Coleman, CMP Coordinator/ISST Facilitator
(970) 871-7684 • scoleman@northwestcoloradohealth.org

APPENDIX C

ISST And Prevention Program Descriptions

Moffat County ISST's Descriptions

- The CMP's ISST Model 1 is called the Moffat County Individualized Service and Support Team ("MC ISST").

It is facilitated by the CMP Coordinator. The CMP target population consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multi-system integrated service plan or multisystem approach.

Member agencies in attendance may include Mind Springs Health, Northwest Colorado Health, 14th Judicial District Probation Department, Moffat County School District, Department of Human Services, Division of Youth Services, Moffat County Youth Services, Boys and Girls Club of NW Colorado, Open Heart Advocates, Public Health, Northwest Colorado Center for Independence and The Health Partnership.

This ISST(s) model takes a two-generation ("2Gen") approach in an effort to holistically serve Colorado's families by creating opportunities for addressing the needs of both the vulnerable children and their parents together to increase positive outcomes, nurture self-sufficiency, and foster resiliency based on the strengths and assets rather than the deficits. Our ISSTs include recommendations/referrals to connect both the child and adult to services to support the family's well-being and additionally provide opportunities to acquire the skills, training, or employment needed to become successful in their daily lives. During an ISST, adult family members are connected to services and supports, including, but not limited to Workforce Center, where they can gain job readiness skills training (School to Work Alliance, Colorado Works, etc.), financial planning services, resume building, and employment.

Research shows that a child's developmental path is influenced by their relationships with the important people in their lives. The two-generation approach seeks to address the issues by developing a multi-agency service plan for both children and parents.

Integrated services provided by collaborative partnerships with DHS, Mind Springs, Moffat County School District, Northwest Colorado Health, Workforce Center, Parent Education Center, and other community-based programs for both the youth and their family to meet their intended outcomes or goals may include: Connection to SNAP, Summer Food Assistance Programs, Emergency Food Assistance, Medicaid, low-income housing, and energy assistance programs (LEAP), domestic violence services, mental health services, and treatment programs and substance abuse services.

services.

➤ The CMP's ISST Model 2 is called Family Engagement Meeting ("FEM"). The CMP target population consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multi-system integrated service plan or multisystem approach.

This ISST promotes increased engagement by families in permanency planning, service coordination, continuity, and consistency in case management and case closure for the family who would benefit from multiple disciplines in the delivery of services. The Department of Human Services is the lead agency for hosting the FEM. The Family Engagement Meetings include a trained facilitator, a case supervisor, a caseworker, and the youth's parents or caregivers. Other parties that may be invited to the meeting may be attorneys, CASA volunteers, a GAL, service providers, and extended family or supportive parties. The goal is to help families and children swiftly and safely stabilize so that they may successfully leave the child welfare system.

Family Engagement Meetings will focus on the strengths and needs of all family members. Not just one child at a time.

FEMs are scheduled every ninety (90) days when a child is in out-of-home care, and every six (6) months when a child is in-home, in addition to the standard meetings that occur when a case opens. A multiple-agency service plan will be developed with a two-generation approach ("2Gen") that will address the identified needs of both the vulnerable children and their caregivers. Member agencies that may be invited to the FEM could include the CMP Coordinator, Mind Springs Health, 14th Judicial District Probation Department, Division of Youth Services, Moffat County School District, Open Heart Advocates, Colorado Youth Detention Continuum ("CYDC") Case Manager and a Guardian *ad Litem* ("GAL").

Integrated services provided by collaborative partnerships with DHS, Mind Springs, Moffat County School District, Northwest Colorado Health, Workforce Center, Parent Education Center, and other community-based programs for both the youth and their family to meet their intended outcomes or goals may include: Connection to SNAP, Medicaid, Emergency Food Assistance, low-income housing, and energy assistance programs (LEAP), domestic violence services, mental health services, and treatment programs and substance abuse services.

Moffat County Prevention Program Descriptions

Youth Resiliency

The Youth Resiliency Prevention Program prevents multisystem involvement by including two (2) or more system representatives in the development of prevention programming. These systems include Moffat County School District, GOAL Academy, Northwest Colorado Health, and Boys and Girls Club of Northwest Colorado.

Moffat County IOG provides coordination and oversight for the program which supports students at the Elementary Schools, Craig Middle School, Moffat County High School, GOAL Academy and the Boys and Girls Club. The goals align with the mission of the CMP.

The Youth Resiliency Program takes an evidence-informed approach to addressing the feelings of grief and loss that children and youth experience associated with divorce, death, chronic illness, abandonment, addiction, and homelessness to prevent future negative health outcomes, risky behaviors, and to build resiliency. The Youth Resiliency program uses small support groups and classroom presentations to offer age-appropriate activities to help youth reframe situations to better navigate the coping process and build self-esteem and self-awareness. It is understood that there is a population of participants who have or will need involvement with Moffat County health/mental health, human services, education, or juvenile justice agencies.

The primary goal of the Youth Resiliency Prevention Program is to increase protective factors—particularly social connectedness and nervous system regulation—by fostering strong, supportive relationships between youth and the caring adults and communities in their lives. By creating environments where students feel safe, seen, and supported, the program helps young people build the internal capacity to regulate their nervous systems, respond to stress in healthy ways, and develop resilience through co-regulation and connection. Developed as a proactive, trauma-informed initiative, the program seeks to reduce the long-term impacts of Adverse Childhood Experiences (ACEs) by intentionally cultivating Positive Childhood Experiences (PCEs).

PCEs—such as feeling safe with caregivers, having a sense of belonging in school, participating in meaningful traditions, and having at least one non-parent adult who takes a genuine interest in the child—have been shown through research to buffer the effects of trauma and promote lifelong mental and physical health. According to studies published in *JAMA Pediatrics* (Bethell et al., 2019), children with higher counts of PCEs demonstrate significantly lower rates of depression, anxiety, and risky behaviors, even when ACEs are present. The Youth Resiliency Program supports this protective framework by promoting school attendance, increasing engagement, reducing the stigma around behavioral health, and improving long-term health outcomes.

Youth Resiliency Program foresees reaching Moffat County Youth in kindergarten through high school. Youth Resiliency served concurrent enrollment students at Colorado Northwestern Community College along with students at GOAL Academy, an accredited multi-district online charter high school.

	2023/2024 School Year	2024/2025 School Year as of April 1, 2025
Distinct Youth with Consent	104	123
Youth Encounters	4310	1976
Total Sessions	254	250

In SFY 2024-2025, Youth Resiliency anticipates reaching 125 distinct youth in small groups with consents, at least 2000 total youth encounters over 275 sessions. Encounters are defined as contact with youth. For example, one distinct youth may participate in an 8-week cohort and thus would be counted as 8 encounters. The difference between encounters from 2023/2024 to 2024/2025 was a change in programming at Craig Middle School. During the 2023/2024 school year, the request was to come during their wellness times once per month and the entire school was present. In 2024/2025, the request was to co-facilitate the 7th Strong Classes once per week. This is reflected in the overall session increase.

Key concepts of resiliency as identified by Harvard University's Center on the Developing Child include "identifying a supportive adult, building self-efficacy skills, providing opportunities to strengthen adaptive skills and self-regulatory capacities, and mobilizing sources of hope" (National Scientific Council on the Developing Child, 2015, p.5) are woven into each group.

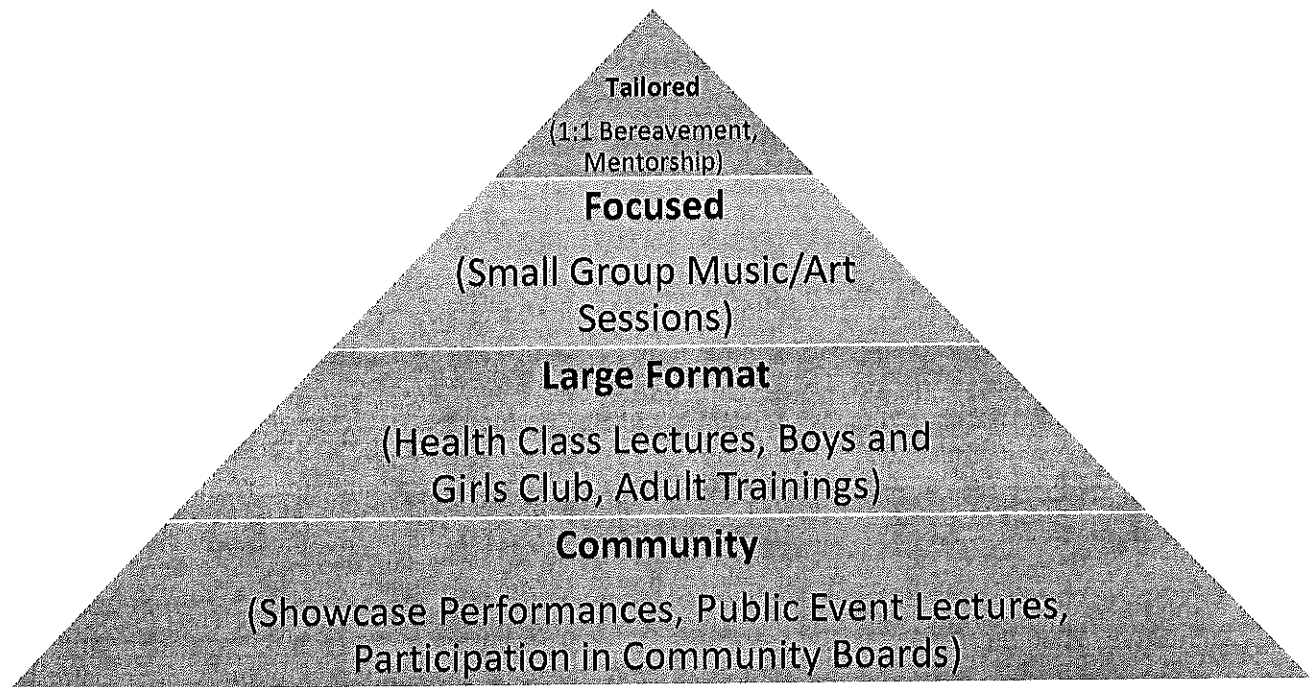
Harvard's research into resiliency states that the number one factor is a safe, stable, and consistent adult. The program aims to give students the tools to know various places to advocate within their families and communities. It also gives them the language to advocate for those adults. Self-efficacy is defined as the evaluative capacity to judge the personal ability to cope with a situation. If kids believe that they can do it, research indicates that they will be able to resource through difficult situations.

Developing awareness of dysregulation and then teaching coping and regulation skills is woven into each group. The community outreach component helps students understand their environment and traditional, community-specific ways to access resources.

How we serve

There are several tiers of service of the Youth Resiliency Program, but all are community-based. The Youth Resiliency team travel to where the youth is so that 1) they feel

comfortable in an environment they are familiar with and 2) overcome barriers to access such as transportation/scheduling.



Tailored services are delivered on a time-limited basis. Many times, when there is a death, access to therapy services is limited by access and waitlists. Additionally, there are times when issues arise in a group setting that need to be addressed on a 1:1 basis. When the need arises for intervention rather than prevention, YR staff work with the family to set up therapy services with a local professional. Tailored services also include volunteer onboarding, family support, and professional consultation.

Focused Small Group Sessions: Art and Music-Based small group sessions are focused on 6–10-week sessions. These groups are called “closed groups” which means that the same cohort of students continues through the entire 6-week program. Small groups occur during the school day at the students’ school. At times, these groups also occur outside of school hours. Small groups use age-appropriate activities to build resiliency skills and help youth reframe situations, so they are better able to navigate the coping process and build self-esteem and self-awareness. During small groups, youth can connect to peers who have experienced similar challenges and learn to communicate about their emotions. Teaching students about stress helps them deal with a variety of life’s adversities.

Large Format: These large format events function to increase awareness of resilience skills. These include guest-lectures to health classes, wellness events at Craig Middle School, single session open-format groups at Boys and Girls Club/Totally Kids, and adult trainings for youth-serving organizations such as Partners and Boys and Girls Club Staff.

Community: Community Events are defined as open to the public. These include Music Showcase Performances such as the Colorado Mountain College (CMC) music club concert that happened in November 2021, lectures at the Routt County Youth Services Coalition (RCYSC) Parent Connection Summit.

The staff has found it vital to teach ALL students, so they are not just able to “get through”, but stay focused and find ways to recover so that perseverance aids in becoming stronger. The goals align with the mission of the CMP. The key concepts of resiliency identified by the Harvard University Center on the Developing Child, are the objectives of the program, and are woven into each group: Identifying a supportive adult, building self-efficacy skills, self-regulation, and mobilization sources of hope. The Youth Resiliency Program can support youth, providing protective factors that decrease the likelihood of involvement with the Department of Human Services, support education, and contribute to the fabric of mental health supports. The program complements and accelerates complex interventions taking place at school, such as one-on-one therapy

References

Bethell, C. D., Jones, J., Gombojav, N., Linkenbach, J., & Sege, R. (2019). *Positive childhood experiences and adult mental and relational health in a statewide sample: Associations across adverse childhood experiences levels*. JAMA Pediatrics, 173(11), e193007. <https://doi.org/10.1001/jamapediatrics.2019.3007>

National Scientific Council on the Developing Child. (2015). *Supportive relationships and active skill-building strengthen the foundations of resilience* (Working Paper No. 13). Center on the Developing Child at Harvard University. <https://developingchild.harvard.edu/resources/supportive-relationships-and-active-skill-building-strengthen-the-foundations-of-resilience/>

APPENDIX D

Referral

and

Release of

Information

Form



Moffat County Collaborative Management Program

INDIVIDUALIZED SERVICE AND SUPPORT TEAM

Date of Referral: _____

Date Received: _____

Referral Source	
Name:	
Agency:	
Phone:	
Email:	

Child/Youth Information

Name: _____ Gender: _____ DOB: _____

Address: _____

School: _____ Grade: _____ IEP: (Y/N)

Ethnicity: ____Black/African American ____Asian/Pacific Islander ____White, Non-Hispanic
____Hispanic/Latino ____Native Hawaiian/Pacific Islander

____American Indian ____Multi-Racial ____Other: _____

Parent/Guardian Information

Name: _____ Relationship: _____

Phone #: _____ Email: _____

Siblings/Children Living in Household

1. _____ Male/Female DOB: _____

2. _____ Male/Female DOB: _____

3. _____ Male/Female DOB: _____

4. _____ Male/Female DOB: _____



Agencies currently involved in or that could benefit from collaboration

DHS Involvement Case Number: _____

Child Welfare ID: _____

If DHS was selected, was it through a D and N: ____ Yes ____ NO

____ Probation Supervision ____ Mental Health Services

____ Division of Youth Services ____ Educational Services/IEP

____ CASA ____ Health Partnership

____ Court Involvement ____ Open Heart Advocates

____ Moffat County Youth Services ____ Northwest Colorado Health

____ Public Health Other Services: _____

Disability Status:

____ Yes, has a disability ____ No, does not have a disability

Victim Status:

____ Victim in a criminal protection order or JD or criminal case

____ Recipient of Victim's Compensation

____ Protected party in a protection order

____ None of the above

Presenting Issues/Concerns Prompting Referral



Goals

MOFFAT COUNTY COLLABORATIVE MANAGEMENT PARTNERSHIP (HB04-1451)

INFORMED CONSENT AUTHORIZING THE RELEASE OF CONFIDENTIAL INFORMATION

PURPOSE OF RELEASE: This Consent Authorizing Release of Confidential Information is intended for interagency coordination and case management, which is critical to allow certain agencies to be part of the committee under the Collaborative Management Program. Information obtained is confidential under memorandums of understanding (MOU) between these agencies and the Moffat County Department of Human Services to coordinate and manage assessments, evaluations, care, treatment, supervision, education, protection, proper disposition, or placement of the subject person(s), and services. This Consent Authorizing Release authorizes the sharing of information under applicable state and federal law. The information exchanged may not be used as evidence in a criminal proceeding nor be used to investigate or prosecute a suspected crime, unless such information documents are subpoenaed.

Any information shared and gathered by this program prior to the expiration or revocation of this release may continue to be used by the program for statistical and program evaluation purposes.

I, _____, on behalf of myself and/or my children and/or wards,

(Name of Child/Ward) (Date of Birth)

(Name of Child/Ward) (Date of Birth)

(Name of Child/Ward) (Date of Birth)

(Name of Child/Ward) (Date of Birth)

Hereby authorize(s) the agencies, persons (s), and institutions (s) to release and share among themselves the following confidential information for investigatory and case management purposes:

Moffat County Department of Human Services
14th Judicial Probation Department (Juvenile, County, Municipal)
Northwest Colorado Health
Division Of Youth Services
Moffat County Youth Services/CYDC Program
Advocates-Crisis, Trauma, and Survivor Services (ACTSS)
Mind Springs Health
SUD Provider
Moffat County School District
Boys and Girls Club of NW Colorado

NWCO Center for Independence
Moffat County Public Health
The Health Partnership
Colorado Workforce Center
United Way
Safe Care
Nurse Family Partnership
Love INC
Community Budget Center

☐ Other _____

MOFFAT COUNTY COLLABORATIVE MANAGEMENT PARTNERSHIP (HB04-1451)

INFORMED CONSENT AUTHORIZING RELEASE OF CONFIDENTIAL INFORMATION

A general medical release is not sufficient to release records, but this release does accomplish this purpose. The Consent to Release includes any health Information, medical records, or drug/alcohol abuse records which may be a part of the above-stated records, protected under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 C.F.R. Pts. 160 & 164 and 42 C.F.R. pt 2. Disclosure of such records cannot be disclosed except in situations legally required or permitted. Information about me cannot be disclosed to persons or agencies without my written consent. I understand that additional protections exist for substance abuse information and for HIV/AIDS information, unless otherwise provided for in the regulations. I understand that none of the agencies listed herein may condition my treatment on whether or not I sign this form. The Federal Rules prohibit the use of this information to criminally investigate or prosecute any alcohol or drug abuse patient.

I understand that I may revoke this authorization at any time by signing the revocation statement below and providing this document to the agencies listed in this Consent to Release. **This Consent to Release automatically ends one year from the date I sign the form, or when the sharing of information is no longer needed to manage or provide services to me, my child (ren), or wards, or when I revoke my consent, whichever is sooner, except to the extent that the program or person authorized to make the disclosure has already acted in reliance on this consent.** Agencies and providers who are listed in this Consent to Release and request information under this release may use a copy or facsimile (FAX) of this form in place of the original signed consent form. I agree that this information may be re-disclosed to all agencies listed if necessary to fulfill the purpose of the Consent to Release.

This INFORMED CONSENT AUTHORIZING RELEASE OF CONFIDENTIAL INFORMATION has been explained to me. I have read it (or it was read to me) and understand its provisions. I have been given a reasonable amount of time to ask questions and consider whether to permit sharing of this information. I hereby willingly agree to share of information as needed above. I have received a copy of this INFORMED CONSENT AUTHORIZING RELEASE OF CONFIDENTIAL INFORMATION.

Client Name (Print)

Date of Birth (Month/Day/Year)

Signature of Client/Parent/Authorized Representative

Date of Signature

For Questions regarding this form, please call Susie Coleman, CMP Coordinator

(970) 871-7684

Email-scolem@northwestcoloradohealth.org

2025/2026 Consent

Participant Information

Participant Name:

Last

First

M.I

Date of Birth: _____

/ /

Age: _____

Gender:

School:

Grade:

Program Information

The Youth Resiliency Program started in 2013 to teach youth tools to manage feelings and adapt to challenges and to promote well-being through art and music. The program is a trauma-informed approach to support children and trusted adults through:

- Resiliency Skills Education
- Supportive Art & Music Groups
- Educator/Agency Trainings
- Community Partnerships
- Caregiver Support
- Internships

By providing youth with training and tools to help understand feelings related to adverse childhood experiences, they will be better equipped to cope with feelings in the short term and have better health outcomes in the long term. The program is free for participants. Northwest Colorado Health secures donation and grant funding for staff, supplies, and ongoing training.

Questionnaires will follow strict privacy and sharing rules. Authorized staff will access solely for funding reporting purposes. Program reports never include any personal information.

Permission/Authorization

I, _____ consent to participation in the Youth Resiliency Program.
Parent or Legal Guardian Name (please print)

To consent, you are honestly attesting as the above-named youth's parent/legal guardian or over the age of 18 to consent for self. This authorization is valid for the 2025/2026 school year. Any information shared and gathered by this program prior to the expiration or revocation of this release may continue to be used by the program for statistical and program evaluation purposes.

By signing you are acknowledging you have read, understand, and agree to **both** sides of this document.

Parent or Legal Guardian Signature

Date _____

Parent/Guardian Email

Parent/Guardian Contact #

Information Related to Your Youth

What would you like us to know? Specific goals or concerns?

Any allergies we should be aware of?

Resiliency Skill Information and Agreements

- The Youth Resiliency Program and Northwest Colorado Health value safety as top priority. Participants are expected to behave in a safe and respectful manner.
- Resiliency Skills taught through creative expression, music and art-based activities.
- Key factors of resiliency as identified by Harvard University's Center on the Developing Child include, identifying a supportive adult, building self-efficacy skills, strengthening adaptive skills, self-regulatory skills, and mobilizing sources of hope. These are woven into each group.
- At times, community members may volunteer their time to enhance the sessions. All volunteers are screened and pass a background check through Northwest Colorado Health's rigorous volunteer protocol.
- Education sessions are confidential unless there is concern for imminent risk/abuse to self, another child, or a vulnerable adult. Facilitators follow mandatory reporting guidelines.

Optional Additional Information

Please help us improve our programs and keep the program accessible to all. Any additional information you choose to provide is solely for statistical purposes. Many funders ask for population specifics. Your personal information will be kept confidential.

- *Household Family Size* _____
- *Does your student have a disability?* _____
- *Participant Lives With (Circle all that apply):*
 - *Mother, Father, Step-Parent, Grandparent, Guardian, Other* _____
- *Languages Spoken at Home* _____
- *We Identify As (Circle all that apply):*
 - *Alaska Native, Asian, Black, Caucasian, Hispanic, Multi-Racial, Native American, Other* _____
- *What is your gross (before taxes) annual household income?* _____
- *How many people (including yourself and if anyone in the house is pregnant, count unborn baby) does household income support?* _____

If you have any additional questions, please reach out to program manager:

Whitney Bakarich, LPC
wbakarich@northwestcoloradohealth.org
970-846-0787

Consentimiento 2025/2026**Información del participante**

Nombre del participante:

*Apellido(s)**Nombre**Inicial del segundo nombre*

Fecha de nacimiento: / /

Edad:

Género:

Escuela:

Grado:

Información sobre el programa

El Programa de Resiliencia Juvenil comenzó en el 2013 para enseñar a los jóvenes herramientas para manejar los sentimientos y adaptarse a los desafíos y promover el bienestar a través del arte y la música. El programa es un enfoque basado en el trauma para apoyar a los niños y adultos de confianza a través de:

- Educación en habilidades de resiliencia
- Grupos de apoyo de arte y música
- Formación para educadores y agencias
- Presentaciones comunitarias
- Apoyo al cuidador
- Tutoría

Al proporcionar a los jóvenes formación y herramientas que les ayuden a comprender los sentimientos relacionados con experiencias infantiles adversas, estarán mejor preparados para hacer frente a los sentimientos a corto plazo y tendrán mejores resultados de salud a largo plazo. El programa es gratuito para los participantes. Northwest Colorado Health obtiene donaciones y subvenciones para financiar al personal, los suministros y la formación continua.

Los cuestionarios seguirán normas estrictas de privacidad y reglas para compartir. El personal autorizado accederá únicamente con fines de elaboración de informes de financiación. Los informes del programa nunca incluyen datos personales.

Permiso / Autorización

Yo, _____ doy mi consentimiento para participar en el Programa de Resiliencia Juvenil.
Nombre del padre, madre o tutor legal (en letra de imprenta)

Para consentir, usted esta honestamente atestiguando como el padre/guardián legal del joven arriba mencionado o mayor de 18 años para consentir por sí mismo. Esta autorización es válida para el año escolar 2025/2026. Cualquier información compartida y recopilada por este programa antes de la expiración o revocación de este permiso podrá seguir siendo utilizada por el programa para fines estadísticos y de evaluación del programa.

Con su firma, reconoce haber leído, comprendido y aceptado los dos lados de este documento.

*Firma del padre/madre o tutor legal*_____
*Fecha*_____
*Correo electrónico del padre/madre/tutor*_____
*Nº de contacto del padre/madre/tutor***Información relacionada con su joven**

¿Qué le gustaría que supiéramos? ¿Objetivos o preocupaciones específicos?

¿Alguna alergia que debamos tener en cuenta?

Información y Acuerdos sobre la Habilidad de Resiliencia

- El Programa de Resiliencia Juvenil y Northwest Colorado Health valoran la seguridad como prioridad primordial. Se espera que los participantes se comporten de manera segura y respetuosa.
- Habilidades de resiliencia enseñadas a través de la expresión creativa, la música y las actividades basadas en el arte.
- Entre los factores clave de la resiliencia identificados por el Centro sobre el niño en desarrollo de la Universidad de Harvard se incluyen la identificación de un adulto de apoyo, el desarrollo de habilidades de autoeficacia, el refuerzo de las habilidades de adaptación, las habilidades de autorregulación y la movilización de fuentes de esperanza. Estos aspectos se entretajan en cada grupo.
- En ocasiones, miembros de la comunidad pueden ofrecer su tiempo como voluntarios para mejorar las sesiones. Todos los voluntarios son examinados y pasan una verificación de antecedentes a través del riguroso protocolo de voluntarios de Northwest Colorado Health.
- Las sesiones educativas son confidenciales a menos que exista preocupación por un riesgo/abuso inminente para uno mismo, otro niño o un adulto vulnerable. Los facilitadores siguen las pautas de notificación obligatorias.

Información adicional opcional

Por favor, ayúdenos a mejorar nuestros programas y a mantener el programa accesible para todos. Cualquier información adicional que decida proporcionarnos es únicamente para fines estadísticos. Muchos financiadores piden datos específicos sobre la población. Sus datos personales serán confidenciales.

- *Número de miembros de la familia* _____
- *El participante vive con (marque con un círculo todo lo que corresponda):*
 - *Madre, padre, padrastro/madrastra, abuelo(a), tutor(a), otro(a)* _____

- *Idiomas que se hablan en casa* _____
- *¿El estudiante tiene una discapacidad?* _____
- *Nos identificamos como (marque con un círculo todo lo que corresponda):*
 - *Nativo de Alaska, asiático, negro, caucásico, hispano, multirracial, nativo americano, otro* _____
- *¿Cuál es su ingreso familiar anual bruto (antes de impuestos)?* _____
- *¿A cuántas personas (incluyéndote a ti y, si alguien de la familia está embarazada, contando al feto) mantienen los ingresos familiares?* _____

Si tiene más preguntas, póngase en contacto con la directora del programa:

Whitney Bakarich, LPC
wbakarich@northwestcoloradohealth.org
970-846-0787

APPENDIX E

Designee

Letters



4-9-25

Susan Coleman
Moffat County Collaborative Management Program Administrator
Craig, Colorado

Dear Susan:

This is to confirm that **Colorado Department of Human Services (CDHS), Division of Youth Services (DYS)** supports the work of the Moffat County Collaborative Management Program. As a mandated partner of the Moffat County Interagency Oversight Group, **CDHS, DYS** will continue to represent the interests of clients served by this program.

As the **Western Region Director**, DYS and signatory to the Collaborative Management Program Memorandum of Understanding, I am authorizing **Sandy Conway, Program Manager, DYS**, to represent **CDHS, DYS** on the Moffat County Interagency Oversight Group for the 2025-2026 fiscal year.

SCOPE OF REPRESENTATION

- i. The proxy is authorized to vote on all agenda items at his/her discretion.
- ii. The proxy is authorized to cast votes in line with the suggestions of the management of the company
- iii. The proxy is authorized to cast votes for other issues that may arise during the meeting in line with the following instructions (In cases where there are no instructions, the proxy shall cast his/her votes freely)

I am aware of the proxy voting subject in the Policy Guidelines and affirm that the proxy complies with the IOG Policy Guidelines.

Sincerely,

David E. Lee Digitally signed by David E. Lee
Date: 2025.04.09 19:17:44 -06'00'

SIGNATURE

Dave Lee
Regional Director, Western Region
CDHS, Division of Youth Services
970-241-4886 ext.112
dave.lee@state.co.us



NORTHWEST COLORADO
HEALTH

April 10, 2025

CMP Coordinator
745 Russell Street
Craig, CO 81625

Attention CMP Coordinator:

This is to confirm that Northwest Colorado Health supports the work of the Moffat County Collaborative Management Program. As a non-mandated partner with voting privilege of the Moffat County Interagency Oversight Group, Northwest Colorado Health plans to continue to represent the interests of clients served by this program.

As the Chief Executive Officer and signatory to the Collaborative Management Program Memorandum of Understanding, I authorize Arin Daigneau and Jordan French to be added as designees to represent Northwest Colorado Health on the Moffat County IOG for the 2025-2026 fiscal year.

Sincerely,



Stephanie Einfeld Chief Executive Officer

Cc: Susie Coleman



April 8th, 2025

CMP Coordinator
745 Russel Street
Craig, CO 81625

Attention CMP Coordinator:

This is to confirm that Moffat County Public Health supports the work of the Moffat County Collaborative Management Program. As a non-mandated partner with voting privilege of the Moffat County Interagency Oversight Group, Moffat County Public Health plans to continue to represent the interests of clients served by this program.

As the Director of Moffat County Public Health and signatory to the Collaborative Management Program Memorandum of Understanding, I authorize Natelyn (Selene) Cooper to represent Moffat County Public Health on the Moffat County IOG for the 2025-2026 fiscal year.

Sincerely,

Sarah Copeland

4/14/2025

Sarah "Becky" Copeland
Director of Moffat County Public Health

CC: Susie Coleman

04/21/2025

CMP Coordinator

745 Russell Street

Craig, CO 81625

To whom it may concern:

This is to confirm that **Rocky Mountain Health Plans** supports the work of the Moffat County Collaborative Management Program. As a mandated partner of the Moffat County Interagency Oversight Group (IOG), **Rocky Mountain Health Plans** will continue to represent the interests of clients served by this program.

As the Director of Care Management at **Rocky Mountain Health Plans** and signatory of the Collaborative Management Program Memorandum of Understanding, I am authorizing **Brittney Wilburn, Executive Director, with The Health Partnership**, as my proxy and to represent **Rocky Mountain Health Plans**, as the Regional Accountable Entity (RAE) and the Managed Service Organization (MSO) on the Moffat County IOG for the 2025-2026 fiscal year.

Scope of representation:

- i. The proxy is authorized to vote on all agenda items at his/her discretion
- ii. The proxy is authorized to cast votes in line with the suggestions of the management of the company
- iii. The proxy is authorized to cast votes for other issues that may arise during the meeting in-line with the following instructions (In cases where there are no instructions, the proxy shall cast his/her votes freely)

I am aware of the proxy voting subjects in the Policy Guidelines and affirm that the proxy complies with the IOG Policy Guidelines.

Sincerely,

Violet Willett

Violet Willett

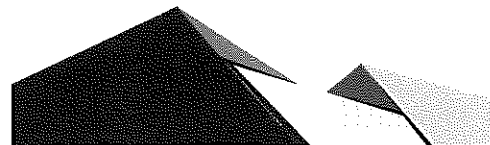
Director of Care Management

720-610-2959

Violet_Willett@uhc.com



COLORADO COURTS PROBATION OFFICE



ROUTT COUNTY JUDICIAL CENTER, 1955 SHIELD DRIVE, UNIT 100, STEAMBOAT SPRINGS, CO 80487
(970) 879-1003 FAX: (970) 879-3915

4/29/25

CMP Coordinator
745 Russell St.
Craig, CO 81625

To CMP Coordinator:

This is to confirm that the 14th Judicial District Probation Department supports the work of the Moffat County Collaborative Management Program. As a mandated partner of the Moffat County Interagency Oversight Group, the 14th Judicial District Probation Department plans to continue to represent the interests of our clients served by this program.

As the Chief Probation Officer of the 14th Judicial District Probation Department and signatory to the Collaborative Management Program Memorandum of Understanding, I am authorizing Michelle Welch, Probation Supervisor, to represent the 14th Judicial District Probation Department on the Moffat County IOG for the 2025-2026 fiscal year.

Sincerely,

Tim Griffith
Chief Probation Officer

CHANGE

ACCOUNTABILITY

SUPPORT

EMPOWER

STATE OF COLORADO
Fourteenth Judicial District

Brittany Schneider, Chief Judge

1198 W. Victory Way, Suite 200/201
Craig, CO 81625
970-824-8254

April 29, 2025

CMP Coordinator
745 Russell St.
Craig, CO 81625

To CMP Coordinator:

This is to confirm that the courts in the 14th Judicial District support the work of the Moffat County Collaborative Management Program. As a mandated partner of the Moffat County Interagency Oversight Group, the 14th Judicial District Courts plans to continue to represent the interests of our court users served by this program.

As the Chief Judge of the 14th Judicial District and signatory to the Collaborative Management Program Memorandum of Understanding, I am authorizing Michelle Welch, Probation Supervisor, to represent the 14th Judicial District Courts on the Moffat County IOG for the 2025-2026 fiscal year.

Sincerely,

A handwritten signature in black ink that reads "BSchneider". The signature is written in a cursive, flowing style.

Brittany Schneider

STATEMENT OF WORK

I. Entity Name: Moffat County Public Health Agency

II. Project Description: This project serves to support the Child Fatality Prevention Act (Article 20.5 of Title 25, Colorado Revised Statutes), which is a statewide, multi-agency effort to prevent child deaths. Pursuant to C.R.S. § 25-20.5-404-405, local public health agencies, or agencies designated by local public health agencies, are required to establish and coordinate multidisciplinary, local child fatality prevention review teams (local teams). The purpose of the local team is to conduct systematic, comprehensive, multidisciplinary reviews of child deaths to better understand how and why children die. The child fatality review process uses a public health approach to identify trends and patterns, to take action, to improve systems, and to implement strategies that may prevent future deaths from occurring.

This project benefits the State of Colorado by helping the people of Colorado understand the incidence and causes of child fatalities and therefore encourage public action to prevent further child fatalities. Additionally, the project benefits the State of Colorado by identifying services provided by public, private, and nonprofit agencies to children and their families that are designed to prevent, and that are effective in preventing, child fatalities; identifying gaps or deficiencies that may exist in the delivery of services provided by public, private, and nonprofit agencies to children and their families that are designed to prevent child fatalities; and making recommendations for, act as a catalyst for, and implement any changes to laws, rules, and policies that will support the safe and healthy development of the children in this state and prevent future child fatalities.

III. Definitions:

1. CDPHE – Colorado Department of Public Health and Environment
2. CFPS – Child Fatality Prevention System
3. CRS – Case Reporting System
4. FTP – File Transfer Protocol
5. SUID – Sudden Unexpected Infant Death

IV. Work Plan:

Goal #1: Create healthy, thriving and resilient communities by preventing child deaths in Colorado due to unintentional injury, homicide, motor vehicle incidents, child abuse and neglect, SUID, suicide, and undetermined causes.	
Objective #1: No later than the expiration date of this contract, advance a comprehensive understanding of the circumstances of individual child deaths in Colorado and support equitable strategies at the individual, community, and societal levels to prevent future deaths.	
Primary Activity #1	The Contractor shall conduct individual, case-specific, multidisciplinary reviews of all child fatalities assigned to the local team based on coroner jurisdiction.
Sub-Activities #1	<ol style="list-style-type: none">1. The Contractor shall access the Death Certificate MOVEit website on a weekly basis to obtain death certificates for each child fatality case assigned to the local team.2. The Contractor shall gather case records from the coroner's office, law enforcement agencies, county department of human services, hospitals, and other agencies for each child fatality assigned to the local team.3. The Contractor shall abstract critical data from case records and enter the data into the National Center for Fatality Review and Prevention's CRS for each child fatality assigned to the local team.4. The Contractor shall develop case summaries for the purpose of completing the "Narrative" section (Section O) of the National Center for Fatality Review and Prevention's CRS for each child fatality assigned to the local team.

	<p>5. The Contractor shall facilitate local team meetings with multidisciplinary local team members to conduct individual, case-specific reviews of child fatalities for the purpose of discussing and identifying equitable prevention recommendations in the “Prevention Initiatives Resulting from the Review” section (Section L) of the National Center for Fatality Review and Prevention’s CRS.</p> <p>6. No later than two (2) months after reviewing a child fatality, the Contractor shall complete data entry for Sections A-O and click “Data entry completed for this case” (in Section P) of the National Center for Fatality Review and Prevention’s CRS for each child fatality assigned to the local team.</p>
Primary Activity #2	The Contractor shall promote evidence-based injury and violence prevention strategies that advance health equity.
Sub-Activities #2	<p>1. The Contractor shall apply a public health approach to identify trends and patterns of child fatalities using state and local team data reports.</p> <p>2. The Contractor shall identify structural inequities that lead to systemic, avoidable, and unjust health disparities for certain groups of children.</p> <p>3. The Contractor shall apply a public health approach to identify equitable prevention strategies to implement at the local level.</p> <p>4. The Contractor shall apply a public health approach to identify equitable system improvements to implement at the local level.</p> <p>5. The Contractor shall implement evidence-based, equitable child fatality prevention strategies at the local level.</p> <p>6. The Contractor shall implement evidence-based, equitable system improvements at the local level.</p> <p>7. The Contractor shall vote on state-level prevention recommendations for the CFPS annual legislative report.</p>
Primary Activity #3	The Contractor shall participate in training opportunities.
Sub-Activities #3	<p>1. The Contractor shall attend CDPHE-approved local team trainings.</p> <p>2. The Contractor shall attend CDPHE-approved web-based trainings.</p>
Primary Activity #4	The Contractor shall evaluate the Colorado CFPS.
Sub-Activities #4	<p>1. The Contractor shall complete the CFPS Local Team Survey.</p>

Standards and Requirements

1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates.
2. The Contractor shall comply with the Child Fatality Prevention Act C.R.S. 25-20.5-404-409. This document is incorporated and made part of this contract by reference and is available on the following website <http://www.sos.state.co.us/CCR/Welcome.do>.
3. Reviewable child fatalities include one or more of the following causes: undetermined causes, unintentional injury, homicide, motor vehicle incidents, child abuse/neglect, sudden unexpected infant death (SUID), and suicide.
4. The Contractor shall adhere to processes and policies outlined in the [*Colorado Child Fatality Prevention System \(CFPS\): An Introduction to the System*](#) to conduct individual, case-specific review of fatalities. This document is incorporated and made part of this contract by reference and is available on the following website <http://www.cochildfatalityprevention.com/p/cfps-operations-manual.html>.
5. The Contractor shall adhere to processes and policies outlined in the [*Colorado Child Fatality Prevention System \(CFPS\): An Introduction to the System*](#) to identify equitable prevention recommendations. This document is incorporated and made part of this contract by reference and is available on the following website <http://www.cochildfatalityprevention.com/p/cfps-operations-manual.html>.
6. The Contractor shall adhere to processes and policies outlined in the [*Colorado Child Fatality Prevention System \(CFPS\): An Introduction to the System*](#) to enter information regarding the child fatality into the National Center for Fatality Review and Prevention's CRS. This document is incorporated and made part of this contract by reference and is available on the following website <http://www.cochildfatalityprevention.com/p/cfps-operations-manual.html>.
7. CDPHE will provide the local team coordinator login credentials to the MOVEit website. This website content is incorporated and made part of this contract by reference and is accessible at <https://oitftapp01.state.co.us/>
8. CDPHE will provide the local team coordinator login credentials to the National Center for Fatality Review and Prevention's CRS. This website content is incorporated and made part of this contract by reference and is accessible at <https://data.ncfrp.org>.
9. CDPHE will assign child fatalities for review to the Contractor based on coroner jurisdiction using the MOVEit Website on a weekly basis. This website content is incorporated and made part of this contract by reference and is accessible at <https://oitftapp01.state.co.us/>
10. The Contractor shall complete data entry of child fatalities in the National Center for Fatality Review and Prevention's CRS no later than two months after the case review meeting or by December 31st if the case review meeting takes place within two (2) months of the end of the year.
11. CDPHE will conduct quality assurance checks as defined on the CFPS website on the data entered into the National Center for Fatality Review and Prevention's CRS for child fatalities reviewed by the Contractor. This information is incorporated and made part of this contract by reference and is available on the following website <http://www.cochildfatalityprevention.com/>.
12. The Contractor shall request technical assistance and training from the CFPS State Support Team at CDPHE by emailing the appropriate CFPS State Support Team member.
13. CDPHE will disseminate analyzed, aggregated child fatality data to the Contractor in the following ways:

	<ol style="list-style-type: none"> a. local team data reports, b. the online CFPS Data Dashboard. This information is incorporated and made part of this contract by reference and is accessible at http://www.cochildfatalityprevention.com/. <ol style="list-style-type: none"> 14. CDPHE will provide resources for evidence-based, equitable injury and violence prevention strategies on the CFPS website. This information is incorporated and made part of this contract by reference and is accessible at http://www.cochildfatalityprevention.com/. 15. CDPHE will invite the Contractor to state-level meetings to discuss and vote on prevention recommendations for the annual CFPS legislative report. 16. The Contractor shall use information from the CFPS website on acceptable and approved uses of funding for child fatality, injury, and violence prevention strategies when implementing local prevention strategies. This information is incorporated and made part of this contract by reference and is accessible at http://www.cochildfatalityprevention.com/. 17. The Contractor shall provide information on local level prevention strategies and system improvements. 18. The Contractor shall notify the CFPS State Support Team at CDPHE within 30 calendar days of a change of the local team coordinator responsible for the performance of services provided under this contract. 19. CDPHE will provide the Contractor with training opportunities. 20. CDPHE will provide the CFPS Local Team Survey to the Contractor. 21. CDPHE will provide progress report templates to the Contractor. 	
Expected Results of Activity(s)	<ol style="list-style-type: none"> 1. Improved understanding of child fatality data in Colorado including circumstances, risk and protective factors, trends, inequities, and patterns surrounding child deaths. 2. Identification of evidence-based, equitable prevention recommendations to prevent future child fatalities from occurring in Colorado. 3. Implemented and evaluated equitable child fatality prevention strategies at the state and local levels. 	
Measurement of Expected Results	<ol style="list-style-type: none"> 1. Sections A-O of the National Center for Fatality Review and Prevention's CRS will be completed for 100% of child fatalities that occurred in Colorado and meet CFPS' review criteria within the local team's jurisdiction. 2. Increased number of equitable prevention strategies implemented at the state and local levels as documented in the CFPS annual report, the CFPS Local Team Survey, and through prevention stories. 	
		Completion Date
	<ol style="list-style-type: none"> 1. The Contractor shall submit all information resulting from child fatality case reviews into the National Center for Fatality Review and Prevention's CRS for each child fatality case assigned by the CFPS State Support Team at CDPHE. 	No later than 12/31, annually

Deliverables	2. The Contractor shall submit CDPHE-approved progress reports via email to the CFPS State Support Team at CDPHE.	At two designated dates, 12/31 and 6/30, annually
	3. The Contractor shall submit the online CFPS Local Team Survey administered by the CFPS State Support Team at CDPHE.	No later than 6/30, annually

V. Additional Provisions:

To receive compensation under this Contract, the Contractor shall submit a biannual electronic progress report as stipulated in Deliverable Number Two (2) of the Statement of Work. This progress report shall document the Contractor's progress toward completion of the activities in accordance with the Statement of Work. The second progress report, due 6/30, must be reviewed and approved by CFPS staff before the final payment is made.

Payment under this Contract shall be made to the Contractor by the State in four (4) payments in accordance with the budget included in this Contract. The final payment shall be made only after CFPS staff have reviewed and approved the progress report submitted by the Contractor for the fourth quarter.

The Contractor shall not use federal funds to satisfy federal cost sharing and matching requirements unless approved in writing by the appropriate federal agency.

VI. Monitoring:

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the Child Fatality Prevention System Injury Prevention Coordinator and the Child Fatality Prevention System Program Manager. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports, data entered into the National Center for Fatality Review and Prevention's CRS, and other fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at set intervals and communicated to the contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

VII. Resolution of Non-Compliance:

The Contractor will be notified in writing within **15** calendar days of discovery of a compliance issue. Within **30** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that require an extension to the timeline, the Contractor must email a request to the Child Fatality Prevention System Injury Prevention Coordinator and the Child Fatality Prevention System Program Manager and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure timelines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.

VIII. Budget:

Quarter	TOTAL Payment
July 1 through September 30	\$887.50
October 1 through December 31	\$887.50
January 1 through March 31	\$887.50
April 1 through June 30	\$887.50
Total	\$3,550.00

IX. Attestation:

The Contractor agrees to perform services in accordance with the terms and conditions of the Statement of Work and Budget.

Contractor Name (Print) and Title

Contractor Signature

Date

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

**BACKYARD BOOZE
 SHOP**
PO BOX 100
Maybell CO 81640

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	562.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$562.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one- time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

Sent by mail
☒ Paid by check
☐ Paid Online

Uploaded to MoveIt on Date

Licensee Name

MAYBELL LIQUOR LLC

Doing Business As Name (DBA)

BACKYARD BOOZE SHOP

Liquor License Number

License Type

Retail Liquor Store (county)

Sales Tax License Number

Expiration Date

Due Date

06/09/2025

04/25/2025

Business Address

Street Address

Phone Number

60311 US HIGHWAY 40

9702723262

City, State, ZIP Code

Maybell CO 81640

Mailing Address

Street Address

PO BOX 100

City, State, ZIP Code

Maybell CO 81640

Email

M_SchminKey@yahoo.com

Operating Manager

Date of Birth

Mary SchminKey

11-6-1959

Home Address

Street Address		Phone Number
7600 CR 21		720 434 2340
City	State	ZIP Code
Maybell	CO	81640

1. Do you have legal possession of the premises at the street address? ☒ Yes ☒ No ^{mis}

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

--

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Mary Schminkey

Title
member / owner

Signature

Mary Schminkey

Date (MM/DD/YY)

4-25-25

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Moffat County

Title
Clerk & Recorder

Signature

Stacy Morgan

Attest

Debbie Under

Date (MM/DD/YY)

04-28-25

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Mary Schminkey

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

Maybell Liquor LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

County of Moffat

Investigation Report

Liquor License-New Application [] Renewal [☒] Transfer of Ownership []

NAMEBALL LIQUOR LLC
Name of Applicant(s) BACKYARD BOOZE SHOP
Address of Applicant(s) 60311 US Hwy 40 MAYBELL CO 81640
Trade Name MAYBALL LIQUOR LLC Phone No. 9702723262
Location of Premises 60311 US Hwy 40 MAYBELL CO 81640
Type of License Retail Action Date 05/08/25
History of Past Year None
Expiration Date of Current License 04/09/25

If Applicable – number/type of Liquor Code violations in past year (NCIC
And/or CCIC, Local, etc.)

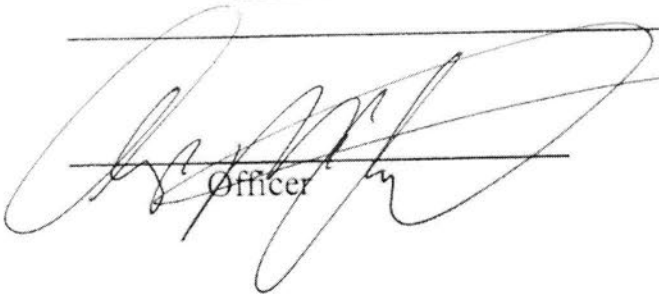
IS LIQUOR LICENSE POSTED?

Yes [☒] No []

ARE MINOR WARNING SIGNS POSTED?

Yes [☒] No []

Comments: _____



Officer

05/08/25

Date

THIS LICENSE EXPIRES

JUNE 9, 2026

License Fee \$137.50

License No. RLS25-01

STATE OF COLORADO
COUNTY OF MOFFAT

BY AUTHORITY OF THE BOARD OF COMMISSIONERS

ALCOHOLIC BEVERAGE LICENSE
Retail Liquor Store

This is to certify that, **MAYBELL LIQUOR LLC, dba BACKYARD BOOZE SHOP**, of the State of Colorado, having applied for a License to sell Malt, Vinous & Spirituous Liquors, and having paid the County Treasurer the sum of One Hundred and thirty-seven Dollars and fifty cents (\$137.50), therefore, the above applicants are hereby licensed to sell **MALT, VINOUS & SPIRITUOUS LIQUORS**, containing more than 3.2% of alcohol by weight in sealed containers not for consumption on the premises, as a **Retail Liquor Store**, at 60311 US Highway 40 Maybell, Colorado in the County of Moffat, for a period beginning the 10th day of June 2025 and ending on the 9th day of June 2026, unless this License is revoked sooner as provided by law.

This license is issued subject to the Laws of the State of Colorado and especially under the provisions of Title 44, Articles 4,3, CRS 1973, as amended.

IN TESTIMONY WHEREOF, The Board of County Commissioners has hereunto subscribed its name by its officers duly authorized this 13th day of May, 2025.

Attest

THE BOARD OF COUNTY COMMISSIONERS
MOFFAT COUNTY, COLORADO

CLERK AND RECORDER

CHAIRMAN BOCC



MOFFAT COUNTY FAIR ENTERTAINMENT AGREEMENT

This **CONTRACT OF SERVICES AGREEMENT** ("Agreement") made this 13th day of May 2025 by and between the Board of County Commissioners of Moffat County, Colorado ("County") and 2 Ranch, LLC (Ripley Bellio) ("Contractor"), whose permanent address is [REDACTED] Lane, Craig, CO 81625, whose telephone number is [REDACTED].

Type of Entertainment: All-Inclusive Ranch Rodeo Event. Events include up to five events ran in a "scramble format" - 20 teams max.

CONTRACTOR is responsible for taking entries and payout, with one Moffat County Fair Board member present. Event will be a full payback to contestants with none of the entry money going back to the CONTRACTOR. There will be a calcutta auction prior to the event to auction off the teams prior to the event.

Location of Entertainment: Moffat County Fairgrounds

Moffat County Check Made Payable to: 2 Ranch LLC

Federal ID# or Social Security Number of Check Recipient: [REDACTED]

In consideration of the mutual covenants and agreements set forth hereinafter, the County and the Contractor agree as follows:

- 1. Scope of Work:** The Contractor shall furnish all materials and perform in a satisfactory and proper manner and shall provide the Services (herein "Services") which are described in Paragraph 21 entitled "Additional Provisions."
- 2. Date of Performance:** Services of the Contractor shall commence on August 8, 2025, and shall be completed on August 8, 2025, no matter the date of execution of this Agreement.
Time of Performance: 6 PM - Contractor and stock shall arrive in ample time on August 8th to be prepared for the event.
- 3. Payment Procedures:** For satisfactory performance of the Services hereunder, County shall pay Contractor the contract rate of \$7,250. County shall pay Contractor either on August 8, 2025 or within one week of that date. The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth as the contract rate herein.
- 4. Independent Contractor:** Contractor shall perform its duties pursuant to this Agreement as an independent contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to

perform all services to be provided as described herein. Such personnel shall not be employees of nor have any contractual relationship with the Moffat County Board of County Commissioners. Contractor shall receive no additional reimbursements for expenses without prior approval from Moffat County (i.e. travel, computer supplies, meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with Moffat County, Colorado. Further, Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Agreement.

- A. It is the expressed intent of the parties that the Contractor is an independent contractor and not the agent, employee or servant of the County.
 - B. Contractor shall satisfy all tax and other governmentally imposed responsibilities including, but not limited to, State, Federal and Social Security taxes, unemployment taxes, workers' compensation and self-employment taxes. Contractor is obligated to pay federal and state income tax on any monies earned pursuant to this Agreement. No Federal, State or Local Taxes of any kind shall be withheld or paid by the County.
 - C. Contractor is not entitled to unemployment insurance or workers' compensation benefits unless such are provided by the Contractor.
 - D. Contractor does not have the authority to act for the County, or to bind the County in any respect whatsoever, or to incur any debts or liabilities in the name or on behalf of the County.
 - E. Contractor has and hereby retains control of and supervision over the performance of Contractor's obligations hereunder and control over any persons employed by Contractor for performing the Services hereunder. All Services are to be performed solely at the risk of Contractor and Contractor shall take all precautions necessary for the proper and sole performance thereof.
 - F. Contractor represents that all personnel engaged in the work shall be fully qualified and properly licensed or certified to perform the Services, as may be required by local, state and federal law or regulation.
 - G. Contractor represents that it is engaged in providing similar services to clients other than the County and is not required to work exclusively for the County.
 - H. Contractor shall furnish all tools, labor, personnel and supplies at its own expense, in such quantities and of the proper quality to professionally and timely perform the Services. Contractor shall not use any employees of the County, Moffat County, its elected officials, agents, or any program administered or funded by the County to perform any of the Services.
5. **Quality of Performance:** Contractor shall be responsible for providing event in a safe manner.

6. **Compliance with Laws:** The Contractor shall comply, at its own expense, with all federal, state and local laws, ordinances, resolutions, codes and regulations which are applicable to the performance of the Services hereunder. Contractor shall obtain and pay for all permits and licenses that Contractor may be required to obtain for any and all of its operations in connection with the Service.
7. Contractor represents and warrants that in performing its obligations under the Agreement it is not and will not be infringing upon any property right, patent right, or other legal right of any person or entity; and, if any suit is brought or claim is made by anyone alleging that Contractor (or anyone in conjunction with the ownership or presentation of the performance by Contractor) is infringing upon or violating any property right, patent right or other legal right by performing the services contemplated herein, then Contractor will indemnify, defend and hold harmless County against and from any and all loss, claim, damage, cost, attorneys' fees or other loss whatsoever.
8. Unless otherwise agreed by the parties in writing, Contractor shall provide all necessary equipment for the performance at Contractor's sole expense. County is not responsible for any equipment unless otherwise specifically provided for in this Agreement. Contractor shall be prepared to begin the performance precisely at the date and time set forth in this Agreement. Any required setup shall be completed by Contractor in advance of said date and time.
9. **No Assignment:** The work required of Contractor under this Agreement shall not be delegated to any other person or entity, and no right or obligation of this Agreement shall be assigned by either Party without express consent of the other Party.
10. **Damages:** Any damage to County's property, including equipment, which results from the acts or omissions of Contractor shall be the responsibility of Contractor and payment for any such damage shall be made by Contractor within thirty (30) days of written notification of the damage by County.
11. **Indemnification:** The Contractor shall be liable and responsible for any and all damages to persons or property caused by or arising out of the actions, obligations, or omissions of the Contractor, its employees, agents, representatives or other persons acting under the Contractor's direction or control in performing or failing to perform the services under this Contract. The Contractor agrees to indemnify and hold harmless the County, its elected and appointed officials, and its employees, agents and representatives (the "indemnified parties"), from any and all liability, claims, demands, actions, damages, losses, judgments, costs or expenses, including but not limited to attorneys' fees, which may be made or brought or which may result against any of the indemnified parties as a result or on account of the actions or omissions of the Contractor, its employees, agents or representatives, or other persons acting under the Contractor's direction or control. Nothing in this agreement shall be construed in any way to be a waiver of the County's immunity protection under the Colorado Governmental Immunity Act, C.R.S. §24-10-101, et seq., as amended.

12. Insurance: At all times during the term of this Agreement, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation & Employers' Liability and Unemployment Insurance:
in accordance with §§8-40-101 and 8-70-101, *et seq.*, C.R.S., as amended;

Comprehensive General Liability, including broad form property damage:
\$1,000,000.00 per person and \$1,000,000.00 per occurrence or as specified in the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S., as amended
whichever amount is greater, and in addition \$1,000,000.00 aggregate.

Comprehensive Automobile Liability, including all owned, non-owned and hired
vehicles: \$1,000,000.00 per person and \$1,000,000.00, per occurrence or as specified
in the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S., as amended
whichever amount is greater;

If any aggregate limits set forth above are reduced below the stated amount because
of claims made or paid during the required policy period, the Contractor shall
immediately obtain additional insurance to restore the full aggregate limit and
furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by company(ies) authorized to do business in the State
of Colorado and shall be written in a form satisfactory to the BOCC and filed with and
approved by the Colorado Department of Insurance. Contractor shall demonstrate
contractual liability coverage supporting the indemnity provisions of this
Agreement, either through policy language or by waiver of exclusion. The BOCC
shall be named as an additional insured on Contractor's Comprehensive
General Liability Policy. Proof of Workers' Compensation & Employer's Liability
and Unemployment Insurance is required. Certificate(s) of insurance and
appropriate endorsements required by this Agreement shall be delivered to the
BOCC at the time originals of this Agreement, executed by the Contractor, are
delivered to the BOCC's Representative, identified below, for execution by the
BOCC. The Certificate(s) shall provide that the insurance may not be materially
changed, altered, or canceled by the insurer without first giving ten (10) days written
notice by certified or registered U. S. Mail, return receipt requested, to the BOCC. If
requested by BOCC, Contractor shall provide copies of insurance policies.

Any policy of insurance procured by Contractor under this Agreement shall contain a
clause denying the insurers the right of subrogation against the County and Contractor
shall likewise provide evidence to the County of such waiver of subrogation in favor of
the County.

13. Non-Discrimination: The Contractor shall comply with all applicable State and
Federal laws, rules, regulations and Executive Orders of the Governor of Colorado
involving non-discrimination on the basis of disability, race, creed, color, sex, sexual
orientation, gender identity, gender expression, religion, age, national origin,
handicap or ancestry.

14. Modifications: This Agreement may not be modified, amended, or otherwise altered unless mutually agreed upon in writing and executed by the County and the Contractor.

15. Governing Law: The laws of the State of Colorado shall govern the validity, performance and enforcement of this Agreement. The parties agree that the venue and jurisdiction for disputes regarding the performance of this contract are with the District Court of Moffat County, Colorado.

16. Severability: Should any provisions of this Agreement be determined by a court of competent jurisdiction to be unconstitutional or otherwise null and void, the remaining provisions of the Agreement shall remain in full force and effect.

17. Notices: Notices to be provided under this Agreement shall be given in writing either by hand delivery or by certified return receipt requested United States mail, to the following:

County's Representative:

Melody Villard
MCBOCC Chair
1198 W. Victory Way, STE 104
Craig, CO 81625
(970) 824-5517

Contractor:

2 Ranch LLC
[REDACTED]
Craig, CO 81625
[REDACTED]

18. Authority: Each person signing this Agreement represents and warrants that he/she is fully authorized to enter into and execute this Agreement and to bind the party represented to the provisions of this Agreement.

19. Counterparts and Facsimile Signatures: This Agreement may be executed in counterparts, each of which shall be deemed an original. Facsimile signatures of, or on behalf of, the County or the Contractor on this Agreement and any modification hereto shall be effective for all purposes.

20. Force Majeure: Neither party shall be liable for its failure to perform hereunder due to contingencies beyond its reasonable control, including but not limited to strikes, riots, war, and acts of God.

21. Additional Provisions:

- **Moffat County Fair will provide:**
 - Ambulance/EMT coverage;
 - Auctioneer;
 - Panels;
 - Space for event;
 - Fair Board member(s) to help with payout;
- **2 Ranch LLC will provide:**

- Announcer;
 - Contractor Liability Insurance for \$1,000,000. Moffat County as an additional insured;
 - Arena crew;
 - Collect entries;
 - Coordinate payout with Fair Board;
 - Judges, office help, timers;
 - All livestock to run events;
 - All necessary equipment (horn wraps, paint sticks, feed, etc.);
 - Prizes for the Top Hand and Top Horse Awards;
 - Trailer for loading event;
 - Flyer for advertising event;
 - Quality, happy, friendly crew to work the rodeo.
- 2 Ranch, LLC will safely run the rodeo event and supervise and manage everything to do with the rodeo at the Moffat County Fair on August 8, 2025.

IN WITNESS WHEREOF, the County and the Contractor have set their hands and seals.

BOARD OF COUNTY COMMISSIONERS
MOFFAT COUNTY, COLORADO

By: _____
Melody Villard, Chair

CONTRACTOR:

By: Ripley Bellio
Ripley Bellio, 2 Ranch, LLC
Ripley Bellio
(Printed Name)

STATE OF COLORADO)
) ss.
COUNTY OF MOFFAT)

The foregoing instrument was acknowledged before me this 8th day of May
2025

by Ripley Bellio

MY COMMISSION EXPIRES: 11/8/28

Autumn Shults AUTUMN SHULTS
Notary Public

AUTUMN SHULTS Notary Public State of Colorado Notary ID # 20244041478 My Commission Expires 11-08-2028
--

435 Mack Ln Craig, CO 81625
Address of Notary Public

**PURCHASE OF
SERVICE CONTRACT
CORE SERVICES PROGRAM
LIFE SKILLS SERVICES
6/1/2025 - 5/31/2026**

1. THIS CONTRACT, made this 13th day of May, 2025 by and between the Moffat County Board of County Commissioners, 1198 West Victory Way, Suite 204, Craig, CO 81625, hereinafter called "County" and Susan Coleman at [REDACTED] [REDACTED] [REDACTED], Craig, CO 81625, hereinafter called "Contractor."
2. This contract will be effective from June 1, 2025 until May 31, 2026, regardless of the date of execution.
3. County agrees to purchase, and Contractor agrees to provide Life Skills Services to eligible youth and families at a location that shall facilitate the provision of such services. This service is described in Rule Manual Volume 7, Section 7.303, and, if appropriate, the State-approved County Core Services Plan.
4. County agrees to purchase and the contractor agrees to provide services to be billed at the following rates:
 - Services Billed at a rate of \$75 per hour
 - Attended trainings for Family Engagement Facilitators/Coordinators when training is offered by the state of Colorado Division of Child Welfare
 - Provide adequate dates and times to hold family engagement meetings pursuant to the recommendation of the Colorado Office of Children, Youth and Families
 - Facilitate family engagement meetings as a neutral party within Moffat County, or at a location chosen by the family and the caseworker
 - Develop next steps and case plans with the family and the caseworkers
 - Provide written reports to the family and the caseworkers
 - Schedule future meetings with the family and the caseworkers

The amount to be expended pursuant to this Agreement shall not exceed FIFTEEN THOUSAND DOLLARS AND NO/100 cents (\$15,000). The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth herein, which amount shall constitute the Contract amount.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to perform all services to be provided as described herein. Such personnel shall not be employees of nor have any contractual relationship with the County. The Contractor shall receive no additional reimbursement for expenses without prior approval from the County (i.e. travel, computer supplies, meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with the County. Further, the Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Contract. Contractor agrees to bear full risk of any loss or damage to persons or property, including the loss or damage of the Contractor's property, which may occur during the performance of duties needed to complete this Contract.

None of the services to be performed by Contractor under this Contract shall be subcontracted or otherwise delegated.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof. Each party hereto agrees that the revenues and expenditures hereunder shall constitute current expenditures and revenues payable and receivable in the fiscal years for which funds are appropriated for the payment thereof. The obligations of County under this agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or payable from any funds other than funds appropriated for the payment of current expenditures. No provision of this agreement shall be construed to pledge credit or to create a lien on any class or source of County monies. Notwithstanding any termination, County shall remain liable for any amounts for prior services provided and not paid so long as services are billable services as set forth in Paragraphs 3 and 4, are authorized by County as described in Paragraph 7(b), and are billed by Contractor according to Paragraph 8 (e) and (f).
7. County agrees:
 - a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
 - b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
 - c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
 - d) To monitor the provision of contracted service.
 - e) To pay the Contractor after receipt of timely billing statements for services rendered satisfactorily and in accordance with this Contract. Due to Moffat County payroll restrictions, payment can only be made for services rendered and billed within the current month or two months prior.
8. Contractor agrees:
 - a) Not to assign any provision of this Contract to a subcontractor.
 - b) Not to charge clients any fees related to services provided under this contract.
 - c) To hold the necessary license(s) which permits the performance of the service to be

- purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
- d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
 - e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
 - f) To submit a billing statement by the 5th working day of the month following provision of service. The Contractor acknowledges that billing statements must be received in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.
 - g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services, the County Department of Human/Social Services, the laws of the United States, and the State of Colorado.
 - h) To provide County with reports on the provision of services as follows:
 - Within 6 weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
 - At intervals of 1 month with the submission of the monthly bill, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.
 - i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
 - j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.
 - k) Insurance. At all times during the term of this Contract, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation and Employer's Liability and Unemployment insurance in accordance with sections 8-40-101 and 8-70-101, et. seq., C.R.S., as amended;

Professional Liability insurance: \$1,000,000 per claim, and \$1,000,000 aggregate.

If any aggregate limits set forth above are reduced below the stated amount because of claims made or paid during the required policy period, the Contractor shall immediately obtain additional Insurance to restore the full aggregate limit and furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by a company(ies) authorized to do business in the State of Colorado and shall be written in a form satisfactory to Moffat County and filed with and approved by the Colorado Department of Insurance. Contractor shall demonstrate contractual liability coverage supporting the indemnity provisions of this contract, either through policy language or by waiver of exclusion. Proof of Workers' Compensation, Employer's Liability and Unemployment Insurance shall be delivered to Moffat County's Representative, identified below, for execution by the Board of County Commissioners.

The Certificate(s) shall provide that the insurance may not be materially changed, altered or canceled by the insurer without first giving ten (10) days written notice by certified or registered U.S. Mail, return receipt requested, to Moffat County

9. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.
10. All payments will be paid through the State's approved automated system, as appropriate.

Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5).

11. Each person signing this Contract represents and warrants that he/she is fully authorized to enter into and execute this Contract and to bind the party represented to the provisions of this Contract.

Moffat County Department of Human Services

Kristin Grajeda

Kristin Grajeda, Director

5/5/2025

Date

Moffat County Board of County Commissioners

Melody Villard, Chair

Date

Contractor

Susan Coleman

Contractor Signature, Title

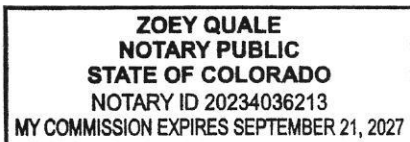
5/5/2025

Date

STATE OF COLORADO))
)) ss.
COUNTY OF Moffat))

Subscribed and affirmed to before me this 5 day of May, 2025, by
Susan Coleman

Witness my hand and seal.



Zoey Quale
Notary Public

Original to Contractor Copy
to the Case File
Copy to County Bookkeeping

**PURCHASE OF
SERVICE CONTRACT
CORE SERVICES PROGRAM
MENTAL HEALTH TREATMENT SERVICES
06/01/2025 - 05/31/2026**

1. THIS CONTRACT, made this 13th day of May, 2025 by and between the Moffat County Board of County Commissioners, 1198 West Victory Way, Suite 204, Craig, CO 8162, hereinafter called "County" and Dr. Kathy Gibbs, LLC, P.O. Box 775432, Steamboat Springs, CO 81625, hereinafter called "Contractor."
2. This contract will be effective from June 1, 2025 until May 31, 2026, regardless of the date of execution.
3. County agrees to purchase, and Contractor agrees to provide Mental Health Treatment Services to eligible youth and families at a location that shall facilitate the provision of such services. This service is described in Rule Manual Volume 7, Section 7.303, and, if appropriate, the State-approved County Core Services Plan.
4. County agrees to purchase and the contractor agrees to provide services to be billed at the following rates:
 - Individual Counseling - \$135/Hour
 - Family Counseling - \$135/Hour
 - Parent/Child Interactional - \$135/Hour
 - Court Testimony, authorized preparation time and report writing - \$160/Hour
 - Travel Fee for Appointments in the Craig Office - \$15/Trip
 - If a client/family does not contact Contractor to reschedule or cancel prior to the scheduled appointment, and Contractor contacts County the same day as missed appointment, the county will pay the negotiated rate of service for there time per client throughout the fiscal year.

The amount to be expended pursuant to this Agreement shall not exceed TEN THOUSAND DOLLARS AND NO/100 CENTS (\$10,000). The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth herein, which amount shall constitute the Contract amount.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to perform all services to be provided as described herein. Such personnel shall not be employees of nor have any contractual relationship with the County. The Contractor shall receive no additional reimbursement for expenses without prior approval from the County (i.e. travel, computer supplies,

meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with the County. Further, the Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Contract. Contractor agrees to bear full risk of any loss or damage to persons or property, including the loss or damage of the Contractor's property, which may occur during the performance of duties needed to complete this Contract.

None of the services to be performed by Contractor under this Contract shall be subcontracted or otherwise delegated.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof. Each party hereto agrees that the revenues and expenditures hereunder shall constitute current expenditures and revenues payable and receivable in the fiscal years for which funds are appropriated for the payment thereof. The obligations of County under this agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or payable from any funds other than funds appropriated for the payment of current expenditures. No provision of this agreement shall be construed to pledge credit or to create a lien on any class or source of County monies. Notwithstanding any termination, County shall remain liable for any amounts for prior services provided and not paid so long as services are billable services as set forth in Paragraphs 3 and 4, are authorized by County as described in Paragraph 7(b), and are billed by Contractor according to Paragraph 8 (e) and (f).
7. County agrees:
 - a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
 - b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
 - c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
 - d) To monitor the provision of contracted service.
 - e) To pay the Contractor after receipt of timely billing statements for services rendered satisfactorily and in accordance with this Contract. Due to Moffat County payroll restrictions, payment can only be made for services rendered and billed within the current month or two months prior.

8. Contractor agrees:
- a) Not to assign any provision of this Contract to a subcontractor.
 - b) Not to charge clients any fees related to services provided under this contract.
 - c) To hold the necessary license(s) which permits the performance of the service to be purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
 - d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
 - e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
 - f) To submit a billing statement by the 5th working day of the month following provision of service. The Contractor acknowledges that billing statements must be received in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.
 - g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services, the County Department of Human/Social Services, the laws of the United States, and State of Colorado.
 - h) To provide County with reports on the provision of services as follows:
 - Within 6 weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
 - At intervals of 1 month with the submission of the monthly bill, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.
 - i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
 - j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.
 - k) Insurance. At all times during the term of this Contract, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation and Employer's Liability and Unemployment insurance in accordance with sections 8-40-101 and 8-70-101, et. seq., C.R.S., as amended;

Professional Liability insurance: \$1,000,000 per claim, and \$1,000,000 aggregate.

If any aggregate limits set forth above are reduced below the stated amount because of claims made or paid during the required policy period, the Contractor shall immediately obtain additional Insurance to restore the full aggregate limit and furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by a company(ies) authorized to do business in the

State of Colorado and shall be written in a form satisfactory to Moffat County and filed with and approved by the Colorado Department of Insurance. Contractor shall demonstrate contractual liability coverage supporting the indemnity provisions of this contract, either through policy language or by waiver of exclusion. Proof of Workers' Compensation, Employer's Liability and Unemployment Insurance shall be delivered to Moffat County's Representative, identified below, for execution by the Board of County Commissioners. The Certificate(s) shall provide that the insurance may not be materially changed, altered or canceled by the insurer without first giving ten (10) days written notice by certified or registered U.S. Mail, return receipt requested, to Moffat County

9. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.

10. All payments will be paid through the State's approved automated system, as appropriate.

Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5)).

11. Each person signing this Contract represents and warrants that he/she is fully authorized to enter into and execute this Contract and to bind the party represented to the provisions of this Contract.

Moffat County Department of Human Services

Kristin Grajeda

Kristin Grajeda, Director

5/6/2025

Date

Moffat County Board of County Commissioners

Melody Villard, Chair

Date

Contractor

D. Duber LLC
Contractor Signature, Title
Psychologist

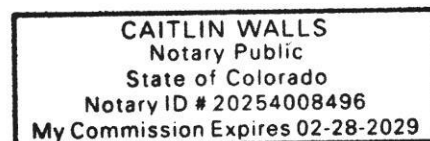
5/6/2025
Date

STATE OF COLORADO))
)) ss.
COUNTY OF Moffat))

Subscribed and affirmed to before me this 6 day of May, 2025, by
Katherine Gibbs

Witness my hand and seal.

Caillin Walls
Notary Public



Original to Contractor
Copy to the Case File
Copy to County Bookkeeping

PURCHASE OF
SERVICE CONTRACT
CORE SERVICES PROGRAM
MENTAL HEALTH TREATMENT SERVICES
6/1/2025 - 5/31/2026

1. THIS CONTRACT, made this 13th day of May, 2025 by and between the Moffat County Board of County Commissioners, 1198 West Victory Way, Suite 204, Craig, CO 81625, hereinafter called "County" and Yampa Valley Psychotherapists, 2045 West Victory Way, Craig, CO 81625, hereinafter called "Contractor."
2. This contract will be effective from June 1, 2025 until May 31, 2026, regardless of the date of execution.
3. County agrees to purchase, and Contractor agrees to provide Mental Health Treatment Services to eligible youth and families at a location that shall facilitate the provision of such services. This service is described in Rule Manual Volume 7, Section 7.303, and, if appropriate, the State-approved County Core Services Plan.
4. County agrees to purchase and the contractor agrees to provide services to be billed at the following rates:
 - DUI Intake - \$150/Intake
 - Anger Management Group - \$40/Group
 - Relapse Prevention Group - \$40/Group
 - Mental Health Evaluations - \$400/Evaluation
 - Substance Abuse Evaluations - \$400/Evaluation
 - Anger Management Evaluations - \$325/Evaluation
 - Individual Counseling - \$125/Hour
 - Family Counseling - \$130/Hour
 - Group Therapy - \$40/Session
 - Court Testimony and Preparation - \$150/Hour
 - Post Domestic Violence Evaluations - \$400/Evaluation

The amount to be expended pursuant to this Agreement shall not exceed FIVE THOUSAND DOLLARS AND NO/100 CENTS (\$5,000). The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth herein, which amount shall constitute the Contract amount.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to perform all services to be provided as described herein. Such personnel shall not be employees of

nor have any contractual relationship with the County. The Contractor shall receive no additional reimbursement for expenses without prior approval from the County (i.e. travel, computer supplies, meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with the County. Further, the Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Contract. Contractor agrees to bear full risk of any loss or damage to persons or property, including the loss or damage of the Contractor's property, which may occur during the performance of duties needed to complete this Contract.

None of the services to be performed by Contractor under this Contract shall be subcontracted or otherwise delegated.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof. Each party hereto agrees that the revenues and expenditures hereunder shall constitute current expenditures and revenues payable and receivable in the fiscal years for which funds are appropriated for the payment thereof. The obligations of County under this agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or payable from any funds other than funds appropriated for the payment of current expenditures. No provision of this agreement shall be construed to pledge credit or to create a lien on any class or source of County monies. Notwithstanding any termination, County shall remain liable for any amounts for prior services provided and not paid so long as services are billable services as set forth in Paragraphs 3 and 4, are authorized by County as described in Paragraph 7(b), and are billed by Contractor according to Paragraph 8 (e) and (f).
7. County agrees:
 - a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
 - b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
 - c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
 - d) To monitor the provision of contracted service.
 - e) To pay the Contractor after receipt of timely billing statements for services rendered satisfactorily and in accordance with this Contract. Due to Moffat County payroll restrictions, payment can only be made for services rendered and billed within the current month or two months prior.

8. Contractor agrees:

- a) Not to assign any provision of this Contract to a subcontractor.
- b) Not to charge clients any fees related to services provided under this contract.
- c) To hold the necessary license(s) which permits the performance of the service to be purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
- d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
- e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
- f) To submit a billing statement by the 5th working day of the month following provision of service. The Contractor acknowledges that billing statements must be received in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.
- g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services, the County Department of Human/Social Services, the laws of the United States, and the State of Colorado.
- h) To provide County with reports on the provision of services as follows:
 - Within 6 weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
 - At intervals of 1 month with the submission of the monthly bill, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.
- i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
- j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.
- k) Insurance. At all times during the term of this Contract, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation and Employer's Liability and Unemployment insurance in accordance with sections 8-40-101 and 8-70-101, et. seq., C.R.S., as amended;

Professional Liability insurance: \$1,000,000 per claim, and \$1,000,000 aggregate.

If any aggregate limits set forth above are reduced below the stated amount because of claims made or paid during the required policy period, the Contractor shall immediately obtain additional Insurance to restore the full aggregate limit and furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by a company(ies) authorized to do business in the State of Colorado and shall be written in a form satisfactory to Moffat County and filed with and

approved by the Colorado Department of Insurance. Contractor shall demonstrate contractual liability coverage supporting the indemnity provisions of this contract, either through policy language or by waiver of exclusion. Proof of Workers' Compensation, Employer's Liability and Unemployment Insurance shall be delivered to Moffat County's Representative, identified below, for execution by the Board of County Commissioners. The Certificate(s) shall provide that the insurance may not be materially changed, altered or canceled by the insurer without first giving ten (10) days written notice by certified or registered U.S. Mail, return receipt requested, to Moffat County

9. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.

10. All payments will be paid through the State's approved automated system, as appropriate.

Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5).

11. Each person signing this Contract represents and warrants that he/she is fully authorized to enter into and execute this Contract and to bind the party represented to the provisions of this Contract.

Moffat County Department of Human Services


Kristin Grajeda, Director

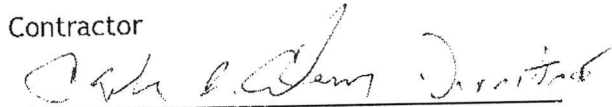
5/5/2025
Date

Moffat County Board of County Commissioners

Melody Villard, Chair

Date

Contractor

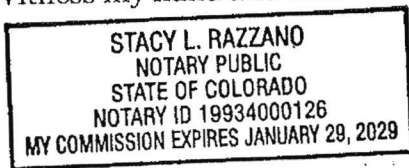

Contractor Signature, Title

5/2/25
Date

STATE OF COLORADO))
COUNTY OF Moffat)) ss.

Subscribed and affirmed to before me this 2 day of May, 2025, by
Carlos R. Cabrera (only)

Witness my hand and seal.





Notary Public

Original to Contractor Copy
to the Case File
Copy to County Bookkeeping

**PURCHASE OF
SERVICE CONTRACT
CORE SERVICES PROGRAM
SUBSTANCE ABUSE TREATMENT SERVICES
06/01/2025 - 05/31/2026**

1. THIS CONTRACT, made this 13th day of May, 2025 by and between the Moffat County Board of County Commissioners, 1198 West Victory Way, Suite 204, Craig, CO 81625, hereinafter called "County" and Advantage Treatment Centers Inc. at 59 W 6th Street, Craig, CO 81625, hereinafter called "Contractor."
2. This contract will be effective from June 1st, 2025 until May 31st, 2026, regardless of the date of execution.
3. County agrees to purchase, and Contractor agrees to provide Substance Abuse Treatment Services to eligible youth and families at a location that shall facilitate the provision of such services. This service is described in Rule Manual Volume 7, Section 7.303, and, if appropriate, the State-approved County Core Services Plan.
4. County agrees to purchase and the contractor agrees to provide services to be billed at the following rates:
 - Urinalysis Testing - \$20/Each
 - Mouth Swab Testing - \$25/Each
 - Confirmation Testing - \$25/Each
 - Hair Follicle Testing - \$100/Each
 - Rapid Testing - \$20/Each
 - Remote Breath - \$8/Daily
 - SCRAM Monitoring (Alcohol Ankle Monitor) - \$10/Daily

The amount to be expended pursuant to this Agreement shall not exceed FIFTEEN THOUSAND DOLLARS AND NO/100 CENTS (\$15,000). The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth herein, which amount shall constitute the Contract amount.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to perform all services to be provided as described herein. Such personnel shall not be employees of nor have any contractual relationship with the County. The Contractor shall receive no additional reimbursement for expenses without prior approval from the County (i.e. travel, computer supplies, meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with the County. Further, the Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Contract. Contractor agrees to bear full risk of any loss or damage to persons or property, including the loss or damage of the Contractor's property, which may occur during the performance of duties needed to complete this Contract.

None of the services to be performed by Contractor under this Contract shall be subcontracted or otherwise delegated.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof. Each party hereto agrees that the revenues and expenditures hereunder shall constitute current expenditures and revenues payable and receivable in the fiscal years for which funds are appropriated for the payment thereof. The obligations of County under this agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or payable from any funds other than funds appropriated for the payment of current expenditures. No provision of this agreement shall be construed to pledge credit or to create a lien on any class or source of County monies. Notwithstanding any termination, County shall remain liable for any amounts for prior services provided and not paid so long as services are billable services as set forth in Paragraphs 3 and 4, are authorized by County as described in Paragraph 7(b), and are billed by Contractor according to Paragraph 8 (e) and (f).
7. County agrees:
 - a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
 - b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
 - c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
 - d) To monitor the provision of contracted service.
 - e) To pay the Contractor after receipt of timely billing statements for services rendered satisfactorily and in accordance with this Contract. Due to Moffat County payroll restrictions, payment can only be made for services rendered and billed within the current month or two months prior.

8. Contractor agrees:
- a) Not to assign any provision of this Contract to a subcontractor.
 - b) Not to charge clients any fees related to services provided under this contract.
 - c) To hold the necessary license(s) which permits the performance of the service to be purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
 - d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
 - e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
 - f) To submit a billing statement by the 5th working day of the month following provision of service. The Contractor acknowledges that billing statements must be received in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.
 - g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services and the County Department of Human/Social Services, and the laws of the United States and the State of Colorado.
 - h) To provide County with reports on the provision of services as follows:
 - Within 6 weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
 - At intervals of 1 month with the submission of the monthly bill, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.
 - Contractor will provide the County with a printed, comprehensive test result for each test that is billed for. The test result will provide a breakout of the substances tested for and results of the presence of each in the test sample was extraordinary in any way, i.e., temperature, color, amount, etc.
 - i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
 - j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.
 - k) Insurance. At all times during the term of this Contract, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation and Employer's Liability and Unemployment insurance in accordance with sections 8-40-101 and 8-70-101, et. seq., C.R.S., as amended;

Professional Liability insurance: \$1,000,000 per claim, and \$1,000,000 aggregate.

If any aggregate limits set forth above are reduced below the stated amount because of claims made or paid during the required policy period, the Contractor shall immediately obtain additional Insurance to restore the full aggregate limit and furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by a company(ies) authorized to do business in the State of Colorado and shall be written in a form satisfactory to Moffat County and filed with and approved by the Colorado Department of Insurance. Contractor shall demonstrate contractual liability coverage supporting the indemnity provisions of this contract, either through policy language or by waiver of exclusion. Proof of Workers' Compensation, Employer's Liability and Unemployment Insurance shall be delivered to Moffat County's Representative, identified below, for execution by the Board of County Commissioners. The Certificate(s) shall provide that the insurance may not be materially changed, altered or canceled by the insurer without first giving ten (10) days written notice by certified or registered U.S. Mail, return receipt requested, to Moffat County

9. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.

10. All payments will be paid through the State's approved automated system, as appropriate.

Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5).

11. Each person signing this Contract represents and warrants that he/she is fully authorized to enter into and execute this Contract and to bind the party represented to the provisions of this Contract.

Moffat County Department of Human Services



Kristin Grajeda, Director

5/5/2025

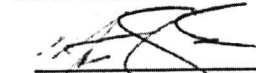
Date

Moffat County Board of County Commissioners

Melody Villard, Chair

Date

Contractor

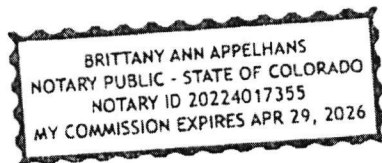
 Judicial Director
Contractor Signature, Title

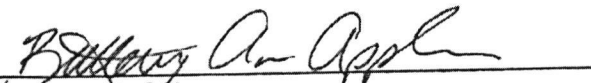
05/02/2025
Date

STATE OF COLORADO)
COUNTY OF Logan) ss.

Subscribed and affirmed to before me this 2nd day of May, 2025, by
Matt Sheets

Witness my hand and seal.




Notary Public

Original to Contractor
Copy to the Case File
Copy to County Bookkeeping

PURCHASE OF
SERVICE CONTRACT
CORE SERVICES PROGRAM
MENTAL HEALTH TREATMENT SERVICES
06/01/2025 - 05/31/2026

1. THIS CONTRACT, made this 13th day of May, 2025 by and between the Moffat County Board of County Commissioners, 1198 West Victory Way, Suite 204, Craig, CO 81625, hereinafter called "County" and Psyche, Soma and Soul Therapy, LLC at 855 5th Street, Meeker, CO 81641, hereinafter called "Contractor."
2. This contract will be effective from June 1, 2025 until May 31, 2026, regardless of the date of execution.
3. County agrees to purchase, and Contractor agrees to provide Mental Health Treatment Services to eligible youth and families at a location that shall facilitate the provision of such services. This service is described in Rule Manual Volume 7, Section 7.303, and, if appropriate, the State-approved County Core Services Plan.
4. County agrees to purchase and the contractor agrees to provide services to be billed at the following rates:
 - Court Testimony - \$300/Hour
 - Family Counseling - \$150/Hour
 - Group Therapy - \$35/Hour
 - Individual Counseling - \$140/Hour
 - Mental Health Assessment - \$150/Hour
 - EMDR - \$160/Hour
 - Coaching - \$30/Hour
 - Therapeutic Aid - \$70/Hour
 - Authorized Preparation Time/Report Writing - \$150/Hour

The amount to be expended pursuant to this Agreement shall not exceed TWENTY THOUSAND DOLLARS AND NO/100 CENTS (\$20,000). The Moffat County Board of County Commissioners has lawfully appropriated an amount that is equal to or in excess of the compensation set forth herein, which amount shall constitute the Contract amount.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor and not as an employee. Contractor affirms that it has or will secure at its own expense all personnel and materials necessary to perform all services to be provided as described herein. Such personnel shall not be employees of nor have any contractual relationship with the County. The Contractor shall receive no additional reimbursement for expenses without prior approval from the County (i.e. travel, computer supplies, meeting expenses of its employees, phone/fax/internet fees, etc.).

Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in the services shall be fully qualified and properly licensed or certified, as required by local, state and federal law or regulation to perform such services. Neither Contractor nor its personnel, if any, is entitled to Worker's Compensation Benefits or any other benefit of employment with the County. Further, the Contractor is obligated to pay federal and state income tax on any compensation paid pursuant to this Contract. Contractor agrees to bear full risk of any loss or damage to persons or property, including the loss or damage of the Contractor's property, which may occur during the performance of duties needed to complete this Contract.

None of the services to be performed by Contractor under this Contract shall be subcontracted or otherwise delegated.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof. Each party hereto agrees that the revenues and expenditures hereunder shall constitute current expenditures and revenues payable and receivable in the fiscal years for which funds are appropriated for the payment thereof. The obligations of County under this agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or payable from any funds other than funds appropriated for the payment of current expenditures. No provision of this agreement shall be construed to pledge credit or to create a lien on any class or source of County monies. Notwithstanding any termination, County shall remain liable for any amounts for prior services provided and not paid so long as services are billable services as set forth in Paragraphs 3 and 4, are authorized by County as described in Paragraph 7(b), and are billed by Contractor according to Paragraph 8 (e) and (f).
7. County agrees:
 - a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
 - b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
 - c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
 - d) To monitor the provision of contracted service.
 - e) To pay the Contractor after receipt of timely billing statements for services rendered satisfactorily and in accordance with this Contract. Due to Moffat County payroll restrictions, payment can only be made for services rendered and billed within the current month or two months prior.
8. Contractor agrees:
 - a) Not to assign any provision of this Contract to a subcontractor.

- b) Not to charge clients any fees related to services provided under this contract.
- c) To hold the necessary license(s) which permits the performance of the service to be purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
- d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
- e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
- f) To submit a billing statement by the 5th working day of the month following provision of service. The Contractor acknowledges that billing statements must be received in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.
- g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services, the County Department of Human/Social Services, the laws of the United States, and State of Colorado.
- h) To provide County with reports on the provision of services as follows:
 - Within 6 weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
 - At intervals of 1 month with the submission of the monthly bill, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.
- i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
- j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.
- k) Insurance. At all times during the term of this Contract, Contractor shall maintain the following insurance in the minimum coverage limits specified:

Workers' Compensation and Employer's Liability and Unemployment insurance in accordance with sections 8-40-101 and 8-70-101, et. seq., C.R.S., as amended;

Professional Liability insurance: \$1,000,000 per claim, and \$1,000,000 aggregate.

If any aggregate limits set forth above are reduced below the stated amount because of claims made or paid during the required policy period, the Contractor shall immediately obtain additional Insurance to restore the full aggregate limit and furnish a certificate or other document showing compliance with this provision.

All insurance shall be issued by a company(ies) authorized to do business in the State of Colorado and shall be written in a form satisfactory to Moffat County and filed with and approved by the Colorado Department of Insurance. Contractor

shall demonstrate contractual liability coverage supporting the indemnity provisions of this contract, either through policy language or by waiver of exclusion. Proof of Workers' Compensation, Employer's Liability and Unemployment Insurance shall be delivered to Moffat County's Representative, identified below, for execution by the Board of County Commissioners. The Certificate(s) shall provide that the insurance may not be materially changed, altered or canceled by the insurer without first giving ten (10) days written notice by certified or registered U.S. Mail, return receipt requested, to Moffat County

9. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.
10. All payments will be paid through the State's approved automated system, as appropriate.

Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5)).

11. Each person signing this Contract represents and warrants that he/she is fully authorized to enter into and execute this Contract and to bind the party represented to the provisions of this Contract.

Justin Sigala

5/7/2025

Date _____

Moffat County Board of County Commissioners

Melody Villard, Chair

Date _____

Contractor

Contractor
 LPE, LAC
Contractor signature, Title

5/6/2025
Date

STATE OF COLORADO))
)) ss.
COUNTY OF Moffat))

Subscribed and affirmed to before me this 6th day of May, 2025,
by Hunter B. Free.

Witness my hand and seal.



16A Ent

Notary Public

Original to Contractor
Copy to the Case File
Copy to County Bookkeeping



RESOLUTION 2025-48

A RESOLUTION REQUESTING U.S. SECRETARY OF THE INTERIOR DOUG BURGUM TO DELIVER THE KEYNOTE ADDRESS AT THE 2026 JOLT ENERGY SUMMIT IN GRAND JUNCTION, COLORADO

WHEREAS, the Western Slope of Colorado has long served as a powerhouse of American energy production, from coal to oil and gas, providing reliable, affordable fuel to the state and nation while supporting generations of local jobs and rural communities; and

WHEREAS, Northwest Colorado continues to believe that energy independence depends on responsible domestic extraction and development—not on shutting down access to the very resources that built our communities and powered our economy for generations; and

WHEREAS, the State of Colorado continues to pursue policies that restrict or eliminate traditional energy development, creating significant challenges for energy-producing communities who have proudly contributed to the state's prosperity for decades; and

WHEREAS, the Joint Organizations Leading Transition (JOLT) Energy Summit, to be held in Grand Junction in 2026, will bring together policymakers, industry leaders, and community advocates to discuss the future of energy, the rights of local communities, and the need for balanced transition strategies that include—not exclude—traditional energy resources, touting a mantra of an all-of-the-above strategy; and

WHEREAS, U.S. Secretary of the Interior Doug Burgum has consistently championed energy-producing communities across the nation, advocating for an all-of-the-above energy strategy that prioritizes domestic resource development, rural economic resilience, and innovation over regulation; and

WHEREAS, Secretary Burgum's leadership in defending coal, oil, and gas jobs, investing in energy infrastructure and carbon capture, and fighting back against overreaching federal land restrictions aligns directly with the values, vision, and lived experience of Northwest Colorado communities; and

WHEREAS, Secretary Burgum has demonstrated a clear commitment to keeping energy affordable, reliable, and made in America—principles that the Western Slope stands behind, even as we navigate the challenges of state and federal transition policy; and

WHEREAS, Secretary Burgum has recognized that energy policy is national security policy, acknowledging that a strong and sovereign America depends on access to abundant, domestically produced energy—a view shared by Northwest Colorado communities who are committed to securing the nation's future through continued energy independence;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF [INSERT COUNTY NAME], COLORADO:

1. The Moffat County Commissioners fully supports the efforts of the Associated Governments of Northwest Colorado (AGNC) and the Joint Organizations Leading Transition (JOLT) to invite U.S. Secretary of the Interior Doug Burgum to serve as keynote speaker at the 2026 JOLT Energy Summit in Grand Junction, Colorado.
2. That Secretary Burgum's participation in the Summit would provide critical encouragement to rural energy-producing communities working to remain part of the nation's energy future.
3. That a copy of this resolution be transmitted to the Department of the Interior in support of the formal invitation extended to Secretary Burgum by AGNC and JOLT.

ADOPTED this 13th day of May, 2025.

MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS

Melody Villard, Chair

STATE OF COLORADO)
)§
COUNTY OF MOFFAT)

I, Erin Miller, Deputy County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 13th day of May, 2025.

Erin Miller, Deputy Clerk and Ex-Officio to the
Board of County Commissioners, Moffat County,
Colorado

Moffat County Planning Commission

May 6th 2025

Application: C-25-04

Applicant: Union Wireless/SAC Craig Norman

Description: Conditional use for permanent Wireless communication tower site

Regulation Reference: AG 410.3 #21

Location: Sec 20, T7N, R90W. East side of craig on 9th street

Access: Existing access off of 9th street

Staff Comments: The has been a temporary "COW" unit at this site since 2013. Union Wireless/SAC would like to erect a permanent tower and associated facility just north of the temp unit. The setback, both front and side, is greater that the height of the tower.

Attachments: Copy of application and other information

Results:



Moffat County Planning Department
1198 West Victory Way, Suite 107
Craig, CO 81625
(970) 824-9148

NO. C- _____
Fee: \$300.00
Date Paid _____

APPLICATION FOR CONDITIONAL USE

Applicant: Christopher Schlax/ SAC Wireless on behalf of Union Wireless Phone #: (312) 339-2322

Email address: Christopher.Schlax@sacw.com

Address: 300 Airport Rd, Suite 1, Elgin, IL 60123

Landowner: Norman Family Trust Phone #: _____

Address: P.O. Box 429, Coolidge, Texas 76635

Agent, if any: _____ Phone #: _____

Address: _____

Acreage: 100'x100' Leased Area Zoned: _____

Parcel ID 065929300427

Legal Description: Address: 1901 E 9TH STREET Section: 20 Township: 7N Range: 90W

Driving Directions: FROM GREEN RIVER HEAD SOUTH ON HWY 191 TO VERNAL UT, THEN HEAD EAST ON HIGHWAY 40 TO COLORADO AND ON TO CRAIG. TAKE A LEFT ON STOCK DR. AND THEN RIGHT ON E VICTORY WAY. TAKE A QUICK LEFT ON HAUGHEY ROAD AND FOLLOW NORTH. FOLLOW TO THE WEST AS IT BECOMES E. 9TH ST. TO THE THE SITE ON THE RIGHT.

Proposed Use (Describe in Detail): Telecommunication Facility. Union is proposing to remove the existing tower and

relocate with same subject parcel a 100'x100' leased area. Leased area will contain (1) 100' Self-support Tower w/foundation, and ice bridge, (2) shelters, (1) generator and (1) propane tank for backup power, fence, and antenna/network equipment. Please see attached zoning

drawings and narrative for all details.

Proposed Starting Date: Summer to Early Fall/ 2025 so long as all required approvals are received Proposed Completion Date: Summer to early fall/2025 so long start time is in summer around June/July

Attach copies of state and / or federal permit applications, if applicable. Attach copies of state and / or federal reclamation bonds, if applicable. Please find the attached FAA approval

Indicate type of water system: Public () Private () Existing () N/A

Indicate type of sewage system: Public () Private () Existing () N/A

Indicate any plans for buildings and structures (permanent or temporary) to be located on this land. Include any applicable site plans and elevation plans and building permits. Please find the attached zoning drawings dated 3/13/2025

Conditional Use permits do not expire. A review, if specified under the conditions, will be performed. Any significant changes to the use of the property will require an amendment to the permit.

Conditional Use Permits DO NOT transfer with the sale of the property/business.

INSTRUCTIONS FOR CONDITIONAL USE APPLICATION

Map drawn to scale and Textual information should include:

1. Text - legal description and acreage. This may be obtained at the County Assessor's office.
2. Printout of adjacent landowners' names and addresses. These may be obtained at the County Assessor's office.
3. Map - showing property boundary lines.
4. Map - showing the written names of adjacent landowners (outside of boundary lines). Adjacent landowners' names may be obtained at the County Assessor's office.
5. Map - draw in location of existing residence and out buildings.
6. Map - draw in location of new use, i.e. second residence, new business, etc.
7. Map - draw in location of water wells, existing septic system and proposed new septic system.
8. Map - measure and write in the distance between existing and proposed residences and buildings from each other and from boundary lines of property.
9. Map -draw in and identify all driveway and access roads in and out of property. If driveway and or access roads will need to be added, please provide copies of approved permits.

The application must provide detailed textual information explaining what the use is and why you are applying for the Conditional Use Permit.

Submitting Application

Application, maps and accompanying textual documents must be turned in to the Planning Department 21 days before the next Planning Commission Meeting. The Planning Commission meets the first Tuesday of each month. The application will be presented to the Planning Commission for their recommendation and then, on the second Tuesday of each month, to the Board of County Commissioners for final approval. A notice of these hearings will be mailed to all adjacent landowners and will be advertised in the Legal Section of the Craig Daily Press.

Applicant: _____

No. C- _____

PLANNING COMMISSION ACTION:

- () Tabled
- () Denied, pursuant to the following findings:
- () Approved, pursuant to the following conditions :

Chairman, Planning Commission

Date

BOARD OF COUNTY COMMISSIONERS ACTION:

- () Tabled
- () Denied, Pursuant to the following findings:
- () Approved, pursuant to the following conditions:

Chairman, Board of County Commissioners

Date

FENCE LINE

LEASE LINE

PROPERTY LINE

UNDERGROUND POWER

O/H POWER

FOUNDATION

HIDDEN LINE

P

PROPANE LABEL

NO SMOKING SIGN

RF CAUTION SIGN

RF NOTICE SIGN

UTC

COMPANY IDENTIFIER

POWER POLE

NEW EQUIPMENT

RETIRE EQUIPMENT

GENERAL NOTES

1. AN 100' SELF-SUPPORT TOWER WILL BE CONSTRUCTED.

2. A 100' X 100' (0.228 ACRES) RELOCATED LEASE AREA SIZE IS TO BE UTILIZED.

3. A FENCE IS TO BE INSTALLED WITHIN THE LEASE AREA

4. PROPOSED SLAB FOUNDATION DESIGN MAY CHANGE DEPENDING ON GEOTECHNICAL AND STRUCTURAL RESULTS.

5. (2) NEW BUILDINGS AND PROPANE TANK WILL BE UTILIZED ON SITE.

6. UNDERGROUND POWER IS TO BE INSTALLED ON-SITE

7. EQUIPMENT SHOWN MAY NOT BE UTILIZED.

8. ANTENNA AND EQUIPMENT ALIGNMENT SUBJECT TO CHANGE, AND IS PRESENTED FOR VISUAL REFERENCE ONLY.

9. TOWER WILL HAVE STRUCTURAL CAPACITY TO SUPPORT UNION EQUIPMENT AND 3 ADDITIONAL COLOCATORS AND MW DISHES.

10. THE INFORMATION CONTAINED IN THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS SUBJECT TO CHANGE.

11. PER FAA - THE STRUCTURE IS TO BE MARKED/LIGHTED IN ACCORDANCE WITH FAA ADVISORY CIRCULAR 70/7460-1 M, OBSTRUCTION MARKING AND LIGHTING, A MED-DUAL SYSTEM- CHAPTERS 4,8 (M-DULA) & 15

Union

WIRELESS

850 N. HIGHWAY 414

PO BOX 160

MOUNTAIN VIEW, WY 82939

NOKIA

THE INFORMATION CONTAINED IN THIS DOCUMENT IS PROPRIETARY. ANY USE OR DISCLOSURE OTHER THAN THOSE AUTHORIZED BY UNION TELEPHONE COMPANY IS STRICTLY PROHIBITED.

REVISION	ISSUE DATE
A	02.22.25
B	03.13.25

DESIGNER: RE REVIEWER: KS

PROJECT NAME:

CRAIG NORMAN

PROJECT ADDRESS:

1901 E. 9TH ST.

CRAIG, CO 81625

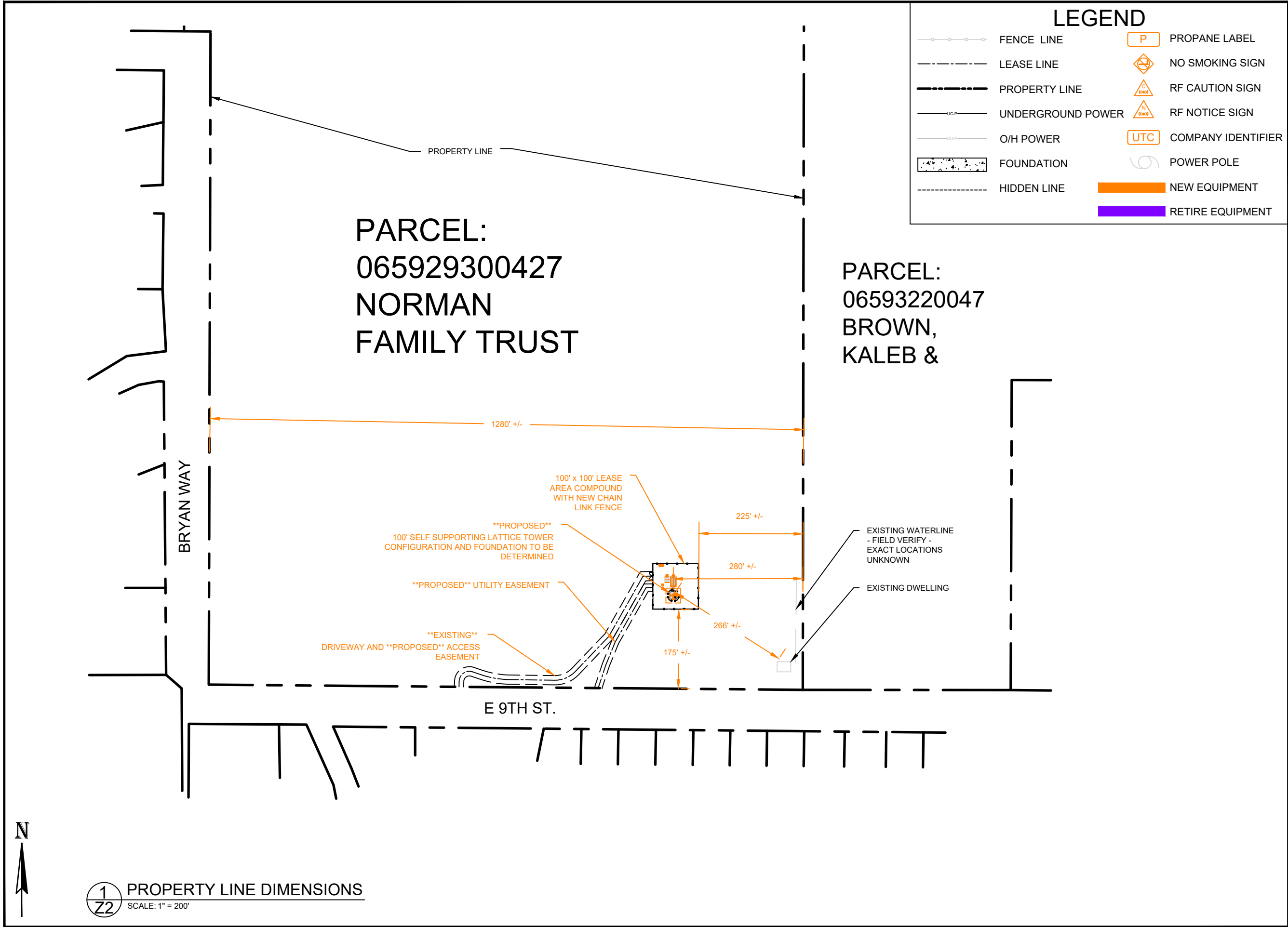
MOFFAT COUNTY

SHEET TITLE:

ZONING DETAILS

SHEET NUMBER:

Z1



850 N. HIGHWAY 414
PO BOX 160
MOUNTAIN VIEW, WY 82939

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REVISION	ISSUE DATE
A	02.22.25
B	03.13.25

DESIGNER: RE REVIEWER: KS

PRELIMINARY NOT FOR CONSTRUCTION

PROJECT NAME:

CRAIG NORMAN

PROJECT ADDRESS:

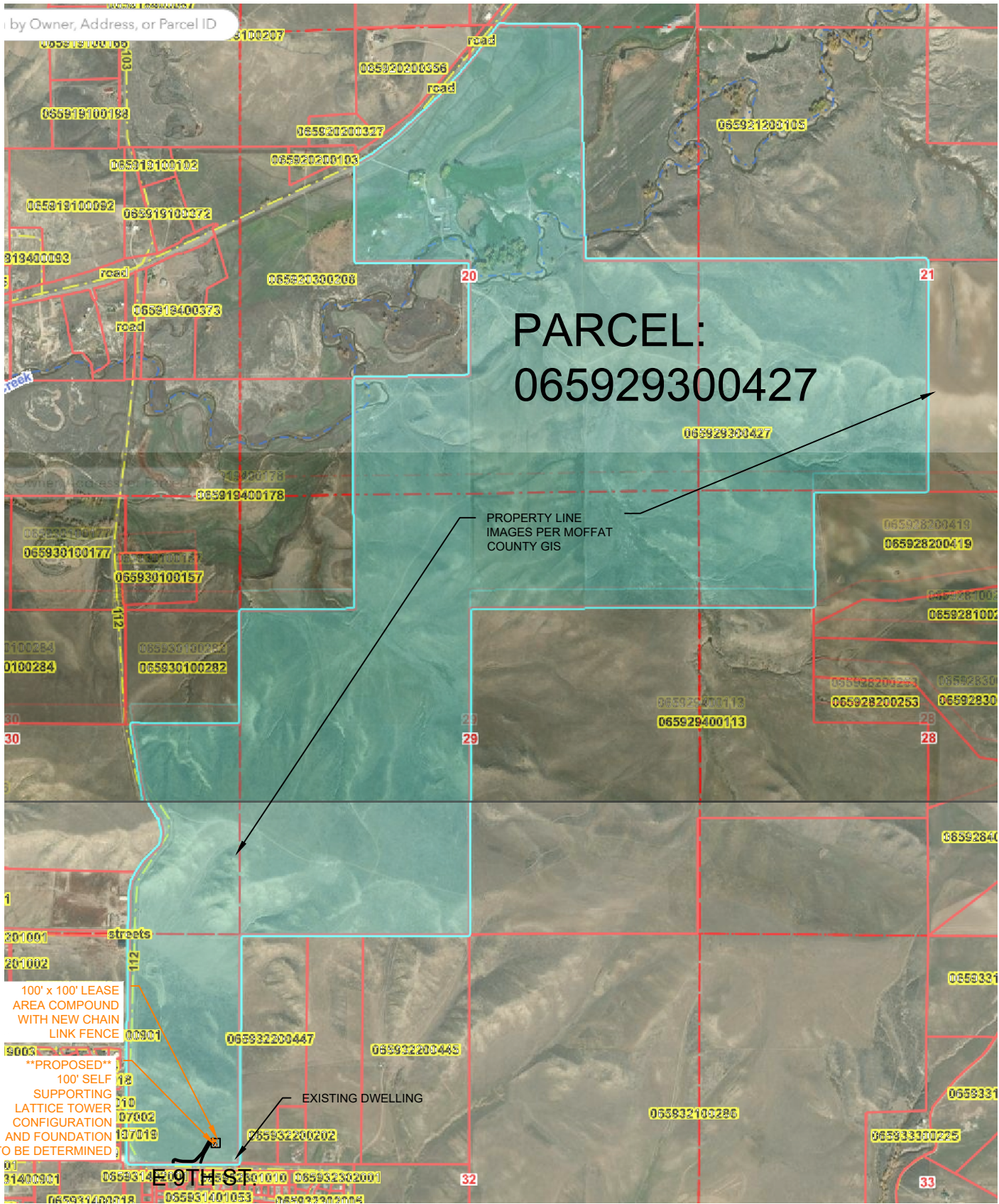
1901 E. 9TH ST.
CRAIG, CO 81625
MOFFAT COUNTY

SHEET TITLE:

PROPERTY LINE DIMENSIONS

SHEET NUMBER:

Z2



LEGEND

- | | | | |
|--|-------------------|--|--------------------|
| | FENCE LINE | | PROPANE LABEL |
| | LEASE LINE | | NO SMOKING SIGN |
| | PROPERTY LINE | | RF CAUTION SIGN |
| | UNDERGROUND POWER | | RF NOTICE SIGN |
| | O/H POWER | | COMPANY IDENTIFIER |
| | FOUNDATION | | POWER POLE |
| | HIDDEN LINE | | NEW EQUIPMENT |
| | | | RETIRE EQUIPMENT |



THE INFORMATION CONTAINED IN THIS DOCUMENT IS PROPRIETARY. ANY USE OR DISCLOSURE OTHER THAN THOSE AUTHORIZED BY UNION TELEPHONE COMPANY IS STRICTLY PROHIBITED.

REVISION	ISSUE DATE
A	02.22.25
B	03.13.25

DESIGNER: RE REVIEWER: KS

PRELIMINARY NOT FOR
CONSTRUCTION

PROJECT NAME:
CRAIG NORMAN

PROJECT ADDRESS:
1901 E. 9TH ST.
CRAIG, CO 81625
MOFFAT COUNTY

SHEET TITLE:
OVERALL LOT

SHEET NUMBER:
Z3

Moffat County Planning Commission

May 6th 2025

Application: S-25-03

Applicant: Shimizu Minor Subdivision

Description: Minor subdivision

Regulation Reference: Minor Subdivision

Location: Sec 21, T5N, R91W

Access: CR 93 and HWY 13

Staff Comments: This is a 33 acre parcel that is split by CR 93. The minor subdivision will create Lot 1-11.713 parcel to the north and Lot 2- 18.540 acre parcel to the south.

Attachments: Copy of application and other information.

Results:

**Moffat County Planning Department**

1198 West Victory Way, Suite 107

Craig, CO 81625

970-824-9148

File # S- _____

Sketch/Prelim: \$300

Date Paid _____

Final: \$250

Date Paid _____

MINOR SUBDIVISION APPLICATIONApplication Date: 12-31-24 Subdivision Name: TBDSection 21 Township 5N Range 91W General Description of Location: _____Intersection of Hwy 13 and CR 93Total Acreage: 33 Proposed Number of Lots: 2 Zoning: AgriculturalOwner(s) Name: Shimizu Family Trust Phone #: 760-403-3558Email Address: Wackyducke@aol.comAddress: 2282 Dakota Sky Court Henderson NV 89052Subdivider(s) Name: Wayne Shimizu Phone #: 760-403-3558Email Address: Wackyducke@aol.comAddress: SAMERegistered Surveyor: Lloyd Powers Phone #: 970-824-3435Address: 1790 W Victory WayEstimated Water Requirement: 0 gallons/day Proposed Water Source(s): N/AEstimated Sewage Disposal Requirement: 0 gallons/dayProposed Means of Sewage Disposal: None

Type of Subdivision:	Dwelling Units	Area (Acres)	% of Total Acres
() Single	<u>0</u>	<u>0</u>	<u>0</u>
() Commercial	_____	_____	_____
() Mobile Homes	_____	_____	_____
(X) Other	_____	_____	_____
Street	_____	_____	_____
Walkways	_____	_____	_____
Other	_____	_____	_____
Total	_____	_____	_____

Submitting Application

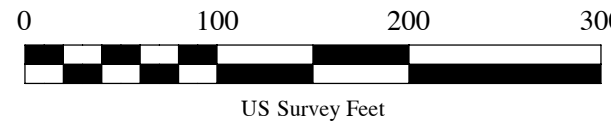
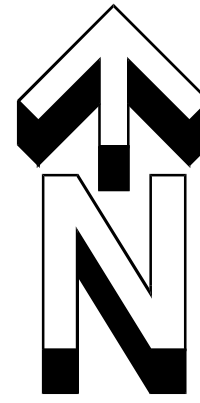
Application, maps and accompanying textual documents must be turned in to the Planning Department 21 days before the next Planning Commission Meeting. The Planning Commission meets the first Tuesday of each month. The application will be presented to the Planning Commission for their recommendation and then, on the second Tuesday of each month, to the Board of County Commissioners for final approval. A notice of these hearings will be mailed to all adjacent landowners and will be advertised in the Legal Section of the Craig Daily Press.

Preliminary Plat of
SHIMIZU MINOR SUBDIVISION,
located in Section 21, Township 5 North, Range 91
West of the 6th P.M., Moffat County Colorado

EPP & ASSOCIATES
PROFESSIONAL LAND SURVEYORS



433 4th Avenue West
P.O. Box 1444 Phone (970) 824-8236
Craig, CO 81626 Fax (970) 824-5227



Explanation

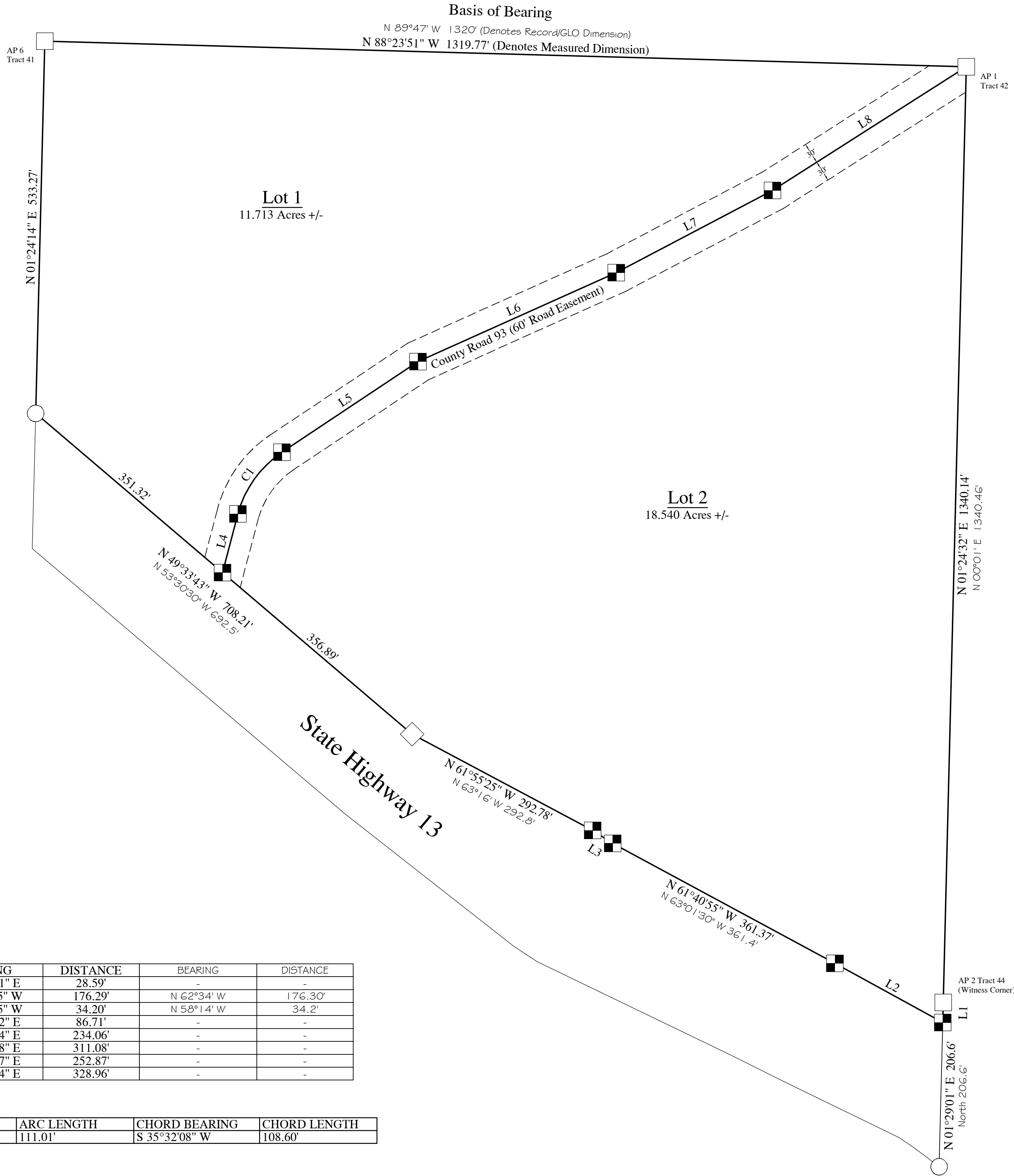
- Found 3.25 inch BLM brass or alloy cap on 2.5" pipe
- Found 3 inch CDOT brass cap in concrete post
- Found No. 5 rebar and plastic yellow cap by PLS 23875
- Set 18" No. 5 rebar with pink plastic cap by PLS 38494

**Shimizu
Minor
Subdivision**

**Preliminary
Plat**

Section:	21
Township:	6N
Range:	91W
Principal Meridian:	6th
County:	Moffat

Scale:	1" = 100'	Sheet: 1 1
Job No:	2025.112-01	
Drawn By:	MF	
Date:	14mar25	



LINE	BEARING	DISTANCE	BEARING	DISTANCE
L1	N 01°29'01" E	28.59'	-	-
L2	N 61°13'25" W	176.29'	N 62°34' W	176.30'
L3	N 56°53'25" W	34.20'	N 58°14' W	34.2'
L4	N 14°47'12" E	86.71'	-	-
L5	N 56°17'04" E	234.06'	-	-
L6	N 65°48'58" E	311.08'	-	-
L7	N 62°15'57" E	252.87'	-	-
L8	N 57°29'04" E	328.96'	-	-

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	153.27'	111.01'	S 35°32'08" W	108.60'

Surveyor's Certificate

I, Michael Fraher, a duly registered Professional Land Surveyor in the State of Colorado do hereby certify that the survey represented by this drawing was done by me or under my direct supervision and is in accordance with the applicable standards of practice and is accurate based upon my knowledge, information and belief.

Michael Fraher Colorado PLS. No. 38494

Dated this _____ day of _____, 2025.

NOTE

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of certification shown hereon.

Notes

- This survey was performed without the benefit of a current Title Policy. The record information which is referenced hereon is the result of research performed by this surveyor and is not necessarily complete or conclusive.
- This survey does not constitute a Title Search by this surveyor of the property shown and described hereon to determine:
 - Ownership of the tract of land.
 - Compatibility of this description with those of adjoining.
 - Rights of way, easements and encumbrances of record affecting this tract of land.
- Bearings are based on the designated line as shown on this drawing which is considered to bear North 88°23'51" West. Monumentation at the points of termination of said line are as shown on this plat.
- This Land Survey Plat and the information shown hereon may not be used for any additional or extended purpose beyond that for which it was intended and may not be used by any parties other than those to whom it is certified.
- The word "certify" or "certification" as used herein is understood to be an expression of professional opinion by the surveyor, based upon his best knowledge, information, and belief. As such, it does not constitute a guarantee, nor a warranty, expressed or implied.

Owner Certificate

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, being the owners thereof, have laid out, replatted and subdivided as shown on this Plat the land described as follows:

A parcel of land located in Section 21, Township 6 North, Range 91 West of the 6th P.M., City of Craig, Moffat County, Colorado, more particularly described as follows:

TOWNSHIP 5 NORTH, RANGE 91 WEST OF THE 6TH P.M.
SECTION 21: THAT PORTION OF THE W1/2 OF THE NW1/4 LYING NORTH OF COLORADO HWY 13
(UNDER THE RESURVEY BEING THE EAST 80 ACRES OF TRACT 42), containing 30.255 acres more or less.

Under the name and style of **SHIMIZU MINOR SUBDIVISION**, and by these presents, do hereby dedicate to the public all streets, easements, and other public places shown hereon and not already otherwise dedicated for public use.

By: _____

Wayne T Shimizu (Trustee)
Shimizu Family Trust
8945 Cedar Street
Phelan, CA 92371

Notarial Certificate

State of Colorado)
County of Moffat)

The above and foregoing instrument was acknowledged before me

this _____ day of _____, A.D., 202____

by

Witness my hand and official seal

Notary Public: _____

My Commission expires: _____

Planning Commission Approval

Approved by the Moffat County Planning commission this

_____ day of _____, 2025.

By: _____

Chairman

Debra A Shimizu (Trustee)
Shimizu Family Trust
8945 Cedar Street
Phelan, CA 92371

Notarial Certificate

State of Colorado)
County of Moffat)

The above and foregoing instrument was acknowledged before me

this _____ day of _____, A.D., 202____

by

Witness my hand and official seal

Notary Public: _____

My Commission expires: _____

County Commissioner's Approval

The above dedication and replat is hereby approved and accepted by the Board of County Commissioners this

_____ day of _____, 2025.

By: _____

Chairman

Attest: _____

County Clerk

Clerk & Recorder's Certificate

This Plat was deposited for record in the office of the Moffat County Clerk & Recorder, in the State of Colorado

at ____ M on the _____ day of _____, 2025.

Clerk & Recorder.

By: _____

Deputy



MOFFAT COUNTY
Development Services Department

To: Board of County Commissioners
From: Neil Binder

Subject: Request to Waive Bid Process – Purchase of Utility Vehicle for snow removal at the Courthouse.

A quote was obtained from **US Tractor** for a **John Deere 590M** in the amount of **\$25,867.61**. This pricing is offered through **Sourcewell**, a cooperative purchasing program for government agencies that meets competitive bidding requirements under Moffat County's Purchasing Policy.

As per County policy, purchases exceeding **\$25,000** require a formal bid unless the product or service is available through an approved cooperative purchasing agreement. Sourcewell contracts are competitively solicited and awarded, thus qualifying under this exemption.

For comparison, a second quote was received from **Rocky Mountain Machinery** for a **Kubota RTV-X2C** priced at **\$29,030.78**, which is approximately \$3,100 higher than the Sourcewell option.

Recommendation:

Staff recommends that the Board approve the purchase of the John Deere 590M utility vehicle from US Tractor for \$25,867.61 and formally waive the bid process in accordance with the County's Purchasing Policy provisions for cooperative agreements.

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

U. S. Tractor & Harvest
 3025 West Victory Way
 Craig, CO 81625
 970-824-6163
 rfinneman@ustractor.com

Quote Summary
Prepared For:

MOFFAT COUNTY
 1198 W VICTORY WAY STE 109
 CRAIG, CO 81625
 Business: 970-824-9160
 Mobile: 970-824-3011
 RTIPTON@MOFFATCOUNTY.NET

Delivering Dealer:

U. S. Tractor & Harvest
 Jesse Bond
 3025 West Victory Way
 Craig, CO 81625
 Phone: 970-824-6163
 Mobile: 719-480-2648
 jesse.bond@ustractor.com

All Used Equipment Sold As Is/No Warranty

Quote ID: 32638380
Created On: 11 April 2025
Last Modified On: 21 April 2025
Expiration Date: 09 May 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2025 JOHN DEERE GATOR™ XUV590M Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70) Price Effective Date: April 10, 2025	\$ 25,107.68	\$ 21,592.61 X	1 =	\$ 21,592.61
2025 WESTERN 5'6" Mid-Duty UTV Snow Blade - Hydraulic Kit Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70) Price Effective Date:	\$ 4,275.00	\$ 4,275.00 X	1 =	\$ 4,275.00
Equipment Total				\$ 25,867.61

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 25,867.61
Trade In	
SubTotal	\$ 25,867.61
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 25,867.61
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 25,867.61

Salesperson : X _____

Accepted By : X _____



Rocky Mountain Machinery

Quote Page 1 of
Quote Number: 842849
Effective Date: 04/03/2025
Valid Through: 04/30/2025

Ship To

Moffatt County
CO
: (970) 629-8709
bbarns@moffatcounty.net

Kubota Dealer

Rocky Mountain Machinery
400 South Highway 13
Craig, CO 81625
Zach Taylor
Phone: (970) 824-5434
Email:
sales@rockymtnmachinery.com

Bill To

Moffatt County
CO
: (970) 629-8709
bbarns@moffatcounty.net

RTVX2C-PKLH-1 - RTV-X CAB PREM,ORNG,PRO-K,HDMP,STEEL

Description	Manufacturer	Model #	Qty	Price Each	Total
RTV-X CAB PREM,ORNG,PRO-K,HDMP,STEEL	Kubota	RTVX2C-PKLH-1	1	\$30,216.34	\$30,216.34
TURN SIGNAL/HAZARD LIGHT KIT	Kubota	K7731-99610	1	\$456.80	\$456.80
LED FRONT WORK LIGHTS KIT (2)	Kubota	77700-11811	1	\$228.20	\$228.20
LED REAR WORK LIGHT KIT (1)	Kubota	77700-11812	1	\$126.49	\$126.49
STROBE LIGHT MOUNT KIT	Kubota	77700-VC5058	1	\$287.62	\$287.62

Cash Details

Equipment Total	\$31,315.45
Additional Charges	\$0.00
Cash Incentives	(\$2,284.67)
Cash Sale Price	\$29,030.78

Quote good Till Kubota Program terms end

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



RESOLUTION NO. 2025-51

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONS OF THE
COUNTY OF MOFFAT CONSENTING TO THE YAMPA VALLEY
REGIONAL TRANSPORTATION AUTHORITY'S SERVICE TO THE
CITY OF CRAIG, COLORADO.**

WHEREAS, pursuant to Title 43, Article 4, Part 6 of the Colorado Revised Statutes, as amended (the "Act"), Colorado counties and municipalities are authorized to establish, by contract, regional transportation authorities ("RTAs") to finance, construct, operate and maintain regional transportation systems; and

WHEREAS, enhancing regional transportation services for the residents, businesses and visitors in the Yampa Valley Region and service to and from the City of Craig is a crucial step in meeting local workforce, economic and climate goals; and

WHEREAS, because the proposed RTA will provide service within the jurisdictional boundaries of the City of Craig, Moffat County, Colorado, the Boundary Map of the Authority, attached hereto as Exhibit A, must include territory within the right of way of Colorado State Highway 40 between the western boundary of Routt County and the eastern boundary of the City of Craig (the "Flagpole"), in addition to the territory within the jurisdictional boundaries of the City of Craig; and,

WHEREAS, pursuant to the Act, the boundaries of the Authority may not include territory outside the boundaries of the members of the combination "without the consent of the governing body of such county" per Section 43-3-603(d) of the Colorado Revised Statutes;

WHEREAS, the Moffat County Board of County Commissioners ("BOCC") is the relevant governing body under subsection 603(d) that must consent to the RTA Flagpole line to the City of Craig;

WHEREAS, neither the proposed RTA nor the Board of County Commissioners of Moffat County ("BOCC") will be imposing any tax or fee for the proposed creation and/or ongoing operations of the RTA for unincorporated Moffat County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF MOFFAT COUNTY, STATE OF COLORADO:**

THAT, the BOCC hereby consents to the Boundary Map, attached hereto as Exhibit A;

MOVED, READ AND ADOPTED by the Board of County Commissioners of Moffat County, State of Colorado, at its regular meeting held this May 13, 2025.

ADOPTED this 13th day of May, 2025.

MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS

Melody Villard, Chair

STATE OF COLORADO)
)§
COUNTY OF MOFFAT)

I, Erin Miller, Deputy County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

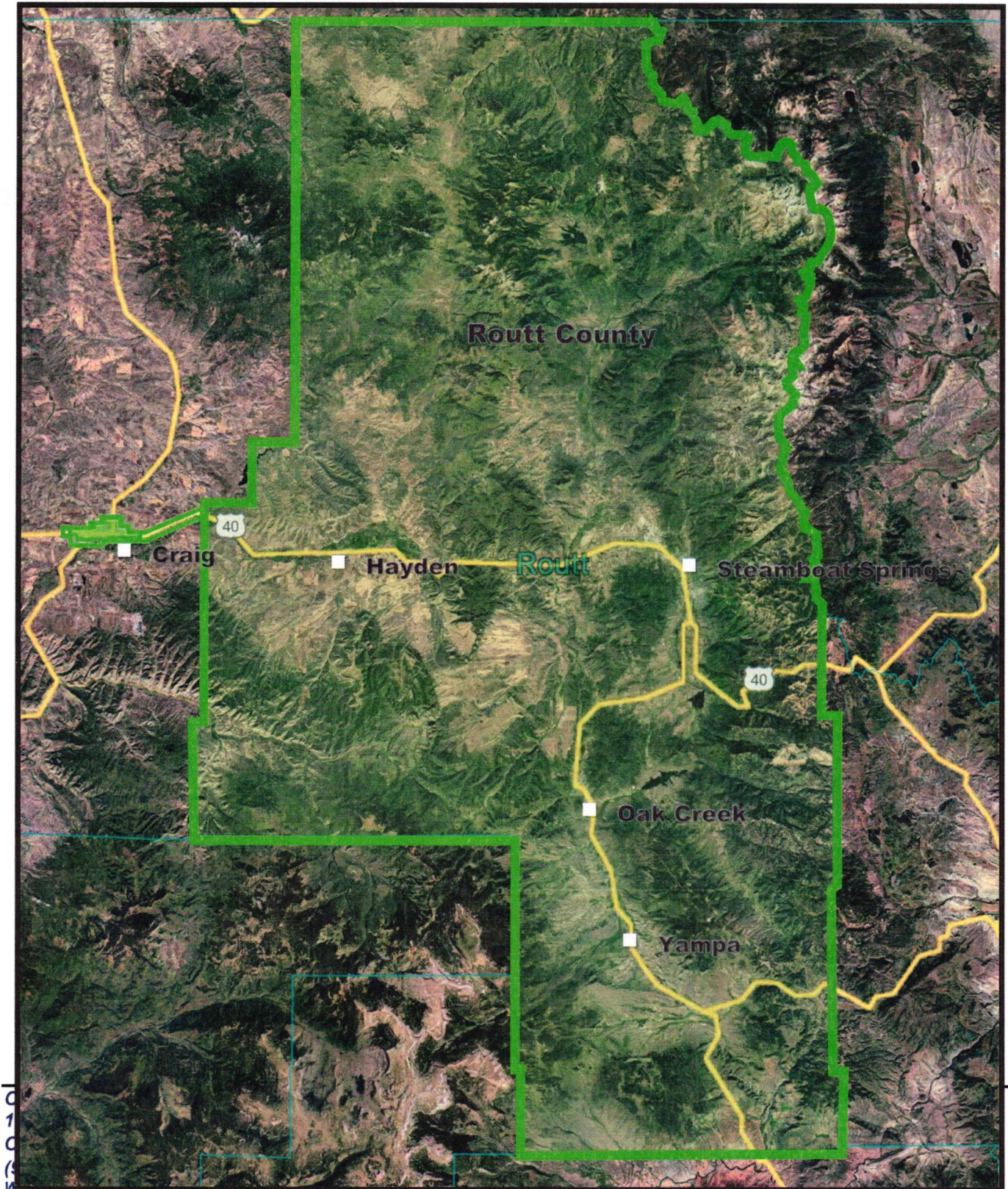
Witness my hand and the seal of said County this 13th day of May, 2025.

Erin Miller, Deputy Clerk and Ex-Officio to the
Board of County Commissioners, Moffat County,
Colorado

Exhibit A

Proposed Yampa Valley Regional Transportation Authority Borders and Membership

The borders of the proposed Yampa Valley RTA will be the entire area of Routt County and will include membership by the City of Steamboat Springs and the towns of Hayden, Oak Creek and Yampa. The RTA will also include the City of Craig and the right-of-way along U.S. Highway 40 from the Routt County border to the City of Craig.



Western States & Tribal Nations Energy Initiative
2211 Norfolk Street St., Ste 610
Houston, TX 77098
Tel (303) 228-9462
E-Mail Info@WesternNaturalGas.org



**WESTERN STATES
AND TRIBAL NATIONS
ENERGY INITIATIVE**

INVOICE 1187

5/1/2025

BILL TO

MESSAGE

Moffat County
Melody Villard
1198 W Victory Way Ste 104
Craig, CO 81625

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Support for the WSTN Infrastructure Study	6,500.00	6,500.00

SUBTOTAL	6,500.00
SALES TAX	0.00
SHIPPING & HANDLING	0.00
TOTAL	6,500.00

PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED	(0.00)
TOTAL DUE BY 5/31/2025	6,500.00

Western States & Tribal Nations Energy Initiative is a 501(c)(4) not for profit entity, tax identification [REDACTED] with lobbying constituting 5% of its activities



- New 8/2022

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
6,500.00	0.00	0.00	0.00	6,500.00



MOFFAT COUNTY ROAD DEPARTMENT

BID RESULTS

TRUCK CREW PASSENGER VAN

ROAD AND BRIDGE DEPARTMENT

May 13, 2025

On April 23rd, 2025 the Road & Bridge Dept. advertised for bids on a passenger van. The results are as follows:

Victory Motors of Craig (Through Johnson Auto Plaza in Brighton)

(1) Chevrolet Passenger Van	\$47,693.00
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One Nation Distribution LLC, Volant, PA

(1) Ford Passenger Van	\$77,997.00
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The Road and Bridge Dept. recommends awarding the bid to Victory Motors of Craig for the amount of \$47,693.00

Thank you,

Dan Miller Director,

Moffat County Road Department.

BID RESULTS
LOW SPEED SHREDDER
MOFFAT COUNTY LANDFILL
May 13, 2025

On April 3rd., 2025 the Moffat County Landfill advertised for bids on a low-speed shredder. The results are as follows:

3R Machinery of Houston, TX

(1) Pronar MRW 2.65g low speed shredder	\$398,609.78
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One Nation Distribution LLC, Volant, PA

(1) Low Speed Shredder	\$28,988.00 (Withdrew bid)
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American Pulverizer Company, St. Louis, MO

(1) Model TRS – 72 X 52 – EG – DH low speed shredder	\$1,395,000.00
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4 Rivers Equipment, Grand Junction, CO

(1) TANA 440DT Low Speed Shredder	\$1,177,862.51
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The Road and Bridge Dept. recommends awarding the bid to 3R Machinery of Houston for the amount of \$398,609.78

Thank you,

Dan Miller Director,

Moffat County Road Department.

Rachel Bower

Human Resources Director

Moffat County

Date: May 7th, 2025

To:

Moffat County Board of Commissioners:

Subject: Request for Approval to Extend Employment Offer for Part-Time Veterans Service Officer.

Dear Commissioners,

On behalf of the Human Resources Department, I am writing to formally request the Board's approval to extend an offer of employment for the position of Veterans Service Officer. Interviews were conducted on April 21st, 2025 with the Board of County Commissioners and Human Resources Director. The following candidates were interviewed.

- Applicant 1
- Applicant 2

Pending the Board's approval for employment offer, we propose to offer employment under the following conditions:

- Position Title: VSO (Veterans Service Officer) – Position # 410101
- Starting Salary Range: Grade 3N, \$15.37 - \$18.44
- Status: Part-Time, Non-Exempt, No Benefits
- Access to Free Moffat County Onsite Employee Clinic
- Start Date: ASAP, availability of candidate selected by the Board of County Commissioners.

We respectfully request authorization to proceed with extending a formal employment offer. Thank you for your time and consideration.

Sincerely,



Rachel A. Bower

Human Resources Director

Moffat County Human Resources Department

