

MOFFAT COUNTY LIBRARIES BOARD OF TRUSTEES
Regular Meeting – March 18, 2025
Craig Branch- 5:30 p.m.
Minutes

A. CALL MEETING TO ORDER: Board Chair, Shirley Balleck called the meeting to order at 5:33 p.m.

BOARD MEMBERS PRESENT: Michelle Gottschall, Katie Johnston and Gloria Devan.

BOARD MEMBERS ABSENT: Cathy Lowther and Carol Haskins

STAFF MEMBERS PRESENT: Keisha Bickford

B. INTRODUCTION OF GUESTS: None

C. PUBLIC COMMENT: None

D. CONSENT AGENDA:

a) **APPROVAL OF MINUTES**

b) **TREASURE'S REPORT (JANUARY & FEBRUARY)**

BANK OF COLORADO MEMORIAL ACCOUNT STATEMENT

c) **BRANCH REPORTS**

DAILY CASH LOG

COMPUTER CENSUS

DINOSAUR BRANCH REPORT

MAYBELL BRANCH REPORT

Shirley Balleck suggested that the Library Board of Trustees look into a more aggressive invest option through our Edward Jones account. She will gather more information and present to the board via email or at next month's meeting.

Katie Johnston moved to approve the consent agenda for January and February. Gloria Devan seconded the motion. Motion carried.

E. CHAIR REPORT: None

F. LIBRARY MANAGER REPORT: See attached report written and presented by Library Director, Keisha Bickford.

G. FRIENDS OF THE LIBRARY UPDATE: The next Friends of the Library meeting will be in May.

H. UNFINISHED BUSINESS: None

I. NEW BUSINESS:

ELECTION OF OFFICERS: Katie Johnston made a motion to continue with the current officers: Shirley Balleck as Board Chair, Carol Haskins as Board Vice Chair and Katie Johnston as Secretary/Treasurer. Michelle Gottschall seconded the motion. Motion carried.

BY-LAWS: Katie Johnston made a motion to make no changes to the current by-laws that were revised in 2023. Michelle Gottschall seconded the motion. Motion carried.

MOU – DEPARTMENT OF HUMAN SERVICES: Katie Johnston moved to approve and sign the MOU between the Moffat County Libraries Board of Trustees and Moffat County Department of Human Services as presented. Michelle Gottschall seconded the motion. Motion carried.

J. OTHER ITEMS FOR DISCUSSION: Library Director, Keisha Bickford informed the Library Board of Trustees that board member, Michelle Reed, resigned her position on the board as of March 18, 2025.

K. ADJOURNMENT: Michelle Gottschall moved to adjourn the meeting. Katie Johnston seconded the motion. Motion carried. Meeting adjourned at 6:06 p.m.

Katie Johnston, Secretary

Date Approved

KB