

**MOFFAT COUNTY LIBRARIES BOARD OF TRUSTEES**  
**Regular Meeting – May 21, 2024**  
**Craig Branch- 5:30 p.m.**  
**Minutes**

**A. CALL MEETING TO ORDER:** Board Chair, Shirley Balleck called the meeting to order at 5:32 p.m.

**BOARD MEMBERS PRESENT:** Carol Haskins, Michelle Reed, Cathy Lowther, and Michelle Gottschall

**BOARD MEMBERS ABSENT:** Katie Johnston and Sandra Hershiser

**STAFF MEMBERS PRESENT:** Keisha Bickford

**B. INTRODUCTION OF GUESTS:** Melissa Bertran

**C. PUBLIC COMMENT:** None

**D. CONSENT AGENDA:**

a) **APPROVAL OF MINUTES**

b) **TREASURE'S REPORT (MARCH & APRIL)**

BANK OF COLORADO MEMORIAL ACCOUNT STATEMENT

c) **BRANCH REPORTS**

DAILY CASH LOG

COMPUTER CENSUS

DINOSAUR BRANCH REPORT

MAYBELL BRANCH REPORT

Carol Haskins moved to approve the consent agenda for March and April. Michelle Gottschall seconded the motion. Motion carried.

**E. CHAIR REPORT:** None

**F. LIBRARY MANAGER REPORT:** See attached report written and presented by Library Director, Keisha Bickford.

**G. FRIENDS OF THE LIBRARY UPDATE:** None

**H. UNFINISHED BUSINESS:**

**STRATEGIC PLANNING:** The Library Board of Trustees discussed moving forward with strategic planning. No action was taken at this time.

**CITY OF CRAIG & TOWN OF DINOSAUR FUNDING:** The Library Board of Trustees discussed giving a presentation to the Craig city council to request funding that would allow the Craig Branch to be open more hours. They also discussed going before the Town of Dinosaur to ask if they will continue contributing \$15,000 this year for the Dinosaur Library.

**I. NEW BUSINESS:**

**COOK FORD LEASE:** The Library Board of Trustees discussed possibilities for generating additional revenue to help compensate losing the Cook Ford lease. The library has been receiving \$2,400 per year from Cook Ford.

**MOU – DEPARTMENT OF HUMAN SERVICES:** Carol Haskins moved to approve and sign the MOU between the Moffat County Libraries Board of Trustees and Moffat County Department of Human Services as presented. Michelle Gottschall seconded the motion. Motion carried.

**J. OTHER ITEMS FOR DISCUSSION:** None

**K. ADJOURNMENT:** Michelle Gottschall moved to adjourn the meeting. Michelle Reed seconded the motion. Motion carried. Meeting adjourned at 7:03 p.m.

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Katie Johnston, Secretary

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Date Approved

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